



A meeting of the Council will be held in the Civic Hall, Leeds on Wednesday, 27th February, 2013 at 1.30 pm

Members of the Council are invited to attend and transact the following business:

1 Minutes 1 - 16

To confirm the minutes of the Council Meeting held on 16th January 2013.

2 Declarations of Interest

To receive any declarations of interest from Members.

3 Communications

To receive such communications as the Lord Mayor, the Leader, Members of the Executive Board or the Chief Executive consider appropriate.

4 Recommendations of the General Purposes Committee - Pay Policy 17 - 30

To consider the report of the Chief Officer (HR) on the recommendations of the General Purposes Committee in respect of the pay policy.

K WAKEFIELD

5 Recommendations of the General Purposes Committee - Standards and Conduct Arrangements 31 - 48

To consider the report of the City Solicitor on the recommendations of the General Purposes Committee in respect of Standards and Conduct Arrangements.

K WAKEFIELD

6 Recommendations of the General Purposes Committee - Extension of the Appointment of the Independent Person 49 - 54

To consider the report of the City Solicitor on the recommendations of the General Purposes Committee in respect of the extension of the Appointment of the Independent Person.

K WAKEFIELD

i) Revenue Budget

- a) That the Revenue Budget for 2013/14 totalling £583.925m, as detailed and explained in the submitted report and accompanying papers be approved, with no increase in the Leeds' element of the Council Tax for 2013/14.
- b) That Grants totalling £123k be allocated to Parishes as detailed in paragraph 6.7 of the report.
- c) That with respect to the Housing Revenue Account the following be approved:-
 - i) approve the budget at the average rent increase figure of 5.9%;
 - ii) increase the charges for garage rents to £6.78 per week (based on 52 rent weeks);
 - iii) increase service charges in line with rents (5.9%).

ii) Council Tax

- 1) That it be noted that at the meeting on 16th January 2013, Council agreed the following amounts for the year 2013/14, in accordance with regulations made under Sections 31B(3) and 34(4) of the Local Government Finance Act 1992:-
 - a) 208,529 being the amount calculated by the Council, in accordance with Regulation 3 of the Local Authorities (Calculation of Council Tax Base) Regulations 1992 (as amended) as its council tax base for the year.

b)

PARISH OF	Taxbase Numbers 2013/2014
Aberford and District	742
Allerton Bywater	1,230
Alwoodley	3,606
Arthington	282
Austhorpe	22
Bardsey cum Rigton	1,147
Barwick in Elmet and Scholes	1,949
Boston Spa	1,749
Bramham cum Oglethorpe	712
Bramhope and Carlton	1,784
Clifford	729
Collingham with Linton	1,660
Drighlington	1,763
Gildersome	1,757
Great and Little Preston	454
Harewood	1,793
Horsforth	6,523
East Keswick	577
Kippax	2,795
Ledsham	94
Ledston	155
Micklefield	477
Morley	8,802
Otley	4,528
Pool in Wharfedale	941
Rawdon	2,499
Scarcroft	682
Shadwell	952
Swillington	908
Thorner	739
Thorp Arch	361
Walton	117
Wetherby	4,376
Wothersome	8

being the amounts calculated by the Council in accordance with Regulation 6 of the Regulations, as the amounts of its Council Tax base for the year for dwellings in those parts of its area to which one or more special items relate.

The above list includes the new parish of Rawdon.

PLEASE NOTE: The recommendations set out in sections 2(a), 3 and 4 (below) are subject to budget decisions still to be taken by the Police and Crime Commissioner, the Fire and Rescue authority and parish councils and should be treated as indicative at this stage. Final figures and tables will be set out in the Summons and/or the Order Paper made available to members at the meeting.

2 That the following amounts be calculated by the Council for the year 2013/14 in accordance with Sections 31A to 36 of the Local Government Finance Act 1992:-

- a) **£1,976,905,419.85** being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(2)(a) to (f) of the Act.
- b) **£1,741,102,876.00** being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(3)(a) to (d) of the Act.
- c) **£235,802,543.85** being the amount by which the aggregate at 2(a) above exceeds the aggregate at 2(b) above, calculated by the Council, in accordance with Section 31A(4) of the Act, as its council tax requirement for the year.
- d) **£1,130.790172** being the amount at 2(c) above, divided by the amount at 1(a) above, calculated by the Council, in accordance with Section 31B(1) of the Act, as the basic amount of its council tax for the year.
- e) **£1,523,141.85** being the aggregate amount of all special items referred to in Section 34(1) of the Act.
- f) **£1,123.49** being the amount at 2(d) above, less the result given by dividing the amount at 2(e) above by the amount at 1(a) above, calculated by the Council, in accordance with Section 34(2) of the Act, as the basic amount of its council tax for the year for dwellings in those parts of its area to which no special item relates.

g)

Parish	Band D £ p
Aberford and District	1,138.99
Allerton Bywater	1,148.69
Alwoodley	1,133.70
Arthington	1,130.58
Bardsey cum Rigton	1,150.43
Barwick in Elmet and Scholes	1,142.55
Boston Spa	1,143.50
Bramham cum Oglethorpe	1,151.58
Bramhope and Carlton	1,154.32
Clifford	1,150.92
Collingham with Linton	1,154.21
Drighlington	1,137.10
Gildersome	1,135.44
Great and Little Preston	1,142.21
Harewood	1,124.05
Horsforth	1,140.97
East Keswick	1,152.95
Kippax	1,138.13
Ledsham	1,151.35
Ledston	1,144.14
Micklefield	1,213.58
Morley	1,143.38
Otley	1,193.39
Pool in Wharfedale	1,163.92
Rawdon	1,139.50
Scarcroft	1,146.95
Shadwell	1,155.00
Swillington	1,152.65
Thorner	1,160.03
Thorp Arch	1,151.19
Walton	1,170.50
Wetherby	1,176.73

being the amounts given by adding to the amount at 2(f) above the amounts of the special item or items relating to dwellings in those parts of the Council's area mentioned above divided in each case by the amount at 1(b) above, calculated by the Council, in accordance with Section 34(3) of the Act, as the basic amounts of its Council Tax for the year for dwellings in those parts of its area to which one or more special items relate.

h)

	Band A £ p	Band B £ p	Band C £ p	Band D £ p	Band E £ p	Band F £ p	Band G £ p	Band H £ p
LEEDS EXCEPT PARTS BELOW:	748.99	873.82	998.66	1,123.49	1,373.15	1,622.82	1,872.48	2,246.98
Parish of:								
Aberford and District	759.33	885.88	1,012.44	1,138.99	1,392.10	1,645.21	1,898.32	2,277.98
Allerton Bywater	765.79	893.43	1,021.06	1,148.69	1,403.95	1,659.22	1,914.48	2,297.38
Alwoodley	755.80	881.77	1,007.73	1,133.70	1,385.63	1,637.57	1,889.50	2,267.40
Arthington	753.72	879.34	1,004.96	1,130.58	1,381.82	1,633.06	1,884.30	2,261.16
Bardsey cum Rigton	766.95	894.78	1,022.60	1,150.43	1,406.08	1,661.73	1,917.38	2,300.86
Barwick in Elmet and Scholes	761.70	888.65	1,015.60	1,142.55	1,396.45	1,650.35	1,904.25	2,285.10
Boston Spa	762.33	889.39	1,016.44	1,143.50	1,397.61	1,651.72	1,905.83	2,287.00
Bramham cum Oglethorpe	767.72	895.67	1,023.63	1,151.58	1,407.49	1,663.39	1,919.30	2,303.16
Bramhope and Carlton	769.55	897.80	1,026.06	1,154.32	1,410.84	1,667.35	1,923.87	2,308.64
Clifford	767.28	895.16	1,023.04	1,150.92	1,406.68	1,662.44	1,918.20	2,301.84
Collingham with Linton	769.47	897.72	1,025.96	1,154.21	1,410.70	1,667.19	1,923.68	2,308.42
Drighlington	758.07	884.41	1,010.76	1,137.10	1,389.79	1,642.48	1,895.17	2,274.20
Gildersome	756.96	883.12	1,009.28	1,135.44	1,387.76	1,640.08	1,892.40	2,270.88
Great and Little Preston	761.47	888.39	1,015.30	1,142.21	1,396.03	1,649.86	1,903.68	2,284.42
Harewood	749.37	874.26	999.16	1,124.05	1,373.84	1,623.63	1,873.42	2,248.10
Horsforth	760.65	887.42	1,014.20	1,140.97	1,394.52	1,648.07	1,901.62	2,281.94
East Keswick	768.63	896.74	1,024.84	1,152.95	1,409.16	1,665.37	1,921.58	2,305.90
Kippax	758.75	885.21	1,011.67	1,138.13	1,391.05	1,643.97	1,896.88	2,276.26
Ledsham	767.57	895.49	1,023.42	1,151.35	1,407.21	1,663.06	1,918.92	2,302.70
Ledston	762.76	889.89	1,017.01	1,144.14	1,398.39	1,652.65	1,906.90	2,288.28
Micklefield	809.05	943.90	1,078.74	1,213.58	1,483.26	1,752.95	2,022.63	2,427.16
Morley	762.25	889.30	1,016.34	1,143.38	1,397.46	1,651.55	1,905.63	2,286.76
Otley	795.59	928.19	1,060.79	1,193.39	1,458.59	1,723.79	1,988.98	2,386.78
Pool in Wharfedale	775.95	905.27	1,034.60	1,163.92	1,422.57	1,681.22	1,939.87	2,327.84
Rawdon	759.67	886.28	1,012.89	1,139.50	1,392.72	1,645.94	1,899.17	2,279.00
Scarcroft	764.63	892.07	1,019.51	1,146.95	1,401.83	1,656.71	1,911.58	2,293.90
Shadwell	770.00	898.33	1,026.67	1,155.00	1,411.67	1,668.33	1,925.00	2,310.00
Swillington	768.43	896.51	1,024.58	1,152.65	1,408.79	1,664.94	1,921.08	2,305.30
Thomer	773.35	902.25	1,031.14	1,160.03	1,417.81	1,675.60	1,933.38	2,320.06
Thorp Arch	767.46	895.37	1,023.28	1,151.19	1,407.01	1,662.83	1,918.65	2,302.38
Wailton	780.33	910.39	1,040.44	1,170.50	1,430.61	1,690.72	1,950.83	2,341.00
Wetherby	784.49	915.23	1,045.98	1,176.73	1,438.23	1,699.72	1,961.22	2,353.46

being the amounts given by multiplying the amounts at 2(f) and 2(g) above by the number which, in the proportion set out in Section 5(1) of the Act, is applicable to dwellings listed in a particular valuation band divided by the number which in that proportion is applicable to dwellings listed in Valuation Band D, calculated by the Council, in accordance with Section 36(1) of the Act, as the amounts to be taken into account for the year in respect of categories of dwellings listed in different valuation bands.

- 3) That it be noted for the year 2013/14 that the Police and Crime Commissioner and the West Yorkshire Fire & Rescue Authority are **expected to issue** the following precepts to the Council in accordance with Section 40 of the Local Government Finance Act 1992, for each of the categories of dwellings shown below:-

Precepting Authority	Band A £ p	Band B £ p	Band C £ p	Band D £ p	Band E £ p	Band F £ p	Band G £ p	Band H £ p
West Yorkshire Police Authority	90.3351	105.3909	120.4468	135.5026	165.6143	195.7260	225.8377	271.0052
West Yorkshire Fire and Rescue Authority	38.266700	44.644483	51.022266	57.400050	70.155616	82.911183	95.666749	114.800099

- 4) That, having calculated the aggregate in each case of the amounts at 2(h) and 3 above, the Council, in accordance with Section 30(2) of the Local Government Finance Act 1992, hereby sets the following amounts as the amounts of council tax for the year 2013/14 for each of the categories of dwellings shown below:-

	Band A £ p	Band B £ p	Band C £ p	Band D £ p	Band E £ p	Band F £ p	Band G £ p	Band H £ p
LEEDS EXCEPT PARTS BELOW:	877.60	1,023.85	1,170.13	1,316.39	1,608.92	1,901.46	2,193.99	2,632.79
Parish of:								
Aberford and District	887.94	1,035.91	1,183.91	1,331.89	1,627.87	1,923.85	2,219.83	2,663.79
Allerton Bywater	894.40	1,043.46	1,192.53	1,341.59	1,639.72	1,937.86	2,235.99	2,683.19
Alwoodley	884.41	1,031.80	1,179.20	1,326.60	1,621.40	1,916.21	2,211.01	2,653.21
Arthington	882.33	1,029.37	1,176.43	1,323.48	1,617.59	1,911.70	2,205.81	2,646.97
Bardsey cum Rigton	895.56	1,044.81	1,194.07	1,343.33	1,641.85	1,940.37	2,238.89	2,686.67
Barwick in Elmet and Scholes	890.31	1,038.68	1,187.07	1,335.45	1,632.22	1,928.99	2,225.76	2,670.91
Boston Spa	890.94	1,039.42	1,187.91	1,336.40	1,633.38	1,930.36	2,227.34	2,672.81
Bramham cum Oglethorpe	896.33	1,045.70	1,195.10	1,344.48	1,643.26	1,942.03	2,240.81	2,688.97
Bramhope and Carlton	898.16	1,047.83	1,197.53	1,347.22	1,646.61	1,945.99	2,245.38	2,694.45
Clifford	895.89	1,045.19	1,194.51	1,343.82	1,642.45	1,941.08	2,239.71	2,687.65
Collingham with Linton	898.08	1,047.75	1,197.43	1,347.11	1,646.47	1,945.83	2,245.19	2,694.23
Drighlington	886.68	1,034.44	1,182.23	1,330.00	1,625.56	1,921.12	2,216.68	2,660.01
Gildersome	885.57	1,033.15	1,180.75	1,328.34	1,623.53	1,918.72	2,213.91	2,656.69
Great and Little Preston	890.08	1,038.42	1,186.77	1,335.11	1,631.80	1,928.50	2,225.19	2,670.23
Harewood	877.98	1,024.29	1,170.63	1,316.95	1,609.61	1,902.27	2,194.93	2,633.91
Horsforth	889.26	1,037.45	1,185.67	1,333.87	1,630.29	1,926.71	2,223.13	2,667.75
East Keswick	897.24	1,046.77	1,196.31	1,345.85	1,644.93	1,944.01	2,243.09	2,691.71
Kippax	887.36	1,035.24	1,183.14	1,331.03	1,626.82	1,922.61	2,218.39	2,662.07
Ledsham	896.18	1,045.52	1,194.89	1,344.25	1,642.98	1,941.70	2,240.43	2,688.51
Ledston	891.37	1,039.92	1,188.48	1,337.04	1,634.16	1,931.29	2,228.41	2,674.09
Micklefield	937.66	1,093.93	1,250.21	1,406.48	1,719.03	2,031.59	2,344.14	2,812.97
Morley	890.86	1,039.33	1,187.81	1,336.28	1,633.23	1,930.19	2,227.14	2,672.57
Otley	924.20	1,078.22	1,232.26	1,386.29	1,694.36	2,002.43	2,310.49	2,772.59
Pool in Wharfedale	904.56	1,055.30	1,206.07	1,356.82	1,658.34	1,959.86	2,261.38	2,713.65
Rawdon	888.28	1,036.31	1,184.36	1,332.40	1,628.49	1,924.58	2,220.68	2,664.81
Scarcroft	893.24	1,042.10	1,190.98	1,339.85	1,637.60	1,935.35	2,233.09	2,679.71
Shadwell	898.61	1,048.36	1,198.14	1,347.90	1,647.44	1,946.97	2,246.51	2,695.81
Swillington	897.04	1,046.54	1,196.05	1,345.55	1,644.56	1,943.58	2,242.59	2,691.11
Thornor	901.96	1,052.28	1,202.61	1,352.93	1,653.58	1,954.24	2,254.89	2,705.87
Thorp Arch	896.07	1,045.40	1,194.75	1,344.09	1,642.78	1,941.47	2,240.16	2,688.19
Walton	908.94	1,060.42	1,211.91	1,363.40	1,666.38	1,969.36	2,272.34	2,726.81
Wetherby	913.10	1,065.26	1,217.45	1,369.63	1,674.00	1,978.36	2,282.73	2,739.27

- 5) That, in accordance with the principles determined by the Secretary of State and set out in the Referendums Relating to Council Tax Increases (Principles) Report (England) 2013/2014, it be determined that Leeds City Council's relevant basic amount of council tax for the year 2013/14 is not excessive.
- 6) That the schedule of instalments for 2013/14 for transfers to Leeds City Council and payments to the Police and Crime Commissioner and the Fire and Rescue Authority out of the Collection Fund be determined as set out in Appendix II of this report.

iii) Capital Programme Update 2013-2016

- a) That the capital programme, as attached to the submitted report, be approved;
- b) That the Executive Board be authorised to approve in year amendments to the capital programme including transfers from and to the reserved programme in accordance with Financial Procedure Rules.
- c) That the proposed Minimum Revenue Provision(MRP) policies for 2013/14 as set out in 3.6 of the report and explained in Appendix E be approved.

iv) Treasury Management Strategy 2013/2014

- a) That borrowing limits be set for 2012/13, 2013/14, 2014/15 and 2015/16 as set out in Section 3.4 of the submitted report.

- b) That treasury management indicators be set for 2012/13, 2013/14, 2014/15 and 2015/16 as set out in Section 3.5 of the report.
- c) That investment limits be set for 2012/13, 2013/14, 2014/15 and 2015/16 as set out in Section 3.6 of the submitted report.

K WAKEFIELD

8 Minutes

To receive the following minutes in accordance with Council Procedure Rule 2.2(i) (only Executive Board minutes will be provided in hard copy – ‘other’ minutes are available on-line and in Group Offices):-

Executive Board	511 - 532
Scrutiny Board (Resources and Council Services)	533 - 536
Scrutiny Board (Children and Families)	537 - 542
Scrutiny Board (Sustainable Economy and Culture)	543 - 550
Scrutiny Board (Safer and Stronger Communities)	551 - 556
Scrutiny Board (Housing and Regeneration)	557 - 564
Scrutiny Board (Health and Well-being and Adult Social Care)	565 - 570
South and West Plans Panel	571 - 582
City Plans Panel	583 - 606
Licensing Committee	607 - 616
Licensing Sub-Committee	617 - 638
Standards and Conduct Committee	639 - 642
Employment Committee	643 - 644
Development Plan Panel	645 - 650
Member Management Committee	651 - 654
North West (Outer) Area Committee	655 - 660
North East (Inner) Area Committee	661 - 668
North East (Outer) Area Committee	669 - 676
East (Inner) Area Committee	677 - 682
South (Inner) Area Committee	683 - 688
South (Outer) Area Committee	689 - 696
West (Outer) Area Committee	697 - 700

Tom Riordan
Chief Executive

Civic Hall
Leeds
LS1 1UR

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Proceedings of the Meeting of the Leeds City Council held
Civic Hall, Leeds on Wednesday, 16th January 2013

PRESENT: The Lord Mayor Councillor Ann Castle in the Chair

WARD

ADEL & WHARFEDALE

Barry John Anderson
John Leslie Carter
Clive Fox

ALWOODLEY

Neil Alan Buckley
Dan Cohen
Peter Mervyn Harrand

ARDSLEY & ROBIN HOOD

Karen Renshaw
Jack Dunn
Lisa Mulherin

ARMLEY

Alison Natalie Kay Lowe
James McKenna
Janet Harper

BEESTON & HOLBECK

Angela Gabriel
Adam Ogilvie
David Congreve

BRAMLEY & STANNINGLEY

Caroline Gruen
Ted Hanley
Neil Taggart

BURMANTOFTS & RICHMOND HILL

Maureen Ingham
Asghar Khan
Ron Grahame

WARD

CALVERLEY & FARSLEY

Andrew Carter
Joseph William Marjoram
Rod Wood

CHAPEL ALLERTON

Eileen Taylor
Mohammed Rafique
Jane Dowson

CITY & HUNSLET

Elizabeth Nash
Patrick Davey
Mohammed Iqbal

CROSS GATES & WHINMOOR

Pauleen Grahame
Peter John Gruen

FARNLEY & WORTLEY

David Blackburn
Ann Blackburn
John Hamilton Hardy

GARFORTH & SWILLINGTON

Andrea McKenna
Mark Dobson
Thomas Murray

GIPTON & HAREHILLS

Roger Harington
Arif Hussain
Kamila Maqsood

GUISELEY & RAWDON

Graham Latty
Paul Wadsworth
Pat Latty

HAREWOOD

Rachael Procter
Matthew James Robinson

HEADINGLEY

Janette Walker
Neil Walshaw
Martin Hamilton

HORSFORTH

Dawn Collins
Brian Cleasby

HYDE PARK & WOODHOUSE

Christine Denise Towler
Gerry Harper
Javaid Akhtar

KILLINGBECK & SEACROFT

Graham Hyde
Veronica Morgan
Brian Michael Selby

KIPPAX & METHLEY

Mary Elizabeth Harland
James Lewis
Keith Ivor Wakefield

KIRKSTALL

Lucinda Joy Yeadon
John Anthony Illingworth
Bernard Peter Atha

MIDDLETON PARK

Paul Anthony Truswell
Judith Blake
Kim Groves

MOORTOWN

Alex Sobel
Rebecca Charlwood
Sharon Hamilton

MORLEY NORTH

Robert Finnigan
Robert William Gettings
Thomas Leadley

MORLEY SOUTH

Judith Elliott
Neil Dawson
Shirley Varley

OTLEY & YEADON

Sandy Edward Charles Lay
Colin Campbell
Ryk Downes

PUDSEY

Josephine Patricia Jarosz
Richard Alwyn Lewis
Mick Coulson

ROTHWELL

David Nagle
Karen Bruce
Barry Stewart Golton

ROUNDHAY

Bill Urry
Christine Macniven
Ghulam Hussain

TEMPLE NEWSAM

Judith Cummins
Katherine Mitchell
Michael Lyons

WEETWOOD

Jonathan Bentley
Susan Bentley
Judith Mara Chapman

WETHERBY

Gerald Wilkinson
Alan James Lamb
John Michael Procter

71 Announcements

- a) The Lord Mayor reported the recent death of Sapper Richard Walker from Leeds who was killed in action on 7th January 2013 in Afghanistan. Council stood in silent tribute.
- b) The Lord Mayor congratulated the following, who had recently been honoured in the New Year Honours list:-
- Mrs Catherine Grace Turner, OBE
Miss Nicola Adams, MBE
Mr Malcolm Brown, MBE
Mr Alistair Edward Brownlee, MBE
Miss Hannah Cockcroft, MBE
Mr Robert Emile Collins, MBE
Mr Peter Grubb, MBE
Mrs Inderjeet Hunjan, MBE
Mrs Jillian Lesley Johnson, MBE
Mr Michael Rossiter, MBE
Mrs Joyce Fieldhouse, British Empire Medal
Mrs Joan Villiers, British Empire Medal
- c) The Lord Mayor congratulated Councillor Tom Murray on his selection as Lord Mayor elect.

72 Late Items

The Lord Mayor reported that she had agreed to the inclusion of a late item in respect of the Natural Resources and Waste Development Plan Document which had been recommended to Council by the Executive Board after the Council Summons was despatched.

73 Minutes

It was moved by Councillor J Lewis, seconded by Councillor G Latty and

RESOLVED – That the minutes of the two Council meetings held on 14th November 2012 and the State of the City Council meeting held on 28th November 2012 meeting be approved.

74 Declarations of Interest

The Lord Mayor announced that a list of written declarations submitted by Members was attached to the Order Paper and had been circulated to each Member's place in the Chamber and was also available in the public galleries.

Following an invitation to declare further individual interests, declarations in accordance with the Council's Members' Code of Conduct were made as follows:-

- a) Councillor R Grahame declared 'other' interests in minute 81 of this meeting as a member of East Leeds Plans Area Committee.

75 Communications

The Chief Executive informed Council that a response had been received from Nick Boles, MP, Parliamentary Under Secretary of State for Planning, in response to the resolution of Council at its November 2012 meeting regarding Planning Permissions. The response had previously been circulated to all Members of Council.

76 Deputations

Two deputations were admitted to the meeting and addressed Council, as follows:-

- 1) Leeds Children's Mayor regarding the winning manifesto – 'Leeds offers fun, free, fitness for the family'.
- 2) Friends of Woodhouse Moor regarding the route of NGT.

RESOLVED –

- a) That the subject matter in respect of Deputation 1 be referred to the Executive Board for consideration.
- b) That the subject matter in respect of Deputation 2 be referred to the West Yorkshire Integrated Transport Authority for consideration.

77 Calculation of the Council Tax and Business Rates tax bases for 2013/14 and determinations in relation to Council Tax premiums and discounts

It was moved by Councillor Wakefield, seconded by Councillor J Lewis and

RESOLVED –

- a) To agree that in accordance with the Local Authorities (Calculation of Council Tax base) (England) Regulations 2012, the amount calculated by the Council as its council tax base for the year 2013/2014 shall be 208,529 for Leeds and for each Parish, as listed in Section 3.12 and Appendix 1 of the report.
- b) That, in principle, the business rates data contained within the National Non-Domestic Rates Return 1 2013-14, attached as Appendix 2 to the report, be agreed, and authority delegated to the Director of Resources to make any necessary detailed amendments and to submit a final version to DCLG on or before 31st January 2013;
- c) That the removal of the classes of council tax exemptions, as set out in Section 3.3 of the report, be noted.
- d) That it be agreed, in accordance with Section 11A of the Local Government Act 1992, that the discounts under Section 11(2)(a) of that Act for prescribed Class C and D properties, shall not apply.
- e) That it be agreed, under Section 11B of the Local Government Finance Act 1992, that from 1st April 2013, Leeds City Council will charge a 50% council tax premium on empty dwellings that have been unoccupied for more than two years;
- f) To agree that the current 10% discount for furnished dwellings that are not anyone's sole or main residence should cease with effect from 31st March 2013.

78 Recommendations of the December Executive Board - Consultation outcomes on local Council Tax support scheme.

It was moved by Councillor Wakefield, seconded by Councillor J Lewis and

RESOLVED – To adopt a local Council Tax Support Scheme that:-

- a) protects lone parents with children under 5, carers and customers in receipt of severe or enhanced disability premium from reductions in support;
- b) protects people in receipt of Armed Forces Compensation Payments from reductions in support and includes continuing the longstanding policy whereby the Council has exercised its discretion to disregard war pensions in full;
- c) continues to support people moving into work by continuing to apply the current run-on scheme which sees qualifying people who move into work continuing to receive the same level of support for the first 4 weeks of work;
- d) removes the Second Adult Rebate scheme; and
- e) reduces Council Tax Support entitlement for all other working age customers by 19% as calculated using the Government's default scheme regulations which mirror and replace the current Council Tax Benefit regulations.

79 Recommendations of the January Executive Board regarding the Natural Resources & Waste Development Plan Document

It was moved by Councillor P Gruen, seconded by Councillor J Lewis, and

RESOLVED – That, following the Executive Board recommendations, the Natural Resource and Waste Plan Document (the submitted DPD and Post Submission Changes) be adopted, with 16th January 2013 as the Date of Adoption, pursuant to Section 23 of the Planning and Compulsory Purchase Act 2004.

80 Questions

Q1 Councillor A Carter to the Executive Member (Neighbourhoods, Planning and Support Services):-

Will the Executive Board Member for Neighbourhoods, Planning and Support Services tell Council whether the financial institutions supposedly backing the Beeston Hill and Holbeck and Little London PFI scheme have now obtained appropriate consents from their boards to back the scheme?

The Executive Member (Neighbourhoods, Planning and Support Services replied.

Q2 Councillor Chapman to the Executive Member (Development and the Economy):-

Can the Executive Member for Development and the Economy confirm that one of the options currently being considered for the West Park Centre is to carry out the required electrical work as soon as possible, so the temporary closure can be lifted and people can get back to using it again?

The Executive Member (Development and the Economy) replied.

Q3 Councillor Bruce to the West Yorkshire Fire and Rescue Service Representative:-

As a nominated member of the fire authority could Cllr Selby update colleagues on the outcome of the recent West Yorkshire Fire and Rescue Service consultation?

The West Yorkshire Fire and Rescue Service Representative replied.

Q4 Councillor D Blackburn to the Executive Member (Environment):-

Can the Executive Member for Environment update Council on the current position regarding the proposed Bulk Fuel Purchasing Scheme?

The Executive Member (Environment) replied.

Q5 Councillor P Truswell to the Executive Member (Development and the Economy):-

Can the Executive Member confirm how the Council plans to boost opportunities to cycle in Leeds, particularly given the recent success of Yorkshire's bid for the Grand Depart section of the Tour de France in 2014?

The Executive Member (Development and the Economy) replied.

Q6 Councillor G Latty to the Executive Member (Environment):-

Was the Executive Board Member for Environmental Services satisfied with the amount of notice given to residents about the changes to bin collection days over the Christmas period?

The Executive Member (Environment) replied.

Q7 Councillor Golton to the Executive Member (Environment):-

Can the Executive Member for Environmental Services and Licensing reiterate the aims of the Feed Leeds policy?

The Executive Member (Environment) replied.

Q8 Councillor Mitchell to the Executive Member (Leisure and Skills):-

What does the Executive Member feel the main benefits of an apprenticeship are for employers and can he update colleagues on the work the Council is doing with businesses in relation to apprenticeships?

The Executive Member (Leisure and Skills) replied.

At the conclusion of question time, the following questions remained unanswered and it was noted that, under the provisions of Council Procedure Rule 11.6, written answers would be sent to each Member of Council:-

Q9 Councillor Nagle to the Executive Member (Adult Social Care).

- Q10 Councillor Anderson to the Executive Member (Development and the Economy).
- Q11 Councillor Golton to the Executive Member (Children's Services).
- Q12 Councillor C Gruen to the Executive Member (Health and Well-being).
- Q13 Councillor T Hanley to the Executive Member (Children's Services).
- Q14 Councillor B Anderson to the Executive Member (Environment).
- Q15 Councillor S Bentley to the Executive Member (Environment).
- Q16 Councillor K Renshaw to the Executive Member (Neighbourhoods Planning and Support Services).
- Q17 Councillor D Cohen to the Executive Member (Health and Wellbeing).
- Q18 Councillor Cleasby to the Leader of Council.
- Q19 Councillor Buckley to the Executive Member (Health and Wellbeing).
- Q20 Councillor B Anderson to the Executive Member (Development and the Economy).
- Q21 Councillor B Anderson to the Executive Member (Development and the Economy).
- Q22 Councillor B Anderson to the Executive Member (Environment).
- Q23 Councillor B Anderson to the Executive Member (Environment).
- Q24 Councillor B Anderson to the Executive Member (Development and the Economy).
- Q25 Councillor J Marjoram to the Chairman, West Yorkshire Integrated Transport Authority.

81 Minutes

It was moved by Councillor Wakefield, seconded by Councillor J Lewis and

RESOLVED – That the minutes be received in accordance with Council Procedure Rule 2.2(i).

Council Procedure Rule 4, providing for the winding up of business, was applied prior to all notified comments on the minutes having been debated.

82 Back Bench Community Concerns

During discussion on this item, it was moved by Councillor G Latty, seconded by Councillor Lamb, that Leave of Council be given to allow the introduction of a sixth Community Concern in the name of Councillor P Latty.

- 1) Councillor Finnigan – Concerns regarding Morley Fire Station.

Councillor Selby responded.

- 2) Councillor Taylor – Outreach work undertaken in the Chapel Allerton ward to address infant mortality rates, particularly in connection to teenage pregnancies, and improve the health and wellbeing of children and young parents.

Councillor Mulherin responded.

- 3) Councillor Urry – Impact of the closure of Leeds Remploy factory on individuals, direct culpability of Government, creation of other opportunities for employment of displaced people in Leeds in our wards and the wider Leeds Community.

Councillor Ogilvie responded.

- 4) Councillor Robinson – Concerns about flooding in Collingham and the impact on local people. We call for more effective Council intervention on this matter to prevent this problem continuing to cause misery to residents.

Councillor R Lewis responded.

- 5) Councillor M Hamilton– The benefits to Headingley and other Leeds areas of a compulsory licensing scheme for private landlords.

Councillor P Gruen responded.

- 6) Councillor P Latty – Dog Fouling in Guiseley and Rawdon.

Councillor M Dobson responded.

During the consideration of Community Concerns, the meeting was suspended at 5.00 pm and resumed at 5.25 pm.

83 White Paper Motion (in the name of Councillor J Procter) - Education

It was moved by Councillor J Procter, seconded by Councillor G Latty that this Council notes with growing concern the shortage of school places in Leeds meaning that in some cases parents have to accept that their children will not attend a local school.

This Council further notes that the requirement to deliver more new housing in the city is likely to place further strain on school place planning. While the recent meeting to address basic need provision in the city has made a start, this Council believes that there is still a need for a coherent strategy to deal with a shortage in school places and the continuing growth in both birth rates and housing.

This Council therefore instructs officers to bring forward proposals to Executive Board by Spring 2013 that will fully fund the required education provision within the authority, whether this is through use of Community Infrastructure Levy (CIL) or Section 106 agreements or other sources of funding, and that these proposals should complement the plans being developed as part of the Core Strategy.

An amendment was moved by Councillor Blake, seconded by Councillor Congreve, to delete all after 'this Council' and replace with:

'reaffirms its commitment to tackling the projected shortage of school places in the city as a key priority.

Council notes with concern that last year there were 3000 more pupils entering Leeds primary schools than moving up to secondary school. This unprecedented rise in the birth rate together with the significant ambitions for housing growth outlined in the core strategy presents a major challenge to planning school places for the city.

Council welcomes the grip on this issue taken by the administration and the progress made to date to address the challenge through closer inter-departmental working post Education Leeds and by establishment of a cross-party working group.

Council officers will shortly report to Executive Board on the draft Community Infrastructure Levy charging regime. This will look at the role of Section 106 agreements and the CIL in meeting infrastructure requirements. It will examine how they can help to meet the additional demands for school provision in areas of new housing development.

However Council acknowledges that the issue is exacerbated by the Government's schools policy and particularly the investment in free schools, which sit outside our ability to plan education provision.

Therefore Council requests the Chief Executive to write to the Secretary of State for Education, following consideration of the Section 106 and CIL report by Executive Board, to highlight our concerns, to clarify the reality of the funding situation and to express our willingness to work with Government departments to find a comprehensive funding and planning solution to address future basic need requirements.'

The amendment in the name of Councillor Blake was carried, and upon being put as the substantive motion, it was

RESOLVED – That this Council reaffirms its commitment to tackling the projected shortage of school places in the city as a key priority.

Council notes with concern that last year there were 3000 more pupils entering Leeds primary schools than moving up to secondary school. This unprecedented rise in the birth rate together with the significant ambitions for housing growth outlined in the core strategy presents a major challenge to planning school places for the city.

Council welcomes the grip on this issue taken by the administration and the progress made to date to address the challenge through closer inter-departmental working post Education Leeds and by establishment of a cross-party working group.

Council officers will shortly report to Executive Board on the draft Community Infrastructure Levy charging regime. This will look at the role of Section 106 agreements and the CIL in meeting infrastructure requirements. It will examine how they can help to meet the additional demands for school provision in areas of new housing development.

However Council acknowledges that the issue is exacerbated by the Government's schools policy and particularly the investment in free schools, which sit outside our ability to plan education provision.

Therefore Council requests the Chief Executive to write to the Secretary of State for Education, following consideration of the Section 106 and CIL report by Executive Board, to highlight our concerns, to clarify the reality of the funding situation and to

express our willingness to work with Government departments to find a comprehensive funding and planning solution to address future basic need requirements.'

On the requisition of Councillors J Procter and J L Carter, the voting on the amendment was recorded as follows:-

YES

Akhtar, Atha, Blake, Bruce, Charlwood, Congreve, Coulson, Cummins, Davey, Dawson, Dobson, Dowson, Dunn, Gabriel, P Grahame, R Grahame, Groves, C Gruen, P Gruen, S Hamilton, Hanley, Hardy, Harington, Harland, G Harper, J Harper, A Hussain, G Hussain, G Hyde, Illingworth, Ingham, Iqbal, Jarosz, Khan, J Lewis, R Lewis, Lowe, Lyons, Macniven, Maqsood, A McKenna, J McKenna, Mitchell, Morgan, Mulherin, Murray, Nagle, Nash, Ogilvie, Rafique, Renshaw, Selby, Sobel, Taggart, E Taylor, Towler, Truswell, Urry, Walker, Walshaw, Yeadon.

61

NO

Anderson, J Bentley, S Bentley, Buckley, Campbell, A Carter, J L Carter, Chapman, Cleasby, Cohen, Collins, Elliott, Finnigan, Fox, Golton, M Hamilton, Harrand, Lamb, G Latty, P Latty, Lay, Leadley, Marjoram, J Procter, Varley, Wadsworth, Wilkinson, Wood.

28

ABSTAIN

A Blackburn, D Blackburn, Gettings.

3

84 White Paper Motion (in the name of Councillor A Blackburn) - Energy Bill Revolution Campaign

It was moved by Councillor A Blackburn, seconded by Councillor C Campbell, and

RESOLVED - That this Council notes that the combination of rising fuel prices and the UK's energy inefficient houses have a major impact on fuel poverty and health.

Over the next 15 years the Government will raise an average of £4 billion every year in carbon taxes through the European Emissions Trading Scheme and the Carbon Floor Price. Recycling this revenue back into energy efficiency measures could lower people's bills, cut carbon emissions, create jobs and help combat global warming.

This Council therefore resolves to:-

1. Support the Energy Bill Revolution Campaign calling for the Government to recycle revenues from carbon taxes into improving the energy efficiency of UK homes.
2. Notify local Members of Parliament of its support for the campaign and urge them to sign Early Day Motion 47 – "Reducing Fuel Bills through Energy Efficiency.

85 White Paper Motion (in the name of Councillor Blake) - Poverty

It was moved by Councillor Blake, seconded by Councillor Hanley, that this Council expresses its deep concern about the profound impact of child poverty on outcomes for educational attainment, employment, health and safeguarding.

With 23.4% of children and young people in Leeds growing up in poverty, Council reaffirms its commitment to work with partners to achieve the ambitions set out in the Leeds Child Poverty Strategy.

However, with 59% of poor children living in a household where at least one adult works, Council also reiterates, in the strongest possible terms, the damaging cumulative impact of Government welfare reforms on low income families in this city.

Council requests that officers produce a report for consideration by the Executive Board detailing the anticipated impact of welfare reform on both child poverty and advice services in the city.

Given that economic deprivation has a direct correlation to reduced outcomes for children, especially in areas of entrenched poverty, Council calls on the Government to:-

- Reassess welfare reforms in light of the impact on its own commitment to eradicate child poverty by 2020.
- Swiftly empower the newly created Financial Conduct Authority to limit the impact of high cost credit and high interest rates on poor families with a view to ultimately ensuring all families have access to mainstream financial services.
- Reinstate the Early Intervention Grant to help support some of our most challenging and vulnerable young people.

Council therefore instructs the Chief Executive to write to all Leeds MPs asking them to work with us to highlight the devastating impact of child poverty on our communities and to lobby the Government to take action on the issues above.

An amendment was moved by Councillor S Bentley, seconded by Councillor Golton, to insert the following in the second paragraph, after '*Leeds Child Poverty Strategy*':-

‘and the constructive, all party approach that Leeds has taken in engaging with the government on this issue to date.

Council welcomes the positive coalition government policies to help tackle child deprivation and inequality, including:-

- § The pupil premium which will total £28 million extra funding for Leeds pupils entitled to free school meals in 2013/14.
- § The raising of the income tax threshold that has resulted in people earning the minimum wage paying half the income tax they did in 2010.
- § The expansion of early learning for two year olds.
- § The creation of an apprenticeship academy and apprenticeship hub network as part of the Leeds City Region Deal.
- § The £1 billion youth contract to help young unemployed people find work.
- § The removal of child benefit from the highest earning families.’

In the eighth paragraph/third bullet point, after '*Reinstate*', insert words '*the cut to*'.

The amended motion would read:-

This Council expresses its deep concern about the profound impact of child poverty on outcomes for educational attainment, employment, health and safeguarding.

With 23.4% of children and young people in Leeds growing up in poverty, Council reaffirms its commitment to work with partners to achieve the ambitions set out in the Leeds Child Poverty Strategy and the constructive, all party approach that Leeds has taken in engaging with the government on this issue to date.

Council welcomes the positive coalition government policies to help tackle child deprivation and inequality, including:-

- § The pupil premium which will total £28 million extra funding for Leeds pupils claiming free school meals in 2013/14.
- § The raising the income tax threshold that has resulted in people earning the minimum wage paying half the income tax they did in 2010.
- § The expansion of early learning for two year olds.
- § The creation of an apprenticeship academy and apprenticeship hub network as part of the Leeds City Region Deal.
- § The £1 billion youth contract to help young unemployed people find work.
- § The removal of child benefit from the highest earning families.

However, with 59% of poor children living in a household where at least one adult works, Council also reiterates, in the strongest possible terms, the damaging cumulative impact of Government welfare reforms on low income families in this city.

Council requests that officers produce a report for consideration by the Executive Board detailing the anticipated impact of welfare reform on both child poverty and advice services in the city.

Given that economic deprivation has a direct correlation to reduced outcomes for children, especially in areas of entrenched poverty, Council calls on the Government to:-

- § Reassess welfare reforms in light of the impact on its own commitment to eradicate child poverty by 2020.
- § Swiftly empower the newly created Financial Conduct Authority to limit the impact of high cost credit and high interest rates on poor families with a view to ultimately ensuring all families have access to mainstream financial services.
- § Reinstate the cut to the Early Intervention Grant to help support some of our most challenging and vulnerable young people.

Council therefore instructs the Chief Executive to write to all Leeds MPs asking them to work with us to highlight the devastating impact of child poverty on our communities and to lobby the Government to take action on the issues above.

A second amendment was moved by Councillor Lamb, seconded by Councillor Latty, to delete all after 'health and safeguarding' and replace with:-

This Council believes that welfare plays a vital role in providing a safety net for people experiencing financial challenges in their day to day lives. However, Council also believes that the welfare system should encourage people back into work and not discourage employment or provide an alternative lifestyle choice as the current system does.

Council notes that eradicating child poverty, while a worthy ambition, was a commitment introduced by the previous government and further notes that their record in addressing the child poverty agenda during far better economic times was completely lamentable.

This Council regards child poverty as an issue of the utmost importance and that far reaching reform of the policies and structures put in place by the previous Government should be introduced along with new initiatives from Leeds City Council. The following actions should be considered:

- § Giving consideration to further increasing the tax threshold to £12,500 thereby providing hard working families with a living wage without placing the onus on the private sector to pay higher wages that are not affordable in the current climate.
- § Swiftly empower the newly created Financial Conduct Authority to limit the impact of high cost credit and high interest rates on poor families with a view to ultimately ensuring all families have access to mainstream financial services.
- § Supporting far reaching reform of the education system including innovative projects such as University Technical Colleges that would see poor performing schools challenged and our young people prepared for the world of work.

Council understands that many of these issues are national in scope but recognises the significant difference that solutions local to Leeds can make to this important issue. This Council therefore calls for a report to be brought to Executive Board into what co-ordinated strategies can be introduced in Leeds to help to deliver these goals.'

Motion would read:-

This Council expresses its deep concern about the profound impact of child poverty on outcomes for educational attainment, employment, health and safeguarding.

This Council believes that welfare plays a vital role in providing a safety net for people experiencing financial challenges in their day to day lives. However, Council also believes that the welfare system should encourage people back into work and not discourage employment or provide an alternative lifestyle choice as the current system does.

Council notes that eradicating child poverty, while a worthy ambition, was a commitment introduced by the previous government and further notes that their record in addressing the child poverty agenda during far better economic times was completely lamentable.

This Council regards child poverty as an issue of the utmost importance and that far reaching reform of the policies and structures put in place by the previous Government should be introduced along with new initiatives from Leeds City Council. The following actions should be considered:

- § Giving consideration to further increasing the tax threshold to £12,500 thereby providing hard working families with a living wage without placing the onus on the private sector to pay higher wages that are not affordable in the current climate.
- § Swiftly empower the newly created Financial Conduct Authority to limit the impact of high cost credit and high interest rates on poor families with a view to ultimately ensuring all families have access to mainstream financial services.
- § Supporting far reaching reform of the education system including innovative projects such as University Technical Colleges that would see poor performing schools challenged and our young people prepared for the world of work.

Council understands that many of these issues are national in scope but recognises the significant difference that solutions local to Leeds can make to this important issue. This Council therefore calls for a report to be brought to Executive Board into what co-ordinated strategies can be introduced in Leeds to help to deliver these goals.

The amendments were declared lost and, upon the motion being put to the vote, it was

RESOLVED – That this Council expresses its deep concern about the profound impact of child poverty on outcomes for educational attainment, employment, health and safeguarding.

With 23.4% of children and young people in Leeds growing up in poverty, Council reaffirms its commitment to work with partners to achieve the ambitions set out in the Leeds Child Poverty Strategy.

However, with 59% of poor children living in a household where at least one adult works, Council also reiterates, in the strongest possible terms, the damaging cumulative impact of Government welfare reforms on low income families in this city.

Council requests that officers produce a report for consideration by the Executive Board detailing the anticipated impact of welfare reform on both child poverty and advice services in the city.

Given that economic deprivation has a direct correlation to reduced outcomes for children, especially in areas of entrenched poverty, Council calls on the Government to:-

- Reassess welfare reforms in light of the impact on its own commitment to eradicate child poverty by 2020.

- Swiftly empower the newly created Financial Conduct Authority to limit the impact of high cost credit and high interest rates on poor families with a view to ultimately ensuring all families have access to mainstream financial services.
- Reinstate the Early Intervention Grant to help support some of our most challenging and vulnerable young people.

Council therefore instructs the Chief Executive to write to all Leeds MPs asking them to work with us to highlight the devastating impact of child poverty on our communities and to lobby the Government to take action on the issues above.

On the requisition of Councillors Lamb and G Latty, the voting on the first amendment in the name of Councillor S Bentley was recorded as follows:-

YES

J Bentley, S Bentley, Campbell, Cleasby, Elliott, Finnigan, Gettings, Golton, M Hamilton, Lay, Leadley, Varley.

12

NO

Akhtar, Anderson, Atha, A Blackburn, D Blackburn, Blake, Bruce, Buckley, J L Carter, Charlwood, Cohen, Collins, Congreve, Coulson, Cummins, Davey, Dawson, Dobson, Dowson, Dunn, Fox, Gabriel, P Grahame, R Grahame, Groves, C Gruen, P Gruen, S Hamilton, Hanley, Hardy, Harington, Harland, G Harper, J Harper, Harrand, A Hussain, G Hussain, G Hyde, Illingworth, Ingham, Iqbal, Jarosz, Khan, Lamb, G Latty, P Latty, J Lewis, R Lewis, Lowe, Lyons, Macniven, Maqsood, Marjoram, A McKenna, J McKenna, Mitchell, Morgan, Mulherin, Murray, Nagle, Nash, Ogilvie, J Procter, Rafique, Renshaw, Selby, Sobel, Taggart, E Taylor, Towler, Truswell, Urry, Wadsworth, Walker, Walshaw, Wilkinson, Wood, Yeadon.

78

ABSTAIN

0

On the requisition of Councillors Lamb and G Latty, the voting on the second amendment in the name of Councillor Lamb was recorded as follows:-

YES

Anderson, Buckley, J L Carter, Cohen, Collins, Elliott, Finnigan, Fox, Gettings, Harrand, Lamb, G Latty, P Latty, Leadley, Marjoram, J Procter, Varley, Wadsworth, Wilkinson, Wood.

20

NO

Akhtar, Atha, J Bentley, S Bentley, A Blackburn, D Blackburn, Blake, Bruce, Charlwood, Cleasby, Congreve, Coulson, Cummins, Davey, Dawson, Dobson, Dowson, Dunn, Gabriel, Golton, P Grahame, R Grahame, Groves, C Gruen, P Gruen, M Hamilton, S Hamilton, Hanley, Hardy, Harington, Harland, G Harper, J Harper, A Hussain, G Hussain, G Hyde, Illingworth, Ingham, Iqbal, Jarosz, Khan, Lay, J Lewis, R Lewis, Lowe, Lyons, Macniven, Maqsood, A McKenna, J McKenna,

Mitchell, Morgan, Mulherin, Murray, Nagle, Nash, Ogilvie, Rafique, Renshaw, Selby, Sobel, Taggart, E Taylor, Towler, Truswell, Urry, Walker, Walshaw, Yeadon.

69

ABSTAIN

0

On the requisition of Councillors J Lewis and Taggart, the voting on the motion in the name of Councillor Blake was recorded as follows:-

YES

Akhtar, Atha, A Blackburn, D Blackburn, Blake, Bruce, Charlwood, Congreve, Coulson, Cummins, Davey, Dawson, Dobson, Dowson, Dunn, Gabriel, P Grahame, R Grahame, Groves, C Gruen, P Gruen, S Hamilton, Hanley, Hardy, Harington, Harland, G Harper, J Harper, A Hussain, G Hussain, G Hyde, Illingworth, Ingham, Iqbal, Jarosz, Khan, J Lewis, R Lewis, Lowe, Lyons, Macniven, Maqsood, A McKenna, J McKenna, Mitchell, Morgan, Mulherin, Murray, Nagle, Nash, Ogilvie, Rafique, Renshaw, Selby, Sobel, Taggart, E Taylor, Towler, Truswell, Urry, Walker, Walshaw, Yeadon.

63

NO

Anderson, Buckley, J L Carter, Cohen, Collins, Fox, Harrand, Lamb, G Latty, P Latty, Marjoram, J Procter, Wadsworth, Wilkinson, Wood.

15

ABSTAIN

J Bentley, S Bentley, Campbell, Cleasby, Elliott, Finnigan, Gettings, Golton, M Hamilton, Lay, Leadley, Varley.

12

Council rose at 7.45 pm.

Report of the Chief Officer HR

Report to Full Council

Date: 27th February 2013

Subject: Approval of the 2013/14 Pay Policy Statement

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Summary of main issues

1. General Purposes Committee considered the draft Pay Policy Statement for 2013-14 at their meeting on the 12th February 2013. The attached statement incorporates the amendments proposed by General Purposes Committee and is presented to full Council for approval.

Recommendations

2. Full Council is recommended to consider and approve the Pay Policy Statement set out at Appendix 1 for the 2013/14 financial year.

1. Purpose of this report

1.1. The purpose of this report is to seek approval of full Council to the Pay Policy Statement for 2013/14.

2. Background information

2.1. Local Authorities are required under section 38 of the Localism Act 2011 to prepare an annual Pay Policy Statement. The statement must articulate the Council's policy towards the pay of its most senior staff and relationships with the pay of the rest of the work-force. The provisions of the Act do not apply to the employees of local authority schools.

2.2. Each local authority is an individual employer in its own right and has the autonomy to make decisions on pay that are appropriate to local circumstances and which deliver value for money for local taxpayers. The provisions of the Localism Act do not seek to change this or to determine what decisions on pay should be taken. However they require individual employing authorities to be clearer about their own policies in relation to pay.

2.3. Section 40 of the Localism Act requires authorities, in developing their Pay Policy Statement, to have regard to any guidance published by the Secretary of State. This includes Communities and Local Government guidance on Openness and Accountability in Local Pay and the Code of Recommended Practice for Local Authorities on Data Transparency ("Open Data").

2.4. Under the Localism Act and related guidance a Pay Policy Statement must as a minimum cover:

- The policy on the level of remuneration for each Chief Officer including base salary (or payments when on a contract for services), expenses, bonuses, PRP, earn back, honoraria and ex-gratia payments;
- Election fees, joint authority duty payments and severance arrangements;
- The policy on remunerating the lowest paid in the workforce including the authority definition of the lowest paid employee and the reasons for the definition e.g. the authority's lowest pay point and how it was decided;
- The policy on relationship between the remuneration of Chief Officers and other staff – policy towards maintaining or reaching a specific pay multiple;
- The policy on other aspects of Chief Officer remuneration – recruitment, pay increases and additions, PRP and bonuses, termination payments, transparency, re-employment when the Chief Officer is in receipt of LGPS pension and/or a redundancy/severance payment, and;

- That Full Council being given the opportunity to consider salary packages in excess of £100k for new appointments before they are offered.¹

2.5. Guidance also suggests that Councils can consider other matters including:

- links with existing discretionary payments policies for severance and pensions;
- use of supporting evidence in terms of market comparison;
- extending the policy to cover other higher paid staff who are not Chief Officers but who are covered by the new consultation referenced in 2.4 above.
- how the policy is reviewed and developed.

3. Main issues

Policy Compliance 2012-13

3.1. Members are asked to note that in terms of compliance with the policy agreed by Council for 2012/13:

- There were no departures from the Pay Policy due to exceptional circumstances;
- A review of market supplements will to be further considered in line with proposed changes to structures and this will be benchmarked against external fees the Council might otherwise incur if not directly employing staff.
- The fees paid to the Chief Executive in his capacity of Returning Officer for national elections and referendums during the period (and any apportionment thereof) were published as part of the Council's Obligations under the Code of Recommended Practice for Local Authorities on Data Transparency and the data which is published under The Accounts and Audit (England) Regulations (2011).
- That some members of the Corporate Leadership Team agreed to a voluntary two year temporary pay cut until March 2013.
- No national pay award was made although pension costs have increased due to inflation

Pay Policy Statement for 2013-14

3.2. In 2012 Local Authorities, including Leeds City Council (LCC), were adopting Pay Policy statements for the first time. This year a number of changes are proposed for reasons described below:

¹ Currently this would be achieved by the Employment Committee, the committee appointed by Full Council for this purpose

Median Salary Figures

Figures quoted re: median salary have changed reflecting issues like incremental progression and changes in the work-force make-up.

Public Health

Responsibility for Public Health functions will transfer to the Council, together with staff who undertake this in Leeds in April 2013. The Pay Policy Statement now makes a reference to this in relation to senior staff who transfer under TUPE principles. However until the Secretary of State draws up a final transfer scheme the exact pay and pension entitlements that would relate to staff are not known. For this reason an addendum will be added to the statement in due course.

Private Service Companies

In November 2012 Full Council considered through a White Paper Motion the position the Council should adopt in engaging individuals who operate as Private Service Companies and resolved that any such individuals would not be engaged to cover Senior posts. The Pay Policy Statement now reflects this.

Open Data Requirements

Compliance with Code of Recommended Practice for Local Authorities on Data Transparency ("Open Data") will be ensured in line with pending statutory requirements.

3.3. General Purposes Committee considered the draft Pay Policy Statement for 2013/14 at their meeting on the 12th February 2013. The Committee suggested the following amendments to the policy.

- That numbered paragraphs 2 and 3 be combined;
- That, where the Employment Committee has not been involved in the appointment of a Senior Officer, that any departures from the Pay Policy be consulted upon with the appropriate Executive Members, including the Executive Member within whose portfolio the post reports, the Executive Member with responsibility for Human Resources and the Leader of Council;
- That the Leader be consulted upon all termination payments to Senior Officers covered by the Pay Policy.
- That reference to the prevailing National Minimum Wage be inserted into the policy for comparison purposes.

3.4. These amendments have been incorporated into the Pay Policy Statement 2013/14 presented at Appendix 1 to this report. Members are asked to consider and approval the Policy as it appears at Appendix 1.

4. Corporate Considerations

4.1. Consultation and Engagement

4.1.1. Trade unions were consulted on the policy and changes that have been made.

4.1.2. General Purposes Committee was consulted on the draft policy on the 12th February 2013.

4.2. Equality and Diversity / Cohesion and Integration

4.2.1. A screening exercise has been completed. It is noted that BME and women are under-represented in Senior Management positions.

4.3. Council policies and City Priorities

4.3.1. The Pay Policy Statement can be cross referenced to relevant policies to reflect the strategic contribution made by senior staff e.g. Council Business Plan, City Priority Plan

4.4. Resources and value for money

4.4.1. The Pay Policy Statement will be a future point of reference for the Council in assessing its senior management costs and its budget strategy.

4.5. Legal Implications, Access to Information and Call In

4.5.1. The draft policy has been assessed as complying with the requirements of the Localism Act.

4.5.2. Approval of pay Policy Statements is a decision reserved to full Council.

4.6. Risk Management

4.6.1. The Council will need to consider any reputational implications of the published policy in terms of how stakeholders and the media respond.

4.6.2. Also it is noted that in Reviewing the Policy all requirements regarding pay issues have been complied with in 2012/13. Members are asked to note this compliance.

5. Recommendations

5.1. Full Council is recommended to;

- a) consider and approve the Pay Policy Statement 2013/14 as set out at Appendix 1, and;
- b) agree that an addendum be added to the Statement by the Chief Executive once details of the Public Health Transfer Scheme are finalised by the Secretary of State.

6. Background documents²

None

² The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

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Annual Pay Policy Statement
Financial Year 2013/14

(To be) Approved by Full Council – 27th February 2013

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Section 1 - Purpose and Application

This Pay Policy Statement has been written to cover requirements under Sections 38 – 43 of the Localism Act 2011. This requires that the authority produce a policy statement covering a number of matters concerning the pay of the authority's staff.

This policy must be complied with for all decisions relating to the remuneration of, or other terms and conditions applying to, those senior officers listed in Section 2.

This policy will be reviewed annually and presented to Full Council for approval before the 31st March immediately preceding the financial year to which it relates.

Section 2 - Policy Statement

Definition of senior officers covered by the Pay Policy Statement

This Pay Policy Statement covers the following senior officer posts;

1. Head of the Paid Service, which in this authority is the post of Chief Executive
2. Director of Resources who is the Section 151 Officer (and also currently acting Deputy Chief Executive), City Solicitor who is the Monitoring Officer, the Directors of Adult Social Care, Children Services, City Development and Environment and Neighbourhoods and the Assistant Chief Executive (Customer Access and Performance). These post-holders are members of the authority's Corporate Leadership Team (CLT) and report directly to the Chief Executive.
3. Those required to report directly to, or are directly accountable to, one or more of those described in 1-2 above.

Policy on remunerating senior officers

It is the policy of this authority to establish a remuneration package for each senior officer post that is sufficient to attract and retain those with the appropriate skills, knowledge, experience, abilities and qualities that is consistent with the authority's requirements of the post in question.

Salaries and Appointment

The authority may seek independent advice as a means informing decisions on determining the pay scale for senior officer posts.

The salary for senior officer posts will be determined by reference to the pay scales at Appendix 1.

All new senior officer appointments will be made by the Employment Committee, who will determine salary packages¹.

Appointments will be made to the appropriate approved minimum point of the grade for the post in question unless there is evidence that a preferred candidate cannot be appointed

¹ Senior Officers in this respect refers to the posts in Section 2 points 2 to 3 i.e. Directors, Chief Officers and other senior officers who report directly to a Director

without varying the remuneration package. In such circumstances incremental advancement within the grade range is permissible.

In exceptional circumstances this policy provides for a departure from the Pay Policy. All departures from this policy will be expressly justified and in cases where he/she is not personally affected will be authorised by the Chief Executive in consultation with members of the Employment Committee, and in cases where he/she is personally affected, by Full Council, or, where the Employment Committee has not been involved in the appointment of a Senior Officer will be consulted upon with the appropriate Executive Members, including the Executive Member within whose portfolio the post reports, the Executive Member with responsibility for Human Resources and the Leader of Council. Information regarding any such decisions will be reported to the next meeting of Full Council.

Honoraria² may be payable in circumstances where additional duties and responsibilities are undertaken which are over and above those which could be reasonably accommodated within existing terms and conditions of employment.

Market supplements may be paid only where it has been established that there is a significant risk of not being able to retain/replace staff with specific knowledge and skills essential to the delivery of a particular service, project or corporate priority. All such payments will be reviewed annually by the Head of Paid Service.

Terms and Conditions

The Chief Executive is employed on terms and conditions set out under the Joint National Council for Chief Executives. All other senior officers are employed on terms and conditions set out under the Joint National Council for Chief Officers. Under these arrangements national pay awards are negotiated annually.

Some aspects of remuneration are applicable to all staff (including senior officers covered by this policy). For completeness these are outlined below:

- § Membership of the Local Government Pension Scheme; with employee contributions ranging from 5.5% (on salaries up to £13,500) to 7.5% (on salaries over £85,301).
- § Expenses for travel and subsistence based on National Joint Council for Local Government Employee rates
- § On appointment, incremental progression following 6 months employment and then annual incremental progression on each 1st April thereafter.

Bonuses and Performance Related Pay

For posts under this policy, the Authority does not currently operate a bonus or performance related pay scheme. Performance is considered however as part of a package to offer market supplements and retention pay when needed.

Earn-Back

The Authority does not operate a scheme of remuneration linked to Earn-Back

² Including payments made for joint authority duties

Termination Payments

All decisions relating to termination payments will be made by;

- Full Council – in respect of the Head of Paid Service
- The Head of Paid Service – in respect of the Director of Resources and Deputy Chief Executive
- Director of Resources – in respect of other Directors and the City Solicitor
- Directors – in respect of those who report to them.

Termination payments may be made to senior officers covered by this policy. The maximum discretion for the Council is to award 104 weeks pay under the national statutory framework. There is also discretion to augment pensions.

Payments made must demonstrate value for money and be conducive to the effective and efficient operation of the authority.

The Leader of the Council will be consulted in relation to any such termination payments.

Policy on remunerating the lowest paid in the workforce

The pay scales for staff employed on National Joint Council for Local Government terms and conditions are detailed at Appendix 2, alongside other JNC grades.

These, and other terms and conditions of employment are negotiated through appropriate collective bargaining mechanisms and then incorporated into contracts of employment.

The lowest pay point in this authority (excluding schools) equates to an annual full time salary of £12,489 and can be expressed as an hourly rate of pay of £6.47. This on the A1 grade which rises incrementally to £13,189.

For comparison the National Minimum Wage was £6.19 p/h as at 1st October 2012.

The pay rate is increased in accordance with any pay settlements which are reached through the National Joint Council for Local Government Services.

The pay multiplier between this and the current salary of the Chief Executive is 13:1.

Policy on the relationship between Senior Officer remuneration and that of other staff

The highest paid salary is paid to the Chief Executive. At March 2012 the average median salary in Leeds City Council (not including Schools) is £19,620.96.

The ratio between the median and Chief Executive's actual salary, the 'pay multiple' is 8.98:1. This authority does not have a policy on maintaining or reaching a specific 'pay multiple'. However the authority is conscious of the need to ensure that the salary of the highest paid employee is not excessive and is consistent with the needs of the authority as expressed in this policy statement.

The authority's approach to the payment of staff is to pay that which the authority needs to pay to recruit and retain staff with the skills, knowledge, experience, abilities and qualities needed for the post in question at the relevant time, and to ensure that the authority meets any contractual requirements for staff including the application of any local or national collective agreements, or authority decisions regarding pay.

Re Employment of staff in receipt of a LGPS Pension or a Redundancy/Severance Payment

The authority is under a statutory duty to appoint on merit and has to ensure that it complies with all appropriate employment and equalities legislation.

Obligations under the Code of Recommended Practice for Local Authorities on Data Transparency and the data which is published under The Accounts and Audit (England) Regulations (2011).

The Authority will publish information on pay and rewards for staff falling under the criteria specified in the Code of Recommended Practice for Local Authorities on Data Transparency and which requires the authority to provide information relating to those employees with salary packages above £58,200 and which fall below those of Chief Officers as specified above.

Election Fees

Additional fees for national elections and referendums are paid to the Chief Executive in their capacity as Returning Officer. In turn these are apportioned to staff supporting the Returning Officer in accordance with criteria determined by the Chief Executive.

These fees and any apportionment will be published as part of the Council's Obligations under the Code of Recommended Practice for Local Authorities on Data Transparency and the data which is published under The Accounts and Audit (England) Regulations (2011).

Public Health

Responsibility for Public Health will transfer to the Council, together with staff who undertake this in Leeds in April 2013. Where staff report directly to the Director of Public Health they will be covered under this Policy.

Staff transferred under TUPE regulations will continue to be paid on NHS pay scales and terms and conditions.

Private Service Company Consultants

Individuals who operate as private service companies will not be directly engaged to cover senior officer posts covered by this policy.

Pay scales under the JNC Conditions of Service

Grade	SCP	Salary £	Grade	SCP	Salary £
Chief Executive	1	182,147	Director 85%	1	89,208
	2	185,650		2	91,437
	3	189,153		3	93,666
	4	192,655		4	95,898
	5	196,158		5	98,127
Deputy Chief Executive	1	147,118	Director 80%	1	83,958
	2	150,620		2	86,058
	3	154,123		3	88,158
	4	157,626		4	90,255
	5	161,128		5	92,355
Director Grade	1	134,347	Director 75%	1	78,711
	2	137,320		2	80,679
	3	140,293		3	82,647
	4	143,265		4	84,615
	5	146,238		5	86,583
Asst Chief Executives	1	114,215	Director 70%	1	73,464
	2	116,699		2	75,300
	3	119,183		3	77,136
	4	121,667		4	78,975
	5	124,151		5	80,811
Director 95%	1	£99,702	Director 60%	1	62,970
	2	102,192		2	64,545
	3	104,688		3	66,117
	4	107,178		4	67,692
	5	109,671		5	69,267
Director 90%	1	94,452	Director 52.5%	1	55,098
	2	96,816		2	56,475
	3	99,177		3	57,852
	4	101,538		4	59,232
	5	103,899		5	60,609

APPENDIX 2

Pay scales under the NJC Conditions of Service

Grade	SCP	Salary £	Grade	SCP	Salary £
PO6	46	38,961	C3	26	22,221
	47	39,855		27	22,958
	48	40,741		28	23,708
PO5	49	41,616	C2	24	20,858
	44	37,206		25	21,519
	45	38,042		26	22,221
	46	38,961		22	19,621
PO4	47	39,855	C1	23	20,198
	41	34,549		24	20,858
	42	35,430		25	21,519
	43	36,313		18	17,161
	44	37,206		19	17,802
PO3	38	31,754	B3	20	18,453
	39	32,800		21	19,126
	40	33,661		16	16,440
	41	34,549		17	16,830
PO2	35	29,236	B2	18	17,161
	36	30,011		13	15,444
	37	30,851		14	15,725
	38	31,754		15	16,054
PO1	33	27,849	B1	16	16,440
	34	28,636		17	16,830
	35	29,236		11	14,733
	36	30,011		12	15,039
SO2	32	27,052	A3	13	15,444
	33	27,849		9	13,589
	34	28,636		10	13,874
SO1	29	24,646	A2	11	14,733
	30	25,472		6	12,489
	31	26,276		7	12,787
				8	13,189

Report of the City Solicitor

Report to full Council

Date: 27th February 2013

Subject: Recommendations from General Purposes Committee - Changes to the standards and conduct arrangements

Are specific electoral Wards affected? If relevant, name(s) of Ward(s): n/a	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: n/a Appendix number: n/a	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Summary of main issues

1. This report sets out some proposed changes to the Members' Code of Conduct and the procedure for considering complaints which have been endorsed by the Standards and Conduct Committee and the General Purposes Committee. Full Council is asked to approve the changes as set out in the report and the attached documents.
2. On 11th January 2013, the Standards and Conduct Committee reviewed the local standards arrangements to ensure that they are operating effectively and are fit for purpose. As a result of feedback received from Leeds City Councillors during training sessions and officers involved in the complaints process, the Standards and Conduct Committee resolved to recommend some amendments to both the Code of Conduct and the complaints procedure.
3. These proposed amendments were considered by the General Purposes Committee on 12th February 2013, and the Committee resolved to recommend to full Council that the amendments are approved.

Recommendations

4. Full Council is asked to adopt the revised versions of the Members' Code of Conduct (attached as Appendix 1) and the procedure for considering complaints (attached as Appendix 2).

1 Purpose of this report

- 1.1 This report sets out some proposed changes to the Members' Code of Conduct and the procedure for considering complaints which have been endorsed by the Standards and Conduct Committee and the General Purposes Committee. Full Council is asked to approve the changes as set out in the report and the attached documents.

2 Background information

- 2.1 On 11th January, as a result of feedback received from Leeds City Councillors during training sessions and from officers involved in the complaints process, the Standards and Conduct Committee proposed some amendments to both the Members' Code of Conduct and the complaints procedure.
- 2.2 General Purposes Committee considered these proposed amendments on 12th February 2013 and resolved to recommend that full Council adopts the amended documents.

3 Main issues

- 3.1 The proposed changes to the Members' Code of Conduct are as follows, and are presented as tracked changes in Appendix 1:
- 3.1.1 The Localism Act 2011 states that any Member who is present at a meeting of the Council and who has a disclosable pecuniary interest relating to any business to be considered at the meeting, must not:
- Participate in any discussion of the business at the meeting, or
 - Participate in any vote taken on the matter at the meeting.
- 3.1.2 These restrictions apply to all Members who are present, regardless of whether they are a member of the decision making body, or attending simply to observe the meeting. The guidance from the Department for Communities and Local Government also sets out that these prohibitions apply to any form of participation, including speaking as a member of the public.
- 3.1.3 However, the Localism Act does not require a Member to leave the room if they have a disclosable pecuniary interest in an item being considered. This is a local addition to the Leeds City Council Code of Conduct.
- 3.1.4 Both Committees consider that although it is reasonable for a member of the decision making body to leave the room when they have a disclosable pecuniary interest in the item being considered, it appears onerous and disproportionate to apply the same rules to a Member who is attending the meeting in another capacity. An example might be a Member who has submitted a planning application currently cannot remain in the meeting room to observe the discussion and vote on their application, and therefore has fewer rights than a member of the public.

- 3.1.5 Therefore it is recommended that only Members of the decision making body are required to leave the room when they have a disclosable pecuniary interest. The proposed amendments are in shown at paragraph 17 and new paragraph 18 of Appendix 1.
- 3.1.6 Secondly, it is recommended that the category of 'other significant interest' should be removed from Part 2 of the Members' Code of Conduct and instead to create a footnote to the principle of 'honesty and integrity' in Part 1 of the Code of Conduct to explain that Members may make a declaration of a significant and relevant interest if they wish. This is because 'other significant interests' are imprecise and exceptionally difficult to regulate via a complaints process. Furthermore, it is difficult for the public to understand the category of 'other significant interest', particularly in circumstances where Members will the same or similar interests reach, for legitimate reasons, different conclusions regarding the need to declare the interest.
- 3.1.7 Finally a new paragraph 19 is proposed to the Code, setting out, for clarification for Members, the mechanism by which dispensations can be sought.
- 3.2 The proposed changes to the procedure for considering complaints are detailed at Appendix 2. A minor amendment is recommended to the list of criteria in paragraph 6 of the complaints handling procedure through the addition of clause: "complaints that do not relate to the Members' Code of Conduct". This will assist officers administering the complaints process in explaining to complainants why their complaint cannot be dealt with under the procedure.

4 Corporate Considerations

4.1 Consultation and Engagement

- 4.1.1 The Standards and Conduct Committee were consulted on the proposed changes to the current standards arrangements at the meeting on 11th January 2013. The Standards and Conduct Committee is responsible for advising the authority in relation to the adoption, revision or replacement of the Members' Code of Conduct. The Committee is also responsible for considering and determining written allegations that a Member has failed to comply with the Code of Conduct.
- 4.1.2 The General Purposes Committee were consulted on the proposed changes on 12th February 2013. The General Purposes Committee is responsible for considering proposals to amend the Constitution and make recommendations to full Council.
- 4.1.3 Some Members have provided feedback on the Code of Conduct and the complaints process through training sessions. All Leeds City Councillors have now been trained on the standards arrangements.

4.2 Equality and Diversity / Cohesion and Integration

- 4.2.1 There are no implications for equality and diversity or cohesion and integration.

4.3 Council policies and City Priorities

- 4.3.1 Principle 3 of the Council's Code of Corporate Governance states that the Council will establish and keep under review a Member Code of Conduct.

4.4 Resources and value for money

- 4.4.1 There are no implications for resources or value for money arising from this report.

4.5 Legal Implications, Access to Information and Call In

- 4.5.1 The proposed changes to the Members' Code of Conduct and the complaints process are compatible with the Localism Act 2011 and the relevant regulations.
- 4.5.2 There are no implications for access to information or call in.

4.6 Risk Management

- 4.6.1 The Code of Conduct has been amended during the year to reflect the guidance issued by the Department for Communities and Local Government, so is already up to date.

5 Conclusions

- 5.1 On 11th January 2013, the Standards and Conduct Committee reviewed the local standards arrangements to ensure that they are operating effectively and are fit for purpose.
- 5.2 As a result of feedback received from Leeds City Councillors during training sessions and officers involved in the complaints process, the Standards and Conduct Committee resolved to recommend some amendments to both the Code of Conduct and the complaints procedure. The proposed amendments have been considered by the General Purposes Committee, and the Committee has resolved to recommend that full Council approves the proposed amendments.

6 Recommendations

- 6.1 Full Council is asked to adopt the revised versions of the Members' Code of Conduct (attached as Appendix 1) and the procedure for considering complaints (attached as Appendix 2).

7 Background documents¹

- 7.1 None.

¹ The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

MEMBERS' CODE OF CONDUCT

This Code applies to elected Members and voting co-opted Members of Leeds City Council in all aspects of their public life. This means that the Council expects Members to follow this Code when they are conducting the work of the Council, representing the Council on any external organisation, and otherwise acting in their official capacity. The Code of Conduct does not apply to what Members do in their purely private and personal lives¹.

Part One - Standards of Conduct

You must have regard to, and act in accordance with, the following standards of conduct²:

1. **Selflessness**

You should serve only in the public interest, and should never improperly confer an advantage or disadvantage on any person, organisation or group, or any other third party.³

2. **Honesty and Integrity**

You should not place yourself in situations where your honesty and integrity may be questioned; you should not behave improperly and should avoid the appearance of such behaviour.⁴

3. **Objectivity**

You must make decisions based on the information before you, having had regard to any professional advice provided to you and in accordance with your view of the public interest.

You should make decisions on merit, this includes when making appointments, awarding contracts, or recommending individuals for awards or other recognition.

4. **Accountability**

You are accountable to the public for your decisions and actions and the manner in which you carry out your duties. You must co-operate fully and honestly with any scrutiny appropriate to your office.

You should not undertake any action which would bring the Council, your position, or the position of Members generally, into disrepute.

¹ When engaging in political activities such as canvassing for re-election Members are not acting in their official capacity, and for the purposes of this Code of Conduct, such political activities are considered part of a Member's private and personal life.

² And in accordance with any supplementary guidance or protocols agreed by the authority from time to time.

³ This does not mean that Members are under any obligation to support or become involved in all requests for assistance from their constituents.

⁴ [Where you are present at a formal meeting of the authority and identify any relevant and significant interest which is not a disclosable pecuniary interest and which relates to the business being conducted, you may declare the interest to the meeting, if you consider it is in the public interest to do so. You may also choose not to participate in the business as a result, although you are not obliged to do so.](#)

5. **Openness**

You must be as open as possible about your actions and those of the authority, and should be prepared to give reasons for those actions.

6. **Leadership**

You must promote and maintain high standards of conduct by supporting these principles by leadership and by example, and should act in a way that secures or preserves the confidence of others.

You must have due regard to the impartiality and integrity of the authority's statutory officers and its other employees⁵.

Part Two – Registration and disclosure of interests

Registration of Interests

7. Within 28 days of your election or co-option, you must notify the Monitoring Officer of any 'disclosable pecuniary interests' which you have at that time⁶.
8. Where you are re-elected or re-appointed, notification is only required of any new disclosable pecuniary interests within 28 days of your election or co-option.
9. You must keep your Register of Interests entry up to date by notifying the Monitoring Officer of any changes to your disclosable pecuniary interests within 28 days of the change occurring, or of you becoming aware of the change.
10. A pecuniary interest is a 'disclosable pecuniary interest' in relation to you if it is of a type described in Appendix 1, and either:
 - (a) it is an interest of yourself, or
 - (b) it is an interest of -
 - (i) your spouse or civil partner,
 - (ii) a person with whom you are living as husband and wife, or
 - (iii) a person with whom you are living as if you are civil partners, and you are aware that that other person has the interest.
11. You are also required to notify the Monitoring Officer of any gifts or hospitality with an estimated value of at least £50⁷ which you receive in your role as a

⁵ Members may express themselves robustly in representing their, or their constituents' views, although where a Member engages in a sustained or systematic challenge of an employee which is unfounded or in any other way unreasonable, such conduct would fall within the scope of this code. However an unintentional remark, made in isolation, is unlikely to amount to a failure to comply with the code of conduct.

⁶ The Monitoring Officer must enter these interests into the Register of Interests, which will be made available for public inspection and published on the Council's website.

⁷ This financial limit will be maintained in line with the definition of a donation to be declared by election candidates during local authority elections in England and Wales (as set out in Schedule 2A of the Representation of the People Act 1983).

Leeds City Councillor⁸. You must inform the Monitoring Officer of any such gifts or hospitality within 28 days of receiving them so that the details can be entered into the Register of Interests.⁹

Sensitive interests

12. If the nature of an interest is such that you and the Monitoring Officer consider that disclosure of the details of the interest could lead to you, or a person connected with you, being subject to violence or intimidation, the interest must not be included in any published version of the Register of Interests, or be entered into any copy of the register that is made available for public inspection^{10 11}.

Disclosure of disclosable pecuniary interests at meetings

13. The following provisions apply if you are present at a meeting of the authority or of any committee¹², sub-committee, joint committee or joint sub-committee of the authority, and you are aware that you have a disclosable pecuniary interest in a matter to be considered, or being considered, at the meeting.
14. If the interest is not entered in the authority's Register of Interests, you must disclose the interest to the meeting (unless the interest is a sensitive interest).
15. If the interest is not entered in the authority's Register of Interests and is not the subject of a pending notification, you must notify the Monitoring Officer of the interest before the end of 28 days beginning with the date of the disclosure.
16. Where the interest does appear in the Register of Interests, you must bring the interest to the attention of the meeting (unless the interest is a sensitive interest).
17. You may not:
- (a) participate, or participate further, in any discussion of the matter at the meeting,
 - (b) participate in any vote, or further vote, taken on the matter at the meeting ~~(unless the Member has requested and been granted a relevant dispensation by the Standards and Conduct Committee)~~, or
 - (c) remain in the room during the discussion or vote on the matter (subject to paragraph 18 below).

⁸ This does not include civic gifts or hospitality received by the Lord Mayor of Leeds whilst acting in this capacity. Civic gifts are to be recorded in a separate register maintained by the Lord Mayor's office.

⁹ These details will be removed from the register two calendar years after they were added by the Monitoring Officer.

¹⁰ Instead the Register of Interests may state that the Member has an interest the detail of which are withheld under section 32(2) of the Localism Act 2011

¹¹ If the Member is required to disclose such an interest in a meeting, the Member need not disclose the interest, but merely the fact that the Member has a disclosable pecuniary interest in the matter concerned.

¹² This includes the Executive Board and any committee of the executive.

Members' Code of Conduct

18. If you are not a member of the relevant committee, sub-committee, joint committee or joint sub-committee, and are present at the meeting in another capacity, you may remain in the room to observe the proceedings but must not participate in the discussion on the matter, even as a member of the public.
189. In certain circumstances you may be granted a dispensation to permit you to take part in the business of the authority, even if you have a disclosable pecuniary interest relating to that business. Such dispensations are granted by the Head of Paid Service following a written request to the Monitoring Officer.

Allegations of a Failure to Comply with Code of Conduct

20. All complaints alleging a failure to comply with this Code will be considered in accordance with a procedure agreed by full Council.

APPENDIX 1 - DEFINITION OF A 'DISCLOSABLE PECUNIARY INTEREST',¹³

Employment, office, trade, profession or vocation - Any employment, office, trade, profession or vocation carried on for profit or gain.

Sponsorship - Any payment or provision of any other financial benefit (other than from the relevant authority) made or provided within the relevant period¹⁴ in respect of any expenses incurred by you in carrying out your duties as a Member, or towards your election expenses. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.

Contracts - Any contract which is made between the relevant person¹⁵ (or a body in which the relevant person has a beneficial interest¹⁶) and the relevant authority –

- (a) under which goods or services are to be provided or works are to be executed; and
- (b) which has not been fully discharged.

Land - Any beneficial interest in land¹⁷ which is within the area of the relevant authority.

Licences - Any licence (alone or jointly with others) to occupy land in the area of the relevant authority for a month or longer.

Corporate tenancies - Any tenancy where (to your knowledge) –

- (a) the landlord is the relevant authority; and
- (b) the tenant is a body in which the relevant person has a beneficial interest.

Securities - Any beneficial interest in securities¹⁸ of a body where –

- (a) that body (to your knowledge) has a place of business or land in the area of the relevant authority; and
- (b) either –

¹³ As defined in The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012/1464.

¹⁴ "Relevant period" means the period of 12 months ending with the day on which the Member completes their notification.

¹⁵ "Relevant person" refers to the Member and their spouse or civil partner, or a person with whom the Member is living as husband or wife, or a person with whom the Member is living as if they were civil partners, so long as the Member is aware that that other person has the interest.

¹⁶ This means a firm in which the relevant person is a partner or a body corporate of which the relevant person is a director, or in the securities of which the relevant person has a beneficial interest. The definition of "director" includes a member of a committee of management of an industrial and provident society.

¹⁷ "Land" excludes an easement, servitude, interest or right in or over land which does not carry with it a right for the relevant person (alone or jointly with another) to occupy the land or to receive income.

¹⁸ "Securities" means shares, debentures, debenture stock, loan stock, bonds, units of a collective investment scheme within the meaning of the Financial Services and Markets Act 2000 and other securities of any description, other than money deposited with a building society.

Members' Code of Conduct

- (i) the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or
- (ii) if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which the relevant person has a beneficial interest exceeds one hundredth of the total issued share capital of that class.

PROCEDURE FOR CONSIDERING COMPLAINTS ALLEGING A FAILURE TO COMPLY WITH A MEMBERS' CODE OF CONDUCT WITHIN THE AREA OF LEEDS METROPOLITAN DISTRICT COUNCIL

Introduction

1. This procedure should be used to deal with complaints submitted under the Members' Code of Conduct adopted by Leeds City Council and the Parish and Town Councils in the Leeds area.
2. The Members' Code of Conduct applies to elected Members and voting co-opted members when they are acting in that capacity. Complaints which relate to a failure to comply with the rules about 'Disclosable Pecuniary Interests' should be directed to the West Yorkshire Police for their consideration. Complaints about a potential breach of the general obligations should be submitted to the Monitoring Officer for consideration.
3. The Monitoring Officer may nominate another officer of suitable experience and seniority to carry out any of the functions listed in this procedure.

Stage 1 - Initial assessment by the Monitoring Officer

4. Complaints must be submitted in writing, must provide substantiated information, and should outline what form of resolution the complainant is seeking. Otherwise the Monitoring Officer should ask the complainant to resubmit their complaint. Ideally the complainant will use the correct complaints form to submit their complaint, but other written complaints will be accepted so long as they contain the relevant information.
5. The Monitoring Officer will consider the complaint and make a decision as to whether it will be treated as a valid complaint or not.
6. The following types of complaint will not be considered as 'valid complaints' under this procedure:
 - a. Complaints which are submitted anonymously^{1 2};
 - b. Complaints which do not identify a subject Member;
 - c. Complaints which relate to a Member's personal or private life;
 - d. Complaints concerning a failure to respond to a request from a constituent or other individual;

¹ Complaints which contain a request for the complainant's identity to be withheld may be considered to be 'valid complaints', although the complainant's identity will only be withheld in exceptional circumstances. If the Monitoring Officer does not consider it appropriate to withhold the complainant's identity, the complainant will be given the opportunity to withdraw their complaint before it proceeds to the next stage.

² Anonymous complaints which reveal potential fraud or corruption will be referred to Internal Audit for consideration under the Council's adopted Whistle blowing Policy

Procedure for considering complaints alleging a failure to comply with a Members' Code of Conduct

- e. Complaints which relate to the alleged actions of employees of the Council or non-voting co-optees;
- f. Complaints which relate to a decision of an employee or a Committee;
- g. Complaints which relate to a person who is no longer a Member of the Council or which refer to alleged incidents before the person became a Member of the Council;
- h. Complaints which refer to alleged incidents which happened so long ago that there would be little benefit in taking action now;
- i. Complaints containing trivial allegations, or which appear to be simply malicious, politically motivated or tit-for-tat;
- j. Complaints regarding alleged behaviour which has already been the subject of an investigation or some form of action;
- k. Complaints which relate to an alleged failure to comply with the rules regarding 'Disclosable Pecuniary Interests'³;

k.l. Complaints which do not relate to the Members' Code of Conduct.

- 7. In all cases where the complaint names a Member of a relevant authority, the Member will be notified of the complaint. If the Monitoring Officer decides that the complaint is 'invalid', this notification is made for information only.
- 8. If the complaint relates to an employee or is a service related issue, the Monitoring Officer will refer the complaint to the relevant service in order for them to respond to the complainant directly.
- 9. In any case where the Monitoring Officer decides that the complaint is 'invalid', they will write to the complainant explaining why their complaint cannot be dealt with under this procedure. There is no appeal process for decisions taken by the Monitoring Officer at this stage.

Stage 2 - Informal resolution

- 10. If, following initial assessment, the Monitoring Officer decides that the complaint should be treated as a 'valid complaint' they will write to the complainant and explain that the matter is to be referred to the subject Member for them to seek to resolve the issue in accordance with this procedure. The complainant will also be provided with an outline of the procedure for dealing with complaints against Councillors.
- 11. At the same time the Monitoring Officer will refer the matter to the subject Member and the relevant Group Whip⁴ for their consideration. In this

³ Such complaints will be redirected to the West Yorkshire Police, subject to the complainant's agreement.

Procedure for considering complaints alleging a failure to comply with a Members' Code of Conduct

correspondence the Monitoring Officer will provide the subject Member with a reasonable timescale within which to attempt to resolve the complaint (usually this will be 28 days), and will provide the subject Member with the contact details for the Independent Person⁵.

12. Types of informal resolution might include:

- a. An explanation by the subject Member of the circumstances surrounding the complaint;
- b. An apology from the subject Member;
- c. An agreement from the subject Member to attend relevant training or to take part in a mentoring process;
- d. Offering to engage in a process of mediation or conciliation between the subject Member and the complainant; or
- e. Any other action capable of resolving the complaint.

13. Before deciding upon a course of action the subject Member may seek guidance from a Group Whip, the Independent Person, and/or the Monitoring Officer. It may also be advisable to seek advice from the complainant to ascertain what form of informal resolution they would find acceptable, particularly if the form of resolution they have specified in their complaint is not possible.

14. The Independent Person is available to the subject Member to give them advice on the severity of the complaint and what form of resolution they would consider appropriate. Providing such guidance will not prevent the Independent Person from giving a view to the Standards and Conduct Committee about the complaint at a later stage.

15. At the end of the 28 day period the Monitoring Officer will, in consultation with the Chair of the Standards and Conduct Committee, seek to establish whether the subject Member (or Group Whip) has appropriately addressed matters which have been raised by the complainant.

16. Where the subject Member has appropriately addressed the matters raised there will be no further action taken in respect of the complaint and the Monitoring Officer will notify both the complainant and the subject Member of this decision.

17. Where it has not been possible to appropriately address matters, the complaint will be referred to the Standards and Conduct Committee for consideration. The Monitoring Officer will notify both the complainant and the subject Member of this decision, and will provide the subject Member with information regarding the

⁴ If the subject Member is the Group Whip, the complaint will be copied to his or her Group Leader. In the case of a Parish or Town Council without structured political groups, the Monitoring Officer could consider involving the Chairperson of the Council.

⁵ See Annex 1 for a summary of the role of the Independent Person.

Procedure for considering complaints alleging a failure to comply with a Members' Code of Conduct

Council's insurance arrangements (and how legal representation may be accessed).

18. There will be no appeal process for decisions taken by the Monitoring Officer and the Chair of the Standards and Conduct Committee at this stage.

Stage 3 – Standards and Conduct Committee

19. The Monitoring Officer will prepare a report for consideration by the Standards and Conduct Committee. This report will include readily obtainable information (such as minutes of meetings or Clerk's notes), a summary of the complaint and the efforts made to resolve the matter informally.

20. The Monitoring Officer must arrange for a meeting of the Standards and Conduct Committee (or the relevant Sub-Committee) to be convened to consider the Monitoring Officer's report of the complaint. Wherever possible the meeting will take place within 28 days of the Monitoring Officer's report being finalised.

21. The Sub-Committee will be made up of three Members of the Standards and Conduct Committee, one of whom must be from the same political group as the subject Member (wherever possible), but not all of the Members will be from the same political group. The Chair will be elected from among the membership at the beginning of the meeting, but cannot be from the same political group as the subject Member.

22. If the complaint relates to a Parish or Town Councillor, one of the co-opted Parish Members will be invited to attend the Sub-Committee meeting. The Parish Member will not be entitled to vote at the meeting, but will be entitled to speak at the discretion of the Chair.

23. The following people will also be invited to attend the Sub-Committee meeting:

- a. The complainant;
- b. The subject Member;
- c. The Group Whip (if relevant); and
- d. The Independent Person.

24. The Monitoring Officer will also attend the meeting in order to present their report.

25. After initial consideration of the Monitoring Officer's report, the Sub-Committee will take statements from the following parties (either in person or in written form if the person is unable to attend the meeting):

- a. The complainant; and
- b. The subject Member.

Procedure for considering complaints alleging a failure to comply with a Members' Code of Conduct

26. The Sub-Committee may also ask questions of anyone present at the meeting in order to reach a conclusion on the complaint.
27. Before reaching a final decision on the complaint, the Standards and Conduct Committee must seek, and take account of, the view of the Independent Person in relation to the complaint.
28. If the Sub-Committee is unable to reach a conclusion on the complaint on the basis of the information before it, it may adjourn the meeting and request that the Monitoring Officer seeks the further information required. However, when doing so the Sub-Committee should consider whether the information will be readily available to the Monitoring Officer.
29. Once the Sub-Committee is satisfied with the information before it, it must decide the following issues:
 - a. Whether the subject Member has failed to comply with the Members' Code of Conduct;
 - b. Whether further action is warranted; and
 - c. What form of action might be appropriate.
30. If the complaint relates to a Parish or Town Councillor the Sub-Committee will only make a decision regarding whether the subject Member has failed to comply with the relevant Members' Code of Conduct. This decision, and the reasons for it, will be communicated to the relevant Parish or Town Council in order for it to make a decision as to whether further action is warranted and what form of action would be appropriate.
31. In all other cases, if the Sub-Committee concludes that, on the balance of probabilities, the subject Member did not fail to comply with the Members' Code of Conduct, this will conclude the complaints process. In such cases no further action will be taken in respect of the complaint, although the Sub-Committee may still wish to consider making a recommendation to the authority with a view to promoting and maintaining high standards of conduct in general. Such recommendations may include proposed changes to internal procedures and practices or training for Members in general.
32. If the Sub-Committee concludes that, on the balance of probabilities, the subject Member has failed to comply with the Members' Code of Conduct, the Sub-Committee must go on to consider whether action should be recommended in respect of the subject Member, and what form of action might be appropriate.
33. The recommendations available to the Sub-Committee are limited to:
 - a. A formal letter to the subject Member from the Chair of the Standards and Conduct Committee;
 - b. Formal censure by a motion of full Council; or

Procedure for considering complaints alleging a failure to comply with a Members' Code of Conduct

- c. Removal by the authority of the Member from a relevant Committee(s) subject to statutory and constitutional requirements.
34. The Sub-Committee may make a recommendation in relation to one or more of the above sanctions to full Council, the Group Whip or the Chair of the Standards and Conduct Committee. The Chair will confirm any such recommendations in writing within five working days of the Sub-Committee meeting.
35. The Sub-Committee may also make general recommendations to the authority with a view to promoting and maintaining high standards of conduct within the authority. As stated above, such recommendations may include proposed changes to internal procedures and practices or training for Members in general. The Monitoring Officer will be responsible for communicating such recommendations to the relevant Committee or officer for consideration.
36. Within five working days of the meeting the Chair of the Sub-Committee will write to the complainant and the subject Member explaining the final decision of the Sub-Committee and detailing any recommendations made.
37. There will be no right of appeal against a decision of the Sub-Committee.

ANNEX 1 - ROLE OF THE 'INDEPENDENT PERSON'

Role of the Independent Person

The role of the independent person is set out in Section 28 of the Localism Act 2011.

As part of its arrangements under which decisions on allegations can be made, each principal authority must appoint at least one independent person.

The independent person's views **must** be sought, and taken into account, by the authority before it makes its decision on an allegation that it has decided to investigate.

The authority may also seek the independent person's views on an allegation that it has not decided to investigate. However, there is no requirement for the authority to do so, or to take those views into account.

Finally, a member or co-opted member of the authority (or of a parish council in the area) may seek the independent person's views on an allegation made against them.

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Report of the City Solicitor

Report to full Council

Date: 27th February 2013

Subject: Recommendations from General Purposes Committee - Appointment of the Independent Person

Are specific electoral Wards affected? If relevant, name(s) of Ward(s): n/a	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: n/a Appendix number: n/a	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Summary of main issues

1. This report outlines the recommendation made by the General Purposes Committee in relation to the role of the Independent Person after July 2013.
2. The Localism Act 2011 prevented former Independent Members of the Standards Committee from becoming the Independent Person for a period of 5 years after their membership of the Committee ended. However, the Localism Act 2011 (Commencement No.6 and Transitional Savings and Transitory Provisions) Order 2012 dis-applied these rules in relation to appointments made before 1st July 2013. Therefore full Council appointed Mr Gordon Tollefson (former Independent Member and Chair of the Standards Committee) as the Independent Person for a period of one year on 11th July 2012.
3. Having considered the options available, General Purposes Committee has recommended that full Council should extend Mr Tollefson's period of appointment for a further four years.

Recommendations

4. Full Council is asked to vary its original decision taken on 11th July 2012 and extend the current appointee's appointment for a further four years.

1 Purpose of this report

- 1.1 This report outlines the recommendation made by the General Purposes Committee in relation to the role of the Independent Person after July 2013.

2 Background information

- 2.1 The Localism Act 2011 prevented former Independent Members of the Standards Committee from becoming the Independent Person for a period of 5 years after their membership of the Committee ended. However, the Localism Act 2011 (Commencement No.6 and Transitional Savings and Transitory Provisions) Order 2012 dis-applied these rules in relation to appointments made before 1st July 2013.
- 2.2 The Council used these transitional arrangements to appoint Mr Gordon Tollefson (former Independent Member and Chair of the Standards Committee) as the Independent Person for a period of one year on 11th July 2012.
- 2.3 Appendix 1 describes the role, appointment criteria and transitional arrangements which apply to the Independent Person.

3 Main issues

- 3.1 Both the Standards and Conduct Committee and the General Purposes Committee have considered the following options open to the Council:
 - 3.1.1 Option 1 is for a fresh recruitment and appointment process to be conducted over the coming months. This would culminate in the appointment of a new Independent Person by Full Council in July 2013. The recruitment process would be overseen via Member panel (drawn from the Standards and Conduct Committee), with the panel making recommendations to General Purposes Committee for an appointment to be made by full Council.
 - 3.1.2 The role would need to be advertised in such manner as the authority considers is likely to bring it to the attention of the public; candidates must submit an application to the authority, and the appointment must be approved by the majority of Members of the authority. The existing Independent Person would be ineligible to apply for the role because of the amendment to the transitional arrangements which state that he cannot be appointed for a term of office ending on or after 1st July 2013.
 - 3.1.3 Given that the nature of the role is yet to fully evolve, and that the existing appointee is well versed in the recently adopted arrangements, officers' view is that repeating the formal appointment process (so soon after the last recruitment exercise) may be unduly costly in terms of Member and officer time and associated recruitment costs; added to which there would be no guarantee that a suitable candidate would be found.
 - 3.1.4 Option 2 would be to ask full Council to vary their original decision taken on 11th July 2012 and extend the current appointee's appointment to a further four years. This decision would have to be made before 1st July 2013.

3.1.5 Members should note that it is not explicit in the Order whether an extension to the Independent Person's current term of office would be permissible or not, and therefore pursuing this option does represent a slight risk to the Council. However, it is considered that the benefits of extending the term of office outweigh any potential dis-benefits and would be the most pragmatic solution as well as presenting value for money for the Council, particularly because the appointee is already familiar with the local standards regime.

3.2 Both Committees have concluded that Option 2 would be the most suitable course of action for the reasons set out above. Therefore General Purposes Committee recommends that full Council varies its original decision taken on 11th July 2012 and extends Mr Tollefson's term of office for a further four years.

4 Corporate Considerations

4.1 Consultation and Engagement

4.1.1 The Standards and Conduct Committee were consulted at the meeting on 11th January 2013, and resolved to recommend Option 2 as set out above.

4.1.2 General Purposes Committee were consulted at the meeting on 12th February 2013 and also resolved to recommend Option 2.

4.2 Equality and Diversity / Cohesion and Integration

4.2.1 There are no equality and diversity or cohesion and integration issues in relation to this report.

4.3 Council policies and City Priorities

4.3.1 The procedure for dealing with complaints under the Members' Code of Conduct (in Part 4 of the Council's Constitution) sets out the role of the Independent Person and their involvement in the complaints process.

4.4 Resources and value for money

4.4.1 Members of the Standards and Conduct Committee reviewed the current payment made to the Independent Person and considered that no alterations to the £2,500 payment was required.

4.5 Legal Implications, Access to Information and Call In

4.5.1 The role of the Independent Person and the eligibility for the role is set out in Chapter 7 (Section 28) of the Localism Act 2011. The Localism Act 2011 (Commencement No. 6 and Transitional, Savings and Transitory Provisions) Order 2012 introduced transitional arrangements to allow former Independent Members of Standards Committees to be appointed as the Independent Person if the appointment was made before 1st July 2013.

4.5.2 These arrangements were further amended on 3rd July 2012 by the Localism Act 2011 (Commencement No. 6 and Transitional, Savings and Transitory Provisions) (Amendment) Order 2012, to state that former Independent Members of

Standards Committees may not be appointed for a period ending on or after 1st July 2013, unless the appointment was made before 24th July 2012 and the appointment was due to end on or after 1st July 2013.

- 4.5.3 However, there is nothing in the Act or Order which explicitly state that it would not be permissible to extend the length of the existing Independent Person's term of appointment. To do so, full Council would need to vary the original appointment decision made on 11th July 2012 prior to 1st July 2013.

4.6 Risk Management

- 4.6.1 As stated above, the Act and the Order do not explicitly state whether it would be permissible or not to extend the current term of office. Therefore if Members were minded to pursue this option, there is a small risk to the authority that the decision to extend the term of office might not be in fully in accordance with the intention of the transitional arrangements.

5 Conclusions

- 5.1 The current Independent Person's term of office will expire on 11th July 2013. The options open to the Council are to conduct another appointment process (under which the current appointee would not be eligible to apply), or to extend the existing term of office by varying the original decision of the full Council.
- 5.2 Having considered these options the General Purposes Committee recommends that full Council vary its original decision taken on 11th July 2012 and extend the current appointee's appointment for a further four years.

6 Recommendations

- 6.1 Full Council is asked to vary its original decision taken on 11th July 2012 and extend the current appointee's appointment for a further four years.

7 Background documents¹

- 7.1 None.

¹ The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

Independent Person

Role

The independent person's views **must** be sought, and taken into account, by the authority before it makes its decision on an allegation that it has decided to investigate.

The authority may also seek the independent person's views on an allegation that it has not decided to investigate. However, there is no requirement for the authority to do so, or to take those views into account.

Finally, a member or co-opted member of the authority (or of a parish council in the area) may seek the independent person's views on an allegation made against them.

Who is eligible to be appointed as the Independent Person?

A person cannot become an Independent Person if they are:

- a Member, co-opted member or officer of Leeds City Council;
- a Member, co-opted member or officer of a Parish Council in the Leeds area;
- a relative¹, or close friend, of one of the above people.

In addition, a person cannot become an Independent Person if they have been:

- a Member, co-opted member or officer of Leeds City Council; or
- a Member, co-opted member or officer of a Parish Council in the Leeds area;

at any time during the five years before the appointment.

Transitional Arrangements

The Government introduced transitional arrangements which allowed a person to be appointed if they have been a Member or co-opted Member of the Standards Committee of Leeds City Council during the five years ending on 30th June 2012. These transitional arrangements apply in relation to appointments made before 1st July 2013.

On 3rd July 2012 the Government issued amendments to the transitional arrangements which set out that such appointments may not be for a period ending on or after 1st July 2013. However, this provision does not apply to appointments made before 24th July 2012.

¹ The definition of 'relative' includes a spouse or civil partner, a person with whom the person is living as if they were a spouse or civil partner, a grandparent of the other person, a lineal descendent of the grandparent of the other person, a parent, sibling or child of the person's spouse or civil partner (or person with whom they are living as if they were a spouse or civil partner), the spouse or civil partner (or person with whom the person is living as if they were a spouse or civil partner) of a grandparent, a lineal descendant of a grandparent, or a parent, sibling or child.

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Report author: Kevin Tomkinson
 Tel: 0113 2474357

Report of the City Solicitor

Report to Council

Date: 27th February 2013

Subject: Council Budget Motion

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Summary of main issues

The Budget motion before Council arises from recommendations contained in a number of reports. This report assembles those reports and identifies their relationship to the recommendations before Council to assist Members in consideration of the decision.

Recommendations

The recommendation for full Council arising from these reports is that which is included on the Council Summons as the budget motion.

1 Purpose of this report

- 1.1 To present various reports which are relevant to the consideration of the budget motion by full Council on 27th February 2013.

2 Main issues

- 2.1 Reports are attached to this covering report as follows:-

Item 7(i) Revenue Budget – Pages 59 to 362

This report sets out the Council's budget for 2013/14 as recommended by the Executive Board on 15th February 2013. Recommendations (i), (ii) and (iii) at paragraph 12.1 form part of the budget motion.

Item 7(ii) Council Tax – Pages 363 to 378

This is the detailed report in relation to the setting of the Council Tax the recommendation from which forms the bulk of the motion before Council.

Item 7(iii) Capital Programme Update 2013-2016 – Pages 379 to 490

This report sets out the updated capital programme for 2013/2016 as recommended by the Executive Board on 15th February 2013. Recommendations at paragraph 6.1(a) to (c) are part of the budget motion.

Item 7(iv) Treasury Management Strategy 2013/2014 – Pages 491 to 510

This report sets out the Treasury Management Strategy for 2013/14 and provides an update on the implementation of the 2012/2013 strategy. The Executive Board considered the report on 15th February 2013 and the recommendations at 6.2 to 6.4 of the report are the final part of the budget motion.

3 Corporate Considerations

3.1 Consultation and Engagement

- 3.1.1 As per the reports to the Executive Board.

3.2 Equality and Diversity / Cohesion and Integration

- 3.2.2 As per the reports to the Executive Board.

3.3 Council policies and City Priorities

- 3.3.3 As per the reports to the Executive Board.

3.4 Resources and value for money

- 3.4.1 As per the reports to the Executive Board.

3.5 Legal Implications, Access to Information and Call In

3.5.1 As per the reports to the Executive Board.

3.6 Risk Management

3.6.1 As per the reports to the Executive Board.

4 Conclusions

4.1 As per the reports to the Executive Board.

5 Recommendations

5.1 The recommendation(s) for full Council arising from these reports are included on the Council Summons as the budget motion.

6 Background documents¹

6.1 None.

¹ The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

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Report of the Director of Resources

Report to Executive Board

Date: 15th February 2013

Subject: Revenue Budget and Council Tax 2013/14

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Summary of main issues

1. This report seeks the approval of the Executive Board in recommending to Council a budget and Council Tax for 2013/14. The report sets out the framework for compiling the 2013/14 budget taking into account the Local Government Finance settlement, the initial budget proposals that were agreed by the Executive Board in December 2012, the results of budget consultation and other factors that have influenced the budget now being proposed. The report also provides an update to the Equality Impact Assessment that was developed as part of the initial budget proposals.
2. The financial year 2013/14 is the third year of the Comprehensive Spending Review 2010 and the reduction in government funding for 2013/14 again presents a significant financial challenge to the Council. The Council to date has managed to achieve considerable savings over the past 2 years. The 2013/14 settlement is undoubtedly one of the most complex of modern times. Not only does it involve the switching of a number of government funding streams between specific grants and Revenue Support Grant, it also sees the introduction of a local scheme of council tax discounts replacing the national scheme of Council Tax benefit. Perhaps most significantly it sees the introduction of the Business Rates Retention Scheme which represents a fundamental change in the funding of local government. The proposed budget for 2013/14 will require the Council to deliver further significant savings, but it is also clear that further savings will be required beyond the current spending review period as part of the Government's deficit reduction plans.
3. The 2013/14 budget now being proposed is not just a response to these financial pressures, but also demonstrates how the Council is responding to a new policy agenda

which recognises a new role for the authority, based around the developing concept of civic enterprise, but one which, in conjunction with partners and other stakeholders, is still firmly focused on countering disadvantage and inequality within the city.

4. The provisional Local Government Finance settlement issued on 19th December 2012 provided provisional levels of government funding for 2013/14 and indicative figures for 2014/15. The final settlement received on 4th February 2013 confirmed only minor adjustments to this provisional settlement. The settlement is the first under the new funding regime that incorporates the business rates retention scheme and Council Tax.
5. The report asks the Executive Board to recommend to Council a budget totalling £583.925m, which would result in the Leeds element of the Council Tax for 2013/14 staying the same as for 2012/13. This excludes Police and Fire precepts which will be incorporated into the report to be submitted to Council on the 27th February 2013.
6. In addition, this report also asks the Executive Board to recommend to Council an increase in Council House rents, garage rents and service charges of 5.9%.

1 INTRODUCTION

- 1.1. This report sets out the Council's budget for 2013/14. It has been prepared in the context of the Council's initial budget proposals agreed by the Executive Board in December 2012 and the Local Government Finance settlement. In accordance with the Council's Budget and Policy Framework, initial budget proposals (IBP) for 2013/14 were approved by the Executive Board on the 12th December 2012. It was agreed that they should be submitted to Scrutiny for review and consideration, and also that they would be used as the basis for wider consultation.
- 1.2. This report seeks approval from the Executive Board to recommend to Council that the City Council's Revenue Budget for 2013/14 be approved at £583.925m. This results in a Band D Council Tax of £1,123.49 for the Leeds element which is the same level as for 2012/13.
- 1.3. Detailed budget proposals for each service are set out in the directorate budget reports attached. This information will be consolidated into the Annual Financial Plan and the Budget Book;
 - The Annual Financial Plan - this document brings together the revenue budget, capital programme and performance indicators for 2013/14 providing a clear link between spending plans and performance, at directorate level.
 - The Budget Book – this contains detailed budgets for each directorate at both service level and by type of expenditure/income. Further copies of this document are available to members on request and via the intranet.
- 1.4. In accordance with the Council's Budget and Policy Framework, decisions as to the Council's budget and Council Tax are reserved to Council.
- 1.5. The budget proposals contained within this report have, where appropriate, been the subject of the Council's Equality Impact Assessment process and mitigating measures have been put in place where possible.

2 NATIONAL CONTEXT

- 2.1 The Council is being required to set its annual budget within the context of the Government's deficit reduction plans. These plans were initially set out in the emergency Budget of June 2010 and in their October 2010 Comprehensive Spending Review. This set out to reduce public spending by £81bn between 2011/12 and 2014/15, with local government funding from central government falling by 20% in cash terms over that four year period, equivalent to a reduction of 28% taking into account their forecast of inflation. In addition, it was clear from the Spending Review that the cuts for local government funding would be front loaded over the four years.
- 2.2 To date the Council has been able to respond successfully to the reduction in government grants as detailed in the initial budget proposals report.

- 2.3 As reported in detail to the Executive Board on the 17th October 2012, 2013/14 sees the introduction of the Business Rates Retention scheme – a complex funding mechanism under which local authorities will be able to retain some of the benefit of growth in local business rates. 2013/14 is the third year of the spending review period and as part of a detailed technical consultation on the business rates retention scheme, new local government spending control totals were published for 2013/14 and 2014/15. These new spending totals mean that local government is now facing further significant reductions of £1.2 billion for 2013/14 and £1.7 billion for 2014/15, over and above those implied by the 2010 Spending Review, although an element of the New Homes Bonus will be received by the Council in accordance with the scheme.
- 2.4 The latest forecast from the Office for Budget Responsibility (OBR) suggests that the deficit in the public finances will not now be eliminated by the end of the current Parliament, and most commentators are now of the view that there will be further real term reductions in public sector spending for both 2015/16 and 2016/17, if not beyond.

3.0 LOCAL GOVERNMENT FINANCE SETTLEMENT 2013/14

- 3.1 The Council received details of the final Local Government Finance settlement on 4th February 2013. This confirmed only minor adjustments to the provisional settlement which was the subject of a detailed report to the Executive Board on the 9th January 2013. The settlement sets out levels of government funding for each local authority for 2013/14 and indicative figures for 2014/15. The settlement is the first under the new funding regime that incorporates the introduction of a local scheme of council tax discounts replacing the national scheme of council tax benefit and the business rates retention scheme.
- 3.2 Under the new system each local authority has been allocated a Start-up Funding Assessment (SUFA) which is the equivalent of formula grant under the previous funding regime.
- 3.3 Table 1 below shows how the SUFA for Leeds has been calculated:

Table 1

	2012/13 £m	CLG Adjusted Figure £m	2013/14 £m	2014/15 £m
Formula Grant	288.087	291.433	263.067	} 273.873
LACSEG Adjustment	-11.394	-14.740		
Council Tax Benefit/ Support Grant	46.930	42.192	42.125	
Council Tax Freeze Grant 2011/12	6.692	6.692	6.692	6.692
Early Intervention Grant	31.024	26.157	23.022	21.555
Preventing Homelessness	1.040	0.875	0.875	0.875
Lead Local Flood Authority Grant	0.146	0.146	0.146	0.146
Learning Disability Grant	10.227	10.272	10.522	10.785
Start-Up Funding	372.752	363.027	346.449	313.926
Year on Year Reduction - To unadjusted figure (£m)			26.303	32.523
Year on Year Reduction - To unadjusted figure (%)			7.1%	9.4%
Year on Year Reduction - To Adjusted figure (£m)			16.578	32.523
Year on Year Reduction - To Adjusted figure (%)			4.6%	9.4%

3.4 Comparative figures produced by DCLG indicate a reduction in the Leeds SUFA of £16.58m, or 4.6%, but as shown in the table above this is against an adjusted 2012/13 position. It is also apparent that the cuts to Council Tax Support and the Early Intervention Grant have been built in by Government into the adjusted figures for 2012/13, against which the reductions in spend for 2013/14 are compared. Against the unadjusted figures the reduction for 2013/14 is in excess of £26m, or 7.1%. The reduction for 2014/15 in the Council's SUFA is £32.52m, or 9.4%.

3.5 The SUFA takes account of the following:

- The new national totals for Local Government funding for 2013/14 and 2014/15.
- Specific grants transferring into the SUFA, as follows:
 - Council Tax Support Grant - in accordance with the Government's scheme for the localisation of Council Tax benefit in which benefits will be replaced by discounts, from 2013/14 the current subsidy is replaced by a government funding through the SUFA which is based upon just 90% of the level of Council Tax benefits in 2011/12.
 - Early Intervention Grant - (except for funds to provide free education to 2 year-olds). For 2013/14, the Early Intervention Grant is abolished with £23.022m being transferred into SUFA – a reduction of £9.7m, although an element of it is transferred to the Dedicated Schools Grant.

- The following grants are effectively a straight transfer from specific grants with minor variations
 - § Homelessness Prevention
 - § Lead Local Flood Authorities
 - § Learning Disability & Public Health Reform Funding
- There is also a transfer out of SUFA of £14.7m in respect to LACSEG¹, to form a new specific grant to be called the Education Services Grant (ESG). This grant will be the basis for determining deductions in respect to schools becoming Academies.

3.6 Start Up Funding Allocation (SUFA) is essentially the aggregate of government grant and business rate income for an authority. For Leeds the SUFA figure for 2013/14 is **£346.449m**.

3.7 How the SUFA is then funded is a complex process. The first stage is to determine how much business rates will be collected nationally and calculate the 50% which will be retained by local authorities. The government have calculated that the 50% figure for 2013/14 nationally will be £21,797,108,887, and Leeds share of the national amount is 0.01592139443998, or £173,520,184. Of this £3,470,404 is in respect of the Fire Authority, and therefore the Council's baseline business rate amount is **£170.050m**.

3.8 The government has determined that the funding of the SUFA will be split between Revenue Support Grant (RSG) and locally retained business rates in the proportions 60% and 40% respectively. Therefore the RSG figure for Leeds is **£208.043m**. However, when an authority's RSG and baseline business rates are added together, if this exceeds their SUFA, a "Tariff" is payable back to the government. Conversely, if this figure is less than an authority's SUFA then that authority receives a "Top-up".

3.9 For Leeds City Council the total of RSG and Business rates for 2013/14 amounts to **£378.093m** which exceeds the SUFA figure by **£31.644m**, and this represents the "Tariff" which Leeds has to pay back to government, as detailed in table 2 below:

Table 2

	2013/14 £m	2014/15 £m
Revenue Support Grant	208.043	171.275
Business Rates Baseline	170.050	175.266
Total	378.093	346.541
Less Tariff	-31.644	-32.615
Leeds' Start Up Funding Assessment	346.449	313.926

¹ The Local Authority Central Spend Equivalent Grant

- 3.10 As a tariff authority any growth in our local share above £170.050m, is subject to an additional levy equivalent of 18.61%. Normally the levy would be paid back to Government, but Leeds has agreed to form a Business Rates Pool with the other West Yorkshire Districts plus Harrogate and York, with proceeds being used to support economic growth in the city region. The pooling arrangements will provide a mechanism to allow levy payments, along with any levies in respect of other members of the pool, to be retained and used to support the City Region.
- 3.11 It is anticipated that the amount of business rates to be retained by Leeds in 2013/14 will be £175.3m which after taking account of the levy will result in additional income of £4.270m and a payment of £0.976m which will go to the City region.
- 3.12 The new funding arrangements also affect the way the council tax base is calculated. The new council tax support scheme will operate as a discount on the same basis as other discounts currently in place with protected groups receiving a 100% discount. The local scheme requires non-protected recipients of council tax benefit to pay 19% of their council tax bills. The localisation of council tax support will have the effect of reducing the overall tax base for Leeds. In addition there have been a number of technical changes to the classes of exemptions considered for council tax purposes which increase the council tax base.² The taxbase takes account of additional properties, and the final estimate of council tax income is adjusted for an assessment of the likely collection rate. For 2013/14 this rate is 99.0%, a reduction of 0.2% from 2012/13.
- 3.13 As previously reported, for 2013/14 the Government has offered a freeze grant equivalent to a 1.0% increase in council tax. Authorities that choose not to take the freeze grant will be subject to a 2.0% referendum limit (i.e. if they choose to put their council tax up by more than 2.0% they will have to hold a binding referendum on the issue). Reaching a view as to whether to recommend an increase in Council Tax, or not is not straightforward, and within the Initial Budget Proposals, it was proposed that the Council accept the Council Tax Freeze Grant, but that this decision be reviewed as part of the final budget proposals. Table 3 below sets out the calculations.

The Council Tax Freeze Grant for Leeds is £2.7m for 2013/14 with the same level of grant also being payable for 2014/15. Clearly regard has to be given to the impact of any increase on local tax payers, but also upon the financial position of the Council given the significant scale of reductions it is facing. Under the Government's current referendum rules, levies are excluded from an authority's Council Tax ceiling for referendum purposes, i.e. the impact of levies upon an authority's Council Tax are discounted for purposes of determining whether an authority would be required to go to a referendum for increases in Council Tax in excess of 2%. Given that due to population changes the levy upon the Council from the Integrated Transport Authority has significantly fallen, there is a financial

² Full details of the scheme were approved by Council on the 15th January 2013

advantage of £425k to the Council in accepting the Council Tax Freeze Grant. In recommending that the Council accepts the Council Tax freeze grant, in exchange for freezing Council Tax in 2013/14, it does need to be appreciated there is no guarantee that this funding will continue beyond 2014/15, and accepting the Council Tax freeze grant in 2013/14 does mean that the Council would be giving up this increase which would in all likelihood mean a loss of resources beyond 2014/15. This loss would be in addition to the loss of funding as a result of accepting the freeze grant in the previous 2 years.

Table 3

Without Council Tax Freeze Grant

		£
a	Relevant basic amount of council tax of billing authority for the purposes of council tax referendums	953.61
b	Uplifted relevant basic amount - max 2%	a + 2% 972.68
c	Council Tax requirement net of levies	b x tax base 202,832,446
d	Add levies: Flood Defence Levy WYITA Levy	303,333 33,434,000
e	Council Tax requirement	c + d 236,569,779
f	Basic Amount of Council Tax 2013/14	e / tax base 1,134.47
g	Basic Amount of Council Tax 2012/13	1,123.49
h	Increase from 2012/13	(f - g) / g 0.977%

With Freeze Grant

		£
	Basic Amount of Council Tax 2013/14 - no increase	1,123.49
i	Council Tax requirement	g x tax base 234,280,246
j	Council Tax Freeze Grant	2,714,926
k	Total Council Tax income	i + j 236,995,172
	Gain from accepting Freeze Grant	k - e 425,393

Taxbase 2013/14

No.s
208,529

3.14 Table 4 below shows the net income from council tax available to support the council's 2013/14 budget.

Table 4

	Budget £m
Council Tax 2012/13	268.30
Council Tax Base - additional properties	1.85
Council Tax Support scheme	-42.72
Discounts etc	5.78
Council Tax 2013/14	233.21

3.15 Taking into account the above funding streams the Council's Net Revenue budget for 2013/14 will be as shown in table 5 below:

Table 5

	£m
Revenue Support Grant	208.043
NNDR	142.676
Council Tax	233.206
Net revenue budget	583.925

3.16 In determining the Council's 2013/14 budget, and in addition to those now included in the SUFA, there are also a number of changes to specific grants to be taken account of. These include:

- The withdrawal of the Government's 2012/13 Council Tax freeze grant, which for Leeds was £6.7m and was, unlike the 2011/12 freeze grant, awarded for one year only.
- As noted at 3.5 above, an amount equivalent to £14.7m has been transferred out of the Council's SUFA to establish the new Education Services Grant which will form the basis of reductions in respect to academies. Local authorities will receive £116 per pupil for pupils in the schools they maintain, plus £15 per pupil for all pupils in the local authority area for their retained statutory duties. The £14.7m transferred out of the Council's SUFA is in fact the start-up figure for this grant, and whilst ESG allocations have not yet been issued, on the basis of current pupil numbers our forecast of this grant in 2013/14 is £12.4m. However, as the grant is linked to the actual number of pupils in schools that transfer to academy

status the position can only be estimated and will change during the year, and indeed may change before the 31st March 2013. It is proposed that should there be any further reductions in this grant, then relevant services funded by the grant are required to either generate additional income from delivering services to academies or be required to identify in-year savings.

- In 2013/14 the funding transfer from the Department of Health to the Council to support adult social care services has increased by £2.897m to £11.850m. This is intended for measures that support social care, which also benefit health, delivering better quality and more efficient service across the health and social care system. It also includes funding to deliver the requirements set out in the “Caring for our Future” White Paper. The £2.897m increase will partly offset the fall-out of 2012/13 non-recurring Health funding, but the 2013/14 budget still places a heavy reliance on funding from Health partners.
- The budget for the New Homes Bonus for 2013/14 includes an additional £3m, which is based on an assumption of an additional 2,000 properties for 2013/14, either being new or brought back into use. In addition, nationally, £89m of funding for the new homes bonus in the current year is not required, and the Government have said that this sum will be returned to local authorities in 2013/14. It is forecast that £1.1m will be received by the Council, but this figure has yet to be confirmed.
- From 1st April 2013 the Council takes responsibility for Public Health which has transferred from the PCT. Grant funding is ring fenced to the service and amounts to £36.855m in 2013/14 and £40.540m in 2014/15. The proposed 2013/14 budget includes equivalent spending on Public Health.
- Whilst the government is reducing the administration grant for housing benefits in 2013/14 by a further £670k, a specific new burden grant of £610k is provided in respect of the administration costs associated with the new social fund. From April 2013, the discretionary aspects of the Social Fund, namely Crisis Loans for general living expenses and Community Care Grants, are to be moved and the budgets devolved to Local Authorities to administer. The budget will not be ring-fenced but Councils are expected to use the funds to ‘give flexible help to those in genuine need’. Leeds will receive £2.886m per annum scheme funding for 13/14 and 14/15 and will also receive administration funding of £610k in 2013/14 and £559k in 2014/15. These funding levels are less than is currently spent by DWP and funding is only guaranteed for 2013/14 and 2014/15.
- In early 2012 the Arts Council England (ACE) announced that the Leeds Museums and Galleries bid for funding from the ACE Renaissance fund had been successful. The Service was awarded £1.7m grant per annum for 3 years. The 2013/14 budget includes the grant and additional expenditure.

- On the 24th January 2013, the Government announced that the £150 million Early Intervention Grant topslice, which had been held back within 2013/14 Settlement, will be returned in full to local authorities in the form of the Adoption Reform Grant. This funding will help to secure reform of the adoption system. The Adoption Reform Grant will be in two parts. £100m of the £150m will not be ring-fenced and will be available to local authorities to support adoption reform. The remaining £50m will be ring-fenced and will support local authorities to address structural problems with adopter recruitment. The allocation for individual authorities has not been announced, but the Children's Services budget includes £2.0m as an assessment of this allocation.

- Local Reform and Community Voices grant of £580k - This new burden grant is comprised of five funding streams:
 - Additional funding for Deprivation of Liberty Safeguards (DOLS) in Hospitals;
 - Additional local Healthwatch funding;
 - funding for the transfer of Independent Complaints Advocacy Service (ICAS) to local authorities;
 - funding for the transfer of Independent Mental Health Advocacy (IMHA) to local authorities; and
 - funding for the veterans Guaranteed Income Payments (GIPs) social care charges exemption.

4. CONSULTATION

- 4.1 In preparation for the 2013/14 budget a number of consultations have been carried out including a “You Choose” campaign to get people engaged in the budget challenges.
- 4.1.1 The public consultation on spending priorities for the council’s 2013/14 Budget ran from 12 October 2012 to 24 January 2013. In that period 2,747 formal responses were received by the council and a number of parallel discussions took place on independent social media sites. This is the highest level of participation in a budget consultation in Leeds.
- 4.1.2 The consultation was supported by partners, local media and in particular the third sector, and used a mix of online and traditional methods to allow different communities to get involved, the most commonly used being the online YouChoose budget simulator. YouChoose is a free online tool supported by the LGA, and set residents the challenge of balancing a council budget reduced by £40m and allowed those taking part to learn about key council services, the implications of different levels of budget reduction on each service and to decide which services received greater or lesser reductions to balance the overall budget.
- 4.1.3 The results gathered from the various consultation methods, and over 1000 written suggestions on ways the council can save money, have been analysed and form the detailed Key Findings section of the supporting consultation report. This report also highlights key differences of opinion between different communities in Leeds.

In summary:

- Cultural services such as Libraries, Arts and Heritage and Parks and Countryside, and economic and planning-related services were commonly seen as low spending priorities
- Support for child-related services, especially those supporting the most vulnerable, were high priorities across respondent groups.
- Adult Social Care services were a top priority in the 2010 budget consultation, however in 2012/13 they are neither the services most or least ‘protected’ by respondents to this consultation.
- Community safety services and refuse services are high priorities for respondents that took part as groups and on paper, but less so for those taking part in the online YouChoose exercise.
- Third sector respondents emphasised support for employment and skills services and housing services, more so than other respondents.
- There was strong support for all the potential measures to save money put forward by the council
- There was majority support for introducing charges for collecting bulky household waste, while nearly half of respondents supported increasing income from sports centres.
- There is a degree of confusion among respondents as to what services the council does and does not provide, and the level of influence the council has over national issues such as benefits reform and immigration

- Analysis of comments and suggestions highlighted both positive suggestions and concerns on a number of issues:
- Reducing the frequency of bin collections to save money
- Charging (more) for popular events e.g. Party in the Park, bonfires
- Increasing recycling/the revenue potential of recycle
- Reducing the number of/cost of running council buildings
- Merging services with other West Yorkshire councils
- Paying less to /using fewer external contractors
- Investing in regeneration and infrastructure e.g. transport
- Turning street lights off at certain times
- Concern at perceived cost of council workforce ('senior managers' in particular) and elected members, and associated expenses, pension costs etc.

4.1.4 A full report on the findings is attached at Appendix 1.

4.1.5 These results build on the early results of the survey that were reported as part of the Initial Budget Proposals approved by the Executive Board at its meeting in December 2012. They provide a useful barometer of public opinion as to Council spending priorities, and are important in not just informing the 2013/14 budget, but also in helping the Council shape its future budgets.

4.2 The initial budget proposals were submitted to Scrutiny following their approval by Board on the 12th December 2012. Comments were received from Central and Corporate Functions Scrutiny and from the other portfolio boards. A summary of their views are attached at Appendix 2.

4.3 Directorate budget reports, which are attached, identify the ways in which the budget proposals respond to the consultation.

5. DEVELOPING THE BUDGET PROPOSALS

5.1 The City of Leeds has an ambition to be the best city in the UK. If it is to achieve this ambition, Leeds City Council will need to be the best city council in the UK, providing strong civic leadership to galvanise the private, public and third sectors. The Council's financial plans for 2013/14 and beyond recognise that local government is facing a very different environment to that which it has operated within in recent times. This is partly due to the Government's priority of eliminating the deficit within the public finances, which is resulting in cuts to our grants from Government but also reflects the Government's new policy agenda. At the same time we need to recognise that society's needs and aspirations have continued to increase and change. Councils cannot deliver services and objectives alone, and the reality is that the best cities and towns will need to combine the best values of all sectors. Councils will need to change, to become much more enterprising, and responsive to their local communities, whilst retaining their role as major employers, service providers and democratically-mandated leaders. This new role will demand a new 'social contract' with local people to help make local places more liveable. It will also require businesses to play a more active role as corporate citizens and the third sector to act as a catalyst for connecting with local people.

5.2 In order to deliver the Council's services within the expected funding envelope, there are a number of workstreams which the Council needs to prioritise over the next 12-18 months and approach as a coherent programme delivered at pace. This includes:

- reducing and making better use of the Council's assets
- maximising the potential for income generation through charging and trading
- looking at the way the Council is organised including consideration of alternative delivery models
- implementing a business improvement programme
- improving the approach to locality working
- reducing the cost of looked after children through improved early intervention and prevention
- progressing the better lives programme in Adult Social Care
- implementing significant changes to the management of waste
- working with others to drive economic growth in the city and deliver increases in business rates and new homes bonus
- continuing to focus on the values and staff and member development

6. PROPOSED BUDGET FOR 2013/14

6.1 The following table analyses the change in the Council's proposed budget for 2013/14. Together with the reduction in SUFA, and provision for business rates growth, the overall cash decrease in the net revenue budget is £10.2m which represents a 1.7% decrease.

Table 6

	£m
Budget 2012/13	563.1
Adjustments for specific grants transferring to formula grant	31.0
Adjusted Budget 2012/13	594.1
Change in Prices	
Pay	4.4
Price	5.3
Income	-2.4
Service Budget Changes:	
Changes in service levels	-4.2
Other factors not affecting level of service	-9.3
New charges	-1.4
Efficiency savings	
Procurement	-5.2
Other	-13.6
Change in Council Tax freeze grant	4.0
Change in Levies	-0.6
Change in contingency fund	-1.5
Change in contribution from earmarked reserves	10.2
Change in contribution from general reserves	4.4
Change in capital financing costs	-0.4
Total Reduction	<u>-10.2</u>
Base Budget 2013/14	583.9
Percentage decrease from adjusted budget	-1.7%

6.2 Attached to this report are detailed budget reports for each directorate. It is recognised that some actions may impact on particular communities and where relevant, appropriate consultation and the consideration of mitigating actions will continue. Where directorate reports make reference to further decision making processes, then this will be in accordance with the Council's constitution. The following paragraphs discuss some of the main features of the proposed 2013/14 budget.

6.3 Directorates have prepared their budgets in accordance with guidelines laid down by the Director of Resources, taking account of the following:-

- Provision has been made for a 1% pay award and a 0.2% increase in the superannuation rate which reflects the latest actuarial review. The pay award reflects an assumption that following two years of a general pay freeze, there will be a need to provide for an increase in staff pay in line with the government's funding assumptions.
- Despite cost inflation currently running at 2.7%, no provision has been made for inflation on running cost budgets, other than where there are specific contractual commitments and in the cost of utilities.
- An inflationary allowance has been applied to the level of fees and charges and this is estimated to generate an additional £1m. There are a number of specific proposals where it is felt that the market will bear an above inflationary increase. These are detailed in the directorate reports and overall they are forecast to generate additional income of £1.4m.

6.3.1 Adult Social Care – Demographic factors form a key element of the strategic context for Adult Social Care. People are living longer and consequently an increasing number have higher levels of need. The budget proposals include additional provision of £2.0m for community care packages. It is recognised that these demographic pressures will continue to grow in the long term, and will present the Council with significant financial challenges. In the context of these challenges and the continued drive to better meet people's needs in the future, Adult Social Care is continuing with its "Better Lives" programme of service reconfiguration.

The Executive Board is required to review the line of eligibility for adult community care services annually. The recent White Paper "Caring for our Future" includes provision for eligibility to be set nationally rather than locally in future. Currently in Leeds the line of eligibility is set between moderate and substantial, so those with a substantial or critical risk to their independence have a statutory right to receive a service. The Executive Board is asked to agree that the line of eligibility remains unchanged for 2013/14. The implications arising from such a decision have been assumed within the 2013/14 budget proposals to be put to Council.

6.3.2 Children's Services – provision of £3.1m has been made for continued investment in SEN support, temporary social work capacity and in-house fostering and adoption capacity. In 2012/13, the core Early Intervention Grant for Leeds is £32.7m and is used to fund key priority services such as Sure Start Children's Centres, short-breaks and respite provision for disabled children, targeted/specialist information, advice and guidance as well as support for teenage parents and specialist family intervention services. This Early Intervention Grant will cease from April 2013, with £1.7bn nationally (£23.0m for Leeds) being built into SUFA. This change will mean a net reduction of £8m in the funding available to support the range of priority early intervention and preventative services that work with the most vulnerable children, young people

and families. On a positive note, following the significant progress made in 2012/13, the demand-led pressures within the looked after children placement budgets are forecast to reduce further into 2013/14 and the budget strategy includes potential savings of £8.1m around reducing placement numbers, procurement efficiencies and changing the funding mix across the externally provided residential and fostering placement budgets.

- 6.3.3 Health Funding – health funding of £6m was budgeted for in 2012/13 to support Adult and Children’s Social Care. There is no certainty that funding will continue in 2013/14, and a prudent estimate of £3m is included in the budget proposals.
- 6.3.4 Public Health – the public health function will transfer from the Primary Care Trust to the Council from 1st April 2013. The grant funding for public health is ringfenced and the allocation covers both mandated services through regulation, but also services that each Council wish to provide at a local level. A two year allocation has been received from the Department of Health and this budget includes £36.9m for 2013/14.
- 6.3.5 Capital Charges – the budget provides for an increase in capital financing costs of £2m, although this is reduced by £1.5m of income from the Arena Development to offset the cost of borrowing for the scheme in accordance within its business plan. In addition a further £0.9m of capital receipts has been used to support the revenue budget.
- 6.3.6 New Homes Bonus – as detailed in paragraph 3.16, the budget for the New Homes Bonus for 2013/14 has increased by £4.1m. To help achieve Leeds’ ambitions of growth and prosperity, it is proposed to invest an amount of New Homes Bonus in the housing market. Executive Board approved in September 2012 the development of an investment programme which will use £1.5m of New Homes Bonus to bring empty properties back into use and provide an equity loan scheme targeted at new build properties. This will generate additional New Homes Bonus for the Council, giving a financial return over the life of the scheme. This budget provides for £0.1m in 2013/14 to fund the borrowing cost of the £1.5m investment.
- 6.3.7 New Charges – the budget includes a number of new charging areas as follows:
- Within Adult Social Care, the budget includes £800k for the part year effect of a review of charges for non-residential services, including the introduction of charges for services currently free of charge.
 - Within the City Development budget, additional income of £400k has been provided for the introduction of residents parking permits.
 - Within Environment and Neighbourhoods, £200k has been provided for additional car parking income following a review of car parking policy.
- 6.3.8 Efficiency Savings - in addition to cash limiting most running cost budgets, which is estimated to save around £7m, further efficiencies have been identified in staffing and procurement budgets:

- Staffing - in response to the Spending Review 2010, the Council recognised that it would be necessary to significantly reduce its workforce. The Council has operated a voluntary retirement and severance scheme in both 2010/11 and 2011/12 and saw a reduction in its workforce of 1,795 ftes over these two years, excluding school based staff. The current year's budget assumed that the equivalent of around 180 ftes would leave the Council and a new Early Leavers scheme has recently been launched covering the period up to the end March 2016. Excluding the inflationary impact, and taking account of the transfer of Public Health, staffing reductions of around £4.5m are included in the 2013/14 budget.

The Council's expectation following the Spending Review was that there would be a reduction of around 2,500 – 3,000 ftes over the 4 year period 2011/12 - 2014/15. As in previous years, this will mean that staff will leave the authority from across the whole range of services and it will be necessary therefore to continue to manage this very carefully and make arrangements to retrain and redeploy staff where appropriate.

- Procurement – the budget includes proposals to save a further £5.2m from procurement activity including:
 - £1.1m from savings from regional framework contracts for independent fostering agency and external residential placements
 - £0.5m for retendering of recycling contracts and the city wide weed spraying contract
 - £1m from a cross-council review of procurement arrangements

6.3.9 The 2013/14 budget continues to be supported by a number of short term funding sources. These are as follows:-

- Use of PFI reserve – The schools PFI schemes use a sinking fund to equalise payments with PFI grant over the life of the schemes. In accordance with previous budget decisions, the schools PFI costs are now met in the year they are incurred, facilitating the use of the reserve. In 2012/13 the budget provided for the usage of £9.9m from the schools' PFI reserve and the 2013/14 budget is supported by £1.2m from this reserve.
- Schools balances – in order to mitigate the immediate impact of the changes in the Early Intervention Grant funding, the budget provides for one-off borrowing of up to £4m from school balances to be repaid by March 2017 through savings on the looked after children's budget within Children's Services.
- General reserves - the budget is supported by the use of £2.5m general reserves, further explained in Section 7 below.

6.3.10 The budget includes provision for a £2.0m central contingency for items not foreseen and for items where there is a risk of variation during the year.

6.3.11 The following table provides a summary of the budget by directorate. Annex 1 appended to this report provides a detailed analysis at directorate level; Annex 2

shows a subjective summary of the City Budget; and Annex 3 shows the budgeted staffing levels for the end of 2013/14.

Table 7

Directorate	2012/13			2013/14			2013/14
	Net managed budget £000s	Net budget managed outside service £000s	Net budget £000s	Net managed budget £000s	Net budget managed outside service £000s	Net budget £000s	Net managed Budget as % of Net Cost of Deptl Spending %
Adult Social Care	177,988	18,702	196,690	197,935	21,344	219,279	32.3%
Children's Services	132,205	45,661	177,866	135,171	46,171	181,342	22.1%
City Development	67,930	35,518	103,448	68,099	40,048	108,147	11.1%
Environment and Neighbourhoods	88,993	23,559	112,552	77,997	21,999	99,996	12.7%
Central and Corporate	59,518	(48,619)	10,899	57,854	(49,399)	8,455	9.4%
Debt	57,507	0	57,507	58,577	0	58,577	9.6%
Joint Cttees & Other Bodies	37,857	(415)	37,442	37,270	(415)	36,855	6.1%
Strategic Accounts	(15,441)	(74,406)	(89,847)	(20,121)	(79,748)	(99,869)	-3.3%
NET COST OF DEPARTMENTAL SPENDING	606,557	0	606,557	612,782	0	612,782	100.0%
Funding Sources:							
Transfers to / (from) reserves:	(18,319)		(18,319)	(3,700)		(3,700)	
New Homes Bonus	(8,200)		(8,200)	(12,260)		(12,260)	
Council Tax Freeze Grant	(6,742)		(6,742)	(2,715)		(2,715)	
Section 278 income	(5,200)		(5,200)	(5,200)		(5,200)	
General Capitalisation	(4,982)		(4,982)	(4,982)		(4,982)	
NET REVENUE CHARGE	563,114	0	563,114	583,925	0	583,925	

6.4 The Schools Budget 2013/14

The Schools Budget is funded by the Dedicated Schools Grant (DSG), Education Funding Agency (EFA) Post 16 Grant, and the Pupil Premium.

6.4.1 Dedicated Schools Grant

The DSG is a ring-fenced grant and may only be applied to meet costs that fall within the Local Authority Schools Budget. Any under spend of grant from one year must be carried forward and applied to the Schools Budget in future years. Any overspend may be carried forward and applied to the Schools budget in future years with the approval of the Schools Forum. The Schools Budget comprises of Individual School Budgets delegated to schools, the 15hrs of free early years education for 2, 3 and 4 year olds attending private, voluntary and independent settings, the cost of supporting pupils with high needs and a number of prescribed services and costs in support of education in schools. From August 2013 the Local Authority will be responsible for funding the special educational needs costs of supporting all young people from 0 to 25. The Pupil Premium and EFA Post 16 Grant are also ring fenced grants that must be passed on to Schools and post 16 providers.

The DSG for 2013/14 will be paid in three blocks:

- The Early Years Block will be calculated 5/12 on January 2013 3 and 4 yr old numbers and 7/12 on January 2014 numbers multiplied by a unit of resource of £3,883, with a fixed grant allocation of £8.43m for a new responsibility, the roll out of free early education to 2 yr olds;
- The High Needs Block is based on 2012/13 budgeted expenditure adjusted for a transfer of responsibility for Special Educational Needs up to the age of 25.
- The Schools Block for 2013/14 is paid on the October 2012 pupil numbers multiplied by a unit of resource of £4,538. The gross DSG is estimated to be £524.6m.

However, the gross DSG is then reduced by an amount equivalent to the delegated budget that would be paid to each Academy, and only the net figure is received by Leeds. The DSG to be received for 2013/14 is estimated as £426.4m, a year on year reduction of £13.4m. This figure will further reduce in year if any further schools convert to Academies

6.4.2 Education Funding Agency Post 16 Grant

The EFA Post 16 Grant fund is paid in two elements. The majority of the funding is to support provision made to pupils in Leeds Sixth Forms and is paid as a ring-fenced grant with pre-determined allocations for each School. The grant also includes an allocation to fund Special Educational Needs of pupils aged from 16 to 25 attending Sixth Forms, SILCs, Academies, Colleges and other Specialist providers.

Funding rates for 2013/14 have not been finalised, although funding per sixth form pupil will reduce as the EFA seeks to equalise funding rates between sixth forms and FE Colleges and Sixth Form Colleges. It is estimated that a grant of £20.0m will be received. This figure will be confirmed at the end of March 2013.

6.4.3 Pupil Premium

The Pupil Premium will be paid at a rate of £900 for pupils who had been continuously in care for over 6 months and for pupils who have been eligible for free school meals during the past 6 years. A further service child allocation of £300 is paid for children whose parents are in the armed services. These rates have been increased from £623 and £250 in 2012/13.

The Pupil Premium estimated to be received by Leeds Schools (excluding Academies) in 2013/14 is estimated to be £22.4m. This grant will only be confirmed by the DfE in June or July 2013.

6.4.4 Summary of Year on Year Change

The funding to be received by the City Council under the Dedicated Schools Grant, Pupil Premium and EFA Post 16 Grant is estimated to be £467.4m. This is a cash

reduction of £10.6m against the total received through these three grants in 2012/13.

However, this includes growth of £8.4m for new responsibilities for 2yr old early education and growth of £3.3m for new responsibilities to fund Post 16 SEN from August 2013 and £0.1m for NQT assessment monitoring, meaning that on a like for like basis funding has reduced by £22.4m.

Within this reduction the funding available to Schools and academies is to increase by £14.9m. However, due to the increased number of pupils attending Academies the estimated recoupment for Academy funding will increase by £37.4m

The following table summarises the year on year changes in the Schools Budget. However, it should be noted that any further Schools converting to Academies will increase the recoupment reduction.

	£m
2012/13 DSG, Pupil Premium and EFA Post 16 Grants	478.1
Education of vulnerable 2yr olds	8.4
Post 16 SEN funding	3.3
NQT assessment monitoring	0.1
Increase in DSG, Pupil Premium and EFA Post 16 Grants	14.9
Reduction for Academy recoupment on DSG, Pupil Premium and EFA Post 16 Grants	-37.4
2012/13 DSG, Pupil Premium and EFA Post 16 grants	467.4

6.5 Housing Revenue Account

Details of the Housing Revenue Account budget proposals are contained in the attached Environment and Neighbourhoods budget report. In summary:

The 2013/14 HRA budget is influenced by the Council's rent strategy which was agreed by the Executive Board as part of the HRA Business Plan in February 2012. This strategy smoothes the incidence of the rent increases that were assumed by Government in their debt settlement with the Council as part of the move to HRA self-financing in April 2012. For 2013/14 it is proposed to increase rents by an average of 5.9% in accordance with this agreed strategy.

It is also proposed to increase service charges and garage rents by the same percentage.

Fees paid to the ALMOs and BITMO in 2013/14 for the management and maintenance of the housing stock will continue to be based on the principles of driving efficiencies and redirecting resources to maintaining the housing stock as outlined in the HRA Business Plan. It is therefore proposed to restrict the increase in the amount allocated for the management of the housing stock to 1%, with the amount allocated for maintenance increasing by 3%.

6.6 Council Tax

The proposed budget of £583.925m for 2013/14 is consistent with the Leeds element of the Council Tax for 2013/14 being exactly the same as in 2011/12, and 2012/13 which will give council tax figures for the Leeds City Council element only for each band as follows:

	2013/14
	£
Band A	748.99
Band B	873.82
Band C	998.66
Band D	1,123.49
Band E	1,373.15
Band F	1,622.82
Band G	1,872.48
Band H	2,246.98

To these sums will be added amounts for Police, Fire and, where appropriate, parishes. These additional amounts will be reported to Council on 27th February 2013 following the formal decisions by their respective bodies.

6.7 Parishes

One of the effects of the new council tax support scheme is that the tax base for the Council will reduce as the benefit payments have been converted into discounts therefore reducing the amount raised for a given level of tax. This means that for parishes, their tax bases have reduced so that even if they spend the same as last year, all other things being equal, their precepts would increase.

Part of the council tax support grant received by the Council relates to parishes and the Government has made it clear that billing authorities should work with parish and town councils to pass down funding so that their precepts can be reduced reflecting, to a greater or lesser extent depending on local factors, reductions in their council tax base. They stated that this may not be the full amount as the funding being provided relates to 90% of the estimated cost of subsidised council tax benefit in 2013/14.

Following consultation, it is proposed to pay a grant to each parish to compensate them for the loss of tax base due to these changes, based upon current benefit expenditure in each parish, so that parishes that have more benefit claimants will receive more than those with less. The total cost of the proposed grants is £123k, as detailed at Appendix 4. It is proposed that these grants be paid at the same time as the parish precept payments.

7. **RESERVES POLICY**

- 7.1 Under the 2003 Local Government Act, the Council's Statutory Financial Officer is required to make a statement to Council on the adequacy of reserves. In addition, it is good practice for the authority to have a policy on the level and nature of its

reserves and ensure these are monitored and maintained within the range determined by its agreed policy. The purpose of a reserves policy is:

- to maintain reserves at a level appropriate to help ensure longer term financial stability, and
- to identify any future events or developments which may cause financial difficulty, allowing time to mitigate for these.

7.2 The established policy encompasses an assessment of financial risks included in the budget based on directorate budget risk registers. The risk registers identify areas of the budget which may be uncertain and the at risk element of each budget area has been quantified. This represents the scale of any likely overspend/shortfall in income and does not necessarily represent the whole of a particular budget heading. Each risk area has been scored in terms of the probability and impact on the budget.

7.3 The Council's reserves at the end of March 2013 are estimated to be at around £20.5m. This budget assumes the use of £2.5m to support invest to save activities and other one-off expenditure. The budget therefore assumes that reserves at the end of March 2014 will stand at £18.0m which represents 3.1% of net expenditure and is above the minimum level required by the reserves policy.

7.4 The policy also requires directorates to prepare budget action plans to deal with spending variations on budgets controlled by directorates during the year.

7.5 The table below provides a summary of General Fund and Housing Revenue Account reserves.

Table 8

General Fund	2012/13 £m	2013/14 £m
Balance brought forward	25.4	20.5
<i>Less:</i> net usage in year	-4.9	-2.5
Balance Carried Forward	20.5	18.0

Housing Revenue Account	2012/13 £m	2013/14 £m
Balance brought forward	5.9	6.2
<i>Add</i> surplus for the year	0.3	0.0
Balance Carried Forward	6.2	6.2

8.0 ROBUSTNESS OF THE BUDGET AND THE ADEQUACY OF RESERVES

8.1 The Local Government Act (Part II) 2003 placed a requirement upon the Council's statutory finance officer (The Director of Resources) to report to members on the robustness of the budget estimates and the adequacy of the proposed financial reserves.

8.2 In considering the robustness of any estimates, the following criteria need to be considered:-

- the reasonableness of the underlying budget assumptions such as:
 - the reasonableness of provisions for inflationary pressures;
 - the extent to which known trends and pressures have been provided for;
 - the achievability of changes built into the budget;
 - the realism of income targets;
 - the alignment of resources with the Council service and organisational priorities.
- a review of the major risks associated with the budget.
- the availability of any contingency or un-earmarked reserves to meet unforeseen cost pressures.
- the strength of the financial management and reporting arrangements.

8.3 In coming to a view as to the robustness of the 2013/14 budget, the Director of Resources has taken account of the following issues:-

- Detailed estimates are prepared by directorates in accordance with principles laid down by the Director of Resources based upon the current agreed level of service. Service changes are separately identified and plans are in place for them to be managed.
- Estimate submissions have been subject to rigorous review throughout the budget process both in terms of reasonableness and adequacy. This process takes account of previous and current spending patterns in terms of base spending plans and the reasonableness and achievability of additional spending to meet increasing or new service pressures. This is a thorough process involving both financial and non-financial senior managers throughout the Council.
- Significant financial pressures experienced in 2012/13 have, where appropriate, been recognised in preparing the 2013/14 budget, or are subject to further actions to enable them to be delivered.
- Contingency provisions have been included in the General Fund and within the DSG funded services. These provisions are for items not foreseen and for items where there is a risk of variation during the year. In the case of the schools contingency, this would include adjustments required in the application of

formula funding, significant increases in pupil numbers, and additional statements of Special Education Needs or exceptional in year cost increases.

- As part of the budget process, directorates have undertaken a risk assessment of their key budgets, documented this assessment in the form of a formal Risk Register, and provided a summary of major risks within the directorate budget documents, many of which are significant. All directorate budgets contain efficiencies, service reviews and savings which will require actions to deliver, and any delay in taking decisions may have significant financial implications. The overall level of risk within the 2013/14 budgets of directorates is considered to remain relatively high. Whilst this level of risk can be considered manageable, it must be on the understanding that key decisions are taken and that where identified savings are not delivered alternative savings options will be needed. This is all the more important given that the Council will face further financial challenges over the years beyond 2013/14.
- In addition to specific directorate risks, there are two new risks which need to be understood and closely monitored.
 - The introduction from April 2013 of a scheme of Council Tax discounts does raise additional risks as to collection. Overall, the assumed collection rate for Council Tax has been reduced from 99.2% to 99% to reflect this additional risk, but there is still the potential for further losses. However, it should be noted that should there be a higher level of loss than assumed, that this would materialise with the collection fund, and as such would not impact upon the current year's budget.
 - Under the new business rates retention scheme, the Council's local share of business rates is exposed to risks from both collection and reductions in rateable values. The scheme does provide for a safety net, whereby any losses in excess of 7.5% against an authority's business rates baseline would be met centrally. However, this would still mean the Council bearing losses, against our baseline, in excess of £10m. This risk is further heightened, as under the scheme, the Council shares its proportion of any losses in respect to rating appeals which may be backdated to prior to the 1st April 2013. Although in setting the 2013/14 budget, an assumption has been included as to potential scale of losses due to backdated appeals, this is still considered to be a significant risk. However, as in the case of Council Tax, any losses greater than those assumed in setting the budget will materialise through a collection fund and will not impact in the current year.

8.4 The Council's financial controls are set out in the Council's Financial Procedure Rules. These provide a significant degree of assurance as to the strength of financial management and control arrangements throughout the Council. The Council has a well-established framework for financial reporting at directorate and corporate levels. Each month the Director of Resources receives a report from each directorate setting out spending to date and projected to the year-end. Action plans are utilised to manage and minimise any significant variations to approved

budgets. There are no proposed changes to the level of financial reporting to either the Executive Board or to Scrutiny.

8.5 The Council's Reserves policy, as set out in Section 7, requires directorates to prepare budget action plans to deal with spending variations on budgets controlled by directorates during the year.

8.6 In the context of the above, the Director of Resources considers the proposed budget for 2013/14 as robust and that the level of reserves are adequate given a clear understanding of the following:-

- the level of reserves is in line with the risk based reserves strategy.
- budget monitoring and scrutiny arrangements are in place which include arrangements for the identification of remedial action, and reporting arrangements to members will be enhanced.
- the budget contains a number of challenging targets and other actions, these are clearly identified, and will be subject to specific monitoring by the Council's Corporate Leadership Team, and as such, are at this time considered reasonable and achievable.
- enhanced budget reporting to members will continue.
- risks are identified, recorded in the budget risk register and will be subject to control and management.
- as part of the Council's reserves policy directorates are required to have in place a budget action plan which sets out how they will deal with variations during the year up to 2%.
- risks associated with Council tax and business rates, although new and significant, will not impact on the current year's budget.
- there is a clear understanding of the duties of the Council's statutory Financial Officer and that the service implications of them being exercised are fully understood by members and senior management alike.

9 EQUALITY IMPACT ASSESSMENT OF THE BUDGET

9.1 The Equality Act 2010 requires the Council to have 'due regard' to the need to eliminate unlawful discrimination and promote equality of opportunity. The law requires that the duty to pay 'due regard' be demonstrated in the decision-making process. Assessing the potential equality impact of proposed changes to policies, procedures and practices is one of the key ways in which public authorities can show 'due regard'. Equality impact assessments also ensure that we make well informed decisions based on robust evidence.

- 9.2 The Council is fully committed to assessing and understanding the impact of its decisions on equality and diversity issues. In order to achieve this, the Council has an agreed process in place and has particularly promoted the importance of the process when taking forward key policy or budgetary changes.
- 9.3 A specific equality impact assessment of the budget at a strategic level has been carried out and this is attached as Appendix 3 along with a note outlining our overall approach to equality impact assessments.
- 9.4 A view from colleagues in Legal Services has been sought on the process adopted for equality impact assessing the budget and associated decisions. Their considered view is that from the work undertaken to date, the process developed is robust and evidences that 'due regard' is being given to equality related issues.

10.0 CORPORATE CONSIDERATIONS

10.1 Consultation and Engagement

- 10.1.1 As explained at section 4 above the initial budget proposals were subject extensive consultation with key stakeholders prior to finalisation of the 2013/14 budget.

10.2. Equality and Diversity / Cohesion and Integration

- 10.2.1 This issue is fully explained in section 9 above.

10.3 Council Policies and City Priorities

- 10.3.1 This budget seeks to ensure that the policies and priorities of the Council are supported by directing financial resources towards the Council's policies and priorities.

10.4 Resources and Value for Money

- 10.4.1 This is a revenue budget financial report and as such all financial implications are detailed in the main body of the report.

10.5 Legal Implications, Access to Information and Call In

- 10.5.1 In accordance with the Council's Budget and Policy Framework, decisions as to the Council's budget and Council Tax are reserved to Council. As such, the recommendation at 12.1 which recommends the budget to Council is not eligible for call in.
- 10.5.2 The budget will have significant implications for Council policy and governance and these are explained within the report. The budget is a key element of the Council's Budget and Policy framework, but many of the proposals will also be subject to separate consultation and decision making processes, which will operate within their own defined timetables and managed by individual directorates.

10.6 Risks

10.6.1 A full assessment of budget risks both at directorate level and corporately has been made and is explained at paragraph 8.3.

10.6.2 A full risk register of all budget risks in accordance with current practice will be maintained and will be subject to quarterly review. Any significant and new risks are contained in the budget monitoring reports submitted to each meeting of the Executive Board, together with any slippage on savings.

11.0 IMPLICATIONS FOR COUNCIL POLICY AND GOVERNANCE

11.1 In accordance with the Budget and Policy Framework Rules, the Executive Board are required to make proposals to Council regarding virement limits and the degree of in-year changes which may be undertaken by the Executive. These are set out in Financial Procedure Rules.

11.2 These rules have been reviewed during the year and it is not proposed to change the limits which are set out in Appendix 5.

12. RECOMMENDATIONS

12.1 The Executive Board is asked to recommend to the Council the adoption of the resolutions below:

- (i) That the Revenue Budget for 2013/14 totalling £583.925m, as detailed and explained in this report and accompanying papers be approved, with no increase in the Leeds' element of the Council Tax for 2013/14.
- (ii) Grants totalling £123k be allocated to Parishes as detailed in paragraph 6.7
- (iii) In respect of the Housing Revenue Account: -
 - (a) that the budget be approved with an average rent increase figure of 5.9%
 - (b) that the charge for garage rents be increased to £6.78 per week (based on 52 rent weeks)
 - (c) that service charges are increased in line with rents (5.9%).

12.2 That the Executive Board agree:

- (i) That the line of eligibility for adult community care services remains unchanged for 2013/14.

13. Background Documents³

13.1 There are no background documents relating to this report

³ The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

Statement of 2012/13 net budget and 2013/14 budgets

Annex 1

Service	2012/13			2013/14		
	Net managed budget £000s	Net budget managed outside service £000s	Net budget £000s	Net managed budget £000s	Net budget managed outside service £000s	Net budget £000s
Adult Social Care						
Access and Inclusion	91,837	9,922	101,759	91,025	9,138	100,163
Strategic Commissioning	1,804	(1,610)	194	1,835	574	2,409
Resources	5,866	(4,747)	1,119	5,643	(4,536)	1,107
Operational Services	78,481	16,353	94,834	99,432	18,228	117,660
Pensions adjustment	0	(1,216)	(1,216)	0	(2,060)	(2,060)
	177,988	18,702	196,690	197,935	21,344	219,279
Children's Services						
Partnership Development and Business Support	11,292	8,087	19,379	(175)	5,676	5,501
Learning, Skills and Universal Services	12,980	3,162	16,142	23,493	3,099	26,592
Safeguarding, Targeted and Specialist Services	90,320	2,863	93,183	96,537	3,429	99,966
Strategy, Performance and Commissioning	17,613	30,707	48,320	15,316	30,158	45,474
Pensions adjustment	0	842	842	0	3,809	3,809
	132,205	45,661	177,866	135,171	46,171	181,342
City Development						
Planning and Sustainable Development	3,888	2,374	6,262	3,732	1,455	5,187
Economic Development	389	1,114	1,503	1,633	941	2,574
Asset Management	8,646	2,806	11,452	9,368	4,378	13,746
Employment and Skills	3,051	85	3,136	2,920	335	3,255
Highways and Transportation	22,306	26,653	48,959	21,922	29,612	51,534
Libraries, Arts and Heritage	19,215	7,436	26,651	19,429	7,352	26,781
Sport and Active Recreation	6,220	10,597	16,817	6,202	11,071	17,273
Resources and Strategy	3,172	(15,272)	(12,100)	2,218	(14,575)	(12,357)
Regeneration Programmes	1,043	165	1,208	675	284	959
Pensions adjustment	0	(440)	(440)	0	(805)	(805)
	67,930	35,518	103,448	68,099	40,048	108,147
Environment and Neighbourhoods						
Car Parking Services	(7,170)	1,483	(5,687)	(6,998)	1,630	(5,368)
Community Safety	3,316	1,119	4,435	3,400	1,176	4,576
Strategy and Commissioning	27,720	2,214	29,934	14,458	2,337	16,795
Statutory Housing	1,356	6,813	8,169	2,672	6,635	9,307
General Fund Support Services	(1,179)	645	(534)	(1,081)	1,085	4
Waste Management	41,007	2,545	43,552	41,252	3,984	45,236
Parks & Countryside	9,933	5,197	15,130	9,781	4,469	14,250
Environmental Action - West	2,685	241	2,926	2,808	440	3,248
Environmental Action - East	2,209	180	2,389	2,204	382	2,586
Environmental Action - South	2,357	285	2,642	2,409	556	2,965
Environmental Action - City Wide	1,898	238	2,136	1,799	232	2,031
Environmental Action - City Centre	1,029	135	1,164	1,260	244	1,504
Non Delegated Street Cleansing	853	2,017	2,870	452	2,059	2,511
Environmental Health	3,037	626	3,663	3,648	(1,345)	2,303
Safer Leeds Drugs Team	(58)	76	18	(68)	65	(3)
Pensions adjustment	0	(255)	(255)	0	(1,951)	(1,951)
	88,993	23,559	112,552	77,996	21,998	99,994
Resources						
Financial Management	8,571	(8,571)	0	8,380	(8,380)	0
Business Support Centre	3,296	(3,296)	0	2,857	(2,857)	0
Financial Development	909	(909)	0	895	(895)	0
Revenues and Benefits	(1,370)	5,936	4,566	(585)	6,449	5,864
Information Technology	14,141	(10,431)	3,710	15,412	(12,179)	3,233
Human Resources	7,505	(7,505)	0	6,710	(6,710)	0
Audit and Risk	2,492	(2,026)	466	2,124	(1,735)	389
CORs and Directorate	992	(992)	0	928	(928)	0
Public Private Partnership Unit	(866)	545	(321)	(1,132)	542	(590)
Procurement	1,945	(1,945)	0	1,720	(1,720)	0
Democratic and Central Services	14,619	(12,250)	2,369	13,663	(12,307)	1,356
Commercial Services	(8,588)	4,171	(4,417)	(9,151)	4,200	(4,951)
Pensions adjustment	0	(1,125)	(1,125)	0	(2,298)	(2,298)
	43,646	(38,398)	5,248	41,821	(38,818)	3,003
Legal Services						
Legal Services	(1,889)	1,265	(624)	(1,667)	1,081	(586)
Pensions adjustment	0	(199)	(199)	0	(252)	(252)
	(1,889)	1,066	(823)	(1,667)	829	(838)
Customer Access and Performance						
Customer Access	7,142	(6,045)	1,097	7,377	(4,796)	2,581
Localities and Partnerships	1,710	(793)	917	1,233	(63)	1,170
Intelligence and Improvement	2,207	(2,207)	0	1,974	(1,974)	0
Corporate Support	3,213	(1,839)	1,374	3,649	(3,581)	68
Area Management	3,489	(68)	3,421	3,467	(239)	3,228
Pensions adjustment	0	(335)	(335)	0	(757)	(757)
	17,761	(11,287)	6,474	17,700	(11,410)	6,290
Public Health						
Public Health	0	0	0	0	219	219
Pensions adjustment	0	0	0	0	(219)	(219)
	0	0	0	0	0	0
Strategic and Central accounts	43,399	(35,781)	7,618	49,370	(72,222)	(22,852)
Pensions adjustment	0	(39,040)	(39,040)	0	(7,940)	(7,940)
Strategic and Central Accounts	43,399	(74,821)	(31,422)	49,370	(80,162)	(30,792)
NET COST OF CITY COUNCIL SERVICES	570,033	0	570,033	586,425	0	586,425
Contribution to/(from) General Fund Reserves	(6,919)	0	(6,919)	(2,500)	0	(2,500)
NET REVENUE CHARGE	563,114	0	563,114	583,925	0	583,925

Summary of 2013/14 budget by type of spending or income

Annex 2

	General Fund excluding Schools £000	Per Band D Property £	Schools £000	HRA £000	Total Budget £000	% of total
Expenditure						
Employees	446,373	2,141	334,752	2,165	783,290	40
Premises	73,159	351	32,975	1,559	107,693	6
Supplies and services	24,277	116	68,257	159,285	251,819	13
Transport	39,887	191	1,366	33	41,286	2
Capital costs	59,507	285	1,111	70,783	131,401	7
Transfer payments	291,182	1,396	0	0	291,182	15
Payments to external service providers	334,257	1,603	0	86	334,343	17
	1,268,642	6,084	438,461	233,911	1,941,014	100
Income						
Grants	(463,005)	(2,220)	(419,182)	(19,884)	(902,071)	67
Rents	(8,055)	(39)	0	(204,659)	(212,714)	16
Fees & charges	(196,035)	(940)	(19,279)	(10,042)	(225,356)	17
	(667,095)	(3,199)	(438,461)	(234,585)	(1,340,141)	100
Net budget	601,547	2,885	0	(674)	600,873	100
Contribution to/(from) IAS19 Pensions reserve	(12,473)	(60)		416	(12,057)	
Contribution to/(from) other earmarked reserves	(2,649)	(13)		258	(2,391)	
Contribution to/(from) General reserves	(2,500)	(12)		0	(2,500)	
	(17,622)	(85)	0	674	(16,948)	
Net revenue charge	583,925	2,800	0	0	583,925	

Notes:

The number of Band D equivalent properties is

208,529

The total Individual Schools Budget (ISB) has been analysed at a subjective level in the above table. This provisional spend is based on previous expenditure and income patterns but will be subject to final determination by individual schools.

Estimated Staffing Requirements (full time equivalents)

Annex 3

Directorate	Total projected posts as at 31st March 2013	Total Budgeted Posts as at 31st March 2014
Adult Social Care	2,607	2,393
Children's Services	2,923	2,838
City Development	1,831	1,821
Environment and Neighbourhoods, including HRA	2,031	2,022
Central and Corporate	3,965	3,877
Public Health		80
Sub Total	13,356	13,030

Report on findings from the “You Choose” budget consultation

1 Background

This report contains the overall findings from the public consultation on priorities for the 2013/14 Leeds City Council budget.

1.1 Approach to the consultation

The council provided a range of ways for residents and organisations in Leeds to have their say on the spending priorities as follows:

- Online, as the YouChoose budget simulator which provided information on services, budgets and the likely impact of different levels of budget reduction, to give residents the opportunity to ‘balance the budget’ themselves to achieve a £40M overall reduction
- Paper-based survey versions of YouChoose
- Online suggestions in-box
- Online and paper response forms for third sector groups and businesses to respond to collectively.

The consultation ran from 12 October 2012 to 24 January 2013. There was widespread promotion of the consultation at a number of points through autumn and winter 2012/13 including:

- Advertisements and news items on the main council website and a range of partners’ websites (e.g. VAL, NHS bodies, University sector)
- Items in the Winter 2012 About Leeds newspaper
- Local media coverage including newspapers, local radio including community stations
- Social media promotion (Facebook, Twitter)
- Direct email contact to residents on council databases e.g. LeedsCard, BodyLine, Council Tax email database
- The Leeds Citizens’ Panel
- Breeze
- Community events

Respondents to the consultation were able to have their say on a number of issues:

- If they feel individual service budgets should go up or down in order to balance an overall budget facing a £40M reduction
- If they felt individual services were a low, medium or high spending priority
- Reading about 'how we can bring money in' and 'how we can save money' and ticking preferred options
- Giving comments and suggestions on ways the council can save money
-

1.2 Profile of respondents

In total 2747 responses were received, including 479 responses captured independently by Leeds University Union using the council’s consultation forms:

Source	Number of responses
YouChoose online simulator	1887
YouChoose paper forms	319
Collective group responses	62
Leeds University Union response*	479
TOTAL	2747

This total exceeds the previous highest number of responses to a budget consultation by Leeds City Council (2220 in 2010). In addition discussions on the independent 'LOL! Leeds Online' Facebook page (www.facebook.com/weareleeds) generated c200 posts which are summarised in the Key findings section of this report.

The following table sets out the profile of the respondents by age, gender, ethnicity, disability status and location (aggregated by postcode prefix e.g. LS10 into five 'areas'). Note that these are not Area Committees). Please note that YouChoose is a free-to-use consultation tool managed by YouGov for the LGA, and does not use the council's preferred equality monitoring categories.

Age group (not including 479 student responses collected by LUU)	% of respondents
Under 18	1
18-24	6
25-34	21
35-44	25
45-54	21
55-64	18
Over 65	9
Gender	% of respondents
Female	42
Male	58
Ethnicity	% of respondents
White British	87
BME / White Irish / Other	13
Disabled/long term limiting illness (self-declared)	% of respondents
Yes	15
No	85
Location	% of respondents
East	18
North East	21
North West	27
West	15
South	20

2.0 Key findings

2.1 Service prioritisation results from the YouChoose online budget simulator

This table shows the rank order of the 'services' respondents could increase or decrease budgets for in the YouChoose budget simulator. The fourth column shows the % difference between the starting budget and the average budget allocated by respondents as they try to balance the budget by losing c£40m overall. The services selected for the greatest % budget reduction are at the top.

Rank	Budget grouping tier 1	Budget grouping tier 2	Change %
1	Culture and leisure	Libraries, Arts and Heritage	-14.2
2	Culture and leisure	Sports and leisure facilities	-13.5
3	Culture and leisure	Parks and countryside	-12.5
4	Highways, Planning and Inward Investment	Asset management	-11.3
5	Highways, Planning and Inward Investment	Economic services	-10.6
6	Highways, Planning and Inward Investment	Planning and Sustainable Development	-10.3
7	Waste Management and Environmental Action	Collecting and disposing of waste	-9.7
8	Waste Management and Environmental Action	Environmental Action	-9.4
9	Housing and Community safety	Employment and skills	-9.4
10	Adult social care	Adults with other social care needs	-9.2
11	Housing and Community safety	Housing	-8.9
12	Highways, Planning and Inward Investment	Highways and Transport	-8.7
13	Housing and Community safety	Regeneration	-8.7
14	Adult social care	Services for adults aged under 65 with a learning disability	-8.5
15	Adult social care	Services for adults aged under 65 with a physical disability	-8.3
16	Adult social care	Services for adults aged under 65 with mental health needs	-7.8
17	Housing and Community safety	Community safety	-7.8
18	Adult social care	Services for older people (aged 65 or over)	-7.6
19	Children's services and education	Support for children in schools	-6.4
20	Children's services and education	Services for young people and skills for life	-5.9
21	Children's services and education	Children's Centres and family support	-5.8
22	Children's services and education	Children's social care services	-4.5
23	Children's services and education	Special Education Needs and Disability	-4.3

Overall, respondents made proportionately the largest 'budget reductions' in YouChoose to all Culture and Leisure services, and economic and planning-related services.

Respondents gave child-related services proportionately the lowest 'budget reductions' when trying to balance the reduced budget in the YouChoose online simulator.

In the 2010 'Spending Challenge' consultation, residents made 'supporting older and disabled residents' a top priority. In 2012, related service areas are neither the most nor the least 'protected' by residents using the YouChoose simulator.

2.2 Service prioritisation results from the paper version of YouChoose

Residents taking part through the paper form were asked to state, for the same list of service areas as online, if each was a low (1 point), medium (2 points) or high (3 points) spending priority.

The online simulator allowed respondents to trade off services against each other to balance the reduced budget, while the paper version lacked this aspect. Also, online respondents could change budgets for whole blocks of services, e.g. all Adult Social Care, as one. For technical reasons this was not possible on the paper form.

The following table sets out the rank order of the 'services' based on the mean average of all 'points' given to each service: the lower the average, the lower the priority given, overall, by respondents.

Rank	Budget grouping tier 1	Budget grouping tier 2	Ave. score (max=3.0)
1	Adult social care	Adults with other social care needs	1.63
2	Highways, Planning and Inward Investment	Asset management	1.83
3	Culture and leisure	Sports and leisure facilities	1.84
4	Culture and leisure	Libraries, Arts and Heritage	1.87
5	Highways, Planning and Inward Investment	Planning and Sustainable Development	1.89
6	Highways, Planning and Inward Investment	Economic services	1.91
7	Culture and leisure	Parks and countryside	2.02
8	Housing and Community safety	Regeneration	2.07
9	Children's services and education	Support for children in schools	2.18
10	Waste Management and Environmental Action	Environmental Action	2.18
11	Housing and Community safety	Employment and skills	2.27
12	Adult social care	Services for older people (aged 65 or over)	2.27
13	Housing and Community safety	Housing	2.28
14	Adult social care	Services for adults aged under 65 with a learning disability	2.29
15	Children's services and education	Services for young people and skills for life	2.31
16	Adult social care	Services for adults aged under 65 with a physical disability	2.35
17	Children's services and education	Children's Centres and family support	2.37
18	Highways, Planning and Inward Investment	Highways and Transport	2.42
19	Adult social care	Services for adults aged under 65 with mental health needs	2.43
20	Children's services and education	Special Education Needs and Disability	2.51
21	Housing and Community safety	Community safety	2.53
22	Waste Management and Environmental Action	Collecting and disposing of waste	2.54
23	Children's services and education	Children's social care services	2.54

There are less obvious trends in the way respondents prioritise on paper than online. However, in the paper-based responses child-related services generally remain a higher priority on average and cultural and leisure services remain a lower priority.

Adult social care services for 'other adults' was the lowest priority on average. Further work would be needed to understand if this is in part due to the description and explanation given to it in the consultation.

'Collecting and disposing of waste' was seen as relatively high priority in the paper exercise, compared to online results.

2.3 Service prioritisation results from responses by groups and businesses

Sixty-two responses were from third sector organisations or public sector bodies responding as groups rather than individuals. These groups deliver services, support and advice for a range of communities, particularly vulnerable young people, elderly people, tenants and people with a range of disabilities.

Not all groups responded to every question in the form.

Groups were asked to state if each service area was a low (1 point), medium (2 points) or high (3 points) spending priority. The following table sets out the rank order of the 'services' based on the mean average of all 'points' given to each service: the lower the average, the lower the priority given, overall, by 'group' respondents.

Rank	Budget grouping tier 1	Budget grouping tier 2	Ave. score (max=3.0)
1	Highways, Planning and Inward Investment	Asset management	1.69
2	Highways, Planning and Inward Investment	Economic services	1.85
3	Culture and leisure	Libraries, Arts and Heritage	1.89
4	Culture and leisure	Parks and countryside	2.03
5	Highways, Planning and Inward Investment	Planning and Sustainable Development	2.04
6	Adult social care	Adults with other social care needs	2.04
7	Highways, Planning and Inward Investment	Highways and Transport	2.04
8	Waste Management and Environmental Action	Environmental Action	2.15
9	Housing and Community safety	Regeneration	2.22
10	Children's services and education	Support for children in schools	2.22
11	Culture and leisure	Sports and leisure facilities	2.32
12	Adult social care	Services for older people (aged 65 or over)	2.39
13	Children's services and education	Services for young people and skills for life	2.43
14	Children's services and education	Children's Centres and family support	2.48
15	Housing and Community safety	Community safety	2.52
16	Adult social care	Services for adults aged under 65 with a learning disability	2.54
17	Waste Management and Environmental Action	Collecting and disposing of waste	2.56
18	Housing and Community safety	Employment and skills	2.59
19	Children's services and education	Special Education Needs and Disability	2.59
20	Adult social care	Services for adults aged under 65 with mental health needs	2.62

21	Adult social care	Services for adults aged under 65 with a physical disability	2.64
22	Housing and Community safety	Housing	2.74
23	Children's services and education	Children's social care services	2.85

The higher average priorities were for services supporting the elderly and vulnerable young people, which may reflect the respondents' areas of professional interest. Housing was a particularly well-supported service within this set of respondents, compared to responses by individual residents. .

2.4 Average rank order of Service prioritisation

Different sets of respondents gave different levels of priority to some service areas, as can be seen in the three tables above. The following table compares the rank order of services by online, postal and group responses, and provides an overall average rank order (lowest spending priority first):

Budget grouping tier 2	Rank – online YouChoose	Rank – Paper YouChoose	Rank – Group responses	Averaged rank
Libraries, Arts and Heritage	1	4	3	2
Sports and leisure facilities	2	3	11	5=
Parks and countryside	3	7	4	4
Asset management	4	2	1	1
Economic services	5	6	2	3
Planning and Sustainable Development	6	5	5	5=
Collecting and disposing of waste	7	22	17	15=
Environmental Action	8	10	8	8
Employment and skills	9	11	18	9
Adults with other social care needs	10	1	6	7
Housing	11	13	22	15=
Highways and Transport	12	18	7	11
Regeneration	13	8	9	10
Services for adults aged under 65 with a learning disability	14	14	16	14
Services for adults aged under 65 with a physical disability	15	16	21	18=
Services for adults aged under 65 with mental health needs	16	19	20	21
Community safety	17	21	15	20
Services for older people (aged 65 or over)	18	12	12	13
Support for children in schools	19	9	10	12
Services for young people and skills for life	20	15	13	17
Children's Centres and family support	21	17	14	18=
Children's social care services	22	23	23	23
Special Education Needs and Disability	23	20	19	22

Care needs to be taken when using these average rank-order results, as there are not equal numbers of respondents in each respondent-group. However, this table does show where there are differences between groups of respondents, in particular:

- 'Collecting and disposing of waste' is less likely to be a spending priority for online respondents than for others
- Third sector group responses typically gave higher priority to 'sport and leisure facilities', 'employment and skills' and to 'housing' than other respondents did
- Online respondents gave greater priority to 'support for children in schools' than other respondents did.

There were also similarities:

- Cultural services, and economic and planning-related services in general were seen as low priorities across the respondent groups
- Support for child-related services, especially those supporting vulnerable people, were high priorities across all groups.

2.5 Service prioritisation results – differences between respondent groups

2.5.1 Age

- Respondents aged under 45 were more likely than others to choose to increase the budget for:
 - Children's' social care services
 - Support for children in schools
 - Skills for life services
- Those aged 25-34 were more likely than older respondents to choose to increase the budget for:
 - Children's Centres and family support
 - Children's SEN and disability services
 - Community safety
 - Housing services

2.5.2 Disability

- Respondents with a disability were more likely than others to choose to increase the budget for:
 - Services for adults under 65 with mental health needs
 - Social care for adults aged over 65

2.5.3 Ethnicity

- Respondents with non-White British backgrounds were more likely than others to choose to increase the budget for:
- Services for employment and skills

2.5.4 Gender

- Women were more likely than men to choose to increase the budget for:
 - All adult social care services
 - Children's Centres and family support
 - Children's social care services
- Men were more likely than women to choose to increase the budget for:
 - Parks and countryside services
 - All economic and infrastructure-related services
 - All waste and environmental services

2.5.5 Location

- Respondents in NE Leeds were more likely than others to increase the budget for:
 - All child-related services
- Equally, those in West Leeds were least likely to increase the same set of services

2.6 The collective student response via Leeds University Union (LUU)

LUU consulted with 479 students and members of staff about the council's budget priorities, with the headline question "which of these areas should the council prioritise". Overall results were:

- 41% chose Children's Services and Education
- 15 % chose Housing and Community Safety
- 14% chose Adult Social Care
- 14% chose Waste Management and Environmental Action
- 13% chose Culture and Leisure
- 4% chose Highways, Planning and Inward Investment

Common themes raised by this group of respondents were:

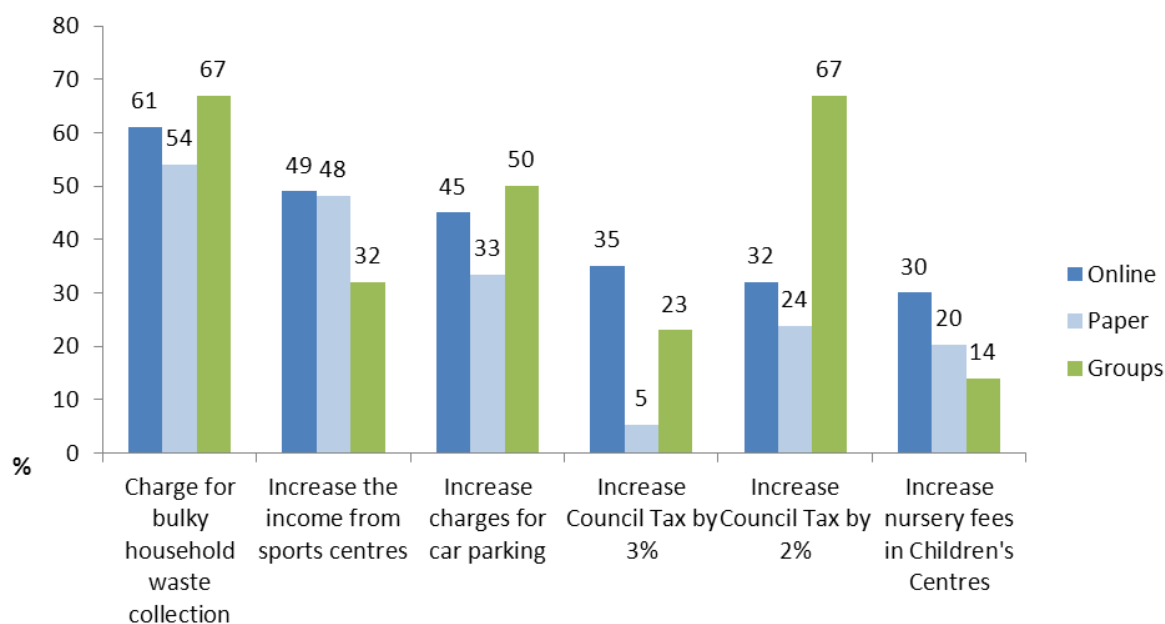
- Safety – the prospect of fewer PCSOs or the reduction in Domestic Violence support were seen as particularly worrying, with many students also raising a potential rise in burglary as a concern.
- Adult Social Care – very specific concerns came from students who were studying to become nurses and social workers, but also more general concerns for support for older people were raised. Support for people with Mental Health needs was highlighted as something already suffering cuts, and whilst Children's Services was prioritised overall, many students felt it was equally weighted with Adult Social Care.
- Transport – the impact of cuts to highways was highlighted in relation to both cycle lanes and the effect it might have on public transport services in the city.
- Culture and Leisure – Although seen by some students as the least important, many highlighted how essential funding for arts and leisure is. Sports Centres were one very specific service that were identified, but also several arts students talked about grants and funding for local artists and projects that give real cultural benefit to the city.
- Waste Management – recycling was the most common issue raised, with many students living in the LS6 area feeling their service is already sub-standard, and that further cuts that jeopardise even this level of service are not welcome.
- Children's Services and Education – there was a strong feeling that as beneficiaries of higher education, cuts to services that encourage children to achieve and excel at school (and therefore come to university) were not acceptable. There was also concern about the financial impact of cuts on families, who may already be struggling with rising costs elsewhere.

2.7 Ways to generate income

The chart below shows the % of respondents using both the online and paper versions of YouChoose (including group responses) that chose each of the following potential ways the council might generate income in future:

- Increase charges for car parking
- Increase nursery fees in Children's Centres
- Charge for bulky household collection waste
- Increase the income from sports centres

- Increase Council Tax by 2%: If adopted, this would be for the Leeds City Council element of the Council Tax. Your bill would include charges from the Police and Fire service.
- Increase Council Tax by 3%



Bulky waste charges were supported by more than half the respondents while increasing income from sports centres was supported by nearly half of all respondents (although group responses were less supportive).

The rank order was similar between online and paper respondents, except for support for a 3% Council Tax rise, which was far lower among paper respondents.

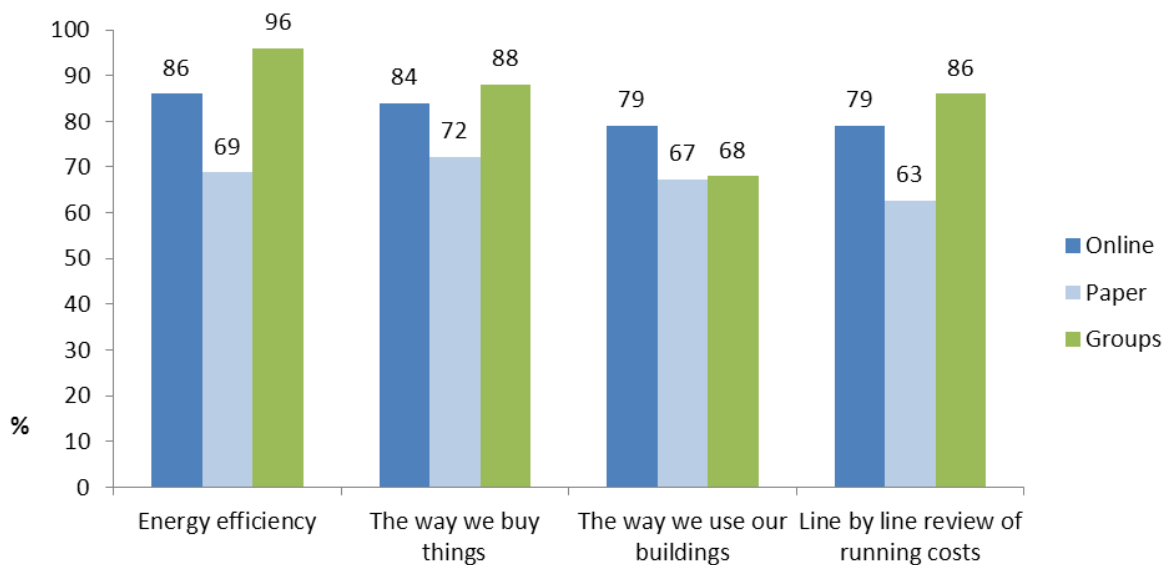
2.7.1 Differences by communities

- Respondents aged under 35 were significantly less likely to support increases to nursery fees in Children's Centres than other respondents.
- Respondents aged 55 or over were more likely to support increased income from sports centres than younger respondents
- Respondents with a disability were more likely than other respondents to be supportive of:
 - § increased car-parking charges
 - § increases to nursery fees in Children's Centres
 - § increased income from sports centres
- White British respondents were more likely to support a 2% Council Tax increase than other groups, but were less likely to support increases to nursery fees in Children's Centres
- Women were more likely than men to support a charge for bulky household waste collection and to support a 2% Council Tax increase
- The collective student response via Leeds University Union stated many students did not feel that they wanted to comment on council tax rises, but did not see the prospect as positive. For the other options it was felt by many that they would have negative impact on current service users that would not be worthwhile in the long term.

2.8 Ways to save money

The chart below shows the % of respondents using both the online and paper versions of YouChoose that chose each of the following potential ways the council might save money in future:

- Line by line review of running costs. Last year we looked at all our purchases of goods and services. There is still more to do to reduce the impact of price increases.
- The way we buy things. Each year we look for new opportunities to make the most of being a big organisation when we buy products and services that help us do our jobs.
- The way we use our buildings. We could save money by closing two one-stop centres, telling people how to find alternative facilities. We could save by moving some community centres into other council buildings, and by closing two underused day centres and providing alternatives.
- Energy efficiency . We can look at reducing costs by using more efficient technology, government incentives to use renewable energy, and helping our staff use energy well.



All options received support from a majority of responses.

2.8.1 Differences by communities

- The older the age of the respondent, the less likely they are to support energy efficiency as a means to reduce costs
- White British respondents are more likely than other groups to support energy efficiency measures
- The collective student response via Leeds University Union identified saving on running costs as an option that is essential to consider. Energy and purchasing were in particular highlighted. There were no specific comments on how the council uses its buildings. Concerns were raised about the impact of these efficiencies (such as a review of running costs) on jobs.

2.9 Suggestions and comments

Residents using YouChoose (online and paper versions) could send comments and suggestions on ways to save money. Over 1000 comments were received, covering a very wide range of issues and ideas. After analysis and grouping of similarly themed comments, a number of issues stood out as the most common:

- Concern at perceived cost of council workforce ('senior managers' in particular) and associated expenses, pension costs etc.
- Concern at perceived cost of having three elected members per ward / perceived levels of remuneration and expenses
- Reducing the number of/cost of running council buildings
- Reducing the frequency of bin collections
- Charging (more) for popular events e.g. Party in the park, bonfires
- Better prioritisation and targeting of council resources

Other relatively common issues raised by respondents included:

- Paying less to /using fewer external contractors
- Considering increasing Council Tax in top bands
- Increasing recycling/the revenue potential of recycle
- Merging services with other West Yorkshire councils
- Investing in regeneration and infrastructure e.g. transport
- Turning street lights off at certain times

2.10 Facebook discussions

The council worked with the independent 'LOL! Leeds Online' Facebook page and 'TheCityTalking' website to start discussions on the YouChoose budget consultation as well as promote the online budget simulator. This generated c200 posts on www.facebook.com/weareleeds, a number of which were responses to earlier posts or on unrelated topics e.g. football. The main discussion themes follow, in rank order of the number of separate posts:

1. Reduce council officer/elected member pay and perks
2. Negative comments on cost of benefit payments / perceived behaviour of claimants
3. Negative comments on role of immigration in society and on the local economy
4. Reduce or stop council entertainment events and Xmas lights
5. Issues relating to services not actually supplied by the council (busses, telephone boxes, NHS, policing)
6. Council should generate inward investment and encourage tourism
7. Council should charge (more) for events

There were also comments from residents that that felt the consultation had helped them better understand the challenges facing public sector budgets, and challenging misunderstanding of the council's role in other posts

INITIAL 2013/14 BUDGET PROPOSALS – COMMENTS FROM SCRUTINY

All Scrutiny Boards considered the Initial 2013/14 budget proposals. This report presents the agreed comments of Scrutiny Boards (Resources and Council Services), (Safer and Stronger Communities), (Children and Families) and (Sustainable Economy and Culture).

Observations and Recommendations

Scrutiny Board (Resources and Council Services)

The Board wishes to examine how the Council could raise additional income and calls on Directorates to actively look at new income, firstly through the power to charge for discretionary services and secondly through implementing and/or improving sponsorship and advertising across the Council.

The Board is very concerned that Welfare Reform Changes might result in reduced rent and council tax collection rates. Any significant reduction would have serious consequences on the Council's HRA and the Council's ability to fund services. It therefore Calls on the Executive Board to adopt robust recovery procedures whilst at the same time acting in a socially responsible manner. The Board acknowledges the dichotomy this presents to elected Members and is therefore working with Officers to help draw up policy options.

The Board continues to monitor the use of Agency staff and overtime and would wish to see the continuing reduction of both.

The Board also believes that further investigation should be made for 'shared services', not necessarily across authorities, where there does not seem to be a will but within the authority and within the city, using the 'total place' approach to public funding.

Scrutiny Board (Safer and Stronger Communities)

The Safer and Stronger Communities Scrutiny Board considered the initial 2013/14 budget proposals of the Environment and Neighbourhoods Directorate relevant to the Scrutiny Board

In delivering this budget, consideration was given to the individual budget pressures and savings of the Environment and Neighbourhoods Directorate, as outlined within the Executive Board report on 12th December 2012. Further clarification was sought on a number of areas. In conclusion, the Board made the following observations and recommendations:

Proposal to remove the subsidisation of allotment services

The Scrutiny Board identified allotment provision as an area of interest as part of its work this year. In line with the proposal to eliminate the subsidy on this service, the Scrutiny Board notes that income would potentially need to increase threefold.

Increases in allotment rents have previously been kept in line with inflation and this could change significantly depending upon what model is put in place to increase service income. Allotment charges have also previously been agreed via the Allotment Working Group (a consultative group representing allotment holders), with a full years notice given to plot holders of any planned increase. Such consultative practices would therefore need to be considered in terms of the directorate's ability to achieve the savings anticipated for the 2013/14 financial year.

Whilst the Scrutiny Board supports the principle of removing subsidy of this service, it recommends that the Executive Board investigates whether a phased approach in terms of any proposed charging increases would be more appropriate. Linked to this, further effort should also be given to building capacity for more plots to become self-administered in the future.

The Scrutiny Board acknowledges that Leeds City Council is not the allotment authority for the whole of the metropolitan district as responsibility also lies with relevant Parish and Town Councils to develop further land for allotment use. In view of this, the Scrutiny Board has already requested further mapping of all allotment provision across the city with a view to exploring how best to meet existing demand for allotment plots.

Recommendation 1

That the Executive Board investigates whether a phased approach in line with proposals to remove subsidy of allotment services through increased charges would be more appropriate. Linked to this, further effort should also be given to building capacity for more plots to become self-administered in the future.

Proposal to remove the subsidisation of bereavement services

Whilst Leeds is equal highest with Liverpool for cremations, it is third highest for new burials, some £888 lower than the highest core city, Birmingham. However, the Scrutiny Board acknowledges that when these charges are put into context of overall costs of provision, this service is being subsidised by the Council (the net cost of the service in 2011/12 was £576k).

The Scrutiny Board appreciates that difficult and sensitive financial decisions are now required, which includes removing the subsidy on bereavement charges. However, it maintains that this should remain a non-profit service and a balanced approach should be taken across the service when reviewing charging increases. Linked to this, more effort is needed to actively promote the availability of hardship grants for those in financial need.

Recommendation 2

That the Executive Board ensures that the bereavement service remains a non-profit service and that a balanced approach is taken in removing the subsidisation of this service through charging increases. Linked to this, the Council should be actively promoting the availability of hardship grants for those in financial need.

Closure of Middleton and Gotts Park golf courses

Traditionally the Council has played a key role in promoting health and wellbeing through leisure and sporting activities, enabling wider access to sporting facilities through affordable pricing structures.

In acknowledging that the Middleton and Gotts Park golf courses are running at a loss (in 2011/12 the deficit at Gotts Park was £86.3k and the deficit at Middleton was £103.3k), the Scrutiny Board appreciates the need to address these costs and review the sustainability of these courses.

However, linked to the proposal for closure, the Scrutiny Board recommends that more detailed evidence is brought back to the Executive Board to demonstrate that all other viable options, such as charging increases and asset transfer opportunities, aimed at reducing the expenditure for these courses have been thoroughly appraised and consulted upon.

Recommendation 3

Linked to the proposal for closure of Middleton and Gotts Park golf courses, the Scrutiny Board recommends that more detailed evidence is brought back to the Executive Board to demonstrate that all other viable options, such as charging increases and asset transfer opportunities, aimed at reducing the expenditure of these courses have been thoroughly appraised and consulted upon.

Maintenance of Bowling Greens

The Scrutiny Board learned that the Council remains committed to maintain existing Bowling Greens but is exploring opportunities to reduce costs (the cost to the Council equates to a subsidy of £133 per bowler). In line with this, the Scrutiny Board particularly welcomes the proposal to explore opportunities for transferring on-going Bowling Green maintenance to some of the existing bowling clubs that have a high number of active members.

Weedspraying contract

Whilst acknowledging that the retendering of the weedspraying contract has resulted in a saving of £100k, there were some concerns raised by the Scrutiny Board about the performance quality of the new service and the potential for additional costs to be incurred

through remedial works. To mitigate this, the Scrutiny Board reiterated the importance of having robust contract monitoring processes in place.

Reduction of agency staff within the refuse collection service

Whilst acknowledging the additional budget pressures resulting from the recruitment of longstanding agency staff, this move is welcomed by the Scrutiny Board.

The Scrutiny Board acknowledges the uniqueness of this service in terms of its reliance on agency workers to provide immediate holiday and sickness cover for refuse staff. However, the Board also emphasises the importance of balancing this need appropriately and to continue addressing longstanding issues in terms of driving down sickness levels within the service and reducing the number of missed collections. Such issues will continue to be monitored by the Scrutiny Board.

Disposal of commercial waste and the collection of bulky household waste

In acknowledging that the Council has been subsidising businesses by paying for the disposal of their waste via Household Waste Sites, the Scrutiny Board is pleased to note that the existing ban on the acceptance of commercial waste at all Household Waste Sites will now be actively enforced.

The ability to meet demand for bulky household waste collections has also been a longstanding issue for the Council. Whilst this service has traditionally been free to the public, the Scrutiny Board acknowledges the need to now consider an appropriate charging system for the collection of bulky household items. The Board is particularly pleased to note that the Council will also aim to work more closely with Third Sector organisations to recycle and re-use more of the items that are collected in order to divert it from landfill.

However, in line with the above proposals, the Scrutiny Board also emphasised the need for the Director of Environment and Neighbourhoods to ensure that the monitoring and enforcement of fly-tipping remains adequately resourced.

Recommendation 4

In line with the proposals for the disposal of commercial waste and the collection of bulky household waste, the Scrutiny Board recommends that the Director of Environment and Neighbourhoods ensures that the monitoring and enforcement of fly-tipping remains adequately resourced.

Scrutiny Board (Children and Families)

The Scrutiny Board voiced its concern regarding the stipulated budgeted pressures of approx' £11m mainly created by new Government funding arrangements which will lead to the removal of £8.8m in Leeds from key areas of work relating to early intervention.

The focus in the forthcoming financial year is to maintain the services to support the most vulnerable in the City. In order to do this an element of funding from school reserves is required. The Board was disappointed to note that the challenging financial pressures will mean that there is very little potential for investment to be made in preventative services which would have saved significant amounts of money in the future.

It is anticipated that the biggest saving in 2013/14 will be in expenditure for Looked after Children (LAC). It is hoped that the progress made in reducing the number of LAC in 2012 will continue into 2013. The Scrutiny Board welcomed news of this achievement however voiced concern about the potential impact welfare reform could have on this ambition due to the extra financial pressures placed on families in already difficult circumstances.

With regard to the proposed reduction in funding for Home to School transport, concerns were raised about the proposal to cease the provision of discretionary post 16 (mainstream and SEN) home to school/college transport and also transport to faith schools from September 2013. The Scrutiny Board was given the undertaking that full consultation will be conducted before any changes are made to funding arrangements. The Board noted this commitment and expressed a wish to be informed of consultation outcomes and proposals for change going forward.

Scrutiny Board (Sustainable Economy and Culture)

The Board made the following comments in relation to the initial budget proposals for City Development directorate:

The Board strongly supported the proposal to protect the net budget for Employment and Skills throughout the 4 year financial planning period, given the vital importance of work in this key area. Members noted that the net budget did not reflect significant amounts of external funding to support this priority, for example through the City Deal.

Members noted that the continuing pressure of rising prices for energy and water use will be tackled partly through a planned review of and reduction in the council's asset portfolio. The Board also noted the ongoing 'spend to save' programme to improve the energy efficiency of buildings.

**Equality Impact Assessment
Budget
2013-2014**

Introduction

This paper outlines the equality analysis and strategic equality assessment of the Budget and Council Tax 2013/14 (as detailed in the Executive Board Report dated 15th February 2013). The lead person for this equality impact assessment was Alan Gay, Director of Resources. Members of the Assessment Team were:

Doug Meeson	Chief Officer (Financial Management)
Helen Mylan	Head of Finance – Corporate
Lelir Yeung	Head of Equality - Customer Access and Performance
Pauline Ellis	Senior Policy and Performance Officer - Customer and Performance
Catherine Marchant	Head of HR – Central and Corporate Services

Overview

The Budget Proposals for 2013/14 are set within the context of developing a financial plan for the period 2013/14 to 2016/17 which is designed to deliver the council's 'best council' ambition. It also recognises that there will be further significant reductions in the level of funding available to the authority.

The setting of the council's annual budget has been done within a context of both new policy agendas being set by the Government and unprecedented reductions in public spending as part of the Government's plans to eliminate the nation's budget deficit by the end of the current Parliament. These spending plans were initially set out in the Government's emergency Budget of June 2010 and in their October 2010 Comprehensive Spending Review.

The council has managed to achieve £145m savings over the past 2 years and it is very likely that the next four years will bring further challenges. It is, therefore, important that there is a very clear direction to inform decision making. By the end of 2016/17 compared to 2010/11 it is forecast that the Council will need to make further savings and will be a smaller organisation employing a lot less staff.

This will include making some challenging decisions about what services we will continue to provide and who will deliver them in the future.

The financial challenge going forward is significant. Whilst a pragmatic approach has to date delivered a robust budget, if the council is to deliver the required reductions, and at the same time deliver the ambition of being the "best council" in the UK, it was agreed to develop and refine a more strategic and longer term approach to the council's financial strategy, which will in turn inform annual budget setting.

The Council's four year financial plan has been shaped using the 'best city'

ambition from the Vision for Leeds and the propositions from the Commission on the Future of Local Government which was led by Leeds in 2012. This has fed into the development of the 'best council' blueprint for 2013/14 to 2016/17.

Leeds City Council has an aim to be an 'enterprising council' and the plan is that we are able to:

- Demonstrate strong democratic leadership, both city-wide and local;
- Achieve city priorities through commissioned and directly provided services;
- Have locally responsive, integrated front line services;
- Have an enabling corporate centre; and
- Have a values base, enterprising culture.

This longer term approach is aimed at creating some stability and certainty around the budget direction, thereby enabling the council to continue to manage budget cuts sensitively and methodically whilst working towards the strategic ambition.

Scope

The Equality Act 2010 requires public bodies to give 'due regard' to equality. The council is committed to ending unlawful discrimination, harassment and victimisation and to advancing equal opportunities and fostering good relations.

In order to achieve this we need to ensure that equality and diversity are given proper consideration when we develop policies and make decisions. The council has an agreed process in place to do this through the use of equality impact assessments.

This equality impact assessment will help to ensure that 'due regard' is given to equality and seeks to analyse the strategic understanding and impact of the 2013/14 budget against all protected characteristics.

The four year financial plan sets out the broad financial framework within which the council can plan services and identify its financial priorities.

As a result the 2013/14 budget has identified a number of strategic work streams which the council needs to prioritise over the next 12-18 months which will help with budget pressures. These include:

- Reducing and making better use of the Council's assets;
- Maximising the potential for income generation through charging and trading;
- Looking at the way the Council is organised including consideration of alternative delivery models;
- Implementing a business improvement programme;
- Improving the approach to locality working;
- Reducing the cost of looked after children through improved early intervention and prevention;
- Progressing the better lives programme in Adult Social Care;

- Implementing significant changes to the management of waste;
- Working with others to drive economic growth in the city and deliver increases in business rates and new homes bonus; and
- Continue to focus on the values and staff and member development.

The 2013/14 budget has been set taking into account some key council and directorate pressures. There are also two significant pressures identified for 2013/14 which are:

- The transfer of the public health functions from the Primary Care Trust to the council from 1st April 2013.
- The introduction of a number of changes as part of the Government's welfare reform agenda from 1st April 2013. These include the localisation of Council tax benefit, caps on certain benefits, changes to local housing allowances and the devolvement of the social fund to local authorities. These changes will have implications which will impact upon both the resources of the council, on workloads and citizens.

The scope of this equality impact assessment is set within the context of savings in the above areas and seeks to understand the impact at a strategic level on all protected characteristics.

A strategic approach to giving 'due regard' to equality has been used to consider the initial budget proposals. Where relevance to equality has been determined, further work on each individual proposal will be undertaken within the normal decision-making process, which gives due regard to equality through use of screening and equality impact assessments.

The council will continue to adopt a comprehensive and consistent approach to the application of equality impact assessments to all specific proposals in the budget 2013/14.

Fact Finding – what do we already know

Demographics

An overview of the 2011 Census was published in late December 2012 and provides an updated demographic profile of the city. The analysis and categories are those that were used in the 2011 Census.

Age and gender

The Census shows that:

- There are 751,485 people living in Leeds;
- The population of Leeds grew by just over 36,000 between 2001 and 2011, an increase of 5%;
- 51% of the population of Leeds are female and 49% are male and our older population continues to increase; and
- Children (aged 15 and under) account for 18.3% of the population of

Leeds, while people aged 65+ account for 14.6%.

Ethnicity and nationality

N.B. The 2011 Census question on ethnic group included two categories for “Gypsy or Irish Traveller” and “Arab”. The “Chinese category was also repositioned from “any other ethnic group” to “Asian / Asian British”. These changes affect the comparability of some data

- 88.5% of the population in Leeds were born in the UK;
- 85.1% of the population of Leeds gave their ethnic origin as "White" - with 81.1% classified as "White British", 0.9% as "White Irish", 0.1% as “White Gypsy or Irish Traveller” and 2.9% as "White Other";
- The "non-white population" in Leeds has increased from 8.2% in 2001 to 14.9% in 2011. This, combined with the figures for "White Irish", “White Gypsy or Irish Traveller” and "White Other" gives a total Black and Minority Ethnic (BME) population for the city of 18.9% (compared to 10.8% in 2001); and
- With just under 22,500 people (3% of the total population) the Pakistani community is the largest "single" BME community in Leeds.

Religion

- The proportion of people who say they are Christian in Leeds is 55.9%;
- The proportion of people who say they have no religion is 28.2% ;
- The proportion who say they are Jewish is 0.9% ;
- The proportion who say they are Muslim is 5.4% ; and
- The proportion who say they are Sikh is 1.2% .

Marital and civil partnership status

The 2011 Census collected information on civil partnerships for the first time, reflecting the Civil Partnership Act 2004 which came into effect in the UK on 5 December 2005.

- Married people account for 41.5% of adults in Leeds;
- 0.2% of adults in Leeds are in a registered same-sex civil partnership, mirroring the rate for England and Wales; and
- 40.8% of adults in Leeds are single (never married or never registered in a same-sex civil partnership), much higher than the England and Wales rate of 34.6%.

Limiting long-term illness

In 2011, those reporting a long-term health problem or disability (including those related to age) that limited their day-to-day activities and that had lasted, or was expected to last, at least 12 months, were asked to assess whether their daily activities were limited a lot, a little or not at all by such a health problem.

In 2001 the limiting-long term illness response categories were just “yes” or “no”. To compare 2001 and 2011, the 2011 results for “yes, limited a lot” and “yes, limited a little” have been combined into a single “yes” response.

- Over 125,000 people in Leeds (16.8% of the total population) feel that they have a long-term illness;
- Of these people, just over 59,000 (7.9% of the total population) feel that their day-to-day activities are limited a lot and just over 66,500 (8.9% of the total population) feel their day-to-day activities are limited a little;
- Almost 61,000 people of working age (16-64 years) have a limiting longterm illness; and
- 24.8% of all households in Leeds contain one or more people with a limiting long-term illness.

Provision of unpaid care

- 9.5% of the total population are providers of unpaid care, with over 16,000 people providing care for 50 or more hours per week.

Other

The question on sexual orientation was not asked in the 2011 Census. However, Leeds has a well established Lesbian, Gay and Bisexual (LGB) community. There are no measures of this community nationally or locally, however, Stonewall, a national LGB charity estimates that for a large city like Leeds with an established gay social scene, businesses and support network, at least 10% of the population would be likely to identify as LGB.

Consultation

A significant part of developing these budgetary proposals has been to get feedback from our communities. In 2010, residents were asked to list their priorities for the council’s budget in the ‘Spending Challenge’. In total over 2,000 responses were received from which the top priorities were:

- Tackle the worst anti-social behaviour first;
- Encourage people to recycle and throw less away;
- Help people stay in their own homes for as long as possible;
- Bring services together and make better use of building; and
- Work to get local jobs for local people.

More recently in winter 2012/13 a ‘You Choose’ campaign has been launched to engage people in the budget challenges. So far, over two thousand responses have been received from people using an online budget simulator and paper versions to try and balance the budget by cutting services, introducing ways to save and by generating income, without significantly raising Council Tax. The consultation was also made available to the Leeds Citizens’ Panel.

Based on interim analysis, You Choose has received responses from all age groups. Around 16% of the interim results were from people with a disability, and 10% were from an ethnic background other than 'White British'. A full breakdown of the final responses will be reported in appendices to the final budget report in February 2013.

The results of this work will be reported in detail in the final budget report in February 2013, but early indications show that:

- respondents are making proportionately the largest budget reductions to all Culture and Leisure services, and economic and planning-related services.
- All child-related services have received proportionately the lowest budget reductions
- In the 2010 'Spending Challenge' consultation, residents made 'supporting older and disabled residents' a top priority. In 2012, related service areas are, so far, neither the most nor the least 'protected'
- Two income generating proposals were supported by 50% or more of the respondents. These were bulky waste charges and increased income through sports centres.

As part of the wider "You Choose" consultation, a separate session was arranged to engage with a group of young people on the Children's Services budget. The group was tasked with saving £14m, and proposed that the majority of savings would have to be made in Children's social care, whilst putting additional money into preventative and early intervention measures.

Consultation has also continued during the year with the Third Sector. This has included specific meetings and discussions with the Third Sector Partnership which provides a forum where the council and the Third Sector (along with the NHS) can discuss, influence, challenge and steer the development and implementation of policy and strategy impacting on the third sector.

Third Sector partners were invited to actively engage in the council's budget setting exercise, and were encouraged to constructively identify opportunities to improve or rationalise existing provision. Third Sector Leeds agreed to cascade the budget information and formally respond to the Council's draft budget proposals.

The council's 'You Choose' consultation with citizens was adapted in collaboration with Third Sector Leeds, (the third sector federation). The consultation opportunity was cascaded through Voluntary Action Leeds. This provided an opportunity for the third sector organisations to feed in their perspectives and priorities. Third Sector organisations were also invited to encourage their customers and contacts to feed in to the consultation as individuals, this was particularly important for targeting engagement with minority, marginalised communities and interest groups. A specific session was also held with a group of individuals and organisations who represent the BME issues.

Third Sector Leeds representatives also attended a meeting to discuss the initial budget proposals in December 2012. The key message for the third sector was the continued focus on directing resources at priority needs and delivering priority outcomes, working with the sectors and providers most appropriate and capable of meeting those objectives.

The above consultation was in addition to the standard consultation which took place through:-

- All party budget meetings;
- Regular meetings with trade unions; and
- In accordance with the Council's constitution, Scrutiny Boards have been given the opportunity to consider the initial budget proposals.

Workforce Profile

At December 2011 there were 15,428 (12,801 full time equivalent - fte) employed in the Council (excluding schools and casuals). In December 2012 this figure was 15,096 (12,582 full time equivalents). The make up of staff is:

Gender	Number	%
Male	5501	36.44%
Female	9595	63.56%
Total	15096	100.00%

Disability	Number	%
Not disabled	12972	85.93%
Disabled	893	5.92%
Not specified	1231	8.15%

Ethnic Origin	Number	%
White British	12522	82.95%
BME	2019	13.37%
Not specified	555	3.68%
Total	15096	100.00%

Sexual Orientation	Number	%
Heterosexual	6711	44.46%
Lesbian, gay or bisexual	208	1.38%
Not specified	8177	54.16%
Total	15096	100.00%

Religion or belief	Number	%
Christian	5013	33.21%
Other religion	826	5.47%
No religion	2623	17.38%
Not specified	6634	43.94%
Total	15096	100.00%

Age	Number	%
16 -25	675	4.48%
26 - 50	9531	63.14%
51 +	4890	32.38%
Total	15428	100.00%

In response to financial challenges, the Council recognised that it would be necessary to significantly reduce its workforce and in 2010/11 the Council launched a voluntary retirement and severance scheme. This scheme has continued during 2011/12 and resulted in a reduction in the workforce of 459 people through the scheme and natural turnover.

This is slightly more than the 400 full time equivalents' budgeted for. The scheme has been continued for 2012/13, however this year employees have also been asked to express an interest for the following three years, which will enable close integration of workforce planning and financial planning. The deadline for expressions of interest for

2012/13 has now passed with over 350 people expressing an interest in leaving the organisation. Staffing savings of around £4.5m are included in the 2013/14 budget.

The reduction in full time equivalents accounts for those employees who left under the Early Leaver Scheme and through natural turnover. Whilst there is a robust vacancy control system in place some posts have been replaced where there is a clear business need and filled, wherever possible, through redeployment of employees from the Councils Talent Pool or through internal recruitment. External recruitment requires the approval of the Director and in general is to more specialist positions and must evidence business need.

An Equality impact Assessment was carried out on the Early Leavers Initiative and 'due regard' given at all stages of the process. Whilst there has been no significant impact on the workforce profile for most protected characteristics, due to the nature of the Early Leaver initiative Scheme there has been most impact on the age profile. 'Due regard' continues to be given to all key and major decisions which may impact on the workforce profile as the council's workforce reduces.

The Council promotes equality and diversity and wants a workforce which reflects the people of Leeds. Just as the census helps us to understand the Leeds community it serves, the council needs to understand the diversity of the workforce. This information helps the Council to spot trends; remove barriers to employment and ensure our policies better reflect all employees.

The 2011 census information is now available and the Council will compare the profile of its workforce against that of the City. The equality information we hold forms the basis of the Equality score-card and helps to set priorities, however work is on-going to reduce the gaps on unknown information held on the workforce on some equality data.

Overview of Fact Finding

This is a high level overarching equality impact assessment and, whilst recognising the need to improve staffing data collection and analysis, it has not identified any specific gaps in the equality and diversity information used to carry it out. When undertaking Equality Impact Assessments on specific budget proposals the evidence used and any gaps in information highlighted will be included in the assessment.

Equality Considerations

The tables below highlight the range of equality characteristics, stakeholders and other potential barriers that could be impacted on by the budget proposals:-

Protected characteristics

- | | | |
|--|--|--|
| <input checked="" type="checkbox"/> Age | <input checked="" type="checkbox"/> Carers | <input checked="" type="checkbox"/> Disability |
| <input checked="" type="checkbox"/> Gender reassignment | <input checked="" type="checkbox"/> Race | <input checked="" type="checkbox"/> Religion or Belief |
| <input checked="" type="checkbox"/> Sex (male or female) | <input checked="" type="checkbox"/> Sexual orientation | |
| <input checked="" type="checkbox"/> Other | | |

Stakeholders

- | | | |
|--|---|--|
| <input checked="" type="checkbox"/> Services users | <input checked="" type="checkbox"/> Employees | <input checked="" type="checkbox"/> Trade Unions |
| <input checked="" type="checkbox"/> Partners | <input checked="" type="checkbox"/> Members | <input checked="" type="checkbox"/> Suppliers |
| <input checked="" type="checkbox"/> Other please specify | | |

Potential barriers

- | | |
|---|---|
| <input checked="" type="checkbox"/> Built environment | <input checked="" type="checkbox"/> Location of premises and services |
| <input checked="" type="checkbox"/> Information and communication | <input checked="" type="checkbox"/> Customer care |
| <input checked="" type="checkbox"/> Timing | <input checked="" type="checkbox"/> Stereotypes and assumptions |
| <input checked="" type="checkbox"/> Cost | <input checked="" type="checkbox"/> Consultation and involvement |

Equality Impacts Identified

This longer term approach to financial planning that the Council has agreed is underpinned by the need to ensure that budget cuts are managed sensitively and the potential negative impact on groups and protected characteristics is understood and action identified to mitigate against these. The budget proposals will impact on all communities but those who have been identified as being at the greatest potential risk of negative impact include:

- Disabled people;
- BME communities;
- Older and younger people; and
- Low socio-economic groups (there is over representation within this group by disabled people and BME communities.)

The State of the City 2012 report provides detailed progress against its ambitions and aspirations and some key work that has taken place to address the cross cutting issues of poverty and inequality.

The Government's Indices of Deprivation (IoD) 2010 is the official measure of deprivation in England. Analysis of the Government's Index of Deprivation shows an overall improving position for Leeds between 2004 and 2010 when compared to the rest of the country, with fewer areas in the city ranked in the most deprived 10% nationally on the Index of Multiple Deprivation. However, the current economic situation is providing significant challenges for residents in Leeds, just as it is in many other urban areas across the country.

The Council and its partners continue to prioritise the focus on jobs and skills, supporting children and young people and prioritising services for the elderly are contributing positively to the significant social impact being caused by the current economic and social policy challenges.

The IoD 2010 indicated that over 150,000 people in Leeds lived in areas that were ranked amongst the most deprived 10% nationally. A quarter of the all the city's children lived in these areas together with 18% of the city's older people.

Overall Leeds is less deprived than other large cities and average income is above regional averages, however, 23.4% of children and young people aged 0 - 16 (around 31,135) live in poverty.

Across the city, debt and money advice services have seen an increase in demand over the last couple of years for example the Leeds Citizens Advice Bureau has seen a rise in the number of people contacting them for benefits advice rise by approximately 6,500 people between 2007/8 and 2011/12.

Communities across Leeds are still being affected by the continuing recession and the Leeds Financial Inclusion Partnership is working hard to put initiatives in place to help communities and local people meet these challenges. This includes reviewing the way in which advice services are delivered across the city and helping to ensure that all children eligible for free school meals take up their entitlement.

The changes to the benefits system as part of the welfare reforms will see a reduction in benefits for many families. A Welfare Reform Strategy Board has been established and is leading on work to understand who may be affected by the reforms and how best to support people in order to minimise any negative impacts wherever possible

The Council has worked with partner organisations to develop the city's own Neighbourhood Index. This allows us to look at neighbourhoods and communities in terms of a range of factors to develop a better understanding of the needs and challenges facing people living within those areas. The latest report identifies a number of neighbourhoods and communities that are facing the most significant challenges in terms of high crime levels, poorer health, low educational attainment, high levels of worklessness and benefit dependency. The latest Neighbourhood Index annual report can be found on the Leeds Observatory website under the Resources section.

Equality Improvement Progress 2012/13

This section provides an update on work that took place during 2012/13 to progress the actions identified in the 2010/11 budget equality impact assessment.

During 2012/13 work continued on achieving the target in the cross council priority that every year we will be able to evidence that equality issues have been considered in 100 per cent of major decisions. This indicator was developed to focus attention on equality which would ensure legal compliance and but more importantly put community needs and improvements at the forefront of decision making.

Work has focused on supporting and developing work to ensure that equality and diversity are given proper consideration when the council develops policies and make decisions. This has included working with Corporate Governance on updating guidance for demonstrating equality in the decision making process and developing and delivering due regard workshops and briefing sessions for staff,

Additional work has also been taking place to support the equality agenda and raise the profile of the importance of giving due regard and reconfirms that the council is committed to ending unlawful discrimination, harassment and victimisation and to advancing equality of opportunity and fostering good relations.

A cross party Member Champions Group has been set up to support and promote the development of the equality agenda across the council. Their role is to lead and influence Elected Members contributions to the equality agenda and assist in developing corporate policy approaches to equality and diversity including having an overview of the performance management of and to provide challenge on progress against the Equality and Diversity Improvement Priorities.

A BME Challenge Forum has been established as a task and finish group which will report to the Stronger Communities Partnership. The focus of the forum is to understand and influence progress on improving outcomes for BME communities for two key city priorities. The two priorities are educational attainment and employment.

Revised equality monitoring guidance was produced in July 2012 to take into account legislative changes and best practise.

‘Due regard’ workshops have been held with colleagues from Third Sector Leeds and the BME Leaders Group. The purpose of these was to enable colleagues to understand why the council gives ‘due regard’, the process that has been developed, the contribution that they can make and how they could facilitate challenge.

Transform Leeds is an 18-month programme of work which aims to radically improve support and development services for frontline third sector organisations. Leeds City Council has worked with Transform Leeds on providing advice and guidance on equality impact assessments and will support the work of their Equality Impact Assessment panel.

A joint conference of the Equalities Assembly and Third Sector Leeds was held to:

- Provide an informative overview of the Welfare Reform Act and how Leeds is preparing for the benefit changes that will be introduced from April 2013;
- Facilitate discussions around the Welfare Reform Act and the impact it will have on equality groups; and
- Encourage those attending the conference to think about how they can provide support to people affected by the welfare reforms.

A Leeds Poverty Challenge has also been set up to:

- Progress a mutual understanding of the different aspects and impacts of poverty in this city;
- Unpick some of the routes into poverty and;
- Better protect and progress routes out of poverty

Next Steps

During 2013/14 more detailed and specific work will continue to take place to ensure that where any negative or disproportionate impacts on protected characteristics have been identified appropriate and relevant action to mitigate these will be considered and implemented.

Equality Impact Assessment Action Plan

Action	Responsibility
Completion of all equality impact assessments in the Budget where relevance to equality has been identified	Directors
Continue quality assurance and review of equality impact assessment and actions from budget decisions	Equality
Continue work to understand the strategic impacts of key financial challenges during 2013/14	Directors

Parish	Proposed Grant £
Aberford and District	637
Allerton Bywater	3,821
Alwoodley	1,478
Arthington	67
Austhorpe	0
Bardsey cum Rigton	1,199
Barwick in Elmet and Scholes	2,387
Boston Spa	2,743
Bramham cum Oglethorpe	1,152
Bramhope and Carlton	1,496
Clifford	1,044
Collingham with Linton	1,413
Drighlington	2,114
Gildersome	2,568
Great and Little Preston	1,070
Harewood	36
Horsforth	8,698
East Keswick	535
Kippax	4,932
Ledsham	175
Ledston	236
Micklefield	6,619
Morley	23,650
Otley	28,812
Pool in Wharfedale	1,483
Rawdon	2,819
Scarcroft	265
Shadwell	603
Swillington	3,825
Thorner	1,492
Thorp Arch	429
Walton	144
Wetherby	14,930
Wothersome	0
Total precepts	122,872

FINANCIAL PROCEDURE RULE 3.6**SUPPLEMENTARY VOTES**

Supplementary Votes will only be considered in exceptional circumstances. The following approvals are required:

Up to £100,000	Director of Resources
Up to £1m	Executive Board
No specific limit	Council

DELEGATED VIREMENTS

- 1 Virement between budget book service heads, within the appropriate budget document approved annually by council, will only be permitted in accordance with the following rules and value limits, summarised in Table 1. The virement limits and rules are set annually by Council as part of the budget approval process.

The value limits apply to individual virements and are not cumulative.

- 2 Proposals to vary budgets arising as a result of the need to address a potential overspend (including shortfalls in income), recycling of efficiency gains and changed spending plans will all be required to satisfy the following criteria prior to approval by the decision taker as outlined within the attached table.

In considering proposals to vary budgets, the decision taker will take account of:

- The reason for the request for virement
- The impact on the council as a whole, including employment, legal and financial implications
- The impact on the efficiency of the service as a whole
- The sustainability of the proposals i.e. long term effects
- Whether the proposals are consistent with the council's priorities outlined within the Corporate Plan
- Whether the proposals are consistent with the Budget & Policy Framework
- The cumulative impact of previous virements

In addition, where a virement request exceeds £125k in value the decision taker must seek the advice of the Director of Resources as to the council's overall financial position prior to approval of the request.

- 3 Where *fortuitous savings* have arisen in any budget head, these should be notified to the Director of Resources immediately they are known. Fortuitous savings are defined as those savings where their achievement has not been actively managed

and may include, for example, savings in NNDR or lower than anticipated pay awards. Any fortuitous saving in excess of £100k will not be available for use as a source of virement without the prior approval of the Director of Resources.

- 4 The decision to vire between budget book headings is a Significant Operational Decision, and all virements must comply with the constitutional requirements for this type of decision.

The delegated limits outlined in the attached table do not operate independently from the requirements within the council's Constitution in respect of 'Key & Major' Decisions (as from time to time updated). All 'Key & Major' Decisions which result in the need to operate these delegated limits must first comply with the constitutional requirements, in respect of such decisions, prior to being put forward for virement.

- 5 Where wholly self-financing virements are sought to inject both income and expenditure in respect of approved external funding bids, there is no specific limit to the amount which can be approved by Directors where it is clear that this would not represent a change to existing council Policy, or form a new policy where one does not already exist. In all other cases, approval must be sought from council in accordance with the requirements of the council's Constitution
- 6 All virements requiring approval shall be submitted in a standard format. Sufficient details shall be given to allow the decision to be made and recorded within the Council's Financial records.
- 7 All virement and other budget adjustment schedules should be submitted to the Director of Resources for information.
- 8 The Director of Resources reserves the right to defer any virement to members where there may be policy issues.

OTHER BUDGET ADJUSTMENTS

- 1 There is a de minimus level for virements of £10k, below which any variations to net managed budgets will be deemed other budget adjustments. Budget movements that are not between budget headings within the net managed budget will also be other budget adjustments.
- 2 The Director of Resources may also approve budget adjustments of unlimited value where these are purely technical in nature. Technical adjustments to budgets are defined as those which have no impact upon the service provided or on income generated.

Table 1**MAXIMUM DELEGATED LIMITS FOR REVENUE VIREMENT**

Approval Type	Full Council	Executive Board	Director of Resources*	Directors**
	£	£	£	£
A) Supplementary Votes (i.e. Release of General Fund Reserves)	No specific limit	1,000,000	100,000	None
B) Virements of the net managed budget into or out of budget book service headings:				
1. Within a Directorate	No specific limit	£1,250,000	£750,000	£125,000
2. Between Directorates	No specific limit	£1,250,000	£750,000	None
C) Self - Financing virements of the net managed budget (from External Funding)				
- policy change	No specific limit	None	None	None
- within current policy	No specific limit	No specific limit	No specific limit	No specific limit

* With the support of Directors

** Any reference to a Director within the constitution shall be deemed to include reference to all officers listed, except where the context requires otherwise: the assistant chief executives and the chief officers for early years & youth service, children & families, environmental services, housing services, regeneration, highways, libraries arts and heritage, recreation, planning and customer services.

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Full Council papers 27th February 2013 – service budgets

The following pages give further background to the full budget report

- Service budget reports expand on the full report at a more detailed level
- Annual Financial Plan (AFP) pages will be published later to give an overview of the services provided and a less technical summary of their budgets
- Budget Book extracts give the full detailed figures at level at which budgets will be controlled

	service budget report	AFP and budget book
Adult Social Care	✓	✓
Children's Services	✓	✓
City Development	✓	✓
Environment and Neighbourhoods		
General Fund	✓	✓
Housing Revenue Account	✓	
Central and Corporate Services	✓	
Resources		✓
Legal Services		✓
Customer, Access and Performance		✓
Public Health	✓	✓
Central Accounts	✓	✓

All budgets are prepared, balanced and approved to the nearest £10. They are shown to the nearest £1,000 to make them easier to read. Any apparent arithmetical errors are due to this automatic rounding, and budget lines of less than £500 will appear as nil.

LEEDS CITY COUNCIL

2013/14 BUDGET REPORT

Directorate: Adult Social Care

1 Introduction

- 1.1 This report has been produced in order to inform members of the main variations and factors influencing the directorate's budget for the 2013/14 financial year.

2 Service Context

- 2.1 The national context for Adult Social Care continues to be one of demographic increases, increased life expectancy, increasing complexity of need and service user expectations and a national drive to improve the quality of social care services. These trends, which are leading to increased cost pressures, have been evident for many years, but the economic climate is putting increasing pressure on public finances and the reductions in public spending have added to the financial challenges faced by Adult Social Care. Against this backdrop, the current funding system for adult social care services has been recognised by the government as unsustainable in the longer term, but any changes to address this are not expected to take effect until 2015 at the earliest.
- 2.2 In 2007, the Government published *'Putting People First: A shared vision and commitment to the transformation of Adult Social Care'*, which describes a reformed adult social care system in England that can respond to the demographic challenges presented by an ageing society and the rising expectations of the people who depend on social care for their quality of life and capacity to have full independent and purposeful lives. In 2010 this was updated as *'Think Local, Act Personal: Next Steps for Transforming Adult Social Care'*. It acknowledges that councils will need to work with partner organisations such as the NHS and care providers, to develop and deliver a personalised, community based care and support system with a focus upon prevention and the shifting of resources from crisis and acute interventions. Also in November 2010 *'A Vision for Adult Social Care: Capable Communities and Active Citizens'* was published by the Department of Health. This document clearly defines the Government's ambition to reform health and social care and the role that councils and their partners will play in this reform. It states that the Government expects councils to show the leadership needed to make difficult choices to deliver efficiency and transform services. The Government recently set out its plans for social care in England in its White Paper 'Caring for our future: reforming care and support'. This was accompanied by further reports and notices, including a progress report on funding reform, a draft Care and Support Bill and a response to the Law Commission's May 2010 report recommending changes in adult social care law. The plans will, once enacted, serve to accelerate the implementation of social care legislation and national social policy which has been introduced over the last five years.
- 2.3 There have been some significant achievements in Adult Social Care over the last year. The number of people exercising choice and control by receiving their services through a personal budget continues to increase. Significant advances have been made in reablement services geared to preventing unnecessary admission to hospital or residential care, and to helping people regain their independent living skills following a spell in hospital or an illness. Telecare services continue to grow and have extended the use of technology such as GPS tracking for people prone to wandering away from home. All the city's Neighbourhood Networks have now been awarded contracts to continue their work to support older people

living at home and remaining independent. Efficiencies have been made within older people's residential and day care services through around 200 people transferring from directly provided services to daytime support in the community and better accommodation in the independent sector. These people have settled well and the savings have been reinvested in adult social care services. A quality based fee structure that will result in rising standards of care was agreed for Council-purchased independent sector residential care and is in the course of being implemented. Within daytime services for people with learning disabilities the focus is on providing activities in small bases, such as in leisure, community and sports facilities. Work is underway to create a city-wide network of community bases to provide learning disabled people with choice and variety in their daytime activities and two of the large and isolating Fulfilling Lives centres have now closed. A network of 21 Changing Places lavatories has been developed and a Safer Places programme put underway so that learning and physically disabled people can get out and about in the city safely. Work to integrate front-line Adult Social Care and Health teams has made good progress, with social workers, occupational therapists, GPs, district nurses and community matrons working together at a number of sites across the city.

- 2.4 Our strategy continues to be to move resources from expensive acute interventions to interventions designed to cost effectively maintain people's independence in their own homes and communities. The Adult Social Care Directorate's key priorities over the next three years are aimed at making Leeds a place where people can be supported to have better lives than they have now. Over the next three years we intend to achieve this through a powerful mixture of enterprise, integration and partnership where the Council will increasingly integrate and form purposeful partnerships with health and a range of other service providers to create an adult social care sector that is diverse, pluralistic, accessible and fit for purpose for all individuals. It will mean that people with social care needs are empowered through their use of personal budgets, are in control, have choice, and are safe. We will ensure that all people know how and where to get services appropriate to their needs or circumstances, when they need them. In thus stimulating the total social care sector in the city, public funding will move towards enabling individuals to pay for the care they want, and away from directly provided services. This means the Council will become a catalyst for 'providing more for less', for the people of Leeds.

Three priorities are key to helping achieve this over the next three years:

- 2.5 Better lives through enterprise
Building on work already undertaken, Adult Social Care will encourage existing and new kinds of enterprise to develop in the Leeds care market. This will include private enterprise, social enterprise, co-operatives, user-led services, staff buyout and a vibrant voluntary and faith sector. All of these will work in local areas and communities to provide older and disabled adults with a choice and variety of services, geared to respond to their specific needs. This approach will release social capital and civic entrepreneurship ensuring that the benefit of public money spent by people in meeting their social care needs is maximised within their local areas and communities. Building on the success of the learning disability day service reconfiguration, Adult Social Care will develop new ways of developing personalised day services for older people and those with mental health needs. This will require a further review of daytime services in these two service areas, together with work to develop a market to provide a wider variety of new and different services from within the independent, voluntary, faith and community sectors. These combined reviews are anticipated to deliver better outcomes for people whilst also reducing costs. Options for re-providing other services through user-led or social enterprises will be explored, with options appraisals being undertaken for new models of delivery in Learning Disability Services and the Shared Lives Service. New models of delivering social work-type activities, for example

care management and brokerage, will be developed with the city's third sector, notably Neighbourhood Networks, building on the pilots now operating in three areas of the city.

2.6 Better lives through housing, care and support

Complementing the first priority, Adult Social Care will work with other Council directorates, private house builders and developers, social housing providers and community, voluntary, faith and enterprise organisations. We will create a mosaic of types of housing, including residential and extra care, with care and support suited to and adaptable for people's varying needs. With new housing options will come care and support as necessary, to maintain people living at home independently, safely and with dignity for as long as possible. Each option will be tailored not only to the needs of individuals but to the local areas and communities in which people live. Adult Social Care is working with partners to develop innovative specialist dementia care, extra care housing and retirement apartments in Leeds. The Council is actively pursuing a bid against the £300m recently announced nationally by the Department of Health, to enable further development of such facilities and much of the Council's existing stock of long term residential care homes is unlikely to remain viable as a source of older people's housing. This will require a further review of the Council's older people's options for long-term care, together with greater focus on reablement services. This focus will result in the city's first Joint Intermediate Care Unit, which will provide a short term rehabilitation and reablement service, opening in April 2013. The service is designed to reduce inappropriate admissions to, and facilitate timely discharge from, acute hospital care. It will also contribute to a reduction in the number of bed-weeks to be purchased by the Council in long term care settings. The continued roll out of the citywide reablement service is also estimated to improve outcomes for up to 2000 people per annum. The continued capital investment in Telecare Services will also support more people to continue to live independently in their own homes for longer than they would have been able to. Plans are also being finalised in relation to the development of an Assistive Technology Hub in Leeds, which will bring together a range of Assistive Technology Services into one location within the City to enable the further promotion of Telecare, Telehealth and other forms of Assistive Technology to support independent living.

2.7 Better lives through integrated services

A range of Adult Social Care and Health services will become more closely integrated so that people's experience of the support they receive in older age, illness or disability will be more positive. People will be treated as whole people and without fragmentation in the ways in which their needs are met. People will be encouraged to take control, having their treatment, care and support combined in a single package, which they will be able to direct. When a person's circumstances change, resulting in increased vulnerability, services will be there to protect them and relieve the anxieties that are associated with older or disabled life. Integration with NHS partners, both in front line delivery, management and strategic commissioning levels will continue. The budget assumes that by working in partnership through Integrated Community Based Teams, the opening of a jointly operated Intermediate Care Unit and closer co-operation through the Health and Social Care Transformation Board, this will deliver better outcomes for those people affected and also allow for the redirection of resources into meeting the increased demographic and demand pressures outlined above. In the medium term further efficiencies may also be achievable by consolidating roles.

2.8 The Adult Social Care budget in Leeds includes recognition of the additional spending pressures being faced. It also includes savings from service reconfiguration so that services better meet people's needs in the future and the level of need for social care support can be met. Whilst this will mean change for some people in receipt of social care, it will not impact on the overall level of service provision to customers.

2.9 In summary, the main changes within the 2013/14 Adult Social Care budget are additional provision for demand led budgets funded through service reconfiguration and efficiency savings.

3 Explanation of variations between adjusted 2012/13 and 2013/14 - £409k Cr (-0.2%)

3.1 The variation can be summarised as follows:

	£000s
Net Managed Budget 2012/13	177,988
Adjustments	
• Transfers of functions	20,649
• Other adjustments	- 293
Adjusted Net Managed Budget 2012/13	198,344
Changes in prices	
• Pay	887
• Price	682
• Income	- 27
	<u>1,542</u>
Service Budget Changes	
• Changes in Service Levels	2,331
• Other Factors not affecting level of service	817
• New charges	- 800
• Efficiency Savings	
○ Procurement	- 441
○ Other	- 3,858
	<u>- 1,951</u>
Net Managed Budget 2013/14	197,935

3.2 Adjustments

3.2.1 Transfers of functions includes £10.602m for the transfer of contracts from Environment and Neighbourhoods. These contracts were formerly funded by Supporting People grant and either fund support to people in receipt of directly provided services or are for external services that are jointly commissioned with Adult Social Care. A further £10.277m relates to a transfer of funding from a specific grant to the Start Up Funding Assessment. This relates mainly to funding for learning disability services for which responsibility transferred from the NHS in 2011/12. The remainder relates mainly to the contract for a service jointly commissioned with Environment and Neighbourhoods. The Adult Social Care element is being transferred so that the whole contract amount is within the Environment and Neighbourhoods budget. Other adjustments reflect some charges for central functions being managed outside service directorates from 2013/14.

3.3 Changes in prices

3.3.1 Provision has been made for a 1% growth in staffing budgets in 2013/14. No provision will be made for inflation on running cost budgets other than where there are specific contractual commitments and on utilities. The provision made includes £318k for increased residential and nursing placement fees through the quality framework agreement currently

being implemented, £157k for the PFI contract for the Independent Living Project and £27k for utilities.

3.3.2 Inflationary increases in the level of fees, charges and income from other organisations are estimated to generate additional income of £27k. Most Adult Social Care fees and charges are related to Department for Works and Pensions benefits rates and will be uplifted accordingly from April 2013. Those not linked to benefits rates have been budgeted to increase by 3%. Meals charges have increased by more than inflation in recent years as part of the directorate's strategy to eliminate the subsidy for the meals service. A recent review of the service has identified that the remaining subsidy can be eliminated through efficiency savings and so no increase in meals charges is proposed for 2013/14. In addition to the inflationary increases in charges, the 2013/14 budget includes provision for the outcomes of the charging review for non-residential services that is nearing conclusion and further details are provided in section 3.4.9 below.

3.4 Service Budget Changes

Demand, Demography and Changes in Service Levels

3.4.1 Reflecting expenditure levels in 2012/13, demographic projections on demand led budgets and the impact of the ageing population, additional budget provision of £2.0m has been made in 2013/14 for community care packages.

3.4.2 In line with national trends, Leeds has experienced increased cost pressures on the learning disability pooled budget in recent years. Additional provision of £3.0m has been made in 2013/14 for the Council's contribution to the pooled budget. This reflects an increase in the number of customers being supported and greater costs due to their increasingly complex social care needs.

3.4.3 The focus on providing support to more people in their own homes rather than in residential settings and working with health partners to support this is manifested in reduced spend on residential and nursing placements in 2012/13 compared with the budget. The downward trend in bedweeks over recent years is continuing and these trends are reflected in a reduction of £1.3m in the residential and nursing placement budget for 2013/14.

3.4.4 The uptake of personal budgets taken as cash payments has not been as great as anticipated when the 2012/13 budget was set and so this budget has been reduced by £962k in recognition of this. There has been a corresponding increase in independent sector domiciliary care during the current year compared to the original budget assumptions. In addition, a greater number of care packages are being commissioned in the independent sector as the directly provided service has reduced more quickly than assumed within the 2012/13 budget. Taking account of these factors, the independent sector domiciliary care budget has increased by £1.3m for 2013/14.

3.4.5 Increased investment of £300k is being made in preventative services to support older people to live independently in their own homes.

Service Reconfiguration

3.4.6 The interdependence of health and social care services are increasingly recognised through government funding. Over the last three years funding has been provided to Adult Social Care directly through the local government finance settlement and via PCTs for reablement. Locally, further funding has been provided to support service transformation. In 2013/14 the funding transfer from the Department of Health to the Council to support adult social care services has increased by £2.9m to £11.85m. This is intended for measures that support

social care, which also benefit health, delivering better quality and more efficient service across the health and social care system. It also includes funding to deliver the requirements set out in the “Caring for our Future” White Paper. The 2012/13 budget included Health funding of £7.2m to support service transformation and reablement, most of which was non-recurring. The £2.9m increase will partly offset the fall-out of non-recurring Health funding, but the 2013/14 budget still places a heavy reliance on funding from Health partners. For 2013/14 funding from the NHS for service transformation has been revised to £1.5m and a further £3.2m is included in the budget to maintain and increase reablement services.

- 3.4.7 The ongoing focus on reablement and the continued growth in the use of telecare will reduce the amount of long term care that needs to be provided and this is reflected in a reduction of £1.1m in the independent sector domiciliary care budget. Further savings of £200k are included for the impact of electronic monitoring of home care service provision, net of the costs of implementing the new system. The directly provided service continues to develop to meet the needs of customers as effectively as possible and provide improved value for money. Ongoing efficiency savings through new rota patterns, improved productivity and the continued focus on providing reablement rather than long term care will lead to savings of £689k, partly offset by some additional pay costs for the revised rotas and increased mileage costs as staff cover larger geographical areas.
- 3.4.8 Following the decisions of Executive Board in September 2011 on the “Better Lives for Older People” strategy for residential and day care, work has been ongoing to develop further proposals in line with the overall strategy. With regard to mental health day services, an extensive engagement process has been underway for over a year to develop proposals to reconfigure the service so that it better meets people’s needs and does so in a more cost effective way. Proposals to Executive Board on these three service areas are the subject of reports elsewhere on this agenda. The 2013/14 budget includes efficiency savings of £280k from the reconfiguration of day support services for people with mental health needs. Savings of £194k are included for a part-year effect of the next phase of the older peoples residential and day care strategy for which final Executive Board approval will be sought later in 2013/14 following a consultation process. Although void levels in council residential homes remain high they have not risen by the extent anticipated when the 2012/13 budget was set and so the budgeted income from customers has been increased by £600k for 2013/14. The 2013/14 budget also reflects the new Joint Intermediate Care Unit developed at Harry Booth House, the Council’s former residential care home. Revised service delivery models are being explored for Roseville Enterprises to better meet the employment support needs of people with disabilities and to achieve this at a lower net cost. The 2013/14 budget includes a £200k net cost reduction for the outcomes of this review.

New Charges

- 3.4.9 In July 2012 Executive Board approved an extensive stakeholder engagement process on proposed changes to the financial assessment methodology for non-residential services and introducing charges for services currently provided free of charge. A Members Advisory Board has contributed to this review and the stakeholder consultation has now been completed. The extensive consultation feedback is being evaluated and some changes to the original proposals are being developed in the light of the consultation responses. Final recommendations will be brought to Executive Board within the next two months. Additional income of £800k is included in the 2013/14 budget for the anticipated part-year effect of changes arising from this review, which will be partially offset by reduced Supporting People funding. The net additional income of £500k is £200k less than the amount included in the initial budget proposals submitted to Executive Board in December due to the revised proposals now being developed.

Other Efficiency and Procurement Savings

3.4.10 From 1st April 2013 Adult Social Care will take over the management of jointly commissioned contracts from Environments and Neighbourhoods as outlined in section 3.2.1 above. An efficiency target has been included within the 2013/14 budget, which amounts to £567k. The directorate is continuing its work to make the Community Meals service self-financing and efficiency savings of £150k are included within the 2013/14 budget. Procurement savings of £441k against expenditure incurred by Adult Social Care are included in the budget. These savings will be delivered through Corporate Procurement negotiating improved contract terms for supplies and services.

4 Net Revenue Charge

4.1 The following table provides a summary of the net revenue charge for the service which brings together the net managed budget and those budgets managed outside the service.

	£000s
Net Managed Budget	197,935
Managed Outside Service	21,345
Net Cost of Service	219,280
Transfers to/from earmarked reserves	
Net Revenue Charge	219,280

5 Eligibility for Services

5.1 The Council is required to review its line of eligibility for adult community care services annually in accordance with the government's guidance "Prioritising need in the context of Putting People First". The recent White Paper "Caring for our Future" includes provision for eligibility to be set nationally rather than locally in future.

5.2 Currently in Leeds the line of eligibility is set between moderate and substantial, so those with a substantial or critical risk to their independence have a statutory right to receive a service. It is proposed that the line of eligibility remains unchanged for 2013/14 and that this decision is taken as part of the 2013/14 budget. The budget proposals set out above will ensure that the resources required are in place to support this decision and, particularly through spending money differently and more efficiently, will reduce the possibility that the line of eligibility needs to be raised in the future.

6 Risk Assessment

6.1 In determining the 2013/14 budget, consideration has been given to all the risks which are managed within the directorate's overall risk management framework. Within this framework, a register of those items considered to carry the highest risk and therefore requiring careful and regular monitoring has been prepared. The key risks in the 2013/14 budget for this directorate are as follows.

6.2 Adult Social Care has delivered very substantial efficiency and service reconfiguration savings totalling almost £50m in the last five years. The savings budgeted for 2013/14 include some from the same areas as those achieved previously, which consequently become more challenging to deliver and carry associated risks regarding full delivery.

- 6.3 An ongoing area of risk relates to the demand led nature of the services provided, together with our statutory responsibility to ensure that all assessed needs are met, which means that the expenditure requirements to be met from the Adult Social Care budget cannot be predicted with absolute certainty. The budget is based on realistic demographic information using trends experienced in Leeds and national and local indicators that are available to the Council. However, the nature of demand for these services can be somewhat volatile and subject to demand factors that Adult Social Care cannot directly control. The numbers of service users and the complexity of their needs may exceed the provision made within the budget. With approximately 3,500 placements in total a relatively modest percentage variance in numbers can give rise to a substantial cash variance. These variations could affect community care packages for adults, including those commissioned within the pooled budget for people with learning disabilities. There is some risk associated with the additional health funding to support reablement and health and social care transformation as the formal agreement with NHS partners has not been concluded. Reaching agreement for 2013/14 is further complicated as discussions have previously been with the PCT which ceases to exist on 31st March and in future the three Clinical Commissioning Groups (CCGs) will deal with these funding transfers.
- 6.4 There are some risks associated with the significant service transformation included within the 2013/14 budget. Implementing change of this magnitude involves working individually with those customers affected and individually and collectively with the staff, so there is a risk that the budgeted timescales will not be fully achieved. There is also some risk that the need to incur costs on alternative care providers for customers precedes savings being delivered through decommissioning services to a greater extent than assumed within the budget. The charging review proposals are currently being finalised following the extensive stakeholder engagement. The additional income expected to be achieved has been reduced from those included in the initial budget proposals, but there are some risks associated with this as Executive Board has not yet approved final charging proposals.

Briefing note prepared by: Ann Hill
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Main responsibilities:

To ensure the provision of social care support for vulnerable groups including older people and adults with mental health problems, learning disabilities or physical and sensory impairment

To take a lead role in the promotion of health and wellbeing within the city

Adult Social Care fulfils these responsibilities through:

PREVENTATIVE SERVICES

- Ensuring that appropriate services are available within the city for those with less intensive needs

INFORMATION AND CONTACT SERVICES

- Providing information to vulnerable adults and their carers about the range of social care support available within the city
- Receiving referrals for social care support

ASSESSMENT AND CARE MANAGEMENT

- Undertaking assessments of those who may have social care needs
- Supporting people to access self-directed support or co-ordinating a care package to meet their needs
- Managing and reviewing care packages

SELF DIRECTED CARE

- Support for people to access direct payments
- Developing individual budgets and self-directed support

SUPPORT TO LIVE AT HOME

- Providing or enabling people to access supported and other accommodation, including extra-care housing and housing support
- Providing equipment and adaptations
- Providing or commissioning home care and community meals services
- Providing or commissioning day support and care services

RESIDENTIAL AND NURSING CARE

- Providing or commissioning residential placements, including specialist provision for people with mental health needs and dementia
- Commissioning nursing placements, including specialist provision for people with dementia



Activity and Performance

- Each year the authority is required to calculate a range of statutory performance indicators which are submitted to the Care Quality Commission. From 2008/09 the performance has been monitored through the new National Indicator (NI) set, although this is currently in a state of some transition, with several indicators having been discontinued. Replacement indicators are currently being formulated and these are likely to centre around user views of service provision.

PREVENTATIVE SERVICES

- In 2011/12 Leeds funded 215 schemes to assist them in providing preventative services to around 15,120 people, of whom 8,570 were elderly and 2,260 were carers. It is not currently possible to provide figures for 2012/13 as the survey which monitors them has not yet been carried out.

INFORMATION AND CONTACT SERVICES

- From the start of 2012/13 to the end of quarter 3, 16,200 new referrals were received. Of these approximately 63% have gone on to some further activity and 37% have been dealt with at source.
- In the first 3 quarters of 2012/13 approximately 5,470 people had a care assessment. Of the total assessments completed to date, around 68% have resulted in some form of service being offered.

ASSESSMENT AND CARE MANAGEMENT

- Leeds currently carries out 78.8% of its assessments of adults and older people within the targeted deadline, which is 3.4% lower than in 2011/12. The change in performance is primarily due to increased monitoring of potential safeguarding issues, which require additional time to investigate, along with the more widespread offering of self directed support, which while giving the service user greater choice and control over their care tends to make assessments more complex (and thus more time-consuming).
- In the first 3 quarters of 2012/13, 91.1% of care packages were delivered within the target 28 days, an increase of 3.8% from our position this time last year.

SELF DIRECTED CARE

- By the end of quarter 3, 2012/13 the number of people receiving self directed care had increased from 40.0% of carers and service users helped to live at home in April to 60.5%. Further increases are expected by the year end.

SUPPORTING PEOPLE TO LIVE AT HOME

- Approximately two-thirds of people supported at home are older people. At the end of the 3rd quarter of 2012/13 Leeds supported 4,600 older people to live at home through a variety of directly provided and commissioned services, following a formal assessment. This is around 2,600 fewer than the same time last year. The reduction is primarily due to adjusting the way in which people helped to live at home are defined, though it also reflects increased emphasis on the use of reablement and other preventative services.

RESIDENTIAL AND NURSING CARE

- Leeds currently provides permanent residential and nursing care for approximately 3,120 people, of whom 2,480 are elderly.
- In 2011/12 Leeds provided new nursing and residential placements to 758 older people and 60 people aged 18-64. Data for quarters 1 to 3 of 2012/13 projects that for the year as a whole there will



be 897 new admissions of older people and 82 of adults aged 18-64 to permanent residential or nursing placements. However, it is worth noting that the total number of weeks people are supported in residential or nursing care is projected to be similar to 2011/12 figures.

SERVICE USER SURVEYS

- In line with guidance issued by the government, there has been a move in recent years towards increased monitoring of service users opinions of/satisfaction with the services that they receive
- Of those people surveyed in the first 6 months of 2012/13, 93% felt that their social workers treated them with respect.
- For the first 6 months of 2012/13, 70% of service users felt that they had a reasonable amount of control over their daily lives.
- Of those people who had received a reablement service, for the first 3 quarters of 2012/13 75% of people felt that they now had control over their daily lives, compared to 84% for 2011/12.

Adult Social Care

Summary of budget by service (£000)

Budget Manager	Service	Total 2012/13	Managed by the Service			Managed Outside the Service	Total 2013/14
			Spending	Income	Net		
Chief Officer Access and Inclusion	Access & Inclusion	101,759	112,601	(21,576)	91,025	9,138	100,163
Deputy Director Strategic Commissioning	Strategic Commissioning	194	22,534	(20,699)	1,835	574	2,409
Chief Officer Resources and Strategy	Resources	1,119	8,146	(2,503)	5,643	(4,535)	1,108
Chief Officer Operational Services	Operational Services	94,833	154,146	(54,714)	99,432	18,228	117,660
Net Cost of Service		197,905	297,427	(99,492)	197,935	23,404	221,339
	Transfers to and from earmarked reserves	(1,216)	0	0	0	(2,060)	(2,060)
Net Revenue Charge		196,690	297,427	(99,492)	197,935	21,344	219,279

Adult Social Care

Summary of budget by type of spending or income

£000	Budget 2012/13	Budget 2013/14
Employees		
Direct Pay Costs	63,925	63,082
National Insurance Contributions	4,675	4,415
Superannuation Costs	8,320	8,230
Other Pension Costs	1,824	1,985
Other Employee Related Costs	221	250
Training And Development	711	644
	79,676	78,608
Premises		
Buildings Maintenance	71	71
Grounds Maintenance	63	58
Building Security	60	68
Cleaning And Workplace Refuse	818	771
Gas	490	512
Electricity	456	458
Other Utilities	404	372
Rents	59	72
NNDR	321	321
Accommodation Charges	61	94
Premises Related Insurance	54	38
	2,856	2,834
Supplies & Services		
Materials And Equipment	2,448	2,512
Stationery And Postage	302	240
Advertising	10	10
IT/Telecommunications	906	796
Insurance	146	176
Professional Fees and Subscriptions	124	175
Grants And Contributions	1,374	812
Catering Service	72	67
Waste Disposal And Landfill Tax	0	0
Allowances	34	32
Consultancy Services	71	281
Other Hired And Contracted Services	1,759	1,695
Licences	90	86
Publication And Promotion	23	20
PFI Unitary Charges	5,242	5,089
Miscellaneous	497	470
	13,100	12,461
Transport		
Vehicles And Plant Related Expenditure	162	202
Travel Allowances	1,332	1,742
Fuel	32	34
Private Hire	23	15
Transport Related Insurance	25	17
	1,575	2,009
Internal Charges		
Managed Recharges Frm Other Directorates	7,957	7,946
	7,957	7,946
Agency Payments		
Services Provided By Other Organisations	125	74

Adult Social Care

Summary of budget by type of spending or income

£000	Budget 2012/13	Budget 2013/14
Agency Payments		
Services Provided By Voluntary Sector	11,933	14,245
Services Provided By Health Authorities	210	125
Contributions to Partnerships	66,733	94,178
Fees to Carers	537	466
Day Care	100	115
Home Care	14,369	15,517
Sheltered Accommodation	759	1,032
Nursing Placements	35,569	35,834
Residential Placements	22,786	23,188
	153,121	184,776
Transfer Payments		
Social Care Direct Payments	5,757	2,930
Social Care Personalised Budgets	3,790	5,864
	9,548	8,794
Managed Expenditure	267,832	297,427
Internal Income		
Income From Other Directorates	(8,341)	(3,477)
Recharges Income From Capital	(589)	(174)
Charge To/From HRA	(210)	(592)
	(9,140)	(4,243)
Income - Grants		
Government Grants	(10,342)	(742)
DCLG Grants	(4,671)	(4,671)
Other Grants	(54)	(51)
	(15,066)	(5,463)
Income - Sales		
Sale Of Goods And Services	(1,104)	(1,568)
	(1,104)	(1,568)
Income - Charges		
Fees And Charges	(188)	(179)
Contributions	(63,488)	(87,323)
Other Income	(720)	(626)
Rents	(137)	(90)
	(64,534)	(88,218)
Managed Income	(89,844)	(99,492)
Net Managed Budget	177,988	197,935
Accounting Adjustments		
IAS 19 Pensions Costs	1,216	2,060
Vehicles And Plant (Internal Leasing)	(66)	(66)
Vehicle leasing recharges	66	66
Transfers To/From Statutory Reserves	(1,216)	(2,060)
Capital Charges	4,515	8,486
	4,515	8,486
Central Recharges		
Central Recharges Expenditure	14,414	13,111
Corporate & Democratic Core Income	(228)	(253)
	14,186	12,858

Adult Social Care

Summary of budget by type of spending or income

£000	Budget 2012/13	Budget 2013/14
Other Internal Adjustments		
Internal Reallocations Charges	59,463	63,984
Internal Reallocations Income	(59,463)	(63,984)
	0	0
Managed Outside the Service	18,702	21,344
Net Cost of Service	196,690	219,279

Adult Social Care

Budget Manager : Chief Officer Access and Inclusion

Access & Inclusion	£000	Budget 2012/13	Budget 2013/14
Employees			
Direct Pay Costs		21,072	19,822
National Insurance Contributions		1,495	1,445
Superannuation Costs		2,732	2,664
Other Pension Costs		620	663
Other Employee Related Costs		7	7
Training And Development		0	50
		25,927	24,650
Premises			
Grounds Maintenance		6	3
Building Security		13	16
Cleaning And Workplace Refuse		94	88
Gas		44	9
Electricity		17	18
Other Utilities		28	7
Rents		11	2
NNDR		78	101
Accommodation Charges		2	2
		292	246
Supplies & Services			
Materials And Equipment		883	943
Stationery And Postage		43	43
Advertising		0	0
IT/Telecommunications		477	414
Professional Fees and Subscriptions		3	2
Waste Disposal And Landfill Tax		0	0
Allowances		0	0
Consultancy Services		18	0
Other Hired And Contracted Services		268	185
Licences		3	3
Publication And Promotion		12	1
		1,707	1,593
Transport			
Vehicles And Plant Related Expenditure		25	58
Travel Allowances		818	1,149
Fuel		6	8
		850	1,215
Internal Charges			
Managed Recharges Frm Other Directorates		327	2,084
		327	2,084
Agency Payments			
Services Provided By Other Organisations		125	0
Contributions to Partnerships		294	294
Day Care		0	15
Home Care		13,210	14,387
Sheltered Accommodation		759	1,032
Nursing Placements		35,239	35,504
Residential Placements		22,510	22,787
		72,139	74,020
Transfer Payments			

Adult Social Care

Budget Manager : Chief Officer Access and Inclusion

Access & Inclusion	£000	Budget 2012/13	Budget 2013/14
Transfer Payments			
Social Care Direct Payments		5,757	2,930
Social Care Personalised Budgets		3,790	5,864
		9,548	8,794
Managed Expenditure		110,790	112,601
Internal Income			
Income From Other Directorates		(140)	(15)
Charge To/From HRA		(210)	(200)
		(350)	(215)
Income - Grants			
Government Grants		(150)	0
		(150)	0
Income - Sales			
Sale Of Goods And Services		(10)	(10)
		(10)	(10)
Income - Charges			
Fees And Charges		(51)	(31)
Contributions		(18,146)	(21,277)
Other Income		(246)	(43)
		(18,443)	(21,351)
Managed Income		(18,953)	(21,576)
Net Managed Budget		91,837	91,025
Accounting Adjustments			
IAS 19 Pensions Costs		373	642
Capital Charges		656	941
		1,029	1,582
Other Internal Adjustments			
Internal Reallocations Charges		33,111	38,644
Internal Reallocations Income		(24,218)	(31,089)
		8,893	7,556
Managed Outside the Service		9,922	9,138
Net Cost of Service		101,759	100,163

Adult Social Care

Budget Manager : Deputy Director Strategic Commissioning

Strategic Commissioning	£000	Budget 2012/13	Budget 2013/14
Employees			
Direct Pay Costs		2,945	3,078
National Insurance Contributions		261	250
Superannuation Costs		384	446
Other Pension Costs		57	52
Other Employee Related Costs		0	0
Training And Development		32	33
		3,679	3,859
Supplies & Services			
Materials And Equipment		8	8
Stationery And Postage		3	3
Advertising		2	2
IT/Telecommunications		17	18
Professional Fees and Subscriptions		39	39
Grants And Contributions		862	810
Allowances		0	0
Consultancy Services		52	281
Other Hired And Contracted Services		428	502
Publication And Promotion		11	10
Miscellaneous		35	25
		1,457	1,699
Transport			
Travel Allowances		38	39
Private Hire		0	0
		39	40
Internal Charges			
Managed Recharges Frm Other Directorates		956	854
		956	854
Agency Payments			
Services Provided By Voluntary Sector		11,788	14,222
Services Provided By Health Authorities		70	0
Fees to Carers		75	0
Home Care		1,159	1,129
Nursing Placements		330	330
Residential Placements		276	401
		13,698	16,083
Managed Expenditure		19,828	22,534
Internal Income			
Income From Other Directorates		(64)	(1,471)
		(64)	(1,471)
Income - Grants			
Government Grants		0	(571)
Other Grants		(54)	(51)
		(54)	(622)
Income - Sales			
Sale Of Goods And Services		(680)	(957)
		(680)	(957)
Income - Charges			
Fees And Charges		(11)	(10)

Adult Social Care

Budget Manager : Deputy Director Strategic Commissioning

Strategic Commissioning			
	£000	Budget 2012/13	Budget 2013/14
Income - Charges			
Contributions		(17,195)	(17,557)
Rents		(20)	(83)
		(17,226)	(17,649)
Managed Income		(18,024)	(20,699)
Net Managed Budget		1,804	1,835
Accounting Adjustments			
IAS 19 Pensions Costs		83	166
Capital Charges		657	707
		740	874
Other Internal Adjustments			
Internal Reallocations Charges		4,122	5,392
Internal Reallocations Income		(6,472)	(5,692)
		(2,350)	(300)
Managed Outside the Service		(1,610)	574
Net Cost of Service		194	2,409

Adult Social Care

Budget Manager : Chief Officer Resources and Strategy

Resources	£000	Budget 2012/13	Budget 2013/14
Employees			
Direct Pay Costs		3,278	3,048
National Insurance Contributions		281	253
Superannuation Costs		443	427
Other Pension Costs		794	820
Other Employee Related Costs		194	224
Training And Development		600	518
		5,590	5,289
Premises			
Cleaning And Workplace Refuse		46	32
Gas		11	52
Electricity		40	30
Other Utilities		10	30
NNDR		74	0
Premises Related Insurance		54	38
		235	183
Supplies & Services			
Materials And Equipment		65	65
Stationery And Postage		204	144
Advertising		2	2
IT/Telecommunications		264	200
Insurance		146	176
Professional Fees and Subscriptions		81	131
Allowances		0	0
Other Hired And Contracted Services		1,029	973
Licences		0	0
Miscellaneous		0	0
		1,791	1,692
Transport			
Travel Allowances		41	41
Private Hire		10	10
Transport Related Insurance		25	17
		76	68
Internal Charges			
Managed Recharges Frm Other Directorates		1,022	914
		1,022	914
Managed Expenditure		8,714	8,146
Internal Income			
Income From Other Directorates		(1,058)	(992)
Recharges Income From Capital		(589)	(174)
		(1,647)	(1,166)
Income - Charges			
Fees And Charges		(89)	(89)
Contributions		(1,000)	(1,035)
Other Income		(113)	(213)
		(1,202)	(1,337)
Managed Income		(2,848)	(2,503)
Net Managed Budget		5,866	5,643

Adult Social Care

Budget Manager : Chief Officer Resources and Strategy

Resources			
	£000	Budget 2012/13	Budget 2013/14
Accounting Adjustments			
IAS 19 Pensions Costs		(633)	(610)
Capital Charges		957	2,857
		324	2,246
Central Recharges			
Central Recharges Expenditure		14,414	13,111
Corporate & Democratic Core Income		(228)	(253)
		14,186	12,858
Other Internal Adjustments			
Internal Reallocations Charges		1,110	920
Internal Reallocations Income		(20,368)	(20,560)
		(19,257)	(19,640)
Managed Outside the Service		(4,747)	(4,535)
Net Cost of Service		1,119	1,108

Adult Social Care

Budget Manager : Chief Officer Operational Services

Operational Services	£000	Budget 2012/13	Budget 2013/14
Employees			
Direct Pay Costs		36,630	37,135
National Insurance Contributions		2,638	2,468
Superannuation Costs		4,761	4,693
Other Pension Costs		354	451
Other Employee Related Costs		19	19
Training And Development		79	44
		44,480	44,809
Premises			
Buildings Maintenance		71	71
Grounds Maintenance		56	54
Building Security		46	52
Cleaning And Workplace Refuse		678	651
Gas		435	450
Electricity		399	410
Other Utilities		366	335
Rents		48	69
NNDR		169	220
Accommodation Charges		59	92
		2,328	2,405
Supplies & Services			
Materials And Equipment		1,493	1,496
Stationery And Postage		52	50
Advertising		7	7
IT/Telecommunications		149	164
Professional Fees and Subscriptions		2	2
Grants And Contributions		512	2
Catering Service		72	67
Allowances		34	31
Other Hired And Contracted Services		34	34
Licences		87	83
Publication And Promotion		0	8
PFI Unitary Charges		5,242	5,089
Miscellaneous		462	445
		8,145	7,477
Transport			
Vehicles And Plant Related Expenditure		137	143
Travel Allowances		434	513
Fuel		26	26
Private Hire		13	5
		610	686
Internal Charges			
Managed Recharges Frm Other Directorates		5,652	4,094
		5,652	4,094
Agency Payments			
Services Provided By Other Organisations		0	74
Services Provided By Voluntary Sector		145	24
Services Provided By Health Authorities		140	125
Contributions to Partnerships		66,439	93,884
Fees to Carers		462	466

Adult Social Care

Budget Manager : Chief Officer Operational Services

Operational Services	£000	Budget 2012/13	Budget 2013/14
Agency Payments			
Day Care		100	100
		67,284	94,674
Managed Expenditure		128,499	154,146
Internal Income			
Income From Other Directorates		(7,079)	(998)
Charge To/From HRA		0	(392)
		(7,079)	(1,390)
Income - Grants			
Government Grants		(10,192)	(171)
DCLG Grants		(4,671)	(4,671)
		(14,863)	(4,842)
Income - Sales			
Sale Of Goods And Services		(414)	(601)
		(414)	(601)
Income - Charges			
Fees And Charges		(37)	(49)
Contributions		(27,147)	(47,454)
Other Income		(361)	(370)
Rents		(117)	(7)
		(27,663)	(47,881)
Managed Income		(50,018)	(54,714)
Net Managed Budget		78,481	99,432
Accounting Adjustments			
IAS 19 Pensions Costs		1,392	1,863
Vehicles And Plant (Internal Leasing)		(66)	(66)
Vehicle leasing recharges		66	66
Capital Charges		2,245	3,982
		3,638	5,844
Other Internal Adjustments			
Internal Reallocations Charges		21,121	19,027
Internal Reallocations Income		(8,406)	(6,644)
		12,715	12,384
Managed Outside the Service		16,352	18,228
Net Cost of Service		94,833	117,660

LEEDS CITY COUNCIL

2013/14 BUDGET REPORT

Directorate: Children's Services

1 Introduction

- 1.1 This report has been produced in order to inform members of the main variations and factors influencing the directorate's budget for the 2013/14 financial year. The budget strategy for 2013/14 continues to be set within a context of sustained demand for services, the need to maintain and improve performance and the continuing integration of services across the Children Leeds partnership.

2 Service Context

- 2.1 There are 180,000 children and young people in Leeds aged under 19 and the Council has a statutory responsibility and a duty to safeguard and promote their welfare. Working in partnership with families, communities, schools, businesses and Children's Trust Board partners, there is a clear and agreed vision for Leeds to be a truly child friendly city, built around a commitment to put the child at the heart of everything we do and where children and young people have voice and influence. Our ambition is for Leeds to be the best city in the country for children to be born, grow-up, learn and have fun, which we will achieve through the delivery of our Children and Young People's Plan (CYPP).

- 2.2 The Children's Trust Board has set out a framework for delivering this vision through the CYPP, which articulates 5 strategic outcomes, 11 priorities and 16 key indicators which, when combined, will help to deliver our ambitions. In addition, the focus on our 3 over-arching strategic 'obsessions', areas where we need unrelenting activity to drive rapid and sustained change, is continuing. These 3 strategic 'obsessions' are;

- Reducing the need for children to become looked after
- Improving behaviour, attendance and achievement
- Increasing numbers in young people in employment, education or training

Within a context of sustained demand for services and consequential financial challenges, 2012/13 has been a year of significant change, progress and improvement across Children's Services. The fundamental restructure is becoming embedded and is helping to deliver real improvements in how services integrate and work together to respond quickly to children's needs and support vulnerable children, young people and families better. In terms of achievements, we have/are;

- Helping more children and young people earlier and more effectively, enabling more of them to remain safely with their families rather than entering into the care of the local authority.
- Supporting more children and young people to engage in learning, as demonstrated through our best ever school attendance figures.
- Improved our 'front door' arrangements to improve our help for the children and families who face the biggest challenges and risks, which in turn helps us to manage referrals better and ensure they get the help they need at the right time.
- Restructured our social work teams bringing a stronger focus to our social care support.
- Set-up a new integrated safeguarding unit, new targeted services and voice and influence teams through which we will continue to strengthen the voices of children and families.

- 2.3 What is critical as we move ahead is how we work together across the partnership to deliver improvements at a local level, in every community and in every neighbourhood in Leeds. Restorative practice is key to our new approaches. We know that we can get better outcomes for children and young people when we work with them and their families to come up with safe, shared solutions. Recognising that the available resources will reduce over the next few years there are

significant challenges ahead in terms of how we target resources so that we can continue to improve outcomes for all and in particular our most vulnerable children and young people.

3 Explanation of variations between adjusted 2012/13 and 2013/14 - £16.1m cr (-10.7%)

3.1 The variation can be summarised as follows:

	£000s	
Net Managed Budget 2012/13		132,205
Adjustments		
• Transfers of functions		19,584
• Other adjustments		<u>-489</u>
Adjusted Net Managed Budget 2012/13		151,300
Changes in prices		
• Pay	1,126	
• Price	705	
• Income	<u>-412</u>	1,419
Service Budget Changes		
• Changes in Service Levels	-7,283	
• Other Factors not affecting level of service	-6,250	
• New charges	-	
• Efficiency Savings		
○ Procurement	-1,999	
○ Other	<u>-2,016</u>	-17,548
Net Managed Budget 2013/14		135,171

3.2 Adjustments

3.2.1 In 2012/13, the Early Intervention Grant (EIG) for Leeds in 2012/13 is £32.7m and is used to fund key priority services such as Sure Start Children's Centres, short-breaks and respite provision for disabled children, targeted/specialist information, advice and guidance as well as support for teenage parents and specialist family intervention services. The Early Intervention Grant will cease from April 2013, with £1.7bn nationally (£23.0m for Leeds) being built into formula grant calculations from 2013/14. This is a net reduction of £8m in the funding available to support the range of key priority early intervention and preventative services.

3.2.2 From 1st September 2013, local authorities will have a new statutory duty to secure free early education for eligible 2-year olds. For Leeds, Government have estimated eligible numbers at January 2013 to be 2,190. To support this duty, £525m nationally (£760m in 2014/15) will be 'top-sliced' from the previous intervention funding in 2013/14 and transferred into the ring-fenced Dedicated School Grant (DSG). For Leeds, the 2013/14 allocation for 2-year olds is £6.058m for statutory place funding and £2.378m for trajectory building. In addition to the revenue funding, there is also £100m of capital funding available nationally with a Leeds allocation of £1.582m.

3.2.3 From 2013-14, new funding arrangements for education services will apply for local authorities and academies. The previous Local Authority Central Spend Equivalent Grant (LACSEG) for academies, and the corresponding element of local government revenue funding, will be replaced by the new ring-fenced Education Services Grant (ESG). The Education Services Grant will be allocated on a simple per-pupil basis to local authorities and academies according to the number of pupils for

whom they are responsible. For Leeds, the Education Services Grant for 2013/14 will be £12.4m although this will reduce in-year as and when maintained schools transfer to become academies. The Executive Board received a specific report around the changes to schools funding in December 2012.

3.3 Changes in prices

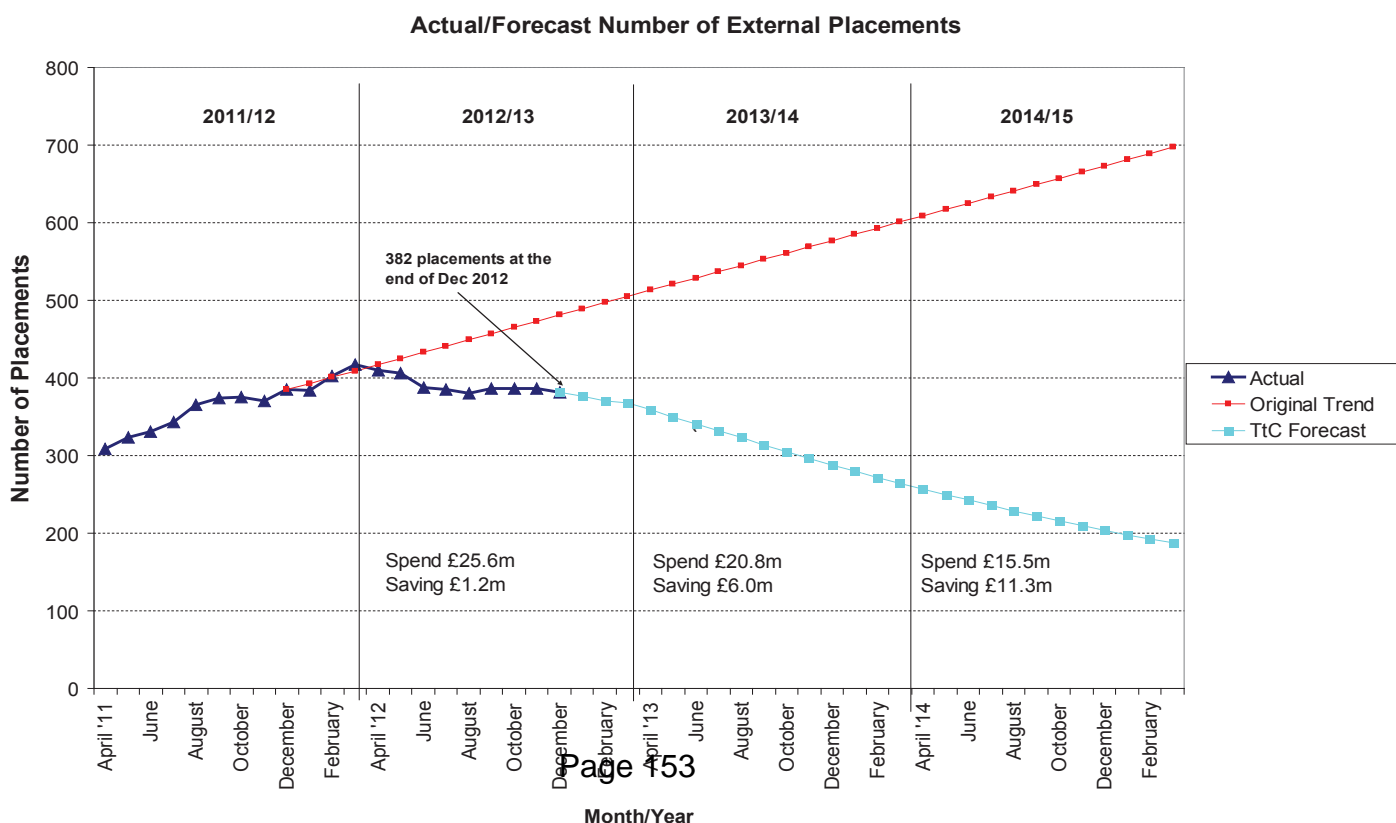
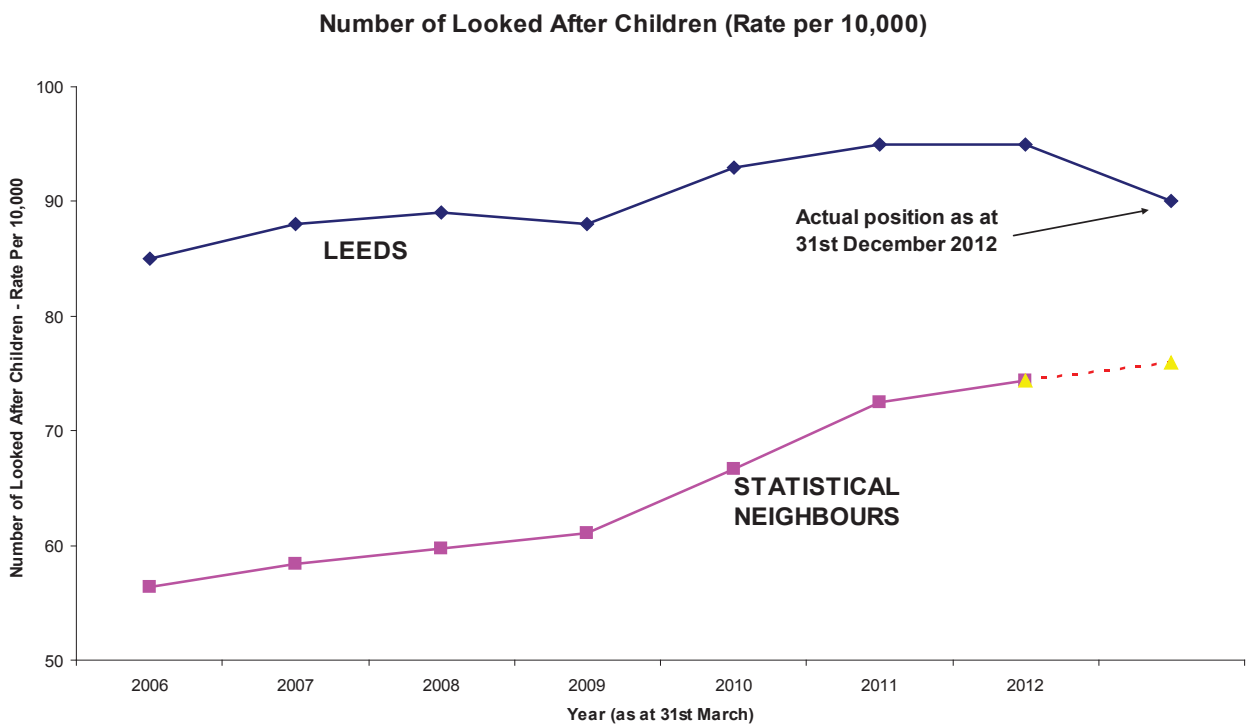
- 3.3.1 Provision has been made for a 1% pay award in 2013/14. No provision has been made for inflation on running cost budgets other than where there are specific commitments, and for transport costs and on utilities.
- 3.3.2 There is a need to consider the provision of subsidised childcare and the level of nursery fees in the Children's Centres. The current nursery fee is £34 per day and it is proposed to increase this by £2 per day which is an increase of 5.88%. This increased fee compares with an average daily fee of £43 across other private, voluntary and independent providers and it is estimated that this increase will generate an additional £0.3m of income in 2013/14. The proposed fee increase has been equality assessed. Working parents on low or modest income can receive up to 70% assistance with their nursery fee through the childcare element of working tax credit and many parents not entitled to this working tax credit receive assistance through the various 'salary sacrifice' childcare voucher schemes. In addition, parents will continue to benefit from a range of subsidies and support including;
- 15 hours of free nursery education for 3 and 4 year olds
 - 15 hours of free childcare for disadvantaged 2 year olds
 - Parents starting an educational course prior to their 20th birthday can have their childcare costs reimbursed through the 'Care to Learn' scheme and many Higher Education students receive 85% of their fee reimbursed through the HE Support Grant. Further education students may also have their fee paid for by their college.
 - Children's Services continues to operate a vulnerable children's fund for children at risk and can offer a free place, or discretionary fees, for a period of time for families in difficulty. Parents/carers also have access to a full range of counselling services including: the credit union scheme, Citizen's Advice Bureau for debt counselling and budget management and also advice around maximising welfare benefits.
 - The provision to waive the nursery fee where a parent/carer is suffering significant financial hardship will also be retained.

3.4 Changes in Service Levels

- 3.4.1 Delivering on the 3 strategic obsessions, and further strengthening our early intervention and preventative services, are key to preventing risks escalating and becoming harder to resolve. Government has rightly raised expectations of standards, particularly in safeguarding, and is driving a wide range of reform across the whole system. This includes a stronger focus on promoting permanence and adoption as a key route to improving the lives of children and young people in care.

3.4.2 Following the progress in 2012/13, the demand-led pressures within the placement budgets are forecast to reduce further into 2013/14 and the proposals include potential activity related savings of £6m (with a further £5.3m in 2014/15) around reducing placement numbers. In addition, the budget strategy also includes an additional £1m of income in respect of changing the funding mix across the externally provided residential and fostering placement budgets. These savings recognise the impact of the additional investment into work around prevention and intervention and the changing mix of placement provision through additional investment into the in-house provision, special guardianship orders and adoption support. The budget proposals also recognise £1.1m of procurement savings arising from the implementation of regionally negotiated framework contracts for residential and fostering placements which are discussed in more detail at paragraph 3.6.2.

3.4.3 The graphs below show the numbers of looked after children (rates per 10,000) for Leeds compared with the statistical neighbours and also the numbers of externally provided placements since April 2011 and also the impact of the turning the curve action plan through 2012/13 to 2014/15.



- 3.4.4 Maintaining and increasing investment across the range of preventative and early intervention services is a cornerstone of the budget strategy and the proposal is therefore to mitigate the immediate impact of the changes in the Early Intervention Grant funding by one-off borrowing of up to £4m in 2013/14 from school balances. This would then be repaid by March 2017, through savings on the looked after children budgets. In addition, despite the significant financial challenges and specifically the reductions in Early Intervention Grant funding, the Council continues to prioritise services for vulnerable children and young people and as such has identified an additional £1m of new funding to further expand targeted preventative services.
- 3.4.5 As mentioned above, in spite of the changes to the Early Intervention Grant funding, the budget strategy continues to support the strategic obsession around reducing the need for children to be looked after, by maintaining and prioritising resources into preventative and early intervention and to target resources to those vulnerable children and families who need support the most. To this end, an additional £2.5m (£1.7m funded through the Families First programme) has been provided to expand family group conferencing, family support, increase the multi-systemic therapy provision and to continue to invest in targeted locality services across the City. In addition, the budget recognises continuing demand-led pressures, including placement sufficiency and provides continuing additional investment into SEN support, additional temporary social work capacity, additional in-house fostering and adoption capacity, including provision to review fees and allowances, as well as additional fostering and adoption support.
- 3.4.6 The current Children's Services Transport Policy was produced following the Education and Inspections Act 2006. The current policy includes both the statutory entitlement and discretionary provision represented in the availability of free home to school travel to faith schools; post 16 mainstream transport to schools/colleges and also home to school/college transport for young people with special educational needs (SEN) between the ages of 16 and 25. The budget strategies for 2013/14 and 2014/15 recognise the proposal to review, with effect from September 2013, the way in which all aspects of home to school transport is provided. The review will consider how the Local Authority can more efficiently meet its duty and whether the current discretionary provision around mainstream and SEN post-16 transport, and also the free provision of transport to faith schools, remains viable in this context. These proposals would lead to cost reductions of £2.8m in 2013/14 with further cost reductions of £2m in 2014/15. The review of the Transport Policy will be subject to full consultation and equality impact assessments.
- 3.4.7 Recognising the availability of over £22m of targeted pupil premium funding to maintained schools across Leeds, the budget strategy also proposes to cease the provision of school clothing allowances from April 2013, with estimated savings of £0.6m in 2013/14.
- 3.4.8 The budget strategy recognises the proposals contained in the Youth Review which seek to end generalist youth provision, restructure the targeted service by September 2013 and commission new targeted youth contracts by April 2014. In addition, a small grants framework will be setup, based around Area Committees, to stimulate the development of activities for young people. The estimated net savings from the Youth Review proposals in 2013/14 are £0.4m with a further £0.7m of savings in 2014/15.
- 3.4.9 As mentioned previously, the Children's Services budget strategy continues to seek to prioritise resources to support the most vulnerable and challenging children, young people and families across Leeds. To this end, the proposals recognise the need to review and reduce discretionary services and as part of this strategy the budget seeks to increase traded income in Learning Improvement and reduce the current net cost of Artforms (including the Music Service).
- 3.4.10 As part of the changes to the Early Intervention Grant, the Government retained £150m nationally in both 2013/14 and 2014/15 to fund centrally run initiatives and schemes that support intervention. In late January, the Government announced that the £150m top-slice for 2013/14 will be returned to local authorities in the form of an Adoption Reform Grant, with £50m of the £150m ring-fenced.

Individual local authority allocations and the spending criteria for the funding have yet to be announced, although the expectation is that the funding will support adoption reform by enabling local authorities to target funding at the adoption process and specialist support children need.

3.5 THE SCHOOLS BUDGET

- 3.5.1 The Schools Budget is funded by three grants, the Dedicated Schools Grant (DSG), Pupil Premium and Education Funding Agency (EFA) Post 16 Grant. The DSG is a ring-fenced grant and may only be applied to meet costs that fall within the Local Authority Schools Budget. Any under spend of grant from one year must be carried forward and applied to the Schools Budget in future years. Any overspend may be carried forward and applied to the Schools budget in future years with the approval of the Schools Forum. The Schools Budget comprises of Individual School Budgets delegated to schools, the 15hrs of free early years education for 2, 3 and 4 year olds attending private, voluntary and independent settings, the cost of supporting pupils with high needs and a number of prescribed services and costs in support of education in schools. From August 2013 the Local Authority will be responsible for funding the special educational needs costs of supporting all young people from 0 to 25. The Pupil Premium and EFA Post 16 Grant are also ring fenced grants that must be passed on to Schools and post 16 providers.
- 3.5.2 The DSG for 2013/14 is to be split into three separate blocks. These will be known as the Early Years Block, High Needs Block, and the Schools Block.

Early Years Block	2013/14 Estimate £000
3 and 4 Yr old allocation based on estimated 7,742 pupils @ £3,883	30,065.3
2 yr old Allocation	8,436.3
Total Early Years Block	38,501.6

- 3.5.3 The Early Years Block will be used to fund the free early education of 3 and 4 yr olds, and the early education of vulnerable 2 yr olds in Schools, Academies and Private, Voluntary and Independent settings. The grant will be based on the number of 3 and 4 yr olds on the January 2013 and January 2014 census, multiplied by a figure of £3,883 per full time equivalent pupil. The funding for the 2013/14 financial year will therefore not be finalised until after the end of the year. Funding for 2yr old provision is based on a DfE target for 2yr old places and will be a fixed amount determined by the DfE.
- 3.5.4 The High Needs Block will be used to fund Special Schools, Resourced SEN places in Mainstream Schools, Pupil Referral Units and Education other than at School. The High Needs Block must also fund top up payments to Primary Schools, Secondary Schools and Academies where the cost of SEN provision for individual pupils is over £6,000. From August 2013 top up funding for all young people up to the age of 25 will also be met from this block.
- 3.5.5 From April 2013 Pupil Referral Units will have delegated budgets. This funding will be based on an annual allocation of £8,000 per place to be provided and top up funding on the number of places occupied by pupils. For pupils who are permanently excluded the local Authority will pay the top up, where pupils attend on fixed term exclusions or dual registration the top up must be paid by the school that the pupil attends.

3.5.6 From April 2013 funding of Special Schools and Resourced Units in mainstream schools for pupils up to the age of 16 will be based on an annual allocation of £10,000 per place to be provided and top up funding on the number of places occupied.

3.5.7 Funding for 2013/14 is based on our 2012/13 level of expenditure adjusted for population changes and funding available to the DfE, with additional funding for the post 16 SEN responsibilities transferring from the Education Funding Agency from August onwards.

High Needs Block	2013/14 Estimate £000
2012/13 baseline expenditure	51,956.9
Post 16 Transfer	2,078.8
Population adjustment	176.0
Total High Needs Block	54,211.7

3.5.8 The Schools Block funds the delegated budgets of Primary and Secondary Schools for pupils in reception to year 11, and a number of prescribed services and costs in support of education in schools. The grant for 2013/14 will be based on pupil numbers in Leeds (including those in Academies) as at October 2012, multiplied by a unit rate of £4,538. Pupil numbers funded have increased by 1,105 year on year and the Schools Block will increase by £5.0m year on year. This overall pupil increase is made up of an increase of 1,759 Primary aged pupils and a decrease of 654 Secondary aged pupils.

3.5.9 The delegated Schools Budget will be allocated to Primary and Secondary Schools including academies through the use of a simplified funding formula. The simplified formula to be used was supported by the Leeds Schools Forum and approved by Executive Board in December. The use of a simplified formula leads to a redistribution of funding between schools that is mitigated through the use of a minimum funding guarantee. Under the guarantee funding per pupil may not decrease by over 1.5% year on year. The funding allocated to Academies through the funding formula will be top sliced from the Schools Block paid to the City Council.

Schools Block	2013/14 Estimate £000
Schools Block based on 95,145 pupils including those in Academies	431,882.8
Estimated recoupment for Academies at 1.4.2013	-98,150.6
Total Schools Block	333,732.2

3.5.10 Under new regulations services to be centrally retained and funded from the Schools Block may only be funded at the same level as the 2012/13 budget. Under these arrangements the Leeds Schools Forum has approved the continued central retention of £5.2m to support School Based Clusters.

3.5.11 The total Dedicated Schools Grant to be received is estimated as £426,445,410, being the total of the Early Years, High Needs and Schools Block Grants. The final Dedicated Schools Grant received for 2012/13 was £439.784m.

3.5.12 The Pupil Premium grant is paid to the Local Authority to be pass-ported on to individual Schools based on pupils eligible for free school meals within the last 6 years or pupils looked after for a period of over 6 months. The government has announced that the grant rate for 2013/14 will be £900 per qualifying pupil. A pupil premium of £300 will also be paid for Service Children. This will deliver a year on year increase of £8.9m to schools including academies in Leeds. Including Pupil Premium paid for Looked After pupils and service children the total grant is estimated to be £27.7m.

Pupil Premium	2013/14 Estimate £000
Deprivation based Pupil Premium, on FSM	27,209.2
Pupil Premium for Looked After Pupils	800.1
Pupil Premium for Service Children	29.7
Less Pupil Premium paid to Academies	-5,655.2
Total Pupil Premium	22,383.8

Pupil Premium for Academies will be paid directly by the Education Funding Agency.

3.5.13 The Education Funding Agency (EFA) will provide a ring fenced grant that must be passed directly to Sixth Forms and other education institutions. In 2013/14 this will be made up of two separate elements.

Sixth Forms will receive funding based on a national formula that takes into account the number of pupils on roll, the courses followed, and the retention rates of individual Sixth Forms. The grant paid excludes funding for Academy Sixth Forms, that are funded directly.

The Local Authority will also receive a Post 16 SEN grant from August 2013. This grant must be used to support post 16 places for Leeds resident young people up to the age of 25, and be passported directly to education institutions identified in the grant schedule. The grant will fund 426 places from August 2013. Any further places required between August 2013 and July 2014 must be funded from the High Needs Block within the Dedicated Schools Grant

Post 16 Grant	2013/14 Estimate £000
Sixth Form Grant	16,925.1
Post 16 SEN Places (Aug to Mar)	3,117.5
Total Post 16 Grant	20,042.6

3.6 Efficiency Savings

3.6.1 As part of developing the budget, all budgeted vacant posts have been reviewed across the Directorate and an estimated £0.5m of cost reductions have been included in the budget in respect of take-up of the Early Leavers Initiative. As part of the medium-term strategy around prioritising resources to front-line provision, the budget for 2013/14 also includes savings of £0.25m in 2013/14 around the continuing review of back-office functions.

3.6.2 In November 2012, a collaborative project to implement a regional framework for the purchase of Independent Fostering Agency placements (IFA's) was completed. Tenders from providers were assessed for both price and quality and providers ranked accordingly. On average, the tariffs tendered by the framework's most competitive providers represent savings of circa 7.5% for Leeds. Based on forecast IFA activity for next year and assuming the region can secure these new rates for current placements (in addition to new business), it is estimated that the new framework will deliver savings of circa £0.6m for Leeds. A similar (regional) project is also underway to deliver a regional framework contract for the purchase of external residential placements. It is estimated that the new framework will commence in April 2013 and, on average, will deliver savings on current tariffs of

circa 7.5%. Based on forecast activity for next year (and again assuming the region can secure the new rates for existing placements), it is estimated that the new framework will deliver savings of circa £0.5m for Leeds. The 2013/14 budget for external placements therefore includes a total of £1.1m savings from the two regional framework contracts.

4. Net Revenue Charge

4.1 The following table provides a summary of the net revenue charge for the service which brings together the net managed budget and those budgets managed outside the service.

Net Managed Budget	135,171
Managed Outside Service	46,171
Net Revenue Charge	181,342

5 Risk Assessment

5.1 In determining the 2013/14 budget, consideration has been given to all the risks which are managed within the directorate's overall risk management framework. Within this framework, a register of those items considered to carry the highest risk and therefore requiring careful and regular monitoring has been prepared.

5.2 The key risks in the 2013/14 budget for Children's Services are as follows;

- The number of looked after children and children in need placed significant pressures on the budget in previous financial years and given the current financial and economic climate, there is a risk within the budget which relates to the level of demand and activity, particularly within the social care and looked after children budgets. The 2013/14 budget strategy recognises the significant progress that has been made in 2012/13 with the proposed activity-related savings of £6m on the externally provided residential and fostering placement budgets. However, given the wider financial and economic climate, there is a risk that the levels of demand will be higher than that assumed in the budget. The reconfiguration and integration of services across the Children Leeds partnership, together with the turning the curve action plan around the need for children to be in care (para 3.4.2), are part of the whole system strategy which is designed to manage and reduce these demand-led pressures.
- From 2013-14, new funding arrangements for education services will apply for local authorities and academies. The previous Local Authority Central Spend Equivalent Grant (LACSEG) for academies, and the corresponding element of local government revenue funding, will be replaced by the new ring-fenced Education Services Grant (ESG). Government has set the level of funding for the local authority's retained statutory duties at £15 per pupil which covers the provision of Education Welfare Services, Asset Management and other statutory and regulatory duties. In addition, local authorities also retain responsibility for home to school transport, education psychology, SEN administration, assessment and monitoring and school place planning. All other local authority central education services are expected to be completely scaleable as maintained schools convert to become Academies. From April 2013, the variable element of the Education Services Grant is set at £116.45 per pupil per year and will only be paid to the local authority whilst pupils attend maintained schools. There will therefore be an expectation that support services and costs are scaled-back in line with the conversion of schools to academies and the consequential loss of Education Services Grant funding.

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Service Context:

- There are 180,000 children and young people in Leeds aged under 19 and the Council has a statutory responsibility and a duty to safeguard and promote their welfare. Working in partnership with families, communities, schools, businesses and Children's Trust Board partners, there is a clear and agreed vision for Leeds to be a truly child friendly city, built around a commitment to put the child at the heart of everything we do and where children and young people have voice and influence. Our ambition is for Leeds to be the best city in the country for children to be born, grow-up, learn and have fun, which we will achieve through the delivery of our Children and Young People's Plan (CYPP).
- The Children's Trust Board has set out a framework for delivering this vision through the CYPP, which articulates 5 strategic outcomes, 11 priorities and 16 key indicators which, when combined, will help to deliver our ambitions. In addition, the focus on our 3 over-arching strategic 'obsessions', areas where we need unrelenting activity to drive rapid and sustained change, is continuing. These 3 strategic 'obsessions' are;
 - Reducing the need for children to become looked after
 - Improving behaviour, attendance and achievement
 - Increasing numbers in young people in employment, education or training
- Within a context of sustained demand for services and consequential financial challenges, 2012/13 has been a year of significant change, progress and improvement across Children's Services. The fundamental restructure is becoming embedded and is helping to deliver real improvements in how services integrate and work together to respond quickly to children's needs and support vulnerable children, young people and families better.
- In terms of achievements, we have/are;
 - Helping more children and young people earlier and more effectively, enabling more of them to remain safely with their families rather than entering into the care of the local authority.
 - Supporting more children and young people to engage in learning, as demonstrated through our best ever school attendance figures.
 - Improved our 'front door' arrangements to improve our help for the children and families who face the biggest challenges and risks, which in turn helps us to manage referrals better and ensure they get the help they need at the right time.
 - Restructured our social work teams bringing a stronger focus to our social care support.
 - Set-up a new integrated safeguarding unit, new targeted services and voice and influence teams through which we will continue to strengthen the voices of children and families.



-
- What is critical as we move ahead is how we work together across the partnership to deliver improvements at a local level, in every community and in every neighbourhood in Leeds. Restorative practice is key to our new approaches. We know that we can get better outcomes for children and young people when we work with them and their families to come up with safe, shared solutions. Recognising that the available resources will reduce over the next few years there are significant challenges ahead in terms of how we target resources so that we can continue to improve outcomes for all and in particular our most vulnerable children and young people.
 - Delivering on the 3 strategic obsessions, and further strengthening our early intervention and preventative services, are key to preventing risks escalating and becoming harder to resolve. Government has rightly raised expectations of standards, particularly in safeguarding, and is driving a wide range of reform across the whole system. This includes a stronger focus on promoting permanence and adoption as a key route to improving the lives of children and young people in care.

Children's Services

Summary of budget by service (£000)

Budget Manager	Service	Total 2012/13	Managed by the Service			Managed Outside the Service	Total 2013/14
			Spending	Income	Net		
Chief Officer Partnership Dev & Bus Supt Deputy Director - Learning Skills & Universal Services	Partnership Dev. & Business Support Learning, Skills & Universal Services	19,379 16,143	15,889 78,982	(16,064) (55,488)	(175) 23,493	5,676 3,099	5,501 26,592
Deputy Director Safeguarding, Specialist, Targeted Services	Safeguarding, Targeted & Specialist	93,183	127,937	(31,400)	96,537	3,429	99,966
Chief Officer Strategy, Performance & Commissioning	Strategy, Performance & Commissioning	48,320	69,106	(53,790)	15,316	30,158	45,474
Net Cost of Service		177,025	291,914	(156,743)	135,171	42,362	177,533
	Transfers to and from earmarked reserves	842	0	0	0	3,809	3,809
Net Revenue Charge		177,866	291,914	(156,743)	135,171	46,171	181,342

Children's Services

Summary of budget by type of spending or income

£000	Budget 2012/13	Budget 2013/14
Employees		
Direct Pay Costs	83,128	82,112
National Insurance Contributions	5,758	5,997
Superannuation Costs	10,798	11,359
Other Pension Costs	8,767	8,083
Other Employee Related Costs	181	199
Training And Development	414	285
	109,047	108,035
Premises		
Buildings Maintenance	239	167
Grounds Maintenance	43	50
Building Security	91	76
Cleaning And Workplace Refuse	1,326	1,217
Gas	394	352
Electricity	410	360
Other Utilities	255	249
Rents	399	534
NNDR	820	844
Accommodation Charges	363	301
Premises Related Insurance	46	47
	4,384	4,199
Supplies & Services		
Materials And Equipment	1,922	1,622
Stationery And Postage	475	360
Advertising	114	115
IT/Telecommunications	2,036	1,512
Insurance	306	302
Professional Fees and Subscriptions	921	3,785
Grants And Contributions	44	15
Catering Service	1,140	1,068
Recycling And Reuse	0	0
Allowances	167	249
External Audit Fees	11	9
Security Services	54	40
Other Hired And Contracted Services	4,740	1,406
Licences	215	273
Publication And Promotion	58	79
PFI Unitary Charges	48,478	49,734
Miscellaneous	14	6
	60,696	60,574
Transport		
Vehicles And Plant Related Expenditure	321	275
Travel Allowances	2,233	2,191
Fuel	63	63
Private Hire	4,933	3,084
Transport Related Insurance	4	10
	7,554	5,623
Internal Charges		
Managed Recharges Frm Other Directorates	26,976	32,100
Distributed Grants	9,786	9,155
	36,762	41,255

Children's Services

Summary of budget by type of spending or income

£000	Budget 2012/13	Budget 2013/14
Agency Payments		
Services Provided By Other Organisations	13,985	21,065
Services Provided By Voluntary Sector	9,451	8,546
Services by Independent/Special Schools	7,659	1,066
General External Residential Placements	15,701	11,738
Independent Fostering Agencies	12,460	9,580
Services Provided By Health Authorities	590	686
Contributions to Partnerships	80	80
In-house Fostering	12,624	13,292
Care Leavers	2,837	3,043
Adoption	3,310	3,425
Special Educational Needs Placements	0	4,016
	78,697	76,536
Transfer Payments		
School Clothing Vouchers	580	72
Allowances for young people	91	89
Social Care Direct Payments	516	416
Young People's Expenses	9	10
	1,196	587
Appropriations		
Transfers To/From Earmarked Reserves	(875)	(4,930)
Transfer Of Surplus	41	37
	(834)	(4,893)
Managed Expenditure	297,503	291,914
Internal Income		
Income From Other Directorates	(24,331)	(25,793)
Recharges Income From Capital	(545)	(1,214)
Redistribution Of Grants Income	(3,555)	(3,426)
	(28,431)	(30,433)
Income - Grants		
Government Grants	(83,995)	(70,284)
DCLG Grants	(31,503)	(33,208)
	(115,498)	(103,492)
Income - Sales		
Sale Of Goods And Services	(750)	(360)
	(750)	(360)
Income - Charges		
Fees And Charges	(12,795)	(16,077)
Contributions	(7,167)	(5,763)
Other Income	(331)	(310)
Rents	(323)	(307)
	(20,616)	(22,457)
Income - Other		
Interest and Dividends	(2)	(1)
	(2)	(1)
Managed Income	(165,298)	(156,743)
Net Managed Budget	132,205	135,171

Children's Services

Summary of budget by type of spending or income

£000	Budget 2012/13	Budget 2013/14
Accounting Adjustments		
IAS 19 Pensions Costs	(849)	(3,809)
Vehicles And Plant (Internal Leasing)	(42)	(34)
Vehicle leasing recharges	42	34
Transfers To/From Statutory Reserves	842	3,809
Capital Charges	31,312	30,776
	31,305	30,776
Central Recharges		
Central Recharges Expenditure	14,742	15,936
Corporate & Democratic Core Income	(385)	(541)
	14,357	15,395
Other Internal Adjustments		
Internal Reallocations Charges	34	0
Internal Reallocations Income	(34)	0
	0	0
Managed Outside the Service	45,661	46,171
Net Cost of Service	177,866	181,342

Children's Services

Budget Manager : Chief Officer Partnership Dev & Bus Supt

Partnership Dev. & Business Support			
	£000	Budget 2012/13	Budget 2013/14
Employees			
Direct Pay Costs		2,359	3,230
National Insurance Contributions		192	252
Superannuation Costs		327	455
Other Pension Costs		7,934	7,337
Other Employee Related Costs		19	7
Training And Development		108	59
		10,940	11,340
Premises			
Cleaning And Workplace Refuse		0	6
Other Utilities		82	82
Accommodation Charges		12	10
Premises Related Insurance		9	0
		103	98
Supplies & Services			
Materials And Equipment		10	12
Stationery And Postage		184	171
IT/Telecommunications		1,362	782
Insurance		21	7
Professional Fees and Subscriptions		107	97
External Audit Fees		11	9
Other Hired And Contracted Services		200	46
Licences		0	2
Publication And Promotion		0	50
		1,896	1,177
Transport			
Travel Allowances		28	32
		28	32
Internal Charges			
Managed Recharges Frm Other Directorates		2,848	2,792
Distributed Grants		507	450
		3,355	3,242
Agency Payments			
Services Provided By Other Organisations		63	43
Services Provided By Voluntary Sector		0	8
Services by Independent/Special Schools		0	350
		63	401
Appropriations			
Transfers To/From Earmarked Reserves		(602)	(400)
		(602)	(400)
Managed Expenditure		15,782	15,889
Internal Income			
Income From Other Directorates		(915)	(709)
		(915)	(709)
Income - Grants			
Government Grants		(2,990)	(14,827)
		(2,990)	(14,827)
Income - Charges			
Fees And Charges		(3)	(3)

Children's Services

Budget Manager : Chief Officer Partnership Dev & Bus Supt

Partnership Dev. & Business Support			
	£000	Budget 2012/13	Budget 2013/14
Income - Charges			
Contributions		(582)	(525)
		(585)	(528)
Managed Income		(4,491)	(16,064)
Net Managed Budget		11,292	(175)
Accounting Adjustments			
IAS 19 Pensions Costs		(3,434)	(7,944)
Capital Charges		36	30
		(3,398)	(7,914)
Central Recharges			
Central Recharges Expenditure		11,883	14,132
Corporate & Democratic Core Income		(385)	(541)
		11,497	13,591
Other Internal Adjustments			
Internal Reallocations Income		(12)	0
		(12)	0
Managed Outside the Service		8,087	5,676
Net Cost of Service		19,379	5,501

Children's Services

Budget Manager : Deputy Director - Learning Skills & Universal Services

Learning, Skills & Universal Services	£000	Budget 2012/13	Budget 2013/14
Employees			
Direct Pay Costs		30,913	26,447
National Insurance Contributions		2,136	1,828
Superannuation Costs		3,953	3,750
Other Pension Costs		526	442
Other Employee Related Costs		45	33
Training And Development		68	17
		37,642	32,516
Premises			
Buildings Maintenance		127	80
Grounds Maintenance		24	25
Building Security		71	60
Cleaning And Workplace Refuse		918	791
Gas		275	234
Electricity		296	230
Other Utilities		123	114
Rents		302	254
NNDR		652	650
Accommodation Charges		105	35
Premises Related Insurance		26	34
		2,917	2,508
Supplies & Services			
Materials And Equipment		770	483
Stationery And Postage		182	94
Advertising		13	0
IT/Telecommunications		382	232
Insurance		30	57
Professional Fees and Subscriptions		307	703
Grants And Contributions		15	15
Catering Service		1,133	1,061
Allowances		3	9
Security Services		54	38
Other Hired And Contracted Services		1,465	542
Licences		175	234
Publication And Promotion		33	22
Miscellaneous		8	4
		4,570	3,492
Transport			
Vehicles And Plant Related Expenditure		176	155
Travel Allowances		382	295
Fuel		56	55
Private Hire		448	7
Transport Related Insurance		2	5
		1,065	517
Internal Charges			
Managed Recharges Frm Other Directorates		7,906	12,421
Distributed Grants		8,463	8,705
		16,369	21,127
Agency Payments			
Services Provided By Other Organisations		9,738	16,954

Children's Services

Budget Manager : Deputy Director - Learning Skills & Universal Services

Learning, Skills & Universal Services	£000	Budget 2012/13	Budget 2013/14
Agency Payments			
Services Provided By Voluntary Sector		4,241	3,963
Services by Independent/Special Schools		3,495	0
		17,474	20,917
Transfer Payments			
School Clothing Vouchers		580	0
Young People's Expenses		9	9
		589	9
Appropriations			
Transfers To/From Earmarked Reserves		0	(2,104)
		0	(2,104)
Managed Expenditure		80,627	78,982
Internal Income			
Income From Other Directorates		(4,133)	(4,413)
Redistribution Of Grants Income		(2,832)	(3,396)
		(6,966)	(7,809)
Income - Grants			
Government Grants		(54,517)	(40,727)
		(54,517)	(40,727)
Income - Sales			
Sale Of Goods And Services		(51)	(14)
		(51)	(14)
Income - Charges			
Fees And Charges		(5,507)	(5,384)
Contributions		(306)	(1,354)
Other Income		(195)	(52)
Rents		(105)	(149)
		(6,113)	(6,939)
Managed Income		(67,647)	(55,488)
Net Managed Budget		12,981	23,493
Accounting Adjustments			
IAS 19 Pensions Costs		606	1,020
Vehicles And Plant (Internal Leasing)		(30)	(22)
Vehicle leasing recharges		30	22
Capital Charges		1,262	1,358
		1,868	2,378
Central Recharges			
Central Recharges Expenditure		1,260	721
		1,260	721
Other Internal Adjustments			
Internal Reallocations Charges		34	0
		34	0
Managed Outside the Service		3,162	3,099
Net Cost of Service		16,143	26,592

Children's Services

Budget Manager : Deputy Director Safeguarding, Specialist, Targeted Services

Safeguarding, Targeted & Specialist	£000	Budget 2012/13	Budget 2013/14
Employees			
Direct Pay Costs		45,155	47,963
National Insurance Contributions		3,077	3,570
Superannuation Costs		5,864	6,518
Other Pension Costs		285	285
Other Employee Related Costs		112	158
Training And Development		225	202
		54,718	58,696
Premises			
Buildings Maintenance		100	76
Grounds Maintenance		16	20
Building Security		9	11
Cleaning And Workplace Refuse		407	421
Gas		116	116
Electricity		111	127
Other Utilities		49	51
Rents		97	280
NNDR		161	186
Accommodation Charges		15	15
Premises Related Insurance		11	13
		1,093	1,316
Supplies & Services			
Materials And Equipment		1,037	1,026
Stationery And Postage		94	87
Advertising		71	80
IT/Telecommunications		230	448
Insurance		255	238
Professional Fees and Subscriptions		361	512
Grants And Contributions		29	0
Catering Service		8	7
Recycling And Reuse		0	0
Allowances		164	241
Security Services		0	3
Other Hired And Contracted Services		429	718
Licences		37	33
Publication And Promotion		23	7
PFI Unitary Charges		491	495
Miscellaneous		6	2
		3,233	3,897
Transport			
Vehicles And Plant Related Expenditure		143	120
Travel Allowances		1,712	1,754
Fuel		6	8
Private Hire		63	7
Transport Related Insurance		2	5
		1,927	1,894
Internal Charges			
Managed Recharges Frm Other Directorates		7,349	9,084
Distributed Grants		816	0
		8,164	9,084

Children's Services

Budget Manager : Deputy Director Safeguarding, Specialist, Targeted Services

Safeguarding, Targeted & Specialist	£000	Budget 2012/13	Budget 2013/14
Agency Payments			
Services Provided By Other Organisations		4,134	4,068
Services Provided By Voluntary Sector		5,210	4,324
Services by Independent/Special Schools		4,164	716
General External Residential Placements		15,701	11,738
Independent Fostering Agencies		12,460	9,580
Services Provided By Health Authorities		590	686
Contributions to Partnerships		80	80
In-house Fostering		12,624	13,292
Care Leavers		2,837	3,043
Adoption		3,310	3,425
Special Educational Needs Placements		0	4,016
		61,110	54,968
Transfer Payments			
School Clothing Vouchers		0	72
Allowances for young people		91	89
Social Care Direct Payments		516	416
Young People's Expenses		0	1
		607	578
Appropriations			
Transfers To/From Earmarked Reserves		0	(2,495)
		0	(2,495)
Managed Expenditure		130,853	127,937
Internal Income			
Income From Other Directorates		(1,013)	(2,116)
Recharges Income From Capital		0	(669)
Redistribution Of Grants Income		(723)	(30)
		(1,735)	(2,815)
Income - Grants			
Government Grants		(25,666)	(13,822)
DCLG Grants		(544)	(2,249)
		(26,210)	(16,071)
Income - Sales			
Sale Of Goods And Services		(418)	(8)
		(418)	(8)
Income - Charges			
Fees And Charges		(5,675)	(8,343)
Contributions		(6,141)	(3,748)
Other Income		(136)	(258)
Rents		(218)	(158)
		(12,170)	(12,507)
Managed Income		(40,533)	(31,400)
Net Managed Budget		90,320	96,537
Accounting Adjustments			
IAS 19 Pensions Costs		1,762	2,824
Vehicles And Plant (Internal Leasing)		(12)	(12)
Vehicle leasing recharges		12	12

Children's Services

Budget Manager : Deputy Director Safeguarding, Specialist, Targeted Services

Safeguarding, Targeted & Specialist			
	£000	Budget 2012/13	Budget 2013/14
Capital Charges		518	453
		2,280	3,277
Central Recharges			
Central Recharges Expenditure		583	152
		583	152
Managed Outside the Service		2,864	3,429
Net Cost of Service		93,183	99,966

Children's Services

Budget Manager : Chief Officer Strategy, Performance & Commissioning

Strategy, Performance & Commissioning			
	£000	Budget 2012/13	Budget 2013/14
Employees			
Direct Pay Costs		4,700	4,471
National Insurance Contributions		354	347
Superannuation Costs		654	637
Other Pension Costs		21	20
Other Employee Related Costs		4	0
Training And Development		13	7
		5,746	5,482
Premises			
Buildings Maintenance		12	12
Grounds Maintenance		3	5
Building Security		11	6
Gas		2	2
Electricity		3	3
Other Utilities		1	1
NDR		7	8
Accommodation Charges		231	241
		271	278
Supplies & Services			
Materials And Equipment		106	101
Stationery And Postage		15	8
Advertising		30	35
IT/Telecommunications		62	50
Professional Fees and Subscriptions		146	2,473
Other Hired And Contracted Services		2,646	99
Licences		3	4
Publication And Promotion		3	0
PFI Unitary Charges		47,986	49,239
		50,997	52,007
Transport			
Vehicles And Plant Related Expenditure		1	0
Travel Allowances		112	110
Private Hire		4,422	3,071
		4,535	3,180
Internal Charges			
Managed Recharges Frm Other Directorates		8,874	7,802
		8,874	7,802
Agency Payments			
Services Provided By Other Organisations		50	0
Services Provided By Voluntary Sector		0	250
		50	250
Appropriations			
Transfers To/From Earmarked Reserves		(273)	69
Transfer Of Surplus		41	37
		(232)	106
Managed Expenditure		70,241	69,106
Internal Income			
Income From Other Directorates		(18,270)	(18,555)
Recharges Income From Capital		(545)	(545)

Children's Services

Budget Manager : Chief Officer Strategy, Performance & Commissioning

Strategy, Performance & Commissioning			
	£000	Budget 2012/13	Budget 2013/14
Internal Income		(18,815)	(19,100)
Income - Grants			
Government Grants		(821)	(909)
DCLG Grants		(30,959)	(30,959)
		(31,780)	(31,868)
Income - Sales			
Sale Of Goods And Services		(282)	(338)
		(282)	(338)
Income - Charges			
Fees And Charges		(1,610)	(2,347)
Contributions		(139)	(136)
		(1,749)	(2,483)
Income - Other			
Interest and Dividends		(2)	(1)
		(2)	(1)
Managed Income		(52,627)	(53,790)
Net Managed Budget		17,613	15,316
Accounting Adjustments			
IAS 19 Pensions Costs		217	292
Capital Charges		29,496	28,935
		29,713	29,227
Central Recharges			
Central Recharges Expenditure		1,016	931
		1,016	931
Other Internal Adjustments			
Internal Reallocations Income		(23)	0
		(23)	0
Managed Outside the Service		30,706	30,158
Net Cost of Service		48,320	45,474

LEEDS CITY COUNCIL 2013/14 BUDGET REPORT

Directorate: City Development

1 Introduction

1.1 This report has been produced in order to inform members of the main variations and factors influencing the directorate's budget for the 2013/14 financial year.

2 Service Context

2.1 The City Development Directorate is responsible for the Council's physical, economic and cultural services. The range of services and functions it provides makes a significant contribution to the life, growth and vitality of the city, whether this is through the maintenance of more than 3,000 km of public highway, the management of planning applications and new developments and regeneration schemes, the delivery of a range of events and cultural activities, the city's network of sport centres, libraries and museums, the provision and commissioning of employment and training services or the development of a multi billion pound property portfolio.

2.2 The Budget Plus approach that has been developed to inform the financial plan for the next 4 years and to help achieve the Best City and Best Council ambitions, together with the outcomes from the Commission for the Future of Local Government have helped to shape the future focus and direction of the Directorate and to develop the budget strategy for 2013/14. As the Budget Plus work is progressed this will provide further focus for the Directorate. The Directorate has and will have a crucial role in enabling the Council to achieve these ambitions and to achieving the financial plan. Although the Directorate will have an input into all 10 of the emerging strands of Budget Plus, the Directorate will have a key role in the strands focusing on good economic growth, assets and income, charging and trading.

2.3 The Directorate is also seeking to strengthen delivery against all five propositions of the Commission for Local Government but will have a particular focus on ensuring the Council continues to develop its role in:

- Stimulating jobs, homes and good growth
- Establishing a 21st Century Infrastructure
- Devising a new social contract

2.4 The Directorate will actively support and develop the concept of Civic Enterprise for example improving the skills and job opportunities for young people through apprenticeships and will continue working closely with other directorates to support social enterprise in initiatives such as linking financial inclusion with fashion to engage with young people living in areas of deprivation

2.5 The Directorate will continue to provide strong City leadership on the economy, well being and sustainability. The Directorate will have an important role in securing additional and alternative income and funding sources to help offset the reductions in government funding. The Directorate will take a lead role in maximising income for the Council and will provide a focussed and high calibre economic and development service that creates the environment for private, public and third sectors to thrive for example through support for businesses and

enterprise and acting as client for the Council's services and objectives delivered through Leeds and Partners. The Directorate will seek to maximise the use of the Council's land and property assets to stimulate economic growth, promote the development of key sectors and develop a quality environment for people to both live and work. It will also make full use of new freedoms afforded by government to develop additional revenue in the form of the retention of business rates and New Homes Bonus. Similarly, housing investment to increase the supply of new houses and deliver new affordable homes is currently being achieved in a wide variety of ways including the HCA funded Affordable Housing Investment Programme, work with developers to deliver affordable housing via the planning system and LCC direct investment in new homes. The Development services will target good growth as a means of optimising revenue from these sources and seek to make a stronger link between operational budgets and performance in achieving good growth.

- 2.6 City Development has taken a lead role in managing the Leeds interface with the City Region and in particular the work emanating from the City Deal relating to the £400m Investment Fund and the £1bn Transport Fund for the city region over the next 10 years. We will also develop new partnerships to stimulate economic growth with both the private, public and third sectors and all of this clearly sits within the structure provided through developing the Core Strategy and Local Development Framework. This will also link with initiatives such as the Apprenticeship Training Agency in partnership with the City College.
- 2.7 The Directorate will continue to lead on supporting key developments in the city such as the Trinity Development and Eastgate and Harewood, developing the Enterprise Zone status for the Aire Valley, the development of the Leeds Arena and developing a strategy for Kirkgate Market.
- 2.8 The Directorate also leads on the development of the City's infrastructure and connectivity including transport, flood alleviation and broadband, optimising external funding opportunities whilst working in partnership at a local, regional and national basis. Where appropriate we will seek to deliver efficiencies through a combined authority model.
- 2.9 The Council is the largest owner of land and property in Leeds. The Council's asset base is a valuable resource that has a fundamental impact on the quality of life in the city. As part of the budget plus process the Directorate will progress an effective investment programme to ensure that the council's assets are fit for purpose and a linked asset rationalisation programme that will help to pay for it by undertaking a full asset review project over the next 4 years.
- 2.10 As part of a review of service delivery the Directorate will consider community asset transfers in instances where the management of local assets can be delivered better by the community and develop our approach to neighbourhood planning to ensure that we fully support local communities to develop robust and coherent neighbourhood plans that inform the future development of local areas. Local regeneration initiatives will continue to be promoted by working collaboratively with communities and land owners to bring forward well formed solutions that meet local need.
- 2.11 The Directorate will seek to make stronger links between our leisure services and Health including initiatives such as shared use of leisure facilities for people with learning difficulties and the autumn opening of the Holt Park Wellbeing centre and continue to take a more proactive and targeted approach to the use of our leisure resources to mitigate against the long-term impact of unhealthy lifestyles. We will also work alongside Health and Sport England to promote improving health to those who currently don't participate in any activity, and using less busy times in our sites to achieve these objectives. We will base this on an existing successful project happening in another authority.

- 2.12 Through working closely with Children's Services in areas such as the hugely successful Breeze, and a range of other Sport and Library, Arts and Heritage service led initiatives. The Directorate will also continue to support the aspirations of being a Child Friendly City.
- 2.13 The Directorate has responded to the reductions in government funding since 2010/11 by delivering significant saving proposals which have included reductions to maintenance budgets, the rationalisation of sport and library services and a reduction in staffing levels by approximately 20% over the last 3 years. Further saving proposals will focus on areas identified as suitable for under the Budget Plus proposals with further savings on services key in delivering the ambition of additional good economic growth protected as much as possible from further cuts. The focus will be on delivering efficiencies, generating additional income and reprioritising resources rather than on significant further front line service reductions.
- 2.14 The reductions to Government funding are also at a time when the economic outlook continues to be uncertain and this will continue to have a direct impact on many of the Directorate's sources of income and provides additional pressures for the directorate to manage.

3 Explanation of variations between adjusted 2012/13 and 2013/14 - £1,353k (1.95%)

3.1 The variation can be summarised as follows:

	£000s
Net Managed Budget 2012/13	67,929
Adjustments	
• Transfers of functions	1,631
• Other adjustments	- 108
Adjusted Net Managed Budget 2012/13	69,452
Changes in prices	
• Pay	663
• Price	1,412
• Income	- 1,276
	799
Service Budget Changes	
• Changes in Service Levels	1,550
• Other Factors not affecting level of servi	533
• New charges	- 400
• Efficiency Savings	
○ Procurement	- 850
○ Other	- 2,985
	- 2,152
Net Managed Budget 2013/14	68,099

3.2 Adjustments

3.2.1 The Net Managed Budget 2012/13 reflects the transfers of services between Environment and Neighbourhoods and City Development which was effective from 1st July 2012. This

included the transfer of the Employment and Skills and Regeneration Services from Environment and Neighbourhoods to City Development and the transfer of Parks and Countryside and the Sustainable Development section in Planning from City Development to Environment and Neighbourhoods. The net effect of these service changes was a reduction in the Original Estimate 2012/13 Net Managed Budget for City Development of £6.145m.

- 3.2.2 Other transfers of functions total £1.631m and includes £550k for the transfer of the current budget for the Council's contribution to Leeds and Partners, the client role and management of the Council's contribution and the above budget has now transferred to City Development from Customer Access and Performance and the Strategic budget. The contribution is to be increased in 2013/14 and this is detailed in 3.4.6. An increase of £500k relates to Kirkgate Market. This budget has been transferred from that included in the Strategic accounts in 2012/13 to support economic initiatives. The additional budget provision will be used to support the development of proposals for the detailed design for the redevelopment and for the management model for Kirkgate Market. An additional £318k has been transferred from Central and Corporate for the Registrar's service which has moved out of Leeds Town Hall into Great George Street One Stop Shop, the budget transfer being to compensate for the resultant loss of income to the Venues Service. An adjustment of £146k has been made for the grant received in Highways for the Lead Local Flood Authority role which has now been transferred to Formula Grant. Other transfers total a net increase of £117k and include a number of small adjustments agreed following the transfer of services between City Development and Environment and Neighbourhoods. The Education, Business and Partnership and Mentoring services are expected to be transferred from Children's Services to Employment and Skills within City Development with an overall nil net cost.
- 3.2.3 Other adjustments total a net reduction of £108k. This includes a reduction of £210k for the transfer of budget provision for vasco support and managed print services to Resources Directorate as the charges for these services will be managed as non controllable charges in the future and this will reduce the number of internal recharges in the Council. An additional budget provision of £205k is included in Asset Management for St George's House and Enterprise House which in 2013/14 will be treated as Civic Buildings and occupying Council services will no longer be charged a rent. A number of small other adjustments total a reduction of £113k and are largely additional budget adjustments agreed following the transfer of services between City Development and Environment and Neighbourhoods.
- 3.3 Changes in prices
- 3.3.1 Provision has been made for a 1% pay award in 2013/14. No provision will be made for inflation on running cost budgets other than where there are specific contractual commitments and on utilities. These include £900k for increases in energy costs across the Directorate, £600k of this relates to street lighting energy costs in Highways and Transportation where charges are increasing by an average of 10%. An additional £280k has been provided for the Street Lighting PFI contract in Highways and Transportation and £232k for the increase in National Non Domestic Rates across a number of services in the Directorate.
- 3.3.2 Fees and charges have again been reviewed across the Directorate. As a result, the budget provides for additional income generated from increases to existing fees and charges across the Directorate of just under £1.3m.
- 3.3.3 Charges will generally increase by around 2% to 3% and proposed increases will take into account market conditions and the impact on the customer. The recent public consultation

on the budget has also specifically identified increases to fees and charges in the Sport service as an option supported by a majority of respondents and additional income of £250k has been assumed in the budget for Sport resulting from proposed increases which are expected to be in the region of 4%.

3.3.4 In addition to the above increases, the Government is responsible for setting planning fee charges. Planning fee charges were last increased in 2008/09. In November 2012 the Government implemented an increase in planning fees by an average of 15%. The full year impact of this is estimated to be £350k in 2013/14.

3.4 Changes in Service Levels

3.4.1 Securing additional external funding and generating additional income is vital to ensuring that key services provided by the Directorate can be improved and enhanced even within the context of reduced Government funding. Two important components of securing good economic growth are stimulating business growth and improving skills and employment opportunities. The Directorate has been successful in accessing funding through the Regional Growth Fund and City Deal although in some cases the exact funding arrangement is still subject to final approval. The Skills Funding Agency through the Department for Business, Innovation and Skills (BIS) will provide funding to the Leeds City Region with the aim to significantly increase the opportunities available to disengaged young people as well as those searching for their first chance of employment. There will be £4.6 million available through the City Deal for the Leeds City Region over a period of three years. Leeds will have the potential to draw down a percentage of the £4.6 million, the final allocations are currently being confirmed. The amount that Leeds will be able to draw down will be partially dependant on achieving a number of targets set by BIS.

3.4.2 Part of the City Deal will also help fund an Apprenticeship Training Agency (ATA) in Leeds. The ATA will operate as a separate company limited by guarantee, jointly owned by the Council and Leeds City College. The aim of the ATA will be to deliver sustainable jobs with businesses which would not otherwise employ apprentices.

3.4.3 The Leeds City Region has secured £5m through the Regional Growth Fund for a business grant scheme which will run until 2014/15 to support the creation of new jobs in the private sector. A proportion of this will be directly invested in Leeds companies and will be included in the Economic Development budget once allocations have been approved. Leeds City Council will act as Treasurer for the scheme.

3.4.4 The Government has recently announced £1.33m funding for highway maintenance in Leeds for 2013/14. This will be used to enhance the current highway maintenance budget in 2013/14 and has been included in the capital provision for highway maintenance in 2013/14.

3.4.5 In early 2012 the Arts Council England (ACE) announced that the Leeds Museums and Galleries bid for funding from the ACE Renaissance fund had been successful. The Service was awarded £1,680k grant per annum for 3 years. The 2013/14 budget includes the grant and additional expenditure. The award will enable further development of the learning, community outreach, volunteering, interns and work experience programmes as well as seed funding to continue ongoing improvements across the nine sites operated by Leeds Museums and Galleries.

3.4.6 The Council's contribution to Leeds and Partners is to be increased by £500k in 2013/14. This takes the total budgeted contribution in 2013/14 to £1.05m plus the net tourism and marketing budget of £150k. Leeds and Partners is the strategic agency responsible for

attracting inward investment, promoting tourism and raising the profile of the city. The additional contribution will enable Leeds and Partners to play a key role in the delivery of the city's growth strategy through its work on inward investment to help secure sustainable economic and jobs growth.

- 3.4.7 The Leeds Arena will open later this year with an opening season of events through September 2013. The Arena will bring additional income to the Council including rental income and additional car parking income. The 2013/14 budget for Asset Management includes this additional income. As this is the first year of the Arena operating and a full programme of events is still being developed, the income has been estimated based on known information and a number of assumptions including the number of expected events. Financing costs associated with building the Arena will be charged against the additional income and overall there is a net nil budget for the Arena in City Development.
- 3.4.8 The Sport Service is currently developing a Leeds Get Healthy Project which will seek to access funding from a number of sources and include strengthening partnership working with the Public Health Service. The development of the project is based on the success of the Birmingham Be-Active scheme. Leeds wishes to explore a more targeted free offer across the city to help get more people active in sport to narrow activity and health inequalities in the city by promoting to those who do not currently exercise. The offer is intended to provide access to a minimum of one hour a day free swim or gym session across all council leisure centres. The sessions chosen to be free will be existing programmed sessions but which would cause as little income loss as possible from 'neighbouring' paid sessions. A proposed pilot will make free sessions conditional on carrying a (free) Leeds Active card that will enable the effect on existing customers and that of completely new participants to be separately analysed and profiled. The Service has applied for funding from Sport England and has confirmed £0.5m Health funding over two years of the pilot to cover the loss in income from offering these free sessions and develop other areas of activities. This exciting scheme will further improve access to Health opportunities in the city, which has recently been declared, in the Active People survey, the third most active city in the UK for those who exercise 3 times 30 minutes each week. The Leeds Get Healthy pilot will be aimed at those who are currently inactive and encourage them to exercise in free sessions. More details will be provided in the Executive Board in April.
- 3.4.9 Over the last few years the recession and the ongoing difficult economic conditions have had a significant impact on the work loads and levels of income achieved across some services in the Directorate. The impact has been wide ranging and includes income from planning activity such as planning and building fees and developer contributions, rental income from the commercial property portfolio, advertising and markets income, disposals, income from commercial, sporting and leisure activities. The Directorate has actively responded to these conditions and in previous years has adjusted income targets to reflect expected trends. However, it has continued to be a challenge for the Directorate to respond to these conditions and in addition to meet the expected budget cuts as a result of Government funding reductions. This makes it especially difficult to set realistic income budgets as activity levels have continued to run at low levels.
- 3.4.10 Planning fee income has shown some signs of improvement in 2012/13 and activity is running slightly ahead of 2011/12 levels. In addition, as mentioned above, planning fee charges were increased at the end of 2012. As a result of the increase in activity and in response to additional work pressures arising from the introduction of the Community Infrastructure Levy (CIL), Neighbourhood Planning and the development of the Core Strategy and an extra £150k has been provided in the Planning and Development Services staffing budget for additional staff resources. An additional £50k has also been included in

the Planning and Sustainable Development budget to support Community and Neighbourhood consultation. However, building fee income is still running at relatively low levels and there are no obvious signs that the position will improve in 2013/14. As a result the service has reviewed this function and additional reductions to the service are planned to be implemented through a restructure.

3.4.11 The advertising sector has been particularly badly hit by the economic downturn and income from the Council's billboard advertising portfolio has continued to reduce. In addition, the main billboard advertising contract is due to be re-tendered in 2013 and market indicators suggest that the value realised will be lower than the current contract. As a result the overall advertising income target has been reduced by £200k. The income target from the Commercial Property Portfolio has also been reduced by £200k reflecting current and expected trends. Income from work in the Directorate supporting PFI schemes has been reduced by £200k as this source of work has now ended.

3.5 Other Factors not affecting the level of service

3.5.1 The budget in Asset Management for income from the Sovereign Street Car Park site has been reduced by £380k. This is the estimated part year effect of the disposal for development and green space purposes of part of the site during 2013/14. The budget for maintaining and securing void properties in Asset Management has been increased by £150k in 2013/14 reflecting the increase in the number of properties following rationalisation programmes in a number of service areas. Proactive management of the properties has seen the number of properties and cost reduce during 2012/13 but the base budget in 2013/14 still needs to be increased. It is anticipated that this budget will be reduced in subsequent years as void properties are either sold, demolished or alternative uses agreed.

3.5.2 An additional £350k has been included in the Sport budget for energy costs in line with actual costs in 2012/13. The service is actively implementing energy saving schemes but these include the need for a payback and have not fully met the savings assumed in previous budgets.

3.5.3 Whilst significant staff savings have been achieved over the last 3 years, approximately £8m, not all services have been able to achieve their targets and the 2013/14 budget reflects additional staff resources of £200k for the Planning and Sustainable Development service and £100k for Economic Development.

3.5.4 A saving of £350k has been included in the Highways and Transportation budget for reduced insurance charges. The capital investment in the highway infrastructure in recent years has resulted in a reduction in public claims against the service.

3.6 Efficiency Savings

3.6.1 In previous years reductions to staffing have formed a major part of the Directorate's response to the required budget reductions. The Directorate has successfully achieved these target reductions and the cost of staffing in the Directorate has reduced by approximately 20% since 2009/10. This has been achieved through a combination of staff leaving through the Early Leaver Initiative and through service reorganisation and restructuring. Staffing numbers have also been reduced in response to previous decisions taken on service reductions and rationalisation such as the New Chapter for libraries and Sport for the Future. In addition, other services such as Planning and Sustainable Development Services have had to respond to reduced income and activity levels. The

2013/14 budget assumes a further reduction of £2m in the staffing budget. Whilst a large proportion of this will be achieved through approved business cases through the current ELI scheme, other reductions are dependent on the implementation of various proposals in this report and through the implementation of a number of service restructure which will aim to reduce areas of duplication and ensure efficient service support and focused service delivery. It is estimated that this would represent a reduction of approximately 85 FTEs (Full Time Equivalents) in 2013/14 although this will be offset by an increase in FTEs in some services following service transfers, filling of key vacant posts and new posts funded by additional grant or funded capital works. Service transfers into the Directorate account for a net increase of 12 FTEs and new funded posts account for an increase of 38 FTEs in Highways and Transportation, Heritage Services and Employment and Skills. The net impact of these is that the number of FTEs in the Directorate is expected to be in line with the current position at 1,821 FTEs and the overall staffing budget will be broadly in line with the 2012/13 position, excluding the pay award.

3.6.2 Procurement savings include a target saving of £850k has been included in the budget proposals to be achieved from a review of operational budgets and anticipated savings from improved procurement arrangements.

3.6.3 Sport and library facilities were reviewed as part of the 2011/12 budget proposals and although it is not proposed to further reduce service provision significantly although the scope for savings from a review of operational arrangements in Sport will be explored together with other options such as examining whether other service delivery models could be appropriate for some services and seasonal closure of some Heritage facilities. A saving of £30k for the seasonal closure of Heritage facilities has been included and a saving of £330k has been included for a reduction to the net cost of the event programme. A review of the programme will be carried out to identify a range of options to reduce the net cost including the scope for increased or new charges and reductions to the costs of events. A saving of £150k has been included in Sport to be delivered from a review of operating arrangements, particularly in conjunction with the Get Healthy Leeds initiative.

3.6.4 As mentioned in 3.3.2, a recent review of fees and charges in the Directorate has identified a new opportunity for charging for residents parking permits – an area which the Council currently doesn't charge for, whilst most other Core Cities do charge. The budget proposals include additional income of £400k in 2013/14 from the introduction of charges for residents parking permits. Detailed proposals will be reported to Executive Board following a consultation exercise.

4 Net Revenue Charge

4.1 The following table provides a summary of the net revenue charge for the service which brings together the net managed budget and those budgets managed outside the service.

	£000s
Net Managed Budget	68,099
Managed Outside Service	40,048
Net Revenue Charge	108,147

5 Risk Assessment

5.1 In determining the 2013/14 budget, consideration has been given to all the risks which are managed within the directorate's overall risk management framework. Within this framework, a register of those items considered to carry the highest risk and therefore requiring careful and regular monitoring has been prepared.

- 5.2 The key risks in the 2013/14 budget for this directorate are as follows;
- 5.2.1 The budget assumes further reductions in staffing across the Directorate. Whilst a large proportion of the reductions are expected to be through staff leaving through approved business cases through the Early Leaver Initiative other reductions are dependent on the implementation of other proposals and service restructures. Staffing levels and the release of vacancies will continue to be closely monitored by City Development Directorate.
- 5.2.2 The Directorate has an external and internal income target of approximately £80m. With the economic outlook still challenging there is an ongoing risk that budgeted levels will not be achieved. As discussed in paragraphs 3.4.7 to 3.4.9, various income budgets have been reduced in the 2013/14 budget reflecting current and expected trends. Income budgets are monitored regularly and appropriate action taken where possible. The introduction of new charges also poses an additional risk.
- 5.2.3 There is a risk that savings from efficiencies, particularly in relation to procurement savings are not realised. The Directorate will continue to work closely with the Central Procurement Unit to deliver the savings.

Briefing note prepared by: Simon Criddle
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Main responsibilities:

Planning Services

- Dealing with all aspects of development in the city from pre-application engagement to delivery on the ground to ensure high quality sustainable schemes are delivered for the benefit of the City and its people. Also dealing with planning appeals to protect the City from inappropriate and harmful developments.

Building Standards

- Providing building regulation and building structure surveys as well as public safety services, especially with regard to sports stadia.

Compliance Services

- Monitoring compliance with the council's planning and building regulation decisions and dealing positively with breaches of control.

Customer Services

- Providing customer focused one-stop services for the whole of the Development Directorate, face to face, by phone and, increasingly, by email and the internet and supporting the delivery of planning services including permitted development enquiries, land searches and customer complaints.

Sustainable Development

- Architecture, heritage conservation, landscape architecture, urban design, biodiversity, tree protection, contaminated land, minerals, waste management, renewable energy and environmental management..

Planning and Economic Policy

- Unitary Development Plan, Local Development Framework (Core Strategy, Area Action Plans, Natural Resources & Waste DPD, Supplementary Planning Documents, Sustainability Appraisals, monitoring and the development of the LDF evidence base), contributing to the preparation of Leeds City Region policy and Duty to Cooperate work, seeking to influence and assessing the implications of national planning policy advice & guidance, planning frameworks/briefs, project implementation (including PFI & Regeneration work) and supporting mapping and GIS services.

Budget highlights 2013/14:

- Increase in planning fee income of £350k as a result of an average 15% price increase in charges introduced in November 2012. The level of charges is set by the Government.
- Neighbourhood Planning Grant of £100k included in the 2013/14 budget.
- Additional £50k for neighbourhood consultation



City Development Economic Development



Economic Development

Economic Development works on a diverse range of projects to support business, create employment and drive economic growth. The Leeds Growth Strategy provides the focus for the service, with key projects and objectives including:

Supporting business growth and enterprise

- providing a commercial property location service for businesses looking to set up, expand or relocate their operations in the city;
- administering and delivering grant support for SMEs through Leeds City Council's business growth fund and delivering the new £20m RGF-funded business growth programme on behalf of Leeds City Region local enterprise partnership;
- enterprise support and advice for start ups and pre-start up businesses delivered in association with partners including Leeds Met (independent retail incubation project), libraries service and chamber of commerce.

Promoting a thriving and safe city centre

- managing and improving public realm in the city centre through the Legible Leeds wayfinding project, street refurbishment programme, licensing street cafes and management of city centre event spaces;
- business support through festivals (Leeds Loves Food and Christmas markets) and the Leeds Shopping Guide;
- managing community safety through city centre liaison officers and partnership working with police and city centre businesses;
- managing and promoting Leeds Markets, including Leeds Kirkgate Market in the city centre, district and speciality markets in Otley, Pudsey and Yeadon.

Shaping policy and investment decisions

- providing economic information and intelligence to support policy making and investment decisions;
- working with partners to deliver key elements of the Leeds Growth Strategy, with particular focus on commissioning and delivery in relation to healthcare and medical technologies (Health Innovation Hub), creative and digital (superfast broadband, city centre wifi and the 'connected cities' programme);
- working with partners to develop affordable credit services, budgeting support, debt and benefits advice for people within the city's most disadvantaged communities and address the impact of current welfare reforms on vulnerable groups.

The service is also responsible for working with colleagues across City Development to deliver on major city priorities such as the Large Casino License, the Aire Valley Leeds enterprise zone and major city centre developments including Leeds Arena, Trinity Leeds, Eastgate Quarters and Sovereign Street.

Budget highlights 2013/14:

- Additional £5m Regional Growth Fund monies over the next two financial years for a business grant scheme across the City Region. This will be administered by Leeds City Council and a proportion of the funding will be spent with Leeds businesses.
- Increase in net income of £153k from the management of the Regional Growth Funded project
- Budget includes £1,050k for LCC contributions to Leeds and Partners. Tourism budgets will also be passed onto Leeds and Partners.
- Continuance of the £500k budget included as part of the vision for the future of Leeds City Market.



Main responsibilities:

Asset Management leads the City Development Directorate's role in managing and optimising the Council's use of its land and property portfolio.

The service plays a strategic role in guiding the use and future development of the Council's £4bn property portfolio for the greater benefit of the Council and the city by:-

Development of the Corporate Asset Management Plan.

Provision of asset management guidance for services at a strategic and operational level and managing the corporate asset management governance arrangements.

Providing a professional property service which includes disposal of major development sites, such as Eastgate and surplus Council assets, managing the Council's Investment Portfolio and Small Industrial Estates to maximise revenue income, undertaking valuations to support business decisions, and providing advice and guidance on a wide range of property related matters.

Co-ordinating and managing the delivery of large scale Capital projects such as Leeds Arena, the new City Centre Park, Merrion House, East Leeds Corridor, Farnley Hall Coach House and Redhall redevelopment.

Generating revenue through extending and developing the existing Advertising portfolio

Ensuring the Council's properties are well maintained and suitable for service use through repair, maintenance and refurbishment programmes.

Procurement of the Council's energy contracts, monitoring energy and water efficiency and reporting on carbon emissions

Working with the Council's newly established Joint Venture Partner NPS to deliver the Council's Capital Programme.

Working to promote sustainable development opportunities and encourage new business in the Aire Valley Leeds

Budget highlights 2013/14:

- Projects Team will be working on Rothwell Fulfilling Lives, Merrion House, City Centre Park and Leeds Arena, Kirkstall Household Sorting Site, Farnley Hall Coach House, Aireborough relocation of the one stop shop to Yeadon Library.
- Anticipated sale of part of the Sovereign Street Car Park to KPMG to facilitate headquarters build.
- The opening of the Leeds Arena in September 2013.
- Work on asset rationalisation through the Budget Plus programme to identify location and use of all assets with a view to developing a financial strategy which will reflect the authorities future requirements.
- The transfer in of commercial responsibility for St George House and Enterprise House to Asset Management from Corporate Services.
- Provision of additional £150k to fund void properties in 2013/14.



Main responsibilities:

Employment and Skills

- To assist local employers to recruit, train and retain local people, in particular young people and those affected by long term unemployment.
- Enable partnership delivery to support targeted work with business to access new employment opportunities across the city.
- To work with partner agencies to align services that target out-of-work individuals and link them to training and job opportunities through the provision of information, advice, guidance and skills training to priority groups.

Budget 2013/14:

Employment and Skills

- To work with partner agencies and business to develop and deliver skills programmes to support the delivery of the Leeds Growth Strategy
- To lead the delivery of the City Deal Skills programme in Leeds through the establishment of the Leeds Apprenticeship Training Agency, the Apprenticeship Hub and Youth Contract Support programme
- Delivery of the corporate apprenticeship programme and work in partnership with the National Apprenticeship Service and skills providers to engage employers and increase apprenticeships numbers in the city.
- Commissioning of Community Learning (adult skills) and employability and skills programmes to provide job search, work experience, transferable skills and in-work support.
- Realignment of the Job Shop network within the Council's key One Stop facilities offering a visible, accessible presence and improving outreach services to effectively support those living in areas with the highest levels of out-of-work claimants.



Main responsibilities:

- Delivering a large programme of reactive and planned work to improve the condition of the network, reduce the risk of accidents occurring on the highway and minimise the financial risk of claims.
- A 24 hours a day, 365 days a year emergency response and Winter Maintenance Services.
- The Leeds Street Lighting Private Finance Initiative which is delivering one of the largest refurbishment and maintenance programmes for street lighting in the country. The scheme has seen over 80,000 lighting columns replaced.
- Network Management duties include the monitoring, coordination and control of the activities of utility companies and developers working on the highways to help minimise potential inconvenience, congestion and disruption to road users.
- Traffic Engineering is responsible for the implementation of traffic management and signing schemes to improve the information to road users and allow them to travel in maximum safety. This includes delivery of traffic regulation orders, new traffic signs, speed restrictions and pedestrian crossings.
- The Transport Strategy group is responsible for the appraisal, formulation and co-ordination of transport policy development, and develops strategies that support transport and spatial planning in addition to monitoring and compiling programmes and bids for transport capital expenditure. The Environmental Studies team which provides a range of services on behalf of the Council, including noise, vibration, air quality measurements and assessments with a focus on transport impacts. Advice is provided on Strategic Environmental Assessments, transport sustainability impacts and measures to mitigate and adapt to climate change.
- The Policy Monitoring group is responsible for monitoring the impact of transport policy in Leeds and informing new policy initiatives. It provides a full range of traffic and transportation data collection, analysis and reporting services to the Council and the other West Yorkshire District Councils and other external clients. The Group has responsibility for road casualty data processing and analysis as well as undertaking investigatory work in terms of road casualties and leading the Council's road safety audit work for new schemes.
- The Urban Traffic Management and Control (UTMC) group plays a major role in keeping Leeds a clean, safe and vibrant city by operating the city's traffic signals and developing the traffic control system, with responsibility for a wide range of traffic and transport issues, from strategic network design through to day-to-day support services including planned and unplanned disruptions to the network. A major upgrading of the service communications system, new control centre and relocation of the group took place in 2012.
- Transport Development Services includes the Highways Development Control teams who are responsible for responding in terms of the highway implications of new development proposals and planning application and the Interim Influencing Travel Behaviour (ITB) Team. The ITB team
- Design and delivery of major and minor highway schemes, transportation projects and major council sponsored prestige projects, including the development of proposals for the New Generation Transport (Trolleybus) scheme in partnership with Metro.
- Bridge assessment and strengthening, together with the management of the authority's structures in accordance with national programmes and standards.
- Provision of a geotechnical and site surveying consultancy service including topographical and soil surveys.



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- Undertaking all the statutory responsibilities of the Council as the city's as the Lead Local Flood Authority , full riparian responsibilities for Leeds City Council properties , management of watercourses and fountains and undertaking responsibilities in connection with the Flood & Water Management Act..

Budget highlights 2013/14:

- Additional grass cuts provided for in the grass cutting contract
- Additional £500k provided for the cost of the street lighting energy contract
- A number of large capital schemes are now progressing following recent funding announcements. The budget provides for additional staffing resources to support these schemes. Schemes include New Generation Transport where funding has been secured to prepare the project to Works Order and Public Enquiry Stage, Flood Alleviation, Inner Ring Road structures and various developer funded schemes.
- Additional Government grant of £1.33m for highway maintenance included in the 2013/14 capital programme provision for maintenance.



Main responsibilities:

The Libraries, Arts and Heritage Service aims to support the corporate and departmental objectives by –

- Taking a key role in regeneration and inclusion
 - make Leeds a great place to live and visit by encouraging active participation for all in the cultural and creative life of the city
 - help people explore and communicate their history, sense of place, their roots and their sense of community
- Taking a key role in Lifelong Learning
 - support citizenship, equality and democracy
- Promote lifelong learning to encourage individuality, expression self development, achievement and to foster new creative talent
- Pursuing Excellence
 - ensure the customer is at the heart of everything we do
- Rigorously managing priorities, processes and performance (including training, improving communication, ICT and marketing) to exceed expectation.

Budget highlights 2013/14:

- Following the recent inflationary increase in NNDR, an additional £33k has been budgeted for to cover this anticipated increase. Similarly, energy budgets have been increased by a total of £120k to cover both base budget and inflationary pressures.
- Additional Arts Council England funding of £1.68m. This will enable the further development of community outreach, volunteering, interns and work experience programmes as well as funding improvements across the 9 sites operated by Leeds Museums and Galleries.



Main responsibilities:

The Sport and Active Lifestyles service supports Council objectives by:

- Providing a variety of recreation opportunities for all people to enjoy and benefit from.
- Encouraging health through involvement in physical activity.
- Providing opportunities for self development and learning through sporting activity.
- Taking the strategic lead in the development of recreational and sporting opportunities in Leeds.
- Developing the Council's cultural events and facilities including development of leisure centres.
- Delivering targeted programmes to ensure all residents are encouraged to be involved in recreation activities.
- Setting clear priorities, supporting the development of staff and managing performance effectively.
- Taking a strategic approach towards the future development of the service which meets the changing needs of the city and ensures the sustainability of the service.

Budget highlights 2013/14:

- A new pilot scheme, Leeds Get Healthy, to be launched in 2013/14. Although specific details are still being developed and the detailed funding package being put together, the aim is to work in partnership with Public Health to utilise health funding and other external funding to get more people active in sport to narrow activity and health inequalities. It will provide a number of hours of free access to facilities across the city to qualifying residents.
- Following the base budget pressures experienced against the energy budget during 2012/13 plus the anticipated inflationary increases in 2013/14, the energy budgets have been increased by £470k. Similarly, the NNDR budget has also increased by £122k reflecting both the anticipated inflationary increase and existing pressures.
- New Holt Park PFI Well Being centre opening in autumn 2013
- Provision has also been made for a £50k increase in the unitary charge for the New Leaf Leisure Centres (Armley and Morley).



Main responsibilities:

- To develop and implement major projects and programmes which improve the physical fabric and infrastructure of the city, contribute to its economic well-being and the longer-term transformation and sustainability of deprived neighbourhoods.
- To enable the delivery of housing growth and affordable housing through effective use of funding, assets, inward investment, joint ventures and partnerships.
- To identify, secure and manage targeted programmes of activity, which are resourced from both internal and external sources, to meet the City Priority Plan objectives and the delivery of the city's regeneration programme.

Budget 2013/14:

- Undertake neighbourhood development plans to facilitate mixed tenure residential development in priority regeneration areas.
- Co-ordinating the disposal and development for housing of 29 Council-owned brownfield sites across the city, with a focus on priority regeneration areas. Includes the continued delivery of the Phase 1 EASEL sites.
- Planning and delivering site based regeneration schemes, such as the Little London Community Hub.
- Working with partners to bring forward significant infrastructure delivery on major new areas of development such as the East Leeds Extension.
- Managing the Council's Derelict & Nuisance Sites programme.
- Delivery of Affordable Housing Programme which will produce in excess of over 2000 new units over the spend period 2011-15, in conjunction with the Homes and Communities Agency and Registered Providers.
- Working with developers and Registered Providers to secure affordable housing through s106 agreements of the type and tenure needed in neighbourhoods
- Delivery of £10m programme of new council house building, exploring and developing the business case for ongoing investment
- Exploring new delivery routes and models to maximise affordable housing investment including provision for older people.
- Delivery of the £11.6m Town & District Centre (T&DC) programme is nearing maturity with improvement works to most of the 17 targeted district centres completed, commenced or in the tender phase.
- Second phase of T&DC to commence in Q4 2012/13, aligned with work to support town teams and build on the Portas initiative.
- The £2m Heritage Lottery Funded (HLF) Townscape Heritage Initiative (THI) schemes in Armley and Chapeltown commenced on site in 2009/10 as part of a 5 year programme of work.
- Planning underway for a further HLF Townscape Heritage Initiative scheme at Kirkgate in the city centre. Funding awarded scheme will complete in 2017/18.
- Bid submitted to HLF with Employment & Skills to substantially increase the provision of heritage construction skills. If successful the £900k programme will run to the end of 2017 and support the SME construction sector to work more effectively on traditional buildings.
- Managing the High Street Innovation Fund and Town Team Partners Fund to support local businesses help themselves.

City Development

Summary of budget by service (£000)

Budget Manager	Service	Total 2012/13	Managed by the Service			Managed Outside the Service	Total 2013/14
			Spending	Income	Net		
Chief Planning Officer	Planning And Sustainable Development	6,262	9,390	(5,657)	3,732	1,455	5,187
Chief Officer Economic Development	Economic Development	1,503	6,657	(5,024)	1,633	942	2,574
Acting Chief Officer Asset Management	Asset Management	11,452	16,849	(7,482)	9,367	4,379	13,746
Chief Officer Employment and Skills	Employment and Skills	3,136	6,175	(3,255)	2,920	335	3,255
Chief Officer Highways and Transportation	Highways And Transportation	48,959	58,373	(36,451)	21,922	29,612	51,534
Chief Officer Libraries, Arts and Heritage	Libraries, Arts And Heritage	26,651	27,384	(7,955)	19,429	7,352	26,781
Chief Officer Resources and Strategy	Sport And Active Recreation	16,817	22,358	(16,156)	6,202	11,071	17,273
Chief Officer Resources and Strategy	Resources and Strategy	(12,100)	2,296	(77)	2,218	(14,576)	(12,357)
Chief Regeneration Officer	Regeneration Programmes	1,208	1,407	(731)	675	284	959
Net Cost of Service		103,888	150,888	(82,789)	68,099	40,853	108,952
	Transfers to and from earmarked reserves	(440)	0	0	0	(805)	(805)
Net Revenue Charge		103,448	150,888	(82,789)	68,099	40,048	108,148

City Development

Summary of budget by type of spending or income

£000	Budget 2012/13	Budget 2013/14
Employees		
Direct Pay Costs	47,538	48,332
Agency And Temporary Staff	111	104
National Insurance Contributions	3,565	3,615
Superannuation Costs	6,325	6,471
Other Pension Costs	2,698	2,364
Other Employee Related Costs	166	195
Training And Development	306	282
	60,710	61,363
Premises		
Buildings Maintenance	6,097	6,058
Grounds Maintenance	2,409	2,416
Building Security	432	402
Cleaning And Workplace Refuse	1,116	1,246
Gas	862	1,273
Electricity	5,687	6,917
Other Utilities	683	638
Rents	4,817	4,703
NNDR	3,426	3,688
Highways Maintenance	8,058	7,813
Accommodation Charges	41	34
Premises Related Insurance	448	533
	34,076	35,721
Supplies & Services		
Materials And Equipment	8,173	8,203
Stationery And Postage	616	396
Advertising	343	271
IT/Telecommunications	1,635	1,603
Insurance	2,648	2,281
Professional Fees and Subscriptions	2,130	2,591
Grants And Contributions	3,371	4,971
Catering Service	10	10
Waste Disposal And Landfill Tax	43	77
Corporate Initiatives & Savings Targets	0	0
Allowances	50	42
Consultancy Services	157	133
External Audit Fees	5	6
Security Services	444	376
Other Hired And Contracted Services	17,027	16,987
Licences	128	144
Publication And Promotion	424	292
PFI Unitary Charges	3,512	3,597
Miscellaneous	132	130
	40,848	42,110
Transport		
Vehicles And Plant Related Expenditure	3,640	3,746
Travel Allowances	603	585
Fuel	369	408
Private Hire	0	2
Transport Related Insurance	77	51
	4,689	4,792

City Development

Summary of budget by type of spending or income

£000	Budget 2012/13	Budget 2013/14
Internal Charges		
Managed Recharges Frm Other Directorates	6,438	6,789
Charges To/From HRA	93	0
	6,531	6,789
Agency Payments		
Contributions to Partnerships	0	150
	0	150
Appropriations		
Transfers To/From Earmarked Reserves	(37)	(37)
	(37)	(37)
Managed Expenditure	146,816	150,888
Internal Income		
Income From Other Directorates	(19,381)	(19,110)
Recharges Income From Capital	(7,932)	(8,464)
Charge To/From HRA	(708)	(562)
	(28,021)	(28,136)
Income - Grants		
Government Grants	(10,845)	(13,031)
DCLG Grants	(2,598)	(2,328)
Other Grants	(34)	(152)
	(13,477)	(15,511)
Income - Sales		
Sale Of Goods And Services	(4,351)	(4,461)
	(4,351)	(4,461)
Income - Charges		
Fees And Charges	(21,257)	(21,646)
Education Income	(36)	(36)
Contributions	(912)	(821)
Other Income	(3,126)	(4,312)
Rents	(6,240)	(6,398)
Income Received From ALMOs	(1,467)	(1,467)
	(33,038)	(34,681)
Managed Income	(78,887)	(82,789)
Net Managed Budget	67,929	68,099
Accounting Adjustments		
IAS 19 Pensions Costs	(398)	805
Vehicles And Plant (Internal Leasing)	(672)	(705)
Vehicle leasing recharges	672	705
Transfers To/From Statutory Reserves	(440)	(805)
Capital Charges	34,116	37,991
	33,277	37,991
Central Recharges		
Central Recharges Expenditure	17,628	15,251
Central Recharges Income	(12,333)	(12,357)
Corporate & Democratic Core Income	(801)	(837)
	4,494	2,057

City Development

Summary of budget by type of spending or income

£000	Budget 2012/13	Budget 2013/14
Other Internal Adjustments		
Internal Reallocations Charges	20,700	18,620
Internal Reallocations Income	(22,953)	(18,620)
	(2,253)	0
Managed Outside the Service	35,519	40,048
Net Cost of Service	103,448	108,148

City Development

Budget Manager : Chief Planning Officer

Planning And Sustainable Development			
	£000	Budget 2012/13	Budget 2013/14
Employees			
Direct Pay Costs		5,837	5,821
Agency And Temporary Staff		45	45
National Insurance Contributions		488	499
Superannuation Costs		836	859
Other Pension Costs		272	274
Other Employee Related Costs		7	9
Training And Development		22	20
		7,507	7,526
Premises			
Buildings Maintenance		70	70
Rents		20	20
		90	90
Supplies & Services			
Materials And Equipment		124	123
Stationery And Postage		15	15
Advertising		79	79
IT/Telecommunications		150	148
Insurance		62	62
Professional Fees and Subscriptions		33	33
Grants And Contributions		65	65
Allowances		3	3
Other Hired And Contracted Services		181	210
Miscellaneous		1	1
		714	740
Transport			
Vehicles And Plant Related Expenditure		19	19
Travel Allowances		112	154
		131	173
Internal Charges			
Managed Recharges Frm Other Directorates		890	861
		890	861
Managed Expenditure		9,332	9,390
Internal Income			
Income From Other Directorates		(1,349)	(976)
		(1,349)	(976)
Income - Sales			
Sale Of Goods And Services		(86)	(106)
		(86)	(106)
Income - Charges			
Fees And Charges		(3,736)	(3,928)
Other Income		(274)	(648)
		(4,010)	(4,576)
Managed Income		(5,445)	(5,657)
Net Managed Budget		3,888	3,732

City Development

Budget Manager : Chief Planning Officer

Planning And Sustainable Development			
	£000	Budget 2012/13	Budget 2013/14
Accounting Adjustments			
IAS 19 Pensions Costs		32	147
Capital Charges		6	4
		38	150
Central Recharges			
Central Recharges Expenditure		598	420
		598	420
Other Internal Adjustments			
Internal Reallocations Charges		1,874	884
Internal Reallocations Income		(136)	0
		1,738	884
Managed Outside the Service		2,374	1,455
Net Cost of Service		6,262	5,187

City Development

Budget Manager : Chief Officer Economic Development

Economic Development	£000	Budget 2012/13	Budget 2013/14
Employees			
Direct Pay Costs		2,455	2,215
Agency And Temporary Staff		16	8
National Insurance Contributions		193	187
Superannuation Costs		346	320
Other Pension Costs		19	43
Other Employee Related Costs		1	1
Training And Development		5	5
		3,035	2,779
Premises			
Buildings Maintenance		208	308
Building Security		50	47
Cleaning And Workplace Refuse		223	355
Electricity		103	96
Other Utilities		46	45
Rents		116	0
NNDR		219	203
Premises Related Insurance		15	16
		980	1,070
Supplies & Services			
Materials And Equipment		111	20
Stationery And Postage		20	3
Advertising		80	10
IT/Telecommunications		14	11
Insurance		52	84
Professional Fees and Subscriptions		75	103
Grants And Contributions		81	1,586
Allowances		1	1
Consultancy Services		39	76
Security Services		101	98
Other Hired And Contracted Services		494	373
Publication And Promotion		275	184
Miscellaneous		122	122
		1,466	2,670
Transport			
Vehicles And Plant Related Expenditure		1	2
Travel Allowances		18	15
		19	16
Internal Charges			
Managed Recharges Frm Other Directorates		25	158
		25	158
Appropriations			
Transfers To/From Earmarked Reserves		(37)	(37)
		(37)	(37)
Managed Expenditure		5,489	6,657
Internal Income			
Income From Other Directorates		(100)	(12)
		(100)	(12)
Income - Grants			

City Development

Budget Manager : Chief Officer Economic Development

Economic Development	£000	Budget 2012/13	Budget 2013/14
Income - Grants			
Government Grants		0	(555)
DCLG Grants		(37)	0
		(37)	(555)
Income - Sales			
Sale Of Goods And Services		(130)	0
		(130)	0
Income - Charges			
Fees And Charges		(2,106)	(2,037)
Other Income		(531)	(325)
Rents		(2,196)	(2,096)
		(4,832)	(4,457)
Managed Income		(5,099)	(5,024)
Net Managed Budget		389	1,633
Accounting Adjustments			
IAS 19 Pensions Costs		106	114
Capital Charges		292	295
		399	409
Central Recharges			
Central Recharges Expenditure		79	69
		79	69
Other Internal Adjustments			
Internal Reallocations Charges		1,539	1,022
Internal Reallocations Income		(903)	(559)
		636	463
Managed Outside the Service		1,113	942
Net Cost of Service		1,503	2,574

City Development

Budget Manager : Acting Chief Officer Asset Management

Asset Management	£000	Budget 2012/13	Budget 2013/14
Employees			
Direct Pay Costs		2,742	2,838
National Insurance Contributions		236	234
Superannuation Costs		420	410
Other Pension Costs		232	170
Other Employee Related Costs		1	27
Training And Development		27	27
		3,657	3,707
Premises			
Buildings Maintenance		5,094	4,969
Grounds Maintenance		5	10
Building Security		90	55
Cleaning And Workplace Refuse		63	75
Gas		37	39
Electricity		88	92
Other Utilities		103	100
Rents		4,407	4,424
NNDR		295	427
Premises Related Insurance		53	126
		10,236	10,318
Supplies & Services			
Materials And Equipment		20	21
Stationery And Postage		3	2
Advertising		36	26
IT/Telecommunications		37	38
Insurance		13	32
Professional Fees and Subscriptions		3	3
Allowances		0	0
Consultancy Services		63	44
Security Services		5	5
Other Hired And Contracted Services		189	184
		368	354
Transport			
Vehicles And Plant Related Expenditure		8	10
Travel Allowances		122	112
Fuel		2	2
		132	124
Internal Charges			
Managed Recharges Frm Other Directorates		1,013	2,347
		1,013	2,347
Managed Expenditure		15,406	16,849
Internal Income			
Income From Other Directorates		(292)	(787)
Recharges Income From Capital		(415)	(361)
		(707)	(1,148)
Income - Grants			
DCLG Grants		0	(7)
		0	(7)
Income - Sales			

City Development

Budget Manager : Acting Chief Officer Asset Management

Asset Management	£000	Budget 2012/13	Budget 2013/14
Income - Sales			
Sale Of Goods And Services		(518)	(518)
		(518)	(518)
Income - Charges			
Fees And Charges		(436)	(481)
Education Income		(36)	(36)
Other Income		(1,283)	(1,258)
Rents		(3,779)	(4,033)
		(5,535)	(5,809)
Managed Income		(6,760)	(7,482)
Net Managed Budget		8,646	9,367
Accounting Adjustments			
IAS 19 Pensions Costs		(79)	31
Vehicles And Plant (Internal Leasing)		(2)	(2)
Vehicle leasing recharges		2	2
Capital Charges		1,271	1,562
		1,192	1,593
Central Recharges			
Central Recharges Expenditure		134	206
		134	206
Other Internal Adjustments			
Internal Reallocations Charges		1,509	2,580
Internal Reallocations Income		(28)	0
		1,480	2,580
Managed Outside the Service		2,806	4,379
Net Cost of Service		11,452	13,746

City Development

Budget Manager : Chief Officer Employment and Skills

Employment and Skills	£000	Budget 2012/13	Budget 2013/14
Employees			
Direct Pay Costs		1,864	2,169
National Insurance Contributions		143	171
Superannuation Costs		262	279
Other Pension Costs		571	382
Other Employee Related Costs		2	2
Training And Development		13	0
		2,855	3,002
Premises			
Building Security		7	7
Cleaning And Workplace Refuse		14	9
Gas		6	6
Electricity		9	9
Other Utilities		7	9
Rents		59	36
NDR		17	30
Accommodation Charges		31	21
Premises Related Insurance		2	2
		152	127
Supplies & Services			
Materials And Equipment		23	23
Stationery And Postage		24	20
Advertising		5	1
IT/Telecommunications		42	32
Insurance		4	1
Professional Fees and Subscriptions		1,881	2,167
Grants And Contributions		167	196
Catering Service		0	0
Allowances		0	0
Other Hired And Contracted Services		408	402
Licences		0	0
Publication And Promotion		3	1
		2,558	2,843
Transport			
Vehicles And Plant Related Expenditure		5	5
Travel Allowances		26	28
Transport Related Insurance		0	0
		31	34
Internal Charges			
Managed Recharges Frm Other Directorates		1,211	169
Charges To/From HRA		12	0
		1,223	169
Managed Expenditure		6,820	6,175
Internal Income			
Income From Other Directorates		(792)	(371)
		(792)	(371)
Income - Grants			
Government Grants		(2,564)	(2,556)
DCLG Grants		(233)	0

City Development

Budget Manager : Chief Officer Employment and Skills

Employment and Skills	£000	Budget 2012/13	Budget 2013/14
Income - Grants			
Other Grants		0	(152)
		(2,796)	(2,708)
Income - Charges			
Fees And Charges		(70)	(106)
Contributions		0	(3)
Other Income		(46)	(2)
Rents		(65)	(65)
		(181)	(177)
Managed Income		(3,769)	(3,255)
Net Managed Budget		3,051	2,920
Accounting Adjustments			
IAS 19 Pensions Costs		(476)	(245)
Capital Charges		27	27
		(449)	(218)
Central Recharges			
Central Recharges Expenditure		146	106
		146	106
Other Internal Adjustments			
Internal Reallocations Charges		414	447
Internal Reallocations Income		(25)	0
		389	447
Managed Outside the Service		85	335
Net Cost of Service		3,136	3,255

City Development

Budget Manager : Chief Officer Highways and Transportation

Highways And Transportation	£000	Budget 2012/13	Budget 2013/14
Employees			
Direct Pay Costs		11,107	11,808
Agency And Temporary Staff		20	20
National Insurance Contributions		856	887
Superannuation Costs		1,543	1,672
Other Pension Costs		301	338
Other Employee Related Costs		58	73
Training And Development		77	71
		13,963	14,869
Premises			
Buildings Maintenance		707	700
Grounds Maintenance		2,362	2,362
Building Security		35	42
Cleaning And Workplace Refuse		40	39
Gas		8	9
Electricity		4,547	5,553
Other Utilities		37	29
Rents		0	0
NNDR		88	90
Highways Maintenance		8,058	7,813
Premises Related Insurance		2	2
		15,882	16,640
Supplies & Services			
Materials And Equipment		4,808	5,072
Stationery And Postage		34	18
Advertising		88	78
IT/Telecommunications		277	293
Insurance		2,319	1,941
Professional Fees and Subscriptions		77	113
Waste Disposal And Landfill Tax		39	77
Allowances		4	3
Consultancy Services		10	11
Other Hired And Contracted Services		13,304	13,014
Licences		4	4
Publication And Promotion		10	11
Miscellaneous		3	3
		20,978	20,637
Transport			
Vehicles And Plant Related Expenditure		3,372	3,466
Travel Allowances		196	167
Fuel		337	345
Transport Related Insurance		64	37
		3,968	4,015
Internal Charges			
Managed Recharges Frm Other Directorates		2,109	2,212
		2,109	2,212
Managed Expenditure		56,900	58,373
Internal Income			
Income From Other Directorates		(14,686)	(14,903)

City Development

Budget Manager : Chief Officer Highways and Transportation

Highways And Transportation			
	£000	Budget 2012/13	Budget 2013/14
Internal Income			
Recharges Income From Capital		(6,696)	(7,282)
		(21,382)	(22,185)
Income - Grants			
Government Grants		(8,013)	(7,958)
		(8,013)	(7,958)
Income - Sales			
Sale Of Goods And Services		(1,971)	(2,139)
		(1,971)	(2,139)
Income - Charges			
Fees And Charges		(540)	(1,421)
Contributions		(604)	(594)
Other Income		(617)	(687)
Income Received From ALMOs		(1,467)	(1,467)
		(3,228)	(4,169)
Managed Income		(34,594)	(36,451)
Net Managed Budget		22,306	21,922
Accounting Adjustments			
IAS 19 Pensions Costs		260	481
Vehicles And Plant (Internal Leasing)		(604)	(640)
Vehicle leasing recharges		604	640
Capital Charges		22,667	25,637
		22,927	26,118
Central Recharges			
Central Recharges Expenditure		709	635
		709	635
Other Internal Adjustments			
Internal Reallocations Charges		7,234	6,821
Internal Reallocations Income		(4,217)	(3,962)
		3,017	2,859
Managed Outside the Service		26,653	29,612
Net Cost of Service		48,959	51,534

City Development

Budget Manager : Chief Officer Libraries, Arts and Heritage

Libraries, Arts And Heritage	£000	Budget 2012/13	Budget 2013/14
Employees			
Direct Pay Costs		11,009	11,663
Agency And Temporary Staff		13	14
National Insurance Contributions		737	721
Superannuation Costs		1,550	1,553
Other Pension Costs		334	224
Other Employee Related Costs		34	34
Training And Development		38	38
		13,715	14,248
Premises			
Buildings Maintenance		18	10
Grounds Maintenance		10	11
Building Security		217	220
Cleaning And Workplace Refuse		641	634
Gas		254	399
Electricity		400	455
Other Utilities		165	128
Rents		88	215
NNDR		1,183	1,209
Accommodation Charges		10	10
Premises Related Insurance		248	260
		3,233	3,550
Supplies & Services			
Materials And Equipment		1,922	2,061
Stationery And Postage		150	85
Advertising		21	21
IT/Telecommunications		638	639
Insurance		73	83
Professional Fees and Subscriptions		190	176
Grants And Contributions		2,931	2,818
Catering Service		10	10
Waste Disposal And Landfill Tax		4	0
Allowances		30	24
Consultancy Services		19	19
External Audit Fees		1	1
Security Services		273	231
Other Hired And Contracted Services		1,943	2,337
Licences		29	30
Publication And Promotion		80	79
Miscellaneous		2	1
		8,315	8,614
Transport			
Vehicles And Plant Related Expenditure		213	231
Travel Allowances		51	53
Fuel		25	57
Transport Related Insurance		9	9
		298	349
Internal Charges			
Managed Recharges Frm Other Directorates		279	473
		279	473

City Development

Budget Manager : Chief Officer Libraries, Arts and Heritage

Libraries, Arts And Heritage	£000	Budget 2012/13	Budget 2013/14
Agency Payments			
Contributions to Partnerships		0	150
		0	150
Managed Expenditure		25,840	27,384
Internal Income			
Income From Other Directorates		(1,283)	(966)
Recharges Income From Capital		(800)	(800)
		(2,083)	(1,766)
Income - Grants			
Government Grants		(124)	(1,818)
DCLG Grants		(7)	0
Other Grants		(34)	0
		(165)	(1,818)
Income - Sales			
Sale Of Goods And Services		(772)	(923)
		(772)	(923)
Income - Charges			
Fees And Charges		(3,182)	(2,945)
Contributions		(90)	(120)
Other Income		(159)	(211)
Rents		(173)	(172)
		(3,605)	(3,448)
Managed Income		(6,625)	(7,955)
Net Managed Budget		19,215	19,429
Accounting Adjustments			
IAS 19 Pensions Costs		229	536
Vehicles And Plant (Internal Leasing)		(66)	(63)
Vehicle leasing recharges		66	63
Capital Charges		2,802	3,129
		3,031	3,665
Central Recharges			
Central Recharges Expenditure		320	272
		320	272
Other Internal Adjustments			
Internal Reallocations Charges		4,110	3,439
Internal Reallocations Income		(24)	(24)
		4,086	3,416
Managed Outside the Service		7,437	7,352
Net Cost of Service		26,651	26,781

City Development

Budget Manager : Chief Officer Resources and Strategy

Sport And Active Recreation	£000	Budget 2012/13	Budget 2013/14
Employees			
Direct Pay Costs		10,390	10,450
Agency And Temporary Staff		17	17
National Insurance Contributions		730	748
Superannuation Costs		1,056	1,093
Other Employee Related Costs		28	28
Training And Development		79	79
		12,299	12,416
Premises			
Buildings Maintenance		0	2
Grounds Maintenance		32	35
Building Security		34	31
Cleaning And Workplace Refuse		134	134
Gas		559	821
Electricity		539	712
Other Utilities		326	326
Rents		126	8
NNDR		1,606	1,728
Accommodation Charges		0	3
Premises Related Insurance		128	128
		3,484	3,926
Supplies & Services			
Materials And Equipment		1,107	857
Stationery And Postage		18	46
Advertising		30	53
IT/Telecommunications		106	166
Insurance		119	73
Professional Fees and Subscriptions		(147)	(21)
Grants And Contributions		10	190
Catering Service		0	0
Corporate Initiatives & Savings Targets		0	0
Allowances		5	6
Consultancy Services		27	(16)
External Audit Fees		4	5
Security Services		65	42
Other Hired And Contracted Services		331	357
Licences		95	110
Publication And Promotion		33	5
PFI Unitary Charges		3,512	3,597
Miscellaneous		4	2
		5,320	5,472
Transport			
Vehicles And Plant Related Expenditure		22	13
Travel Allowances		54	36
Fuel		5	5
Private Hire		0	2
Transport Related Insurance		5	5
		85	60
Internal Charges			
Managed Recharges Frm Other Directorates		549	484

City Development

Budget Manager : Chief Officer Resources and Strategy

Sport And Active Recreation	£000	Budget 2012/13	Budget 2013/14
Internal Charges		549	484
Managed Expenditure		21,738	22,358
Internal Income			
Income From Other Directorates		(831)	(1,023)
		(831)	(1,023)
Income - Grants			
Government Grants		(145)	(145)
DCLG Grants		(2,321)	(2,321)
		(2,466)	(2,466)
Income - Sales			
Sale Of Goods And Services		(874)	(775)
		(874)	(775)
Income - Charges			
Fees And Charges		(10,960)	(10,725)
Contributions		(156)	(31)
Other Income		(205)	(1,105)
Rents		(26)	(31)
		(11,347)	(11,892)
Managed Income		(15,518)	(16,156)
Net Managed Budget		6,220	6,202
Accounting Adjustments			
IAS 19 Pensions Costs		384	535
Capital Charges		6,977	7,274
		7,361	7,809
Central Recharges			
Central Recharges Expenditure		0	17
		0	17
Other Internal Adjustments			
Internal Reallocations Charges		3,236	3,245
		3,236	3,245
Managed Outside the Service		10,597	11,071
Net Cost of Service		16,817	17,273

City Development

Budget Manager : Chief Officer Resources and Strategy

Resources and Strategy	£000	Budget 2012/13	Budget 2013/14
Employees			
Direct Pay Costs		1,032	476
National Insurance Contributions		87	83
Superannuation Costs		153	146
Other Pension Costs		873	873
Other Employee Related Costs		35	21
Training And Development		44	42
		2,225	1,642
Premises			
Cleaning And Workplace Refuse		0	0
NNDR		1	0
Premises Related Insurance		0	0
		1	0
Supplies & Services			
Materials And Equipment		50	20
Stationery And Postage		349	204
IT/Telecommunications		357	263
Insurance		4	4
Professional Fees and Subscriptions		8	7
Allowances		4	5
Other Hired And Contracted Services		93	68
Publication And Promotion		11	0
		876	572
Transport			
Vehicles And Plant Related Expenditure		1	1
Travel Allowances		10	6
Transport Related Insurance		0	0
		11	7
Internal Charges			
Managed Recharges Frm Other Directorates		346	75
		346	75
Managed Expenditure		3,458	2,296
Internal Income			
Income From Other Directorates		(49)	(73)
		(49)	(73)
Income - Charges			
Fees And Charges		(226)	(3)
Contributions		0	0
Other Income		(12)	(1)
		(238)	(4)
Managed Income		(286)	(77)
Net Managed Budget		3,172	2,218
Accounting Adjustments			
IAS 19 Pensions Costs		(817)	(802)
Capital Charges		67	57
		(750)	(745)

City Development

Budget Manager : Chief Officer Resources and Strategy

Resources and Strategy			
	£000	Budget 2012/13	Budget 2013/14
Central Recharges			
Central Recharges Expenditure		15,643	13,440
Central Recharges Income		(12,333)	(12,357)
Corporate & Democratic Core Income		(801)	(837)
		2,509	245
Other Internal Adjustments			
Internal Reallocations Charges		550	0
Internal Reallocations Income		(17,579)	(14,076)
		(17,030)	(14,076)
Managed Outside the Service		(15,271)	(14,576)
Net Cost of Service		(12,100)	(12,357)

City Development

Budget Manager : Chief Regeneration Officer

Regeneration Programmes	£000	Budget 2012/13	Budget 2013/14
Employees			
Direct Pay Costs		1,104	891
National Insurance Contributions		95	85
Superannuation Costs		158	140
Other Pension Costs		95	60
Other Employee Related Costs		0	0
		1,452	1,177
Premises			
Electricity		0	0
Other Utilities		0	0
NNDR		17	0
Accommodation Charges		0	0
		17	0
Supplies & Services			
Materials And Equipment		7	7
Stationery And Postage		3	2
Advertising		3	3
IT/Telecommunications		16	13
Insurance		1	1
Professional Fees and Subscriptions		8	8
Grants And Contributions		117	117
Catering Service		0	0
Waste Disposal And Landfill Tax		0	0
Allowances		1	1
Other Hired And Contracted Services		85	43
Publication And Promotion		13	13
		253	208
Transport			
Vehicles And Plant Related Expenditure		0	0
Travel Allowances		14	14
		14	14
Internal Charges			
Managed Recharges Frm Other Directorates		17	8
Charges To/From HRA		81	0
		98	8
Managed Expenditure		1,834	1,407
Internal Income			
Recharges Income From Capital		(21)	(21)
Charge To/From HRA		(708)	(562)
		(729)	(583)
Income - Charges			
Fees And Charges		0	0
Contributions		(62)	(73)
Other Income		0	(75)
		(62)	(148)
Managed Income		(791)	(731)
Net Managed Budget		1,043	675

City Development

Budget Manager : Chief Regeneration Officer

Regeneration Programmes	£000	Budget 2012/13	Budget 2013/14
Accounting Adjustments			
IAS 19 Pensions Costs		(38)	8
Capital Charges		7	7
		(31)	15
Central Recharges			
Central Recharges Expenditure		1	86
		1	86
Other Internal Adjustments			
Internal Reallocations Charges		235	182
Internal Reallocations Income		(40)	0
		195	182
Managed Outside the Service		165	284
Net Cost of Service		1,208	959

LEEDS CITY COUNCIL

2013/14 BUDGET REPORT

Directorate: Environment and Neighbourhoods

1 Introduction

1.1 This report has been produced in order to inform members of the main variations and factors influencing the directorate's budget for the 2013/14 financial year.

2 Service Context

2.1 The Directorate manages a diverse set of functions which combine to form some of the key foundations of strong communities. Clean streets, well maintained green spaces which people can use, sound housing which meets people's needs and safe neighbourhoods are the fundamental priorities for the Directorate.

2.2 The Directorate beyond these universal duties also serves some of the most vulnerable in the city. As well as providing advice to the many thousands in housing need, the Department supports many others to sustain their tenancies. The Directorate intervenes in the private sector to tackle some of the worst housing conditions in the city. Through close working with the police and health service, services are commissioned to help people leave a life of drug dependency.

2.3 The budget submitted contains a number of service enhancements. Specifically the collection of residual (Black Bin waste) and SORT (Recycled Green Bin waste) on alternating weeks will be rolled out across the City during 2013/14 where it makes sense for residents. Not only will residents receive more frequent recycling collections which will further improve recycling rates but it will divert waste away from landfill which is both environmentally unsustainable and leaves a legacy of environmental issues for decades. In the longer term it still remains the intention to roll out kerbside food collections more widely across the City, and the budget for 13/14 provides for an expansion of the Rothwell food collection service to an estimated extra 3,000 households.

2.4 The Directorate is clear that support to the Third Sector remains a high priority and it continues to work closely with it to identify and deliver efficiencies in order to protect services.

2.5 In the context of the above the Directorate has a number of key priorities which the budget is designed to support. These are as follows:

- Preventing homelessness;
- Improving the quality of private sector housing;
- Reducing crime and anti social behaviour;
- Reducing fuel poverty and providing sustainable energy;
- Providing reliable refuse and recycling service;
- Minimising the amount of waste that ends up in landfill by promoting reuse and recycling;
- Clean neighbourhoods. Reflecting local needs;
- Green spaces which people can enjoy.

2.6 Given this context and against a background of significant reductions in resources, the Directorate's budget submission for 2013/14 will seek to protect services and initiatives which advance these priorities. The Directorate will also seek to consolidate the major efficiencies that were incorporated into the 2012/13 budget.

3 Explanation of variations between adjusted 2012/13 and 2013/14 - £1,686k cr (-2.1%)

3.1 The variation can be summarised as follows:

	£000s
Net Managed Budget 2012/13	88,993
Adjustments	
• Transfers of functions	- 9,509
• Other adjustments	199
Adjusted Net Managed Budget 2012/13	79,683
Changes in prices	
• Pay	617
• Price	2,170
• Income	- 577
	2,210
Service Budget Changes	
• Changes in Service Levels	- 502
• Other Factors not affecting level of service	- 2,195
• New charges	- 200
• Efficiency Savings	
○ Procurement	-452
○ Other	-547
	999
Net Managed Budget 2013/14	77,997

3.2 Adjustments

Transfer of functions

- 3.2.1 The cessation of the Supporting People ring fence facilitates the transfer of half of this budget (£10.602m) to Adult Social Care. Not only are they best placed to deliver efficiencies but it allows the services to be commissioned from one place which creates a better overview of the whole activity.
- 3.2.2 The Homelessness grant (£1.040m), which is used to provide intervention packages tailored to the specific circumstances of the service user, is now received through Formula grant rather than as separate grant receivable directly by the service.
- 3.2.3 Responsibility for making the grant payment to St Anne's (RAISE) has transferred from Adult Social Care to Environment and Neighbourhoods (£171k).
- 3.2.4 Other variations are largely due to the deletion of the Chief Recreation Officer's post (£41k) and the transfer of staff from Strategy and Commissioning to Employment and Skills in the City Development Directorate (£77k).

Other adjustments

- 3.2.5 In 2013/14 former Roseville staff who work in Parks and Countryside will be budgeted for in the service rather than in Resources Directorate (£186k). An increased contribution of £123k is required to resource the managed print function. Other variations (£136k) largely reflect the finalisation of the transfer of resources with City Development to reflect the movement of Employment and Skills and Regeneration from Environment and Neighbourhoods.

3.3 Changes in prices

- 3.3.1 Provision has been made for a 1% pay award in 2013/14 (£617k). No provision will be made for inflation on running cost budgets other than where there are specific contractual commitments and on utilities. These include £286k for increases in fuel, £121k for gate fees payable for the disposal of waste, £54k on NNDR, £42k on utilities, £26k for fleet maintenance and £42k increased payment to West Yorkshire Police to reflect the cost of pay awards for PCSOs.
- 3.3.2 A further £8 per tonne increase in Landfill Tax will cost an additional £1.6m for the disposal of residual waste.

- 3.3.3 Increased income in respect of fees and charges (£577k) largely reflects the full year effect of the 2012/13 price increase for bereavement services (£117k) and a 7.5% price increase in bereavement charges at both cemeteries and crematoria (£395k) which will be applicable from April 2013. This increase will contribute towards ending the subsidisation of the service by the council tax payer. Other increases (£65k) largely reflect 3% price increases on admission to visitor attractions (£29k) and a 3% increase in charges to the ALMOs for activities such as forestry work (£12k).
- 3.3.4 Safer and Stronger Communities Scrutiny Board in considering the Directorate's Initial Budget Proposals, that were received at Executive Board in December 2012, have recommended that a balanced approach is taken in removing the subsidisation of the service and that the Council should actively be promoting the availability of hardship grants for those in financial need.
After the proposed implementation of the increase in bereavement charges in 2013/14, the service will still remain subsidised by the Leeds Council tax payer and it remains the intention of the Directorate to remove the subsidisation of these services over a period of three years. Arrangements will be put in place to ensure that details of any financial support that is available is widely publicised.
- 3.4 Changes in Service Levels
- 3.4.1 The Quarry Hill site is set to be disposed of in 2013/14 with the resultant loss of the net income receivable from the car park that is currently on the site (£300k).
- 3.4.2 It is proposed to implement alternate week collection of recyclable and residual waste citywide and by March 2014 140k or 41% of properties in Leeds will receive this enhanced service for the collection of recyclables. Further rollouts will occur in the following year with the intention that 80% of households will ultimately be in receipt of this service. This development will reduce waste disposal costs by £404k in 2013/14 and will contribute towards increasing the overall level of recycling across the City to an estimated 46% by the end of 2013/14.
- 3.4.3 In accordance with the planned development of the Stanley Road site, the Household Waste function currently situated on the site will close from September with subsequent savings in the running costs associated with the facility (£125k).
- 3.4.4 Increasing numbers of commercial companies are accessing Household Waste Sites (HWSS) across the City for the illegitimate disposal of commercial waste. This means that Leeds City Council is currently subsidising these businesses for the disposal of their waste. By enforcing a ban on the acceptance of commercial waste, and instead directing marked commercial vans to Kirkstall Road and East Leeds, it is forecast that savings of £108k will be realised in the waste disposal budget.
- 3.4.5 Safer and Stronger Communities Scrutiny Board, in reviewing the Directorate's Initial Budget proposals, recommended that the Director of Environment and Neighbourhoods ensures that the monitoring and enforcement of fly-tipping remains adequately resourced.
The levels of monitoring and enforcement of fly tipping will remain at least consistent with that currently. This work is undertaken by generic environmental enforcement teams which can be deployed in particular areas and on particular enforcement issues as required. Early conversations with other Authorities having already made similar changes to those planned for Leeds do not report significant increases in the problem of fly-tipping.
- 3.4.6 In September 2012 Executive Board approved a report which set out a series of proposals to increase the supply of affordable housing in the city. The investment programme provides £404k to resource a staffing structure that will deliver the targeted level of increase to the

housing stock in the city and the consequential increases in Council Tax and New Homes Bonus receivable. In the past twelve months the amount receivable through New Homes Bonus and Council Tax will increase as a result of 1024 successful interventions which has reduced the number of empty properties in the City.

3.4.7 From September 2013 the Leeds Arena will be fully operational and the operating hours of the Woodhouse Lane Multi Storey Car park will be extended in order to meet parking requirements of people attending events at the Arena. The anticipated net additional income of £495k will be transferred to City Development in order to contribute towards the financing costs of the Arena.

3.5 Other Factors not affecting the level of service

3.5.1 As the PFI procurement of the waste disposal facility progresses towards completion, it is anticipated that there will be a reduction in procurement costs of £280k.

3.5.2 Charges to the Housing Revenue Account will increase to more accurately reflect the cost of maintenance and landscaping work at recreation areas on council estates (£300k), activity levels in respect of the Noise Nuisance service (£162k) and the level of support that is required to ensure that vulnerable adults can continue to live in their own homes (£1.3m).

3.5.3 The consolidation of CCTV and Security functions within Community Safety has already realised a number of efficiencies. Further cost savings will be derived by aiming to consolidate responsibility within Community Safety for the management of this type of activity council wide. The service will also seek to expand by engaging with both public and private sector organisations with a view to providing them with both security and CCTV related functions. In overall terms cost savings and additional income is anticipated to realise an additional £115k in 2013/14.

3.5.4 Within Supporting People savings of £1,026k can be delivered largely through a combination of the services being commissioned now being funded by Housing Benefits instead of Supporting People grant, renegotiating contract prices across all sectors and sector wide reviews that require the remodelling of service delivery.

3.5.5 Reductions in the amount of waste that is collected by the bulky waste service and then landfilled will reduce disposal costs by £50k. In order to achieve this it is proposed to work more closely with Third Sector organisations to recycle and re-use more of the items that are collected.

3.5.6 Within Parks and Countryside additional income (£60k) will be targeted through expanding trading activity. Though increased marketing it will seek to sell its expertise in landscape contract management, forestry, sponsorship, Rights of Way and natural habitat management primarily to other public sector bodies as well as continuing to develop the expansion of the nursery business activities.

3.5.7 Through a number of options that include reducing the number of bowling greens where there are multiple ones in a location, and by transferring responsibility for ongoing bowling green maintenance to clubs with a high number of active members, the overall subsidisation of the cost of bowling by the Council can be reduced by £150k. This will still leave some degree of subsidisation.

3.5.8 Additional staffing costs will be incurred within Refuse Collection service (£152k) largely as a result of providing cover for agency staff who have now been taken on as full time employees and a review of resource requirements on routes.

- 3.5.9 Due to declining gas levels, income associated with the generation of electricity at the closed landfill site at Gamblethorpe will decrease by £75k and the amount of income receivable from the sale of scrap metal will reduce by £152k as a result of lower volumes and a decline in the market price per tonne for this material.
- 3.5.10 Reductions in total waste arising assumed in the 2012/13 budget have not materialised and the overall levels of waste arising in the City remain consistent with both the 2010/11 and 2011/12 outturn. It is estimated that this will cost around £355k, although disposal savings from improving recycling performance at the HWSS, additional kerbside garden waste tonnage and savings from more food waste being collected will mitigate around £303k of this cost.
- 3.5.11 A reduction in the number of Penalty Charge Notices issued for car parking offences across the City has resulted in an estimated reduction in the amount of income receivable (£235k). To partially offset this, it is proposed to save £120k by deleting a number of vacant parking enforcement posts.
- 3.5.12 Car parking income is projected to reduce by £106k as a result of a reduction in the number of parking permits sold at Woodhouse Lane Multi Storey Car Park.
- 3.5.13 Reductions in the level of patronage of the Council's golf courses combined with a reduction in the number of visits to the cafés and shops at the Council's visitor attractions will reduce the level of income receivable from these facilities by £280k.
- 3.5.14 Within the Parks and Countryside service a number of vacant posts will be deleted (£330k) and some of the saving (£150k) will be used to provide for apprentice gardener positions within the Parks and Countryside service. This creates employment opportunities for young people in the city and will develop and train up to 15 people. The apprentices will play an important role in ensuring that the city has the skills to manage and maintain its parks and green spaces for future generations.
- 3.5.15 Other variations are due to the increased costs resulting from the retendering of the pest control contract (£50k), additional NNDR costs of £85k and a requirement to make an increased contribution (£160k) to the Council's Insurance Provision.
- 3.5.16 Following approval of the budget, we will consult plot holders, associations and other representative bodies on ways to remove the level of subsidy on allotments over a two year period. This will include raising current prices, as well as considering opportunities for alternative management arrangements.

Other minor variations are £61k.

3.6 New Charges

3.6.1 Following the receipt of the car parking review report at Executive Board in September 2012, a consultation exercise has been undertaken, using the citizens panel, the council's website and through discussions with the Leeds, York and North Yorkshire Chamber of Commerce and the Leeds Retailers Association. In the context of this review proposals are being developed around a charging policy for Sunday parking in the City Centre along with the extension of evening car parking charges to cover all off street car parks as well as on street. It is anticipated that this will generate additional car parking income of £200k.

3.7 Efficiency Savings

3.7.1 Procurement - It is anticipated that the retendering of recycling contracts in respect of the contents of the green bin, along with separate glass and textiles contracts, will deliver further procurement savings (£342k). Savings of £110k have already been realised through the retendering of the city wide weed spraying contract.

3.7.2 Other

- In January 2012 Executive Board received a report which identified two delivery options for the future provision of the housing management function. Regardless of the outcome of this review, it is proposed that resources that deal with improving the environment within both the ALMOs and Environmental Action are combined. Not only will this deliver an enhanced service that is responsible for environmental wellbeing of areas, but it will also clarify responsibilities and accountability for service delivery as well as realising efficiencies (£100k).
- The cost of the Environmental Health function will be reduced by £100k through a

	£000s
Net Managed Budget	77,997
Managed Outside Service	21,999
Net Revenue Charge	99,996

combination of reviewing the level of resources required to deliver statutory requirements and progressing proposals to work more closely with other West Yorkshire Authorities in the delivery of statutory functions.

- Within the Strategy and Commissioning service a number of vacant posts will be deleted and this will save (£150k).
- It is anticipated that further savings of £197k can be realised through staff leaving the Authority through the Early Leaver's Initiative scheme and the posts that they vacate being deleted.

4 Net Revenue Charge

4.1 The following table provides a summary of the net revenue charge for the service which brings together the net managed budget and those budgets managed outside the service.

5 Risk Assessment

- 5.1 In determining the 2013/14 budget, consideration has been given to all the risks which are managed within the directorate's overall risk management framework. Within this framework, a register of those items considered to carry the highest risk and therefore requiring careful and regular monitoring has been prepared.
- 5.2 The key risks in the 2013/14 budget for this directorate are as follows;
- The budget makes a number of assumptions about price increases. If inflation is higher than anticipated, with the subsequent knock on effect to prices especially in respect of items such as fuel, then the impact will be absorbed by the Directorate.
 - Assumptions in respect of income receivable from Car Parking Fixed Penalty Notices (FPN's) and car parking fee income have been incorporated into the budget. Any reductions in the number of FPN's issued and/or a reduction in usage of the Authority's car parks will have an impact upon the level of income anticipated in the budget.
 - That assumptions in respect of waste growth and the level of recycling across the City is not delivered and there is a consequential increase, over and above the budgeted assumptions, in the amount of waste that is landfilled.

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LEEDS CITY COUNCIL 2013/14 BUDGET REPORT

Directorate: Environment & Neighbourhoods

Housing Revenue Account

1. Introduction

- 1.1 The purpose of this report is to inform members of the main variations and factors influencing the 2013/14 Housing Revenue Account (HRA) budget.
- 1.2 The 2013/14 budget has been prepared at outturn prices. This means that allowances for inflation have been included in the budget submission.

2. Key Issues

- 2.1 Appendix 1 sets out a summary of the HRA budget for 2012/13 and 2013/14.

2.2 Rent Strategy

The 2013/14 HRA budget is influenced by the Council's rent strategy that was agreed by Executive Board in February 2012 as part of the HRA Business Plan. The aim of the strategy was to smooth the incidence of rent increases assumed by the Government in their calculation of the Council's debt settlement as part of the move to HRA self financing from April 2012, without significant loss of resources required for investment.

The rental income stream is essentially the only source of funding for delivery of the council housing investment priorities which include improving and maintaining the current housing stock and increasing the supply of affordable homes in Leeds. Therefore any variation to the approved rent strategy would have implications for the level of resources available for capital investment.

For 2013/14 it is therefore proposed to increase rents by an average of 5.9% in accordance with the agreed rent strategy.

See 3.1 for further details.

2.3 Little London, Beeston Hill and Holbeck (LLBH&H) PFI

The project is expected to commence in 2013/14. The budget assumes that the scheme will go ahead as planned and therefore all associated costs and income are reflected in the 2013/14 budget. Any slippage in the start date of the project will not impact on the net position of the HRA.

2.4 Welfare Reform

2013/14 sees the introduction of a number of changes as part of the Government's Welfare Reform agenda. Two changes which will significantly impact on the HRA are:

(a) Introduction of the Social Sector Size criteria (SSSC) from April 2013

This will result in tenants in receipt of Housing Benefit (HB) and living in a property deemed too large for their needs facing reductions of up to 25% in HB payments. It is estimated that approximately 7,000 tenants will be affected and that £4m of additional rent will need to be collected each year.

(b) Introduction of Universal Credit (UC) from October 2013 (under review)

Tenants with new or changed benefit claims will receive a single payment (UC) in respect of all benefit entitlement, including HB, which has previously been paid directly to the Council. This means that claimants of UC will have responsibility for paying their rent directly to the Council. It is anticipated that this may have implications for the level of rental income receivable by the Council since tenants may use their benefit to address other financial pressures.

The 2013/14 HRA budget acknowledges that Welfare Reform will have a significant impact upon both financial and staff resources. Further details are provided in 4.16 and 5.2.

2.5 Council Tax on Empty Homes

The Local Government Finance Act 2012 removed certain categories of council tax exemptions and replaced them with discretionary powers to give discounts. It was agreed by Council on 16th January 2013 that properties which are unoccupied and unfurnished, and properties which are unoccupied, unfurnished and either require or are undergoing major repairs should no longer be exempt from council tax.

This will result in additional expenditure to the HRA in relation to its housing stock. Provision has been made for this in the 2013/14 HRA budget. (see 4.17)

2.6 Transfer of Financial Responsibility of Horticultural Maintenance Costs from ALMOs to the HRA

In order to ensure a consistent city wide approach to the management of horticultural assets it is proposed to transfer the responsibility for managing this service from the ALMOs and BITMO to Parks and Countryside from 1st April 2013. The 2013/14 HRA budget reflects this proposal. Further details are provided in 4.4

2.7 Review of ALMO Management Arrangements

A review of housing management services commenced during 2012. To date extensive engagement work has been undertaken with key stakeholders to identify options for the future delivery of housing management services. Executive Board on 9th January 2013 agreed that consultation should start in respect of two options;

- a) a move to a single company model
- b) the integration of all services within direct council management.

The 2013/14 HRA budget assumes the current model of delivery (i.e. retention of 3 ALMOs/BITMO/ABCL) and does not factor in any savings/costs arising from future changes. (see 4.12)

3. Key movements 2012/13 to 2013/14 - Income

The key movements in relation to income from the 2012/13 Original Estimate (OE) to the 2013/14 OE are as follows:

3.1 Dwelling Rents

The Council's rent strategy was agreed as part of the HRA Business Plan by Executive Board in February 2012. This strategy smoothes the incidence of the rent increases that had been assumed by Government in their debt settlement with the Council as part of the move to HRA self financing in April 2012.

For 2013/14 it is proposed to increase rents by an average of 5.9% in accordance with the agreed rent strategy. This equates to an increase of £3.82 per week based on 52 rent weeks as shown in the table below. It should be noted however, that the impact of this on individual tenants will vary.

	2012/13	2013/14	Increase	Increase
	£	£	%	£
Average Rent	64.46	68.28	5.9	3.82

The implementation of an average 5.9% rent increase will generate additional income of £10,954k in 2013/14.

3.2 Other rents

Rental income from shops, miscellaneous properties and garages is budgeted to increase by £112k. This is due to renegotiated lease agreements on both shops and miscellaneous properties and increasing garage rents in line with dwelling rents.

Garage rents are currently £6.40 per week (based on 52 rent weeks). An increase of 5.9% equates to an average increase of 38p per week, making the average garage rent for 2013/14 £6.78 per week.

3.3 Service Charges

The increase of £217k reflects increasing service charges to tenants in line with dwelling rents (£17k), increased income from Heat lease charges of £277k as a result of tenants joining the scheme during 2012/13 and assuming similar take up in 2013/14. These increases are offset by a reduction in the income recoverable from leaseholders (£77k) due to less work being carried out on their properties.

3.4 PFI Grant

PFI grant will be paid for both the Swarcliffe and LLBH&H PFI schemes. The 2013/14 budget assumes grant of £6,097k for Swarcliffe and £13,787k for LLBH&H. Any slippage in the start of the LLBH&H PFI project will not impact on the overall position of the HRA.

3.5 Internal Income

The reduction of £623k is due to a decision to cease technical adjustments in respect of reallocating out staff time to service areas (£411k), a reduction in costs that can be capitalised in respect of the Home Ownership Team (£90k) and a reduction in income from the General Fund (£141k). These reductions are offset by minor increases of £19k.

3.6 External Income

The increase of £341k from 2012/13 to 2013/14 is primarily due to an increase of income from the ALMOs in relation to the IT SLA (£226k). Other variations include additional income from telecomms (£77k), other Local Authorities (£9k) and interest (£14k).

4. Key movements 2012/13 to 2013/14 - Expenditure

4.1 Employees

The budget is based on the current structure of 48.7 full time equivalent posts. The reduction of £292k in employee costs is due primarily to the transfer of salary budgets to the ABCL (see 4.15) and the effect of staff leaving under the Council's Early Leavers Initiative.

4.2 Premises & repairs

The net increase in premises costs (£28k) is due to an increase in gas expenditure (£35k) and the requirement for the HRA to make a contribution to the LLBH&H Community Hub (£36k). These increases are offset by savings on premises related insurance (£40k) and other minor variations.

4.3 Supplies & Services

The budget reflects a net increase of £268k between 2012/13 and 2013/14. Key variations include:

- The transfer of the advertising budget (£148k) to the ABCL to reflect the transfer of the Choice Based Lettings service.
- A saving on insurance charges (£87k).
- Savings of £190k on computer software and equipment due to a number of IT projects having now being completed.
- Reduction of £42k in the grant paid to Leeds Tenants Federation.
- Minor savings on telephones, office equipment, consumables (£69k).
- An increase of £268k in relation to payments for the Swarcliffe and LLBH&H PFI schemes.

4.4 Horticultural Maintenance

The proposal to transfer the responsibility for managing horticultural maintenance from the ALMOs and BITMO to Parks and Countryside from 1st April 2013 (see 2.6) will result in a direct recharge to the HRA of £2,563k. The net increase of £646k is due to a more accurate apportionment of contract management costs and enhancements to horticultural maintenance standards. This will ensure that grass is appropriately maintained and that shrub and rose beds will be managed with due regard to species with improved weed and litter control.

4.5 Environmental Services

Provision of £250k has been made for improving the environment and cleanliness of council estates. This resource will be targeted at estates where current cleansing resources have proved to be insufficient to keep cleanliness at a satisfactory level and will be used to fund a combination of additional litter removal, bin emptying programmes and fly-tip removal. Part of the resource will also be used for enforcement

purposes. As a result of this increased activity, the Streetscene in these areas will generally be cleaner and problems responded to more quickly as they are reported. In addition, the budget includes £300k to pay for maintenance and landscaping work at recreation areas on council estates.

4.6 Supporting People in their own homes

The increase in costs associated with providing support to ensure that vulnerable adults can continue to remain in their own homes has increased by £1,841k. This increase largely reflects a more appropriate apportionment of costs to the HRA that previously were funded through Supporting People grant.

4.7 Housing Services

The increase of £153k is principally as a result of increases in the costs associated with the Noise Nuisance service which is responsive service acting upon complaints made by tenants about excessive noise in their locality.

4.8 Customer Services

There is an increase of £54k in the charge for customer services. This is as a result of an increase in the volume of telephone calls received from council tenants.

4.9 Support Services

In overall terms the cost of support services charges to the HRA have reduced by £811k and reflect the Council's strategy to target a reduction in the cost of these services.

4.10 Legal Services

Savings of £385k in legal charges are estimated due to a reduction in work anticipated in relation to contract claims.

4.11 Corporate Governance/Other Services

The budget reflects a saving of £347k in relation to corporate governance and other services. The charge for corporate governance represents the HRA's proportionate share of the cost of the Council's corporate management. This includes senior management, corporate governance, policy-making and strategy, and support to the democratic functions.

4.12 ALMO/BITMO Management Fees

It is proposed that the Fee paid to the ALMOs and BITMO in 2013/14 for the management and maintenance of the housing stock should continue to be based on the principles of driving efficiencies and redirecting resources to maintaining the housing stock as outlined in the HRA Business Plan agreed by Executive Board in February 2012.

The Management element of the Fee reflects an increase of 1% which includes funding the anticipated pay award. The Maintenance element of the Fee has been increased by 3% in line with the assumptions in the HRA Business Plan. It should be noted that of the £51,049k, £1,162k will be set aside to fund the ALMOs contribution to the LLBH&H PFI project.

The table below summarises the position from 2012/13 to 2013/14.

Category of Fee	2012/13	2013/14 Draft	Variance
	£000	£000	£000
Management	29,801	30,103	302
Maintenance	49,561	51,049	1,488
Total	79,362	81,152	1,790

The report to Executive Board in January 2013 identified two options for the future management of the housing stock (see 2.7). Upon implementation of the preferred option, it is anticipated that some of the identified savings could be realised in 2013/14 thereby reducing the cost of the housing management function.

4.13 **ALMO/BITMO Fees - Other**

The reduction of £289k from the 2012/13 OE is due to the suspension of the penalty/incentive scheme in relation to the Strategic Landlord ALMO Performance Framework (£172k) and the under occupancy scheme (£122k). The payment to ENEHL in respect of District Heating is budgeted to increase by 5.9% (£5k) in line with service charges.

4.14 **ALMO/BITMO Fees - Sheltered Warden Service**

The budget of £2,559k reflects the fee which will be paid to the ALMOs and BITMO for the provision of the Sheltered Warden service.

4.15 **ALMO Business Centre Leeds (ABCL)**

The increase of £349k primarily reflects the movement of budgets from the HRA to the ABCL as a result of the transfer of the Choice Based Lettings service which occurred during 2012/13 (£319k). The balance of £30k reflects an increase of 1% in line with the pay award for other services previously transferred.

4.16 **Provisions**

An analysis of the disrepair provision at the end of December 2012 indicated that the provision can be reduced by £50k for 2013/14.

Due to the unknown impact of the Government's Welfare Reforms (see 2.4) which will have implications for the level of rental income receivable from tenants, it is considered prudent to maintain the contribution to the provision for bad debts in line with the 2012/13 Original Estimate.

4.17 Council Tax on Empty Homes

Provision of £997k has been included in the 2013/14 HRA budget to fund the changes to exemptions in relation to council tax on empty homes. (See 2.5).

4.18 Revenue Contribution to Capital

The 2013/14 budget includes £58,363k to fund the housing capital programme/investment plan. This is £5,288k higher than 2012/13. These resources will be used to maintain and improve the housing stock and contribute towards the strategic priorities for council housing investment as outlined in the HRA Business Plan update also due to be considered by Executive Board on this agenda.

4.19 Capital charges

The decrease in capital charges of £3,053k is principally due to a change in accounting treatment in respect of premiums and discounts which has resulted in a net saving of £2,905k to the HRA. In addition, there has been an increase in the interest charged to the HRA (£167k) which has been offset by a saving of £315k in the notional debt and interest charge relating to the Swarcliffe PFI scheme.

5. HRA Reserves

5.1 The HRA General Reserve is currently projected to be £6.2m as at the end of 2012/13. It is therefore not proposed to budget for an additional contribution to the General Reserve in 2013/14.

5.2 As outlined in 2.4 it is anticipated that the introduction of changes as part of the Government's Welfare Reform agenda will have a significant impact upon the HRA. It is therefore proposed to budget for a contribution of £500k to the Welfare Reform Reserve with the intention that this is used to fund additional staff who will prepare and provide intensive support to customers affected by the changes. Initial analysis has indicated that providing this support will reduce the anticipated debt arising from the introduction of the Social Sector Size Criteria (see 2.4) by up to £2.24m per year.

6. Risks

There are a number of risks which, should they materialise would have a significant impact upon the 2013/14 HRA budget. These risks are reviewed throughout the year and action taken to mitigate any impact wherever possible. The HRA maintains a level of reserves in order to meet the impacts of such risks should they occur. Key risks identified are as follows:

- The impact of the Government's Welfare Reforms, which may increase arrears more than anticipated.
- Property numbers during the year may vary significantly from estimates due to fluctuations in the RTB numbers and developments such as the PFI schemes.

HRA 2013/14 Budget

Appendix 1

Budget Heads	Original Estimate 2012/13*	Original Estimate 2013/14	Variance
	£000	£000	£000
Income			
Dwelling Rents	(190,064)	(201,018)	(10,954)
Other Rents	(2,918)	(3,029)	(112)
Service Charges	(6,608)	(6,825)	(217)
PFI grant	(21,216)	(19,884)	1,332
Internal Income	(2,643)	(2,020)	623
External Income	(3,488)	(3,829)	(341)
Total Income	(226,937)	(236,605)	(9,668)
Expenditure			
Employees	2,872	2,581	(292)
Premises & repairs	534	562	28
Supplies & Services	14,564	14,833	268
Transport	38	33	(5)
Horticultural Maintenance	1,917	2,563	646
Environmental Services	0	550	550
Community Safety	2,776	2,793	17
Supporting People in their own homes	378	2,219	1,841
Housing Services	1,731	1,884	153
Customer Services	2,142	2,196	54
Support Services	5,400	4,589	(811)
Legal Services	1,101	716	(385)
Corporate Governance	1,888	1,715	(173)
Other Services	2,082	1,908	(174)
ALMO Fees			
- Management	29,801	30,103	302
- Maintenance	49,561	51,049	1,488
- Other	368	79	(289)
- Sheltered Wardens	2,600	2,559	(41)
- ABCL	673	1,022	349
Provisions	3,979	3,929	(50)
Council Tax on Empty Homes	0	997	997
Revenue Contribution to Capital (RCCO)	53,075	58,363	5,288
Capital charges	38,525	35,472	(3,053)
Total Expenditure	216,006	222,714	6,708
Net Expenditure	(10,931)	(13,891)	(2,960)
Appropriation			
Sinking Fund - LLBH&H PFI	11,573	12,556	983
Sinking Fund - Swarcliffe PFI	(642)	1,077	1,719
Earmarked reserves - Swarcliffe PFI		(242)	(242)
Earmarked reserves - Welfare Reform		500	500
Net position HRA	0	0	0

* figures have been restated for presentational purposes



Main responsibilities:

Car Parking

The service manages, develops and maintains most of the council's on-street and off-street parking, including Woodhouse Lane car park, paid surface car parks in the city centre and over 40 unpaid district car parks. Parking tickets are issued for offences, and the service administers the fine collection and appeal process. Car parks are maintained and the Division administers all of the residential permits required for permit zones.

Parking services embrace public/private partnerships for parking enforcement; use state of the art ICT to issue and track the enforcement process; identify and implement new parking areas and review parking prices. These reviews not only consider the actual cost of parking, but also policies related to specific parking sectors, e.g. evening parking, districts, etc. The service also controls enforcement of people incorrectly using bus lanes.

Work is generated both reactively and proactively; through intelligence led initiatives and educative approaches. A high profile approach is taken including the use of notices, fixed penalty notices and prosecutions. The Police, trading-standards, environment agency are close partners with the service.

Budget highlights 2013/14:

- From September 2013 the Leeds Arena will be fully operational and the operating hours of the Woodhouse Lane Multi Storey Car park will be extended in order to meet parking requirements of people attending events at the Arena. The anticipated net additional income of £495k will be transferred to City Development in order to contribute towards the financing costs of the Arena.
- Following the receipt of the car parking review report at Executive Board in September 2012, a consultation exercise has been undertaken, using the citizens panel, the council's website and through discussions with the Leeds, York and North Yorkshire Chamber of Commerce and the Leeds Retailers Association. In the context of this review proposals are being developed around a charging policy for Sunday parking in the City Centre along with the extension of evening car parking charges to cover all off street car parks as well as on street. It is anticipated that this will generate additional car parking income of £200k.



Environment & Neighbourhoods Community Safety



Main responsibilities

The Community Safety Service supports the Safer Leeds Partnership, which is made up of a range of different organisations from across Leeds who are involved in addressing the city's community safety priorities. The partnerships mission is **"To secure sustainable reductions in crime and disorder, protect vulnerable adults and children and improve the confidence of communities across Leeds."** Officers are predominantly employed by Leeds City Council and West Yorkshire Police. Community Safety functions through a mixture of commissioning processes and direct delivery of both Safer Leeds and Council priorities.

Community Safety comprises of a number of diverse and specialist services some of which are:

Leeds Anti-Social Behaviour Team

The Leeds Anti-Social Behaviour Team (LASBT) provides an integrated, effective response to anti-social behaviour and seeks to further increase public confidence in key agencies' responses. The team comprises staff from a range of agencies including Council staff, Housing (ALMO) staff, Victim Support, West Yorkshire Police and West Yorkshire Fire & Rescue Service Arson Task Force officers.

Signpost- Family Intervention Service

Signpost provides intensive family support to families who present with a range of complex needs, to create stable families and safer communities. Signpost was established with the aim of reducing anti-social behaviour across the worst affected neighbourhoods of Leeds and delivers a citywide service through 3 locality based teams the city. The multi-disciplinary teams are made up of staff from a range of professional backgrounds who work intensively with families at home or in the community setting and now focus on crime, anti-social behaviour and "edge of care" issues and contribute to the Families First process

Leeds Watch CCTV and Security Services

Information and intelligence captured by CCTV provides vital evidence to law enforcement agencies in both apprehending and prosecuting offenders and also plays a key role in both the prevention and detection of crime committed in public areas. Two mobile CCTV vans work within communities, supporting intelligence lead multi-agency operations using Automated Number Plate Recognition Systems (ANPR) and supplementing the response to reports of noise and anti-social behaviour.

Safeguarding

West Yorkshire Polices Safeguarding teams covering the city are managed through the Police Area Community Safety Team. Located at Weetwood and Millgarth Police Stations the two teams respond, in partnership is Social Care, to reports of abuse of against children and vulnerable adults. The team is also responsible for leading and co-ordinating the police response to reports of Child Sexual Exploitation

Domestic Violence

The Domestic Violence Team works with partners to improve services for people affected by domestic violence. This includes training and awareness raising work with a range of service providers. The team also works with partners to improve the effectiveness of the Criminal Justice System. Additionally, the coordination of Multi Agency Risk Assessment Conferences across the city for the most high risk cases is led by Community Safety.

Targeted work in localities

Area Community Safety Co-ordinators work with Neighbourhood Police Teams and other local partners to tackle local community safety problems. This includes local partnership work in the wards most affected by burglary using the Outcome Based Accountability (OBA) methodology . There has been a renewed focus on local partnership work initially focussed in wards of strategic concern that has delivered tailored sessions delivered locally involving a wide range of local stakeholders and action plans compiled and then updated monthly

District Intelligence Unit and Performance Team

A re-shaped and joint Police and Council District Intelligence Function is in place to ensure a more co-ordinated and partnership based intelligence function across the city. The unit has responsibility for the development of problem profiles and products to inform city-wide tasking to address key crime issues. It also produces profiles of new or emerging communities and has delivered the scoping and performance management function for the initial Families First programme.



Environment & Neighbourhoods Community Safety



Police Community Support Officers (PCSOs)

The council continues to part fund 165 PCSOs with West Yorkshire Police. PCSOs are an integral part of the Neighbourhood Policing Teams and provide a high-visibility patrolling service in each ward providing reassurance and tackling local crime and disorder issues of most concern.

Prevent

The Prevent work stream remains a key element to the City's response to the Governments Contest strategy. A calendar of training and awareness sessions is being developed to raise awareness, tackle the rhetoric of violent extremist groups, train local individuals and develop a peer learning network. The city contributes actively to both the regional and national Prevent agenda and is recognised nationally as being highly proactive and innovative.

Budget 2013/14:

- The consolidation of CCTV and Security functions within Community Safety has realised a number of efficiencies. Further cost savings will be derived by aiming to consolidate responsibility within Community Safety for the management of this type of activity council wide. The service will also seek to expand by engaging with both public and private sector organisations with a view to providing them with both security and CCTV related functions. In overall terms cost savings and additional income is anticipated to realise an additional £115k in 2013/14.

- The election of Police and Crime Commissioner in November 2012 has had an impact on the Community Safety Partnership current commissioning arrangements. From April 2013, all Community Safety related funding derived from the Home Office will be pooled within the PCC's budget. The PCC will be responsible for determining how these funds are allocated across the West Yorkshire region. The allocation of funding will be informed by the contents of the Police and Crime Plan, and determined through local commissioning arrangements. The PCC will be responsible for determining the local commissioning arrangements. They will be entitled to offer grants to any organisation they deem appropriate to support the delivery of the Police and Crime Plan.



Main responsibilities:

- The Strategy and Commissioning Division brings together the commissioning; service improvement and performance; directorate support; strategy and policy functions previously undertaken by Regeneration, Housing Services; Resources and Community Safety and Sustainable Development Unit. It has provides an opportunity to bring together expertise and best practice in these areas.

Commissioning housing related support

- Supporting People provides housing related support to help vulnerable people to live as independently as possible in the community. This could be in their own homes or in hostels, sheltered housing or other specialised supported housing. It provides complementary support for people who may also need personal or medical care. The service commissions and performance manages the supporting people programme, providing infrastructure support, advice agency and grant monitoring against projected outcomes to be achieved.

Commissioning with the third sector

- To develop and implement major projects and programmes which improve the physical fabric and infrastructure of the city and contribute to its economic well-being and the longer-term transformation and sustainability of deprived neighbourhoods.

Commissioning drug intervention and treatment

- The service leads on the strategic development of substance misuse delivery and its related activities, to meet performance targets set nationally, regionally and locally. Key areas of focus include the Drug Intervention Programme focusing on drug misusing offenders, community treatment programmes, helping young people resist drug and alcohol use, protect communities from drug and alcohol related anti-social and criminal behaviour and providing treatment to enable those with drug and alcohol problems to overcome them. In 2013/14 the service will be primarily be funded through the Public Health allocation to the Council along with a grant allocated to from the Police and Crime Commissioner.

Sustainable Development

- The Sustainable Development Unit (SDU) promotes sustainable development within the Council and at city-wide and regional levels. SDU contributes by enhancing our sense of place (understanding the characteristics of different places to inform the future), promotion, protection and enhancement of design quality of places (influencing local environments to have a positive influence on quality of life to the benefit of the people of Leeds – including residents, businesses and visitors), reducing Leeds' ecological footprint (reducing the resource consumption of the city) and enhancing Leeds' environmental capacity (increasing the environment's ability to support the city).

Budget 2013/14:

Supporting People

- The cessation of the Supporting People ring fence facilitates the transfer of half of this budget (£10,602k) to Adult Social Care. Not only are they best placed to deliver efficiencies but it allows the services to be commissioned from one place which creates a better overview of the whole activity. The Supporting People Programme has delivered significant efficiencies in recent years and this continues into 2013/14. Within Supporting People savings of £1,026k can be delivered largely through a combination of the services being commissioned now being funded by Housing Benefits instead of Supporting People grant, renegotiating contract prices across all sectors and sector wide reviews that require the remodelling of service delivery.

Community Centres

- The sale and transfer of a number of community centres to community led organisations will continue. The service currently manages a portfolio of 66 community centres with a budget of over £2.8m. A review of options for change to make the best use of resources will continue into 2013/14.



Main responsibilities:

To deliver customer focussed services that provide access to housing and support services which meet the needs and aspirations of the people of Leeds by:

- Increasing the quality of existing homes in all tenures. (Achieving the essential investment standard and the sustainability standard.
- Reducing the number of empty homes to improve the quality of communities and increase housing supply.
- Ensure the quality of private rented sector housing is managed and improved through intervention and regulation including the expansion of accreditation
- Provide effective housing options and advice to enable customers to access effective housing and support, and tackle homelessness
- Increasing opportunities to access housing across all tenures
- Maximise homeless prevention activity across the City
- Ensure the best use of the council's assets to increase housing supply, improve housing quality and support the regeneration of neighbourhoods

Budget highlights 2013/14:

- The Homelessness grant (£1.040mk), which is used to provide intervention packages tailored to the specific circumstances of the service user, is now received through Formula grant rather than as separate grant receivable directly by the service.
- In September 2012 Executive Board approved a report which set out a series of proposals to increase the supply of affordable housing in the city. In order to progress this objective an allocation of New Homes Bonus (£404k) will be used to resource a staffing structure that will deliver the targeted level of increase to the housing stock in the city and the consequential increases in Council Tax and New Homes Bonus receivable.



Environment and Neighbourhoods Waste Management



Main responsibilities:

Operational Waste Management Service

Operational Waste Management provides an important contribution to ensuring that all neighbourhoods are clean, green and well maintained through the provision of a reliable, safe and efficient waste and recycling collection service. The service is also critical in ensuring that the Council's ambitious household waste recycling targets are achieved.

The main services provided are as follows:

- The collection of general and recyclable household municipal waste for 337,000 properties across the city, which house a population of over 780,000 people.
- Collection of dry, recyclable material from over 323,000 domestic properties
- Provision of garden waste collections to over 210,000 domestic properties
- Enhanced recycling collection services in the Rothwell area to around 8,500 properties, including weekly food waste collections
- Collection of medical waste from domestic and commercial premises across the Leeds area
- The operation of **9** household waste sorting sites across the city where residents can take a wide range of materials to be recycled and composted

Waste Strategy and Policy

The Waste Strategy and Policy team is charged with the delivery of the Waste Strategy for the city, and is committed to developing more sustainable ways of dealing with waste generated in Leeds. Notably, Leeds has recently set an ambitious target of recycling over 55% of household waste by 2016, with a longer-term target of 60%, and has developed a challenging strategy in order to achieve this. Responsibilities of the team include:

- The ongoing development and delivery of the overall Waste Strategy for Leeds which sets out the long term vision for the city in relation to sustainable waste management; that is to reduce, re-use, recycle and recover value from all waste
- The development and delivery of a communications strategy aimed at promoting waste prevention and maximising public participation in recycling
- The procurement of a residual waste treatment facility in Leeds through a Private Finance Initiative (PFI scheme). This facility will be delivered in partnership with a private waste contractor to treat non-recycled household waste in order to both to capture further materials for recycling and to recover energy from the material that is currently predominantly buried in the ground
- The procurement and management of contracts for the sustainable management of materials collected for recycling, treatment or disposal.
- The management of 11 closed landfill sites at which emissions of leachate and methane are monitored.
- The management of over 440 recycling 'bring bank' sites across Leeds where materials such as paper, cans, glass and textiles can be deposited for recycling.



Budget highlights 2013/14:

- It is proposed to implement alternate week collection of recyclable and residual waste citywide and by March 2014 140k or 41% of properties in Leeds will receive this enhanced service for the collection of recyclables. Further rollouts will occur in the following year with the intention that 80% of households will ultimately be in receipt of this service. This development will reduce waste disposal costs by £404k in 2013/14 and will contribute towards increasing the overall level of recycling across the City to an estimated 46% by the end of 2013/14.
- Increasing numbers of commercial companies are accessing Household Waste Sites (HWSS) across the City for the illegitimate disposal of commercial waste. This means that Leeds City Council is currently subsidising these businesses for the disposal of their waste. By enforcing a ban on the acceptance of commercial waste, and instead directing marked commercial vans to Kirkstall Road and East Leeds, it is forecast that savings of £108k will be realised in the waste disposal budget.
- Reductions in the amount of waste that is collected by the bulky waste service and then landfilled will reduce disposal costs by £50k. In order to achieve this it is proposed to work more closely with Third Sector organisations to recycle and re-use more of the items that are collected.



Main responsibilities:

Parks and Countryside support Council objectives by:

- Providing a variety of recreation opportunities for all people to enjoy and benefit from.
- Ensuring an enjoyable and sustainable environment through the creation, management and enhancement of parks and greenspaces, allotments and path networks.
- Encouraging health through involvement in physical activity.
- Improve the quality of Leeds' parks..
- Providing a sympathetic and caring Burial and Cremation service.

Budget highlights 2013/14:

- Increased income in respect of fees and charges largely reflects the full year effect of the 2012/13 price increase for bereavement services (£117k) and a 7.5% price increase in bereavement charges at both cemeteries and crematoria (£395k) which will be applicable from April 2013. This increase will contribute towards ending the subsidisation of the service by the council tax payer however the Council will actively be promoting the availability of hardship grants for those in financial need.
- Within Parks and Countryside additional income (£60k) will be targeted through expanding trading activity. Though increased marketing it will seek to sell its expertise in landscape contract management, forestry, sponsorship, Rights of Way and natural habitat management primarily to other public sector bodies as well as continuing to develop the expansion of the nursery business activities.
- Though a number of options that include reducing the number of bowling greens where there are multiple ones in a location and transferring responsibility for ongoing bowling green maintenance to clubs with a high number of active members, the overall subsidisation of the cost of bowling by the Council can be reduced (£150k).
- Within the Parks and Countryside service a number of vacant posts will be deleted (£330k) and some of the saving (£150k) will be used to provide for apprentice gardener positions within the Parks and Countryside service. This creates employment opportunities for young people in the city and will develop and train up to 15 people. The apprentices will play an important role in ensuring that the city has the skills to manage and maintain its parks and green spaces for future generations



Main responsibilities:

Environmental Action Service

The Environmental Action Service comprises three service areas; Environmental Health & Parking and Locality Teams dealing with street cleansing & environmental enforcement and a city centre cleansing & enforcement function.

The service deliver the following functions:

- Supports good food safety standards in the city by the inspection of food businesses, and a wide range of interventions including the reporting of good hygiene practice through the “scores on the doors” website.
- Promotes and supports Health, Safety and Welfare at work, through inspections, investigation of accidents and education in the service sector.
- Regulates premises likely to pollute the atmosphere, monitors air quality and investigates complaints about nuisance and pollution.
- Enforces animal health legislation in respect of welfare of livestock at markets and during transportation
- Provides a range of neighbourhood enforcement activities including pest control, dangerous, stray or roaming dogs, dog fouling, littering, graffiti and flyering, waste in gardens and waste from domestic and commercial bins, overgrown vegetation, fly tipping and abandoned and untaxed vehicles
- Provides specialist advice and acts as consultees to a range of agencies and licensing authorities and administers a number of licensing schemes directly on behalf of the council.
- Street cleansing functions including delittering, pavement & road sweeping, litter bin emptying, gulley cleaning and fly tip removals.

Environment & Neighbourhoods

Summary of budget by service (£000)

Budget Manager	Service	Total 2012/13	Managed by the Service			Managed Outside the Service	Total 2013/14
			Spending	Income	Net		
Chief Officer Environmental Action	Car Parking Services	(5,687)	6,450	(13,449)	(6,998)	1,631	(5,368)
Chief Officer Community Safety	Community Safety	4,435	8,805	(5,405)	3,400	1,176	4,576
Chief Officer Strategy & Commissioning	Strategy & Commissioning	29,934	17,317	(2,859)	14,458	2,337	16,795
Chief Officer Statutory Housing	Statutory Housing	8,169	7,334	(4,662)	2,672	6,635	9,307
Chief Officer Strategy & Commissioning	General Fund Support Services	(534)	244	(1,325)	(1,081)	1,086	4
Chief Officer Waste Management	Waste Management	43,552	42,793	(1,541)	41,252	3,986	45,238
Chief Officer Parks and Countryside	Parks And Countryside	15,130	26,903	(17,121)	9,782	4,469	14,250
Chief Officer Environmental Action	Environmental Action (West North West)	2,925	2,819	(11)	2,808	440	3,248
Chief Officer Environmental Action	Environmental Action (East North East)	2,389	2,222	(18)	2,204	381	2,586
Chief Officer Environmental Action	Environmental Action (South)	2,642	2,464	(55)	2,409	556	2,965
Chief Officer Environmental Action	Environmental Action (City Wide)	2,136	1,829	(30)	1,799	232	2,031
Chief Officer Environmental Action	Environmental Action (City Centre)	1,164	1,515	(255)	1,260	244	1,504
Chief Officer Environmental Action	Non Delegated - St Cleansing	2,870	452	0	452	2,059	2,512
Chief Officer Environmental Action	Environmental Health	3,663	4,413	(764)	3,648	(1,345)	2,303
Chief Officer Strategy & Commissioning	Drugs Commissioning Service	18	9,050	(9,117)	(67)	64	(3)
Net Cost of Service		112,808	134,609	(56,613)	77,996	23,950	101,947
	Transfers to and from earmarked reserves	(255)	0	0	0	(1,951)	(1,951)
Net Revenue Charge		112,553	134,609	(56,613)	77,996	21,999	99,995

Environment & Neighbourhoods

Summary of budget by type of spending or income

£000	Budget 2012/13	Budget 2013/14
Employees		
Direct Pay Costs	44,491	44,840
Agency And Temporary Staff	889	934
National Insurance Contributions	3,296	3,227
Superannuation Costs	5,449	5,598
Other Pension Costs	892	870
Other Employee Related Costs	527	416
Training And Development	179	165
	55,723	56,051
Premises		
Buildings Maintenance	409	257
Grounds Maintenance	875	265
Building Security	280	174
Cleaning And Workplace Refuse	648	457
Gas	528	434
Electricity	618	569
Other Utilities	454	325
Rents	698	218
NNDR	1,784	1,756
Accommodation Charges	1,213	1,172
Premises Related Insurance	39	89
	7,547	5,715
Supplies & Services		
Materials And Equipment	3,609	4,233
Stationery And Postage	240	201
Advertising	37	42
IT/Telecommunications	701	801
Insurance	362	604
Professional Fees and Subscriptions	1,354	1,257
Grants And Contributions	4,718	2,878
Recycling And Reuse	2,995	2,723
Waste Disposal And Landfill Tax	14,006	15,193
Allowances	17	5
Consultancy Services	204	88
Security Services	392	272
Other Hired And Contracted Services	4,133	3,741
Licences	157	104
Publication And Promotion	318	378
Miscellaneous	9	7
	33,251	32,526
Transport		
Vehicles And Plant Related Expenditure	8,246	8,421
Travel Allowances	303	394
Fuel	3,323	3,433
Transport Related Insurance	323	273
	12,194	12,520
Internal Charges		
Managed Recharges Frm Other Directorates	4,331	5,844
Charges To/From HRA	670	701
	5,001	6,546
Agency Payments		

Environment & Neighbourhoods

Summary of budget by type of spending or income

£000	Budget 2012/13	Budget 2013/14
Agency Payments		
Services Provided By Other Organisations	32,826	15,143
Services Provided By Voluntary Sector	0	3,741
Services Provided By Health Authorities	0	639
Contributions to Partnerships	0	606
Sheltered Accommodation	0	105
Residential Placements	0	819
	32,827	21,052
Appropriations		
Transfers To/From Earmarked Reserves	0	200
	0	200
Managed Expenditure	146,542	134,609
Internal Income		
Income From Other Directorates	(7,816)	(17,552)
Recharges Income From Capital	(792)	(658)
Charge To/From HRA	(6,064)	(7,077)
Redistribution Of Grants Income	(214)	0
	(14,886)	(25,287)
Income - Grants		
Government Grants	(2,927)	(740)
DCLG Grants	(1,820)	(381)
	(4,747)	(1,121)
Income - Sales		
Sale Of Goods And Services	(3,510)	(2,967)
	(3,510)	(2,967)
Income - Charges		
Fees And Charges	(22,910)	(22,203)
Contributions	(7,230)	(557)
Other Income	(2,292)	(2,836)
Rents	(1,239)	(999)
Income Received From ALMOs	(718)	(627)
	(34,390)	(27,222)
Income - Other		
Interest and Dividends	(17)	(17)
	(17)	(17)
Managed Income	(57,549)	(56,613)
Net Managed Budget	88,993	77,996
Accounting Adjustments		
IAS 19 Pensions Costs	1,090	1,951
Vehicles And Plant (Internal Leasing)	(2,563)	(2,776)
Vehicle leasing recharges	2,563	2,776
Transfers To/From Statutory Reserves	(255)	(1,951)
Capital Charges	11,639	12,003
	12,475	12,003
Central Recharges		
Central Recharges Expenditure	9,211	10,372
Corporate & Democratic Core Income	(379)	(376)
	8,832	9,996

Environment & Neighbourhoods

Summary of budget by type of spending or income

£000	Budget 2012/13	Budget 2013/14
Other Internal Adjustments		
Internal Reallocations Charges	23,698	26,388
Internal Reallocations Income	(21,445)	(26,388)
	2,253	0
Managed Outside the Service	23,560	21,999
Net Cost of Service	112,553	99,995

Environment & Neighbourhoods

Budget Manager : Chief Officer Environmental Action

Car Parking Services	£000	Budget 2012/13	Budget 2013/14
Employees			
Direct Pay Costs		2,401	2,293
Agency And Temporary Staff		18	68
National Insurance Contributions		166	150
Superannuation Costs		324	296
Other Pension Costs		12	12
Other Employee Related Costs		16	3
Training And Development		8	8
		2,945	2,830
Premises			
Buildings Maintenance		0	15
Grounds Maintenance		31	31
Building Security		33	4
Cleaning And Workplace Refuse		3	3
Electricity		91	120
Other Utilities		15	19
Rents		7	7
NNDR		931	913
Premises Related Insurance		6	6
		1,116	1,119
Supplies & Services			
Materials And Equipment		314	366
Stationery And Postage		65	55
Advertising		14	14
IT/Telecommunications		129	194
Insurance		34	5
Professional Fees and Subscriptions		110	118
Other Hired And Contracted Services		442	413
		1,108	1,166
Transport			
Vehicles And Plant Related Expenditure		62	57
Travel Allowances		2	2
Fuel		31	24
Transport Related Insurance		6	5
		102	88
Internal Charges			
Managed Recharges Frm Other Directorates		660	1,247
Charges To/From HRA		7	1
		667	1,248
Managed Expenditure		5,940	6,450
Internal Income			
Income From Other Directorates		(395)	(294)
		(395)	(294)
Income - Charges			
Fees And Charges		(12,599)	(13,147)
Other Income		(107)	0
Rents		(8)	(8)
		(12,715)	(13,155)

Environment & Neighbourhoods

Budget Manager : Chief Officer Environmental Action

Car Parking Services	£000	Budget 2012/13	Budget 2013/14
Managed Income		(13,110)	(13,449)
Net Managed Budget		(7,170)	(6,998)
Accounting Adjustments			
IAS 19 Pensions Costs		105	133
Capital Charges		768	827
		874	959
Central Recharges			
Central Recharges Expenditure		298	172
		298	172
Other Internal Adjustments			
Internal Reallocations Charges		4,482	4,666
Internal Reallocations Income		(4,170)	(4,166)
		312	499
Managed Outside the Service		1,483	1,631
Net Cost of Service		(5,687)	(5,368)

Environment & Neighbourhoods

Budget Manager : Chief Officer Community Safety

Community Safety	£000	Budget 2012/13	Budget 2013/14
Employees			
Direct Pay Costs		4,321	4,417
Agency And Temporary Staff		127	30
National Insurance Contributions		348	363
Superannuation Costs		594	616
Other Pension Costs		57	58
Other Employee Related Costs		2	5
Training And Development		22	2
		5,472	5,491
Premises			
Buildings Maintenance		4	0
Building Security		2	2
Cleaning And Workplace Refuse		13	1
Gas		3	0
Electricity		15	2
Other Utilities		6	1
Rents		26	61
NNDR		60	7
		127	73
Supplies & Services			
Materials And Equipment		15	22
Stationery And Postage		12	13
Advertising		0	0
IT/Telecommunications		276	268
Insurance		5	10
Professional Fees and Subscriptions		202	310
Grants And Contributions		788	153
Waste Disposal And Landfill Tax		2	2
Allowances		1	1
Consultancy Services		5	5
Other Hired And Contracted Services		1,862	1,814
Licences		0	0
		3,168	2,599
Transport			
Vehicles And Plant Related Expenditure		38	55
Travel Allowances		53	94
Fuel		31	34
Transport Related Insurance		4	2
		126	185
Internal Charges			
Managed Recharges Frm Other Directorates		453	412
Charges To/From HRA		24	1
		476	413
Agency Payments			
Contributions to Partnerships		0	43
		0	43
Managed Expenditure		9,370	8,805
Internal Income			
Income From Other Directorates		(1,703)	(1,655)

Environment & Neighbourhoods

Budget Manager : Chief Officer Community Safety

Community Safety	£000	Budget 2012/13	Budget 2013/14
Internal Income			
Charge To/From HRA		(2,785)	(2,916)
		(4,489)	(4,571)
Income - Grants			
Government Grants		(564)	(87)
		(564)	(87)
Income - Charges			
Fees And Charges		(22)	0
Contributions		(157)	(94)
Other Income		(583)	(654)
Income Received From ALMOs		(239)	0
		(1,002)	(748)
Managed Income		(6,054)	(5,405)
Net Managed Budget		3,316	3,400
Accounting Adjustments			
IAS 19 Pensions Costs		159	243
Vehicles And Plant (Internal Leasing)		0	(7)
Vehicle leasing recharges		0	7
Capital Charges		161	176
		321	419
Central Recharges			
Central Recharges Expenditure		325	182
		325	182
Other Internal Adjustments			
Internal Reallocations Charges		491	588
Internal Reallocations Income		(17)	(13)
		474	575
Managed Outside the Service		1,119	1,176
Net Cost of Service		4,435	4,576

Environment & Neighbourhoods

Budget Manager : Chief Officer Strategy & Commissioning

Strategy & Commissioning			
	£000	Budget 2012/13	Budget 2013/14
Employees			
Direct Pay Costs		1,024	1,352
National Insurance Contributions		135	129
Superannuation Costs		226	220
Other Pension Costs		40	67
Other Employee Related Costs		1	0
Training And Development		0	1
		1,426	1,770
Premises			
Cleaning And Workplace Refuse		0	0
Gas		5	5
Electricity		1	1
Rents		7	7
NNDR		217	206
Accommodation Charges		1,214	1,172
Premises Related Insurance		21	19
		1,465	1,411
Supplies & Services			
Materials And Equipment		6	4
Stationery And Postage		37	35
Advertising		4	1
IT/Telecommunications		28	19
Insurance		1	6
Professional Fees and Subscriptions		11	17
Grants And Contributions		2,030	1,791
Allowances		2	1
Consultancy Services		3	0
Other Hired And Contracted Services		62	13
Licences		4	4
Publication And Promotion		24	24
		2,211	1,916
Transport			
Vehicles And Plant Related Expenditure		3	1
Travel Allowances		8	8
Transport Related Insurance		0	0
		11	10
Internal Charges			
Managed Recharges Frm Other Directorates		82	182
Charges To/From HRA		32	0
		114	182
Agency Payments			
Services Provided By Other Organisations		24,278	11,895
Services Provided By Voluntary Sector		0	30
Sheltered Accommodation		0	105
		24,279	12,030
Managed Expenditure		29,505	17,317
Internal Income			
Income From Other Directorates		(662)	(947)
Charge To/From HRA		(800)	(1,573)

Environment & Neighbourhoods

Budget Manager : Chief Officer Strategy & Commissioning

Strategy & Commissioning			
	£000	Budget 2012/13	Budget 2013/14
Internal Income		(1,462)	(2,520)
Income - Charges			
Fees And Charges		(217)	(219)
Contributions		(100)	(100)
Other Income		(2)	(17)
Rents		(3)	(3)
		(323)	(339)
Managed Income		(1,785)	(2,859)
Net Managed Budget		27,720	14,458
Accounting Adjustments			
IAS 19 Pensions Costs		42	46
Capital Charges		1,195	1,225
		1,237	1,271
Central Recharges			
Central Recharges Expenditure		639	305
		639	305
Other Internal Adjustments			
Internal Reallocations Charges		362	789
Internal Reallocations Income		(23)	(28)
		338	761
Managed Outside the Service		2,214	2,337
Net Cost of Service		29,934	16,795

Environment & Neighbourhoods

Budget Manager : Chief Officer Statutory Housing

Statutory Housing	£000	Budget 2012/13	Budget 2013/14
Employees			
Direct Pay Costs		3,757	3,932
National Insurance Contributions		283	297
Superannuation Costs		469	484
Other Pension Costs		97	62
Other Employee Related Costs		20	11
Training And Development		20	19
		4,645	4,804
Premises			
Buildings Maintenance		57	24
Building Security		1	0
Cleaning And Workplace Refuse		22	22
Gas		49	0
Electricity		106	0
Other Utilities		35	1
Rents		554	30
NNDR		56	8
Accommodation Charges		(1)	0
Premises Related Insurance		3	3
		883	88
Supplies & Services			
Materials And Equipment		24	19
Stationery And Postage		18	15
Advertising		7	7
IT/Telecommunications		47	16
Insurance		5	7
Professional Fees and Subscriptions		361	27
Grants And Contributions		1,604	540
Allowances		5	0
Consultancy Services		1	0
Security Services		2	2
Other Hired And Contracted Services		264	150
Publication And Promotion		2	2
Miscellaneous		0	0
		2,340	785
Transport			
Vehicles And Plant Related Expenditure		40	36
Travel Allowances		49	93
Fuel		2	1
Transport Related Insurance		1	1
		92	131
Internal Charges			
Managed Recharges Frm Other Directorates		201	310
Charges To/From HRA		521	653
		721	962
Agency Payments			
Services Provided By Other Organisations		29	0
Contributions to Partnerships		0	563
		29	563

Environment & Neighbourhoods

Budget Manager : Chief Officer Statutory Housing

Statutory Housing	£000	Budget 2012/13	Budget 2013/14
Managed Expenditure		8,710	7,334
Internal Income			
Income From Other Directorates		0	(113)
Recharges Income From Capital		(792)	(658)
Charge To/From HRA		(1,178)	(962)
		(1,970)	(1,733)
Income - Grants			
DCLG Grants		(1,820)	(381)
		(1,820)	(381)
Income - Sales			
Sale Of Goods And Services		(15)	(15)
		(15)	(15)
Income - Charges			
Fees And Charges		(2,356)	(914)
Other Income		(409)	(1,319)
Rents		(767)	(282)
		(3,532)	(2,516)
Income - Other			
Interest and Dividends		(17)	(17)
		(17)	(17)
Managed Income		(7,354)	(4,662)
Net Managed Budget		1,356	2,672
Accounting Adjustments			
IAS 19 Pensions Costs		74	175
Vehicles And Plant (Internal Leasing)		(25)	(22)
Vehicle leasing recharges		25	22
Capital Charges		4,877	5,139
		4,950	5,314
Central Recharges			
Central Recharges Expenditure		750	323
		750	323
Other Internal Adjustments			
Internal Reallocations Charges		1,129	1,045
Internal Reallocations Income		(16)	(47)
		1,113	998
Managed Outside the Service		6,813	6,635
Net Cost of Service		8,169	9,307

Environment & Neighbourhoods

Budget Manager : Chief Officer Strategy & Commissioning

General Fund Support Services	£000	Budget 2012/13	Budget 2013/14
Employees			
Direct Pay Costs		209	273
National Insurance Contributions		46	27
Superannuation Costs		73	40
Other Pension Costs		18	13
Other Employee Related Costs		0	0
		346	353
Supplies & Services			
Materials And Equipment		10	10
Stationery And Postage		1	1
IT/Telecommunications		(111)	(123)
Insurance		0	0
Other Hired And Contracted Services		(129)	(2)
		(229)	(114)
Transport			
Travel Allowances		1	1
		1	1
Internal Charges			
Managed Recharges Frm Other Directorates		4	4
		4	4
Managed Expenditure		122	244
Internal Income			
Charge To/From HRA		(1,301)	(1,325)
		(1,301)	(1,325)
Managed Income		(1,301)	(1,325)
Net Managed Budget		(1,179)	(1,081)
Accounting Adjustments			
IAS 19 Pensions Costs		9	2
		9	2
Central Recharges			
Central Recharges Expenditure		6,731	9,073
Corporate & Democratic Core Income		(379)	(376)
		6,352	8,696
Other Internal Adjustments			
Internal Reallocations Charges		318	315
Internal Reallocations Income		(6,034)	(7,927)
		(5,715)	(7,612)
Managed Outside the Service		645	1,086
Net Cost of Service		(534)	4

Environment & Neighbourhoods

Budget Manager : Chief Officer Waste Management

Waste Management	£000	Budget 2012/13	Budget 2013/14
Employees			
Direct Pay Costs		11,037	10,439
Agency And Temporary Staff		510	585
National Insurance Contributions		840	765
Superannuation Costs		1,319	1,292
Other Pension Costs		309	276
Other Employee Related Costs		236	262
Training And Development		41	41
		14,291	13,659
Premises			
Buildings Maintenance		170	170
Grounds Maintenance		5	5
Building Security		87	88
Cleaning And Workplace Refuse		35	32
Gas		7	4
Electricity		87	84
Other Utilities		25	26
Rents		6	6
NNDR		196	205
Premises Related Insurance		3	5
		622	624
Supplies & Services			
Materials And Equipment		661	618
Stationery And Postage		43	25
Advertising		0	0
IT/Telecommunications		47	67
Insurance		57	41
Professional Fees and Subscriptions		30	76
Recycling And Reuse		2,995	2,723
Waste Disposal And Landfill Tax		14,004	15,179
Allowances		4	0
Consultancy Services		187	75
Security Services		249	242
Other Hired And Contracted Services		169	184
Licences		60	59
Publication And Promotion		278	328
Miscellaneous		5	5
		18,787	19,622
Transport			
Vehicles And Plant Related Expenditure		5,059	4,989
Travel Allowances		27	23
Fuel		2,010	2,085
Transport Related Insurance		213	177
		7,309	7,274
Internal Charges			
Managed Recharges Frm Other Directorates		1,772	1,610
Charges To/From HRA		30	4
		1,802	1,614
Managed Expenditure		42,811	42,793

Environment & Neighbourhoods

Budget Manager : Chief Officer Waste Management

Waste Management	£000	Budget 2012/13	Budget 2013/14
Internal Income			
Income From Other Directorates		(441)	(328)
Redistribution Of Grants Income		(79)	0
		(519)	(328)
Income - Sales			
Sale Of Goods And Services		(1,016)	(835)
		(1,016)	(835)
Income - Charges			
Fees And Charges		(210)	(241)
Other Income		0	(15)
Income Received From ALMOs		(59)	(121)
		(268)	(377)
Managed Income		(1,804)	(1,541)
Net Managed Budget		41,007	41,252
Accounting Adjustments			
IAS 19 Pensions Costs		171	436
Vehicles And Plant (Internal Leasing)		(1,991)	(2,264)
Vehicle leasing recharges		1,991	2,264
Capital Charges		2,434	2,585
		2,605	3,022
Central Recharges			
Central Recharges Expenditure		141	104
		141	104
Other Internal Adjustments			
Internal Reallocations Charges		7,496	10,073
Internal Reallocations Income		(7,697)	(9,213)
		(201)	860
Managed Outside the Service		2,545	3,986
Net Cost of Service		43,552	45,238

Environment & Neighbourhoods

Budget Manager : Chief Officer Parks and Countryside

Parks And Countryside			
	£000	Budget 2012/13	Budget 2013/14
Employees			
Direct Pay Costs		12,524	12,682
Agency And Temporary Staff		(2)	105
National Insurance Contributions		833	852
Superannuation Costs		1,304	1,487
Other Pension Costs		154	152
Other Employee Related Costs		225	120
Training And Development		55	65
		15,093	15,461
Premises			
Buildings Maintenance		133	15
Grounds Maintenance		839	229
Building Security		157	79
Cleaning And Workplace Refuse		569	390
Gas		464	425
Electricity		306	347
Other Utilities		284	226
Rents		7	17
NNDR		311	405
Premises Related Insurance		6	56
		3,075	2,189
Supplies & Services			
Materials And Equipment		2,331	2,790
Stationery And Postage		23	13
Advertising		11	19
IT/Telecommunications		133	156
Insurance		253	527
Professional Fees and Subscriptions		324	314
Grants And Contributions		296	394
Allowances		3	0
Consultancy Services		3	2
Security Services		127	27
Other Hired And Contracted Services		1,011	897
Licences		93	40
Publication And Promotion		9	20
Miscellaneous		1	2
		4,620	5,203
Transport			
Vehicles And Plant Related Expenditure		1,406	1,670
Travel Allowances		21	28
Fuel		584	593
Transport Related Insurance		56	49
		2,068	2,340
Internal Charges			
Managed Recharges Frm Other Directorates		884	1,508
Charges To/From HRA		0	2
		884	1,510
Appropriations			
Transfers To/From Earmarked Reserves		0	200
		0	200

Environment & Neighbourhoods

Budget Manager : Chief Officer Parks and Countryside

Parks And Countryside	£000	Budget 2012/13	Budget 2013/14
Managed Expenditure		25,739	26,903
Internal Income			
Income From Other Directorates		(4,239)	(5,211)
Charge To/From HRA		0	(300)
		(4,239)	(5,511)
Income - Grants			
Government Grants		(10)	(40)
		(10)	(40)
Income - Sales			
Sale Of Goods And Services		(2,305)	(1,981)
		(2,305)	(1,981)
Income - Charges			
Fees And Charges		(7,348)	(7,573)
Contributions		(272)	(333)
Other Income		(852)	(566)
Rents		(461)	(705)
Income Received From ALMOs		(319)	(412)
		(9,251)	(9,589)
Income - Other			
Interest and Dividends		0	0
		0	0
Managed Income		(15,806)	(17,121)
Net Managed Budget		9,933	9,782
Accounting Adjustments			
IAS 19 Pensions Costs		321	576
Vehicles And Plant (Internal Leasing)		(347)	(332)
Vehicle leasing recharges		347	332
Capital Charges		2,039	1,860
		2,360	2,436
Other Internal Adjustments			
Internal Reallocations Charges		4,194	2,859
Internal Reallocations Income		(1,357)	(827)
		2,837	2,032
Managed Outside the Service		5,197	4,469
Net Cost of Service		15,130	14,250

Environment & Neighbourhoods

Budget Manager : Chief Officer Environmental Action

Environmental Action (West North West)	£000	Budget 2012/13	Budget 2013/14
Employees			
Direct Pay Costs		1,786	1,749
Agency And Temporary Staff		25	28
National Insurance Contributions		122	118
Superannuation Costs		205	200
Other Pension Costs		0	8
Other Employee Related Costs		3	6
Training And Development		4	4
		2,144	2,112
Premises			
Buildings Maintenance		10	15
Cleaning And Workplace Refuse		0	5
		10	20
Supplies & Services			
Materials And Equipment		31	36
Stationery And Postage		4	4
Advertising		0	0
IT/Telecommunications		13	13
Professional Fees and Subscriptions		0	0
Allowances		0	0
Other Hired And Contracted Services		24	6
Miscellaneous		0	0
		72	59
Transport			
Vehicles And Plant Related Expenditure		321	393
Travel Allowances		33	33
Fuel		96	162
Transport Related Insurance		5	5
		456	593
Internal Charges			
Managed Recharges Frm Other Directorates		34	28
Charges To/From HRA		0	8
		34	36
Managed Expenditure		2,716	2,819
Income - Sales			
Sale Of Goods And Services		(10)	(5)
		(10)	(5)
Income - Charges			
Other Income		(21)	(6)
		(21)	(6)
Managed Income		(31)	(11)
Net Managed Budget		2,685	2,808
Accounting Adjustments			
IAS 19 Pensions Costs		75	90
Vehicles And Plant (Internal Leasing)		(2)	(31)
Vehicle leasing recharges		2	31
Capital Charges		12	12

Environment & Neighbourhoods

Budget Manager : Chief Officer Environmental Action

Environmental Action (West North West)			
	£000	Budget 2012/13	Budget 2013/14
		86	102
Central Recharges			
Central Recharges Expenditure		7	16
		7	16
Other Internal Adjustments			
Internal Reallocations Charges		147	361
Internal Reallocations Income		0	(38)
		147	323
Managed Outside the Service		240	440
Net Cost of Service		2,925	3,248

Environment & Neighbourhoods

Budget Manager : Chief Officer Environmental Action

Environmental Action (East North East)	£000	Budget 2012/13	Budget 2013/14
Employees			
Direct Pay Costs		1,428	1,357
Agency And Temporary Staff		25	28
National Insurance Contributions		99	93
Superannuation Costs		168	159
Other Employee Related Costs		2	2
Training And Development		3	3
		1,724	1,641
Premises			
Buildings Maintenance		10	10
Rents		75	75
		85	85
Supplies & Services			
Materials And Equipment		25	29
Stationery And Postage		1	6
Advertising		0	0
IT/Telecommunications		9	10
Professional Fees and Subscriptions		0	0
Allowances		0	0
Other Hired And Contracted Services		(39)	(40)
Miscellaneous		0	0
		(4)	5
Transport			
Vehicles And Plant Related Expenditure		299	323
Travel Allowances		7	7
Fuel		97	126
Transport Related Insurance		3	3
		407	459
Internal Charges			
Managed Recharges Frm Other Directorates		27	24
Charges To/From HRA		0	8
		27	32
Managed Expenditure		2,239	2,222
Income - Sales			
Sale Of Goods And Services		(10)	(10)
		(10)	(10)
Income - Charges			
Other Income		(20)	(8)
		(20)	(8)
Managed Income		(30)	(18)
Net Managed Budget		2,209	2,204
Accounting Adjustments			
IAS 19 Pensions Costs		61	78
Vehicles And Plant (Internal Leasing)		(2)	(19)
Vehicle leasing recharges		2	19
Capital Charges		6	6
		67	83

Environment & Neighbourhoods

Budget Manager : Chief Officer Environmental Action

Environmental Action (East North East)			
	£000	Budget 2012/13	Budget 2013/14
Other Internal Adjustments			
Internal Reallocations Charges		114	336
Internal Reallocations Income		0	(38)
		114	298
Managed Outside the Service		180	381
Net Cost of Service		2,389	2,586

Environment & Neighbourhoods

Budget Manager : Chief Officer Environmental Action

Environmental Action (South)	£000	Budget 2012/13	Budget 2013/14
Employees			
Direct Pay Costs		1,558	1,542
Agency And Temporary Staff		22	0
National Insurance Contributions		109	106
Superannuation Costs		179	179
Other Employee Related Costs		3	3
Training And Development		3	3
		1,873	1,832
Premises			
Buildings Maintenance		10	5
		10	5
Supplies & Services			
Materials And Equipment		30	34
Stationery And Postage		4	4
Advertising		1	0
IT/Telecommunications		27	27
Professional Fees and Subscriptions		0	56
Allowances		0	0
Other Hired And Contracted Services		36	(40)
Miscellaneous		0	0
		98	81
Transport			
Vehicles And Plant Related Expenditure		299	321
Travel Allowances		23	30
Fuel		89	140
Transport Related Insurance		7	7
		419	498
Internal Charges			
Managed Recharges Frm Other Directorates		46	40
Charges To/From HRA		0	8
		46	47
Managed Expenditure		2,446	2,464
Internal Income			
Income From Other Directorates		(28)	(28)
		(28)	(28)
Income - Sales			
Sale Of Goods And Services		(10)	(5)
		(10)	(5)
Income - Charges			
Fees And Charges		(25)	(7)
Other Income		(26)	(15)
		(51)	(22)
Managed Income		(89)	(55)
Net Managed Budget		2,357	2,409
Accounting Adjustments			
IAS 19 Pensions Costs		65	88
Vehicles And Plant (Internal Leasing)		(14)	(19)

Environment & Neighbourhoods

Budget Manager : Chief Officer Environmental Action

Environmental Action (South)			
	£000	Budget 2012/13	Budget 2013/14
Vehicle leasing recharges		14	19
Capital Charges		6	25
		71	113
Central Recharges			
Central Recharges Expenditure		70	110
		70	110
Other Internal Adjustments			
Internal Reallocations Charges		144	371
Internal Reallocations Income		0	(38)
		144	333
Managed Outside the Service		285	556
Net Cost of Service		2,642	2,965

Environment & Neighbourhoods

Budget Manager : Chief Officer Environmental Action

Environmental Action (City Wide)	£000	Budget 2012/13	Budget 2013/14
Employees			
Direct Pay Costs		988	951
Agency And Temporary Staff		119	70
National Insurance Contributions		69	60
Superannuation Costs		125	108
Other Pension Costs		8	8
Other Employee Related Costs		1	1
Training And Development		6	6
		1,314	1,203
Premises			
Cleaning And Workplace Refuse		5	2
Electricity		6	6
Other Utilities		17	20
Rents		3	3
NNDR		11	11
Premises Related Insurance		1	1
		42	42
Supplies & Services			
Materials And Equipment		48	34
Stationery And Postage		0	0
Advertising		0	0
IT/Telecommunications		6	0
Insurance		0	0
Professional Fees and Subscriptions		0	0
Security Services		14	0
Other Hired And Contracted Services		15	13
		84	48
Transport			
Vehicles And Plant Related Expenditure		440	369
Travel Allowances		5	0
Fuel		134	152
Transport Related Insurance		10	7
		590	528
Internal Charges			
Managed Recharges Frm Other Directorates		8	0
Charges To/From HRA		0	8
		8	8
Managed Expenditure		2,038	1,829
Internal Income			
Income From Other Directorates		(19)	(9)
		(19)	(9)
Income - Charges			
Fees And Charges		(84)	0
Other Income		(16)	(8)
Income Received From ALMOs		(20)	(12)
		(120)	(21)
Managed Income		(140)	(30)
Net Managed Budget		1,898	1,799

Environment & Neighbourhoods

Budget Manager : Chief Officer Environmental Action

Environmental Action (City Wide)	£000	Budget 2012/13	Budget 2013/14
Accounting Adjustments			
IAS 19 Pensions Costs		38	45
Vehicles And Plant (Internal Leasing)		(46)	(59)
Vehicle leasing recharges		46	59
Capital Charges		62	59
		99	105
Central Recharges			
Central Recharges Expenditure		43	0
		43	0
Other Internal Adjustments			
Internal Reallocations Charges		96	128
		96	128
Managed Outside the Service		238	232
Net Cost of Service		2,136	2,031

Environment & Neighbourhoods

Budget Manager : Chief Officer Environmental Action

Environmental Action (City Centre)	£000	Budget 2012/13	Budget 2013/14
Employees			
Direct Pay Costs		823	994
Agency And Temporary Staff		4	0
National Insurance Contributions		54	65
Superannuation Costs		100	123
Other Employee Related Costs		2	2
Training And Development		3	3
		984	1,186
Premises			
Buildings Maintenance		10	1
Cleaning And Workplace Refuse		1	1
Electricity		0	6
Other Utilities		0	1
Rents		12	12
NNDR		1	1
		24	23
Supplies & Services			
Materials And Equipment		22	30
Stationery And Postage		0	0
IT/Telecommunications		0	11
Professional Fees and Subscriptions		0	0
Other Hired And Contracted Services		0	10
Miscellaneous		0	0
		22	51
Transport			
Vehicles And Plant Related Expenditure		141	162
Travel Allowances		0	5
Fuel		43	63
Transport Related Insurance		3	6
		186	237
Internal Charges			
Managed Recharges Frm Other Directorates		3	11
Charges To/From HRA		0	8
		3	18
Managed Expenditure		1,219	1,515
Internal Income			
Income From Other Directorates		0	(136)
Redistribution Of Grants Income		(136)	0
		(136)	(136)
Income - Sales			
Sale Of Goods And Services		(10)	0
		(10)	0
Income - Charges			
Fees And Charges		0	(84)
Other Income		(45)	(35)
		(45)	(119)
Managed Income		(191)	(255)
Net Managed Budget		1,029	1,260

Environment & Neighbourhoods

Budget Manager : Chief Officer Environmental Action

Environmental Action (City Centre)	£000	Budget 2012/13	Budget 2013/14
Accounting Adjustments			
IAS 19 Pensions Costs		36	60
Vehicles And Plant (Internal Leasing)		0	(11)
Vehicle leasing recharges		0	11
Capital Charges		1	1
		37	61
Central Recharges			
Central Recharges Expenditure		0	0
		0	0
Other Internal Adjustments			
Internal Reallocations Charges		97	184
		97	184
Managed Outside the Service		135	244
Net Cost of Service		1,164	1,504

Environment & Neighbourhoods

Budget Manager : Chief Officer Environmental Action

Non Delegated - St Cleansing			
	£000	Budget 2012/13	Budget 2013/14
Employees			
Other Pension Costs		82	82
		82	82
Premises			
Other Utilities		71	30
		71	30
Supplies & Services			
Insurance		3	3
Other Hired And Contracted Services		330	240
		333	243
Transport			
Vehicles And Plant Related Expenditure		119	28
Fuel		193	44
Transport Related Insurance		8	8
		320	80
Internal Charges			
Managed Recharges Frm Other Directorates		19	16
Charges To/From HRA		27	0
		46	16
Managed Expenditure		853	452
Net Managed Budget		853	452
Accounting Adjustments			
IAS 19 Pensions Costs		(82)	(82)
Vehicles And Plant (Internal Leasing)		(128)	(5)
Vehicle leasing recharges		128	5
Capital Charges		67	82
		(15)	0
Other Internal Adjustments			
Internal Reallocations Charges		2,753	2,059
Internal Reallocations Income		(720)	0
		2,033	2,059
Managed Outside the Service		2,018	2,059
Net Cost of Service		2,870	2,512

Environment & Neighbourhoods

Budget Manager : Chief Officer Environmental Action

Environmental Health	£000	Budget 2012/13	Budget 2013/14
Employees			
Direct Pay Costs		2,277	2,862
Agency And Temporary Staff		42	21
National Insurance Contributions		165	203
Superannuation Costs		313	394
Other Pension Costs		115	129
Other Employee Related Costs		15	2
Training And Development		16	12
		2,943	3,625
Premises			
Buildings Maintenance		5	2
Cleaning And Workplace Refuse		0	0
Gas		1	0
Electricity		6	3
Other Utilities		1	0
Rents		1	0
NNDR		2	0
		17	6
Supplies & Services			
Materials And Equipment		92	88
Stationery And Postage		33	29
Advertising		0	0
IT/Telecommunications		98	101
Insurance		3	5
Professional Fees and Subscriptions		316	338
Allowances		2	1
Consultancy Services		6	6
Other Hired And Contracted Services		85	18
Publication And Promotion		4	3
Miscellaneous		3	0
		641	590
Transport			
Vehicles And Plant Related Expenditure		18	17
Travel Allowances		73	70
Fuel		12	8
Transport Related Insurance		5	2
		108	96
Internal Charges			
Managed Recharges Frm Other Directorates		138	93
Charges To/From HRA		21	3
		159	96
Managed Expenditure		3,868	4,413
Internal Income			
Income From Other Directorates		(328)	(328)
		(328)	(328)
Income - Sales			
Sale Of Goods And Services		(132)	(115)
		(132)	(115)
Income - Charges			

Environment & Neighbourhoods

Budget Manager : Chief Officer Environmental Action

Environmental Health	£000	Budget 2012/13	Budget 2013/14
Income - Charges			
Fees And Charges		(48)	(17)
Contributions		(30)	(30)
Other Income		(212)	(193)
Income Received From ALMOs		(81)	(81)
		(371)	(322)
Managed Income		(830)	(764)
Net Managed Budget		3,037	3,648
Accounting Adjustments			
IAS 19 Pensions Costs		(1)	64
Vehicles And Plant (Internal Leasing)		(9)	(7)
Vehicle leasing recharges		9	7
Capital Charges		12	6
		11	70
Central Recharges			
Central Recharges Expenditure		208	88
		208	88
Other Internal Adjustments			
Internal Reallocations Charges		1,818	2,550
Internal Reallocations Income		(1,410)	(4,053)
		408	(1,503)
Managed Outside the Service		626	(1,345)
Net Cost of Service		3,663	2,303

Environment & Neighbourhoods

Budget Manager : Chief Officer Strategy & Commissioning

Drugs Commissioning Service	£000	Budget 2012/13	Budget 2013/14
Employees			
Direct Pay Costs		360	0
National Insurance Contributions		28	0
Superannuation Costs		50	0
Other Pension Costs		0	1
		438	1
Supplies & Services			
Materials And Equipment		0	153
Stationery And Postage		0	1
IT/Telecommunications		0	42
Waste Disposal And Landfill Tax		0	12
Allowances		0	1
Other Hired And Contracted Services		0	63
		0	272
Transport			
Vehicles And Plant Related Expenditure		0	0
Travel Allowances		0	0
		0	0
Internal Charges			
Managed Recharges Frm Other Directorates		0	360
Charges To/From HRA		10	0
		10	360
Agency Payments			
Services Provided By Other Organisations		8,520	3,248
Services Provided By Voluntary Sector		0	3,711
Services Provided By Health Authorities		0	639
Residential Placements		0	819
		8,520	8,416
Managed Expenditure		8,967	9,050
Internal Income			
Income From Other Directorates		0	(8,504)
		0	(8,504)
Income - Grants			
Government Grants		(2,353)	(613)
		(2,353)	(613)
Income - Charges			
Contributions		(6,672)	0
		(6,672)	0
Managed Income		(9,025)	(9,117)
Net Managed Budget		(58)	(67)
Accounting Adjustments			
IAS 19 Pensions Costs		18	(1)
		18	(1)
Other Internal Adjustments			
Internal Reallocations Charges		58	65
		58	65

Environment & Neighbourhoods

Budget Manager : Chief Officer Strategy & Commissioning

Drugs Commissioning Service			
	£000	Budget 2012/13	Budget 2013/14
Managed Outside the Service		76	64
Net Cost of Service		18	(3)

LEEDS CITY COUNCIL

2013/14 BUDGET REPORT

Directorate: Central and Corporate

1 Introduction

- 1.1 This report has been produced in order to inform members of the main variations and factors influencing the directorate's budget for the 2013/14 financial year.

2 Service Context

Central and Corporate Services comprises the Resources Directorate, the Customer Access and Performance Directorate and Legal Services.

2.1 Resources

During the past 3 years total savings amounting to £22m, 12.6% of budget, have been delivered within Resources. Within this context, the Directorate is continuing the transition to being an 'enabling corporate centre' by a fundamental review of all support services to ensure they represent an appropriate, proportionate and quality level of support. In the context of the 'funding envelope' for the 3 next years, it is assumed that most support service budgets will reduce by around 30% over this period, representing around £11m per annum.

The professional support services are already adapting to the challenge. A fundamental change within ICT will be to build upon the current Essential Services Programme which is a step change in the infrastructure and workplace technologies to a completely Microsoft environment. As well as delivering savings in ICT Services itself through technology and contract consolidation, these new workplace technologies will provide tools that increase the productivity of the whole workforce.

Within Financial Services and HR, whilst the early leavers will help scale down the workforce further, numerous specific initiatives are already underway, such as a cross Council review of training administration and collocation of some HR services.

Next year sees a massive change in the area of benefits: the new Council Tax Benefit scheme commences in April followed later in the year by Universal Credit. As well as dealing with these changes, the Revenues and Benefits service will also facilitate the transfer of the 'Social Fund' to the Council in 2013/14.

As the Directorate operates many 'trading services', a key focus over the next four years will be whether the current operating models provide the Council and the city with the most sustainable options. Traded services currently provide a return of £8.5m to the Council. Within this context, where appropriate, further trading opportunities will be pursued and additional income as well as a number of efficiency initiatives are reflected in the budget submission.

As part of the budget strategy, Resources are targeting an underspend of £0.5m in 2012/13. This will partly be delivered through actions in 2012/13 aimed at savings over the medium term, in particular a tight control over the release of vacant posts.

2.2 Customer Access and Performance

The Customer Access and Performance directorate continues to deliver a range of corporate functions which supports the strategic development and operational service delivery of the Council and city partnerships. The Directorate has undergone a fundamental restructure in the past 12 months across all its functions, delivering significant efficiencies whilst promoting a culture of more collaborative and integrated working. Further savings will be achieved in 2013/14 through service redesign and integration both within the Directorate and across the Council, ELI, budget and vacancy management and through exploring potential income generation activity.

Over the past two years, the directorate has embraced the demand for change and the call to action around becoming more enterprising. To this end, and with a continued focus on strategic and corporate policy development, locality and partnership management, using intelligence to drive improvement and striving to enhance and improve the customer experience, the directorate remains at the forefront of change within the Council and at the heart of the key changes planned for the next four years. These include:

- Maximising the delivery of integrated services within localities by ensuring that locality working is enabled through appropriate delegation and accountability, targeted commissioning of service, flexible and modern ways of working with associated asset rationalisation and consolidation, efficient business support and management processes and integrated intelligence.
- Improving the customer experience through making more of our services available on-line and available 24/7 and ensuring the council's customer services offering is fully integrated with services to reduce avoidable contact and deliver more things 'right first time' or resolved much earlier.
- Driving a new approach to partnership which focuses on flexible and creative strategic and delivery partnership arrangements which reflect a civic enterprise approach.
- Introducing new ways of working for colleagues across the city centre through the introduction of mobile technology, efficient and effective business management arrangements and new, rationalised office space.
- Implementing an "open data" architecture to support the provision of real-time data and intelligence for use by other local authorities, the private sector, the citizen and the wider community, to aide operational management, commissioning, strategic/policy development activities and 'digital community' developments.
- Ensuring that cross-council strategic functions led by the Directorate become smaller, more responsive and largely centralised with a strategic presence remaining within directorates.

2.3 Legal Services

The core business of the Service is to provide legal advice and related support to the Council in delivering its priorities as set out in the City Priority Plans and the Council's Business Plan. The objective of the Service is to be the best local authority in-house legal service in the UK.

Significant work to reduce the cost of providing legal services to the Council has been taking place for approximately the last 18 months. The Service has reduced its headcount by 19% and £1.3m savings were delivered during 2011/12 - thus most of the "easy wins" have already been delivered. Given this and with 85-90% of Legal Service's costs being spent on employing staff, further significant budget reductions will result in a substantial reduction in

the headcount. Inevitably, this would significantly impact upon the ability of the Service to provide legal advice and support to clients.

As part of the work to reduce the cost of providing legal services, in 2011 it was agreed that the five West Yorkshire Legal Services would look at a number of areas in order to share resources and best practice wherever possible and to reduce the overall cost of legal services. This initiative is called "WYLAW" and saw savings of £2.5m across the region in 2011/12 (£782k for Leeds); projected savings for 2012/13 for Leeds alone are just short of £1m. Initiatives which have facilitated these savings, include for example, the setting up of framework agreements for solicitors and counsel and the Service now directly employs two dedicated Cost Draftsmen who works specifically on reducing the bills of costs where we have settled claims.

3 Explanation of variations between adjusted 2012/13 and 2013/14 - £1,792k (3%)

3.1 The variation can be summarised as follows:

Net Managed Budget 2012/13	59,518
----------------------------	--------

Adjustments

- | | | |
|--------------------------|---|-----|
| • Transfers of functions | - | 563 |
| • Other adjustments | | 691 |

Adjusted Net Managed Budget 2012/13	59,646
-------------------------------------	--------

Changes in prices

- | | | |
|----------|-------|-------|
| • Pay | 1,115 | |
| • Price | 346 | |
| • Income | - 136 | 1,325 |

Service Budget Changes

- | | | |
|---|-------|---------|
| • Changes in Service Levels | - | 300 |
| • Other Factors not affecting level of servic | 1,769 | |
| • Efficiency Savings | | 1,469 |
| Procurement | -409 | |
| Other | -4177 | - 4,586 |

Net Managed Budget 2013/14	57,854
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3.2 Adjustments and Transfers (+£128k)

3.2.1 Migration Services (6 fte's) transferred from Environments and Neighbourhoods to Customer Access and Performance during 2012/13, a net managed budget of zero as the service is externally funded.

3.2.2 The budget of £300k for the Council's contribution to Marketing Leeds previously held in Customer Access and Performance, this has now been transferred to City Development following the creation of 'Leeds and Partners'.

3.2.3 As part of a number of changes to reduce and simplify the recharges made within the Council, budget transfers into Central and Corporate amount to £910k for 'managed print',

£43k for 'Vasco' support. These adjustments have a neutral effect overall, but for example, in the case of managed print, this will reduce the number of individual charges made from 10,000 to 20 per annum.

- 3.2.4 The budget (£186k) for 10 ex-Roseville staff who have previously been budgeted for in Resources is now transferring to Environments and Neighbourhoods as they are now permanently employed within Parks and Countryside.
- 3.2.5 A number of changes with respect to budgets for accommodation have been reflected in the budget that mean transfers between Directorates. The net effect on Central and Corporate amounts to -£402k.
- 3.2.6 Several other minor adjustments and transfers amount to +£63k.

3.3 Changes in prices (+£1,325k)

- 3.3.1 Provision has been made for a 1% pay award in 2013/14. This amounts to £1,115k.
- 3.3.2 No provision will be made for inflation on running cost budgets other than where there are specific contractual commitments and on utilities. As the City Buildings budget is within Resources, the anticipated pressure on utilities is £252k. Also there is an expected increase in NNDR of £94k.
- 3.3.3 The Entertainment Licensing Fees have increased due to a change in the law that allows the Council to pass more costs across in the fee. The impact in 2013/14 (part-year effect) amounts to £100k, 11%.
- 3.3.4 In Registrars, citizenship service charges have been increased by £5 (8%) yielding £13k. Weddings have gone up by an average of £15 (7%) increasing the income budget by £23k.

3.4 Changes in Service Levels (-£300k)

- 3.4.1 The government is changing the way in which the Social Fund is administered. From April 2013, the discretionary aspects of the Social Fund, namely Crisis Loans for general living expenses and Community Care Grants, are to be moved and the budgets devolved to Local Authorities to administer. The budget will not be ring-fenced but Councils are expected to use the funds to 'give flexible help to those in genuine need'. Leeds will receive £2,886k per annum scheme funding for 13/14 and 14/15 and will also receive administration funding of £610k in 2013/14 and £559k in 2014/15. These funding levels are less than is currently spent by DWP and funding is only guaranteed for 2013/14 and 2014/15.

This budget includes £400k for additional posts, based in Revenues and Benefits and Customer Access, to deal with the administration of the Social Fund. It is intended to fill all these posts from within the Council.

- 3.4.2 Customer Access and Performance have an ever increasing role in terms of influence and support for national, regional and sub-regional arrangements including the co-ordination of the city's international relations activity. In order to facilitate a key role in securing future EEC funding for the city, 2 posts are being funded at a cost of £90k within the Localities and Partnerships service.
- 3.4.3 The role of the Regional Policy Team has expanded significantly over recent years. Initially this was due to the development of the Leeds City Region (LCR) and the role has developed further following Government approval for the LCR Local Enterprise Partnership

(LEP) and, more recently the development and approval of the City Deal. There has been a real need to develop a core staffing structure that meets the demands on the City Council to support the developing needs of LCR including delivery of the City Deal and a restructure of the team has been undertaken. This means a net increase of 10 posts which are 100% funded from LCR so there is no additional cost to the Council.

3.4.4 In light of the undoubted increase in customer contact associated with the various welfare reforms taking place, an additional £200k has been provided in the Customer Access pay budget in relation to both the Contact Centre and one-stop shops.

3.4.5 As there are no local elections in 2013/14, this results in a saving of £450k to the Council.

3.4.6 A new statutory requirement for 'auto-enrolment' onto the pension scheme comes into force on 1.4.13 and additional staff are required in the Business Support Centre to deal with the administration at a cost of £70k.

3.5 Other Factors not affecting the level of service (+£1,769k)

3.5.1 A number of changes are affecting housing benefits in 2013/14:

- The Government is further reducing the administration grant for Housing Benefits in 2013/14 by a further £670k (10.4%).
- The new Council Tax Benefits scheme will in future be administrated via the Collection Fund account, rather than the Revenues and Benefits budget. The impact of the change on Revenues and Benefits in budget terms is £683k, which represents the removal of the net 'surplus' on the account. This is now reflected within the Collection Fund.
- The Council will receive additional funding (over existing budget) of £422k in 2013/14 in respect of the 'new burdens'. In effect this will mostly fund additional recovery staff and other costs associated with the new requirements on the Council.
- It is also estimated that additional court fee income will be received in relation to increased debt from recovery of non payment of Council tax resulting from the changes in the new scheme. Additional income of £400k is reflected in the budget.

3.5.2 A technical change associated with the new NNDR scheme is that all the cost of discretionary rate relief will be met from the 'collection fund'. This means that the budget of £184k previously held within Revenues and Benefits will no longer be required.

3.5.3 In the context of all the change that the Revenue and Benefits service is currently dealing, and indeed the pressure in terms of grant funding, the net impact on the managed budget is +£80k.

3.5.4 The budget for 'supplier rebate' in respect of purchase of vehicles by Fleet Services is more appropriately reflected in capital which has the impact of reducing revenue income by £450k.

3.5.5 Internal legal charges will now be on a cost recovery basis reflecting the real cost of providing the service, resulting in reduced income of £432k from other directorates.

3.5.6 A number of other adjustments and changes total £118k.

3.6 Efficiency Savings (-£4.6m)

For this Directorate, the following savings have been identified for 2013/14:

3.6.1 Financial Services, HR and Procurement (£1.8m)

The budget proposals are based on the target of achieving a 30% reduction in annual cost by year 4. Running costs are minimal, so the savings have to be made from staffing. Whilst the services are already pursuing initiatives such as embracing ICT to change and streamline processes and also ceasing all activities that add little value, the proposed savings will mean service reductions. The 2013/14 budget represents the first stage of this process meaning a net reduction £1.8m, a 7.3% reduction in net managed budget, a reduction of 55 fte's (7.3%) by 31.3.14. The reduction will be made as much as possible by the use of the early leavers initiative and redeployment of staff to other areas, however to meet the medium term reductions required, a number of fundamental staffing restructures will be required.

The savings figure also includes a number of specific initiatives such as further HUB related savings (£59k), collocation of several functions within HR and the Business Support Centre. The reduction in external audit fee in 2012/13 will still apply and this saves the Council £191k. Also, there will be £150k income from 'associate membership' of the Yorkshire Purchasing Organisation.

3.6.2 ICT Services (£335k)

The provision of strong and reliable ICT is crucial to the success of the Council, especially during this period of budget pressure. The 2013/14 budget therefore ensures stability and development of the service. A number of cost pressures to maintain existing services are contained and funded through assumptions around staff turnover and also an expected saving of £200k in network costs as a result of the development of the Public Services Network (PSN).

3.6.3 Democratic and Central Services (£742k)

Various actions are being implemented within Facilities Management amounting to £263k, mainly in relation to savings on the Council's portfolio of Civic Buildings. This includes measures such as reducing out of hours cover at some buildings and rationalising staff cover.

Savings of £40k in 2013/14 (full year saving £55k) are expected as result of rationalisation of 'ADSL' lines providing home internet access for Members. Also it is proposed to remove the budget for the Deputy Lord Mayor's allowance (£10k).

As well as the increase in Registrars charges described in section 3.3.3, a continuation from 2012/13 of an increase in volume is expected in 2013/14 amounting to additional income of £109k.

Staffing savings of £320k are reflected in the budget and will be achieved through a combination of turnover, further early leavers (where possible) and a review of activities as part of the review of the 'enabling corporate centre'.

3.6.4 Trading Services (£1,079k)

It has been a significant challenge in 2012/13 for Commercial Services to meet the budget savings taken out in 2012/13 and 2011/12 (£3.3m in total). Starting from an inherent base budget pressure of around £250k, the Group have committed to making savings and efficiencies totally £1.3m. The main actions can be summarised as follows:

- Savings of £571k are reflected in the Property Maintenance group. The main initiatives are revisions to cleaning specifications within the City Buildings portfolio (£152k), additional external income (£178k) and various measures aimed at increasing productivity and cost reduction (£241k)
- The growth in uptake of primary schools meals experienced in 2012/13 is expected to continue, amounting to net income of £200k
- A combination of additional income and cost reductions within Fleet, Catering and Security Services contributes a further £223k

3.6.5 Public Private Partnership Unit (PPPU)

The Unit has a target of increasing income by £250k in 2013/14 as well as a projected saving on pay of £30k.

3.6.6 Customer Access and Performance

An efficiency target of £300k has been reflected in the budget and will be achieved through the use of early leavers initiative and non-filling of posts to realise staffing reductions in Corporate Support, Intelligence and Improvement, and Localities and Partnerships

3.6.7 Legal Services (£50k)

A review of administrative support within the service is budgeted to save £50k in 2013/14.

4 Net Revenue Charge

4.1 The following table provides a summary of the net revenue charge for the service which brings together the net managed budget and those budgets managed outside the service.

	£000s
Net Managed Budget	57,854
Managed Outside Service	- 49,400
Net Revenue Charge	8,454

5 Risk Assessment

5.1 In determining the 2013/14 budget, consideration has been given to all the risks which are managed within the directorate's overall risk management framework. Within this framework, a register of those items considered to carry the highest risk and therefore requiring careful and regular monitoring has been prepared.

5.2 The key risks in the 2013/14 budget for this directorate are as follows;

5.2.1 The savings for early leavers (£975k) assume that staff that have expressed an interest, and have been agreed with the relevant Chief Officer, will leave. This may not be the case, although it is possible that other staff may decide to express an interest in the ELI.

5.2.2 There are risks around the assumptions of additional income in Commercial Services and PPPU. In addition, future decisions of schools regarding academy status will not only have a direct impact on income for the relevant support services, but will also affect the Education Support Grant the Council receives from the Government.

Briefing note prepared by:
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RESOURCES

Main responsibilities:

Audit and Risk

- Provide an independent and objective assurance on the control environment established to help the council achieve its objectives.
- Be responsible for developing, promoting and implementing council policy and good practice in the areas of risk management and business continuity management.
- Develop integrated plans with all directorates/partner agencies and co-ordinate the council's response to an emergency.
- Promote, publicise and develop '*Spending Money Wisely*'

Financial Development and Financial Management

- Provide overall strategic financial management of the council's finances.
- Maximise the council's financial resources within levels of acceptable risk.
- Promote efficient and effective stewardship of assets and resources.
- Ensure compliance with statutory financial obligations.
- Providing senior managers, budget holders and staff with financial information, guidance and advice to enable them to take responsibility to effectively manage their revenue and capital budgets and to align available resources to priorities.

Revenues and Benefits

- Provide a Housing Benefit service that is prompt, accurate, secure and sensitive to the needs of the citizens of Leeds and other stakeholders.
- Provide local schemes of support including Council Tax Support scheme and Local Welfare Scheme
- Provide accurate and timely assessments in respect of council's Fairer Charging Scheme.
- Working with key partners, to promote and improve access and take-up of financially assessed services.
- Maximise the collection of local taxation and other income from residents and businesses in Leeds.
- Ensure proper banking arrangements are in place.
- Provide a range of modern payment options for citizens to use.



Information and Communication Technology (ICT) Services

- A key stakeholder and contributor in the formulation and delivery of the council's strategic plans.
- Develop and support, directly or in partnership with other providers, innovative solutions which will help Leeds transform towards its aspiration of being the UK's best city. Help service areas fully exploit the potential of ICT and successfully deliver their business outcomes.
- Maintain and develop the council's core ICT infrastructure and software application portfolio to support changing business needs that enable our staff to have access to the required information and systems they need to provide services to our citizens and partners.
- Support nearly 20,000 mobile and fixed line telephones, over 500 council sites and more than 11,000 networked and standalone PC's. Also provide ICT services to a range of partners beyond the council's boundaries.

Human Resources

- Enable workforce planning to meet the changing shape and requirements of the council and to ensure we have the right employees with the right skills in the right place at the right time.
- Support improved levels of safety and wellbeing in the workplace to ensure employees achieve and sustain high levels of performance and attendance and managers properly manage and significantly reduce absence.
- Drive a forward thinking culture and organisational change supported by development that equips employees with the right knowledge and skills and enables everyone to fulfil their potential.
- Promote a culture of employee engagement in which everybody is respected, involved and heard and embeds the values of the Council.
- Enable a high performing culture where employees' plays their part in making sure the council is the best city council in the UK and managers properly manage and support staff.
- Work in partnership with the trade unions to achieve a flexible, healthy, enabled, engaged and performing workforce delivering council objectives and supported by fair and competitive pay and terms and conditions.

Business Support Centre

- The Business Support Centre (BSC) is Leeds City Council's shared service. As well as delivering operational transactional services in relation to employment and financial services (i.e. recruitment, contract variations, payroll, pensions, recruitment, training administration, creditor payments, utility billing, CIS, purchasing card administration) for Leeds City Council, Leeds' Schools and ALMO's it also provides services for over 40 other employers across the city.
- On an annual basis, the service processes over 750,000 employee-related transactions via SAP (the corporate HR/Payroll system), pays out salaries in the region of £520million, processes over 400,000 invoices for 13,000 suppliers to the value of £509million, manages 100,000 purchasing card transactions to the value of £30million, and manages the council's utility bills of approximately £25million.



- The service deals with over 200,000 telephone and e-mail queries a year from employees and suppliers, and uses state of the art Avaya telephony equipment to manage queues and undertaking quality monitoring and call analysis.
- The BSC also plays a strong strategic role in further developing shared services for the council and includes expertise on business support and administration and modernising service delivery – including designing and developing on-line ways of working, telephone transacting, self-service solutions, electronic document records management and workflow systems.

Democratic and Central Services

- The provision of a comprehensive research, coordination, and administration support service to all members of the council. Supporting the joint leadership and the mayoralty, and coordinating major civic events.
- The facilitation and management of the formal decision making and scrutiny processes of the council. The servicing of council meetings, Executive Board and other committees and regulatory panels of the council.
- The development, management of, and provision of advice on all matters of corporate and ethical governance.
- The maintenance, review and monitoring of the constitution
- The management of civic and community buildings, office accommodation, and the provision of facilities management support across the council
- Management of facilities related traded services (Print Management, Reprographics, Mail Services, Records Management Facility, and City Signs)
- The organisation and management of elections and maintaining the register of electors.
- The registration of births, deaths and marriages.
- Administration and enforcement activities associated with public entertainment, liquor, gambling, taxi and private hire licences

Public Private Partnership Unit

- Provides specialist project support to internal and external public sector clients including project management, technical, legal and financial support, to Public Private Partnership (PPP) projects, other major infrastructure projects, and change management projects.
- Provides support to clients from project inception, needs analysis, options appraisal, business case, through procurement to contract award, set-up and management. The unit also provides advice on critical long-term aspects such as contract monitoring, project re-financing, benchmarking and market testing.
- Manages the use of external legal, financial and technical advisors through framework contracts to assist in the delivery of the Council's portfolio of PFI projects and other major projects.
- Leads, and provides specialist resource to, a number of regional public sector projects, programmes and collaborations, ensuring promotion of the Council's strategic influence and leadership at a regional level and enabling significant savings for the Council and other public sector bodies.



Procurement Unit

- Responsible for developing and promoting Council policy and good practice in public procurement including the Council's Procurement Strategy and Contract Procedure Rules (CPRs).
- Providing advice and guidance to senior managers, commissioners and staff to enable them to procure works, supplies and services in an efficient and effective manner and in compliance with the relevant procedures and legislation.
- Working with the PPPU to provide directorates with a comprehensive project and procurement support service from initial business case through procurement to contract management.
- Management and administration of the electronic tendering system (YORtender) including e-auctions, and advice on the use of the Financial Management System (FMS) in relation to contract queries.

Commercial Services

Property Maintenance

- The provision of responsive, specialist and planned building maintenance services deploying an in house workforce covering the majority of allied trades including electrical, asbestos, joinery, plumbing, bricklaying, plastering, demolition, gas, mechanical and engineering, lift engineering, metal fabrication and flooring for the Directorates, ALMO's and schools portfolio.
- The provision of internal cyclical and non routine building Cleaning services to all types of properties. The service also provide one off builders cleans, house and fly tipping clearance, litter picking, chute clearance services and a 24/7 building static guarding function .

Passenger Transport

- Key front line duties providing transport services to older persons' day services and 'fulfilling lives' centres within Adult Social Care. Within Children's Services activities include transport of children in care of the authority and children with statements of special education needs.
- The School Crossing Patrol service provides 117 crossing sites within the Leeds boundary to ensure that pedestrians cross safely. Crossing Patrols are now legally empowered to stop traffic and to assist any pedestrians to cross, not just children.

Fleet Services

- Vehicle Management and Maintenance services manage the provision of vehicles and plant required by the council's operational departments. This service is also responsible for the regulatory safety inspection of the fleet, together with the routine service and repair of over 1,000 vehicles. In addition, the team operates a fuel management service which provides fuelling facilities for all council departments from various sites across the city.



Catering

Central and Corporate



- The Catering Service is responsible for providing school meals in 205 primary and special schools, 9 high schools and 28 children's centres. All of the menus are planned to deliver balanced and varied meals. All menus reflect the diverse requirements of the school community, including religious and dietary needs. The food provision in schools is now governed by legislation and the menus all meet the School Food Trust Guidelines. All of the business is subject to open competition.
- City wide Community Meals service – This service provides a 7 day hot meals service to over 2,000 vulnerable people enabling them to stay in their own homes. The service works with the voluntary sector and our own staff to both deliver meals and provide a visual well being check to every customer every delivery.

Cleaning

- Comprehensive internal building cleaning services are also provided to education establishments across the city cleaning approx 60 Primary Schools, 6 High Schools, 40 Children's Centres and a number of other educational establishments.
- Adhoc and Emergency Cleaning and Caretaking Service available to all schools in the city as well as specialist kitchen cleans.

Customer Access and Performance

Main responsibilities:

Corporate Support

- Support to the Chief Executive, the Assistant Chief Executive and the Corporate Leadership Team
- Support to take forward the Commission on future of local government both locally and nationally
- Delivering the communications strategy, through Marketing and Creative Services, Press and Media Relations, Web Services (Internet and Intranet), Internal Communications and social media developments
- Development, oversight and delivery of the city's corporate planning framework including the preparation and oversight of the Best City Ambition, City Priority Plan, Council Business Plan, including taking forward the Budget Plus Programme. and influencing the approach to change and organisational development
- Development, oversight and support for the Best City Leadership Network, including summit meetings, state of the city events and the key account management approach.
- Provision of advice to elected members, officers and partners on the development and management of the council's corporate policy agenda, including city, and the national context.

Customer Access

- Delivery of the council's customer access strategy
- Providing first point of access to a wide range of council services through 14 One Stop Centres and 2 Joint Service Centres.



- Provision of a modern contact centre which provides first point of access to a wide range of Council services via telephone and e-mail.
- Provision of a Welfare Rights service.
- Provision of a Central Interpretation and Translation service.
- Management and corporate leadership of the council's compliments and complaints processes.

Localities and Partnerships

- Lead role for the locality working agenda
- Development of strong and effective area committee governance arrangements that are responsive to the needs and aspirations of local communities.
- Development, oversight and advice in regard to the council's legal obligations and agreed priorities with regard to equality and diversity (e.g. Equality Framework, Equality Impact Assessments, Equality Assembly).
- Influence and support national, regional and sub-regional arrangements including the co-ordination of the city's international relations activity.
- Co-ordinate and provide advice on the council's consultation and engagement activities.
- Develop an approach to dealing with migration across the Council, the city and the region.

Intelligence and Improvement

- Development, implementation and delivery of the council's information governance agenda and related activities.
- Development, implementation and delivery of an organisation and partnership-wide research and intelligence agenda which supports and facilitates decision-making and excellent service delivery.
- Development and delivery of the council's performance management framework (including embedding of the Outcome Based Accountability approach) to ensure that performance against outcomes, priorities and targets, both across the council and across relevant partnerships, is effectively monitored and managed.
- Development and delivery of the council's business and service planning approach to ensure that services are focused on delivering efficient and effective services which contribute to the delivery of the Vision for Leeds and the City Priority Plans
- Develop and deliver the council's cross-cutting improvement agenda around Changing the Workplace, Customer Access and Business Management to ensure continuous improvement of the council's services and the delivery of key city and council outcomes.

Legal Services

Main responsibilities:

- The core business of the Service is to provide legal support to the council in delivering its priorities as set out in the City Priority Plans and the council's Business Plan.



- The Service is led by the City Solicitor who is also the Deputy Returning Officer and statutory Monitoring Officer with responsibility for probity at the council.
- The work undertaken includes employment and education; planning; highways transportation and rights of way; compulsory acquisition; civil litigation including judicial review, property and commercial litigation and debt recovery; criminal litigation including prosecutions and advice on anti-social behaviour; advice on licensing matters; property law including regeneration; commercial law including partnerships; housing management and homelessness; legal support for children and adult social care; data protection and access to information and local land charges.
- The nature of the work undertaken by the Service includes putting the council's case at inquiries, tribunals and in court; providing advice on legal and probity issues in committees and other Council meetings; drafting contracts and other legal documents for the council and providing advice to officers and Members.
- Within Legal Services Local Land Charges is a front line service which provides property search services to buyers and co-ordinates the responses to search enquiries concerning council's functions in relation to land.

Public Health

Main responsibilities:

- Commissioning public health services to improve health and wellbeing
- Provide advice, challenge and advocacy to protect the health of the local population
- Provide public health advice to the NHS
- Working with partners to lead the development and delivery of public health programmes
- Working with and across Council Directorates to enhance the Council's contribution to improving health and reducing health inequalities
- Support the Joint Strategic Needs Assessment and other health needs assessments
- Lead the development of public health capacity for the wider workforce and communities
- Produce an annual report on the health of the local population

Resources

Summary of budget by service (£000)

Budget Manager	Service	Total 2012/13	Managed by the Service			Managed Outside the Service	Total 2013/14
			Spending	Income	Net		
Chief Officer Financial Management	Financial Management	0	9,810	(1,430)	8,380	(8,380)	0
Chief Officer Resources and Strategy	Business Support Centre	0	5,799	(2,941)	2,858	(2,858)	0
Chief Officer Financial Development	Financial Development	0	1,615	(720)	895	(895)	0
Chief Officer Revenues and Benefits	Revenues and Benefits	4,566	296,840	(297,425)	(585)	6,449	5,864
Chief Officer ICT	Information Technology	3,710	25,034	(9,622)	15,412	(12,179)	3,233
Chief Officer HR	Human Resources	0	8,286	(1,576)	6,710	(6,710)	0
Chief Officer Audit and Risk	Audit and Risk	466	2,345	(221)	2,124	(1,735)	389
Chief Officer Resources and Strategy	CORS Directorate	0	930	(2)	928	(928)	0
Chief Officer PPPU	Public Private Partnership Unit	(321)	3,405	(4,536)	(1,132)	542	(590)
Chief Officer PPPU	Procurement	0	2,175	(456)	1,720	(1,720)	0
Chief Officer Democratic and Central Services	Democratic and Central Services	2,369	23,378	(9,715)	13,663	(12,307)	1,356
Chief Officer Commercial Services	Commercial Services	(4,417)	69,358	(78,509)	(9,151)	4,200	(4,951)
Net Cost of Service		6,373	448,974	(407,153)	41,821	(36,520)	5,301
	Transfers to and from earmarked reserves	(1,125)	0	0	0	(2,298)	(2,298)
Net Revenue Charge		5,248	448,974	(407,153)	41,821	(38,817)	3,003

Resources

Summary of budget by type of spending or income

£000	Budget 2012/13	Budget 2013/14
Employees		
Direct Pay Costs	78,604	78,371
Agency And Temporary Staff	1,186	1,413
National Insurance Contributions	5,094	5,188
Superannuation Costs	9,498	9,613
Other Pension Costs	2,130	1,970
Other Employee Related Costs	598	562
Training And Development	813	689
	97,924	97,806
Premises		
Buildings Maintenance	158	136
Grounds Maintenance	123	115
Building Security	723	733
Cleaning And Workplace Refuse	1,955	1,851
Gas	520	590
Electricity	1,052	1,334
Other Utilities	391	389
Rents	1,190	223
NDR	3,385	3,503
Accommodation Charges	454	100
Premises Related Insurance	203	209
	10,157	9,182
Supplies & Services		
Materials And Equipment	9,109	9,590
Stationery And Postage	2,107	1,989
Advertising	15	15
IT/Telecommunications	9,599	10,070
Insurance	119	138
Professional Fees and Subscriptions	1,422	1,442
Grants And Contributions	0	2,886
Catering Service	1	1
Recycling And Reuse	1	5
Waste Disposal And Landfill Tax	15	20
Allowances	33	20
Consultancy Services	3	5
External Audit Fees	563	372
Security Services	9	9
Other Hired And Contracted Services	5,946	7,970
Licences	5	4
Publication And Promotion	40	32
Miscellaneous	140	103
	29,127	34,671
Transport		
Vehicles And Plant Related Expenditure	6,782	6,913
Travel Allowances	559	571
Fuel	5,189	5,515
Private Hire	5,657	6,748
Transport Related Insurance	230	180
	18,416	19,927
Internal Charges		
Managed Recharges Frm Other Directorates	5,584	5,138

Resources

Summary of budget by type of spending or income

£000	Budget 2012/13	Budget 2013/14
Internal Charges		
Charges To/From HRA	68	0
	5,652	5,138
Transfer Payments		
Compensation Payments	1	1
Council Tax Benefit Payments	56,632	1,060
Discretionary NNDR Rebates	184	0
Housing Benefit Payments	273,498	281,207
Civic Allowances	67	57
	330,382	282,326
Capital		
RCCO (Revenue Contribution To Capital)	8	0
	8	0
Appropriations		
Transfers To/From Earmarked Reserves	(41)	(76)
	(41)	(76)
Managed Expenditure	491,624	448,974
Internal Income		
Income From Other Directorates	(89,911)	(88,891)
Recharges Income From Capital	(732)	(4,701)
Charge To/From HRA	(68)	0
	(90,711)	(93,593)
Income - Grants		
Government Grants	(331,075)	(285,947)
DCLG Grants	(1,231)	(1,709)
	(332,306)	(287,656)
Income - Sales		
Sale Of Goods And Services	(1,408)	(1,519)
	(1,408)	(1,519)
Income - Charges		
Fees And Charges	(7,609)	(7,762)
Education Income	0	(21)
Contributions	(176)	(521)
Other Income	(9,537)	(9,823)
Rents	(1,071)	(261)
Income Received From ALMOs	(5,310)	(5,998)
	(23,704)	(24,386)
Managed Income	(448,128)	(407,153)
Net Managed Budget	43,496	41,821
Accounting Adjustments		
IAS 19 Pensions Costs	1,119	2,298
Vehicles And Plant (Internal Leasing)	(1,724)	(1,530)
Vehicle leasing recharges	1,402	1,280
Transfers To/From Statutory Reserves	(1,125)	(2,298)
Capital Charges	10,892	11,094
	10,564	10,843

Resources

Summary of budget by type of spending or income

£000	Budget 2012/13	Budget 2013/14
Central Recharges		
Central Recharges Expenditure	35,817	36,994
Central Recharges Income	(81,702)	(84,433)
Corporate & Democratic Core Income	(10,690)	(10,424)
	(56,575)	(57,863)
Other Internal Adjustments		
Internal Reallocations Charges	136,917	134,652
Internal Reallocations Income	(129,154)	(126,450)
	7,763	8,202
Managed Outside the Service	(38,249)	(38,817)
Net Cost of Service	5,248	3,003

Resources

Budget Manager : Chief Officer Financial Management

Financial Management	£000	Budget 2012/13	Budget 2013/14
Employees			
Direct Pay Costs		7,884	7,640
National Insurance Contributions		613	622
Superannuation Costs		1,099	1,055
Other Pension Costs		132	155
Other Employee Related Costs		3	3
Training And Development		54	54
		9,785	9,529
Premises			
Buildings Maintenance		1	0
Premises Related Insurance		13	13
		14	13
Supplies & Services			
Materials And Equipment		8	5
Stationery And Postage		19	1
Advertising		2	2
IT/Telecommunications		106	99
Insurance		5	5
Professional Fees and Subscriptions		19	16
Allowances		0	0
Other Hired And Contracted Services		61	41
Licences		0	0
		219	170
Transport			
Travel Allowances		78	87
		78	87
Internal Charges			
Managed Recharges Frm Other Directorates		0	11
		0	11
Managed Expenditure		10,096	9,810
Internal Income			
Income From Other Directorates		(1,094)	(1,118)
Recharges Income From Capital		(395)	0
		(1,489)	(1,118)
Income - Charges			
Fees And Charges		(58)	(144)
Other Income		(43)	(66)
Income Received From ALMOs		(85)	(102)
		(186)	(312)
Managed Income		(1,675)	(1,430)
Net Managed Budget		8,421	8,380
Accounting Adjustments			
IAS 19 Pensions Costs		268	362
		268	362

Resources

Budget Manager : Chief Officer Financial Management

Financial Management			
	£000	Budget 2012/13	Budget 2013/14
Central Recharges			
Central Recharges Expenditure		32,951	33,158
Central Recharges Income		(81,524)	(79,483)
Corporate & Democratic Core Income		(2,135)	(2,255)
		(50,708)	(48,580)
Other Internal Adjustments			
Internal Reallocations Charges		85,521	83,511
Internal Reallocations Income		(43,501)	(43,672)
		42,020	39,839
Managed Outside the Service		(8,421)	(8,380)
Net Cost of Service		0	0

Resources

Budget Manager : Chief Officer Resources and Strategy

Business Support Centre	£000	Budget 2012/13	Budget 2013/14
Employees			
Direct Pay Costs		4,048	4,044
National Insurance Contributions		273	280
Superannuation Costs		554	531
Other Pension Costs		149	128
Other Employee Related Costs		145	145
Training And Development		9	9
		5,177	5,138
Premises			
Buildings Maintenance		1	1
Building Security		1	1
Cleaning And Workplace Refuse		0	0
NNDR		1	1
		3	3
Supplies & Services			
Materials And Equipment		13	12
Stationery And Postage		64	62
Advertising		1	1
IT/Telecommunications		379	354
Insurance		3	3
Professional Fees and Subscriptions		185	185
Allowances		1	1
Other Hired And Contracted Services		8	8
		653	625
Transport			
Travel Allowances		6	5
		6	5
Internal Charges			
Managed Recharges Frm Other Directorates		27	28
		27	28
Managed Expenditure		5,865	5,799
Internal Income			
Income From Other Directorates		(2,093)	(2,033)
Recharges Income From Capital		0	(230)
		(2,093)	(2,263)
Income - Sales			
Sale Of Goods And Services		(57)	(57)
		(57)	(57)
Income - Charges			
Fees And Charges		(76)	(76)
Other Income		(231)	(406)
Rents		0	0
Income Received From ALMOs		(112)	(140)
		(419)	(622)
Managed Income		(2,569)	(2,941)
Net Managed Budget		3,296	2,858

Resources

Budget Manager : Chief Officer Resources and Strategy

Business Support Centre	£000	Budget 2012/13	Budget 2013/14
Accounting Adjustments			
IAS 19 Pensions Costs		53	132
Capital Charges		707	765
		760	897
Central Recharges			
Central Recharges Income		(294)	317
		(294)	317
Other Internal Adjustments			
Internal Reallocations Charges		4,527	3,750
Internal Reallocations Income		(8,289)	(7,821)
		(3,762)	(4,071)
Managed Outside the Service		(3,296)	(2,858)
Net Cost of Service		0	0

Resources

Budget Manager : Chief Officer Financial Development

Financial Development	£000	Budget 2012/13	Budget 2013/14
Employees			
Direct Pay Costs		787	1,061
National Insurance Contributions		62	89
Superannuation Costs		113	149
Other Pension Costs		50	51
Other Employee Related Costs		0	0
Training And Development		4	4
		1,016	1,355
Supplies & Services			
Materials And Equipment		1	1
Stationery And Postage		5	2
Advertising		1	1
IT/Telecommunications		40	40
Insurance		1	1
Professional Fees and Subscriptions		211	211
Allowances		0	0
		260	257
Transport			
Travel Allowances		3	3
		3	3
Internal Charges			
Managed Recharges Frm Other Directorates		1	1
		1	1
Managed Expenditure		1,279	1,615
Internal Income			
Income From Other Directorates		0	(43)
Recharges Income From Capital		(317)	(623)
		(317)	(666)
Income - Sales			
Sale Of Goods And Services		(27)	(25)
		(27)	(25)
Income - Charges			
Fees And Charges		(5)	(2)
Other Income		(13)	(23)
Income Received From ALMOs		(9)	(4)
		(27)	(29)
Managed Income		(371)	(720)
Net Managed Budget		909	895
Accounting Adjustments			
IAS 19 Pensions Costs		(9)	22
		(9)	22
Central Recharges			
Central Recharges Income		160	(326)
Corporate & Democratic Core Income		(484)	(435)
		(325)	(761)

Resources

Budget Manager : Chief Officer Financial Development

Financial Development	£000	Budget 2012/13	Budget 2013/14
Other Internal Adjustments			
Internal Reallocations Charges		612	598
Internal Reallocations Income		(1,186)	(755)
		(575)	(156)
Managed Outside the Service		(909)	(895)
Net Cost of Service		0	0

Resources

Budget Manager : Chief Officer Revenues and Benefits

Revenues and Benefits	£000	Budget 2012/13	Budget 2013/14
Employees			
Direct Pay Costs		6,799	7,363
National Insurance Contributions		441	501
Superannuation Costs		903	1,068
Other Pension Costs		206	171
Other Employee Related Costs		2	3
Training And Development		10	10
		8,361	9,116
Premises			
Rents		5	5
NNDR		6	7
		11	12
Supplies & Services			
Materials And Equipment		11	11
Stationery And Postage		479	479
IT/Telecommunications		611	676
Insurance		5	5
Professional Fees and Subscriptions		496	496
Grants And Contributions		0	2,886
Allowances		1	1
External Audit Fees		46	46
Other Hired And Contracted Services		430	487
Publication And Promotion		6	1
Miscellaneous		80	80
		2,164	5,168
Transport			
Travel Allowances		59	59
		59	59
Internal Charges			
Managed Recharges Frm Other Directorates		218	218
		218	218
Transfer Payments			
Compensation Payments		1	1
Council Tax Benefit Payments		56,632	1,060
Discretionary NNDR Rebates		184	0
Housing Benefit Payments		273,498	281,207
		330,315	282,268
Managed Expenditure		341,127	296,840
Internal Income			
Income From Other Directorates		(613)	(583)
		(613)	(583)
Income - Grants			
Government Grants		(330,851)	(285,721)
DCLG Grants		(1,231)	(1,709)
		(332,082)	(287,429)
Income - Charges			
Fees And Charges		(2,465)	(2,670)
Other Income		(7,328)	(6,736)
Income Received From ALMOs		(9)	(7)

Resources

Budget Manager : Chief Officer Revenues and Benefits

Revenues and Benefits	£000	Budget 2012/13	Budget 2013/14
Income - Charges		(9,802)	(9,413)
Managed Income		(342,497)	(297,425)
Net Managed Budget		(1,370)	(585)
Accounting Adjustments			
IAS 19 Pensions Costs		123	352
Capital Charges		21	37
		144	389
Central Recharges			
Central Recharges Expenditure		2,866	3,836
Central Recharges Income		(2,848)	(3,883)
Corporate & Democratic Core Income		(357)	(395)
		(339)	(442)
Other Internal Adjustments			
Internal Reallocations Charges		19,225	20,258
Internal Reallocations Income		(13,093)	(13,756)
		6,132	6,502
Managed Outside the Service		5,936	6,449
Net Cost of Service		4,566	5,864

Resources

Budget Manager : Chief Officer ICT

Information Technology	£000	Budget 2012/13	Budget 2013/14
Employees			
Direct Pay Costs		10,049	10,187
National Insurance Contributions		761	792
Superannuation Costs		1,367	1,448
Other Pension Costs		311	277
Other Employee Related Costs		9	30
Training And Development		161	121
		12,659	12,855
Premises			
Cleaning And Workplace Refuse		1	1
Accommodation Charges		14	14
		15	15
Supplies & Services			
Materials And Equipment		14	330
Stationery And Postage		10	10
IT/Telecommunications		7,367	7,843
Insurance		6	7
Professional Fees and Subscriptions		348	388
Other Hired And Contracted Services		254	254
Publication And Promotion		5	5
		8,003	8,837
Transport			
Vehicles And Plant Related Expenditure		17	17
Travel Allowances		35	32
Fuel		4	4
Transport Related Insurance		0	0
		56	53
Internal Charges			
Managed Recharges Frm Other Directorates		3,751	3,274
		3,751	3,274
Managed Expenditure		24,484	25,034
Internal Income			
Income From Other Directorates		(8,486)	(3,535)
Recharges Income From Capital		0	(3,779)
		(8,486)	(7,315)
Income - Sales			
Sale Of Goods And Services		(33)	(33)
		(33)	(33)
Income - Charges			
Fees And Charges		(5)	(201)
Other Income		(125)	(617)
Income Received From ALMOs		(1,695)	(1,457)
		(1,824)	(2,274)
Managed Income		(10,343)	(9,622)
Net Managed Budget		14,141	15,412

Resources

Budget Manager : Chief Officer ICT

Information Technology	£000	Budget 2012/13	Budget 2013/14
Accounting Adjustments			
IAS 19 Pensions Costs		186	432
Vehicles And Plant (Internal Leasing)		(2)	(2)
Vehicle leasing recharges		2	2
Capital Charges		6,991	7,543
		7,176	7,976
Central Recharges			
Central Recharges Income		1,658	(398)
		1,658	(398)
Other Internal Adjustments			
Internal Reallocations Charges		5,531	5,633
Internal Reallocations Income		(24,795)	(25,389)
		(19,264)	(19,756)
Managed Outside the Service		(10,430)	(12,179)
Net Cost of Service		3,710	3,233

Resources

Budget Manager : Chief Officer HR

Human Resources	£000	Budget 2012/13	Budget 2013/14
Employees			
Direct Pay Costs		6,161	5,711
National Insurance Contributions		480	459
Superannuation Costs		880	788
Other Pension Costs		214	175
Other Employee Related Costs		106	87
Training And Development		303	171
		8,145	7,391
Premises			
Cleaning And Workplace Refuse		0	0
Rents		17	17
Accommodation Charges		0	4
		18	22
Supplies & Services			
Materials And Equipment		36	31
Stationery And Postage		24	14
IT/Telecommunications		144	213
Insurance		4	4
Professional Fees and Subscriptions		31	20
Catering Service		1	1
Other Hired And Contracted Services		294	185
		536	469
Transport			
Vehicles And Plant Related Expenditure		1	1
Travel Allowances		97	96
Private Hire		0	0
		98	97
Internal Charges			
Managed Recharges Frm Other Directorates		303	308
		303	308
Managed Expenditure		9,100	8,286
Internal Income			
Income From Other Directorates		(1,578)	(1,467)
		(1,578)	(1,467)
Income - Charges			
Fees And Charges		(10)	(104)
Other Income		(6)	(6)
		(16)	(110)
Managed Income		(1,594)	(1,576)
Net Managed Budget		7,505	6,710
Accounting Adjustments			
IAS 19 Pensions Costs		107	216
Capital Charges		0	0
		107	216

Resources

Budget Manager : Chief Officer HR

Human Resources	£000	Budget 2012/13	Budget 2013/14
Central Recharges			
Central Recharges Income		543	(330)
		543	(330)
Other Internal Adjustments			
Internal Reallocations Charges		1,176	1,427
Internal Reallocations Income		(9,332)	(8,023)
		(8,155)	(6,596)
Managed Outside the Service		(7,505)	(6,710)
Net Cost of Service		0	0

Resources

Budget Manager : Chief Officer Audit and Risk

Audit and Risk	£000	Budget 2012/13	Budget 2013/14
Employees			
Direct Pay Costs		1,965	1,463
National Insurance Contributions		155	117
Superannuation Costs		281	239
Other Pension Costs		4	8
Other Employee Related Costs		0	1
Training And Development		21	41
		2,427	1,869
Premises			
Cleaning And Workplace Refuse		0	0
Rents		61	61
		61	61
Supplies & Services			
Materials And Equipment		23	21
Stationery And Postage		10	10
IT/Telecommunications		15	7
Insurance		1	1
Professional Fees and Subscriptions		6	6
Allowances		2	2
External Audit Fees		517	326
Other Hired And Contracted Services		14	14
		589	387
Transport			
Vehicles And Plant Related Expenditure		13	12
Travel Allowances		7	7
Transport Related Insurance		0	0
		20	20
Internal Charges			
Managed Recharges Frm Other Directorates		5	8
		5	8
Managed Expenditure		3,102	2,345
Internal Income			
Income From Other Directorates		(244)	(80)
		(244)	(80)
Income - Sales			
Sale Of Goods And Services		(365)	(140)
		(365)	(140)
Income - Charges			
Fees And Charges		(1)	(1)
		(1)	(1)
Managed Income		(610)	(221)
Net Managed Budget		2,492	2,124
Accounting Adjustments			
IAS 19 Pensions Costs		98	109
Vehicles And Plant (Internal Leasing)		(6)	(6)
Vehicle leasing recharges		6	6
Capital Charges		6	0

Resources

Budget Manager : Chief Officer Audit and Risk

Audit and Risk	£000	Budget 2012/13	Budget 2013/14
		105	109
Central Recharges			
Central Recharges Income		125	(75)
Corporate & Democratic Core Income		(616)	(409)
		(490)	(483)
Other Internal Adjustments			
Internal Reallocations Charges		457	453
Internal Reallocations Income		(2,097)	(1,813)
		(1,641)	(1,360)
Managed Outside the Service		(2,027)	(1,735)
Net Cost of Service		466	389

Resources

Budget Manager : Chief Officer Resources and Strategy

CORS Directorate	£000	Budget 2012/13	Budget 2013/14
Employees			
Direct Pay Costs		495	487
National Insurance Contributions		44	44
Superannuation Costs		70	70
Other Pension Costs		252	209
Other Employee Related Costs		0	0
Training And Development		2	2
		864	812
Premises			
Cleaning And Workplace Refuse		1	1
		1	1
Supplies & Services			
Materials And Equipment		53	49
Stationery And Postage		47	43
IT/Telecommunications		2	0
Insurance		2	0
Professional Fees and Subscriptions		2	2
Allowances		0	0
Other Hired And Contracted Services		21	21
		127	115
Transport			
Travel Allowances		2	1
		2	1
Internal Charges			
Managed Recharges Frm Other Directorates		1	1
		1	1
Managed Expenditure		994	930
Income - Charges			
Fees And Charges		(1)	(1)
Other Income		(1)	(1)
		(2)	(2)
Managed Income		(2)	(2)
Net Managed Budget		992	928
Accounting Adjustments			
IAS 19 Pensions Costs		(226)	(175)
		(226)	(175)
Central Recharges			
Corporate & Democratic Core Income		(47)	(47)
		(47)	(47)
Other Internal Adjustments			
Internal Reallocations Charges		260	224
Internal Reallocations Income		(979)	(931)
		(719)	(706)
Managed Outside the Service		(992)	(928)
Net Cost of Service		0	0

Resources

Budget Manager : Chief Officer PPPU

Public Private Partnership Unit	£000	Budget 2012/13	Budget 2013/14
Employees			
Direct Pay Costs		2,493	2,709
National Insurance Contributions		222	246
Superannuation Costs		354	385
Other Employee Related Costs		4	4
Training And Development		23	20
		3,095	3,364
Premises			
Grounds Maintenance		2	0
Cleaning And Workplace Refuse		16	1
		18	1
Supplies & Services			
Materials And Equipment		2	2
Stationery And Postage		5	0
IT/Telecommunications		28	28
Insurance		2	2
Professional Fees and Subscriptions		2	2
Allowances		0	0
Other Hired And Contracted Services		3	5
		42	39
Transport			
Travel Allowances		24	24
		24	24
Internal Charges			
Managed Recharges Frm Other Directorates		2	2
		2	2
Appropriations			
Transfers To/From Earmarked Reserves		10	(25)
		10	(25)
Managed Expenditure		3,190	3,405
Internal Income			
Income From Other Directorates		(3,201)	(3,383)
Recharges Income From Capital		0	(50)
		(3,201)	(3,432)
Income - Charges			
Fees And Charges		(1)	(1)
Other Income		(852)	(1,102)
		(854)	(1,104)
Managed Income		(4,055)	(4,536)
Net Managed Budget		(866)	(1,132)
Accounting Adjustments			
IAS 19 Pensions Costs		129	189
		129	189
Other Internal Adjustments			
Internal Reallocations Charges		478	417
Internal Reallocations Income		(63)	(64)

Resources

Budget Manager : Chief Officer PPPU

Public Private Partnership Unit			
	£000	Budget 2012/13	Budget 2013/14
		416	353
Managed Outside the Service		544	542
Net Cost of Service		(321)	(590)

Resources

Budget Manager : Chief Officer PPPU

Procurement	£000	Budget 2012/13	Budget 2013/14
Employees			
Direct Pay Costs		1,441	1,368
National Insurance Contributions		109	102
Superannuation Costs		206	199
Other Pension Costs		57	40
Other Employee Related Costs		2	2
Training And Development		12	12
		1,828	1,723
Supplies & Services			
Materials And Equipment		5	5
Stationery And Postage		10	4
Advertising		5	5
IT/Telecommunications		15	10
Insurance		1	1
Professional Fees and Subscriptions		3	3
Allowances		5	5
Consultancy Services		1	1
Other Hired And Contracted Services		11	11
		56	45
Transport			
Vehicles And Plant Related Expenditure		1	1
Travel Allowances		7	6
		8	6
Internal Charges			
Managed Recharges Frm Other Directorates		350	401
		350	401
Managed Expenditure		2,241	2,175
Internal Income			
Recharges Income From Capital		(20)	(20)
		(20)	(20)
Income - Charges			
Fees And Charges		(1)	0
Other Income		(158)	(151)
Income Received From ALMOs		(117)	(285)
		(276)	(436)
Managed Income		(296)	(456)
Net Managed Budget		1,945	1,720
Accounting Adjustments			
IAS 19 Pensions Costs		18	57
Capital Charges		0	0
		18	57
Central Recharges			
Central Recharges Income		(259)	(172)
		(259)	(172)

Resources

Budget Manager : Chief Officer PPPU

Procurement	£000	Budget 2012/13	Budget 2013/14
Other Internal Adjustments Internal Reallocations Charges Internal Reallocations Income		316 (2,020) (1,704)	313 (1,918) (1,605)
Managed Outside the Service		(1,945)	(1,720)
Net Cost of Service		0	0

Resources

Budget Manager : Chief Officer Democratic and Central Services

Democratic and Central Services			
	£000	Budget 2012/13	Budget 2013/14
Employees			
Direct Pay Costs		9,320	9,237
National Insurance Contributions		621	640
Superannuation Costs		1,180	1,185
Other Pension Costs		184	182
Other Employee Related Costs		14	14
Training And Development		48	50
		11,366	11,308
Premises			
Buildings Maintenance		98	78
Grounds Maintenance		120	113
Building Security		692	702
Cleaning And Workplace Refuse		1,699	1,609
Gas		472	539
Electricity		987	1,268
Other Utilities		348	346
Rents		1,044	77
NNDR		3,208	3,321
Accommodation Charges		440	82
Premises Related Insurance		185	190
		9,294	8,325
Supplies & Services			
Materials And Equipment		809	700
Stationery And Postage		1,360	1,294
Advertising		6	5
IT/Telecommunications		596	468
Insurance		44	46
Professional Fees and Subscriptions		56	35
Allowances		22	9
Consultancy Services		0	2
Security Services		9	9
Other Hired And Contracted Services		515	371
Licences		1	1
Publication And Promotion		20	16
Miscellaneous		1	1
		3,438	2,958
Transport			
Vehicles And Plant Related Expenditure		80	79
Travel Allowances		67	72
Fuel		29	27
Transport Related Insurance		7	9
		183	187
Internal Charges			
Managed Recharges Frm Other Directorates		613	594
Charges To/From HRA		68	0
		681	594
Transfer Payments			
Civic Allowances		67	57
		67	57
Capital			

Resources

Budget Manager : Chief Officer Democratic and Central Services

Democratic and Central Services	£000	Budget 2012/13	Budget 2013/14
Capital			
RCCO (Revenue Contribution To Capital)		8	0
		8	0
Appropriations			
Transfers To/From Earmarked Reserves		(51)	(51)
		(51)	(51)
Managed Expenditure		24,986	23,378
Internal Income			
Income From Other Directorates		(4,483)	(4,539)
Charge To/From HRA		(68)	0
		(4,551)	(4,539)
Income - Sales			
Sale Of Goods And Services		(145)	(92)
		(145)	(92)
Income - Charges			
Fees And Charges		(4,291)	(4,141)
Contributions		(176)	(521)
Other Income		(15)	(59)
Rents		(1,071)	(261)
Income Received From ALMOs		(117)	(102)
		(5,671)	(5,085)
Managed Income		(10,367)	(9,715)
Net Managed Budget		14,619	13,663
Accounting Adjustments			
IAS 19 Pensions Costs		241	389
Vehicles And Plant (Internal Leasing)		(83)	(39)
Vehicle leasing recharges		39	39
Capital Charges		2,512	2,027
		2,710	2,415
Central Recharges			
Central Recharges Income		736	(83)
Corporate & Democratic Core Income		(7,050)	(6,884)
		(6,314)	(6,967)
Other Internal Adjustments			
Internal Reallocations Charges		13,423	12,942
Internal Reallocations Income		(22,068)	(20,698)
		(8,645)	(7,755)
Managed Outside the Service		(12,250)	(12,307)
Net Cost of Service		2,369	1,356

Resources

Budget Manager : Chief Officer Commercial Services

Commercial Services	£000	Budget 2012/13	Budget 2013/14
Employees			
Direct Pay Costs		27,162	27,100
Agency And Temporary Staff		1,186	1,413
National Insurance Contributions		1,313	1,296
Superannuation Costs		2,492	2,497
Other Pension Costs		572	574
Other Employee Related Costs		312	272
Training And Development		166	195
		33,202	33,347
Premises			
Buildings Maintenance		59	57
Grounds Maintenance		1	2
Building Security		30	30
Cleaning And Workplace Refuse		237	238
Gas		49	51
Electricity		65	66
Other Utilities		43	43
Rents		62	62
NNDR		169	174
Accommodation Charges		1	1
Premises Related Insurance		5	6
		722	730
Supplies & Services			
Materials And Equipment		8,134	8,423
Stationery And Postage		75	71
Advertising		1	1
IT/Telecommunications		297	331
Insurance		47	62
Professional Fees and Subscriptions		64	77
Recycling And Reuse		1	5
Waste Disposal And Landfill Tax		15	20
Allowances		1	1
Consultancy Services		3	2
Other Hired And Contracted Services		4,335	6,572
Licences		3	3
Publication And Promotion		10	10
Miscellaneous		59	21
		13,042	15,600
Transport			
Vehicles And Plant Related Expenditure		6,671	6,803
Travel Allowances		175	180
Fuel		5,156	5,484
Private Hire		5,656	6,748
Transport Related Insurance		223	170
		17,881	19,386
Internal Charges			
Managed Recharges Frm Other Directorates		314	295
		314	295
Managed Expenditure		65,161	69,358

Resources

Budget Manager : Chief Officer Commercial Services

Commercial Services	£000	Budget 2012/13	Budget 2013/14
Internal Income			
Income From Other Directorates		(68,119)	(72,111)
		(68,119)	(72,111)
Income - Grants			
Government Grants		(224)	(226)
		(224)	(226)
Income - Sales			
Sale Of Goods And Services		(781)	(1,172)
		(781)	(1,172)
Income - Charges			
Fees And Charges		(694)	(421)
Education Income		0	(21)
Other Income		(765)	(656)
Income Received From ALMOs		(3,166)	(3,902)
		(4,625)	(5,000)
Managed Income		(73,748)	(78,509)
Net Managed Budget		(8,588)	(9,151)
Accounting Adjustments			
IAS 19 Pensions Costs		133	214
Vehicles And Plant (Internal Leasing)		(1,633)	(1,483)
Vehicle leasing recharges		1,355	1,232
Capital Charges		654	721
		510	685
Other Internal Adjustments			
Internal Reallocations Charges		5,392	5,125
Internal Reallocations Income		(1,730)	(1,609)
		3,661	3,516
Managed Outside the Service		4,171	4,200
Net Cost of Service		(4,417)	(4,951)

Legal Services

Summary of budget by service (£000)

Budget Manager	Service	Total 2012/13	Managed by the Service			Managed Outside the Service	Total 2013/14
			Spending	Income	Net		
City Solicitor	Legal Services	(624)	5,899	(7,566)	(1,667)	1,081	(586)
Net Cost of Service		(624)	5,899	(7,566)	(1,667)	1,081	(586)
	Transfers to and from earmarked reserves	(199)	0	0	0	(253)	(253)
Net Revenue Charge		(823)	5,899	(7,566)	(1,667)	828	(838)

Legal Services

Summary of budget by type of spending or income

£000	Budget 2012/13	Budget 2013/14
Employees		
Direct Pay Costs	4,149	4,150
National Insurance Contributions	321	331
Superannuation Costs	593	580
Other Pension Costs	16	32
Other Employee Related Costs	76	73
Training And Development	36	36
	5,190	5,202
Premises		
Cleaning And Workplace Refuse	2	2
Rents	121	0
NNDR	35	0
Premises Related Insurance	0	0
	159	2
Supplies & Services		
Materials And Equipment	127	76
Stationery And Postage	39	39
IT/Telecommunications	80	68
Insurance	6	5
Professional Fees and Subscriptions	5	5
Allowances	1	1
Other Hired And Contracted Services	16	16
Licences	1	1
	274	211
Transport		
Travel Allowances	30	30
Transport Related Insurance	0	0
	30	30
Internal Charges		
Managed Recharges Frm Other Directorates	455	455
	455	455
Managed Expenditure	6,109	5,899
Internal Income		
Income From Other Directorates	(6,791)	(6,359)
	(6,791)	(6,359)
Income - Charges		
Fees And Charges	(550)	(550)
Other Income	(283)	(283)
Income Received From ALMOs	(374)	(374)
	(1,207)	(1,207)
Managed Income	(7,998)	(7,566)
Net Managed Budget	(1,889)	(1,667)
Accounting Adjustments		
IAS 19 Pensions Costs	199	253
Transfers To/From Statutory Reserves	(199)	(253)
Capital Charges	2	1
	2	1

Legal Services

Summary of budget by type of spending or income

£000	Budget 2012/13	Budget 2013/14
Other Internal Adjustments		
Internal Reallocations Charges	7,208	7,063
Internal Reallocations Income	(6,144)	(6,235)
	1,064	827
Managed Outside the Service	1,066	828
Net Cost of Service	(823)	(838)

Legal Services

Budget Manager : City Solicitor

Legal Services	£000	Budget 2012/13	Budget 2013/14
Employees			
Direct Pay Costs		4,149	4,150
National Insurance Contributions		321	331
Superannuation Costs		593	580
Other Pension Costs		16	32
Other Employee Related Costs		76	73
Training And Development		36	36
		5,190	5,202
Premises			
Cleaning And Workplace Refuse		2	2
Rents		121	0
NNDR		35	0
Premises Related Insurance		0	0
		159	2
Supplies & Services			
Materials And Equipment		127	76
Stationery And Postage		39	39
IT/Telecommunications		80	68
Insurance		6	5
Professional Fees and Subscriptions		5	5
Allowances		1	1
Other Hired And Contracted Services		16	16
Licences		1	1
		274	211
Transport			
Travel Allowances		30	30
Transport Related Insurance		0	0
		30	30
Internal Charges			
Managed Recharges Frm Other Directorates		455	455
		455	455
Managed Expenditure		6,109	5,899
Internal Income			
Income From Other Directorates		(6,791)	(6,359)
		(6,791)	(6,359)
Income - Charges			
Fees And Charges		(550)	(550)
Other Income		(283)	(283)
Income Received From ALMOs		(374)	(374)
		(1,207)	(1,207)
Managed Income		(7,998)	(7,566)
Net Managed Budget		(1,889)	(1,667)
Accounting Adjustments			
IAS 19 Pensions Costs		199	253
Capital Charges		2	1
		201	254

Legal Services

Budget Manager : City Solicitor

Legal Services			
	£000	Budget 2012/13	Budget 2013/14
Other Internal Adjustments			
Internal Reallocations Charges		7,208	7,063
Internal Reallocations Income		(6,144)	(6,235)
		1,064	827
Managed Outside the Service		1,265	1,081
Net Cost of Service		(624)	(586)

Customer Access and Performance

Customer Access and Performance

Summary of budget by service (£000)

Budget Manager	Service	Total 2012/13	Managed by the Service			Managed Outside the Service	Total 2013/14
			Spending	Income	Net		
Chief Officer Customer Access	Customer Access	1,097	14,695	(7,318)	7,377	(4,796)	2,581
Chief Officer Localities & Partnerships	Localities and Partnerships	917	2,664	(1,431)	1,233	(63)	1,170
Chief Officer Intelligence & Improvement	Intelligence and Improvement	0	3,061	(1,087)	1,974	(1,974)	0
Chief Officer Corporate Support	Corporate Support	1,374	3,745	(95)	3,649	(3,581)	68
Chief Officer Localities & Partnerships	Area Management	3,421	3,600	(133)	3,467	(240)	3,228
Net Cost of Service		6,809	27,764	(10,064)	17,700	(10,653)	7,047
	Transfers to and from earmarked reserves	(335)	0	0	0	(757)	(757)
Net Revenue Charge		6,474	27,764	(10,064)	17,700	(11,410)	6,290

Customer Access and Performance

Summary of budget by type of spending or income

£000	Budget 2012/13	Budget 2013/14
Employees		
Direct Pay Costs	16,001	16,996
National Insurance Contributions	1,228	1,266
Superannuation Costs	2,162	2,261
Other Pension Costs	435	351
Other Employee Related Costs	22	10
Training And Development	37	37
	19,885	20,921
Premises		
Buildings Maintenance	10	11
Grounds Maintenance	1	1
Cleaning And Workplace Refuse	5	6
Gas	3	3
Electricity	4	48
Other Utilities	1	6
Rents	41	1,193
NNDR	4	81
Premises Related Insurance	26	22
	94	1,370
Supplies & Services		
Materials And Equipment	83	73
Stationery And Postage	176	156
Advertising	2	2
IT/Telecommunications	782	692
Insurance	8	12
Professional Fees and Subscriptions	690	724
Grants And Contributions	2,042	1,742
Catering Service	3	3
Allowances	7	7
Other Hired And Contracted Services	908	1,160
Licences	2	2
Publication And Promotion	62	41
	4,765	4,614
Transport		
Travel Allowances	94	94
	94	94
Internal Charges		
Managed Recharges Frm Other Directorates	776	765
	776	765
Managed Expenditure	25,615	27,764
Internal Income		
Income From Other Directorates	(3,104)	(3,235)
Recharges Income From Capital	0	(663)
	(3,104)	(3,898)
Income - Grants		
Government Grants	(158)	(165)
	(158)	(165)
Income - Sales		
Sale Of Goods And Services	(240)	(240)
	(240)	(240)

Customer Access and Performance

Summary of budget by type of spending or income

£000	Budget 2012/13	Budget 2013/14
Income - Charges		
Fees And Charges	(458)	(458)
Contributions	(58)	(58)
Other Income	(852)	(2,339)
Income Received From ALMOs	(2,833)	(2,907)
	(4,201)	(5,762)
Managed Income	(7,703)	(10,064)
Net Managed Budget	17,911	17,700
Accounting Adjustments		
IAS 19 Pensions Costs	352	757
Transfers To/From Statutory Reserves	(335)	(757)
Capital Charges	311	928
	328	928
Central Recharges		
Central Recharges Expenditure	0	0
Central Recharges Income	(412)	(799)
Corporate & Democratic Core Income	(2,526)	(2,510)
	(2,938)	(3,310)
Other Internal Adjustments		
Internal Reallocations Charges	4,821	5,385
Internal Reallocations Income	(13,648)	(14,414)
	(8,827)	(9,029)
Managed Outside the Service	(11,437)	(11,410)
Net Cost of Service	6,474	6,290

Customer Access and Performance

Budget Manager : Chief Officer Customer Access

Customer Access	£000	Budget 2012/13	Budget 2013/14
Employees			
Direct Pay Costs		9,095	9,567
National Insurance Contributions		624	635
Superannuation Costs		1,155	1,191
Other Pension Costs		152	94
Other Employee Related Costs		15	7
Training And Development		23	23
		11,064	11,516
Premises			
Buildings Maintenance		10	11
Grounds Maintenance		1	1
Cleaning And Workplace Refuse		2	3
Gas		1	1
Electricity		0	47
Other Utilities		0	5
Rents		20	1,173
NNDR		0	77
Premises Related Insurance		26	22
		60	1,339
Supplies & Services			
Materials And Equipment		55	44
Stationery And Postage		48	42
Advertising		1	1
IT/Telecommunications		374	389
Insurance		6	7
Professional Fees and Subscriptions		293	293
Allowances		1	1
Other Hired And Contracted Services		513	806
Licences		2	2
		1,293	1,586
Transport			
Travel Allowances		41	41
		41	41
Internal Charges			
Managed Recharges Frm Other Directorates		225	214
		225	214
Managed Expenditure		12,682	14,695
Internal Income			
Income From Other Directorates		(2,034)	(2,807)
		(2,034)	(2,807)
Income - Sales			
Sale Of Goods And Services		(240)	(240)
		(240)	(240)
Income - Charges			
Fees And Charges		(110)	(110)
Contributions		(58)	(58)
Other Income		(115)	(1,197)
Income Received From ALMOs		(2,833)	(2,907)
		(3,116)	(4,271)

Customer Access and Performance

Budget Manager : Chief Officer Customer Access

Customer Access	£000	Budget 2012/13	Budget 2013/14
Managed Income		(5,390)	(7,318)
Net Managed Budget		7,292	7,377
Accounting Adjustments			
IAS 19 Pensions Costs		268	489
Capital Charges		230	252
		498	742
Central Recharges			
Central Recharges Income		(876)	(84)
		(876)	(84)
Other Internal Adjustments			
Internal Reallocations Charges		3,445	3,569
Internal Reallocations Income		(9,263)	(9,023)
		(5,818)	(5,454)
Managed Outside the Service		(6,195)	(4,796)
Net Cost of Service		1,097	2,581

Customer Access and Performance

Budget Manager : Chief Officer Localities & Partnerships

Localities and Partnerships	£000	Budget 2012/13	Budget 2013/14
Employees			
Direct Pay Costs		1,775	1,874
National Insurance Contributions		151	156
Superannuation Costs		255	272
Other Pension Costs		39	44
Other Employee Related Costs		4	1
Training And Development		4	3
		2,226	2,350
Premises			
Cleaning And Workplace Refuse		0	0
Rents		20	20
		21	21
Supplies & Services			
Materials And Equipment		7	5
Stationery And Postage		34	32
Advertising		1	1
IT/Telecommunications		28	8
Insurance		1	1
Professional Fees and Subscriptions		57	56
Grants And Contributions		42	42
Catering Service		3	3
Allowances		4	3
Other Hired And Contracted Services		183	43
Publication And Promotion		51	31
		409	226
Transport			
Travel Allowances		33	31
		33	31
Internal Charges			
Managed Recharges Frm Other Directorates		36	36
		36	36
Managed Expenditure		2,725	2,664
Internal Income			
Income From Other Directorates		(124)	(127)
		(124)	(127)
Income - Grants			
Government Grants		(158)	(165)
		(158)	(165)
Income - Charges			
Fees And Charges		(2)	(2)
Other Income		(731)	(1,137)
		(733)	(1,138)
Managed Income		(1,015)	(1,431)
Net Managed Budget		1,710	1,233
Accounting Adjustments			
IAS 19 Pensions Costs		54	89
Capital Charges		3	1

Customer Access and Performance

Budget Manager : Chief Officer Localities & Partnerships

Localities and Partnerships	£000	Budget 2012/13	Budget 2013/14
		57	91
Central Recharges			
Central Recharges Expenditure		0	0
Central Recharges Income		174	146
Corporate & Democratic Core Income		(646)	(165)
		(472)	(19)
Other Internal Adjustments			
Internal Reallocations Charges		454	577
Internal Reallocations Income		(832)	(711)
		(377)	(134)
Managed Outside the Service		(793)	(63)
Net Cost of Service		917	1,170

Customer Access and Performance

Budget Manager : Chief Officer Intelligence & Improvement

Intelligence and Improvement	£000	Budget 2012/13	Budget 2013/14
Employees			
Direct Pay Costs		1,964	1,824
National Insurance Contributions		167	157
Superannuation Costs		279	269
Other Pension Costs		16	27
Other Employee Related Costs		0	1
Training And Development		1	1
		2,427	2,279
Supplies & Services			
Materials And Equipment		1	1
Stationery And Postage		3	0
IT/Telecommunications		359	264
Insurance		1	1
Professional Fees and Subscriptions		5	38
Allowances		1	1
Other Hired And Contracted Services		9	69
		379	373
Transport			
Travel Allowances		2	2
		2	2
Internal Charges			
Managed Recharges Frm Other Directorates		406	406
		406	406
Managed Expenditure		3,214	3,061
Internal Income			
Income From Other Directorates		(663)	(80)
Recharges Income From Capital		0	(663)
		(663)	(743)
Income - Charges			
Fees And Charges		(344)	(344)
		(344)	(344)
Managed Income		(1,007)	(1,087)
Net Managed Budget		2,207	1,974
Accounting Adjustments			
IAS 19 Pensions Costs		86	105
Capital Charges		71	647
		156	752
Central Recharges			
Central Recharges Income		289	(726)
		289	(726)
Other Internal Adjustments			
Internal Reallocations Charges		119	470
Internal Reallocations Income		(2,771)	(2,470)
		(2,653)	(1,999)
Managed Outside the Service		(2,207)	(1,974)

Customer Access and Performance

Budget Manager : Chief Officer Intelligence & Improvement

Intelligence and Improvement			
	£000	Budget 2012/13	Budget 2013/14
Net Cost of Service		0	0

Customer Access and Performance

Budget Manager : Chief Officer Corporate Support

Corporate Support	£000	Budget 2012/13	Budget 2013/14
Employees			
Direct Pay Costs		1,853	2,338
National Insurance Contributions		173	202
Superannuation Costs		287	328
Other Pension Costs		122	156
Other Employee Related Costs		3	1
Training And Development		9	9
		2,449	3,035
Supplies & Services			
Materials And Equipment		10	15
Stationery And Postage		83	74
IT/Telecommunications		15	23
Insurance		1	2
Professional Fees and Subscriptions		331	333
Grants And Contributions		300	0
Allowances		1	1
Other Hired And Contracted Services		197	237
Publication And Promotion		3	3
		941	688
Transport			
Travel Allowances		6	8
		6	8
Internal Charges			
Managed Recharges Frm Other Directorates		13	13
		13	13
Managed Expenditure		3,409	3,745
Internal Income			
Income From Other Directorates		(187)	(87)
		(187)	(87)
Income - Charges			
Fees And Charges		(2)	(2)
Other Income		(6)	(6)
		(8)	(8)
Managed Income		(195)	(95)
Net Managed Budget		3,213	3,649
Accounting Adjustments			
IAS 19 Pensions Costs		(18)	5
Capital Charges		7	4
		(11)	9
Central Recharges			
Central Recharges Income		0	(135)
Corporate & Democratic Core Income		(1,880)	(2,345)
		(1,880)	(2,481)
Other Internal Adjustments			
Internal Reallocations Charges		329	510
Internal Reallocations Income		(278)	(1,620)

Customer Access and Performance

Budget Manager : Chief Officer Corporate Support

Corporate Support			
	£000	Budget 2012/13	Budget 2013/14
		52	(1,110)
Managed Outside the Service		(1,839)	(3,581)
Net Cost of Service		1,374	68

Customer Access and Performance

Budget Manager : Chief Officer Localities & Partnerships

Area Management	£000	Budget 2012/13	Budget 2013/14
Employees			
Direct Pay Costs		1,314	1,394
National Insurance Contributions		113	115
Superannuation Costs		186	201
Other Pension Costs		106	30
Other Employee Related Costs		0	0
		1,719	1,740
Premises			
Cleaning And Workplace Refuse		2	2
Gas		2	2
Electricity		4	1
Other Utilities		1	1
NNDR		4	4
		14	11
Supplies & Services			
Materials And Equipment		10	9
Stationery And Postage		9	8
IT/Telecommunications		7	7
Insurance		0	1
Professional Fees and Subscriptions		3	3
Grants And Contributions		1,700	1,700
Allowances		1	1
Other Hired And Contracted Services		6	5
Publication And Promotion		9	8
		1,745	1,741
Transport			
Travel Allowances		12	12
		12	12
Internal Charges			
Managed Recharges Frm Other Directorates		96	96
		96	96
Managed Expenditure		3,585	3,600
Internal Income			
Income From Other Directorates		(96)	(133)
		(96)	(133)
Managed Income		(96)	(133)
Net Managed Budget		3,489	3,467
Accounting Adjustments			
IAS 19 Pensions Costs		(39)	69
Capital Charges		1	23
		(37)	92
Other Internal Adjustments			
Internal Reallocations Charges		473	259
Internal Reallocations Income		(504)	(591)
		(31)	(332)
Managed Outside the Service		(68)	(240)

Customer Access and Performance

Budget Manager : Chief Officer Localities & Partnerships

Area Management	£000	Budget 2012/13	Budget 2013/14
Net Cost of Service		3,421	3,228

LEEDS CITY COUNCIL 2013/14 BUDGET REPORT

Directorate: Public Health

1. Introduction

This report has been produced in order to inform members of the new Public Health System that involves the transfer of a significant range of Public Health functions from the former Leeds PCT (NHS Leeds) to the Council.

2. Service Context

- 2.1 From 1st April 2013 the Council will then take on the local leadership role for Public Health – and be responsible for delivering the Government's ambition to help people live longer, healthier and more fulfilled lives and to improve health of the most vulnerable fastest.
- 2.2 The Council will take on, from NHS Leeds, the commissioning of Public Health services covering all ages including smoking cessation, school nurses, weight management and drugs and alcohol services.
- 2.3 Some services will be mandatory – for example contraception services, testing and treatment for Sexually Transmitted Infections, NHS Health Checks and the National Child Measurement Programme. Approximately one third of spend is expected to relate to mandated services. Other mandatory functions moving to the Council include health protection and Public Health advice to the NHS, in particular to the three Clinical Commissioning Groups in Leeds.
- 2.4 In addition the transfer of Public Health provides the opportunity and expectation to influence the Health and Wellbeing agenda of all Directorates within the Council as well as the broader partnership role of the Council.
- 2.5 To help achieve this public health staff and funding will transfer to the Council. At a national level, the Department of Health (DoH) had previously (in February 2012) published a baseline national funding allocation of £2.2bn in respect of 2012/13. This figure has now been revised to £2.5bn. On 10th January the DoH announced a two year allocation of an above inflationary allocation of £2.7bn for 2013/14 and £2.9bn for 2014/15. Of these totals, Leeds will receive £36.9 in 2013/14 and £40.5m in 2014/15. Based on DoH calculations this equates to £48 per head in 2013/14 and does represent movement towards a DoH target for Leeds of £57 per head for 2013/14. The additional funding in 2014/15 will represent further movement towards that target.

3. Budget Summary 2013/14

EXPENDITURE	£'000
Employees	4,019
Supplies and Services	370
Internal charges – support services	668
Commissioned services	31,798
TOTAL EXPENDITURE	36,855
TOTAL INCOME – DOH FUNDING	36,855
NET MANAGED BUDGET	0

4. Budget Description

- 4.1 The 2013/14 budget reflects the fact that the Council will receive a ring fenced grant of £36.9m for Public Health responsibilities. This funding will enable the Council to maintain the current level of Public Health services, and existing cost, commissioned by the Leeds PCT.
- 4.2 The Council has clearly been funding public health initiatives and in future the Public Health funding will be used to maintain and develop these services.
- 4.3 The funding will also enable the Council to meet national changes made by the Department of Health on Council responsibilities since the original financial submissions by the Leeds PCT. There are still some uncertainties around precisely which functions are funded through the financial settlement and work is in progress to clarify exactly these commitments are.
- 4.4 In addition there will be new investment in:
- Tobacco control (£400k). To increase access to Smoking Cessation Services in areas with the highest levels of smoking; for pregnant women; for those using alcohol and drug services; for those using mental health and learning disability services plus more work with West Yorkshire Trading Standards to combat under ages sales.
 - Changing lifestyles (£200k). To increase access for people to change lifestyles through additional healthy lifestyle advisors and health trainers. This will enable the Third Sector to signpost people to healthy lifestyle advisors under the Leeds Lets Change programme.
 - Food and nutrition (£100k). To improve nutrition through developing cooking skills by enhancing the work of the Ministry of Food with the Third Sector. At least 35 accessible cooking skills courses will be developed per year in the most deprived populations in Leeds.
 - Antenatal and post natal support (£200k). To develop a programme of support before and after birth targeted to vulnerable women/families. This will be linked to the current universal Pregnancy, Birth and Beyond programme but

will focus on particular groups including those from a black and minority ethnic background.

- Mental well being (£100k). To further invest in the Infant Mental Health Service to enhance the skills of the public sector and Third Sector workforce in working with mothers in order to improve mother and baby attachment and increase direct therapeutic input.
- 4.5 There is also a commitment to continuing working with Children's and Adult Social Services and to increase opportunities for physical activity by working in collaboration with Leisure Services.



Public Health

Main responsibilities:

- Commissioning public health services to improve health and wellbeing
- Provide advice, challenge and advocacy to protect the health of the local population
- Provide public health advice to the NHS
- Working with partners to lead the development and delivery of public health programmes
- Working with and across Council Directorates to enhance the Council's contribution to improving health and reducing health inequalities
- Support the Joint Strategic Needs Assessment and other health needs assessments
- Lead the development of public health capacity for the wider workforce and communities
- Produce an annual report on the health of the local population

Public Health

Summary of budget by service (£000)

Budget Manager	Service	Total 2012/13	Managed by the Service			Managed Outside the Service	Total 2013/14
			Spending	Income	Net		
Director of Public Health	Public Health	0	36,855	(36,855)	0	219	219
Net Cost of Service		0	36,855	(36,855)	0	219	219
	Transfers to and from earmarked reserves	0	0	0	0	(219)	(219)
Net Revenue Charge		0	36,855	(36,855)	0	0	0

Public Health

Summary of budget by type of spending or income

£000	Budget 2012/13	Budget 2013/14
Employees	0	4,019
Supplies & Services	0	370
Internal Charges	0	668
Agency Payments	0	31,798
Managed Expenditure	0	36,855
Income - Grants	0	(36,855)
Managed Income	0	(36,855)
Net Managed Budget	0	0
Accounting Adjustments	0	0
Managed Outside the Service	0	0
Net Cost of Service	0	0

Public Health

Budget Manager : Director of Public Health

Public Health			
	£000	Budget 2012/13	Budget 2013/14
Employees		0	4,019
Supplies & Services		0	370
Internal Charges		0	668
Agency Payments		0	31,798
Managed Expenditure		0	36,855
Income - Grants		0	(36,855)
Managed Income		0	(36,855)
Net Managed Budget		0	0
Accounting Adjustments		0	219
Managed Outside the Service		0	219
Net Cost of Service		0	219

LEEDS CITY COUNCIL 2013/14 BUDGET REPORT

Directorate: Central Accounts

1 Introduction

1.1 This report has been produced in order to inform members of the main variations and factors influencing the directorate's budget for the 2013/14 financial year.

2 Service Context

2.1 Central accounts holds a variety of corporate budgets which do not relate directly to particular directorates, as well as council-wide budgets which largely for timing reasons have not been allocated to individual services. Generally, these council-wide budgets will be allocated to services in year, once their impact is known. Corporate budgets include the Council's capital financing costs and associated entries relating to the complexities of the capital accounting requirements. In addition, in accordance with accounting requirements, Central accounts includes those costs which are defined as the Corporate and Democratic Core. Other budgets within Central accounts include contributions to joint committees and levies.

3 Explanation of variations between adjusted 2012/13 and 2013/14 - £11,142k (30.54%)

3.1 The variation can be summarised as follows:

	£000s
Net Managed Budget 2012/13	36,480
Adjustments	
• Transfers of functions	
• Other adjustments	- 750
Adjusted Net Managed Budget 2012/13	35,730
Changes in prices	
• Pay	-
• Price	-
• Income	-
Service Budget Changes	
• Changes in Service Levels	-
• Other Factors not affecting level of service	12,727
• New charges	-
• Efficiency Savings	
○ Procurement	- 1,000
• Changes in Levies	- 585
Net Managed Budget 2013/14	46,872

3.2 Transfers of functions

3.2.1 The 2012/13 budget included £1.75m to support economic initiatives in the city. In 2013/14, £500k of this total has been transferred to City Development to support future developments at Kirkgate Market, as agreed by the Kirkgate Market Project Board. A further £250k has been transferred to City Development to provide additional support to Leeds and Partners following the withdrawal of Yorkshire Forward contributions.

3.3 Other Factors not affecting the level of service

3.3.1 Of the £1.75m detailed above, a further £0.5m has been transferred to Children's Services, and £0.3m transferred to Adults, which leaves a budget of £0.2m to support economic initiatives in 2013/14.

3.3.2 In 2012/13 the Government gave a grant (£6.7m) for councils who did not increase council tax in 2012/13. This grant was for one year only, but the Government has announced it will give a grant for those who do not increase council tax in 2013/14, which is equivalent to a 1% increase in council tax (£2.7m). The budget also includes additional New Homes Bonus funding of £4.1m.

3.3.3 External capital financing costs have been budgeted to decrease by £3.3m. This comprises a reduction of £7.1m in net interest costs and an increase of £3.8m in Minimum Revenue Provision (the amount which the authority is statutorily required to set aside for debt). The net fall in external interest costs is partly due to ongoing low interest rates, but is also due to the Housing Revenue Account self-financing settlement under which the government redeemed £112m of the council's housing-related debt. As a result of this reduced housing debt and other changes made under the self-financing settlement, the statutory charges made to the Housing Revenue Account for its share of the capital financing costs have decreased by £5.3m. In addition capital receipts have been used to fund credit arrangements, which reduces the amount required to be set aside to fund debt in 2013/14. The budget assumes an additional £0.9m of receipts will be used, giving a budgeted saving of £12.5m. Some of the increase in costs as a result of prudential borrowing is offset by additional car parking receipts and income from naming rights that the council expects to receive once the Arena is operational (£1.47m).

3.3.4 The contingency budget is held to cover in year spending pressures identified by directorates. £1.5m has been removed to bring the budget down to £2.0m in 2013/14. Further details are given in the main budget report.

3.3.5 Central accounts also includes budgets for corporate contributions to and from the authority's major reserves. The contribution from the general reserve is budgeted to be £2.5m, a decrease of £4.4m from 2012/13. The use of other reserves has also fallen by a total of £10.2m.

3.3.6 Charges to the HRA for their share of the council's support costs have fallen overall by £0.9m.

3.4 Efficiency Savings

3.4.1 Procurement savings

It has been determined that additional savings of £1.0m can be made across the authority in procurement. The budget is held centrally, and will be allocated to directorates as the savings are made.

3.5 Changes in Levies

3.5.1 Contributions to Joint Committees and Other Bodies have decreased by £0.6m, and various efficiency savings have been identified. In approving these contributions, Members will note that they are not approving the individual budget of the Joint Committees, but the estimated effect on the Council's budget.

	Leeds' contribution			
	12/13 £m	13/14 £m	Increase £m	%
Joint Committees				
Pension Fund	0.415	0.416	-0.001	-0.2
Joint Services (excluding WY Grants)	1.864	1.854	-0.010	-0.5
Other Bodies				
Flood Defence Levy	0.269	0.303	0.034	12.6
WYITA	34.040	33.434	-0.606	-1.8
Coroners	1.253	1.260	0.007	0.6
West Yorkshire Probation Service (Debt only)	0.017	0.006	-0.011	-64.7

3.5.2 The contributions for the Joint Services are budgeted to decrease by an average of 0.5% from the 2012/13 amount of £1.9m. The West Yorkshire Integrated Transport Authority (WYITA) has increased its levy by 2.0% to enable a larger contribution to the West Yorkshire Transport Fund in 2013/14. However, as the population of Leeds has decreased relative to the other West Yorkshire districts, Leeds' contribution has actually fallen by £0.6m to £33.4m. The Flood Defence Levy has increased by 12.6% as a result of increased flooding in the region, and the proportion of the Coroners' budget paid by the council has increased to £1.26m.

4 Net Revenue Charge

4.1 The following table provides a summary of the net revenue charge for the service which brings together the net managed budget and those budgets managed outside the service.

Net Managed Budget	46,872
Managed Outside Service	- 80,163
Net Revenue Charge	- 33,291

5 Risk Assessment

5.1 In determining the 2013/14 budget, consideration has been given to all of the risks which are managed within the directorate's overall risk management framework. Within this framework, a register of those items considered to carry the highest risk and therefore requiring careful and regular monitoring has been prepared.

5.2 The key risks in the 2013/14 budget for this directorate are as follows;

- 5.2.1 The budgeted capital financing costs are based on certain assumptions relating to interest rates. If rates are greater than expected the actual costs incurred could be greater.
- 5.2.2 The budget assumes savings of £12.5m from using capital receipts to fund credit arrangements. There is a risk that due to the economic climate this level of capital receipts may not be achieved, which would reduce the savings that could be made.
- 5.2.3 There is a budget of £5.2m for the use of section 278 contributions. This is dependent on the authority receiving these contributions from developers.

Briefing note prepared by: Sharon Dawson
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Main responsibilities:

- Items which do not specifically relate to any of the council's other functional headings, including the continuing costs of discontinued operations, the costs of managing the council's insurance activities, interest earned on revenue balances and general income sources not attributable to a specific service. Also included are subscriptions to regional associations and specific grants to local organisations.
- A general contingency budget is held to meet uncertainties that are not provided for in directorates' budgets.
- The council's contribution to a number of joint committees and other bodies established to provide a range of county-wide services, including trading standards and the West Yorkshire Passenger Transport Authority.
- Credits for the accounting cost of capital of the current valuation of the assets are charged to service accounts. These accounting costs are replaced within the central accounts by the actual cost to the council of its borrowings
- Under the Best Value Accounting Code of Practice (BVACoP), certain defined overheads are charged to a Non Distributed Costs Account. This account comprises the estimated present value of the total future costs of VER and added years pension decisions made during the year.
- Under BVACoP the costs of both Corporate Management and of Democratic Representation and Management cannot be treated as service expenditure and are accounted for centrally in a Corporate and Democratic Core account. For Leeds City Council the expenditure charged to this account includes the activities and costs which provide the infrastructure which allows services to be provided, the cost of providing information which is required for public accountability, and the cost of member activities.

Strategic and Central Accounts

Summary of budget by service (£000)

Budget Manager	Service	Total 2012/13	Managed by the Service			Managed Outside the Service	Total 2013/14
			Spending	Income	Net		
Chief Officer Financial Management	Strategic Accounts	(6,871)	(6,423)	(28,180)	(34,603)	8,800	(25,803)
Chief Officer Financial Development	Debt Financing Costs	57,507	59,507	(930)	58,577	0	58,577
Chief Officer Financial Management	Corporate & Democratic Core	15,230	0	36	36	15,049	15,085
Chief Officer Financial Management	Non-Distributable Costs	5,879	0	0	0	6,985	6,985
Chief Officer Financial Management	Government Grants And Parish Precepts	(15,321)	0	(15,354)	(15,354)	0	(15,354)
Chief Officer Financial Management	Joint Committees And Other Bodies	37,442	37,272	0	37,272	(416)	36,856
Chief Officer Financial Management	Miscellaneous	(152)	2,390	(1,178)	1,212	(1,176)	35
Chief Officer Financial Management	Capital Accounting Appropriations	(93,015)	0	0	0	(101,736)	(101,736)
Chief Officer Financial Development	Corporate Insurance	0	11,401	(11,673)	(271)	271	0
Net Cost of Service		699	104,148	(57,279)	46,869	(72,224)	(25,355)
	Transfers to and from earmarked reserves	(39,040)	0	0	0	(7,940)	(7,940)
Net Revenue Charge		(38,341)	104,148	(57,279)	46,869	(80,163)	(33,295)

Strategic and Central Accounts

Summary of budget by type of spending or income

£000	Budget 2012/13	Budget 2013/14
Employees		
Other Pension Costs	1,862	1,886
Other Employee Related Costs	0	10
	1,862	1,896
Supplies & Services		
IT/Telecommunications	0	8
Insurance	3,114	3,617
Professional Fees and Subscriptions	105	100
Grants And Contributions	316	439
General Capitalisation	(4,982)	(4,982)
Contingency	3,500	2,000
Corporate Initiatives & Savings Targets	750	(1,800)
Allowances	20	20
Other Hired And Contracted Services	1,057	857
	3,880	258
Transport		
Travel Allowances	4	4
	4	4
Internal Charges		
Managed Recharges Frm Other Directorates	5,314	5,451
	5,314	5,451
Agency Payments		
Services Provided By Other Organisations	513	476
WY Joint Committees	1,864	1,854
WY Probation Service	44	6
WY Passenger Transport Executive	34,040	33,434
Flood Defence Levy	269	303
Coroners Service	1,253	1,260
	37,983	37,333
Transfer Payments		
Land Drainage Levies	7	7
	7	7
Capital		
External Interest Charge	65,613	58,313
Statutory Capital Charge To HRA	(31,180)	(25,911)
Use of capital receipts to fund PFI	(11,622)	(12,526)
Minimum Revenue Provision	35,831	39,631
	58,642	59,507
Appropriations		
Transfer To/From General Fund Reserves	(6,919)	(2,500)
Transfers To/From Earmarked Reserves	(9,714)	375
Transfers To/From Capital Reserve	2,366	1,818
	(14,267)	(308)
Managed Expenditure	93,424	104,148
Internal Income		
Income From Other Directorates	(27,563)	(28,946)
Charge To/From HRA	(4,295)	(3,444)
Corporate & Democratic Core Chge To HRA	(1,774)	(1,679)
	(33,633)	(34,069)
Income - Grants		

Strategic and Central Accounts

Summary of budget by type of spending or income

£000	Budget 2012/13	Budget 2013/14
Income - Grants		
Government Grants	(125)	(125)
DCLG Grants	(15,321)	(15,354)
	(15,446)	(15,479)
Income - Charges		
Contributions	(1,077)	(1,048)
Other Income	(5,405)	(5,475)
Income Received From ALMOs	(298)	(328)
	(6,780)	(6,851)
Income - Other		
Interest and Dividends	(1,085)	(880)
	(1,085)	(880)
Managed Income	(56,944)	(57,279)
Net Managed Budget	36,480	46,869
Accounting Adjustments		
IAS 19 Pensions Costs	39,040	7,940
Vehicle leasing recharges	322	251
Transfers To/From Statutory Reserves	(39,040)	(7,940)
Capital Charges	(92,788)	(101,280)
	(92,465)	(101,030)
Central Recharges		
Central Recharges Expenditure	2,635	5,789
Central Recharges Income	0	135
Corporate & Democratic Core Income	15,009	14,942
	17,644	20,866
Managed Outside the Service	(74,821)	(80,163)
Net Cost of Service	(38,341)	(33,295)

Strategic and Central Accounts

Budget Manager : Chief Officer Financial Management

Strategic Accounts	£000	Budget 2012/13	Budget 2013/14
Supplies & Services			
Grants And Contributions		19	142
General Capitalisation		(4,982)	(4,982)
Contingency		3,500	2,000
Corporate Initiatives & Savings Targets		750	(1,800)
		(713)	(4,640)
Internal Charges			
Managed Recharges Frm Other Directorates		0	100
		0	100
Appropriations			
Transfer To/From General Fund Reserves		(6,919)	(2,500)
Transfers To/From Earmarked Reserves		(11,400)	(1,200)
Transfers To/From Capital Reserve		2,366	1,818
		(15,953)	(1,883)
Managed Expenditure		(16,666)	(6,423)
Internal Income			
Income From Other Directorates		(16,233)	(17,521)
Charge To/From HRA		(4,295)	(3,444)
Corporate & Democratic Core Chge To HRA		(1,888)	(1,715)
		(22,417)	(22,680)
Income - Charges			
Other Income		(5,350)	(5,350)
Income Received From ALMOs		(181)	(150)
		(5,531)	(5,500)
Managed Income		(27,948)	(28,180)
Net Managed Budget		(44,614)	(34,603)
Accounting Adjustments			
IAS 19 Pensions Costs		35,062	2,896
Vehicle leasing recharges		322	251
		35,384	3,147
Central Recharges			
Central Recharges Expenditure		2,359	5,518
Central Recharges Income		0	135
		2,359	5,653
Managed Outside the Service		37,743	8,800
Net Cost of Service		(6,871)	(25,803)

Strategic and Central Accounts

Budget Manager : Chief Officer Financial Development

Debt Financing Costs	£000	Budget 2012/13	Budget 2013/14
Capital			
External Interest Charge		65,613	58,313
Statutory Capital Charge To HRA		(31,180)	(25,911)
Use of capital receipts to fund PFI		(11,622)	(12,526)
Minimum Revenue Provision		35,831	39,631
		58,642	59,507
Managed Expenditure		58,642	59,507
Income - Charges			
Other Income		(50)	(50)
		(50)	(50)
Income - Other			
Interest and Dividends		(1,085)	(880)
		(1,085)	(880)
Managed Income		(1,135)	(930)
Net Managed Budget		57,507	58,577
Net Cost of Service		57,507	58,577

Strategic and Central Accounts

Budget Manager : Chief Officer Financial Management

Corporate & Democratic Core			
	£000	Budget 2012/13	Budget 2013/14
Internal Income			
Corporate & Democratic Core Chge To HRA		114	36
		114	36
Managed Income		114	36
Net Managed Budget		114	36
Central Recharges			
Corporate & Democratic Core Income		15,116	15,049
		15,116	15,049
Managed Outside the Service		15,116	15,049
Net Cost of Service		15,230	15,085

Strategic and Central Accounts

Budget Manager : Chief Officer Financial Management

Government Grants And Parish Precepts			
	£000	Budget 2012/13	Budget 2013/14
Income - Grants			
DCLG Grants		(15,321)	(15,354)
		(15,321)	(15,354)
Managed Income		(15,321)	(15,354)
Net Managed Budget		(15,321)	(15,354)
Net Cost of Service		(15,321)	(15,354)

Strategic and Central Accounts

Budget Manager : Chief Officer Financial Management

Joint Committees And Other Bodies	£000	Budget 2012/13	Budget 2013/14
Employees			
Other Pension Costs		415	416
		415	416
Agency Payments			
WY Joint Committees		1,864	1,854
WY Probation Service		44	6
WY Passenger Transport Executive		34,040	33,434
Flood Defence Levy		269	303
Coroners Service		1,253	1,260
		37,470	36,856
Managed Expenditure		37,885	37,272
Income - Charges			
Contributions		(28)	0
		(28)	0
Managed Income		(28)	0
Net Managed Budget		37,857	37,272
Accounting Adjustments			
IAS 19 Pensions Costs		(415)	(416)
		(415)	(416)
Managed Outside the Service		(415)	(416)
Net Cost of Service		37,442	36,856

Strategic and Central Accounts

Budget Manager : Chief Officer Financial Management

Miscellaneous	£000	Budget 2012/13	Budget 2013/14
Employees			
Other Pension Costs		1,447	1,470
Other Employee Related Costs		0	10
		1,447	1,480
Supplies & Services			
Insurance		0	5
Professional Fees and Subscriptions		105	100
Grants And Contributions		298	298
Allowances		20	20
		422	423
Transport			
Travel Allowances		4	4
		4	4
Agency Payments			
Services Provided By Other Organisations		513	476
		513	476
Transfer Payments			
Land Drainage Levies		7	7
		7	7
Managed Expenditure		2,394	2,390
Income - Grants			
Government Grants		(125)	(125)
		(125)	(125)
Income - Charges			
Contributions		(1,049)	(1,048)
Other Income		(5)	(5)
		(1,054)	(1,053)
Managed Income		(1,179)	(1,178)
Net Managed Budget		1,214	1,212
Accounting Adjustments			
IAS 19 Pensions Costs		(1,447)	(1,470)
Capital Charges		188	401
		(1,259)	(1,069)
Central Recharges			
Corporate & Democratic Core Income		(107)	(107)
		(107)	(107)
Managed Outside the Service		(1,366)	(1,176)
Net Cost of Service		(152)	35

Strategic and Central Accounts

Budget Manager : Chief Officer Financial Development

Corporate Insurance	£000	Budget 2012/13	Budget 2013/14
Supplies & Services			
IT/Telecommunications		0	8
Insurance		3,114	3,612
Other Hired And Contracted Services		1,057	857
		4,171	4,476
Internal Charges			
Managed Recharges Frm Other Directorates		5,314	5,351
		5,314	5,351
Appropriations			
Transfers To/From Earmarked Reserves		1,686	1,575
		1,686	1,575
Managed Expenditure		11,171	11,401
Internal Income			
Income From Other Directorates		(11,330)	(11,425)
		(11,330)	(11,425)
Income - Charges			
Other Income		0	(70)
Income Received From ALMOs		(117)	(178)
		(117)	(248)
Managed Income		(11,447)	(11,673)
Net Managed Budget		(277)	(271)
Central Recharges			
Central Recharges Expenditure		277	271
		277	271
Managed Outside the Service		277	271
Net Cost of Service		0	0

Report of the Director of Resources

Report to Council

Date: 27th February 2013

Subject: Council Tax 2013/14

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Summary of main issues

1. Section 30 of the Local Government Act 1992 imposes on the City Council a duty to set council taxes within its area. This report sets out the background to the calculations, the various steps in the process and the proposed council taxes for 2013/14 including the precepts issued by the West Yorkshire Police and Crime Commissioner, the West Yorkshire Fire and Rescue Authority and the parish and town councils within the area.
2. It is proposed that the Leeds City Council's element of the Band D council tax remains unchanged at £1123.49.
3. The Local Government Finance Act 2012 has introduced major changes to the funding arrangements for local government. These changes affect the way the council tax bases are calculated and have removed certain categories of council tax exemptions and replaced them with discretionary powers to give discounts. The regulations also give billing authorities powers to charge a premium on long term empty properties within their areas.
4. The details of the changes to the calculation of the tax base introduced as part of the Local Government Finance Act 2012 were outlined in the '*Calculation of the Council Tax and Business Rates tax bases for 2013/14 and determinations in relation to Council Tax premiums and discounts*' report agreed by Council on 16th January 2013.

Recommendations

5. Members are requested to approve the recommendations set out in Section 5 of this report.

1 Introduction

- 1.1 This report sets out how the council tax is calculated and makes recommendations regarding Leeds' council tax requirement, the calculation of Leeds' and parish elements of council tax and the setting of the overall level of council tax for Leeds for 2013/14.

2 Context

- 2.1 Section 30 of the Local Government Finance Act 1992 requires the City Council to set the council tax within its area. The amounts paid are based upon the capital values of each dwelling and are calculated by reference to their values at 1st April 1991 prices.
- 2.2 Properties are placed in one of eight valuation bands by the Listing Officer of H.M. Revenue and Customs as follows:

Value at 1st April 1991	
Band A	Not exceeding £40,000
Band B	Over £ 40,000 but not exceeding £ 52,000
Band C	Over £ 52,000 but not exceeding £ 68,000
Band D	Over £ 68,000 but not exceeding £ 88,000
Band E	Over £ 88,000 but not exceeding £120,000
Band F	Over £120,000 but not exceeding £160,000
Band G	Over £160,000 but not exceeding £320,000
Band H	Exceeding £320,000

Table 1

- 2.3 When the consultation paper relating to council tax was first issued by the Government in April 1991, it was estimated that the average property value in England was about £80,000. Such a property would be in Band D and as a result, many of the calculations are carried out by reference to Band D. For example, when the level of council tax is calculated, a Band D Tax is calculated initially and the taxes for the other bands are then calculated as proportions of that. Amounts of council tax are calculated in the first instance for households with two or more adults; single adult households receive a 25% discount.

3. Main issues

3.1 Council Taxes and the Collection Fund

- 3.1.1 The City Council has its budgeted net expenditure requirement met by a payment from the Leeds Collection Fund. The Collection Fund is a separate account from the City Council's General Fund and was set up in accordance with S89 of the Local Government Finance Act 1988. The Collection Fund is a receptacle for council tax and pays out the demands and precepts made upon it by the City Council, the Police and Crime Commissioner and the Fire and Rescue Authority.

- 3.1.2 Leeds City Council is a “billing authority”. This means that the Council is responsible for maintaining the Collection Fund, setting the council tax, sending out council tax bills and collecting council tax. Leeds City Council, the Police and Crime Commissioner and the Fire and Rescue Authority each calculate their own element of council tax and Leeds as the billing authority then formally sets the overall tax by adding these elements together.
- 3.1.3 The proposed council taxes for a two-adult household in Leeds are shown below. No changes are proposed to the Leeds element of the tax. **The figures assume that the Band D council taxes for the Police and the Fire and Rescue Authority will increase by £5.00 and £4.99 respectively, but at the time of writing neither figure has been finalised.** If confirmed, the overall increase will be £9.99 which is equivalent to 0.76%.

	2012/13	2013/14
	£	£
Band A	870.93	877.60
Band B	1,016.08	1,023.85
Band C	1,161.25	1,170.13
Band D	1,306.40	1,316.39
Band E	1,596.71	1,608.92
Band F	1,887.02	1,901.46
Band G	2,177.33	2,193.99
Band H	2,612.81	2,632.79

Table 2

- 3.1.4 For 2013/14 the Secretary of State for Communities and Local Government has again determined “principles” that will require local authorities that wish to increase their council taxes beyond set limits to hold local referendums. The limit for authorities like Leeds is 2.0% (excluding levies). The council taxes proposed for the Leeds area as set out in Table 2 will not exceed the referendum limits set by the Secretary of State.

3.2 Local Government Finance Settlement

- 3.2.1 Information about the Local Government Finance Settlement was included in the “*Revenue Budget and Council Tax 2013/14*” report to Executive Board on 15th February 2013. A copy of that report is included in the pack of papers supplied to members to facilitate consideration of the budget and related matters at this meeting.
- 3.2.2 The settlement puts into effect a number of major changes to local government finance and is undoubtedly one of the most complex of modern times. The long-established formula grant system under which funding depended on the balance between local needs and resources is being replaced by a system based upon the

capacity to deliver housing and business growth. At the same time council tax benefit is being replaced by a system of local council tax discounts under which government funding is being reduced by 10%.

- 3.2.3 Possibly the most significant change is the introduction of the new Business Rates Retention scheme, the details of which were reported to Executive Board on 17th October 2012. Under the new system local authorities will be able to retain a proportion of any growth in business rates locally, but will also see their funding reduce if that local growth does not materialise.
- 3.2.4 Under the scheme, the Government has set a business rates baseline and a spending baseline for each authority. Leeds' business rates baseline exceeds its spending baseline, so Leeds will be required to pay a tariff to Central Government. In addition, Leeds' forecast retained business rates income under the scheme is higher than the business rates baseline, and the excess amount is subject to a levy. Normally the levy would be paid back to the Government, but Leeds has agreed to form a Business Rates Pool with the other West Yorkshire districts plus Harrogate and York. Under the pooling arrangements the levy will be retained locally and used to support the City Region.

3.3 Calculation and Setting of Council Tax

- 3.3.1 Despite the changes outlined above, the actual process of calculating and setting council tax is essentially the same as for 2012/13. The stages are as follows:
- i) Calculate the "council tax requirement" following the steps set out in Section 31A of the Local Government Finance Act 1992. This takes the Council's gross budget and gross income as a starting point and is shown in abbreviated form in Table 3.
 - ii) Divide the council tax requirement by the tax base (as agreed by Council on 16th January 2013) to give a Band D Tax that includes amounts for parishes.
 - iii) Calculate separately the Band D Taxes for non-parished areas (by removing parish precepts) and for each parish.
 - iv) Calculate the taxes for each property band for non-parished areas and for parishes.
- 3.3.2 Table 3 also includes precepts and Band D amounts for the Police and Crime Commissioner and for the Fire and Rescue Authority. **As explained in 3.1.3 (above), at the time of writing neither the Police nor the Fire and Rescue Authority have finalised their budgets, so the amounts shown for Police and Fire should be treated as indicative at this stage. There is also one Parish that has not yet finalised its local parish precept. The parish precepts amount shown in the table is therefore also indicative.** The final figures will be set out in the Summons and/or the Order Paper distributed to members before the meeting on 27th February.

	2012/2013		2013/14	
	TOTAL £	Per Band D Equivalent £ p	TOTAL £	Per Band D Equivalent £ p
Leeds City Council				
Gross Expenditure (inc. trans. to reserves)	1,989,869,000		1,941,688,000	
Less:				
Gross Income (inc. trans. From reserves)	1,426,755,000		1,357,763,000	
Net Budget	563,114,000	2,345.81	583,925,000	2,800.21
Add:				
Parish Precepts	1,432,642	5.97	1,523,142	7.30
	564,546,642	2,351.78	585,448,142	2,807.51
Less:				
Leeds RSG	5,605,545	23.35	208,043,706	997.67
Leeds NNDR	289,172,729	1,204.63	175,296,170	840.63
	269,768,368	1,123.80	202,108,266	969.21
Add:				
Tariff to Central Government			31,643,995	151.75
Levy to the LCR Pool			976,283	4.68
Basic amount needed from				
Council Tax	269,768,368	1,123.80	234,728,544	1,125.64
Add:				
Collection Fund Deficit	1,359,000	5.66	1,074,000	5.15
COUNCIL TAX REQUIREMENT (Including Parishes)	271,127,368	1,129.46	235,802,544	1,130.79
Less:				
Parish Precepts	1,432,642	5.97	1,523,142	7.30
COUNCIL TAX REQUIREMENT (Excluding Parishes)	269,694,726	1,123.49	234,279,402	1,123.49
Add:				
Police Precept	31,327,280	130.50	28,256,222	135.50
Fire Precept	12,580,916	52.41	11,969,575	57.40
TOTAL BAND D TAX (Non Parished Areas)	313,602,922	1,306.40	274,505,199	1,316.39
Total including parishes	315,035,564	1,312.37	276,028,341	1,323.69

Table 3

Notes:

- a) The council tax base for 2013/14 as agreed by Council on 16th January 2013 and expressed as the number of Band D equivalent properties is 208,529.
- b) The parish precepts figure is shown rounded to the nearest £.
- c) The precepts for individual parish and town councils and their parish Band D council taxes are set out in Appendix I.

4. Corporate Considerations

4.1 Consultation and Engagement

4.1.1 The setting of council taxes is the final step in a budget setting process which has been underway for a number of months. Leeds City Council's budget proposals, on which the council tax recommendations in this report are based, have been the subject of extensive consultation as set out in section 4 of the Revenue Budget and Council Tax 2013/14 report referred to earlier.

4.2 Equality and Diversity/Cohesion and Integration

4.2.1 The Council is fully committed to assessing and understanding the impact of its decisions on equality and diversity issues. In order to achieve this, the Council has an agreed process in place and has particularly promoted the importance of the process when taking forward key policy or budgetary changes.

4.2.2 A specific Equality Impact Assessment of the budget at a strategic level has been carried out and this is attached to the Revenue Budget and Council Tax 2013/14 report included in the pack of papers available at this meeting. Separate equality impact assessments have been undertaken in respect to specific actions included in the budget where appropriate and a summary of the position is also included.

4.2.3 A view from colleagues in Legal Services has been sought on the process adopted for equality impact assessing the budget and the associated decisions. Their considered view is that the process developed is robust and evidences that 'due regard' has been given to equality related issues.

4.3 Council policies and City Priorities

4.3.1 The council tax recommendations detailed in this report have been developed to ensure that appropriate financial resources are provided to support Council policies and city priorities, including development of the civic enterprise concept, as set out in the Revenue Budget and Council Tax 2013/14 report referred to earlier.

4.4 Resources and value for money

4.4.1 This is a financial report and the financial implications are outlined in main body of the report and set out in detail in the Revenue Budget and Council Tax 2013/14 report.

4.5 Legal Implications, Access to Information and Call In

4.5.1 In accordance with the Council's Budget and Policy Framework decisions as to the Council's budget and council tax are reserved to Council. Agreement of the recommendations contained in this report implies the Council's agreement to the actions necessary to deliver the budget described in the Revenue Budget and Council Tax 2013/14 report.

4.6 Risk Management

- 4.6.1 A full assessment of budget risks both at directorate level and corporately has been made and is explained in paragraphs 8.3 and 8.4 of the Revenue Budget and Council Tax 2013/14 report.

5. Recommendations

- 5.1. That it be noted that at the meeting on 16th January 2013, Council agreed the following amounts for the year 2013/14, in accordance with regulations made under Sections 31B(3) and 34(4) of the Local Government Finance Act 1992:-
- a) 208,529 being the amount calculated by the Council, in accordance with Regulation 3 of the Local Authorities (Calculation of Council Tax Base) Regulations 1992 (as amended) as its council tax base for the year.

b)

PARISH OF	Taxbase Numbers 2013/2014
Aberford and District	742
Allerton Bywater	1,230
Alwoodley	3,606
Arthington	282
Austhorpe	22
Bardsey cum Rigton	1,147
Barwick in Elmet and Scholes	1,949
Boston Spa	1,749
Bramham cum Oglethorpe	712
Bramhope and Carlton	1,784
Clifford	729
Collingham with Linton	1,660
Drighlington	1,763
Gildersome	1,757
Great and Little Preston	454
Harewood	1,793
Horsforth	6,523
East Keswick	577
Kippax	2,795
Ledsham	94
Ledston	155
Micklefield	477
Morley	8,802
Otley	4,528
Pool in Wharfedale	941
Rawdon	2,499
Scarcroft	682
Shadwell	952
Swillington	908
Thorner	739
Thorp Arch	361
Walton	117
Wetherby	4,376
Wothersome	8

being the amounts calculated by the Council in accordance with Regulation 6 of the Regulations, as the amounts of its Council Tax base for the year for dwellings in those parts of its area to which one or more special items relate.

The above list includes the new parish of Rawdon.

PLEASE NOTE: The recommendations set out in sections 5.2, 5.3 and 5.4 (below) are subject to budget decisions still to be taken by the Police and Crime Commissioner, the Fire and Rescue authority and parish councils and should be treated as indicative at this stage. Final figures and tables will be set out in the Summons and/or the Order Paper made available to members at the meeting.

5.2 That the following amounts be now calculated by the Council for the year 2013/14 in accordance with Sections 31A to 36 of the Local Government Finance Act 1992:-

- a) **£1,976,905,419.85** being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(2)(a) to (f) of the Act.
- b) **£1,741,102,876.00** being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(3)(a) to (d) of the Act.
- c) **£235,802,543.85** being the amount by which the aggregate at 5.2(a) above exceeds the aggregate at 5.2(b) above, calculated by the Council, in accordance with Section 31A(4) of the Act, as its **council tax requirement** for the year.
- d) **£1,130.790172** being the amount at 5.2(c) above, divided by the amount at 5.1(a) above, calculated by the Council, in accordance with Section 31B(1) of the Act, as **the basic amount of its council tax for the year**.
- e) **£1,523,141.85** being the aggregate amount of all special items referred to in Section 34(1) of the Act.
- f) **£1,123.49** being the amount at 5.2(d) above, less the result given by dividing the amount at 5.2(e) above by the amount at 5.1(a) above, calculated by the Council, in accordance with Section 34(2) of the Act, as the **basic amount of its council tax for the year for dwellings in those parts of its area to which no special item relates**.

g)

Parish	Band D £ p
Aberford and District	1,138.99
Allerton Bywater	1,148.69
Alwoodley	1,133.70
Arthington	1,130.58
Bardsey cum Rigton	1,150.43
Barwick in Elmet and Scholes	1,142.55
Boston Spa	1,143.50
Bramham cum Oglethorpe	1,151.58
Bramhope and Carlton	1,154.32
Clifford	1,150.92
Collingham with Linton	1,154.21
Drighlington	1,137.10
Gildersome	1,135.44
Great and Little Preston	1,142.21
Harewood	1,124.05
Horsforth	1,140.97
East Keswick	1,152.95
Kippax	1,138.13
Ledsham	1,151.35
Ledston	1,144.14
Micklefield	1,213.58
Morley	1,143.38
Otley	1,193.39
Pool in Wharfedale	1,163.92
Rawdon	1,139.50
Scarcroft	1,146.95
Shadwell	1,155.00
Swillington	1,152.65
Thorner	1,160.03
Thorp Arch	1,151.19
Walton	1,170.50
Wetherby	1,176.73

being the amounts given by adding to the amount at 5.2(f) above the amounts of the special item or items relating to dwellings in those parts of the Council's area mentioned above divided in each case by the amount at 5.1(b) above, calculated by the Council, in accordance with Section 34(3) of the Act, as the basic amounts of its Council Tax for the year for dwellings in those parts of its area to which one or more special items relate.

h)

	Band A £ p	Band B £ p	Band C £ p	Band D £ p	Band E £ p	Band F £ p	Band G £ p	Band H £ p
LEEDS EXCEPT PARTS BELOW:	748.99	873.82	998.66	1,123.49	1,373.15	1,622.82	1,872.48	2,246.98
Parish of:								
Aberford and District	759.33	885.88	1,012.44	1,138.99	1,392.10	1,645.21	1,898.32	2,277.98
Allerton Bywater	765.79	893.43	1,021.06	1,148.69	1,403.95	1,659.22	1,914.48	2,297.38
Alwoodley	755.80	881.77	1,007.73	1,133.70	1,385.63	1,637.57	1,889.50	2,267.40
Arthington	753.72	879.34	1,004.96	1,130.58	1,381.82	1,633.06	1,884.30	2,261.16
Bardsey cum Rigton	766.95	894.78	1,022.60	1,150.43	1,406.08	1,661.73	1,917.38	2,300.86
Barwick in Elmet and Scholes	761.70	888.65	1,015.60	1,142.55	1,396.45	1,650.35	1,904.25	2,285.10
Boston Spa	762.33	889.39	1,016.44	1,143.50	1,397.61	1,651.72	1,905.83	2,287.00
Bramham cum Oglethorpe	767.72	895.67	1,023.63	1,151.58	1,407.49	1,663.39	1,919.30	2,303.16
Bramhope and Carlton	769.55	897.80	1,026.06	1,154.32	1,410.84	1,667.35	1,923.87	2,308.64
Clifford	767.28	895.16	1,023.04	1,150.92	1,406.68	1,662.44	1,918.20	2,301.84
Collingham with Linton	769.47	897.72	1,025.96	1,154.21	1,410.70	1,667.19	1,923.68	2,308.42
Drighlington	758.07	884.41	1,010.76	1,137.10	1,389.79	1,642.48	1,895.17	2,274.20
Gildersome	756.96	883.12	1,009.28	1,135.44	1,387.76	1,640.08	1,892.40	2,270.88
Great and Little Preston	761.47	888.39	1,015.30	1,142.21	1,396.03	1,649.86	1,903.68	2,284.42
Harewood	749.37	874.26	999.16	1,124.05	1,373.84	1,623.63	1,873.42	2,248.10
Horsforth	760.65	887.42	1,014.20	1,140.97	1,394.52	1,648.07	1,901.62	2,281.94
East Keswick	768.63	896.74	1,024.84	1,152.95	1,409.16	1,665.37	1,921.58	2,305.90
Kippax	758.75	885.21	1,011.67	1,138.13	1,391.05	1,643.97	1,896.88	2,276.26
Ledsham	767.57	895.49	1,023.42	1,151.35	1,407.21	1,663.06	1,918.92	2,302.70
Ledston	762.76	889.89	1,017.01	1,144.14	1,398.39	1,652.65	1,906.90	2,288.28
Micklefield	809.05	943.90	1,078.74	1,213.58	1,483.26	1,752.95	2,022.63	2,427.16
Morley	762.25	889.30	1,016.34	1,143.38	1,397.46	1,651.55	1,905.63	2,286.76
Otley	795.59	928.19	1,060.79	1,193.39	1,458.59	1,723.79	1,988.98	2,386.78
Pool in Wharfedale	775.95	905.27	1,034.60	1,163.92	1,422.57	1,681.22	1,939.87	2,327.84
Rawdon	759.67	886.28	1,012.89	1,139.50	1,392.72	1,645.94	1,899.17	2,279.00
Scarcroft	764.63	892.07	1,019.51	1,146.95	1,401.83	1,656.71	1,911.58	2,293.90
Shadwell	770.00	898.33	1,026.67	1,155.00	1,411.67	1,668.33	1,925.00	2,310.00
Swillington	768.43	896.51	1,024.58	1,152.65	1,408.79	1,664.94	1,921.08	2,305.30
Thornor	773.35	902.25	1,031.14	1,160.03	1,417.81	1,675.60	1,933.38	2,320.06
Thorp Arch	767.46	895.37	1,023.28	1,151.19	1,407.01	1,662.83	1,918.65	2,302.38
Walton	780.33	910.39	1,040.44	1,170.50	1,430.61	1,690.72	1,950.83	2,341.00
Wetherby	784.49	915.23	1,045.98	1,176.73	1,438.23	1,699.72	1,961.22	2,353.46

being the amounts given by multiplying the amounts at 5.2(f) and 5.2(g) above by the number which, in the proportion set out in Section 5(1) of the Act, is applicable to dwellings listed in a particular valuation band divided by the number which in that proportion is applicable to dwellings listed in Valuation Band D, calculated by the Council, in accordance with Section 36(1) of the Act, as the amounts to be taken into account for the year in respect of categories of dwellings listed in different valuation bands.

- 5.3 That it be noted for the year 2013/14 that the Police and Crime Commissioner and the West Yorkshire Fire & Rescue Authority are **expected to issue** the following precepts to the Council in accordance with Section 40 of the Local Government Finance Act 1992, for each of the categories of dwellings shown below:

Precepting Authority	Band A £ p	Band B £ p	Band C £ p	Band D £ p	Band E £ p	Band F £ p	Band G £ p	Band H £ p
West Yorkshire Police Authority	90.3351	105.3909	120.4468	135.5026	165.6143	195.7260	225.8377	271.0052
West Yorkshire Fire and Rescue Authority	38.266700	44.644483	51.022266	57.400050	70.155616	82.911183	95.666749	114.800099

5.4 That, having calculated the aggregate in each case of the amounts at 5.2(h) and 5.3 above, the Council, in accordance with Section 30(2) of the Local Government Finance Act 1992, hereby sets the following amounts as the amounts of council tax for the year 2013/14 for each of the categories of dwellings shown below:

	Band A £ p	Band B £ p	Band C £ p	Band D £ p	Band E £ p	Band F £ p	Band G £ p	Band H £ p
LEEDS EXCEPT PARTS BELOW:	877.60	1,023.85	1,170.13	1,316.39	1,608.92	1,901.46	2,193.99	2,632.79
Parish of:								
Aberford and District	887.94	1,035.91	1,183.91	1,331.89	1,627.87	1,923.85	2,219.83	2,663.79
Allerton Bywater	894.40	1,043.46	1,192.53	1,341.59	1,639.72	1,937.86	2,235.99	2,683.19
Alwoodley	884.41	1,031.80	1,179.20	1,326.60	1,621.40	1,916.21	2,211.01	2,653.21
Arthington	882.33	1,029.37	1,176.43	1,323.48	1,617.59	1,911.70	2,205.81	2,646.97
Bardsey cum Rigton	895.56	1,044.81	1,194.07	1,343.33	1,641.85	1,940.37	2,238.89	2,686.67
Barwick in Elmet and Scholes	890.31	1,038.68	1,187.07	1,335.45	1,632.22	1,928.99	2,225.76	2,670.91
Boston Spa	890.94	1,039.42	1,187.91	1,336.40	1,633.38	1,930.36	2,227.34	2,672.81
Bramham cum Oglethorpe	896.33	1,045.70	1,195.10	1,344.48	1,643.26	1,942.03	2,240.81	2,688.97
Bramhope and Carlton	898.16	1,047.83	1,197.53	1,347.22	1,646.61	1,945.99	2,245.38	2,694.45
Clifford	895.89	1,045.19	1,194.51	1,343.82	1,642.45	1,941.08	2,239.71	2,687.65
Collingham with Linton	898.08	1,047.75	1,197.43	1,347.11	1,646.47	1,945.83	2,245.19	2,694.23
Drighlington	886.68	1,034.44	1,182.23	1,330.00	1,625.56	1,921.12	2,216.68	2,660.01
Gildersome	885.57	1,033.15	1,180.75	1,328.34	1,623.53	1,918.72	2,213.91	2,656.69
Great and Little Preston	890.08	1,038.42	1,186.77	1,335.11	1,631.80	1,928.50	2,225.19	2,670.23
Harewood	877.98	1,024.29	1,170.63	1,316.95	1,609.61	1,902.27	2,194.93	2,633.91
Horsforth	889.26	1,037.45	1,185.67	1,333.87	1,630.29	1,926.71	2,223.13	2,667.75
East Keswick	897.24	1,046.77	1,196.31	1,345.85	1,644.93	1,944.01	2,243.09	2,691.71
Kippax	887.36	1,035.24	1,183.14	1,331.03	1,626.82	1,922.61	2,218.39	2,662.07
Ledsham	896.18	1,045.52	1,194.89	1,344.25	1,642.98	1,941.70	2,240.43	2,688.51
Ledston	891.37	1,039.92	1,188.48	1,337.04	1,634.16	1,931.29	2,228.41	2,674.09
Micklefield	937.66	1,093.93	1,250.21	1,406.48	1,719.03	2,031.59	2,344.14	2,812.97
Morley	890.86	1,039.33	1,187.81	1,336.28	1,633.23	1,930.19	2,227.14	2,672.57
Otley	924.20	1,078.22	1,232.26	1,386.29	1,694.36	2,002.43	2,310.49	2,772.59
Pool in Wharfedale	904.56	1,055.30	1,206.07	1,356.82	1,658.34	1,959.86	2,261.38	2,713.65
Rawdon	888.28	1,036.31	1,184.36	1,332.40	1,628.49	1,924.58	2,220.68	2,664.81
Scarcroft	893.24	1,042.10	1,190.98	1,339.85	1,637.60	1,935.35	2,233.09	2,679.71
Shadwell	898.61	1,048.36	1,198.14	1,347.90	1,647.44	1,946.97	2,246.51	2,695.81
Swillington	897.04	1,046.54	1,196.05	1,345.55	1,644.56	1,943.58	2,242.59	2,691.11
Thornor	901.96	1,052.28	1,202.61	1,352.93	1,653.58	1,954.24	2,254.89	2,705.87
Thorp Arch	896.07	1,045.40	1,194.75	1,344.09	1,642.78	1,941.47	2,240.16	2,688.19
Walton	908.94	1,060.42	1,211.91	1,363.40	1,666.38	1,969.36	2,272.34	2,726.81
Wetherby	913.10	1,065.26	1,217.45	1,369.63	1,674.00	1,978.36	2,282.73	2,739.27

5.5 That, in accordance with the principles determined by the Secretary of State and set out in the Referendums Relating to Council Tax Increases (Principles) Report (England) 2013/2014, it be determined that Leeds City Council's relevant basic amount of council tax for the year 2013/14 is not excessive.

5.6 That the schedule of instalments for 2013/14 for transfers to Leeds City Council and payments to the Police and Crime Commissioner and the Fire and Rescue Authority out of the Collection Fund be determined as set out in Appendix II of this report.

6. Background documents¹

6.1 There are no background documents associated with this report.

¹ The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

APPENDIX I

PARISH PRECEPTS & COUNCIL TAX BAND D CHARGES 2013/14

Parish	2012/2013	2013/2014	
	Parish Precept	Parish Precept	Parish Band D Council Tax
	£	£	£ p
Aberford and District	11,000.00	11,500.00	15.50
Allerton Bywater	28,000.00	31,000.00	25.20
Alwoodley	36,720.00	36,820.00	10.21
Arthington	2,000.00	2,000.00	7.09
Austhorpe	0.00	0.00	0.00
Bardsey cum Rigton	30,000.00	30,900.00	26.94
Barwick in Elmet and Scholes	39,000.00	37,148.00	19.06
Boston Spa	38,000.00	35,000.00	20.01
Bramham cum Oglethorpe	20,000.00	20,000.00	28.09
Bramhope and Carlton	55,000.00	55,000.00	30.83
Clifford	21,000.00	20,000.00	27.43
Collingham with Linton	51,500.00	51,000.00	30.72
Drighlington	22,000.00	24,000.00	13.61
Gildersome	21,000.00	21,000.00	11.95
Great and Little Preston	8,500.00	8,500.00	18.72
Harewood	1,000.00	1,000.00	0.56
Horsforth	104,000.00	114,000.00	17.48
East Keswick	16,500.00	17,000.00	29.46
Kippax	45,250.00	40,918.00	14.64
Ledsham	2,550.00	2,618.85	27.86
Ledston	3,200.00	3,200.00	20.65
Micklefield	40,925.00	42,971.00	90.09
Morley	175,083.00	175,083.00	19.89
Otley	276,425.00	316,500.00	69.90
Pool in Wharfedale	38,046.00	38,046.00	40.43
Rawdon	0.00	40,000.00	16.01
Scarcroft	16,000.00	16,000.00	23.46
Shadwell	30,000.00	30,000.00	31.51
Swillington	25,979.40	26,473.00	29.16
Thornor	27,000.00	27,000.00	36.54
Thorp Arch	9,000.00	10,000.00	27.70
Walton	5,000.00	5,500.00	47.01
Wetherby	232,964.00	232,964.00	53.24
Wothersome	0.00	0.00	0.00
TOTAL	1,432,642.40	1,523,141.85	

Please note that the above amounts should be treated as indicative at this stage.

The 2013/14 amounts shown for Rawdon have been anticipated by Leeds City Council for the parish for its first year of operation.

LEEDS COLLECTION FUND

SCHEDULE OF INSTALMENTS OF PAYMENTS OR TRANSFERS 2013/14

15th April 2013	Transfer to Leeds City Council Payment to Police & Crime Commissioner West Yorkshire Payment to West Yorkshire Fire & Rescue Authority
15th May 2013	Transfer to Leeds City Council Payment to Police & Crime Commissioner West Yorkshire Payment to West Yorkshire Fire & Rescue Authority
17th June 2013	Transfer to Leeds City Council Payment to Police & Crime Commissioner West Yorkshire Payment to West Yorkshire Fire & Rescue Authority
15th July 2013	Transfer to Leeds City Council Payment to Police & Crime Commissioner West Yorkshire Payment to West Yorkshire Fire & Rescue Authority
15th August 2013	Transfer to Leeds City Council Payment to Police & Crime Commissioner West Yorkshire Payment to West Yorkshire Fire & Rescue Authority
16th September 2013	Transfer to Leeds City Council Payment to Police & Crime Commissioner West Yorkshire Payment to West Yorkshire Fire & Rescue Authority
15th October 2013	Transfer to Leeds City Council Payment to Police & Crime Commissioner West Yorkshire Payment to West Yorkshire Fire & Rescue Authority
15th November 2013	Transfer to Leeds City Council Payment to Police & Crime Commissioner West Yorkshire Payment to West Yorkshire Fire & Rescue Authority
16th December 2013	Transfer to Leeds City Council Payment to Police & Crime Commissioner West Yorkshire Payment to West Yorkshire Fire & Rescue Authority
15th January 2014	Transfer to Leeds City Council Payment to Police & Crime Commissioner West Yorkshire Payment to West Yorkshire Fire & Rescue Authority
17th February 2014	Transfer to Leeds City Council Payment to Police & Crime Commissioner West Yorkshire Payment to West Yorkshire Fire & Rescue Authority
17th March 2014	Transfer to Leeds City Council Payment to Police & Crime Commissioner West Yorkshire Payment to West Yorkshire Fire & Rescue Authority

The amount of each instalment will be the amount of the billing authority's undischarged liability, divided by the number of instalments remaining to be paid or transferred.

Report of the Director of Resources

Report to Executive Board

Date: 15th February 2013

Subject: Capital Programme Update 2013-2016

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In? Except 6.1 a to c	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Summary of main issues

1. This report sets out the updated capital programme for 2013-2016 and includes an updated forecast of resources available over that period. The Council's own resources continue to be constrained by the budget reductions implemented nationally. The Council continues to seek to deliver a large and ambitious capital programme across the city which will provide improved facilities and infrastructure and which supports the Leeds economy.
2. The revenue budget for 2013/14 includes an increase in debt costs from 2012/13 of £0.65m which reflects adjustments between HRA and General Fund as well as interest rates changes for existing debt and new borrowing to fund the capital programme.
3. A new approach to presenting the capital programme funding position has been introduced which recognises that the key control regarding capital investment proposals is on meeting the cost of borrowing. The capital resources position statement shows the increases in debt costs that will be required in future years if the capital programme is delivered as set out in the attached book.
4. Some schemes have been given an Amber status and require an updated business case or funding confirmation to enable them to proceed.
5. In the 3 year period from 2013/14, the council is seeking to deliver general fund capital investment of £494.3m together with £183.4m in the HRA. The phasing of capital expenditure will continue to be monitored to ensure it is realistic and essential to ensure that the impact on debt costs in future years is minimised.

Recommendations

6. Executive Board is asked to recommend to the Council:
 - a) that the attached capital programme be approved;
 - b) that the Executive Board be authorised to approve in year amendments to the capital programme including transfers from and to the reserved programme in accordance with Financial Procedure Rules; and
 - c) that the proposed MRP policies for 2013/14 as set out in 3.6 and explained in Appendix E be approved.
7. Executive Board are asked to agree:
 - a) That the list of land and property sites shown in Appendix D will be disposed of to generate capital receipts for use in accordance with the MRP policy; and
 - b) That the Director of Resources will manage, monitor and control scheme progress and commitments to ensure that the programme is affordable.

1. Purpose of this report

- 1.1 This report sets out the updated capital programme for 2013/2016 and includes details of forecast resources for that period.
- 1.2 In accordance with the Council's Budget and Policy Framework, decisions as to the Council's capital programme are reserved to Council. In addition, statutory guidance requires that policies on Minimum Revenue Provision (see 3.6) are approved by Council. As such, the recommendations at 6.1 (a to c) are not subject to call in.

2. Background information

- 2.1 In preparing the capital programme update, a review of the phasing of expenditure on existing capital schemes has been undertaken together with an up to date projection of capital resources. Where appropriate, scheme estimates have been revised.
- 2.2 This update of the capital programme has been prepared in the context of the overall resources available to the Council. The Government's Autumn Statement set out the funding that local authorities can expect over the coming years and this capital programme is therefore constrained by these funding reductions. Within this framework, it is imperative that only priority capital schemes are progressed.

3. Capital Programme Update

3.1 Capital Programme Update 2012/13

- 3.1.1 The latest forecast expenditure for 2012/13 is £255.9m and it is forecast that resources will be available to fund this level of expenditure both within HRA and the General Fund programmes.

3.2 Capital Programme Resources 2013/14 onwards

- 3.2.1 A review of all capital schemes within the programme has taken place to ensure they are still priorities and are still essential. Some minor adjustments have taken place but in the main the capital programme presented is an updated version of the one approved in February 2012. This being the case a new approach to presenting the resources and overprogramming position is proposed which will introduce a new discipline in controlling new capital investment proposals.
- 3.2.2 **New approach to presenting capital resources** - The funding for the programme comes from external resources in the form of grants and contributions and Council resources in the form of borrowing. As explained in 3.6 below, the Council's capital receipts are used firstly to fund the cost of PFI liabilities in the revenue budget, any remaining receipts are then used to fund the capital programme. The capital programme has always included a level of overprogramming. In effect this is the difference between the total capital expenditure forecast on schemes and the resources available, either from external sources or in the form of borrowing that can be taken up within the debt budget.
- 3.2.3 The cost of debt is clearly dependant on the extent and timing of capital spend but also on interest rates and the level of internal balances (reserves, creditors and

debtors etc.) which impact on the extent to which the Council has to borrow. Currently, some overprogramming is held on the capital resources statement (in the form of anticipated slippage) whilst some is assumed in the Treasury Management statement (in the form of reserves and balances). As far as the Council is concerned, the cost of the capital programme ends up in the revenue budget as debt costs and therefore it is the management of debt costs that is the key financial control.

- 3.2.4 In preparing the February 2013 capital programme and debt costs overprogramming has been eliminated from the capital resources statement by introducing additional borrowing. This has increased the forecast debt costs in future years which will become a pressure on future years' revenue budgets. A level of capital programming slippage is built into the debt forecast along with interest rate variations and revenue balances assumptions thereby placing the key financial control on the debt costs.
- 3.2.5 Given the financial and economic context within which this capital programme is being prepared, there is an aspiration not to increase the cost of debt further and to do this will limit the scale of the Council funded capital programme. Introducing this new discipline in controlling debt costs will allow clear decisions to be taken regarding capital investment priorities and sources of funding, thereby working towards a more transparent process.
- 3.2.6 Resources of £677.7m are required to fund the City Council's capital programme from 2013/14 to 2015/16. These are summarised in **Appendix A**, divided into specific resources and corporate resources.
- 3.2.7 **Specific Resources** – Specific capital resources total £415.0m over this period and represent funding which has been secured for specific schemes in the form of government grants such as schools devolved formula capital and section 31 transport grant, single capital pot funding such as Basic Need which is passported to the relevant directorate, or contributions from external bodies including the Heritage Lottery Fund and private developers. Also included are the specific HRA resources supporting HRA expenditure under the self- financing regime. As in previous years, schemes proposed by private sector developers which are supported by agreements under section 278 of the Highways Act are currently funded through the council's own corporate resources. Contributions from these agreements totalling £9.4m over the period are used to support the council's revenue budget.
- 3.2.8 **Corporate Resources** – Corporate Resources over the period total £262.7m. These represent resources which the Council has more freedom to allocate to its own policy priorities. The main sources are capital receipts and borrowing. From 2010/11, a change in the way capital receipts are used mean that fewer receipts will be available to fund capital expenditure. In financing the overall capital programme, the Director of Resources will use the optimum mix of funding sources to achieve the best financial position for the Council.
- 3.2.9 In terms of forecast capital receipts for the period, a list of land and property sites for disposal during the period is included in **Appendix D**. Proceeds from these sites are assumed to fund either:

- the liabilities in the revenue budget arising from PFI schemes and finance leases or
- existing capital programme expenditure.

3.2.10 Executive Board in October 2011 approved the introduction of a capital receipts incentive scheme with effect from April 2012. For eligible sites, 20% of the receipt, when achieved (up to a maximum of £100k) will be distributed to Wards. Of this 20%, three-quarters is available to the relevant ward, and one-quarter distributed across Wards. To date, net capital receipts totalling £2.33m have been received which fall under the Incentive scheme, with the relevant Ward retaining £338k through the Ward Based Initiative Scheme. A further £112k will be distributed across Wards at a future date.

3.2.11 Government support for capital investment announced in December 2012 is currently forecast at £42.1m for 2013/14 (includes estimates relating to Education and Integrated Transport which have yet to be confirmed). Government departments have clear expectations about how most of this should be used, the Council's current policy is to passport government support to the relevant directorate. Details of the government support for 2013/14 is shown at **Appendix B**.

3.2.12 Total capital resources assumed are detailed in **Appendix A** and are summarised below:

	2012/13 £m	2013/14 £m	2014/15 £m	2015/16 £m	Total £m
Specific resources	123.221	163.222	142.155	109.640	538.238
Corporate resources	132.716	117.132	71.644	73.888	395.380
Total Resources	255.937	280.354	213.799	183.528	933.618

3.3 Proposed Capital Programme 2013/14 onwards

3.3.1 As set out above, the capital resources available for the capital programme are constrained by the level of external grants and contributions available and by the debt budget provided for in the revenue budget.

3.3.2 Continuing with current arrangements, schemes within the programme are classified as 'Green' (can be progressed), 'Amber' (requiring an up to date business case) and 'Red' (reserved - not funded). Additions or deletions (exceeding £100k) made to the programme since February 2012 are shown in **Appendix C**.

3.3.3 A summary of the forecast capital programme by capital objective is set out below and the updated capital programme is attached.

	2012/13	2013/14	2014/15	2015/16	Total
	£m	£m	£m	£m	£m
Improving our assets	121.254	158.923	119.768	139.286	539.231
Investing in major infrastructure	7.822	15.959	10.409	13.755	47.945
Supporting service provision	59.702	63.114	62.022	31.266	216.104
Investing in new technology	19.970	17.572	2.119	1.202	40.863
Supporting the Leeds economy	39.089	16.544	11.565	8.187	75.385
Central and Operational Expenditure	8.100	20.098	14.494	14.349	57.041
Less reserved expenditure	(0.000)	(11.857)	(6.578)	(24.516)	(42.951)
Total	255.937	280.353	213.799	183.529	933.618

3.3.4 As can be seen from the table above, investment of £255.9m is taking place during 2012/13 with further investment of £677.7m planned from 2013/14 to 2015/16. This investment will deliver a number of priorities, some of which are referred to in the paragraphs below:

3.3.5 **Improving our Assets** – this programme provides for a £10m annual programme each year from 2013/14 to address backlog maintenance on district roads. An additional £5.2m in 2013/14 is provided under the Local Transport Plan for road maintenance. Parkin Lane Bridge structural works are progressing well with completion due by the end of Feb 13. This will provide a continuation of essential services to the community affected.

The Council has commenced a major rationalisation of its City Centre office accommodation which will result in all the City Centre office staff being located in one of 4 buildings, each one being occupied more intensely through incorporating new ways of working. The capital programme makes provision for the capital investment needed for this programme of work including the temporary relocation of staff from Merrion House and the upgrading of Merrion House as a key council office location within the city. As part of this initiative, the Council will ultimately be vacating both leased in and freehold office property.

In respect of other Council buildings, a £1.5m annual programme is provided for each year from 2013/14 to address priority condition issues. To address the budget pressures of holding void properties, a new £1m annual programme for demolition of property has been included in each of the next 3 years.

As part of the development of the Redhall master plan, provision of £1.3m has been made to relocate council services from the Redhall Site to Farnley Hall and for the preparation of the outline planning application as the first phase of the Redhall master plan. The Coach House refurbishment was given approval in May 2012. These costs will ultimately be met from the sale of land at the Redhall site.

Investment of £65.5m is provided in 2013/14 for improving Council houses, the funding for which is now provided through the Housing Revenue Account self-financing arrangements introduced in April 2012. The HRA business plan estimates

that for 2014/15 and 2015/16 a total of £117.8m will be available for capital investment. The allocation of this across ALMOs and the BITMO will be determined by the HRA business plan. It is therefore proposed to hold this investment funding within the Strategic Landlord until the detailed programmes are reported back to Executive Board in the autumn of 2013.

The government have yet to confirm formulaic allocations for schools' Capital Maintenance which in 2012/13 was £8.5m. Whilst previous investment through Building Schools for the Future has supported refurbishment of some of the secondary school estate, and likewise Primary Capital Programme investment in some primary schools, there remain some buildings in need of significant improvement. The Specialist Inclusive Learning Centres require improvement and the council will continue to focus on meeting the highest priority condition works across the Children's Services estate. Children's Services is implementing a locality based approach focused around clusters of schools to ensure targeted and rapid support in an area, requiring alternative and improved premises across the City. For 2013/14 to 2015/16 government grant has been assumed of £8.5m in each year and these provisions will be amended to reflect actual allocations when they are known.

In recognition of the increasing problem of addressing derelict and nuisance sites across the city £500k was provided for in the 2012/13 programme, phased over a 3 year period. Under this 10 properties have been improved by owners to date as a result of negotiation or enforcement by the Council, without recourse to this budget. It is anticipated that expenditure will increase over the next two years as properties with more complex issues become subject to enforcement and recoverable costs of works in lieu are incurred by the Council.

Funding of £600k is also included to ensure the Council can fulfil its capital maintenance liabilities in relation to Otley Civic Centre, potentially as part of a wider Heritage Lottery bid. A new business case setting out the detailed proposals is expected during 2013.

- 3.3.6 Investing in Major Infrastructure** –Within this capital programme, £10m is provided to progress phase 1 of the Leeds Flood Alleviation scheme comprising 3 elements; moveable weirs, removal of the cut and raised defences. Good progress is being made with the moveable weirs element with a possible start date on site later this year. Very recent announcements from Government have made £60m available for schemes which will encourage and support regeneration as well as protect from flooding. Feedback is awaited on our bid for £24m, which is expected in early 2013. The programme makes further provision of £19.85m (to 2015/16) to meet the Council's contribution towards the New Generation Transport (NGT) scheme. NGT was granted Programme Entry status in July 2012 allowing the preparation of the Transport and Works Act Order application to progress and a further report on this is scheduled for Executive Board in March 2013. Both these projects are dependent on government support and funding as well as contributions from external partners and agencies.

To support development within the East Leeds Extension, £150k has been allocated for a feasibility study relating to the introduction of a new East Leeds Orbital Road. The study will set out options for the route of the road and technical issues relating to these, as a precursor to more detailed work with public and

private sector interests, to secure delivery of the road and to enable the construction of up to 6000 new homes in the area.

The programme also makes provision of £245k for design costs in support of work on Bridgewater Place.

In respect of carbon reduction initiatives, the free home insulation scheme resulted in approximately 10,000 cavity wall insulation and loft insulation jobs taking place in 8,000 private homes, all at zero cost to the householder. A final report detailing the exact number of measures, the value of the works, the impact on householders' fuel bills and the carbon saved from the scheme will be presented to a future Executive Board. In October 2012, DECC awarded Leeds City Region £2.6m to run a Green Deal Demonstrator project, of which £1.28m was awarded to Leeds City Council. This programme, to be committed by the end of March 2013, has two main components. The first will see around 100 ALMO properties receive free external wall insulation and other related energy efficiency improvements. The second is a loan and grant scheme for energy efficiency improvements to around 200 private properties across the city.

The programme continues to provide for the Essential Maintenance scheme for the A58M Leeds Inner Ring Road. Funding is being provided through a combination of government grant, Local Transport Plan, council resources and contributions from external third parties. The final funding package was agreed with third parties in March 2012 and the first phase of works is being concluded at New York Road Bridge and Lovell Park Bridge with a contract start for the main works at Woodhouse Tunnel planned for summer 2013.

- 3.3.7 Supporting Service Provision** – Demographic growth in Leeds continues to increase demand for places in primary schools and specialist provision, and the impact begins to affect the secondary sector in 2015. Funding has been sufficient to meet the required number of places to 2013, but the level of additional capacity required in special schools and secondary schools, in addition to primary places, during the three year period, means this is unlikely to continue to be the case without additional central government allocations. It should be noted also that some solutions to demographic pressures for 2013 and beyond will be temporary pending permanent solutions being identified in future.

As confirmation of Government support for Basic Need and Devolved Formula capital is still awaited, estimated funding of £14.2m per annum has been included within the programme and will be amended when confirmed figures are available.

Disabled facilities adaptations grants of £6.5m per year are provided for in the programme (partly funded by government). This supports in the region of 1000 grants per year. A further £400k is provided for adaptations to private homes. To support more people to remain independently in their own homes, provision of £1.9m is made to continue to progress the Telecare equipment programme which is anticipated to reach over six thousand homes in total.

The conversion of the former older persons' residential home Harry Booth House into a new intermediate care provision will provide the base for delivering a jointly provided service with Health that will improve both the speed and effectiveness of service delivery to the residents of Leeds. It makes effective use of an existing

asset and provides financial savings to both Health and the Council. This project is a partnership arrangement with Leeds Community Health Trust.

Rothwell Fulfilling Lives Centre scheme was approved in December 2012 at a cost of £2m. It will see the demolition and the rebuilding to modern standards of a facility that will provide a specialist day service base for adults with a learning disability, who have additional health needs, in the south of the city. The building will also provide a community resource for other groups, both disabled and non-disabled.

3.3.8 Investing in New Technology – Work continues on the replacement Children’s and Adult Social Care systems and these are scheduled to become operational in autumn 2013. The integrated adult social care and health agenda continues to gather momentum and some key initiatives have been delivered. The ‘Leeds Care Record’ will enable the various practitioners from different organisations to have a common view of the individual case and this is getting closer to fruition.

The council’s new website and intranet have been successfully delivered but we will need to further develop it to ensure it continues to meet customer and business needs. Electronic Document Records Management System (EDRMS), provide electronic storage, sharing and retrieval of documents, will have been implemented into the business support centre by March 2013 and will then be deployed to support the Children’s and Adults Social Care requirements.

The Customer Access Programme is underway and will see delivery of a modernised electronic services platform enabling end to end transactional services and corresponding business efficiencies.

The council’s business critical ICT systems and applications are underpinned by an extensive ICT infrastructure which must be continually refreshed to meet the increasing demands of a modern organisation that is highly dependent on its ICT services. The migration from the previous Novell technologies to equivalent but new and supported Microsoft technologies is now in the final phases. The new corporate desktop based on Windows 7 and Office 2010 has been deployed to most of our city centre offices and the next phases will see the smaller outlying sites being converted.

This ICT infrastructure physically comprises our data centres, telephony, servers, networks, switches, devices, operating systems, databases, security systems etc. Further investment is required to configure our data centres to minimise the risk of business disruption; continue to replace elements of our outdated telephony equipment with modern digital solutions and virtualise the servers that host many of our largest and most important business applications e.g. financial, housing, benefits, social care systems. By virtualising we can manage demand better and support the infrastructure more efficiently. Provision of £3m has been made in the 2013/14 capital programme for this essential work.

New models of service delivery are in progress, for example the PSN (Public Services Network) which will see our Wide Area Network presently connecting over 600 sites across Leeds transitioned to a more cost effective ‘cloud’ based managed service which will be less expensive to operate in the medium to long term and will allow our systems and data to more easily interoperate with other public services.

3.3.9 Supporting the Leeds Economy – Work continues to progress well on the 12500 seat Arena which will be on time and on budget and is expected to be handed over to the operator for the commencement of the internal fit out in March 2013.

Provision of £400k has been included for some essential works to Kirkgate Market and in 2013/14 detailed design work will take place for the redevelopment including detailed proposals for the management model.

A further £1.64m has been provided for in the Economic Initiatives, Innovation and Carbon Reduction scheme (a total of £16.64m) over the coming three years. From this fund, £6.44m has been set aside for the Council's contribution to the City Region Revolving Infrastructure Fund to be delivered as part of the City Deal with Government. The new Revolving Investment Fund (RIF) will support commercially viable projects that, due to the current conditions in the financial markets, cannot secure sufficient and appropriate finance to proceed. The City Region's aspiration is to create a fund which will build as investment in projects, supporting economic growth, achieve financial returns, and are reinvested into the fund. A report on this is scheduled to Executive Board later in the year. A further £5m has been set aside to provide for a Sustainable Communities Investment programme within the Cross Green and Neville's neighbourhoods which is the subject of a separate report on this agenda. This investment will promote exemplar eco retro-fitting and support the sustainability of two residential areas immediately adjacent to the Aire Valley employment area, which forms part of the Aire Valley Urban Eco-Settlement. This investment is further augmented by highways maintenance and Housing Revenue Account (HRA) contributions as well as external contributions through such as Green Deal, Energy Company Obligations and private home-owners.

As part of the Council's commitment to the Trinity Development, provision of £100k has been made for the upgrading of Lower Basinghall Street adjacent to the Trinity development. This will complete the public realm works in that area.

Design work is being undertaken to create a green space at Sovereign Street at a cost of £2.45m with work to commence in 2014/15 as part of the redevelopment of this major city centre site including new offices.

Contracts have been exchanged from the acquisition of Millgarth Police Station to facilitate the Eastgate and Harewood development with a capital injection of £2.3m to accommodate this new retail development.

The council in partnership with the Local Enterprise Partnership is working to ensure the successful delivery of the Enterprise Zone in the Aire Valley Leeds. A £2.5m scheme, funded through the business rates raised by the zone, has ensured that the first phase of the access road will start on site in February 2013. The road opens up this strategic site for development and provides a public transport link which will allow people from East Leeds better access to jobs in the zone. This development comes at a key time for the Enterprise Zone which continues to attract interest from companies looking to expand or locate into the region.

Leeds has been successful in bidding for two major funding schemes to deliver superfast broadband across the country by 2015. There are two projects within the programme, one is to deliver 90% coverage of superfast broadband to the entire UK., termed the BDUK project. This is a West Yorkshire wide project totalling £16m

and will require a £1m contribution from Leeds. Leeds will benefit by ensuring 93% coverage across the district.

The second project is to deliver Ultrafast broadband to key business districts in the country. Leeds and Bradford have been successful in a joint bid which covers a contiguous area across both districts, including the city centre and for Leeds also includes the Aire Valley. This is a £50m project and requires a £2m capital contribution from Leeds.

The programme sees continuing investment in Armley and Chapeltown under the Townscape Heritage Initiative (Heritage Lottery Fund) to underpin private investment in sensitive building repair and restoration. The council is awaiting confirmation of £1.5m funding from the Heritage Lottery Fund, which will be injected into the Programme in due course. This funding will support bringing vacant properties into use and increasing the viability of existing businesses within the historic Lower Kirkgate area. A Council contribution of £668k is included in the programme for this project.

An improvement scheme for Tropical World is included, partly funded by an external contribution, which will see improvement to displays and other on-site facilities as well as expansion of the shop and café.

The Leeds Bid to host the Tour de France was successful and the city will see Le Grand depart in Leeds in July 2014. In preparation for the Tour £500k has been included in the programme for additional highways works.

3.4 Housing Revenue Account – Self Financing Regime

- 3.4.1 The current HRA system of financing council housing ended in March 2012 and a new system of self-financing was introduced from April 2012. In accordance with the Environment and Neighbourhoods section of the Revenue Report 2013/14 report elsewhere on this agenda, HRA capital expenditure has been set assuming a 5.9% rent increase for 2013/14.

3.5 Economic Impact Analysis

- 3.5.1 Members will recall that the capital programme update report in July 2012 included details of the Economic Impact Assessment of the Council's capital programme investment on the Leeds economy. This assessment made use of a Regional Econometric Model (REM) which can estimate the wider economic impact of the capital programme through multiplier effects. By inputting further information on the construction type or sector and the density of jobs contracted to Leeds residents, the model can produce more robust figures than previously reported. The key points below estimate the economic impact for Leeds and the Leeds City Region from 2011-2016:

- 6,133 job roles will be supported over six years specifically in Leeds through Leeds City Council capital expenditure.

- The REM estimates that these jobs will generate over £265m for the Leeds economy – equivalent to around 1.7% of Leeds' total Gross Value Added (GVA).
- Similar analysis for Leeds City Region suggests that the capital expenditure will support an additional 589 jobs through multiplier effects in the Leeds City Region.
- In total, it is therefore estimated that Leeds City Council capital expenditure between 2011 and 2016 will support almost 6,722 jobs and generate £292m GVA in the Leeds City Region – equivalent to 0.6% of the City Region's total GVA.

3.6 Capital Strategy

3.6.1 The Capital Finance and Audit Regulations require councils to produce a statement of policy on making Minimum Revenue Provision (MRP). MRP is an annual revenue charge for the repayment of borrowing and other capital financing liabilities. Whilst statutory guidance gives local authorities some discretion about how to calculate 'prudent provision' for MRP, the guidance steers authorities firmly towards a limited choice of options in which the key principles are demonstrating prudence and repaying borrowing over the period in which the capital expenditure provides benefits.

3.6.2 The 2013/14 MRP policy relates to capital expenditure funded by borrowing in 2012/13. It is proposed that Leeds adopts the following MRP policies for 2013/14:

- MRP for prudential borrowing for 2012/13's capital expenditure will be calculated on an annuity basis over the expected useful life of the asset
- MRP for borrowing to fund capitalized expenditure incurred during 2012/13 will be calculated on an annuity basis using the lifetimes recommended in the government's statutory guidance
- For all other unsupported borrowing to fund the 2012/13 capital programme, MRP will be calculated on an annuity basis over the expected useful life of the asset
- For PFI and finance lease liabilities, a MRP charge will be made to match the value of any liabilities written down during the year which have not been otherwise funded by capital receipts.

3.6.3 In deciding on the application of capital funding it is proposed that:

- Capital receipts are allocated firstly to fund the liabilities to be written down for the year in relation to PFI schemes and finance leases. This will remove the need for MRP charges equal to the value of the capital receipts applied.

- Any remaining capital receipts and any other general capital income will then be allocated to those capital schemes which relate to the shortest lived assets.

The options to be considered in determining the policy are set out in more detail in the MRP policy at **Appendix E**.

3.7 Prudential Indicators

- 3.7.1 Under the current self-regulatory financial framework, CIPFA's prudential code for capital finance¹, each authority is required to set a number of prudential indicators and limits for its capital plans which will include affordability, the impact of capital investment plans on council tax and housing rents, capital expenditure levels, external debt and treasury management indicators. A number of these indicators relate specifically to treasury management operations and for 2013/14 these are included in the treasury management strategy report elsewhere on the agenda. In relation to capital expenditure, and in accordance with the prudential code, this report indicates future levels of capital expenditure, forecast resources and the resulting borrowing requirement (before providing for the statutory charge to revenue for past capital expenditure, known as minimum revenue provision). Details are set out in **Appendix A**.
- 3.7.2 Any unsupported borrowing carried out must be affordable within the revenue budget (i.e. the cost of debt repayments). For 2013/14, all schemes funded through unsupported borrowing have been provided for in the revenue budget, approval for which is contained within the revenue budget report.

3.8 Housing Revenue Account Programme

- 3.8.1 The HRA capital programme provides for capital investment of £183.4m for the 3 years 2013/14 through to 2015/16. The HRA/ALMOs will deliver a balanced programme within the available resources. The latest forecast position for expenditure and resources is shown at **Appendix A**.
- 3.8.3 The 2013/14 HRA/ALMOs capital programme is the second year of the self-financing regime. Under HRA self-financing arrangements, from 2014/15 Leeds will develop a citywide investment plan based on citywide investment priorities and capital resources will be allocated to ALMOs based on these priorities. A detailed ALMO/BITMO investment plan for the 2014/15 and 2015/16 years will be included within the November 2013 capital programme update report. The ALMOs capital programme for 2013/14 is currently forecast at £55.1m with a further £10.4m within the Strategic Landlord as shown on Appendix A and within the attached book.
- 3.8.4 Executive Board in July 2012 approved a £9.5m contribution from the HRA to support the Little London Beeston Hill and Holbeck PFI project, phased over 3 years from 2013/14. This element will be top sliced from the available HRA self-financing resources with the balance of the funding being used to develop the ALMO/BITMO capital programmes.

4. Corporate Considerations

¹ CIPFA – The Prudential Code for Capital Finance in Local Authorities (amended 2011)

4.1 Consultation and Engagement

4.1.1 The Council's initial budget proposals, including capital programme, were set out in a report to Executive Board in December 2012. This initial budget proposals report was subsequently considered and reviewed by Scrutiny. One specific comment was made in relation to the capital programme as follows:

- That Scrutiny Board noted the ongoing 'spend to save' programme to improve the energy and efficiency of buildings

4.1.2 The report was also used for wider consultation with the public through the Leeds City Council web site, the results of this consultation is still awaited.

4.2 Equality and Diversity / Cohesion and Integration

4.2.1 The capital programme sets out a plan of capital expenditure over future years and further spending decisions are taken, in accordance with capital approval processes, as projects are developed. This is when more detailed information will be available as to where in the city capital spending will be incurred and the impact on services, buildings and people. Service Directorates will include equality considerations as part of the rationale in determining specific projects from capital budgets.

4.2.2 In terms of the content of this report, an Equality Screening document has been prepared and is attached at **Appendix F**.

4.3 Council policies and City Priorities

4.3.1 Capital objectives were set out and agreed in the initial budget proposals report considered by Executive Board in December 2011. The capital programme attached to this report, is structured to show schemes under these objectives.

4.4 Resources and value for money

4.4.1 The resource implications of this report are detailed in section 3 above. For the capital programme to be sustainable, the Director of Resources must be satisfied that spend in each year of the programme can be afforded. For 2013/14 the forecast of borrowing costs resulting from capital expenditure are budgeted for within the revenue budget. In the year following capital expenditure, as well as budgeting for interest costs, the revenue budget must make provision for the minimum revenue provision on borrowings. On average this amounts to a further 4%.

4.4.2 As explained in 3.2.3 above, the extent to which the Council has to borrow to fund capital depends on when capital expenditure is incurred and what other reserves and balances are available (in lieu on borrowing) to enable borrowing to be temporarily deferred. The cost of debt is then influenced by interest rates. It is currently forecast that if the capital programme is delivered as presented in this capital programme and interest rates assumed are accurate, compared to 2013/14, there will be an increase in debt costs in 2014/15 of £5.3m. Of this £2.3m relates to the effect of HRA changes which are explained in the Treasury Management report elsewhere on this agenda. These additional costs will need to be provided for within the revenue budget. Throughout 2013/14 this position will be monitored, along with

capital expenditure profiles with a view to reducing the impact on revenue in 2014/15 and beyond.

4.4.3 For HRA, the position outlined in section 3.8 shows that expenditure by the ALMOs can be managed within resources available.

4.4.4 In order to ensure that schemes meet Council priorities and are value for money, the Director of Resources will put processes in place to ensure:

- the introduction of new schemes into the capital programme will only take place after completion and approval of a full business case and identification of the required resources;
- promotion of best practice in capital planning and estimating to ensure that scheme estimates and programmes are realistic;
- the use of unsupported borrowing by directorates is based on individual business cases and that revenue resources to meet the borrowing costs are identified.

4.5 Legal Implications, Access to Information and Call In

4.5.1 In accordance with the Council's Budget and Policy Framework, decisions as to the Council's capital programme are reserved to Council. In addition, statutory guidance requires that policies on Minimum Revenue Provision (see 3.6) are approved by Council. As such, the recommendations at 6.1 (a to c) are not subject to call in.

4.5.2 In accordance with the Budget and Policy Framework Rules, the Executive Board is required to make proposals to Council regarding the degree of in year changes which may be undertaken by the Executive. These are set out in Financial Procedure Rules². There have been no changes to these rules during the year.

4.6 Risk Management

4.6.1 One of the main risks in developing and managing the capital programme is that insufficient resources are available to fund the programme. A number of measures are in place to ensure that this risk can be managed effectively:

- monthly updates of capital receipt forecasts prepared, using a risk based approach, by the Director of City Development;
- monthly monitoring of overall capital expenditure and resources forecasts alongside actual contractual commitments;
- quarterly monitoring of the council's VAT partial exemption position to ensure that full eligibility to VAT reclaimed can be maintained;
- ensuring written confirmation of external funding is received prior to contractual commitments being entered into;

² Leeds City Council Constitution – Part 4 Rules of Procedure

- provision of a contingency within the capital programme to deal with unforeseen circumstances;
- compliance with both financial procedure rules and contract procedure rules to ensure the Council's position is protected

4.6.2 In the February 2012 capital programme report Members agreed that no further injections can be made to the capital programme without a corresponding reduction or identification of additional resources. The new approach to presenting capital programme funding referred to in 3.2.2 above, strengthens this discipline. Identifying how debt costs are to be funded when a new scheme comes forward will reduce the risk of exceeding the debt budget.

5 Conclusions

- 5.1 Over the period to 2015/16 the Council is seeking to deliver a total of £933.6m capital investment within the city net of the reserved programme. For the general fund, subject to achieving a treasury savings target of £411k in 2013/14, the capital programme for that year is funded. After adjusting the base debt budget for the HRA debt changes arising from the self-financing regime (£2.3m), the impact of the capital programme on the forecast debt costs for 2014/15 is an increase of £3m. For 2015/16 the HRA changes increase debt costs by a further £749k with a further £1.5m impact from the capital programme. The Housing Revenue Account shows a balanced position. The ongoing review of the capital programme throughout the year, together with careful monitoring and implementation of the control measures referred to in paragraph 4.6.1 will seek to ensure that the programme is affordable. However the council will continue to seek to maximise the external funding sources and to deliver capital receipts to ensure the programme can be delivered.
- 5.2 The Director of Resources will continue to work with service directors to ensure that capital schemes are properly developed and that a business case process is operated to demonstrate investment is aligned to capital objectives, meets the needs of the public and will deliver best value.
- 5.3 In managing the overall funding for the programme particular emphasis is placed on ensuring that contractual commitments are only made when there is reasonable certainty that the appropriate resources are available. The Director of Resources will co-ordinate scheme reviews and the approval of schemes to ensure that they are brought forward in a timely way and can be afforded. Update reports on the overall capital programme will be reported to Executive Board 3 times each year.

6 Recommendations

- 6.1 Executive Board is asked to recommend to the Council:
- a) that the attached capital programme be approved;
 - b) that the Executive Board be authorised to approve in year amendments to the capital programme including transfers from and to the reserved programme in accordance with Financial Procedure Rules; and
 - c) that the proposed MRP policies for 2013/14 as set out in 3.6 and explained in Appendix E be approved.

6.2 Executive Board are asked to agree:

- a) That the list of land and property sites shown in Appendix D will be disposed of to generate capital receipts for use in accordance with the MRP policy; and
- b) That the Director of Resources will manage, monitor and control scheme progress and commitments to ensure that the programme is affordable.

Appendices

A – Capital Programme Funding Statement

B – Government Funding Allocations

C – List of additions and deletions to the programme since February 2012

D – List of sites to be disposed of over the programming period

E – Minimum Revenue Provision Policy

F - Equality Screening Document

7 Background documents³

None

³ The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

General Fund Capital Programme Funding Statement 2012/13 to 2015/16

Appendix A(i)

	2012/13 £000	2013/14 £000	2014/15 £000	2015/16 £000	Total £000
GENERAL FUND - COMMITTED					
EXPENDITURE					
IMPROVING OUR ASSETS	53,084.3	8,156.0	153.6	49.5	61,443.4
INVESTING IN MAJOR INFRASTRUCTURE	5,975.4	2,090.8	55.3	0.0	8,121.5
SUPPORTING SERVICE PROVISION	56,061.3	7,722.4	263.5	0.0	64,047.2
INVESTING IN NEW TECHNOLOGY	17,822.2	8,299.7	840.0	2.0	26,963.9
SUPPORTING THE LEEDS ECONOMY	38,464.7	7,817.9	1,200.0	0.0	47,482.6
CENTRAL & OPERATIONAL EXPENDITURE	7,863.4	5,054.9	4,400.0	4,400.0	21,718.3
TOTAL ESTIMATED SPEND ON COMMITTED SCHEMES	179,271.3	39,141.7	6,912.4	4,451.5	229,776.9
CERTAIN FUNDING					
GRANTS AND CONTRIBUTIONS	7,783.9	2,263.8	8.7	0.0	10,056.4
GOVERNMENT GRANTS	51,812.2	7,767.9	945.2	49.5	60,574.8
RCCO / RESERVES	1,171.1	34.3	0.0	0.0	1,205.4
BORROWING	28,873.5	3,731.6	1,000.0	2.0	33,607.1
	89,640.7	13,797.6	1,953.9	51.5	105,443.7
CAP. RESOURCES REQD FOR COMMITTED SCHEMES	89,630.6	25,344.1	4,958.5	4,400.0	124,333.2
GENERAL FUND - UNCOMMITTED					
EXPENDITURE					
IMPROVING OUR ASSETS	8,081.9	85,191.4	64,106.7	76,963.0	234,343.0
INVESTING IN MAJOR INFRASTRUCTURE	1,846.6	13,868.5	10,353.5	13,755.0	39,823.6
SUPPORTING SERVICE PROVISION	3,640.3	55,392.4	61,758.5	31,266.2	152,057.4
INVESTING IN NEW TECHNOLOGY	2,148.2	9,272.4	1,278.8	1,200.0	13,899.4
SUPPORTING THE LEEDS ECONOMY	624.7	8,726.1	10,364.5	8,186.8	27,902.1
CENTRAL & OPERATIONAL EXPENDITURE	236.1	15,043.2	10,094.4	9,948.6	35,322.3
RESERVE SCHEMES	0.0	(11,857.4)	(6,577.8)	(24,516.1)	(42,951.3)
TOTAL ESTIMATED SPEND ON UNCOMMITTED SCHEMES	16,577.8	175,636.6	151,378.6	116,803.5	460,396.5
CERTAIN FUNDING (All net of Reserve Schemes)					
GRANTS AND CONTRIBUTIONS	903.8	7,001.3	2,096.3	1,998.3	11,999.7
GOVERNMENT GRANTS	2,633.0	80,612.8	83,596.8	45,319.4	212,162.0
RCCO / RESERVES	32.3	8.6	0.0	0.0	40.9
BORROWING	2,857.4	26,073.3	8,598.3	7,259.5	44,788.5
TOTAL ESTIMATED SPEND ON UNCOMMITTED SCHEMES	6,426.5	113,696.0	94,291.4	54,577.2	268,991.1
CAP. RESOURCES REQD FOR UNCOMMITTED SCHEMES	10,151.3	61,940.6	57,087.2	62,226.3	191,405.4
GENERAL CAPITAL RESOURCES					
CAPITAL RECEIPTS	0.0	0.0	0.0	0.0	0.0
BORROWING	99,781.9	87,284.7	62,045.7	66,626.3	315,738.6
GENERAL CAPITAL RESOURCES	99,781.9	87,284.7	62,045.7	66,626.3	315,738.6
VARIANCE	0.0	(0.0)	0.0	(0.0)	(0.0)
BORROWING REQUIRED TO FUND THIS PROGRAMME					
BORROWING REQUIRED TO FUND THIS PROGRAMME	131,512.8	117,089.6	71,644.0	73,887.8	
GENERAL FUND DEBT COSTS (after income)	70,087.0	69,682.0	69,682.0	69,682.0	
Less budgeted savings target	(1,104.0)	(699.0)	(699.0)	(699.0)	
BASE DEBT BUDGET	68,983.0	68,983.0	68,983.0	68,983.0	
Adjustment to reflect HRA changes (see note 1)	(5,170.0)	(1,883.0)	405.0	1,154.0	
Increase to Base to reflect capital programme		2,533.0	2,533.0	2,533.0	
REVISED BASE DEBT BUDGET	63,813.0	69,633.0	71,921.0	72,670.0	
REVENUE COST OF BORROWING (after income)	60,372.0	70,044.0	74,925.0	77,188.0	
Treasury Savings Target		(411.0)			
REVISED COST OF BORROWING	60,372.0	69,633.0	74,925.0	77,188.0	
VARIANCE	(3,441.0)	0.0	3,004.0	4,518.0	
ASSUMPTIONS					
Average Interest rate	0.5%	1.6%	2.4%	2.5%	
Note 1: saving in 2012/13 is provisional at this stage subject to confirmation from External auditors of the correct accounting treatment					

Appendix A (ii)

HRA Capital Programme Funding Statement 2012/13 to 2015/16

HRA COMMITTED AND UNCOMMITTED	2012/13 £000	2013/14 £000	2014/15 £000	2015/16 £000	Total £000
Expenditure					
HRA	4,522.4	10,441.8	55,508.0	62,273.0	132,745.2
ALMOs					
Belle Isle	2,228.9	1,616.8	0.0	0.0	3,845.7
East North East	16,450.8	17,246.5	0.0	0.0	33,697.3
South South East	14,413.7	12,393.8	0.0	0.0	26,807.5
West North West	23,369.0	23,817.0	0.0	0.0	47,186.0
Capital Expenditure to be financed	60,984.8	65,515.9	55,508.0	62,273.0	244,281.7
Financed By:					
Certain Funding					
GRANTS AND CONTRIBUTIONS	1,329.3	1,546.6	0.0	0.0	2,875.9
GOVERNMENT GRANTS	0.0	0.0	0.0	0.0	0.0
RCCO / RESERVES	6,580.2	5,606.0	4,500.0	4,380.0	21,066.2
HRA SELF-FINANCING	53,075.3	58,363.3	51,008.0	57,893.0	220,339.6
Total Funding	60,984.8	65,515.9	55,508.0	62,273.0	244,281.7

Appendix B

Capital Programme 2013 - Allocations of Government Support

	Grant /SCE©		Total
	SCP	Ringfenced	
	£000	£000	£000
Childrens Services			
Education			
Basic Needs			
Local Authority for all schools (*)	14,200		14,200
Capital Maintenance			
Local Authority maintained schools (*)	8,400		8,400
LCVAP for VA schools			
Devolved Formula Capital for Maintained schools			
Local Authority maintained schools (*)		1,850	1,850
Voluntary Aided schools			
Early Education for 2 year old	1,582		1,582
Short Breaks for Disabled Children	390		390
Environment & Neighbourhoods			
Base Allocation (HRA)			
ALMO Decency (MRA only)			
Safer Stronger Community Fund			
Disabled Facilities Grant		2,570	2,570
Regional Housing Board - RHB			
Waste Infrastructure			
City Development			
Highways Maintenance	7,394		7,394
Integrated Transport - Non-Ringfenced (**)	3,968		3,968
PRN Bridges / structures - Non-Ringfenced			
Adult Services			
Mental Health			
Adult Social Care IT (Infrastructure)			
Adults' Personal Social Services (PSS)	1,780		1,780
Total Government Resources	37,714	4,420	42,134

(*) Provisional Figures, subject to confirmation

(**) Provisional figures subject to confirmation by the West Yorkshire Integrated Transport Authority

Schemes Over £100K Injected since the Capital Programme February 2012

Adult Social Care			
Scheme Title	£000's	Funding Source	Date Included
Learning Disabilities Programme	185.0	Department of Health grant	Dec-12
Harry Booth House	1812.0	Grant and borrowing - Exec Board	Jun-12
Telecare Service Vehicles	104.0	Borrowing	Oct-12
Adaptations to Private Homes	400.0	Annual programme added for 2015/16	Feb-13
Asc Community Capacity Grant	5209.9	Health Authority Funding	Jan-13
Strategic Accounts			
Contingency	503.3	Additional provision at February 2013	Feb-13
Local Authority Mortgage Scheme (LAMS)	2000.0	Approved Exec Board March 2012 - funded by borrowing	Mar-12
Marketing Leeds Smartphone Application	100.0	New scheme funded by borrowing	Feb-13
Ward Based Initiatives	404.8	Additional resources from Capital Receipts Incentive Scheme	Feb-13
Vehicle Programme	18829.1	Replacement Vehicle Programme funded through borrowing	Feb-13
General Capitalisation 2011/12	2152.5	Capitalisation at 2011/12 year end	Apr-12
General Capitalisation 2012/13	900.0	Capitalisation to reflect assumptions in revenue budget	Feb-13
General Capitalisation 2013/14	2900.0	Capitalisation to reflect assumptions in revenue budget	Feb-13
General Capitalisation 2014/15	2900.0	Capitalisation to reflect assumptions in revenue budget	Feb-13
General Capitalisation 2015/16	4400.0	Capitalisation to reflect assumptions in revenue budget	Feb-13
Changing the Workplace	71467.8	Approved Exec Board funded by borrowing	Jul-12
Economic Initiatives Innovation (EII)	1640.0	Additional provision February 2013 funded by borrowing	Feb-13
Equipment Programme 2013/14	2962.3	Replacement Equipment Programme funded through borrowing	Feb-13
NGT - Balance	3500.0	S106 contributions for NGT scheme	Feb-13
Other Education			
Major Refurbishment & General Building	4,500.0	Annual programme added for future years	Feb-13
Basic Need Grant 2012/13	10,173.0	Extra Basic Need grant Exec Board approved July 2012	Jul-12
Short Breaks for Disabled Children 12/13	389.7	Injection of Short Breaks for disabled Children Grant	2012/13
Basic Need Grant 2011-12	950.0	Revenue Funding for Basic Need Schemes	2012/13
Basic Need Grant - Future Years	28,400.0	Injection of Basic need Grant	2012/13
Schools DFC Grant - Future Years	5,550.0	Injection of Grant Devolved Formula Capital Funding	2012/13
Capital Maintenance Grant - Future Years	16,800.0	Injection of Capital Maintenance	2012/13
Basic Need 2012 - Bracken Edge Modular	631.0	Revenue Funding for Basic Need Schemes	Jan-13
Basic Need - Carr Manor	169.0	Revenue Funding for Basic Need Schemes	Jan-13
Basic Need Roundhay	200.0	Revenue Funding for Basic Need Schemes	Jan-13
City Development			
Asset Management			
Sovereign Street Greenspace	2,500.0	Approved Exec Board September 2012 - funded by capital receipt	Sep-12
Arena	151.7	Works commissioned and funded by Arena Operator	Feb-13
Re-Fit Phase 2	1,500.0	Approved Exec Board July 2012 funded by borrowing	Jul-12
Elmete Centres Demolitions	396.0	funded by borrowing	Jul-12
Demolition & Asbestos Removal	3,000.0	New annual programme February 2013 funded by borrowing	Feb-13
Herd Farm Biomass Boiler	129.0	New scheme funded by borrowing	Feb-13
Highways			
Bradford Rd & Otley Rd, Guiseley	163.6	S278 scheme funded by developer	2012/13
Lower Albion Street	296.5	S278 scheme funded by developer	2012/13
ASDA St Georges Rd	1,845.0	S278 scheme funded by developer	2012/13
Former BHS Site, Bridge Rd Kirkstall	426.9	S106 and S278 contributions	2012/13
Calverley Lane North, Horsforth	691.8	S278 scheme funded by developer	2012/13
Aberford Rd	869.2	S278 scheme funded by developer	2012/13
Queen St/ Leeds Rd	248.1	S278 scheme funded by developer	2012/13
Grimes Dyke	1,052.0	S278 scheme funded by developer	2012/13
Garforth Cliff	150.6	S278 scheme funded by developer	2012/13
Elland Rd Police HQ	447.9	S278 scheme funded by developer	2012/13
Calverley Lane North, Paths & Xings	171.6	S278 scheme funded by developer	2012/13
Elland Rd Police HQ	128.4	Injection	2012/13
Printworks	176.0	Injection	2012/13
Yeadon High St	175.0	Injection - Government Grant	2012/13
The Printworks Hunslet Rd	142.0	Injection	2012/13
East Street Pedestrian Improvements	390.0	Injection	2012/13
Leeds Core Cycle Network - Route 12	132.1	Local Sustainable Transport Grant	2012/13
Bridges & Structures Parent	140.0	March 2012 - new Government Grant	2012/13
Road Maintenance Refurbishment 2012/13	1,010.0	New Local Transport Plan grant	2012/13
East Leeds Extension & East Leeds Orbital Road (ELOR)	150.0	New scheme February 2013 funded ultimately by capital receipt	Feb-13
Bridgewater Place Wind Mitigation Measures	225.0	New scheme February 2013 funded by borrowing	Feb-13
Highways Maintenance 2014/15 (Parent)	10,000.0	Annual Programme 2014/15 funded by borrowing	Feb-13
Highways Maintenance 2015/16 (Parent)	10,000.0	Annual Programme 2015/16 funded by borrowing	Feb-13
Traffic Management Programme 2015/16	200.0	Annual Programme 2015/16 funded by borrowing	Feb-13
Highways Maintenance 2013/14 (Parent)	5,000.0	Increase in 2013/14 annual programme funded by borrowing	Feb-13
Tour De France Highways Improvements	500.0	New Scheme funded by borrowing	Feb-13
Planning & Sustainable Development			
Burley Park	125.5	S106 funding	Sep-12
Recreation Ground, Harehills Cemetery, Banstead Park, Ashton Road play area, Fearnville skate park and Gipton Square in Harehills and Gipton	132.8	Injection of S106 Funding	Jan-13
Construction of a full size artificial playing pitch adjacent to Bruntcliffe High School, Morley	100.0	Injection of S106 Funding	Jan-13

Economic Services			
Eastgate Land Proposals	3,200.0	Funded by borrowing in advance of capital receipts	Sep-12
Libraries Arts & Heritage			
Library Books Capitalisation 13/14	700.0	Funded by borrowing	Jan-13
Library Books Capitalisation 14/15	700.0	Funded by borrowing	Jan-13
Library Books Capitalisation 15/16	700.0	Funded by borrowing	Jan-13
Recreation			
Scatcherd Park Skateboard Park	146.3	S106 funding	Nov-12
Regeneration Management			
Stimulating Growth in Affordable Housing	2,300.0	£1.5m New Homes Bonus and £ 0.8m Right to Buy Receipts	Sep-12
Equity Loan Scheme	229.1	S106 contributions	Sep-12
Loan to "Canopy" to refurbish empty properties	200.0	S106 contributions	Sep-12
Environment & Neighbourhoods			
Regeneration			
Purchase of 1, Grange Avenue & 146, Chapeltown Road for Sale to Unity	100.0	Capital receipts and private sector income	2012/13
Environmental Health			
Green Deal Go early	1,278.4	Department of Energy and Climate Change (DECC) grant at Exec Board	Oct-12
Disabled Facilities Grant (Ctt)	156.5	private sector contributions	2012/13
Disabled Facilities Grant (Ctt)	196.0	additional grant	2012/13
Disabled Facilities Grant Parent (Uncidd)	6,500.0	Annual programme 2015/16 funded by borrowing and grant	Feb-13
Strategy & Commissioning			
Groundwork Leeds - Parent	140.0	Provision for 2014/15 and 2015/16	Feb-13
Garnets Demolition & Acquisition	105.0	Private Sector Funding from Leeds Federated Housing Association.	2012/13
HRA			
Sanctuary 2008-2011	200.0	Major Repairs Reserve Capital Transfers	Dec-12
HRA Miscellaneous Property Portfolio	300.0	Major Repairs Reserve Capital Transfers	Dec-12
HRA Housing Investment Programme	1,380.0	Section 106 Funding	Dec-12
Parks and Countryside			
Middleton Community Sports Hub	199.4	Football Foundation Private Sector contribution.	Jan-13
Queen's Park MUGA & 2 Play Areas	289.5	S106 contributions	Dec-12
Tropical World	120.0	Borrowing funded from new income	Nov-12
Children's Services			
Children Looked After			
Short Breaks For Disabled Children	389.7	New Government Grant	Sep-12
Youth Justice			
Eastmoor Secure Unit	12550.0	Government grant approved at Exec Board	Nov-12
Early Years Services			
Early Education for 2 year olds	1581.8	New DFE grant	Jan-13
Central & Corporate Functions			
Financial Development			
Capital Programme Management Costs - 3 years	1649.1	Annual programme for management costs	Feb-13
IT			
T&H Psn Wan Managed Service	500.0	Borrowing fronded by savings	Dec-12
Essential Services Programme Infrastructure	1200.0	Annual programme 2015/16	Feb-13

Scheme Reductions over £100K since the Capital Programme February 2012

Adult Social Care				
Date Actioned	Scheme Number	Scheme Title	£000's	Comments
03/05/2012	16266/000/000	Adaptations 2011/12	-151.4	Savings slipped to later year
Strategic Accounts				
13/12/2012	15988/000/000	PFI Development Costs	-725.1	Reduction in need for capitalisation
Other Education				
22/01/2013	15398/LWA/000	BSF Wave 1 ICT-Leeds West Academy	-435	Deletion of BSF ICT Grant Funding for VAT
22/01/2013	15398/PAR/000	BSF Wave 1 ICT-Leeds East Academy	-239.2	Deletion of BSF ICT Grant Funding for VAT
22/01/2013	16404/000/000	Basic Need Grant 2011/12	-950	Deletion of Revenue Funding Approved by Schools
City Development				
Asset Management				
08/10/2012	14121/000/000	Hangzhou Gate	-200.0	No S106 contributions available
14/01/2013	13307/000/000	Arena	-6263.7	Unsecured Yorkshire Forward grant removed from the scheme
Highways				
31/10/2012	14879/000/000	Easel Ph 1	-165	Reduction in scheme
Economic Services				
06/11/2012	16500/TRI/000	Lower Albion Street Trinity Qtr	-574.0	Works done by private developer - not required
Recreation				
18/10/2012	02794/000/000	Swimming & Diving facility	-101.9	Savings on final account
Reserved Section				
28/01/2013	14204/RES/000	Highway Maintenance Reserved	-3300	Now included as an annual programme
28/01/2013	14204/RES/000	Traffic Management Reserved	-450	Now included as an annual programme
Environment & Neighbourhoods				
Environmental Health				
11/10/2012	01486/000/000	Disabled Facilities Grant (Cttd)	-156.5	Saving rephased to later year
25/10/2012	01492/UNT/000	Time Expired CPOs - Untraced Owners	-158.1	Credits accrued due to untraced owners.
HRA				
23/01/2013	14989/000/000	Affordable Housing HRA	-2423.4	Scheme not to proceed
Central & Corporate Functions				
IT				
23/01/2013	14869/EQP/000	Managed Print Service - Equipment	-171.4	Removed from programme - not needed
Reserved Section				
28/01/2013	14268/RES/000	Corporate Property Maintenance Reserved	-580	Now included as an annual programme
28/01/2013	15620/000/000	Demolition & Dilapidations Reserved	-408.4	Now included as an annual programme

Capital Receipts - Sites scheduled for disposal 2012/13 to 2016/on

2012/13 Disposal sites still to complete:

Easel Site 4
Hollies Hostel, Weetwood, Leeds LS16
Leeds Road, land at, Valley Rd, Kippax
Town End Place, Pudsey (Car showroom)
Town End Place, Pudsey (Offices)

2013/14 Disposals:

7 Barraclough Yard, Rothwell
Bailey's House, Baileys Hill, LS14 6PS
Bellbrooke Place 12
Brander Road 68/70
Brooksbank HOP, Brooksbank Drive, Halton
Burley Hall in Leeds, Kirkstall Lane, Headingley The Salvation Army
Commercial Road 71, Kirkstall
Easel Site 3, Doctors Surgery
Fearnlea PH, Tong Way
Grove Villas 80/82 Cardigan Road
Harehills Place Community Centre LS8 5JL
Headingley Annexe, North Lane, Headingley, Leeds, LS6
High Street 1-11, Kippax
Hillside Reception Centre, 602 Leeds & Bradford Road, Bramley
Inglewood Service Station, Former, York Road
Killingbeck Science Park, Site 3, Leeds
Lobb Cottage, Thorn Lane, Roundhay, LS8 1NF
M1/A1 Link Road Compensation
Manor Mill Lane
Midland Road PC's, Woodlesford
Park Farm, Park Road, Colton
Parkwood Road 98, Beeston, Leeds LS11
Quarry Hill (Plots 1-5)
Ramshead Hill 53
Richmond Court Hostel, Walter Crescent, Cross Green
Sheepscar Archive Building Roscoe Street, (Ramgarhia & Thomas Denby College)
Sovereign Street/ Plot A
Squirrel Way Children's Home, 1 Squirrel Way, Shadwell
St Luke's Nursery, Beeston Hill, Beeston, Leeds LS11
Swarcliffe Avenue
Thornes Farm (Plot 2B)
Vinery Mount 9,
Walmer Grove, Pudsey

2014/15 Disposals:

Ash Tree Primary School, Kippax
Bramham House, Bramham, Freely Lane, Phase 1
Broad Lane 275, Bramley (Q8), Kuwait Petroleum
Brook House, Lytham St Annes, FY3 1YB
Butcher Lane, Land at, Sale of Rothwell Temperence Band
Carriage House/Mansion Cottage/Rose Cottage
Cross Green 185, Land adjoining
Easel Site 3, Bellway
Elland Road (Land for Planet Ice)
Elmete Centre, Elmete Lane, Rounday
Garforth OSC, Former, 1-5 Main Street, Garforth LS25
Grange Court, Garforth
Grange Farm (Land)
High Ridge Park, Rothwell
Kirkstall Hill District Centre
Merlyn Rees High School, Middleton Road
Miles Hill Primary School
Mistress Lane, Armley
Park Lees site, St Anthony's Road, Beeston, LS11
Parkside Lane, LS11
Primrose High School
Royal Park Primary School, Former
Rumple Croft, Meagill Rise, Otley, Strip of land
Sovereign Street/Plot B
St Gregory's Primary School
Summerfield Place, Land at, Bramley, Leeds LS13
Thornes Farm (Plot 5)
West Leeds Family Centre, Former, Whingate Road, Leeds
Westgate Car Park, Westgate, Otley
Westholme HOP, Wortley
Woodland Grove, 3, Leeds 8
Woodland Grove, 4, Leeds 8
Woodland Grove, 5, Leeds 8
Woodland Grove, 8, Leeds 8
Wortley High School
Wyther Community Centre, Rayville Crescent
York Road (Great Clothes/All Saints Development Area)

2015/16 Disposals:

Agnes Stewart School, Land adjoining
Arena Development Site
Ashfield Works, Otley
Clarence Road Industrial Units
Easel Site 6
Former School Site, Middleton
Holt Park District Centre
Holt Park District Centre (Site F)
Lawnswood School, Caretakers Cottage, 10 Spen Road, Leeds
Nepshaw Lane
Rothwell Fire Station, Carlton Lane, Old Dental Clinic
Roundhay Road Area Office (Social Services Site)
Sovereign Street/Plot C
Wyther Park Primary School

2016/on Disposals:

Abbey Mills, Kirkstall Road, LEEDS 4
Aire Street Workshops, 30-34 Aire Street
Bath Road (site D)
Bath Road/Derwent Place (Site B)
Bentley Lane Primary School (Park Lane College)
Charles Street, Farsley
Clarence Road, Hydro Aluminium Site
Copperfields College
Eastmoor School (Former)
Elland Road (Site B Car Park), Leeds
Headrow Housing Group, Cemetery Road
Hill Top PH, land at Beckhill Grove
Ledston Luck Enterprise Park, Ledston Luck, Kippax, Leeds
Leeds Bradford Airport (Coney Lodge Farm - Site 2)
Leeds Bradford Airport (Employment Land - Site 1)
Leeds Bradford Airport (Ransom Strip - Site 3)
Leeds International Pool
Leigh View Medical Centre, land to rear, Bradford Road, Tingley
Matthew Murray High School
North West Leeds Working Men's Club, 101 Lincoln Green Road, Leeds
Oldfield Lane, Wortley (Sports Assoc Field)
Peckfield Colliery, Plots 4, 5 and 6
Pontefract Lane, Wholesale Market Site
Pym Street/Donisthorpe Street (First) - Site Z
Quarry Hill (Plot 6)
Queenswood Drive, Leeds (Queenswood Autos)
South Accommodation Road, Leeds
St Ann's Mills
Union Street, Eastgate & Harewood Quarter
Wade Street/Land Street, Corner of, Farsley
York Road Depot, Easel Site 8

Statement of Policy on the Minimum Revenue Provision for 2013/14

1. Introduction

- 1.1 The Council is required by statute to charge a Minimum Revenue Provision (MRP) to the General Fund Revenue account each year for the repayment of debt. The MRP charge is the means by which capital expenditure which has been funded by borrowing is paid for by council tax payers.
- 1.2 Until 2007/08, the basis of calculation for the MRP was specified in legislation. However, from 2007/08 onwards the statutory requirement is simply for local authorities to make a prudent level of provision, and the government has instead issued statutory guidance, which gives local authorities more freedom to determine what would be a prudent level of MRP.
- 1.3 The statutory guidance requires local authorities to draw up a statement of their policy on the MRP, for approval by full council in advance of the year to which it applies.

These arrangements relate only to new borrowing from 2007/08 onwards. MRP on borrowing undertaken in earlier years continues to be charged in accordance with the regulations previously in force.

2. Details of DCLG Guidance on MRP

- 2.1 The statutory guidance issued by DCLG sets out four options for calculating MRP and specifies the circumstances in which each option can or should be used.
- 2.2 Option 1 is the previous statutory method, which is calculated as 4% of the council's general fund capital financing requirement, adjusted for smoothing factors from the transition to the prudential capital financing regime in 2003.
- 2.3 Option 2 differs from Option 1 only in that the smoothing factors are removed. Option 2 has been included by DCLG to provide a simpler calculation for those councils for whom it would have a minimal impact, but the draft guidance does not expect it to be used by councils for whom it would significantly increase MRP. Since for Leeds Option 2 would result in a higher MRP charge than Option 1, it has been discounted.
- 2.4 Options 3 and 4 represent a more significant change, and both link the rate of MRP charged to the useful life of the asset. Option 3 is to charge the total amount borrowed to revenue over the expected life of the asset, either in equal annual instalments or using an annuity method (which more closely reflects the fact that an asset deteriorates slowly at first and more rapidly during its later years). Option 4 is to charge the total amount borrowed in accordance with depreciation accounting, which would mean that the rate at which the MRP is charged could increase (or, more rarely, decrease) from year to year. Option 3 is

preferred to Option 4, because in most cases Option 4 would lead to MRP being charged more quickly, and it would also be more volatile.

- 2.5 For capital schemes acquiring new assets which take more than one year to complete, application of Options 3 and 4 would allow councils to delay charging MRP until the year after the new asset becomes operational.
- 2.6 Under the statutory guidance, it is compulsory for local authorities to use Options 3 or 4 for all prudential borrowing, and for all borrowing to fund capitalised expenditure (such as capital grants to other bodies and capital expenditure on IT developments). Authorities may use any of the four options for MRP for their remaining borrowing to fund capital expenditure.
- 2.7 For balance sheet liabilities relating to finance leases and PFI schemes, the guidance recommends that local authorities make an MRP charge equal to the element of the annual rental which goes to write down the balance sheet liability. This would have the effect that the total impact on the bottom line would be equal to the actual rentals paid for the year.
- 2.8 The 2013/14 MRP policy relates to capital expenditure funded by borrowing in 2012/13. MRP on capital spending from 2007/08 to 2011/12 will continue to be charged on the basis approved in the relevant year's annual MRP policy. For all capital spending from 2006/07 and earlier, the previous MRP calculation of 4% will continue to apply.

3. Implications of the requirement for an MRP policy

- 3.1 One of the implications of the more flexible arrangements for MRP is that it is now necessary to identify which individual schemes have been funded by borrowing and which have been funded by non-specific capital income (e.g. capital receipts and grants), rather than treating the balance of the capital funding requirement after specific capital funding has been applied as being met from a general receipts and borrowing pool.
- 3.2 In the case of capital receipts, statute also gives local authorities the option to apply these to fund the payment of any liabilities relating to finance leases and PFI schemes. This is a reflection of the fact that such schemes are being treated in accounting terms as the acquisition of fixed assets, and the liability represents the amount being paid towards the purchase of the asset itself, rather than interest or service charges payable.
- 3.3 The general principle adopted will be to allocate capital receipts firstly to fund the liabilities to be written down for the year in relation to PFI schemes and finance leases. This will remove the need for MRP charges equal to the value of the capital receipts applied.
- 3.4 Any remaining capital receipts and any other general capital income will then be allocated to those capital schemes which relate to the shortest lived assets. This approach will mean that some schemes which would previously have been funded by prudential borrowing will instead be funded by capital receipts, and as a result other schemes which would previously have been funded by supported borrowing will be funded by prudential borrowing. This is considered to be the most prudent approach, as it will ensure that assets which may be used for example for only 5

years will be paid for immediately, and assets which are expected to be used for more than 25 years will be funded by long term borrowing and paid for by council tax payers over a longer period of time. However, there may be specific circumstances in which this general approach may not be deemed to be appropriate.

4. Proposed 2013/14 MRP Policy

4.1 In its' 2013/14 MRP policy, the council is required to decide on how MRP will be calculated for borrowing undertaken for the 2012/13 capital programme. It is proposed that Leeds adopts the following MRP policies for 2013/14 :

- MRP for prudential borrowing for 2012/13's capital expenditure will be calculated on an annuity basis over the expected useful life of the asset (Option 3).
- MRP for borrowing to fund capitalised expenditure incurred during 2012/13 will be calculated on an annuity basis using the lifetimes recommended in the government's guidance (Option 3).
- For all other supported borrowing to fund the 2012/13 capital programme, MRP will continue to be calculated on an annuity basis over the expected useful life of the asset (Option 3).
- For PFI and finance lease liabilities, an MRP charge will be made to match the value of any liabilities written down during the year which have not been funded by capital receipts.

4.2 These policies will ensure that the council satisfies the requirement to set aside a prudent level of MRP. The arrangements for allocating capital funding set out in 3.3 and 3.4 above will help to ensure that the level of MRP is not excessive.

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Appendix F

Equality, Diversity, Cohesion and Integration Screening



As a public authority we need to ensure that all our strategies, policies, service and functions, both current and proposed have given proper consideration to equality, diversity, cohesion and integration.

A **screening** process can help judge relevance and provides a record of both the **process** and **decision**. Screening should be a short, sharp exercise that determines relevance for all new and revised strategies, policies, services and functions.

Completed at the earliest opportunity it will help to determine:

- the relevance of proposals and decisions to equality, diversity, cohesion and integration.
- whether or not equality, diversity, cohesion and integration is being/has already been considered, and
- whether or not it is necessary to carry out an impact assessment.

Directorate: Resources	Service area: Financial Development
Lead person: Maureen Taylor	Contact number: 74234

1. Title: Capital Programme Update 2013-2016

Is this a:

Strategy / Policy

 Service / Function

 Other

If other, please specify

2. Please provide a brief description of what you are screening

The report presents an updated capital programme including the overall financial position and a progress report on major schemes and programmes.

3. Relevance to equality, diversity, cohesion and integration

All the council's strategies/policies, services/functions affect service users, employees or the wider community – city wide or more local. These will also have a greater/lesser relevance to equality, diversity, cohesion and integration.

The following questions will help you to identify how relevant your proposals are.

When considering these questions think about age, carers, disability, gender reassignment, race, religion or belief, sex, sexual orientation and any other relevant characteristics (for example socio-economic status, social class, income, unemployment, residential location or family background and education or skills levels).

Questions	Yes	No
Is there an existing or likely differential impact for the different equality characteristics?		X
Have there been or likely to be any public concerns about the policy or proposal?		X
Could the proposal affect how our services, commissioning or procurement activities are organised, provided, located and by whom?		X
Could the proposal affect our workforce or employment practices?		X
Does the proposal involve or will it have an impact on <ul style="list-style-type: none">• Eliminating unlawful discrimination, victimisation and harassment• Advancing equality of opportunity• Fostering good relations		X X X

If you have answered **no** to the questions above please complete **sections 6 and 7**

If you have answered **yes** to any of the above and;

- Believe you have already considered the impact on equality, diversity, cohesion and integration within your proposal please go to **section 4**.
- Are not already considering the impact on equality, diversity, cohesion and integration within your proposal please go to **section 5**.

4. Considering the impact on equality, diversity, cohesion and integration

If you can demonstrate you have considered how your proposals impact on equality, diversity, cohesion and integration you have carried out an impact assessment.

Please provide specific details for all three areas below (use the prompts for guidance).

- **How have you considered equality, diversity, cohesion and integration?** (think about the scope of the proposal, who is likely to be affected, equality related information, gaps in information and plans to address, consultation and engagement activities (taken place or planned) with those likely to be affected)

- **Key findings** (think about any potential positive and negative impact on different equality characteristics, potential to promote strong and positive relationships between groups, potential to bring groups/communities into increased contact with each other, perception that the proposal could benefit one group at the expense of another)

- **Actions** (think about how you will promote positive impact and remove/ reduce negative impact)

5. If you are **not already considering the impact on equality, diversity, cohesion and integration you **will need to carry out an impact assessment.****

Date to scope and plan your impact assessment:	
--	--

Date to complete your impact assessment	
---	--

Lead person for your impact assessment (Include name and job title)	
--	--

6. Governance, ownership and approval

Please state here who has approved the actions and outcomes of the screening

Name	Job title	Date
Maureen Taylor	Chief Officer Financial Development	18 th January 2013

7. Publishing

This screening document will act as evidence that due regard to equality and diversity has been given. If you are not carrying out an independent impact assessment the screening document will need to be published.

Please send a copy to the Equality Team for publishing

Date screening completed	18 th January 2013
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If relates to a Key Decision send to Corporate Governance	
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Any other decision please send to Equality Team (equalityteam@leeds.gov.uk)	23 rd January 2013
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Leeds City Council Capital Programme - Whole Authority

All Figures are in £000's

	Total Scheme Cost	Actual To 31 Mar 12	2012/13	2013/14	2014/15	2015/16	31 Mar 16 After
			Estimated Costs				
Improving Our Assets							
1 Highways Network & Structures	167,042.4	35,882.9	31,889.1	44,319.5	32,814.7	22,136.2	0.0
2 Service Delivery Assets	60,934.2	11,043.8	13,053.6	11,931.3	6,326.8	18,578.7	0.0
3 Local & Community Assets (IA)	1,213.4	512.6	529.8	171.0	0.0	0.0	0.0
4 Council Housing	363,190.0	120,691.3	57,539.8	64,177.9	55,508.0	62,273.0	3,000.0
5 School Building Improvements	66,727.9	4,232.9	8,377.0	24,147.0	11,750.0	15,821.0	2,400.0
6 Office Buildings & Support Services	88,565.1	6,551.3	3,207.8	9,353.4	13,185.1	20,000.0	36,267.5
7 Recreational Assets	46,101.5	34,728.2	6,910.8	3,802.2	183.7	476.6	0.0
Investing In Major Infrastructure							
8 Highways	169,348.0	153,950.6	5,088.1	3,786.2	363.4	2,105.0	4,054.7
9 Transport	27,188.5	3,061.3	650.0	8,600.0	8,850.0	2,400.0	3,627.2
10 Flood Alleviation	10,860.3	305.4	544.7	960.2	800.0	8,250.0	0.0
11 Energy Efficiency & Carbon Reduction Initiatives	7,449.1	1,901.6	1,539.2	2,612.9	395.4	1,000.0	0.0
Supporting Service Provision							
12 Schools	346,695.0	196,756.5	45,228.4	36,091.8	46,695.0	21,284.8	638.5
13 Supporting Children & Young People	20,081.5	3,840.1	919.7	9,622.7	4,958.6	630.4	110.0
14 Supporting Older People	84,481.9	41,171.0	10,566.4	14,419.5	9,427.5	8,740.1	157.4
15 Environment & Waste	18,760.1	13,622.2	2,164.9	2,301.2	460.9	210.9	0.0
16 Affordable Housing	17,019.1	13,728.2	1,011.3	679.6	480.0	400.0	720.0
Investing In New Technology							
17 Client Management Systems	9,882.9	1,524.8	3,005.3	5,334.0	18.8	0.0	0.0
18 Core ICT Infrastructure	29,872.1	6,214.0	11,724.3	9,446.8	1,285.0	1,202.0	0.0
19 Business Efficiency / Spend to Save Schemes	1,160.5	546.5	24.7	589.3	0.0	0.0	0.0
20 New Technology in Schools	17,612.6	9,379.5	5,216.1	2,202.0	815.0	0.0	0.0
Supporting The Leeds Economy							
21 Cultural Infrastructure	109,970.0	70,804.2	34,189.4	3,887.2	0.0	1,089.2	0.0
22 City Centre Infrastructure	19,342.1	6,329.5	1,410.4	4,127.9	5,180.0	2,294.3	0.0
23 Community Regeneration Schemes	13,463.4	9,517.9	1,557.6	1,605.2	782.7	0.0	0.0
24 Local & Community Assets (SLE)	877.4	0.0	206.2	502.6	168.6	0.0	0.0
25 Small Business Support	2,486.5	1,575.9	253.0	539.3	0.0	118.3	0.0
26 Strategic Priorities	18,645.0	0.0	1,472.8	5,881.8	5,433.2	4,685.0	1,172.2
Central & Operational Expenditure							
27 Vehicles	31,697.1	0.0	2,939.3	14,361.0	7,548.2	6,848.6	0.0

Leeds City Council Capital Programme - Whole Authority

All Figures are in £000's

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	Total Scheme Cost	Actual To 31 Mar 12	2012/13	2013/14	2014/15	2015/16	31 Mar 16
			Estimated Costs				After
Central & Operational Expenditure							
28 General Capitalisation	92,507.3	71,092.1	5,454.2	5,961.0	5,000.0	5,000.0	0.0
29 Contingency	5,343.3	0.0	160.0	737.1	1,946.2	2,500.0	0.0
Gross Payments	1,848,518.2	818,964.3	256,833.9	292,151.6	220,376.8	208,044.1	52,147.5
Programmed Schemes	1,810,294.2	817,912.7	256,771.1	280,326.1	213,799.0	189,337.8	52,147.5
Reserved Schemes	38,224.0	1,051.6	62.8	11,825.5	6,577.8	18,706.3	0.0

Leeds City Council Capital Programme - Improving Our Assets

Highways Network & Structures

Cat Scheme	Scheme Title	Total Scheme Cost	Actual To 31 Mar 12	All Figures are in £000's Estimated Costs				Page 3
				2012/13	2013/14	2014/15	2015/16	
Highways								
C 387	Whitehall Road - Riverside Development	352.0	93.4	0.0	0.0	258.6	0.0	0.0
C 942	Wellington Street, Leeds, Royal Mail Dev	346.8	0.0	0.0	0.0	346.8	0.0	0.0
A 1093	Burley Road Int Transport Corridor	2,972.3	2,949.1	1.9	21.3	0.0	0.0	0.0
A 1156	Wetherby To Thorp Arch Cycleway Phase 2	368.1	363.6	4.5	0.0	0.0	0.0	0.0
A 1248	Car Park, Traffic Management Signing	767.2	751.5	15.7	0.0	0.0	0.0	0.0
C 1667	Methley Lane Clumpcliffe Farm A639 Dev	42.5	8.5	0.0	0.0	34.0	0.0	0.0
A 1691	Chapelton Road Integrated Transport	944.8	944.2	0.6	0.0	0.0	0.0	0.0
A 1693	School Travel Low Cost Minor Works, Cap	86.8	82.6	0.7	3.5	0.0	0.0	0.0
C 1755	North St And Skinner Ln Development	38.0	6.3	0.0	0.0	31.7	0.0	0.0
A 1822	A65 Abbey Road Int Transport Corridor	1,013.5	1,003.5	10.0	0.0	0.0	0.0	0.0
A 12208	Sharpe Lane Middleton Dev S106	4.0	0.0	0.0	4.0	0.0	0.0	0.0
B 12232	Wortley Road Bridge Road Closure	0.5	0.5	0.0	0.0	0.0	0.0	0.0
A 12359	Roundhay Road Bus And Hov Lane	892.4	880.2	12.2	0.0	0.0	0.0	0.0
B 12420	Review Of Taxi Ranks In City Tro	47.3	41.3	6.0	0.0	0.0	0.0	0.0
A 12450	Pudsey Bus Station - Associated H/Works	869.9	809.9	60.0	0.0	0.0	0.0	0.0
A 12570	Middleton Ln South Site Towcester Ave106	160.0	9.3	0.0	150.7	0.0	0.0	0.0
A 12572	Sharp Lane Middleton Area Traf Man S106	35.6	0.0	0.0	35.6	0.0	0.0	0.0
A 12573	Bradford Rd A650 Thorpe Ln Widening S106	396.0	80.3	119.2	196.5	0.0	0.0	0.0
A 12593	Non Illuminated Signs	700.0	618.3	41.7	40.0	0.0	0.0	0.0
B 13003	Parkin Lane Bridge	694.0	64.7	610.0	19.3	0.0	0.0	0.0
B 13007	Leeds Bridge	45.4	45.4	0.0	0.0	0.0	0.0	0.0
B 13010	Bagley Lane Bridge Footway Strengthening	183.0	182.3	0.7	0.0	0.0	0.0	0.0
B 13015	Mill Green Bridge	1,561.0	1,558.3	2.7	0.0	0.0	0.0	0.0
B 13025	Dewsbury Road No 2 Bridge	3.0	3.0	0.0	0.0	0.0	0.0	0.0
B 13100	Parkstone Avenue West Park Tro	16.6	6.5	10.1	0.0	0.0	0.0	0.0
B 13270	Thorpe Arch Parapet Raising	4.0	4.0	0.0	0.0	0.0	0.0	0.0
A 13331	Funding Minor Cycle Parking Facilities	11.6	10.2	1.4	0.0	0.0	0.0	0.0
B 13419	Skinner Lane Waterproof	56.3	0.3	56.0	0.0	0.0	0.0	0.0
A 13450	A653 Dewsbury Rd-Qbi Tommy Wass Junction	2,921.9	2,798.9	33.5	20.0	20.0	49.5	0.0
B 13454	Bridges Asset Valuation	1.8	1.8	0.0	0.0	0.0	0.0	0.0
B 13957	Drainage Schemes	685.8	518.8	167.0	0.0	0.0	0.0	0.0
C 14008	Crown Point Rd Plowright Printers S278	103.3	80.6	1.5	21.2	0.0	0.0	0.0
C 14097	Town Street Stanningley Pel Xing S278	70.0	0.0	0.0	0.0	70.0	0.0	0.0
A 14098	Bus Stop Access Imps - Targeted Stops	85.0	30.0	0.1	0.0	54.9	0.0	0.0
B 14112	Silver Mill Hill Footbridge	41.7	41.6	0.1	0.0	0.0	0.0	0.0
B 14151	Cso Dewsbury Road	6.2	6.2	0.0	0.0	0.0	0.0	0.0
B 14202	Highways Maintenance 2013/14	10,000.0	0.0	0.0	10,000.0	0.0	0.0	0.0
B 14204	Traffic Management Prog 2013/14	200.0	0.0	0.0	200.0	0.0	0.0	0.0
A 14236	HOR OO3 Clarence Road Traffic Calming Wbi	10.0	5.5	4.5	0.0	0.0	0.0	0.0

Leeds City Council Capital Programme - Improving Our Assets

Highways Network & Structures

Cat Scheme	Scheme Title	Total Scheme Cost	Actual To 31 Mar 12	All Figures are in £000's Estimated Costs				Page 4
				2012/13	2013/14	2014/15	2015/16	
A	14236 OTL 007 20 Mph Speed Limits - Otley	10.0	0.0	10.0	0.0	0.0	0.0	0.0
B	14273 Station Road Bridge, Crossgates	317.7	316.7	1.0	0.0	0.0	0.0	0.0
B	14276 Swinnow Lane Concrete Repairs Waterproof	167.5	164.5	3.0	0.0	0.0	0.0	0.0
B	14279 Bridge St Conc Reps & Irr Ret Wall Ph6	64.5	64.5	0.0	0.0	0.0	0.0	0.0
B	14281 Ring Road Farnley	161.7	70.4	91.3	0.0	0.0	0.0	0.0
B	14286 Woodhouse Tunnel	18.2	18.2	0.0	0.0	0.0	0.0	0.0
C	14698 Concept Hse Steps Westfield Rd B Vue Rd	128.0	127.9	0.1	0.0	0.0	0.0	0.0
C	14760 Back Lane Drighlington S278	71.0	0.0	0.0	0.0	71.0	0.0	0.0
A	14789 Meanwood Rd Bus Priority Measures	22.7	21.7	1.0	0.0	0.0	0.0	0.0
B	14817 Bridge Assessment Railtrack	162.8	154.7	8.1	0.0	0.0	0.0	0.0
B	14818 Bridges Assessment Other Private	93.3	90.7	2.6	0.0	0.0	0.0	0.0
A	14835 Bramley East 20mph Zones & Broad Ln Lfc	185.3	54.7	128.8	1.8	0.0	0.0	0.0
C	14867 Victoria Embankment Atkinson St	45.0	0.0	0.0	0.0	45.0	0.0	0.0
A	14880 Land Compensation Claims South Leeds Sta	38.3	23.3	0.0	15.0	0.0	0.0	0.0
A	14928 Spruce Bus Priority System Upgrades	175.0	158.5	16.5	0.0	0.0	0.0	0.0
C	14933 Kirkstall Forge Kirkstall Rd S278 East J	1.0	0.0	0.0	0.0	1.0	0.0	0.0
C	14951 Cemetary Road Pudsey S278 Resident. Deve	180.0	102.9	77.1	0.0	0.0	0.0	0.0
C	14952 Woodhouse Ln Blackman Ln Portland W S278	240.0	226.5	0.0	13.5	0.0	0.0	0.0
A	14954 Leeds Core Cycle Network	190.9	140.1	0.0	50.8	0.0	0.0	0.0
A	14959 Beeston Cardinals 20 Mph Zone	111.0	73.1	13.5	24.4	0.0	0.0	0.0
A	14960 Harehills St Wilfreds 20 Mph Zone	258.2	255.3	2.9	0.0	0.0	0.0	0.0
C	14967 Portland Cres D Car Park Tros S278	12.0	0.0	0.0	12.0	0.0	0.0	0.0
A	14976 Fixed Safety Camera Sites 09/10 - 10/11	57.1	52.9	4.2	0.0	0.0	0.0	0.0
B	14977 Spring Valley Crescent Footbridge Pier	86.8	24.1	62.7	0.0	0.0	0.0	0.0
C	14999 Elqbi Land Compensation P11 Claims	30.0	22.3	7.7	0.0	0.0	0.0	0.0
B	15001 Fall Lane Weight Restrictions 3 Tonnes	32.8	20.7	12.1	0.0	0.0	0.0	0.0
B	15012 Marsh Beck Bridge	2.4	2.4	0.0	0.0	0.0	0.0	0.0
B	15013 Calverley Railway No 30 Bridge	0.7	0.7	0.0	0.0	0.0	0.0	0.0
B	15014 Richardshaw Lane Bridge	177.6	177.0	0.6	0.0	0.0	0.0	0.0
B	15018 Hough End Footbridge	89.5	82.8	6.7	0.0	0.0	0.0	0.0
B	15019 Shaftsbury Footbridge	469.5	129.8	339.7	0.0	0.0	0.0	0.0
A	15366 Access Measures For Disabled Peeds 09-10	403.0	401.0	2.0	0.0	0.0	0.0	0.0
A	15377 A61 Scott Hall Rd Guided Bus Enhancement	126.3	125.7	0.6	0.0	0.0	0.0	0.0
C	15391 Aberford Road Garforth S278 Newhold	921.3	52.3	18.0	851.0	0.0	0.0	0.0
A	15392 Bradford Road A647 From Dawsons Crn To L	62.9	59.2	3.7	0.0	0.0	0.0	0.0
B	15401 Irr Strategy - Feasibility	184.8	184.8	0.0	0.0	0.0	0.0	0.0
B	15402 Wellington Road Footbridge Mgmt Strategy	2.1	0.4	1.7	0.0	0.0	0.0	0.0
B	15403 Westgate Footbridge Mgmt Strategy	2.1	0.4	1.7	0.0	0.0	0.0	0.0
B	15405 Rawdon Crematorium Retaining Wall	179.5	113.3	66.2	0.0	0.0	0.0	0.0
A	15435 St James Hospital Parking Review	87.5	73.0	3.1	11.4	0.0	0.0	0.0

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Cat Scheme	Scheme Title	Total Scheme Cost	Actual To 31 Mar 12	All Figures are in £000's Estimated Costs				Page 5
				2012/13	2013/14	2014/15	2015/16	
A 15469	Horsforth Roundabout Signalisation	1,180.5	180.5	25.4	710.0	264.6	0.0	0.0
A 15474	Crossing Belle Isle Rd, Sth Of Wdmill Rd	76.9	76.8	0.1	0.0	0.0	0.0	0.0
A 15480	Farnley Pk High School Srts (Lawns Lane)	41.1	39.5	1.6	0.0	0.0	0.0	0.0
A 15482	A653 Dewsbury Rd JW Linden Rd -Crossing	62.3	10.6	0.0	51.7	0.0	0.0	0.0
A 15522	Leeds Cycle Network Route 3 Middleton	298.4	288.4	10.0	0.0	0.0	0.0	0.0
A 15524	Leeds Cycle Network Route 5 Cookridge	476.9	468.9	8.0	0.0	0.0	0.0	0.0
A 15525	Leeds Cycle Network Route 10 Bramley	140.0	130.2	9.8	0.0	0.0	0.0	0.0
A 15526	Lccn Route 12 Garforth To Leeds	298.0	206.8	90.2	1.0	0.0	0.0	0.0
A 15529	Leeds Cycle Network Route 15 Alwoodley	281.9	281.7	0.2	0.0	0.0	0.0	0.0
A 15534	Leeds Cycle Network Rte 16 Wyke Beck Way	454.2	448.0	3.2	3.0	0.0	0.0	0.0
B 15558	Redbeck Br Spandrel Wall Recon Monitor	248.4	238.4	10.0	0.0	0.0	0.0	0.0
A 15563	Bradford Road A650 Royston Hill	33.0	6.1	26.9	0.0	0.0	0.0	0.0
A 15618	Harehills Lane - Ltp Traffic Works	75.0	1.4	8.6	65.0	0.0	0.0	0.0
C 15623	Lbia Resident Parking Permits	10.0	5.9	4.1	0.0	0.0	0.0	0.0
A 15674	West Chevin Rd Junction Imp 30mph 40mph	38.4	35.3	3.1	0.0	0.0	0.0	0.0
A 15682	Motorcycle Parking City Centre Phase 2	20.0	14.4	5.6	0.0	0.0	0.0	0.0
A 15687	Bayswater Estate Residents Permit Zone	38.0	20.0	18.0	0.0	0.0	0.0	0.0
B 15688	Irr Strategy Special Inspections	295.3	230.3	65.0	0.0	0.0	0.0	0.0
B 15708	Inner Ring Road Strategy - Assessments	350.2	350.2	0.0	0.0	0.0	0.0	0.0
A 15712	Bagley Lane Traffic Measures Calverley	9.2	10.3	-1.1	0.0	0.0	0.0	0.0
A 15715	Hyde Park Road - One Way Street	10.3	9.3	1.0	0.0	0.0	0.0	0.0
A 15736	A61 Harr Rd Moortown - M & S Tro'S	9.2	9.8	-0.6	0.0	0.0	0.0	0.0
A 15739	Valley Road Morley Culvert Improvement	43.6	0.5	0.0	43.1	0.0	0.0	0.0
B 15743	Jum Beck Reconstruction	2.7	2.8	-0.1	0.0	0.0	0.0	0.0
B 15744	Eilar Ghyll Nth Culvert	25.8	1.5	24.3	0.0	0.0	0.0	0.0
B 15745	Mickle Ings/Ilkley Rd Burr Wall	112.5	111.4	1.1	0.0	0.0	0.0	0.0
B 15749	Pool Bank / Moorland Farm Burr Wall	198.1	196.3	1.8	0.0	0.0	0.0	0.0
A 15755	Neville St & Sovereign St.S.106 Ped Fac	240.0	39.4	200.6	0.0	0.0	0.0	0.0
A 15771	Lowtown Pudsey Tro & Rss	12.0	8.6	3.4	0.0	0.0	0.0	0.0
B 15924	Woodsley Rd-Burley-Belle Vu Rd	96.8	98.9	-2.1	0.0	0.0	0.0	0.0
B 15957	Queenshill Av- Ring Road - Cres	51.0	0.0	51.0	0.0	0.0	0.0	0.0
B 15958	Queenshill Aven - Cres- Road	53.6	0.0	53.6	0.0	0.0	0.0	0.0
B 15959	Queenshill Avenue - Road - Drive	45.6	0.0	45.6	0.0	0.0	0.0	0.0
B 15997	Commercial St-Marsh St-Butcher Ln	82.3	72.5	9.8	0.0	0.0	0.0	0.0
C 16036	Gelder Rd Bracken Park Gildersome S278	211.1	207.0	4.1	0.0	0.0	0.0	0.0
C 16052	Harehills Ln / Kimberley Rd - Netto S278	73.3	73.1	0.2	0.0	0.0	0.0	0.0
B 16064	A660 Leeds Rd - Stubbings Farm	194.5	189.3	5.2	0.0	0.0	0.0	0.0
B 16079	Globe Rd - Globe Quay 16 - David St	108.5	106.5	2.0	0.0	0.0	0.0	0.0
B 16098	Principal Inspections 2010/11	532.3	532.2	0.1	0.0	0.0	0.0	0.0
B 16099	Branch Road Bridge Footway Strengthening	119.7	113.4	6.3	0.0	0.0	0.0	0.0

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Cat Scheme	Scheme Title	Total Scheme Cost	Actual To 31 Mar 12	All Figures are in £000's Estimated Costs					Page 6
				2012/13	2013/14	2014/15	2015/16	After 2015/16	
C	16103 Waterloo Manor Hospital Extension	102.9	42.6	52.9	7.4	0.0	0.0	0.0	
C	16111 Echo Central Tro'S	15.5	11.8	0.0	3.7	0.0	0.0	0.0	
C	16112 Burley Rd - Cavendish St Tro'S	10.0	2.0	1.0	7.0	0.0	0.0	0.0	
A	16118 Dewsbury Rd - Rein Rd Tingley - Ped Fac	245.0	17.4	206.0	21.6	0.0	0.0	0.0	
A	16119 Tong Rd - 3rd Av - Armley - Pelican Xing	47.7	47.8	-0.1	0.0	0.0	0.0	0.0	
A	16120 A650 Britannia Rd Morley - Pelican Xing	75.6	75.4	0.2	0.0	0.0	0.0	0.0	
B	16125 Old Road Bridge Churwell	37.5	9.5	28.0	0.0	0.0	0.0	0.0	
A	16134 Fleet Lane - Methley - Traffic Reg Order	15.0	0.0	0.0	15.0	0.0	0.0	0.0	
A	16137 Austhorpe Road - Ped Fac & Trm Review	47.5	42.5	5.0	0.0	0.0	0.0	0.0	
B	16140 Leeds And Bradford B6157 Retaining Wall	11.3	11.2	0.1	0.0	0.0	0.0	0.0	
B	16141 Pottery Lane Rothwell Retaining Wall	0.4	0.4	0.0	0.0	0.0	0.0	0.0	
B	16144 Birdcage Walk Retaining Wall	7.4	7.4	0.0	0.0	0.0	0.0	0.0	
A	16146 Low Bridge Signing Work - Tr. South Area	50.0	45.2	4.8	0.0	0.0	0.0	0.0	
A	16147 Britannia Road, Morley - Traffic Mgt	86.8	86.0	0.8	0.0	0.0	0.0	0.0	
C	16149 Headingley Stadium St Michaels Ln Tro'S	24.0	7.8	16.2	0.0	0.0	0.0	0.0	
A	16158 Roundhay Rd Bayswater Rd To Harehills Ln	60.0	49.9	10.1	0.0	0.0	0.0	0.0	
A	16159 Mill Ln Hillings Ln Length For Concern	19.2	15.7	3.5	0.0	0.0	0.0	0.0	
A	16166 Cookridge Street Cycle Route City C Ph3	220.0	26.6	30.0	163.4	0.0	0.0	0.0	
A	16175 A647 Qbc Canal St Bus Priority	204.6	61.3	127.3	16.0	0.0	0.0	0.0	
B	16195 Ivegate Culvert Yeadon	122.1	120.7	1.4	0.0	0.0	0.0	0.0	
B	16216 Rawdon Rail Mitigation Measures	3.0	0.0	3.0	0.0	0.0	0.0	0.0	
B	16217 Thomer Lane Cow Beck Scour Protection	27.6	26.7	0.9	0.0	0.0	0.0	0.0	
B	16218 Selby Road Culvert Repairs	91.1	59.4	31.7	0.0	0.0	0.0	0.0	
B	16220 Grimes Dyke Spandrel Wall Strengthening	82.7	74.7	8.0	0.0	0.0	0.0	0.0	
B	16221 Balm Road Bridge Net Rail Tjc3\253	354.0	0.0	354.0	0.0	0.0	0.0	0.0	
C	16224 Bank Street - Chapel Hill Morley S.278	5.7	4.8	0.9	0.0	0.0	0.0	0.0	
B	16227 Geldard Rd Bridge Footway Protection	79.7	77.2	2.5	0.0	0.0	0.0	0.0	
C	16230 Cardigan Road Tro - Petrol Stn. Sect 106	7.5	0.0	0.0	7.5	0.0	0.0	0.0	
A	16243 A61 Leeds Road Lofthouse	37.6	24.1	13.5	0.0	0.0	0.0	0.0	
A	16248 Dda Traffic Signal Refurbishment 2010/11	58.2	29.6	18.6	10.0	0.0	0.0	0.0	
A	16255 A660 / Bainbrigg Road - Rem Cycle Sm	18.8	3.2	15.6	0.0	0.0	0.0	0.0	
A	16262 Ash Road Tro - Lounge Cinema Devt	4.9	1.0	3.9	0.0	0.0	0.0	0.0	
B	16280 Hwys Maint Ims Committed 2011/12	7,952.6	7,309.5	643.1	0.0	0.0	0.0	0.0	
A	16283 Town & District Ctr Parking Schemes	12.5	0.0	6.0	6.5	0.0	0.0	0.0	
A	16285 Armley Gyrratory Improvement Scheme	60.0	0.0	0.0	60.0	0.0	0.0	0.0	
A	16286 Scott Hall Road Area - Tro'S Re Buses	6.0	0.2	5.8	0.0	0.0	0.0	0.0	
A	16287 York Road Guideway Improvements	25.0	0.0	0.0	25.0	0.0	0.0	0.0	
A	16289 Elland Road Bus Park & Ride	1,063.0	3.2	15.0	1,000.8	44.0	0.0	0.0	
A	16290 Disabled Access Improvements	190.0	14.5	30.0	145.5	0.0	0.0	0.0	
A	16294 Road Safety Cameras Crossgates	17.8	0.0	17.8	0.0	0.0	0.0	0.0	

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				2012/13	2013/14	2014/15	2015/16	
A 16299	Pontefract Rd Stourton - Rss Stage 1	50.6	32.5	18.1	0.0	0.0	0.0	0.0
A 16301	Bradford Rd / Galloway Ln - Rss	22.4	21.7	0.7	0.0	0.0	0.0	0.0
A 16302	Headingley & Kirkstall Road - Rss	25.0	0.0	0.0	25.0	0.0	0.0	0.0
A 16303	Targeted Road Safety At Bends	20.0	7.1	12.9	0.0	0.0	0.0	0.0
A 16305	Sheepscar Interchange - Rss	30.0	8.2	21.8	0.0	0.0	0.0	0.0
A 16306	Dewsbury Rd / Garnet / Parkside - Rss	51.1	35.3	15.8	0.0	0.0	0.0	0.0
A 16307	Wellington St / Lisbon St / Castle - Rss	17.6	16.0	1.6	0.0	0.0	0.0	0.0
A 16311	Henconner Ln / Butt Ln - New Roundabout	78.0	8.2	66.9	2.9	0.0	0.0	0.0
A 16312	New Pedestrian Crossings	227.0	0.0	0.0	227.0	0.0	0.0	0.0
A 16313	Safer Routes To School	75.9	0.9	0.0	75.0	0.0	0.0	0.0
A 16316	Gledhow Lane Jct Thorne Ln Oakwood Zebra	40.9	39.6	1.3	0.0	0.0	0.0	0.0
B 16322	Highways Maintenance 2012/13	1,500.0	0.0	1,500.0	0.0	0.0	0.0	0.0
B 16329	Inner Ring Road Strategy Phase 2	175.0	144.9	30.1	0.0	0.0	0.0	0.0
C 16330	Swarcliffe Avenue Leeds - Minor S278	13.0	0.7	8.1	4.2	0.0	0.0	0.0
B 16331	Lip Maint Minor Works Prn 2011/12	500.3	347.5	152.8	0.0	0.0	0.0	0.0
B 16336	A58(M) Inner Ring Road Emerg Phones	71.0	0.0	0.0	71.0	0.0	0.0	0.0
B 16337	A647 Stanningley Road	132.6	128.4	4.2	0.0	0.0	0.0	0.0
B 16339	A660 Otley Road	179.0	164.7	14.3	0.0	0.0	0.0	0.0
B 16340	A650 Britannia Road	84.6	91.0	-6.4	0.0	0.0	0.0	0.0
B 16342	Lip Maint Minor Works 2011/12	487.0	368.0	119.0	0.0	0.0	0.0	0.0
B 16344	Tong Road Wortley	89.8	91.3	-1.5	0.0	0.0	0.0	0.0
B 16346	Wood Lane Rothwell	179.1	179.4	-0.3	0.0	0.0	0.0	0.0
B 16347	Church Street Hunslet	225.0	225.2	-0.2	0.0	0.0	0.0	0.0
B 16349	Brigshaw Lane Kippax	218.2	218.4	-0.2	0.0	0.0	0.0	0.0
B 16350	Kirkstall Lane	313.2	314.0	-0.8	0.0	0.0	0.0	0.0
B 16351	Gledhow Lane Roundhay	195.4	188.0	7.4	0.0	0.0	0.0	0.0
B 16353	Walton Road Wetherby	100.9	99.6	1.3	0.0	0.0	0.0	0.0
B 16355	Fall Lane East Ardsley	71.0	62.0	9.0	0.0	0.0	0.0	0.0
B 16359	Valley Farm Bridge Ph1 Joint Replacement	53.6	49.2	4.4	0.0	0.0	0.0	0.0
B 16361	New York Rd Flyover Westbound Jt Replace	27.3	1.2	26.1	0.0	0.0	0.0	0.0
B 16362	Robin Hood Bridge Rebuild Spandrel	2.0	0.2	1.8	0.0	0.0	0.0	0.0
B 16363	Oatland Lane Bridge Crosshead Repairs	0.4	0.4	0.0	0.0	0.0	0.0	0.0
B 16364	Wellington Street Viaduct Ph 2 Pier Prot	24.5	24.1	0.4	0.0	0.0	0.0	0.0
B 16365	Westgate Tunnel Joint Replacement	15.5	0.4	15.1	0.0	0.0	0.0	0.0
B 16367	Principal Bridge Inspections 2011-12	191.7	189.2	2.5	0.0	0.0	0.0	0.0
B 16368	Principal Bridge Underwater Insp 2011-12	81.5	30.5	51.0	0.0	0.0	0.0	0.0
B 16369	Special Bridge Inspection 2011-12	3.5	3.5	0.0	0.0	0.0	0.0	0.0
B 16372	Whackhouse Lane&New Rd Railway Bridges	110.6	36.5	74.1	0.0	0.0	0.0	0.0
B 16373	Bridge Assessment 2011-12	36.0	31.3	4.7	0.0	0.0	0.0	0.0
C 16375	Lower Albion Street Refurbishment	296.5	62.1	176.6	57.8	0.0	0.0	0.0

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A 16380	Pilot Street / Ruby Street Tro	5.2	3.7	1.5	0.0	0.0	0.0	0.0	0.0
A 16381	Traffic Monitoring Devices	34.0	0.0	34.0	0.0	0.0	0.0	0.0	0.0
A 16382	Mova Delay Reduction Devices	100.0	0.0	100.0	0.0	0.0	0.0	0.0	0.0
A 16383	Aged Traffic Controller Replacement	75.8	43.2	32.6	0.0	0.0	0.0	0.0	0.0
A 16384	Dda Signal Upgrades Final Phase	115.0	0.0	92.0	23.0	0.0	0.0	0.0	0.0
A 16385	Utmc And Traveller Information	25.0	0.0	25.0	0.0	0.0	0.0	0.0	0.0
A 16387	Calverley Village Tm Measures	29.6	13.3	16.3	0.0	0.0	0.0	0.0	0.0
C 16390	Manston Ln Xgates Vickers Tank Factory	230.0	10.0	65.0	155.0	0.0	0.0	0.0	0.0
A 16397	Utmc Enhancement And Relocation	2,480.0	199.1	1,780.9	500.0	0.0	0.0	0.0	0.0
C 16402	Queen St / Leeds Road Allerton Bywater	274.6	29.5	211.0	34.1	0.0	0.0	0.0	0.0
C 16405	Waterloo Grove - Sect 278	10.0	0.0	9.6	0.4	0.0	0.0	0.0	0.0
C 16406	Grimes Dyke Whinmoor Sect 278	3,602.0	80.2	170.0	3,251.8	100.0	0.0	0.0	0.0
A 16413	Speed Limit Review - A & B Roads Part 2	80.0	8.4	54.3	17.3	0.0	0.0	0.0	0.0
A 16415	Roseville Road - Waiting Restr Tro	8.0	0.6	1.4	6.0	0.0	0.0	0.0	0.0
A 16417	Shaw Lane / Grove Lane - Junct Tro	10.0	3.3	6.7	0.0	0.0	0.0	0.0	0.0
A 16418	Canal Road - Ped Refuges	10.5	1.0	9.5	0.0	0.0	0.0	0.0	0.0
A 16419	Whitehall Road - Drig - 2 Ped Islands	20.3	2.1	18.2	0.0	0.0	0.0	0.0	0.0
A 16420	Victoria Rd / Park Rd Guiseley - Jct Wks	13.5	12.8	0.7	0.0	0.0	0.0	0.0	0.0
B 16421	Stanhope Road - Thorpe	132.3	131.9	0.4	0.0	0.0	0.0	0.0	0.0
B 16422	Hough Side Road - Pudsey	163.7	164.0	-0.3	0.0	0.0	0.0	0.0	0.0
B 16424	Gledhow Valley Road - Gledhow	341.5	311.0	30.5	0.0	0.0	0.0	0.0	0.0
A 16426	Core Cycle Network Route 9 - Chapel Alle	239.0	19.1	35.0	184.9	0.0	0.0	0.0	0.0
B 16427	Bradford Road Broadlee Hill Reten Wall	23.0	15.1	7.9	0.0	0.0	0.0	0.0	0.0
B 16428	Globe Road Bridge	10.0	2.2	7.8	0.0	0.0	0.0	0.0	0.0
A 16429	Lingwell Gate Ln / Dolphin Ln - Zebra	19.6	17.3	2.3	0.0	0.0	0.0	0.0	0.0
A 16430	Belle Isle Road / Town St - Ped Crossing	123.0	18.4	103.7	0.9	0.0	0.0	0.0	0.0
C 16434	A63 Selby Road Garforth Cliff S.278	160.6	25.7	119.0	15.9	0.0	0.0	0.0	0.0
B 16435	Daisy Bank Paddock Wall Design	5.1	4.4	0.7	0.0	0.0	0.0	0.0	0.0
B 16436	Corrugated Steel Buried Structures	82.7	20.4	62.3	0.0	0.0	0.0	0.0	0.0
C 16437	Holt Park Well Being Centre - S.278	42.0	7.3	20.0	14.7	0.0	0.0	0.0	0.0
A 16438	Dawsons Corner Egress - New Pudsey	150.0	0.0	60.0	90.0	0.0	0.0	0.0	0.0
B 16439	Carr Crofts Bridge Phase 2	3.4	3.4	0.0	0.0	0.0	0.0	0.0	0.0
A 16440	Inner Ring Road Tunnel Refurb Ph 2	2,000.0	0.0	0.0	0.0	2,000.0	0.0	0.0	0.0
A 16443	Irr Lovell Park Road Bridge Phase 2	1,713.2	266.3	1,396.9	50.0	0.0	0.0	0.0	0.0
B 16444	Irr Woodhouse Tunnel Phase 2	17,613.4	80.2	714.5	9,171.7	7,547.0	100.0	0.0	0.0
A 16445	Irr New York Road Viaduct Phase 3	861.4	113.3	730.1	18.0	0.0	0.0	0.0	0.0
D 16448	DEV Bbits -Love Clean Streets Dev Costs	22.4	21.9	0.5	0.0	0.0	0.0	0.0	0.0
D 16448	EQP Bbits- Love Clean Streets Equipment	11.0	0.0	11.0	0.0	0.0	0.0	0.0	0.0
B 16449	Kirkstall Bridge Scour Protection	42.0	7.2	34.8	0.0	0.0	0.0	0.0	0.0
A 16452	A661 Spofforth Hill - Linton Rd Junct	45.2	44.5	0.7	0.0	0.0	0.0	0.0	0.0

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C 16457	Church St / Croft Hse Rd - Morley S.278	17.5	0.0	0.0	17.5	0.0	0.0	0.0	0.0
A 16462	Route 2/12 Further Measures	68.0	0.0	68.0	0.0	0.0	0.0	0.0	0.0
C 16467	Aldi Bradford Road Guiseley	175.2	8.9	7.0	159.3	0.0	0.0	0.0	0.0
A 16472	A656 Roman Road Rss - Garforth	52.5	1.5	51.0	0.0	0.0	0.0	0.0	0.0
A 16484	Eiland Road Tro & Rpp Re New Police Hq	250.0	0.5	20.0	229.5	0.0	0.0	0.0	0.0
C 16524	Asda Middleton - S.278	1,845.0	35.1	430.0	1,379.9	0.0	0.0	0.0	0.0
A 16525	Low Bridge Signing - West Area	49.8	30.2	19.6	0.0	0.0	0.0	0.0	0.0
C 16526	New Police Hq - Eiland Road Stadium	450.9	12.2	411.7	27.0	0.0	0.0	0.0	0.0
B 16528	Highways Maintenance 2012/13 - Committed	7,800.0	0.0	7,240.0	560.0	0.0	0.0	0.0	0.0
A 16531	Lcon Route 3 Aire Valley Extension	30.0	1.5	3.5	25.0	0.0	0.0	0.0	0.0
A 16532	Use Of Bus Lanes By Taxis	20.0	0.0	20.0	0.0	0.0	0.0	0.0	0.0
A 16533	Maud Avenue - Beeston - Speed Reduction	10.0	0.0	10.0	0.0	0.0	0.0	0.0	0.0
A 16534	Aberford Rd - Hook Moor - Ped Refuges	10.0	0.6	9.4	0.0	0.0	0.0	0.0	0.0
A 16535	Nursery Lane - Alwoodley - One Way Order	15.0	0.3	14.7	0.0	0.0	0.0	0.0	0.0
A 16536	Barwick Road - Stanks - Pelican Crossing	60.0	0.6	54.0	5.4	0.0	0.0	0.0	0.0
A 16537	Lidgett Lane Roundhay - Zebra & 20 Mph	33.2	0.3	32.9	0.0	0.0	0.0	0.0	0.0
A 16539	Beckett St / Lincoln Green Rd - Ped Xing	40.0	0.0	40.0	0.0	0.0	0.0	0.0	0.0
A 16540	King Lane / The Ave - Proposed Anti Skid	6.5	0.4	6.1	0.0	0.0	0.0	0.0	0.0
A 16541	A642 Wakefield Rd / Whitehouse Ln - Jct	7.5	0.5	7.0	0.0	0.0	0.0	0.0	0.0
A 16542	Stoney Rock Lane / Torre Rd - Zebra Xing	56.7	0.3	56.4	0.0	0.0	0.0	0.0	0.0
A 16543	Kentmere Avenue / Rosgill Drive Signing	4.0	0.0	4.0	0.0	0.0	0.0	0.0	0.0
A 16545	Yeadon Parking Strategy	13.4	0.0	13.4	0.0	0.0	0.0	0.0	0.0
A 16549	Various Tro'S In Calverley & Farsley	3.5	0.0	3.5	0.0	0.0	0.0	0.0	0.0
A 16550	Wakefield Rd / M621 Junct Stourton	10.0	0.0	10.0	0.0	0.0	0.0	0.0	0.0
A 16551	Tunstall Rd / M621 Junct - Rss	8.0	0.0	7.0	1.0	0.0	0.0	0.0	0.0
A 16552	Woodhouse St / Rampart Rd / Delph Ln	8.5	0.0	8.5	0.0	0.0	0.0	0.0	0.0
A 16553	Lidgett Lane Garforth - Zebra Crossing	20.0	0.0	20.0	0.0	0.0	0.0	0.0	0.0
A 16554	Barrack Street / Sheepscar Way Tro	6.0	0.0	6.0	0.0	0.0	0.0	0.0	0.0
A 16558	Woodhouse Access Only Order Replacement	7.5	0.0	7.5	0.0	0.0	0.0	0.0	0.0
C 16559	The Printworks - Hunslet Road - Sect 278	6.5	0.0	6.5	0.0	0.0	0.0	0.0	0.0
B 16560	Pnn Minor Works 2012/13	415.0	0.0	415.0	0.0	0.0	0.0	0.0	0.0
B 16561	Pnn Surface Treatments 2012/13	488.0	0.0	488.0	0.0	0.0	0.0	0.0	0.0
B 16562	Pnn Machine Surveys 2012/13	25.0	0.0	25.0	0.0	0.0	0.0	0.0	0.0
B 16563	A61 Sheepscar Street North	341.0	0.0	341.0	0.0	0.0	0.0	0.0	0.0
B 16564	A58 Barrack Road Sheepscar	280.0	0.0	280.0	0.0	0.0	0.0	0.0	0.0
B 16565	A639 Wakefield Road Stourton	172.0	0.0	172.0	0.0	0.0	0.0	0.0	0.0
B 16566	A6120 Ring Rd Seacroft To Wetherby Rd	79.0	0.0	79.0	0.0	0.0	0.0	0.0	0.0
B 16567	A62 Geldard Road Gildersome	228.0	0.0	228.0	0.0	0.0	0.0	0.0	0.0
B 16568	A653 Dewsbury Road To Wide Lane Rbt	118.4	0.0	118.4	0.0	0.0	0.0	0.0	0.0
B 16569	Ud Minor Works 2012/13	580.0	0.0	580.0	0.0	0.0	0.0	0.0	0.0

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B 16570	Ud Surface Treatments 2012/13	1,083.0	0.0	1,083.0	0.0	0.0	0.0	0.0	0.0
B 16571	Westerton Road - West Ardsley	245.0	0.0	245.0	0.0	0.0	0.0	0.0	0.0
B 16572	Stanningley Road	164.5	0.0	164.5	0.0	0.0	0.0	0.0	0.0
B 16573	Cross Green Lane - Cross Green	49.0	0.0	49.0	0.0	0.0	0.0	0.0	0.0
B 16574	Gledhow Valley Road	143.0	0.0	143.0	0.0	0.0	0.0	0.0	0.0
B 16575	Barwick Road	228.0	0.0	228.0	0.0	0.0	0.0	0.0	0.0
B 16576	Oldfield Lane - Wortley	191.6	0.0	191.6	0.0	0.0	0.0	0.0	0.0
B 16577	Tong Road - Farnley	234.0	0.0	234.0	0.0	0.0	0.0	0.0	0.0
B 16578	Woodhouse Street	121.0	0.0	121.0	0.0	0.0	0.0	0.0	0.0
B 16579	North Parkway - Seacroft - 2012/13	191.8	0.0	0.0	191.8	0.0	0.0	0.0	0.0
B 16580	South Parkway - Seacroft - 2012/13	479.0	0.0	152.0	327.0	0.0	0.0	0.0	0.0
B 16581	Kirkstall Lane 2012/13	88.5	0.0	88.5	0.0	0.0	0.0	0.0	0.0
B 16582	High Street - Morley	111.0	0.0	111.0	0.0	0.0	0.0	0.0	0.0
B 16583	High Street - Clifford - Wetherby	116.0	0.0	116.0	0.0	0.0	0.0	0.0	0.0
A 16584	Central Park - Headingley - Parking Tros	10.0	0.0	10.0	0.0	0.0	0.0	0.0	0.0
B 16586	Principal Bridge Inspections 2012/13	190.6	0.0	190.6	0.0	0.0	0.0	0.0	0.0
B 16587	Special Bridge Inspections 2012/13	10.0	0.0	10.0	0.0	0.0	0.0	0.0	0.0
A 16588	Garforth Main Street 20 Mph & Zebras	235.0	0.0	50.0	185.0	0.0	0.0	0.0	0.0
A 16589	Bagley Lane / Rodley Lane Ped Crossing	15.0	0.0	15.0	0.0	0.0	0.0	0.0	0.0
A 16590	M621 Junct 2 Roundabout Signalisation	165.0	0.0	18.4	146.6	0.0	0.0	0.0	0.0
A 16591	Rawdon Town Street - 20 Mph Zone	76.0	0.0	15.0	61.0	0.0	0.0	0.0	0.0
A 16594	Crab Lane - Stocks Hill Realign Junct	16.0	0.0	16.0	0.0	0.0	0.0	0.0	0.0
A 16595	Brigshaw Lane - Ped & Cycle Improvements	11.7	0.0	11.7	0.0	0.0	0.0	0.0	0.0
B 16598	Marsh Lane / Woodpecker Jct	360.0	0.0	360.0	0.0	0.0	0.0	0.0	0.0
B 16599	Armley Gyrratory	325.0	0.0	325.0	0.0	0.0	0.0	0.0	0.0
B 16600	A63 / A642 Roundabout Jct Garforth	89.0	0.0	89.0	0.0	0.0	0.0	0.0	0.0
A 16601	Tong Rd / Wesley Rd Junction Alterations	11.0	0.0	11.0	0.0	0.0	0.0	0.0	0.0
C 16602	Dolly Lane (Lincoln Green) S.278	71.7	0.0	68.7	3.0	0.0	0.0	0.0	0.0
B 16603	Valley Farm Bridge Phase 2	10.0	0.0	10.0	0.0	0.0	0.0	0.0	0.0
A 16604	Seacroft / Fearnville / Hollin Pk 20mph	61.0	0.0	15.0	44.0	2.0	0.0	0.0	0.0
B 16605	Half Mile Lane Retaining Wall Repairs	30.0	0.0	30.0	0.0	0.0	0.0	0.0	0.0
B 16606	Ilkley Road Burr Wall Repairs	30.0	0.0	30.0	0.0	0.0	0.0	0.0	0.0
B 16607	Crown Point Bridge - Repairs	14.4	0.0	14.4	0.0	0.0	0.0	0.0	0.0
B 16608	Footbridge Repairs 2012/13	69.5	0.0	69.5	0.0	0.0	0.0	0.0	0.0
B 16609	Front Street Weight Restriction	23.2	0.0	23.2	0.0	0.0	0.0	0.0	0.0
B 16610	Howley Beck Culvert Weight Restrict	10.0	0.0	0.0	10.0	0.0	0.0	0.0	0.0
B 16611	Fall Lane Railway Bridge - Feasibility	10.0	0.0	0.0	10.0	0.0	0.0	0.0	0.0
B 16612	Structural Assessments 2012/13	10.0	0.0	10.0	0.0	0.0	0.0	0.0	0.0
B 16613	Principal Retaining Wall Inspections	28.0	0.0	28.0	0.0	0.0	0.0	0.0	0.0
B 16614	Leeds Bridge Repairs And Painting	497.0	0.0	497.0	0.0	0.0	0.0	0.0	0.0

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B 16615	Springwell Rd Bridge - Repairs & Paint	42.4	0.0	42.4	0.0	0.0	0.0	0.0	
B 16616	Wellington St Viaduct Ph.2 - Repairs	5.0	0.0	5.0	0.0	0.0	0.0	0.0	
B 16617	Oxford Rd Bridge Ph.2 - Repairs	76.1	0.0	76.1	0.0	0.0	0.0	0.0	
B 16618	Methley Bridge Refurb / Repairs	10.0	0.0	0.0	10.0	0.0	0.0	0.0	
B 16619	Wharfe Bridge Refurb / Repairs	10.0	0.0	0.0	10.0	0.0	0.0	0.0	
B 16620	Calverley Street Bridge - Repairs	10.0	0.0	0.0	10.0	0.0	0.0	0.0	
A 16621	Harrogate Road Inbound Bus Lane	105.0	0.0	40.0	65.0	0.0	0.0	0.0	
A 16622	Gelderd Road Inbound Bus Lane	4.8	0.0	4.8	0.0	0.0	0.0	0.0	
A 16623	Dda Juncts / Ped Xing Wrks 12/13 & 13/14	185.0	0.0	23.1	161.9	0.0	0.0	0.0	
A 16624	Armley Ridge Rd / Cockshott Ln - Rss	35.0	0.0	35.0	0.0	0.0	0.0	0.0	
A 16625	Wide Lane Morley - Ped Refuges	20.0	0.0	20.0	0.0	0.0	0.0	0.0	
A 16626	Otley Rd/ Weetwood Ln - Junc Improvement	141.5	0.0	21.0	120.5	0.0	0.0	0.0	
A 16627	Bridge Road - Rodley	12.0	0.0	12.0	0.0	0.0	0.0	0.0	
A 16628	Broad Lane Bramley - Ped Buildouts	12.2	0.0	12.2	0.0	0.0	0.0	0.0	
B 16629	Wellington Street	172.3	0.0	172.3	0.0	0.0	0.0	0.0	
A 16630	The Printworks - Hunslet Rd - S106 Works	142.0	0.0	61.0	81.0	0.0	0.0	0.0	
A 16631	Middleton Park Avenue - Ped Facilities	20.0	0.0	20.0	0.0	0.0	0.0	0.0	
A 16632	Horsforth School 20mph Zone - Rss	35.0	0.0	35.0	0.0	0.0	0.0	0.0	
A 16633	Horsforth School Cycle Access / Toucan	30.5	0.0	30.5	0.0	0.0	0.0	0.0	
A 16634	Oak Tree Dr / North Farm Rd Traf.Calming	23.0	0.0	23.0	0.0	0.0	0.0	0.0	
B 16635	A63 / Former A1 Detruncked Road	162.0	0.0	162.0	0.0	0.0	0.0	0.0	
A 16638	A660 Otley Road / Burton Cres Ped Xing	50.0	0.0	8.0	42.0	0.0	0.0	0.0	
A 16640	Beeston Road / Malvern Road Rss	8.0	0.0	8.0	0.0	0.0	0.0	0.0	
A 16641	Public Rights Of Way - Phase 2	25.0	0.0	0.0	25.0	0.0	0.0	0.0	
A 16642	Canal Towpath Ph.2 - Armley To Leeds	70.0	0.0	70.0	0.0	0.0	0.0	0.0	
A 16643	Dynamic Signing Phase 2	20.0	0.0	0.0	20.0	0.0	0.0	0.0	
A 16645	Traffic Signal Equipment Refurb 2012/13	50.0	0.0	50.0	0.0	0.0	0.0	0.0	
A 16646	Crossgates Road Zebra Xing Improvements	6.0	0.0	6.0	0.0	0.0	0.0	0.0	
C 16647	Coal Road Whinmoor - Sect 278 - New Diy	42.0	0.0	0.0	42.0	0.0	0.0	0.0	
C 16648	Bridge Road Kirkstall - S.278 & S.106	426.9	0.0	10.0	416.9	0.0	0.0	0.0	
A 16649	Sharp Lane Traffic Calming Measures S106	22.5	0.0	22.5	0.0	0.0	0.0	0.0	
A 16650	Morley Town Centre Tro	13.0	0.0	13.0	0.0	0.0	0.0	0.0	
A 16652	Middleton Park Avenue - Ped Facilities	80.0	0.0	80.0	0.0	0.0	0.0	0.0	
A 16659	Bus Route 72 Leeds-Bradford Imps Phase 1	43.0	0.0	43.0	0.0	0.0	0.0	0.0	
C 16660	Calverley Lane North S.278 Roadworks	691.8	0.0	200.0	491.8	0.0	0.0	0.0	
A 16664	20 Mph Speed Limits - Phase 2	216.0	0.0	156.0	60.0	0.0	0.0	0.0	
A 16665	Stanningley Bypass Rss - Phase 2	240.9	0.0	228.9	12.0	0.0	0.0	0.0	
A 16666	Cote Lane - Richmond Rd Traffic Calming	15.0	0.0	15.0	0.0	0.0	0.0	0.0	
A 16672	School 20mph Signage A/B Class Roads	25.0	0.0	14.0	11.0	0.0	0.0	0.0	
A 16673	Lovell Park Road - Safety Measures	20.0	0.0	20.0	0.0	0.0	0.0	0.0	

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A 16674	Central Park Tro	5.0	0.0	5.0	0.0	0.0	0.0	0.0
A 16675	Otley & Yeadon Tro'S	12.0	0.0	2.0	10.0	0.0	0.0	0.0
A 16676	Armley Tro'S	6.0	0.0	6.0	0.0	0.0	0.0	0.0
A 16677	Beckett Park Estate Tro'S	6.0	0.0	0.0	6.0	0.0	0.0	0.0
A 16678	Bramley Tro'S	5.0	0.0	5.0	0.0	0.0	0.0	0.0
A 16681	Clarendon Road - 2 Car Club Bays	3.5	0.0	3.5	0.0	0.0	0.0	0.0
A 16682	20 Mph Speed Limits - Phase 3	384.0	0.0	40.0	344.0	0.0	0.0	0.0
C 16688	A61 Pedestrian Refuges Robin Hood - S278	63.4	0.0	62.0	1.4	0.0	0.0	0.0
A 16689	Toucan Crossing Harrogate Rd Rawdon	100.0	0.0	10.0	90.0	0.0	0.0	0.0
A 16691	Branch Rd / A6110 Junct - Ped Facilities	245.0	0.0	230.0	15.0	0.0	0.0	0.0
A 16695	Red Surfacing At Cycle Accident Sites	42.0	0.0	0.0	42.0	0.0	0.0	0.0
A 16702	Swinnow Road - Road Safety Scheme	95.0	0.0	53.0	42.0	0.0	0.0	0.0
A 16703	Loon Rte 12 Ph.2 Garforth - City Centre	135.0	0.0	85.0	50.0	0.0	0.0	0.0
C 16706	Waterloo Mount - Pudsey - S.278	10.0	0.0	10.0	0.0	0.0	0.0	0.0
A 16708	Sheepscair St North - Bus Lane / Gate	4.0	0.0	2.0	2.0	0.0	0.0	0.0
A 16709	A6120 Rodley Roundabout Signalisation	50.0	0.0	10.0	40.0	0.0	0.0	0.0
B 16710	Aberford Footbridge - Timber Decking	15.0	0.0	15.0	0.0	0.0	0.0	0.0
B 16712	Viaduct Road Arches - Drainage Pipes	68.3	0.0	68.3	0.0	0.0	0.0	0.0
C 16713	Barrowby Lane - Colton - Sect 278	5.0	0.0	5.0	0.0	0.0	0.0	0.0
C 16714	New Car Park Hunslet Rd - Former Brewery	5.0	0.0	5.0	0.0	0.0	0.0	0.0
C 16715	Gibraltar Rd / Waterloo Rd Pudsey S.278	24.0	0.0	0.0	24.0	0.0	0.0	0.0
A 16717	Yeadon High Street	175.0	0.0	155.0	20.0	0.0	0.0	0.0
B 16718	Dean Lane Bridge Structural Repairs	41.7	0.0	41.7	0.0	0.0	0.0	0.0
C 16721	Uppermoor / Waterloo Road Pudsey S.278	5.0	0.0	5.0	0.0	0.0	0.0	0.0
B 16726	Blackburn Court - Phys Interim Measures	7.5	0.0	7.5	0.0	0.0	0.0	0.0
B 16727	Fir Green Culvert - Spandrell Wall	4.7	0.0	4.7	0.0	0.0	0.0	0.0
B 16728	Pottery Lane Retaining Wall	10.7	0.0	10.7	0.0	0.0	0.0	0.0
B 16729	Steel Parapet Repairs- Various	13.0	0.0	13.0	0.0	0.0	0.0	0.0
B 16730	Traffic Signal Mast Arm Reps - Various	31.0	0.0	31.0	0.0	0.0	0.0	0.0
B 16731	Reinforced Concrete Repairs - Various	17.5	0.0	17.5	0.0	0.0	0.0	0.0
B 16733	Irr Structures Refurb Works	4.0	0.0	4.0	0.0	0.0	0.0	0.0
A 16738	Roundhay Road Transportation Imps	475.0	0.0	42.0	433.0	0.0	0.0	0.0
B 16739	Roundhay Road - Harehills	0.2	0.0	0.0	0.2	0.0	0.0	0.0
C 16740	Calverley Lane North S.278 Paths & Xings	171.6	0.0	70.0	101.6	0.0	0.0	0.0
A 16741	East Street Pedestrian Improvements	390.0	0.0	5.0	385.0	0.0	0.0	0.0
A 16742	Nepshaw Lane Morley- Stopping Up Tro	3.0	0.0	3.0	0.0	0.0	0.0	0.0
A 16743	The Avenue - Harewood - Tro	3.0	0.0	2.0	1.0	0.0	0.0	0.0
A 16744	City Centre Nighttime Tro'S	35.0	0.0	10.0	25.0	0.0	0.0	0.0
A 16752	King Street Dda Junction Improvements	248.0	0.0	100.0	148.0	0.0	0.0	0.0
A 16753	Stanningley Bypass - Rss - Phase 3	30.0	0.0	0.0	30.0	0.0	0.0	0.0

Leeds City Council Capital Programme - Improving Our Assets

Highways Network & Structures

All Figures are in £000's

Cat Scheme	Scheme Title	Total Scheme Cost	Actual To 31 Mar 12	2012/13	Estimated Costs			2015/16	After 2015/16
					2013/14	2014/15	2015/16		
A 16754	Bus Route 72 Leeds-Bradford Imps Phase 2	10.0	0.0	8.0	2.0	0.0	0.0	0.0	
B 16759	Highways Maintenance 2014/15	10,000.0	0.0	0.0	0.0	10,000.0	0.0	0.0	
B 16760	Highways Maintenance 2015/16	10,000.0	0.0	0.0	0.0	0.0	10,000.0	0.0	
B 16761	Traffic Management Prog 2014/15	200.0	0.0	0.0	0.0	200.0	0.0	0.0	
B 16762	Traffic Management Prog 2015/16	200.0	0.0	0.0	0.0	0.0	200.0	0.0	
A 16763	Garforth Car Park Review	34.0	0.0	34.0	0.0	0.0	0.0	0.0	
A 16775	Bus Priority	100.0	0.0	50.0	50.0	0.0	0.0	0.0	
B 16783	Highways Maintnce Capitalisation 13/14	1,500.0	0.0	0.0	1,500.0	0.0	0.0	0.0	
A 16784	Highways Maintance Capitalisation 14/15	1,500.0	0.0	0.0	0.0	1,500.0	0.0	0.0	
B 16785	Highways Mainance Capitalisation 15/16	1,500.0	0.0	0.0	0.0	0.0	1,500.0	0.0	
A 16786	Osmondthorpe Lane Traffic Management	55.0	0.0	15.0	40.0	0.0	0.0	0.0	
C 16789	King Lane - Zebra Crossing & Other Works	5.0	0.0	5.0	0.0	0.0	0.0	0.0	
A 16792	Speed Limit Review A/B Roads - Part 3	60.0	0.0	0.0	60.0	0.0	0.0	0.0	
B 28906	Otley Bridge Footbridge & Waterproofing	180.2	175.4	4.8	0.0	0.0	0.0	0.0	
A 99504	Traffic Management Green Balance	4.3	0.0	0.0	4.3	0.0	0.0	0.0	
B 99508	Bridges & Structures	7,179.6	0.0	6.1	2,669.0	2,296.4	2,208.1	0.0	
B 99509	Ltp Road Maintenance Refurbishment	14,447.0	0.0	0.0	5,005.7	4,813.2	4,628.1	0.0	
A 99609	Tpp Integrated Transport Package	6,661.9	0.0	0.0	96.9	3,114.5	3,450.5	0.0	
Total Highways		166,944.9	35,882.9	31,859.1	44,252.0	32,814.7	22,136.2	0.0	
Planning & Sustainable Development									
A 16767	S106 Grsp Bramley, Rodley, Stanningley	97.5	0.0	30.0	67.5	0.0	0.0	0.0	
Total Planning & Sustainable Development		97.5	0.0	30.0	67.5	0.0	0.0	0.0	

Leeds City Council Capital Programme - Improving Our Assets

Service Delivery Assets

All Figures are in £000's

Cat Scheme	Scheme Title	Total Scheme Cost	Actual To 31 Mar 12	2012/13	2013/14	2014/15	2015/16	Estimated Costs	
								2013/14	2014/15
Changing The Workplace									
A	14201 PHY Physical Records Storage And Mail Room	342.7	340.5	2.2	0.0	0.0	0.0	0.0	0.0
Total Changing The Workplace		342.7	340.5	2.2	0.0	0.0	0.0	0.0	0.0
Asset Management Services									
B	316 St George House - Platform Lift	15.0	0.0	15.0	0.0	0.0	0.0	0.0	0.0
B	369 Ashfield Works: Partial Demolition	93.5	62.5	0.0	31.0	0.0	0.0	0.0	0.0
B	1814 Pudsey Civic Ctre: Access & Toilet Imps	8.0	5.0	3.0	0.0	0.0	0.0	0.0	0.0
B	1818 One Stop Centres: Imps To Public Signs	50.0	27.6	3.4	19.0	0.0	0.0	0.0	0.0
A	1889 W.Y.J.S Archive Storage Building	3,040.0	3,011.7	0.0	28.3	0.0	0.0	0.0	0.0
A	12084 Ashfield Works Compensation Cttd	72.0	62.0	0.0	10.0	0.0	0.0	0.0	0.0
B	13192 City Services Dda Programme	6.2	0.0	6.2	0.0	0.0	0.0	0.0	0.0
A	13307 WHL Woodhouse Lane Car Park (Arena)	5,660.0	2,274.9	3,285.1	100.0	0.0	0.0	0.0	0.0
B	14197 ACF Fire Risk & Asbestos Removal Cpm Bldgs	610.1	0.0	185.1	425.0	0.0	0.0	0.0	0.0
B	14197 AMF Adams Court Fire Precaution Work	12.0	0.0	12.0	0.0	0.0	0.0	0.0	0.0
B	14197 AMF Abbey Mills Fire Alarm	17.5	0.0	17.5	0.0	0.0	0.0	0.0	0.0
B	14197 ASB Asbestos Remedial Works	295.0	224.5	70.5	0.0	0.0	0.0	0.0	0.0
B	14197 CHA Civic Hall Basement Asbestos	97.8	0.0	97.8	0.0	0.0	0.0	0.0	0.0
B	14197 CHE Civic Hall Electrical Work	190.0	30.6	159.4	0.0	0.0	0.0	0.0	0.0
B	14197 CHR Civic Hall Reception Asbestos	173.7	0.0	173.7	0.0	0.0	0.0	0.0	0.0
B	14197 LPW Lightning Protection	100.6	47.5	23.1	30.0	0.0	0.0	0.0	0.0
B	14197 MID Middleton Contribution	82.0	0.0	82.0	0.0	0.0	0.0	0.0	0.0
B	14197 PLC Pudsey Leisure Ctr Emergency Lighting	38.0	17.6	20.4	0.0	0.0	0.0	0.0	0.0
B	14197 SGH St Georges Centre Fire Alarm	13.0	0.0	13.0	0.0	0.0	0.0	0.0	0.0
B	14197 TDR Temple Newsam Dry Riser	16.0	0.0	16.0	0.0	0.0	0.0	0.0	0.0
B	14197 TFA Technorth Emergency Lighting	75.0	0.0	75.0	0.0	0.0	0.0	0.0	0.0
A	14236 GAR 001 Barley Hill Guide Hq	15.0	12.6	2.4	0.0	0.0	0.0	0.0	0.0
A	14236 GAR 002 Oak Road Community Centre It Suite	25.0	19.1	5.9	0.0	0.0	0.0	0.0	0.0
A	14236 PUD 005 Re-Location Of Public Toilets Pudsey	28.9	0.0	0.0	28.9	0.0	0.0	0.0	0.0
A	14236 WTH 002 Boston Spa Public Conveniences	6.0	5.1	0.9	0.0	0.0	0.0	0.0	0.0
B	14268 Corporate Property Mangmnt Amp	4,102.0	0.0	0.0	1,102.0	1,500.0	1,500.0	0.0	0.0
B	14268 ACB Adams Court New Boilers	30.0	0.0	30.0	0.0	0.0	0.0	0.0	0.0
B	14268 ACC Apex House Air Conditioning	70.0	0.0	70.0	0.0	0.0	0.0	0.0	0.0
B	14268 AGC Armley Grange Car Park	13.0	0.0	13.0	0.0	0.0	0.0	0.0	0.0
B	14268 AGL Leeds City Art Gallery Lift Works	29.2	0.0	29.2	0.0	0.0	0.0	0.0	0.0
B	14268 AGU Art Gallery Ahu	25.0	17.5	7.5	0.0	0.0	0.0	0.0	0.0
B	14268 AGV Upgrade Of Automatic Gates	18.0	0.0	18.0	0.0	0.0	0.0	0.0	0.0
B	14268 AWC Ashfield Works Drainage	10.5	0.0	10.5	0.0	0.0	0.0	0.0	0.0

Leeds City Council Capital Programme - Improving Our Assets

Service Delivery Assets

All Figures are in £000's

Cat Scheme	Scheme Title	Total Scheme Cost	Actual To 31 Mar 12	Estimated Costs				After 2015/16
				2012/13	2013/14	2014/15	2015/16	
B 14268 BHB	Blackburn Hall Boiler	41.0	11.0	30.0	0.0	0.0	0.0	0.0
B 14268 CAD	Art Gallery Craft And Design Shop	20.0	0.0	20.0	0.0	0.0	0.0	0.0
B 14268 CCC	Civic Hall New Compressor Unit	37.0	0.0	37.0	0.0	0.0	0.0	0.0
B 14268 CCE	Cottingley Crematorium Emissions Equip	15.1	0.0	15.1	0.0	0.0	0.0	0.0
B 14268 CCU	Carriageworks Chiller Units	15.0	0.0	15.0	0.0	0.0	0.0	0.0
B 14268 CGF	Cross Green Freezer Compressor	18.8	0.0	18.8	0.0	0.0	0.0	0.0
B 14268 CSJ	Civic Hall Catholic Protection	50.0	0.0	50.0	0.0	0.0	0.0	0.0
B 14268 DAW	Dda Access And Other Dda Works	80.0	0.0	80.0	0.0	0.0	0.0	0.0
B 14268 EWC	Continuation Of Electrical Rem Works	300.0	190.8	109.2	0.0	0.0	0.0	0.0
B 14268 FGH	Fearnville Lc Gas Fired Tube Heaters	18.0	0.0	18.0	0.0	0.0	0.0	0.0
B 14268 FRS	Fearnville Lc Resurfacing Work	35.0	0.0	35.0	0.0	0.0	0.0	0.0
B 14268 GCC	St Gregorys Cc Roof Repairs	50.0	0.0	50.0	0.0	0.0	0.0	0.0
B 14268 GGS	Great George Street Fire Alarm	50.0	0.0	0.0	50.0	0.0	0.0	0.0
B 14268 GLZ	Kirkstall Lc Glazing	50.0	0.0	0.0	50.0	0.0	0.0	0.0
B 14268 HLR	Hunslet Library Roof Refurbishment	60.0	34.6	25.4	0.0	0.0	0.0	0.0
B 14268 JCF	Jcc Aerobics Floor	21.1	0.0	21.1	0.0	0.0	0.0	0.0
B 14268 KAH	Kirkstall Ahu	8.5	0.0	8.5	0.0	0.0	0.0	0.0
B 14268 KBM	Kirkgate Market Backlog Maintenance	90.0	0.0	90.0	0.0	0.0	0.0	0.0
B 14268 KEF	Kippax Leisure Centre Extract Fans	12.0	0.0	12.0	0.0	0.0	0.0	0.0
B 14268 LCD	Little London Community Centre Demolitio	16.0	0.0	16.0	0.0	0.0	0.0	0.0
B 14268 LHD	Lotherton Hall Drainage	100.0	0.0	0.0	100.0	0.0	0.0	0.0
B 14268 LHW	Lotherton Hall Wall	30.0	0.0	0.0	30.0	0.0	0.0	0.0
B 14268 LIM	Limewood Approach Backlog Mtce	55.5	0.0	55.5	0.0	0.0	0.0	0.0
B 14268 LMR	Lift Motor Rooms	75.0	0.0	75.0	0.0	0.0	0.0	0.0
B 14268 LRW	Legionella Remedial Works	228.2	48.8	179.4	0.0	0.0	0.0	0.0
B 14268 LUN	Lunterstone Bridge Replacement	20.0	0.0	20.0	0.0	0.0	0.0	0.0
B 14268 MAL	Middleton Annexe Lighting	20.0	0.0	20.0	0.0	0.0	0.0	0.0
B 14268 MCC	Merrion House Concrete Cladding	44.1	7.6	23.2	13.3	0.0	0.0	0.0
B 14268 MHB	Monley Town Hall Boiler Replacement	50.0	0.0	50.0	0.0	0.0	0.0	0.0
B 14268 MOR	Monley Town Hall Backlog Mtce	307.0	56.2	242.2	8.6	0.0	0.0	0.0
B 14268 OAC	Otley Library Air Conditioning	20.0	0.0	20.0	0.0	0.0	0.0	0.0
B 14268 OGA	Osmondthorpe Glass Atrium	25.0	0.0	25.0	0.0	0.0	0.0	0.0
B 14268 PBR	Pinfields Bathroom Refurbishment	30.0	0.0	30.0	0.0	0.0	0.0	0.0
B 14268 PTH	Pudsey Town Hall Backlog Mtce	252.0	3.0	10.0	239.0	0.0	0.0	0.0
B 14268 PUB	Print Unit Boiler Replacement	55.0	26.9	28.1	0.0	0.0	0.0	0.0
B 14268 SCR	Springfield Cafe Roof - Rothwell	13.0	0.0	0.0	13.0	0.0	0.0	0.0
B 14268 SDR	Seacroft Depot Reasurfacing	13.5	0.0	13.5	0.0	0.0	0.0	0.0
B 14268 SGH	Dda Access St George House	45.0	0.0	45.0	0.0	0.0	0.0	0.0
B 14268 SVB	Shire View Boiler	25.0	19.3	5.7	0.0	0.0	0.0	0.0
B 14268 TCU	Technorth Chiller Units	75.0	0.0	75.0	0.0	0.0	0.0	0.0

Leeds City Council Capital Programme - Improving Our Assets

Service Delivery Assets

All Figures are in £000's

Cat Scheme	Scheme Title	Total Scheme Cost	Actual To 31 Mar 12	Estimated Costs				After 2015/16
				2012/13	2013/14	2014/15	2015/16	
B 14268 TNS	Temple Newsam Stableblock Roof	15.0	0.0	15.0	0.0	0.0	0.0	0.0
B 14268 TWE	Tropical World Electrical Work	245.0	0.0	50.0	195.0	0.0	0.0	0.0
B 14268 UAD	Upgrade Of Automatic Electric Doors	85.0	0.0	40.0	45.0	0.0	0.0	0.0
B 14268 UPS	Ups Millennium Square	12.0	0.0	12.0	0.0	0.0	0.0	0.0
B 14268 WHS	Woodhouse Square Roof	20.6	0.0	20.6	0.0	0.0	0.0	0.0
B 14268 WIN	Windmill Community Centre	11.0	0.0	11.0	0.0	0.0	0.0	0.0
B 14268 WTB	Wetherby Fis Boiler	25.0	0.0	25.0	0.0	0.0	0.0	0.0
B 14268 YHW	Yeadon Town Hall Hot Water Supply	15.0	0.0	15.0	0.0	0.0	0.0	0.0
B 14896	Micklefield House Fire Reinstatement	36.0	24.0	12.0	0.0	0.0	0.0	0.0
A 14942 PH2	Keswick Lane Bardsey Land Compensation	35.5	0.0	35.5	0.0	0.0	0.0	0.0
B 15620 GRN	Demo & Dilaps - Green Uncommitted	24.2	18.5	5.7	0.0	0.0	0.0	0.0
B 16129	Public Convenience Refurbishment	64.4	15.8	48.6	0.0	0.0	0.0	0.0
B 16143	Adams Ct Relocn Kitchen/Refurb	58.8	58.4	0.4	0.0	0.0	0.0	0.0
A 16170	West Royd Park Lodge Electricity Supply	3.7	0.0	0.0	3.7	0.0	0.0	0.0
B 16190	Enterprise House Roof Repairs	66.2	59.4	6.8	0.0	0.0	0.0	0.0
B 16197	Adams Court Relocation	220.0	218.0	2.0	0.0	0.0	0.0	0.0
A 16388	West Yorkshire Archives Extension	245.0	0.0	245.0	0.0	0.0	0.0	0.0
B 16411	Demolition Of South Gipton Comm Centre	87.5	70.0	17.5	0.0	0.0	0.0	0.0
A 16442	Redhall Relocation Strategy	281.8	0.0	0.0	225.0	56.8	0.0	0.0
A 16442 COM	Farmley Hall Coach House Refurbishment	748.2	0.0	196.2	552.0	0.0	0.0	0.0
A 16442 DEC	Redhall To Temple Newsam Decant	25.0	15.5	9.5	0.0	0.0	0.0	0.0
A 16442 EXT	Redhall Relocation External Fees	200.0	0.0	100.0	100.0	0.0	0.0	0.0
A 16442 FHC	Farmley Hall Coach House Riba D,E To L	40.0	20.6	19.4	0.0	0.0	0.0	0.0
A 16442 PRO	Redhall Relocation - Project Manager	40.0	10.0	15.0	15.0	0.0	0.0	0.0
A 16451	Re-Fit Pilot Project	1,000.0	102.8	897.2	0.0	0.0	0.0	0.0
B 16458	Beckett Park Building - Refurbishment	511.5	482.3	18.6	10.6	0.0	0.0	0.0
B 16463	Demolition Of 4 Properties	177.4	0.0	77.4	100.0	0.0	0.0	0.0
A 16476	Land At Freely Lane, Bramham	277.5	0.0	0.0	277.5	0.0	0.0	0.0
A 16491	Nunroyd House Path, Yeadon	45.0	0.0	45.0	0.0	0.0	0.0	0.0
A 16501	Derelect & Nuisance Sites	447.6	0.0	147.6	200.0	100.0	0.0	0.0
A 16501 HER	Hermitage D&N Site	38.5	0.0	38.5	0.0	0.0	0.0	0.0
A 16501 SJR	St Johns Church Roundhay, Wid	13.9	0.0	13.9	0.0	0.0	0.0	0.0
A 16503	Otley Civic Centre	600.0	3.5	0.0	596.5	0.0	0.0	0.0
B 16667	Elmete Centres Demolitions	396.0	0.0	396.0	0.0	0.0	0.0	0.0
A 16669	Re-Fit Phase 2	1,339.9	0.0	54.3	1,285.6	0.0	0.0	0.0
A 16669 COM	Refit Phase 2 - Committed	8.1	0.0	8.1	0.0	0.0	0.0	0.0
B 16670	Oakdale Fyc Demolition	69.8	0.0	69.8	0.0	0.0	0.0	0.0
B 16724	Demolition & Asbestos Rem 2013/14	1,000.0	0.0	0.0	1,000.0	0.0	0.0	0.0
B 16724 SOU	South Leeds Leisure Centre Demo.	350.0	0.0	250.0	100.0	0.0	0.0	0.0
B 16765	Demolition & Asbestos Rem 2014/15	1,000.0	0.0	0.0	0.0	1,000.0	0.0	0.0

Leeds City Council Capital Programme - Improving Our Assets

All Figures are in £000's

Cat Scheme	Service Delivery Assets Scheme Title	Total Scheme Cost	Actual To 31 Mar 12	2012/13	2013/14	2014/15	2015/16	After 2015/16	
									Estimated Costs
B 16766	Demolition & Asbestos Rem 2015/16	1,000.0	0.0	0.0	0.0	0.0	1,000.0	0.0	
B 16768	Herd Farm Biomass	129.0	0.0	11.4	117.6	0.0	0.0	0.0	
B 16769	Lotherton Hall Biomass	82.0	0.0	7.2	74.8	0.0	0.0	0.0	
A 86286	Brander Road Shops Seacroft	141.3	131.3	0.0	10.0	0.0	0.0	0.0	
B 89950	Quarry Hill Health And Safety Improvment	55.0	51.5	3.5	0.0	0.0	0.0	0.0	
Total Asset Management Services		28,796.2	7,498.0	8,955.0	7,186.4	2,656.8	2,500.0	0.0	
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Libraries, Arts & Heritage									
A 350 REF	Horsforth Lib & Mech Institute - Refurb	1,140.3	1,131.6	0.0	8.7	0.0	0.0	0.0	
A 455 CAR	Otley Library Replacement Car Park	14.0	8.6	0.0	5.4	0.0	0.0	0.0	
A 637 YIS	Youth Info Serv Central Lib & Carr Wks	100.0	82.5	0.0	17.5	0.0	0.0	0.0	
B 1883 SOI	Hunslet Library Improvements	63.3	48.3	15.0	0.0	0.0	0.0	0.0	
A 14885	Libraries Rfid Phases 3 And 4	1,250.0	1,167.2	12.8	70.0	0.0	0.0	0.0	
A 16374	External Signage - Cent Lib & Art Gall	69.6	65.1	0.0	4.5	0.0	0.0	0.0	
A 16513	Library Books 2012/13	700.0	0.0	700.0	0.0	0.0	0.0	0.0	
A 16780	Library Books Capitalisation 13/14	700.0	0.0	0.0	700.0	0.0	0.0	0.0	
A 16781	Library Books Capitalisation 2014/15	700.0	0.0	0.0	0.0	700.0	0.0	0.0	
A 16782	Library Books Capitalisation 2015/16	700.0	0.0	0.0	0.0	0.0	700.0	0.0	
Total Libraries, Arts & Heritage		5,437.2	2,503.3	727.8	806.1	700.0	700.0	0.0	
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Reserved Schemes City Dev									
B 13958 FAR	Farnley Hall Depot Asset Plan	45.0	0.0	0.0	0.0	0.0	45.0	0.0	
A 16669 RES	Re-Fit Phase 2 Reserved	152.0	0.0	0.0	0.0	0.0	152.0	0.0	
Total Reserved Schemes City Dev		197.0	0.0	0.0	0.0	0.0	197.0	0.0	
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Strategy & Commissioning									
A 14236 HYD	Woodhouse Com Centre Repairs	6.8	0.0	0.0	6.8	0.0	0.0	0.0	
B 92469	Groundwork Leeds Project Support Fund	210.0	0.0	0.0	70.0	70.0	70.0	0.0	
Total Strategy & Commissioning		216.8	0.0	0.0	76.8	70.0	70.0	0.0	
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Community Safety									
A 14809 DIG	Cctv - Digital Replacement	618.4	551.0	67.4	0.0	0.0	0.0	0.0	

Leeds City Council Capital Programme - Improving Our Assets

Service Delivery Assets

All Figures are in £000's

Cat Scheme Scheme Title Total Scheme Cost Actual To 31 Mar 12 2012/13 2013/14 2014/15 2015/16 After 2015/16

A	16509	2 Cctv Cameras Chapeltn & Hyde Pk	75.0	0.0	75.0	0.0	0.0	0.0	0.0	
Total Community Safety			693.4	551.0	142.4	0.0	0.0	0.0	0.0	

South South East										
A	16596	AB1 Avh Abcl Fees 2012/13	849.3	0.0	419.3	430.0	0.0	0.0	0.0	
A	16596	AB2 Avh Abcl Capital Charges 2012/13	85.0	0.0	85.0	0.0	0.0	0.0	0.0	
A	16596	CS1 Avh Capitalisation Of Salaries 2012/13	1,175.0	0.0	580.0	595.0	0.0	0.0	0.0	
A	16596	MF1 Mfs Overheads	3,491.2	0.0	1,839.2	1,652.0	0.0	0.0	0.0	
Total South South East			5,600.5	0.0	2,923.5	2,677.0	0.0	0.0	0.0	

Customer Services										
A	15697	CHA Chapeltown Jsc	30.1	0.0	30.1	0.0	0.0	0.0	0.0	
A	15697	HAR Harehills Jsc	21.4	0.0	21.4	0.0	0.0	0.0	0.0	
D	16485	DEV Avaya Telephone Support Development	40.5	8.4	32.1	0.0	0.0	0.0	0.0	
D	16485	EQP Avaya Telephone Support Equipment	156.3	0.0	156.3	0.0	0.0	0.0	0.0	
Total Customer Services			248.3	8.4	239.9	0.0	0.0	0.0	0.0	

Reserved Schemes										
B	150	Roundhay Park Depot -Amg	88.9	5.8	0.0	0.0	0.0	0.0	83.1	
A	1153	Swillington Library	60.0	0.0	0.0	0.0	0.0	0.0	60.0	
A	1358	RES Reserved Cems Extensions City Wide	1,802.0	0.0	0.0	0.0	0.0	0.0	1,802.0	
A	12154	OTL CIV Otley Civic Centre	87.1	83.6	0.0	0.0	0.0	0.0	3.5	
A	12523	WCP CON West Leeds Country Park Uncommtd	95.3	0.0	0.0	0.0	0.0	0.0	95.3	
A	12564	DEP Roundhay Depot Replacement	149.0	13.2	0.0	0.0	0.0	0.0	135.8	
A	13254	UNC Lord Mayors Earthquake Appeal	25.0	0.0	0.0	25.0	0.0	0.0	0.0	
B	13958	BHL Barley Hill Amp 0708	40.0	0.0	0.0	0.0	0.0	0.0	40.0	
B	14268	ALC Aireboro Lc - Free Swim Scheme	60.0	0.0	0.0	60.0	0.0	0.0	0.0	
B	15620	TLT Public Conveniences At 3 Sites	62.8	0.0	62.8	0.0	0.0	0.0	0.0	
A	15628	Purchase Of Fmr St Gregorys Rc School	155.0	0.0	0.0	0.0	0.0	0.0	155.0	
A	15692	Vision For Leisure Centres	11,952.0	0.0	0.0	0.0	0.0	0.0	11,952.0	
A	15722	Commercial Street	75.0	40.0	0.0	0.0	0.0	0.0	35.0	
A	16169	Strategic Review Hwss & Bring Sites	3,800.0	0.0	0.0	1,000.0	0.0	0.0	0.0	
B	99827	RES Reserved Project Development It	650.0	0.0	0.0	0.0	0.0	0.0	650.0	
A	99946	Travellers Sites	300.0	0.0	0.0	100.0	0.0	0.0	100.0	

Leeds City Council Capital Programme - Improving Our Assets

Cat Scheme	Service Delivery Assets Scheme Title	Total Scheme Cost	Actual To 31 Mar 12	2012/13	2013/14	2014/15	2015/16	After 2015/16
		All Figures are in £000's Estimated Costs						
Total Reserved Schemes		19,402.1	142.6	62.8	1,185.0	2,900.0	15,111.7	0.0

Leeds City Council Capital Programme - Improving Our Assets

Local & Community Assets (IA)

All Figures are in £000's

Cat Scheme	Scheme Title	Total Scheme Cost	Actual To 31 Mar 12	2012/13	2013/14	2014/15	2015/16	After 2015/16
Asset Management Services								
A	16776 Land At Amberton Terrace Leeds 8	95.4	0.0	0.0	95.4	0.0	0.0	0.0
Total Asset Management Services								
		95.4	0.0	0.0	95.4	0.0	0.0	0.0
Regeneration Management								
A	15725 Richmond Hill Cc Refurb	250.0	232.8	17.2	0.0	0.0	0.0	0.0
Total Regeneration Management								
		250.0	232.8	17.2	0.0	0.0	0.0	0.0
Streetscene Environmental Services								
A	16510 Burmantofts Environmental Imps	120.0	0.0	120.0	0.0	0.0	0.0	0.0
Total Streetscene Environmental Services								
		120.0	0.0	120.0	0.0	0.0	0.0	0.0
Area Well Being								
E	1874 West Outer Area Management	12.0	0.0	0.0	12.0	0.0	0.0	0.0
A	1874 WEC OF2 Calverley Mechanics Institute	3.1	0.0	3.1	0.0	0.0	0.0	0.0
A	1874 WEC OF3 Farsley Dppo	1.8	1.1	0.7	0.0	0.0	0.0	0.0
A	1874 WEC OF7 Extra Litterbins Outer West	2.8	0.0	2.8	0.0	0.0	0.0	0.0
A	1874 WEC OG2 Pudsey Juniors Tyersal Park	5.0	0.0	5.0	0.0	0.0	0.0	0.0
A	1874 WEC OG3 Signage - Pudsey Leisure Centre	2.4	0.0	2.4	0.0	0.0	0.0	0.0
B	1874 WEC OG4 Parking Improvements - The Crescent	4.0	0.0	4.0	0.0	0.0	0.0	0.0
E	1874 WEC OG6 Track & Jump Facs P&B Athletic Club	20.0	0.0	20.0	0.0	0.0	0.0	0.0
A	1874 WEC OG7 Addtl Litter Bins All Wards	2.4	0.0	2.4	0.0	0.0	0.0	0.0
A	1874 WEC OG8 Calverley Heritage Lighting	1.8	0.0	1.8	0.0	0.0	0.0	0.0
E	1874 WEC OG9 Farsley Cricket Club Railings	1.5	0.0	1.5	0.0	0.0	0.0	0.0
B	1874 WEC OS2 Highfield Green Path	3.2	0.0	3.2	0.0	0.0	0.0	0.0
A	1874 WEC OS7 Farnley & Wortley Notice Boards	2.1	0.0	2.1	0.0	0.0	0.0	0.0
A	1874 WEC OS9 Covert Crime Reduction Initiative	1.5	0.0	1.5	0.0	0.0	0.0	0.0
E	1874 WEC OZ8 Lower Wortley Road Imps Scheme	28.8	0.0	28.8	0.0	0.0	0.0	0.0
B	1875 West Inner Area Management	4.2	0.0	0.0	4.2	0.0	0.0	0.0
A	1875 WEI OE9 Bramley Improvements	8.8	3.2	5.6	0.0	0.0	0.0	0.0
A	1875 WEI OF4 Armley Dppo	1.2	0.8	0.4	0.0	0.0	0.0	0.0
B	1875 WEI OS3 Interplay Theatre Build	7.5	0.0	7.5	0.0	0.0	0.0	0.0
B	1875 WEI OS4 Paisley Road Bin Yard	3.1	0.0	3.1	0.0	0.0	0.0	0.0
E	1876 North West Outer Area Management	17.8	0.0	0.0	17.8	0.0	0.0	0.0

Leeds City Council Capital Programme - Improving Our Assets

Local & Community Assets (IA)

Cat Scheme	Scheme Title	Total Scheme Cost	Actual To 31 Mar 12	All Figures are in £000's Estimated Costs					Page 21
				2012/13	2013/14	2014/15	2015/16	After 2015/16	
A	1876 NWC OGO Covert & Crime Reduction Scheme	5.1	2.5	2.6	0.0	0.0	0.0	0.0	
A	1876 NWC OG1 Shaw Close Car Park	10.4	0.0	10.4	0.0	0.0	0.0	0.0	
A	1876 NWC OG5 Springfield Park Play Area	30.0	0.0	30.0	0.0	0.0	0.0	0.0	
E	1876 NWC OG6 Guisely Theatre Boiler	5.6	0.0	5.6	0.0	0.0	0.0	0.0	
E	1876 NWC OG7 Otley Town Fc Improvements	5.0	0.0	5.0	0.0	0.0	0.0	0.0	
E	1876 NWC OG8 New Water Pipe Robert Craven Mem Hall	2.5	0.0	2.5	0.0	0.0	0.0	0.0	
E	1876 NWC OG9 Adel Theatre Improvements	5.0	0.0	5.0	0.0	0.0	0.0	0.0	
E	1876 NWC OZ8 Parking Restrictions Church Ln & Holt Ave	4.1	0.0	4.1	0.0	0.0	0.0	0.0	
E	1877 North West Inner Area Management	16.4	0.0	0.0	16.4	0.0	0.0	0.0	
A	1877 NW1 OE0 Headingley Town Centre Improvements	29.0	19.7	9.3	0.0	0.0	0.0	0.0	
A	1877 NW1 OE8 Sparrow Park Cpo	10.8	0.0	10.8	0.0	0.0	0.0	0.0	
B	1877 NW1 OF0 Hawkswood Wood Village Hall	10.0	0.0	10.0	0.0	0.0	0.0	0.0	
E	1877 NW1 OF3 Footbridge Study - River Aire	10.0	9.2	0.8	0.0	0.0	0.0	0.0	
E	1877 NW1 OF4 Bedford Fields Comm Garden	2.0	0.0	2.0	0.0	0.0	0.0	0.0	
E	1877 NW1 OF5 Little London Festive Light Installation	0.7	0.0	0.7	0.0	0.0	0.0	0.0	
E	1878 North East Outer Area Management	0.2	0.0	0.0	0.2	0.0	0.0	0.0	
E	1878 NEO OGO Alwoodley Grit Bins * 10	1.0	0.0	1.0	0.0	0.0	0.0	0.0	
A	1878 NEO OS5 Path At Scout Hut Alwoodley	5.0	0.0	5.0	0.0	0.0	0.0	0.0	
A	1878 NEO OS6 Parking Solutions - Sandringham Dr	9.8	9.7	0.1	0.0	0.0	0.0	0.0	
E	1878 NEO OS9 Treetops Cc Access Imps	2.0	0.0	2.0	0.0	0.0	0.0	0.0	
E	1879 North East Inner Area Management	0.4	0.0	0.4	0.0	0.0	0.0	0.0	
A	1879 NE1 OF3 Woodland Trail Activity Project	3.5	0.0	3.5	0.0	0.0	0.0	0.0	
A	1879 NE1 OF7 Heritage Lighting	45.0	34.3	10.7	0.0	0.0	0.0	0.0	
B	1879 NE1 O15 Alleys & Ginnels Safety Improvements	54.0	48.7	5.3	0.0	0.0	0.0	0.0	
E	1880 East Outer Area Management	0.1	0.0	0.1	0.0	0.0	0.0	0.0	
B	1880 EAO OA3 Halton Moor Nature Zone	10.0	6.9	3.1	0.0	0.0	0.0	0.0	
A	1880 EAO OC9 Youth Offending Service Project	2.5	0.0	2.5	0.0	0.0	0.0	0.0	
E	1880 EAO OG6 Community Safety In Temple Newsam	25.0	23.9	1.1	0.0	0.0	0.0	0.0	
E	1880 EAO OZ7 Closure Of Ginnel At Grafton Villas	15.0	0.6	14.4	0.0	0.0	0.0	0.0	
B	1881 East Inner Area Management	15.6	0.0	0.0	15.6	0.0	0.0	0.0	
B	1881 XE1 OF6 Torre'S Cctv Reinstallation	10.0	0.1	9.9	0.0	0.0	0.0	0.0	
A	1881 XE1 OG1 Wyke Beck Valley	10.5	0.0	10.5	0.0	0.0	0.0	0.0	
B	1881 XE1 OG7 Harehills Cemetery	20.7	20.6	0.1	0.0	0.0	0.0	0.0	
B	1881 XE1 OG8 Seacroft Stone Waymarkers	6.0	5.5	0.5	0.0	0.0	0.0	0.0	
B	1881 XE1 OG9 Killingbeck Community Park	10.0	0.0	10.0	0.0	0.0	0.0	0.0	
B	1881 XE1 O14 Fencing To Hovingham Primary School	26.0	23.0	3.0	0.0	0.0	0.0	0.0	
A	1881 XE1 OS3 Alleygating Scheme At Back Cross Green	14.4	14.2	0.2	0.0	0.0	0.0	0.0	
B	1882 South Outer Area Management	5.4	0.0	0.0	5.4	0.0	0.0	0.0	
B	1882 STO OB0 Springhead Park P/Ground Refurb	15.9	0.0	15.9	0.0	0.0	0.0	0.0	
B	1882 STO OB1 Securing Site Springbank Playing Field	2.0	0.0	2.0	0.0	0.0	0.0	0.0	

Leeds City Council Capital Programme - Improving Our Assets

Local & Community Assets (IA)

All Figures are in £000's

Cat Scheme	Scheme Title	Total Scheme Cost	Actual To 31 Mar 12	2012/13	2013/14	2014/15	2015/16	After 2015/16
B	1882 STO OB2 Stanhope Mem Hall Roof Cladding	1.1	0.0	1.1	0.0	0.0	0.0	0.0
B	1882 STO OB3 Youth Shelter Wood Lane Estate	6.7	0.0	6.7	0.0	0.0	0.0	0.0
B	1882 STO OB4 Tingley Crescent Alleygates	2.4	0.0	2.4	0.0	0.0	0.0	0.0
B	1882 STO OB5 Drighlington War Memorial	2.0	0.0	2.0	0.0	0.0	0.0	0.0
B	1882 STO OG1 Gildersome Blue Grit Bins	0.4	0.0	0.4	0.0	0.0	0.0	0.0
A	1882 STO OG2 'My Woodkirk' Mosaics	20.0	10.0	10.0	0.0	0.0	0.0	0.0
A	1882 STO OG4 Zebra Crossing - Robin Hood	20.0	5.3	14.7	0.0	0.0	0.0	0.0
A	1882 STO OG7 Northfield Place Fencing	0.6	0.0	0.6	0.0	0.0	0.0	0.0
B	1882 STO OG8 Ramsgate Crescent Improvements	3.3	0.0	3.3	0.0	0.0	0.0	0.0
A	1882 STO OS0 Removal Of Walton Drive Steps	2.5	0.0	2.5	0.0	0.0	0.0	0.0
B	1882 STO OT0 Alexandria Hall Imps (Moas)	29.0	27.3	1.7	0.0	0.0	0.0	0.0
B	1882 STO OT4 John O'Gaunts Gardening Group	1.1	0.6	0.5	0.0	0.0	0.0	0.0
B	1883 South Inner Area Management	4.0	0.0	0.0	4.0	0.0	0.0	0.0
A	1883 SOI OG2 Holbeck Binyards	45.0	0.0	45.0	0.0	0.0	0.0	0.0
B	1883 SOI OG4 Cherry Row Litter Bin	0.4	0.0	0.4	0.0	0.0	0.0	0.0
B	1883 SOI OG5 Cottingley Shpinx Landscape Imps	3.0	0.0	3.0	0.0	0.0	0.0	0.0
A	1883 SOI OS6 Middleton Elderly Aid	0.7	0.6	0.1	0.0	0.0	0.0	0.0
B	1883 SOI OS7 Manorfield Hall Improvements	3.4	3.3	0.1	0.0	0.0	0.0	0.0
A	1883 SOI OS8 Helston Walk - Litterbins	0.8	0.0	0.8	0.0	0.0	0.0	0.0
A	14236 HYD OO1 Woodsley Road Shops Improvements	10.0	8.7	1.3	0.0	0.0	0.0	0.0
Total Area Well Being		748.0	279.8	392.6	75.6	0.0	0.0	0.0

Leeds City Council Capital Programme - Improving Our Assets

All Figures are in £000's

Cat Scheme	Council Housing Scheme Title	Total Scheme Cost	Actual To 31 Mar 12	2012/13	2013/14	2014/15	2015/16	After 2015/16
Regeneration Management								
A	16735	2,300.0	0.0	0.0	2,300.0	0.0	0.0	0.0
Stimulating Growth Affdble Hsg								
Total Regeneration Management								
		2,300.0	0.0	0.0	2,300.0	0.0	0.0	0.0
Environmental Health								
A	16522 GEN	187.6	0.0	187.6	0.0	0.0	0.0	0.0
Energy Efficiency 48 Props Eggborough								
Total Environmental Health								
		187.6	0.0	187.6	0.0	0.0	0.0	0.0
Hra								
A	14199	1,578.5	778.5	200.0	200.0	200.0	200.0	0.0
Sanctuary 2008-11								
B	14895	900.0	0.0	0.0	300.0	300.0	300.0	0.0
Hra Misc Property Portfolio								
B	14895 CAM	130.0	0.0	130.0	0.0	0.0	0.0	0.0
Commercial Asset Mgt 12/13								
A	14897	65.0	1.2	0.0	63.8	0.0	0.0	0.0
Purchase Of Land Holdsworth Place								
A	14917	21.0	19.0	0.0	2.0	0.0	0.0	0.0
25% Purchase Of 16b Atha St								
A	15726	1,609.1	1,542.0	67.1	0.0	0.0	0.0	0.0
Council Housing - 25 Props Over 55'S								
A	16517 ACT	109,288.2	0.0	3,936.2	0.0	49,499.0	55,853.0	0.0
Hra Self Financing Funding Confirmed								
A	16517 SUR	8,675.0	0.0	0.0	6,126.0	1,009.0	1,540.0	0.0
Hra Self Financing Future Needs Res								
A	16519	3,000.0	0.0	0.0	0.0	0.0	0.0	3,000.0
Hra Future Years From 2011-12								
A	16692	10,880.0	0.0	0.0	3,000.0	4,000.0	3,880.0	0.0
Hra Housing Investment Programme								
A	16770	1,750.0	0.0	0.0	750.0	500.0	500.0	0.0
Almos Rent Smoothing Balance								
Total Hra		137,896.8	2,340.7	4,333.3	10,441.8	55,508.0	62,273.0	3,000.0
Belle Isle								
A	1077 FV7	2,139.0	1,839.0	150.0	150.0	0.0	0.0	0.0
Capital Work To Tenanted Properties								
B	1976	4,442.4	3,677.3	285.0	480.1	0.0	0.0	0.0
Bitmo - Void Refurbishment								
A	12066 FW1	1,784.6	1,284.6	250.0	250.0	0.0	0.0	0.0
Adaptations For The Disabled								
A	14686 HB6	628.2	294.2	132.3	201.7	0.0	0.0	0.0
Total Heat - Heat Lease								
A	14686 HB9	670.8	320.8	150.0	200.0	0.0	0.0	0.0
Boiler Replacement								
A	14686 SH2	161.9	61.9	100.0	0.0	0.0	0.0	0.0
Planned Boiler Replacement								
A	16174	92.0	12.0	80.0	0.0	0.0	0.0	0.0
Insulation Work								
A	16178	856.3	501.3	300.0	55.0	0.0	0.0	0.0
Door & Window Installation								
A	16244	397.4	89.4	208.0	100.0	0.0	0.0	0.0
Roofing								
A	16408	145.0	0.0	145.0	0.0	0.0	0.0	0.0
Windmill Road Conversion								
A	16409	293.6	0.0	193.6	100.0	0.0	0.0	0.0
Other Conversions								

Leeds City Council Capital Programme - Improving Our Assets

All Figures are in £000's

Cat Scheme	Council Housing Scheme Title	Total Scheme Cost	Actual To 31 Mar 12	Estimated Costs				After 2015/16
				2012/13	2013/14	2014/15	2015/16	
A 16410	Decency Work	182.2	52.2	80.0	0.0	0.0	0.0	0.0
A 16668	Reactive Rewire	55.0	0.0	0.0	0.0	0.0	0.0	0.0
B 16683	Bitmo Re-Pointing Programme	50.0	0.0	0.0	0.0	0.0	0.0	0.0
B 16684	Brooms Facia - Outhouse Replacement	80.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Belle Isle		11,978.4	8,132.7	1,616.8	0.0	0.0	0.0	0.0
<hr/>								
East North East								
B 12483 BD1	Demolitions - Blencam & Brooklands	4,890.3	4,809.3	81.0	0.0	0.0	0.0	0.0
A 14205	Window Replacement Parent	375.2	0.0	0.0	375.2	0.0	0.0	0.0
A 14205 AH6	Window Replacement Phase 1	168.6	147.5	21.1	0.0	0.0	0.0	0.0
A 14205 CQ1	Window Replacement Phase 2	189.2	152.1	37.1	0.0	0.0	0.0	0.0
A 14207 AF1	Lingfield Fire Doors	226.6	203.1	23.5	0.0	0.0	0.0	0.0
A 14207 AH7	Door Replacement Phase 1	118.4	101.7	16.7	0.0	0.0	0.0	0.0
A 14207 CQ2	Door Replacement Phase 2	464.9	40.1	424.8	0.0	0.0	0.0	0.0
A 14209 AB3	Total Heat	3,507.8	2,348.0	679.8	480.0	0.0	0.0	0.0
A 14210	Insulation & Energy Efficiency Parent	20.0	0.0	0.0	20.0	0.0	0.0	0.0
A 14210 AI7	12/13 Insulation & Energy Efficiency	35.0	0.0	35.0	0.0	0.0	0.0	0.0
A 14211	Capitalisation Of Boilers Parent	1,053.0	0.0	3.0	1,050.0	0.0	0.0	0.0
A 14211 CP1	P H Jones Capitalisation Of Boilers	1,897.7	861.6	1,036.1	0.0	0.0	0.0	0.0
A 14211 CP2	Eaga Heat Capitalisation Of Boilers	1,289.7	1,128.8	160.9	0.0	0.0	0.0	0.0
A 14211 CP3	12/13 Capital Boiler Replacements	100.0	0.0	100.0	0.0	0.0	0.0	0.0
A 14212	Defective Housing Parent	192.8	0.0	42.8	150.0	0.0	0.0	0.0
A 14212 AK2	Energy Efficiency Works	57.2	0.0	57.2	0.0	0.0	0.0	0.0
A 14213	Planned Tenanted Rewires Parent	600.0	0.0	0.0	600.0	0.0	0.0	0.0
A 14213 AI3	Planned Tenanted Rewires 2012/13	120.0	0.0	120.0	0.0	0.0	0.0	0.0
A 14214	Alarms & Lighting Parent	200.0	0.0	0.0	200.0	0.0	0.0	0.0
A 14214 AI5	Ene - Alarms & Lighting 2012/13	200.0	0.0	200.0	0.0	0.0	0.0	0.0
A 14215	Re-Roofing Parent	765.0	0.0	0.0	765.0	0.0	0.0	0.0
A 14215 AH2	Reroofing 2011/12	310.6	290.6	20.0	0.0	0.0	0.0	0.0
A 14215 AI1	2012/13 Re-Roofing (Cs)	232.0	0.0	232.0	0.0	0.0	0.0	0.0
A 14215 CP8	Reroofing Wetherby 12/13	550.0	0.0	550.0	0.0	0.0	0.0	0.0
A 14216	Lift Replacement Parent	660.0	0.0	0.0	660.0	0.0	0.0	0.0
A 14216 AB8	Lift Replacement 2010/11	622.0	569.1	52.9	0.0	0.0	0.0	0.0
A 14216 EA1	2012/13 Lift Room Upgrade (Pms)	200.0	0.0	200.0	0.0	0.0	0.0	0.0
A 14217	Kbr Parent	654.2	0.0	0.0	654.2	0.0	0.0	0.0
A 14217 AG6	Kitchens & Rewires 2011/12	1,663.4	1,635.6	27.8	0.0	0.0	0.0	0.0
A 14217 AH3	Bathrooms -Construction Services 2011-12	677.8	281.5	396.3	0.0	0.0	0.0	0.0
A 14217 AI2	Kitchens & Bathrooms - 2012/13	1,981.6	0.0	1,981.6	0.0	0.0	0.0	0.0

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Cat Scheme	Council Housing Scheme Title	Total Scheme Cost	Actual To 31 Mar 12	Estimated Costs				After 2015/16
				2012/13	2013/14	2014/15	2015/16	
A 14219	Environmentals Parent	200.0	0.0	0.0	200.0	0.0	0.0	0.0
A 14219 AJ5	12/13 Casac Lock Upgrade Programme	154.5	0.0	154.5	0.0	0.0	0.0	0.0
A 14219 GB1	12/13 Communal Flooring	57.0	0.0	57.0	0.0	0.0	0.0	0.0
A 14221 AB9	Asbestos Removal	1,197.6	0.0	564.2	633.4	0.0	0.0	0.0
A 14223 AI9	Dda Metal Doors & Screens	161.0	0.0	161.0	0.0	0.0	0.0	0.0
A 14223 CP4	Dda Works 2011/12	460.9	267.8	93.1	100.0	0.0	0.0	0.0
A 14224 AC3	Enehl Adaptations	6,000.1	3,577.4	1,222.7	1,200.0	0.0	0.0	0.0
A 14224 AC8	Adaptations Care & Repair	510.0	260.0	250.0	0.0	0.0	0.0	0.0
A 14225 AC4	Void Refurbishment	13,697.1	7,117.3	2,779.8	3,800.0	0.0	0.0	0.0
A 14226	Demolitions Parent	500.0	0.0	0.0	500.0	0.0	0.0	0.0
A 14226 AG9	Lincombe Drive Demolition	216.7	114.7	102.0	0.0	0.0	0.0	0.0
A 14227	Community Safety Parent	300.0	0.0	0.0	300.0	0.0	0.0	0.0
A 14227 AH9	Arena Tracker Suite	9.8	0.0	9.8	0.0	0.0	0.0	0.0
A 14227 CP7	Cctv - South Seacroft	219.9	39.3	180.6	0.0	0.0	0.0	0.0
A 14229	Batched Fencing & Guttering Parent	200.0	0.0	0.0	200.0	0.0	0.0	0.0
A 14229 AC7	Batched Fencing	830.2	695.2	135.0	0.0	0.0	0.0	0.0
A 14231	Random Works / Referrals Parent	1,000.0	0.0	0.0	1,000.0	0.0	0.0	0.0
A 14232 AC2	Capital Repairs	3,422.3	1,496.0	926.3	1,000.0	0.0	0.0	0.0
A 14233 IE1	Inner East Area Panel	260.5	160.5	50.0	50.0	0.0	0.0	0.0
A 14233 IN1	Inner North East Area Panel	240.5	140.5	50.0	50.0	0.0	0.0	0.0
A 14233 OE1	Outer East Area Panel	188.5	88.5	50.0	50.0	0.0	0.0	0.0
A 14233 ON1	Outer North East Area Panel	263.8	163.8	50.0	50.0	0.0	0.0	0.0
A 14970 AE8	Shakespeare Electric Mains Upgrade	853.7	735.2	118.5	0.0	0.0	0.0	0.0
D 15614 AH4	Orchard Direct Works	193.0	51.1	141.9	0.0	0.0	0.0	0.0
D 15614 AH5	Tp -Managed Stores Set Up	247.0	0.0	247.0	0.0	0.0	0.0	0.0
A 16205	Multi Storey Work Parent	2,265.9	0.0	215.9	2,050.0	0.0	0.0	0.0
A 16205 AG8	Fire Safety In Msfs - General	26.2	9.9	16.3	0.0	0.0	0.0	0.0
A 16205 AJ3	12/13 Refuse Chute Hopper Replacements	16.2	0.0	16.2	0.0	0.0	0.0	0.0
A 16205 CP9	Lobby Door Replacement - Kier	1,109.3	411.1	698.2	0.0	0.0	0.0	0.0
A 16272	Garages Parent Scheme	100.0	0.0	0.0	100.0	0.0	0.0	0.0
A 16272 AI6	Ene - Garage Revamps 2012/13	121.6	0.0	121.6	0.0	0.0	0.0	0.0
A 16378 AG7	Brander Road Conversion	582.5	329.1	253.4	0.0	0.0	0.0	0.0
B 16393	Sheltered Refurbishment	225.2	0.0	225.2	0.0	0.0	0.0	0.0
B 16393 AJ1	Caring Upgrade Scheme	30.7	0.0	30.7	0.0	0.0	0.0	0.0
B 16393 AJ4	12/13 Spring Close Grdns Community Cntr	28.6	0.0	28.6	0.0	0.0	0.0	0.0
B 16393 AJ9	Moorhaven Court Rewire	8.6	0.0	8.6	0.0	0.0	0.0	0.0
B 16393 AK1	Decommissioning Of Stratford Court	473.1	0.0	473.1	0.0	0.0	0.0	0.0
A 16514	Enehl Future Years Programme Bal	47.7	0.0	0.0	47.7	0.0	0.0	0.0

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Cat Scheme	Council Housing Scheme Title	Total Scheme Cost	Actual To 31 Mar 12	2012/13	2013/14	2014/15	2015/16	After 2015/16
Total East North East		60,442.7	28,226.4	15,930.8	16,285.5	0.0	0.0	0.0
South South East								
A 1077 AA7	Avh - Manor Crescent Underpinning	14.4	0.0	14.4	0.0	0.0	0.0	0.0
A 1077 AB6	Avh 12/13 Westwood Drying Areas	5.0	0.0	5.0	0.0	0.0	0.0	0.0
A 1077 AB7	Moor Road/Close Painting & Flooring	63.0	0.0	63.0	0.0	0.0	0.0	0.0
A 1077 AD1	2012/13 Batched Repairs 1-8 Park Lea	10.2	0.0	10.2	0.0	0.0	0.0	0.0
A 1077 AE4	Avh 12/13 - Halliday Road Garage Demos	6.0	0.0	6.0	0.0	0.0	0.0	0.0
A 1077 AE9	Avh - Pear Tree Cottage	3.9	0.0	3.9	0.0	0.0	0.0	0.0
A 1077 FU8	Capital Work To Tenanted Props	8,408.3	7,559.7	353.2	495.4	0.0	0.0	0.0
A 1971	Void Refurbishment Avhl	19,958.7	18,370.0	888.7	700.0	0.0	0.0	0.0
A 12065 FX2	Adaptations For The Disabled	20,697.0	17,437.0	1,760.0	1,500.0	0.0	0.0	0.0
A 13173	Rewiring Future Years	500.0	0.0	0.0	500.0	0.0	0.0	0.0
A 13173 AA3	Avh Isolated Rewires 12/13 -Morrison	487.8	0.0	487.8	0.0	0.0	0.0	0.0
A 13173 AB4	Communal - Rewiring Blocks	240.0	0.0	150.0	90.0	0.0	0.0	0.0
A 14236 MOS 007	Birch Court Access Ramp	1.5	0.0	1.5	0.0	0.0	0.0	0.0
A 14260	Reroofing Future Years	300.0	0.0	0.0	300.0	0.0	0.0	0.0
A 14260 AA2	Avh Isolated Roofing 12/13 Morrison	362.0	0.0	362.0	0.0	0.0	0.0	0.0
A 14260 NRP	Newton Rooflines Programme	214.5	137.4	77.1	0.0	0.0	0.0	0.0
A 14260 RRP	Re-Roofing Programme	506.3	538.9	-32.6	0.0	0.0	0.0	0.0
A 14260 WRP	Westwood Porches	414.7	244.7	86.0	84.0	0.0	0.0	0.0
B 14895 AVH	Misc Props - Avhl (7 Garnets Props)	316.5	146.5	170.0	0.0	0.0	0.0	0.0
A 15447 ASB	Avh- Asbestos Surveys (Total Heat)	37.9	11.8	26.1	0.0	0.0	0.0	0.0
A 15489 AB1	Crescent Twrs/Cottingley Hgts H&S	360.0	0.0	360.0	0.0	0.0	0.0	0.0
A 15489 HS9	Health & Safety	727.3	742.3	-15.0	0.0	0.0	0.0	0.0
A 15490 DD9	Disability Discrimination Act	187.6	157.6	0.0	30.0	0.0	0.0	0.0
A 16086	Window & Doors Future Investment	443.0	0.0	103.0	340.0	0.0	0.0	0.0
A 16086 AA4	Avh 12/13 Windows & Doors	209.7	0.0	209.7	0.0	0.0	0.0	0.0
A 16086 AA5	Doors & Windows Ph2 12/13	183.2	0.0	183.2	0.0	0.0	0.0	0.0
A 16086 AE7	Avh 12/13 - Moor Road Doors & Screens	16.0	0.0	16.0	0.0	0.0	0.0	0.0
A 16086 IWD	Isolated Windows & Doors	391.4	408.2	-16.8	0.0	0.0	0.0	0.0
A 16086 SWD	Sisson's Road Windows & Doors	202.8	221.4	-18.6	0.0	0.0	0.0	0.0
A 16087	Heating & Energy Future Investment	0.5	0.0	0.5	0.0	0.0	0.0	0.0
A 16087 AA3	Total Heat (New Tender)	705.0	0.0	705.0	0.0	0.0	0.0	0.0
A 16087 AB5	Comm Htg Plant/Legionella Prev	220.2	0.0	85.2	135.0	0.0	0.0	0.0
A 16087 AC3	Aire Valley Homes Heat Lease	671.5	0.0	259.5	412.0	0.0	0.0	0.0
A 16087 AD7	Eggborough Gas Works	51.1	0.0	51.1	0.0	0.0	0.0	0.0
A 16087 AD8	Avh Total Heat 2012/13	34.8	0.0	34.8	0.0	0.0	0.0	0.0

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Cat Scheme	Council Housing Scheme Title	Total Scheme Cost	Actual To 31 Mar 12	Estimated Costs				After 2015/16
				2012/13	2013/14	2014/15	2015/16	
A 16087 BBR	Boiler Breakdown Replacements	3,370.6	1,104.6	866.0	1,400.0	0.0	0.0	0.0
A 16087 CHP	Commercial Heating Programme	293.0	290.0	3.0	0.0	0.0	0.0	0.0
A 16087 LPP	Legionella Prevention Programme	20.1	19.2	0.9	0.0	0.0	0.0	0.0
A 16090 AB8	Sheltered Door Entrances 12/13	637.0	0.0	637.0	0.0	0.0	0.0	0.0
A 16090 AC2	Replacement Heating Crosshill	365.0	0.0	365.0	0.0	0.0	0.0	0.0
A 16090 AE2	Avh 12/13 - Care Ring Upgrade Comm Areas	102.4	0.0	102.4	0.0	0.0	0.0	0.0
A 16090 AE3	Avh Victoria Close External Insulation	54.0	0.0	54.0	0.0	0.0	0.0	0.0
A 16091 AD6	Avh Upgrade To Commercial Lifts	27.5	0.0	27.5	0.0	0.0	0.0	0.0
A 16092	Kitchens & Bathrooms Future Investment	1,500.0	0.0	0.0	1,500.0	0.0	0.0	0.0
A 16092 AB1	K&B Phase 1 Avh 2012/13	211.2	0.0	211.2	0.0	0.0	0.0	0.0
A 16092 AB2	2012/13 Kitchens & Bathrooms Ph 2 Mfs	261.4	0.0	261.4	0.0	0.0	0.0	0.0
A 16092 AB3	Kitchen & Bathrooms Ph3 2012/13	590.3	0.0	590.3	0.0	0.0	0.0	0.0
A 16092 AE1	Avh 12/13 - K&B Phase 4 Mfs	278.3	0.0	278.3	0.0	0.0	0.0	0.0
A 16092 MKB	Morrison Kitchens & Bathroom	2,029.4	2,066.9	-37.5	0.0	0.0	0.0	0.0
A 16093	Footpaths & Carparks Investment	264.8	268.5	-3.7	0.0	0.0	0.0	0.0
A 16094 AA6	1-8 Disraeli Garages	33.0	0.0	33.0	0.0	0.0	0.0	0.0
A 16095 HB2	Holbeck & Beeston Re-Housing	943.8	868.8	75.0	0.0	0.0	0.0	0.0
A 16095 RCD	Rocheford Court Decommissioning	5.7	1.3	4.4	0.0	0.0	0.0	0.0
A 16097	Asbestos & Environmental Programmes	61.2	24.5	16.7	20.0	0.0	0.0	0.0
A 16379	Fencing Programme	80.0	0.0	80.0	0.0	0.0	0.0	0.0
A 16379 MFP	Middleton Fencing Programme	125.3	126.0	-0.7	0.0	0.0	0.0	0.0
A 16516	Avhl Future Years Programme Bal	845.4	0.0	0.0	845.4	0.0	0.0	0.0
A 16523 EP1	Eggborough Energy Efficiency Phase 1	811.1	0.0	811.1	0.0	0.0	0.0	0.0
A 16653 AD3	2012/13 Outer South East Area Panel	50.0	0.0	25.0	25.0	0.0	0.0	0.0
A 16653 AD4	2012/13 Outer South Area Panel	50.0	0.0	25.0	25.0	0.0	0.0	0.0
A 16653 AD5	2012/13 Inner South Area Panel	50.0	0.0	25.0	25.0	0.0	0.0	0.0
A 16654 AD2	2012/13 House Extensions - Fostering	30.0	0.0	0.0	30.0	0.0	0.0	0.0
A 16656	Avh - Crime Reduction Target Hardening	100.0	0.0	40.0	60.0	0.0	0.0	0.0
A 16656 AC4	2012/13 Crime Reduction Garforth/ Kippax	50.0	0.0	50.0	0.0	0.0	0.0	0.0
A 16656 AC5	2012/13 Crime Reduction Rothwell	50.0	0.0	50.0	0.0	0.0	0.0	0.0
A 16656 AC6	2012/13 Crime Reduction Middleton/Huns	50.0	0.0	50.0	0.0	0.0	0.0	0.0
A 16656 AC7	2012/13 Crime Reduction Beeston/Holbeck	50.0	0.0	50.0	0.0	0.0	0.0	0.0
A 16656 AC8	2012/13 Crime Reduction Morley	50.0	0.0	50.0	0.0	0.0	0.0	0.0
A 16656 AC9	2012/13 Crime Reduction Swrciff/Whnmr	50.0	0.0	50.0	0.0	0.0	0.0	0.0
A 16657	Avh - Lewisham Court Flooring Parent	10.0	0.0	10.0	0.0	0.0	0.0	0.0
A 16658 AA8	Avh - Cottingley Lifts	1,100.0	0.0	300.0	800.0	0.0	0.0	0.0
A 16661	Avh - Health & Safety	400.0	0.0	0.0	400.0	0.0	0.0	0.0

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				2012/13	2013/14	2014/15	2015/16	
Total South South East		71,952.3	50,745.3	11,490.2	9,716.8	0.0	0.0	0.0
West North West								
B 1345 ISO	Wnw Isolated Capital Works	3,224.8	1,846.0	778.8	600.0	0.0	0.0	0.0
A 1991	Wnw Access Works	465.0	0.0	200.0	265.0	0.0	0.0	0.0
A 1991 AV5	11/12 Dda Access Ramp & Drop.Kerb Msb	16.5	0.0	16.5	0.0	0.0	0.0	0.0
A 1991 AX1	11/12 Marsden Ct Comm Dr Replace.	20.8	0.0	20.8	0.0	0.0	0.0	0.0
A 1993 AB1	Wnw Abcl Fees	1,710.8	0.0	855.4	855.4	0.0	0.0	0.0
A 1993 AB4	11/12 Abcl Relocation Costs	66.0	0.0	66.0	0.0	0.0	0.0	0.0
A 1993 CS1	Wnw Capitalisation Of Salaries	1,036.0	0.0	518.0	518.0	0.0	0.0	0.0
A 1993 MF1	Mfs Overheads	5,389.9	0.0	2,989.9	2,400.0	0.0	0.0	0.0
A 1994	Wnw Sheltered Housing Improvements	2,364.5	0.0	64.5	2,300.0	0.0	0.0	0.0
A 1994 AV7	11/12 Sir Karl Cohen Sq Refurbish Ph2	512.2	164.4	347.8	0.0	0.0	0.0	0.0
A 1994 AZ7	2012/13 Sheltered Housing Farrar Lane	31.0	0.0	31.0	0.0	0.0	0.0	0.0
A 1994 BB1	12/13 Carering Upgrades	108.5	0.0	108.5	0.0	0.0	0.0	0.0
B 13935 AQ8	Ps1023 11/12 Stonecliffes External Work	631.4	52.7	578.7	0.0	0.0	0.0	0.0
B 13935 AS4	Ps102411/12 5m'S Woodbrid Ext Work Ph 4	680.8	201.9	478.9	0.0	0.0	0.0	0.0
B 13935 AS6	Wall Finish	53.0	0.0	0.0	53.0	0.0	0.0	0.0
B 13935 AU5	Ps1025 Nontrads Whi Waterloos	3,172.3	640.9	1,600.0	931.4	0.0	0.0	0.0
B 13935 AX8	11/12 Tinsill Drive Airey House	67.5	0.0	67.5	0.0	0.0	0.0	0.0
B 13935 AX9	11/12 Wyther Park Road Underpinning	25.5	2.4	23.1	0.0	0.0	0.0	0.0
B 13935 AZ6	Defective Housing - Reema External	1,273.0	0.0	100.0	1,173.0	0.0	0.0	0.0
B 13936	Wnw Community Safety	460.0	0.0	0.0	460.0	0.0	0.0	0.0
B 13937	Wnw Rewiring	318.0	0.0	0.0	318.0	0.0	0.0	0.0
B 13937 AT5	1112 Isolated Rewires	299.6	170.4	129.2	0.0	0.0	0.0	0.0
B 13937 BA5	Wnw Electrical - Isolated Rewires 12/13	300.0	0.0	300.0	0.0	0.0	0.0	0.0
B 13938	Wnw Roofing	530.0	0.0	0.0	530.0	0.0	0.0	0.0
B 13938 AU2	Ps871 11/12 Roofing Sur Ref/Dh/Scs	752.8	718.2	34.6	0.0	0.0	0.0	0.0
B 13938 AZ4	Ps1273 12/13 Roofing Dh Failures	475.2	0.0	475.2	0.0	0.0	0.0	0.0
B 13939 AR4	Remedial Wrks To Raynville Ct & Gr	5.7	4.7	1.0	0.0	0.0	0.0	0.0
B 13940	Wnw Msf Lift Replacement	1,500.0	0.0	250.0	1,250.0	0.0	0.0	0.0
B 13941	Wnw Kitch/Bath/Rewires	3,090.9	0.0	122.9	2,968.0	0.0	0.0	0.0
B 13941 AT6	Ps872 1112 K&B Dh & Scs Failures	958.8	914.4	44.4	0.0	0.0	0.0	0.0
B 13941 AT7	Ps1063 1112 K&B Surveyor Referrals	1,280.1	1,248.8	31.3	0.0	0.0	0.0	0.0
B 13941 AW2	Ps1156 11/12 Kitchen Replacements (Wfs)	1,193.3	652.1	541.2	0.0	0.0	0.0	0.0
B 13941 AZ2	Ps1290 12/13 K&B Dh & Scs Failures Ph 1	1,140.4	0.0	1,140.4	0.0	0.0	0.0	0.0
B 13941 AZ5	Ps1266 12/13 K&B Kitchen Referrals	218.0	0.0	218.0	0.0	0.0	0.0	0.0
B 13941 BA8	12/13 K&B Surveyor Referrals Ph2	369.5	0.0	369.5	0.0	0.0	0.0	0.0

Leeds City Council Capital Programme - Improving Our Assets

Cat Scheme	Council Housing Scheme Title	Total Scheme Cost	Actual To 31 Mar 12	All Figures are in £000's Estimated Costs					After 2015/16
				2012/13	2013/14	2014/15	2015/16	2015/16	
B 13941 BB2	12/13 Kitchen & Partial Rewire	7.6	0.0	7.6	0.0	0.0	0.0	0.0	0.0
B 14057	Wnw Dh Windows & Doors	636.0	0.0	0.0	636.0	0.0	0.0	0.0	0.0
B 14057 AT9	Ps874 11/12 Widws & Drs Survey Referrals	459.1	459.1	0.0	0.0	0.0	0.0	0.0	0.0
B 14057 AV2	11/12 Win & Dr Referrals Via Orchard	305.6	201.2	104.4	0.0	0.0	0.0	0.0	0.0
B 14057 AV8	11/12 Wind & Dr Rep.-Anti Crime Scheme	625.9	620.7	5.2	0.0	0.0	0.0	0.0	0.0
B 14057 AZ3	Ps1292 12/13 W&D Dh & Scs Failures Ph1	329.7	0.0	329.7	0.0	0.0	0.0	0.0	0.0
B 14146	Wnw Voids	3,466.0	0.0	0.0	3,466.0	0.0	0.0	0.0	0.0
B 14146 HCV	Wnw High Cost Voids	1,480.6	1,180.6	300.0	0.0	0.0	0.0	0.0	0.0
B 14146 VDS	Wnw Voids	16,355.2	14,225.1	2,130.1	0.0	0.0	0.0	0.0	0.0
B 14152	Wnw Insulation Works Parent	500.0	0.0	0.0	500.0	0.0	0.0	0.0	0.0
A 14153	Wnw New Heating Installations	25.0	0.0	0.0	25.0	0.0	0.0	0.0	0.0
A 14153 AT4	Ps865 11/12 Void Heating	625.7	282.7	343.0	0.0	0.0	0.0	0.0	0.0
A 14153 BA6	Void Heating 12/13 - 100/1417	378.0	0.0	378.0	0.0	0.0	0.0	0.0	0.0
A 14153 BA7	12/13 Wnw Heating Installations	400.0	0.0	400.0	0.0	0.0	0.0	0.0	0.0
A 14153 COM	Communal Heating Replacements	80.0	0.0	80.0	0.0	0.0	0.0	0.0	0.0
B 14154	Wnw Garages	53.0	0.0	0.0	53.0	0.0	0.0	0.0	0.0
B 14155	Wnw Environmental Works	175.0	0.0	0.0	175.0	0.0	0.0	0.0	0.0
B 14155 AC3	Alterations Greenlea Mount Car Pk	108.6	24.4	84.2	0.0	0.0	0.0	0.0	0.0
B 14162	Wnw Gas Contract Capitalisation	6,417.3	6,417.3	0.0	0.0	0.0	0.0	0.0	0.0
B 14267	Area Panel Schemes	150.0	0.0	0.0	150.0	0.0	0.0	0.0	0.0
B 14267 AW6	11/12 Ow Outhouse Demolition	8.6	2.6	6.0	0.0	0.0	0.0	0.0	0.0
B 14267 AX4	11/12 lw Broad Oval Landscaping.	7.5	0.0	7.5	0.0	0.0	0.0	0.0	0.0
B 14267 AY1	11/12 Ow Nutting Grove Ter. Fencing	6.1	0.0	6.1	0.0	0.0	0.0	0.0	0.0
B 14267 AY3	11/12 Inw Marborough Bound. Treatment	45.0	0.0	45.0	0.0	0.0	0.0	0.0	0.0
B 14267 AY7	11/12 lw Light Column Theaker Garages	8.5	0.0	8.5	0.0	0.0	0.0	0.0	0.0
B 14267 AY8	lw Environmentals Summerfield Drive	27.7	0.0	27.7	0.0	0.0	0.0	0.0	0.0
B 14267 AY9	Onw St James Recycling Areas	17.0	0.0	17.0	0.0	0.0	0.0	0.0	0.0
B 14267 AZ1	Ow Dawson Cor. Dusk To Dawn Lights	5.5	0.0	5.5	0.0	0.0	0.0	0.0	0.0
B 14267 BA2	Inw 11/12 Marlborough Drying Area0	20.0	0.0	20.0	0.0	0.0	0.0	0.0	0.0
B 14267 BA3	Inw 11/12 Queenswood Toilet	4.7	0.0	4.7	0.0	0.0	0.0	0.0	0.0
B 14267 WA2	Outer West Area Panel 2012/13	50.0	0.0	50.0	0.0	0.0	0.0	0.0	0.0
B 14267 WA3	Inner West Area Panel 2012/13	50.0	0.0	50.0	0.0	0.0	0.0	0.0	0.0
B 14267 WA4	Inner North West Area Panel 2012/13	50.0	0.0	50.0	0.0	0.0	0.0	0.0	0.0
B 14267 WA5	Outer North West Area Panel 2012/13	50.0	0.0	50.0	0.0	0.0	0.0	0.0	0.0
B 15604	Fire Safety Works	791.4	0.0	7.4	784.0	0.0	0.0	0.0	0.0
B 15604 AB1	11/12 Clyde Gar. Door And Screen	12.6	0.0	12.6	0.0	0.0	0.0	0.0	0.0
B 15604 AW9	11/12 Fire Safety Doors Phase 3	613.0	145.0	468.0	0.0	0.0	0.0	0.0	0.0
B 15604 AX5	11/12 Fire Safety Doors Phase 5	1,134.8	0.0	1,134.8	0.0	0.0	0.0	0.0	0.0
B 15604 AX6	11/12 Fire Safety Doors Phase 6	694.8	650.8	44.0	0.0	0.0	0.0	0.0	0.0
B 15604 BB3	12/12 Dda Communal Door Replacements	380.0	0.0	380.0	0.0	0.0	0.0	0.0	0.0

Leeds City Council Capital Programme - Improving Our Assets

Cat Scheme	Council Housing Scheme Title	Total Scheme Cost	Actual To 31 Mar 12	2012/13	All Figures are in £000's Estimated Costs			After 2015/16
					2013/14	2014/15	2015/16	
A 16376 AU8	11/12 Erdff/Cesp Solid Wall Ins Wimp Wort	1,710.7	419.8	1,290.9	0.0	0.0	0.0	
B 16481	Wnw Gas Contract Parent	1,701.0	0.0	701.0	1,000.0	0.0	0.0	
B 16481 WA1	2012/13 Mears Gas Contract	299.0	0.0	299.0	0.0	0.0	0.0	
B 16482 AW1	Wnw Adaptations	3,748.0	0.0	1,948.0	1,800.0	0.0	0.0	
B 16482 AY5	12/13 Extension - Foster Homes	30.0	0.0	30.0	0.0	0.0	0.0	
A 16515	Wnw/1 Future Years Programme Bal	606.2	0.0	0.0	606.2	0.0	0.0	
A 16704 BB1	Wnw - Asbestos Removal 12/13	40.0	0.0	40.0	0.0	0.0	0.0	
Total West North West		78,432.2	31,246.2	23,369.0	23,817.0	0.0	0.0	

Leeds City Council Capital Programme - Improving Our Assets

School Building Improvements

All Figures are in £000's

Cat Scheme	Scheme Title	Total Scheme Cost	Actual To 31 Mar 12	Estimated Costs				After 2015/16
				2012/13	2013/14	2014/15	2015/16	
Primary Schools								
B 13926 FCO	PPS Pool Ce Ps-Fire Stopping Works	52.3	50.1	2.2	0.0	0.0	0.0	0.0
B 15349 FIR	BSP Bramley St Peter'S-Fire Stopping	104.3	47.2	57.1	0.0	0.0	0.0	0.0
B 16253 FIR	BAR Barwick In Elmet - Fire Safety Works	3.9	0.0	3.9	0.0	0.0	0.0	0.0
B 16253 FIR	BEE Beeston Ps - Fire Stopping Works	9.2	0.0	9.2	0.0	0.0	0.0	0.0
B 16253 FIR	BSP Bramley St Peter'S-Fire Stopping Works	91.1	0.0	73.0	18.1	0.0	0.0	0.0
B 16253 FIR	FFI Farsley Farfield Is-Fire Stopping Works	5.0	0.0	5.0	0.0	0.0	0.0	0.0
B 16253 FIR	FFJ Farsley Farfield Js-Fire Stopping Works	4.3	0.0	4.3	0.0	0.0	0.0	0.0
B 16253 FIR	HUG Hugh Gaitskell-Fire Stopping Works	188.2	0.0	64.6	123.6	0.0	0.0	0.0
B 16253 FIR	MST St Marys,Middleton-Fire Stopping Works	7.1	0.0	7.1	0.0	0.0	0.0	0.0
B 16253 FIR	POL Pool Ce Ps - Fire Alarm Works 2012/13	112.8	0.0	104.9	7.9	0.0	0.0	0.0
B 16253 FIR	PSP Park Spring Ps - Fire Stopping Works	7.8	0.0	7.8	0.0	0.0	0.0	0.0
B 16253 FIR	RAY Raynville Ps - Fire Stopping	9.5	0.0	9.5	0.0	0.0	0.0	0.0
B 16253 FIR	RVJ Rothwell Victoria Js-Fire Stopping Works	9.3	0.0	9.3	0.0	0.0	0.0	0.0
B 16253 FIR	STJ Wetherby St James-Fire Alarm Replacement	211.8	0.0	197.0	14.8	0.0	0.0	0.0
B 16253 FIR	WES Westwood Ps - Fire Stopping Works	10.7	0.0	10.7	0.0	0.0	0.0	0.0
B 16270 BLR	ARM Armley Ps - Mechanical Works	62.9	4.2	57.1	1.6	0.0	0.0	0.0
B 16270 BLR	BAR Bardsey Ps - Mechanical Works	71.8	3.4	65.6	2.8	0.0	0.0	0.0
B 16270 BLR	BIR Birchfield Ps - Mechanical Works	105.4	4.9	96.4	4.1	0.0	0.0	0.0
B 16270 BLR	BSM Burley St Matthias-Mechanical Works	51.6	1.9	47.3	2.4	0.0	0.0	0.0
B 16270 BLR	FWR Farsley Westroyd -Mechanical Works	66.3	3.4	60.6	2.3	0.0	0.0	0.0
B 16270 BLR	ING Ingram Road Ps - Boiler Replacement	70.9	68.4	2.5	0.0	0.0	0.0	0.0
B 16270 BLR	OTW The Wharton Ps-Mechanical Works	63.7	4.8	56.4	2.5	0.0	0.0	0.0
B 16270 BLR	PPH Pudsey Primrose Hill-Mechanical Works	86.4	3.4	79.0	4.0	0.0	0.0	0.0
B 16270 BLR	RAY Raynville Ps - Mechanical Works	187.0	7.9	174.0	5.1	0.0	0.0	0.0
B 16270 BLR	RSP Rawdon St Peters-Mechanical Works	30.6	3.8	26.8	0.0	0.0	0.0	0.0
B 16270 BLR	SHO Shire Oak Ce Ps - Mechanical Works	92.9	3.4	85.7	3.8	0.0	0.0	0.0
B 16270 BLR	TNR Thorne Ce Ps - Boiler Replacement	47.0	0.0	45.5	1.5	0.0	0.0	0.0
B 16270 BLR	WES Westwood Ps - Mechanical Works	142.9	4.4	133.5	5.0	0.0	0.0	0.0
B 16270 BLR	WLA Whitealithes Ps - Mechanical Works	134.3	3.4	125.9	5.0	0.0	0.0	0.0
B 16270 BLR	YWI Westfield Infant-Mechanical Works	34.5	0.3	32.8	1.4	0.0	0.0	0.0
B 16270 ELE	BRO Broadgate -S - Electrical Works	57.5	4.4	48.5	4.6	0.0	0.0	0.0
B 16270 ELE	BRW Barwick-In-Elmet Ce-Electrical Works	21.2	0.4	20.8	0.0	0.0	0.0	0.0
B 16270 ELE	BSP Bramley St Peters-Electrical Works	10.4	0.3	10.1	0.0	0.0	0.0	0.0
B 16270 ELE	HIG Highfield Ps - Electrical	88.7	1.1	78.9	8.7	0.0	0.0	0.0
B 16270 ELE	MVI Morley Victoria-Electrical Works	8.8	0.3	8.5	0.0	0.0	0.0	0.0
B 16270 ELE	PAR Park Spring Ps-Electrical Works	15.1	0.3	14.8	0.0	0.0	0.0	0.0
B 16270 ELE	POO Pool Ce Ps - Electrical Works	0.7	0.3	0.4	0.0	0.0	0.0	0.0
B 16270 ELE	ROT Rothwell Ce Ps - Electrical Works	32.8	2.6	25.2	5.0	0.0	0.0	0.0
B 16270 ELE	SWI Swinnow Ps - Electrical Works	14.1	0.4	13.7	0.0	0.0	0.0	0.0

Leeds City Council Capital Programme - Improving Our Assets

School Building Improvements

All Figures are in £000's

Cat Scheme	Scheme Title	Total Scheme Cost	Actual To 31 Mar 12	Estimated Costs				After 2015/16
				2012/13	2013/14	2014/15	2015/16	
B 16270 ELE WIN	Windmill Ps - Electrical Works	16.2	0.5	15.7	0.0	0.0	0.0	0.0
B 16270 RFG BRA	Bramley Ps - Re Roofing	172.5	0.0	2.5	170.0	0.0	0.0	0.0
B 16270 RFG FLD	Fieldhead Carr-Roofing	305.3	12.2	280.0	13.1	0.0	0.0	0.0
B 16270 RFG GRE	Greenside Ps - Roofing	66.8	2.9	62.3	1.6	0.0	0.0	0.0
B 16270 RFG NEW	Morley Newlands Ps - Roofing	9.3	0.7	8.0	0.6	0.0	0.0	0.0
B 16270 RFG PAR	Parklands Ps - Re Roofing	4.1	0.0	4.1	0.0	0.0	0.0	0.0
B 16270 RFG WHI	Whingate Ps - Roofing	111.8	8.4	98.7	4.7	0.0	0.0	0.0
B 16270 WIN BRG	Broadgate Ps - Window Replacement	107.6	0.0	103.0	4.6	0.0	0.0	0.0
B 16270 WIN HUG	Hugh Gaitskell-Windows/Doors	24.9	1.4	23.0	0.5	0.0	0.0	0.0
B 16270 WIN MVI	Morley Victoria-Windows/Doors	1.3	1.2	0.1	0.0	0.0	0.0	0.0
B 16270 WIN QUA	Quarry Mount Ps - Window Replacement	110.3	0.0	105.3	5.0	0.0	0.0	0.0
B 16270 WIN STM	St Mary'S Ce - Windows/Doors	4.4	0.2	4.2	0.0	0.0	0.0	0.0
B 16270 WIN WIG	Wigton Moor - Window Replacement	0.9	0.4	0.5	0.0	0.0	0.0	0.0
B 16470 BLR BPC	Burley Park Centre	15.8	0.0	1.6	14.2	0.0	0.0	0.0
B 16470 BLR CCS	Christ Church Upper Armley	13.7	0.0	1.4	12.3	0.0	0.0	0.0
B 16470 BLR CGP	Cross Gate Primary School	12.5	0.0	1.3	11.2	0.0	0.0	0.0
B 16470 BLR GFP	Grange Farm Primary School	10.4	0.0	1.1	9.3	0.0	0.0	0.0
B 16470 BLR HOV	Hovingham Primary School	10.4	0.0	1.1	9.3	0.0	0.0	0.0
B 16470 BLR POL	Pool Ce Primary School	20.8	0.0	2.0	18.8	0.0	0.0	0.0
B 16470 BLR PSP	Park Spring Primary School	13.6	0.0	1.4	12.2	0.0	0.0	0.0
B 16470 BLR RYE	Ryecroft Primary School	13.6	0.0	1.4	12.2	0.0	0.0	0.0
B 16470 BLR WHI	Whingate Primary School	12.0	0.0	1.2	10.8	0.0	0.0	0.0
B 16470 RFG PAR	Parklands Primary School	55.7	0.0	10.0	45.7	0.0	0.0	0.0
B 16470 RFG PDL	Pudsey Lowtown Primary School	21.4	0.0	3.8	17.6	0.0	0.0	0.0
B 16470 RFG SEA	Seacroft Primary School	3.7	0.0	0.7	3.0	0.0	0.0	0.0
B 16470 WIN BAR	Barwick In Elmet Ce Primary School	1.3	0.0	0.3	1.0	0.0	0.0	0.0
B 16470 WIN BPC	Burley Park Centre (Pru)	1.3	0.0	0.3	1.0	0.0	0.0	0.0
B 16470 WIN CLA	Clapgate Primary School	15.7	0.0	2.8	12.9	0.0	0.0	0.0
B 16470 WIN FOU	Fountain Primary School	8.1	0.0	1.5	6.6	0.0	0.0	0.0
B 16470 WIN HUG	Hugh Gaitskell Primary School	1.1	0.0	0.2	0.9	0.0	0.0	0.0
B 16470 WIN NIN	Ninlends Primary School	20.8	0.0	3.7	17.1	0.0	0.0	0.0
B 16470 WIN PAR	Park Spring Primary School	2.6	0.0	0.5	2.1	0.0	0.0	0.0
B 16470 WIN WIN	Windmill Primary School	10.3	0.0	1.9	8.4	0.0	0.0	0.0
Total Primary Schools		3,525.0	252.9	2,621.2	650.9	0.0	0.0	0.0
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High Schools								
B 16270 BLR BRU	Bruntcliffe-Heating Replacement	311.7	0.0	311.7	0.0	0.0	0.0	0.0
B 16270 RFG WET	Wetherby Hs - Roofing	93.6	7.2	78.3	8.1	0.0	0.0	0.0

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Cat Scheme	School Building Improvements Scheme Title	Total Scheme Cost	Actual To 31 Mar 12	2012/13	Estimated Costs			2015/16	After 2015/16
					2013/14	2014/15	2015/16		
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Total High Schools		405.3	7.2	390.0	8.1	0.0	0.0	0.0	0.0
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Special Schools		105.7	4.1	97.5	4.1	0.0	0.0	0.0	0.0
B	16270 BLR NES Ne Silc(Oakwood)-Mechanical Works	118.2	4.3	111.1	2.8	0.0	0.0	0.0	0.0
B	16270 BLR WSM West Silc(Milestone)-Mechanical Works	7.4	0.5	6.9	0.0	0.0	0.0	0.0	0.0
B	16270 WIN BRO South Silc(Broomfield)-Windows/Doors	57.9	2.9	55.0	0.0	0.0	0.0	0.0	0.0
B	16270 WIN EST East Silc(John Jamieson)-Windows/Doors	5.6	0.7	4.9	0.0	0.0	0.0	0.0	0.0
B	16270 WIN NES Ne Silc(West Oaks)-Windows/Doors	2.4	0.4	2.0	0.0	0.0	0.0	0.0	0.0
B	16270 WIN NWS North West Silc-Windows/Doors								
Total Special Schools		297.2	12.9	277.4	6.9	0.0	0.0	0.0	0.0
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Refurbishment Works		415.9	377.4	38.5	0.0	0.0	0.0	0.0	0.0
B	12135 REM Electrical Testing Remedial Works	236.7	214.4	2.5	19.8	0.0	0.0	0.0	0.0
A	13063 TEM Temporary Accommodation	668.0	525.8	90.4	51.8	0.0	0.0	0.0	0.0
B	13926 ELE TES Electrical Testing Programme	2,541.8	135.0	2,406.8	0.0	0.0	0.0	0.0	0.0
B	14185 GEN Schools Devolved Capital	1,654.5	1,653.5	1.0	0.0	0.0	0.0	0.0	0.0
B	14968 GEN Scip 2009/10	114.7	37.3	77.4	0.0	0.0	0.0	0.0	0.0
B	15723 School Travel Plan Grant 2009/10	489.6	461.5	27.9	0.2	0.0	0.0	0.0	0.0
B	16102 Scip Programme	139.3	134.0	5.3	0.0	0.0	0.0	0.0	0.0
B	16128 ALA Fire Alarm Systems Replacement	30.4	30.3	0.1	0.0	0.0	0.0	0.0	0.0
B	16128 COM 2010-11 Fire Compartmentation Works	68.3	0.0	0.0	68.3	0.0	0.0	0.0	0.0
B	16252 General Refurbishment 2011/12	57.2	44.2	13.0	0.0	0.0	0.0	0.0	0.0
B	16252 CON Condition Surveys 2011/12	631.0	0.0	54.0	577.0	0.0	0.0	0.0	0.0
B	16252 FIR Fire Safety 2011/12	119.0	83.8	35.2	0.0	0.0	0.0	0.0	0.0
B	16252 FIR ALA Fire Safety - Alarms 2011/12	311.6	247.1	64.5	0.0	0.0	0.0	0.0	0.0
B	16252 FIR COM Fire Compartmentation Works 2011/12	27.1	11.7	15.4	0.0	0.0	0.0	0.0	0.0
B	16252 FIR MIN Fire Safety - Minor Works 2011/12	50.0	0.0	50.0	0.0	0.0	0.0	0.0	0.0
B	16252 MIN Minor Building Works 2011/12	35.6	3.9	31.7	0.0	0.0	0.0	0.0	0.0
B	16252 REA COM Reactive Refurbishment 11/12 Commitments	612.3	0.0	0.0	612.3	0.0	0.0	0.0	0.0
B	16270 Capital Maintenance 2011/12	46.7	0.0	3.7	43.0	0.0	0.0	0.0	0.0
B	16270 RFG STR Strawberry Fields - Roofing	1,978.6	0.0	1,978.6	0.0	0.0	0.0	0.0	0.0
B	16271 Schools Devolved Capital Grant 2011/12	5,394.1	0.0	0.0	5,394.1	0.0	0.0	0.0	0.0
B	16470 Capital Maintenance 2012-13	638.0	0.0	0.0	638.0	0.0	0.0	0.0	0.0
B	16470 BLR Boiler Replacements-Capital Maintenance	3.9	0.0	0.4	3.5	0.0	0.0	0.0	0.0
B	16470 BLR WIT Whitkirk Primary School	17.0	0.0	0.0	17.0	0.0	0.0	0.0	0.0
B	16470 ELE Capital Maintenance-Electrical Works								

Leeds City Council Capital Programme - Improving Our Assets

School Building Improvements

All Figures are in £000's

Cat Scheme	Scheme Title	Total Scheme Cost	Actual To 31 Mar 12	2012/13	Estimated Costs			After 2015/16
					2013/14	2014/15	2015/16	
B 16470 KIT	Kitchen Ventilation-Capital Maintenance	593.6	0.0	0.0	593.6	0.0	0.0	0.0
B 16470 KIT	FEA Kitchen Ventilation - Feasibility	10.0	0.0	2.0	8.0	0.0	0.0	0.0
B 16470 RFG	Re Roofing Works-Capital Maintenance	1,100.5	0.0	0.0	1,100.5	0.0	0.0	0.0
B 16470 RFG	ALL Alwoodley Primary School	28.0	0.0	5.0	23.0	0.0	0.0	0.0
B 16470 RFG	BRA Bramley Primary School	16.4	0.0	2.9	13.5	0.0	0.0	0.0
B 16470 RFG	IRE Ireland Wood Primary School	16.2	0.0	2.8	13.4	0.0	0.0	0.0
B 16470 RFG	NIN Ninelands Primary School	26.9	0.0	4.7	22.2	0.0	0.0	0.0
B 16470 WIN	Windows/Doors-Capital Maintenance	347.3	0.0	0.0	347.3	0.0	0.0	0.0
B 16471	Capital Maintenance 2013-14	8,400.0	0.0	0.0	8,400.0	0.0	0.0	0.0
B 16489	Schools Devolved Capital Grant 2012/13	1,849.7	0.0	0.0	1,849.7	0.0	0.0	0.0
B 16748	Removal Of Asbestos In Schools	466.3	0.0	131.4	334.9	0.0	0.0	0.0
B 16773	Schools Dfc Grant-Future Years	5,550.0	0.0	0.0	1,850.0	1,850.0	1,850.0	0.0
B 16774	Capital Maintenance Grant-Future Years	16,800.0	0.0	0.0	0.0	8,400.0	8,400.0	0.0
B 98000	Major Refurbish & General Building Works	6,000.0	0.0	0.0	1,200.0	1,200.0	1,200.0	2,400.0
Total Refurbishment Works		57,486.2	3,959.9	5,045.2	23,181.1	11,450.0	11,450.0	2,400.0
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Development Initiatives								
A 15819	General Contingency	943.2	0.0	43.2	300.0	300.0	300.0	0.0
Total Development Initiatives		943.2	0.0	43.2	300.0	300.0	300.0	0.0
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Reserved Schemes - Other Edu Services								
B 16254 RES	General Refurbishment Reserved	4,071.0	0.0	0.0	0.0	0.0	4,071.0	0.0
Total Reserved Schemes - Other Edu Services		4,071.0	0.0	0.0	0.0	0.0	4,071.0	0.0

Leeds City Council Capital Programme - Improving Our Assets

Office Buildings & Support Services

All Figures are in £000's

Cat Scheme	Scheme Title	Total Scheme Cost	Actual To 31 Mar 12	2012/13	2013/14	2014/15	2015/16	After 2015/16
Changing The Workplace								
A 16256	Changing The Workplace G 1 & 2	71,362.3	0.0	657.5	5,000.0	9,437.3	20,000.0	36,267.5
A 16256	APX PTY Apex - Property Costs	158.7	146.2	12.5	0.0	0.0	0.0	0.0
A 16256	EVO ICT Evolution House - Technology Costs	134.7	130.8	3.9	0.0	0.0	0.0	0.0
B 16256	GGs EMW Essential Minor Works	58.5	15.5	43.0	0.0	0.0	0.0	0.0
A 16256	GGs ICT Great George Street - Technology Costs	531.0	2.1	258.9	200.0	70.0	0.0	0.0
A 16256	GGs PTY Great George Street - Property Costs	496.0	39.1	456.9	0.0	0.0	0.0	0.0
A 16256	LEE ICT Leeming House - Technology Costs	48.8	46.1	2.7	0.0	0.0	0.0	0.0
D 16256	NPC Non Property Costs To G 1 & 2 Technology	1,737.2	897.8	839.4	0.0	0.0	0.0	0.0
A 16256	NPC ASC Transfer Of Asc (Im&T) To Enterprise	93.5	0.0	93.5	0.0	0.0	0.0	0.0
A 16256	NPC CPM Cpm Relocation To Thoresby House	115.1	0.0	115.1	0.0	0.0	0.0	0.0
A 16256	NPC CSR Childrens Services Relocation	75.1	0.0	75.1	0.0	0.0	0.0	0.0
A 16256	NPC REG Transfer Of Registrars To Ggs	172.3	0.0	172.3	0.0	0.0	0.0	0.0
A 16256	NPC REL Merrion House Property Relocation	92.8	44.5	48.3	0.0	0.0	0.0	0.0
A 16256	NPS BRE Nps Breeam Advice	20.0	0.0	20.0	0.0	0.0	0.0	0.0
A 16256	NPS QUE Ctw Phase 1 - Consultancy Services	85.0	0.0	85.0	0.0	0.0	0.0	0.0
A 16256	PC1 Property Costs 1	646.6	202.5	244.1	200.0	0.0	0.0	0.0
Total Changing The Workplace		75,827.6	1,524.6	3,128.2	5,400.0	9,507.3	20,000.0	36,267.5
Asset Management Services								
B 14046	Refurb Civic Hall Staff Facilities Ph3	312.0	299.0	13.0	0.0	0.0	0.0	0.0
Total Asset Management Services		312.0	299.0	13.0	0.0	0.0	0.0	0.0
Libraries, Arts & Heritage								
A 433	REF Town Hall Major Refurbishment	4,685.5	4,671.6	0.0	13.9	0.0	0.0	0.0
Total Libraries, Arts & Heritage		4,685.5	4,671.6	0.0	13.9	0.0	0.0	0.0
East North East								
B 12199	CQ6 Abcl Office Set Up Costs	66.0	0.0	66.0	0.0	0.0	0.0	0.0
Total East North East		66.0	0.0	66.0	0.0	0.0	0.0	0.0
Corporate Governance								

Leeds City Council Capital Programme - Improving Our Assets

Office Buildings & Support Services

All Figures are in £000's

Cat Scheme	Scheme Title	Total Scheme Cost	Actual To 31 Mar 12	2012/13	2013/14	2014/15	2015/16	After 2015/16
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B 16511	Accommodation Changes At St George House	56.7	56.1	0.6	0.0	0.0	0.0	0.0
Total Corporate Governance		56.7	56.1	0.6	0.0	0.0	0.0	0.0

Reserved Schemes

A 16256 RED	Changing The Workplace - Reserved	7,617.3	0.0	0.0	3,939.5	3,677.8	0.0	0.0
Total Reserved Schemes		7,617.3	0.0	0.0	3,939.5	3,677.8	0.0	0.0

Leeds City Council Capital Programme - Improving Our Assets

Cat Scheme	Recreational Assets Scheme Title	Total Scheme Cost	Actual To 31 Mar 12	All Figures are in £000's Estimated Costs				After 2015/16
				2012/13	2013/14	2014/15	2015/16	
Asset Management Services								
B	782 RHT Redhall Treecare	25.3	21.4	3.9	0.0	0.0	0.0	0.0
B	1812 VAR Cemeteries: Various Dda Works	41.9	17.6	0.0	24.3	0.0	0.0	0.0
B	14268 COL Lawnswood Cem Columbarium Roof	66.0	36.3	29.7	0.0	0.0	0.0	0.0
B	14268 GOT Gotts Park Mansion Roof	15.0	9.4	5.6	0.0	0.0	0.0	0.0
B	14268 GPM Gotts Park Mansion Backlog Mtce	41.5	20.3	10.0	11.2	0.0	0.0	0.0
B	14268 KRF Kirkstall Leisure Ctr Roof	98.0	0.0	0.0	98.0	0.0	0.0	0.0
B	14268 RRF Rotwell Leisure Ctr Roof	90.2	16.9	73.3	0.0	0.0	0.0	0.0
B	14268 SCO Scott Hall Refurbishment	85.0	43.4	41.6	0.0	0.0	0.0	0.0
B	14268 SPT ROT Rothwell Sports Centre	22.5	2.3	20.2	0.0	0.0	0.0	0.0
A	16396 Northways Playing Fields Clifford Grant	50.0	0.0	50.0	0.0	0.0	0.0	0.0
Total Asset Management Services		555.4	167.6	234.3	133.5	0.0	0.0	0.0
Planning & Sustainable Development								
A	419 Allerton Bywater Millennium Village	0.7	0.0	0.7	0.0	0.0	0.0	0.0
A	1019 Allerton Bywater - S106 Greenspace	0.6	0.0	0.6	0.0	0.0	0.0	0.0
A	1938 Rothwell Park	18.5	0.8	17.7	0.0	0.0	0.0	0.0
A	12337 DAG Dagmar Wood	74.1	74.0	0.1	0.0	0.0	0.0	0.0
A	13138 Spring Lane Sidings Community Woodland	45.0	41.9	3.1	0.0	0.0	0.0	0.0
A	13150 Regent Court Call Lane	705.0	700.0	5.0	0.0	0.0	0.0	0.0
A	13217 Farnley Greenspace Improvements	137.9	137.3	0.6	0.0	0.0	0.0	0.0
A	13950 Southroyd Park	65.0	51.7	0.0	13.3	0.0	0.0	0.0
A	13955 HOP Hopefield Pos	32.5	25.0	7.5	0.0	0.0	0.0	0.0
A	14030 Alexandra Park Play Area Refurb	119.9	6.0	113.9	0.0	0.0	0.0	0.0
A	14839 Morley North / South Greenspace	209.1	197.6	0.0	11.5	0.0	0.0	0.0
A	14876 Horsforth Hall Park Play Area	120.0	103.3	16.7	0.0	0.0	0.0	0.0
A	14929 Glebelands Park Garforth	119.3	115.5	3.8	0.0	0.0	0.0	0.0
A	14969 New Farnley Recreation Ground	191.6	131.6	0.0	60.0	0.0	0.0	0.0
B	15440 St John'S Churchyard	211.8	176.8	35.0	0.0	0.0	0.0	0.0
A	15441 Thorpe Recreation Ground	100.0	80.6	19.4	0.0	0.0	0.0	0.0
A	15454 Queen Square Refurbishment S106	136.1	134.5	1.6	0.0	0.0	0.0	0.0
A	15762 Swinnow Moor-Childrens Play Area	208.4	199.1	9.3	0.0	0.0	0.0	0.0
A	16198 Reginald Terrace Play Area Ph 1	226.9	224.5	2.4	0.0	0.0	0.0	0.0
A	16247 Hunslet Greenspace Improvements	145.0	144.3	0.7	0.0	0.0	0.0	0.0
A	16260 Calverley & Farsley Greenspace Improvmts	164.0	82.6	81.4	0.0	0.0	0.0	0.0
A	16281 Beggars Hill Play Area	120.2	16.3	103.9	0.0	0.0	0.0	0.0
A	16432 S106 Grsp Enhancements To Meanwood Park	94.5	0.0	94.5	0.0	0.0	0.0	0.0
A	16433 S106 Grsp Enhancements To Bramley Park	177.9	0.0	177.9	0.0	0.0	0.0	0.0

Leeds City Council Capital Programme - Improving Our Assets

All Figures are in £000's

Cat Scheme	Recreational Assets Scheme Title	Total Scheme Cost	Actual To 31 Mar 12	2012/13	Estimated Costs			After 2015/16
					2013/14	2014/15	2015/16	
A	16454	106.0	0.0	106.0	0.0	0.0	0.0	0.0
A	16459	34.8	1.8	33.0	0.0	0.0	0.0	0.0
A	16461	164.0	0.8	159.7	3.5	0.0	0.0	0.0
A	16474	5.0	0.0	5.0	0.0	0.0	0.0	0.0
A	16480	29.9	0.0	29.9	0.0	0.0	0.0	0.0
A	16490	36.6	0.0	36.6	0.0	0.0	0.0	0.0
A	16723	125.5	0.0	100.0	25.5	0.0	0.0	0.0
A	16788	100.0	0.0	100.0	0.0	0.0	0.0	0.0
A	16791	132.8	0.0	30.8	102.0	0.0	0.0	0.0
Total Planning & Sustainable Development				1,296.8	215.8	0.0	0.0	0.0
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Recreation								
A	2794	21,305.8	21,295.8	0.0	10.0	0.0	0.0	0.0
B	14268 JSM SAL	30.0	29.0	1.0	0.0	0.0	0.0	0.0
B	14268 SCO SAL	30.0	29.3	0.7	0.0	0.0	0.0	0.0
D	15608 DEV	275.0	233.8	41.2	0.0	0.0	0.0	0.0
D	15608 EQP	346.6	237.3	109.3	0.0	0.0	0.0	0.0
A	16279	264.1	243.7	20.4	0.0	0.0	0.0	0.0
B	16592	25.9	0.0	25.9	0.0	0.0	0.0	0.0
A	99963 JOH LIN	123.2	123.0	0.2	0.0	0.0	0.0	0.0
A	99963 JOH SP4	900.0	896.3	3.7	0.0	0.0	0.0	0.0
A	99963 JOH VAR	150.6	142.2	8.4	0.0	0.0	0.0	0.0
Total Recreation				210.8	10.0	0.0	0.0	0.0
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Parks & Countryside								
A	637 BMX	223.2	198.0	0.0	25.2	0.0	0.0	0.0
A	1050 RES	78.7	66.3	0.0	12.4	0.0	0.0	0.0
A	1358	375.0	0.0	0.0	200.0	175.0	0.0	0.0
A	1358 CAR	313.1	198.3	64.8	50.0	0.0	0.0	0.0
A	1358 FAR	29.0	4.5	9.5	15.0	0.0	0.0	0.0
A	1358 HOR	10.0	6.6	3.4	0.0	0.0	0.0	0.0
A	1358 LOF	4.0	3.7	0.3	0.0	0.0	0.0	0.0
A	1358 WHV	358.8	134.2	192.5	32.1	0.0	0.0	0.0
A	1873	784.0	721.8	1.9	60.3	0.0	0.0	0.0
E	1880 EAO OZ1	6.5	0.2	0.0	6.3	0.0	0.0	0.0
B	1880 EAO OZ5	107.8	88.9	0.0	18.9	0.0	0.0	0.0

Leeds City Council Capital Programme - Improving Our Assets

All Figures are in £000's

Cat Scheme	Recreational Assets Scheme Title	Total Scheme Cost	Actual To 31 Mar 12	Estimated Costs				After 2015/16
				2012/13	2013/14	2014/15	2015/16	
A 12028	Parks Neck And Arm Vibration Machines	135.0	0.0	0.0	135.0	0.0	0.0	0.0
A 12028	NEW Neck And Arm Vibration Equipment	419.0	21.5	347.5	50.0	0.0	0.0	0.0
A 12462	PH2 Mansion House Phase 2 (Internal Wks)	1,899.5	1,890.2	0.0	9.3	0.0	0.0	0.0
A 12523	HOL Holt Park Improvements	165.5	137.4	28.1	0.0	0.0	0.0	0.0
A 12523	KIP Kippax Cemetery	25.0	7.2	17.8	0.0	0.0	0.0	0.0
A 12523	WCP T&Dr West Leeds Country Park Ctd	116.1	116.0	0.1	0.0	0.0	0.0	0.0
A 12523	WHA T&Dr Wharfedowns Park Otley (Pur)	450.2	450.1	0.1	0.0	0.0	0.0	0.0
A 12549	Farnley Hall Accommodation	300.0	294.3	5.7	0.0	0.0	0.0	0.0
A 12564	RSP Red Hall - Stable Block & Portacabins	123.8	123.0	0.8	0.0	0.0	0.0	0.0
A 12564	YEA Yeadon Tarn Refurb Toilets To Dda Strd	81.8	76.9	4.9	0.0	0.0	0.0	0.0
A 13212	Garforth Cemetery Extension	294.0	214.5	69.5	10.0	0.0	0.0	0.0
B 13289	WHF Wharfedowns Park: Water Safety	165.0	107.2	0.2	57.6	0.0	0.0	0.0
A 13428	Fleet Lane Woodland Improvements	84.4	65.4	0.0	19.0	0.0	0.0	0.0
A 13600	Sharp Lane Lanscape Dev Wks	311.2	0.0	0.0	311.2	0.0	0.0	0.0
A 13600	FG3 Middleton Sports Hub 3g Pitch	479.0	0.0	260.2	218.8	0.0	0.0	0.0
A 13600	MCR Middleton Lc Changing Room Refurb	982.1	34.5	724.1	223.5	0.0	0.0	0.0
A 13600	MSI Middleton Sport Improvements	660.9	350.2	305.7	5.0	0.0	0.0	0.0
B 13740	TNW Open Water Safety Wks - Temple Newsam	29.0	26.8	0.0	2.2	0.0	0.0	0.0
A 14050	PH2 Water Safety In Parks	0.7	0.0	0.7	0.0	0.0	0.0	0.0
A 14050	PH2 SPR Phase 2 Springhead Park Water Safety	83.5	80.9	2.6	0.0	0.0	0.0	0.0
A 14050	PH3 ROU Water Safety Roundhay Park	38.8	22.9	0.0	15.9	0.0	0.0	0.0
A 14050	PH4 AIB Aireborough Fp Water Safety Phase 4	31.4	0.9	0.0	30.5	0.0	0.0	0.0
A 14050	PH4 BOS Boston Spa, Kearby Phase 4	7.5	3.3	0.0	4.2	0.0	0.0	0.0
A 14050	PH4 HAR Harewood Paths	14.7	10.2	4.5	0.0	0.0	0.0	0.0
A 14050	PH4 LED Ledston Luck Phase 4	4.1	0.8	3.3	0.0	0.0	0.0	0.0
A 14050	PH4 NUN Nunroyd Phase 4	4.1	0.0	4.1	0.0	0.0	0.0	0.0
A 14050	PH4 PU2 Pudsey Fp59 Phase 4	8.3	0.1	8.2	0.0	0.0	0.0	0.0
A 14050	PH4 PU3 Pudsey Fp 54 Phase 4	19.5	4.3	15.2	0.0	0.0	0.0	0.0
A 14050	PH4 PUD Pudsey Fp60 Phase 4	28.2	11.7	16.5	0.0	0.0	0.0	0.0
A 14050	PH4 SWA Swaine Woods Phase 4	3.2	0.0	3.2	0.0	0.0	0.0	0.0
A 14050	PH4 SYK Sykes Wood Phase 4	33.9	33.8	0.1	0.0	0.0	0.0	0.0
A 14050	PH4 WOC Woodhall Lake Phase 4	8.1	3.8	4.3	0.0	0.0	0.0	0.0
A 14050	PH4 YEA Yeadon Tarn Phase 4	16.2	5.6	10.6	0.0	0.0	0.0	0.0
A 14050	PH5 PPD Paul'S Pond Improvements	11.7	6.2	5.5	0.0	0.0	0.0	0.0
A 14050	PH5 SDP Suffield Drive Pond -Safety Signs	8.4	0.0	8.4	0.0	0.0	0.0	0.0
A 14050	PH5 TNG Temp/Newsam Golf-Signs,Bridges,Clearance	17.6	0.0	0.0	17.6	0.0	0.0	0.0
A 14050	PH5 TNP Temple Newsam Pond-Removal OfMud	44.3	0.0	0.0	44.3	0.0	0.0	0.0
A 14050	PH5 WSS Water Safety Signage Throughout City	23.1	2.8	2.0	18.3	0.0	0.0	0.0
A 14050	PH6 CWF Collingham To Wetherby-Widen Path &Signs	31.3	0.0	31.3	0.0	0.0	0.0	0.0
A 14050	PH6 ENG Engine Fields -Signs & Fencing To Parts	11.7	0.0	0.0	11.7	0.0	0.0	0.0

Leeds City Council Capital Programme - Improving Our Assets

Recreational Assets		All Figures are in £000's					Estimated Costs	
Cat Scheme	Scheme Title	Total Scheme Cost	Actual To 31 Mar 12	2012/13	2013/14	2014/15	2015/16	After 2015/16
A	14050 PH6 HAW Hawthorn Farm, Coal Rd -Pond Safety Signs	2.9	0.5	2.4	0.0	0.0	0.0	0.0
A	14050 PH6 PPD Paul'S Pond - Widen Path & Repairs	27.2	0.0	27.2	0.0	0.0	0.0	0.0
A	14050 PH6 TPW Trans Pennine Wy-Widen&Repair Path, Signs	94.5	0.0	84.5	10.0	0.0	0.0	0.0
A	14050 PH6 WWS Water Safety Signage At Sites City Wide	23.0	0.0	0.0	23.0	0.0	0.0	0.0
A	14050 PH6 WYK Wykebeck/Fernville -Rebuild Banking&Path	19.3	0.0	0.0	19.3	0.0	0.0	0.0
B	14050 WLR Waterloo Lake Roundhay Reservoirs Act	64.9	42.6	22.3	0.0	0.0	0.0	0.0
A	14236 FAR OO3 Post Hill Wetland Project	6.4	3.7	2.7	0.0	0.0	0.0	0.0
A	14236 KIL OO1 The Rein Recreation Ground	98.0	0.0	98.0	0.0	0.0	0.0	0.0
A	14236 KIR OO1 Abbey Playground Roundabout	13.1	11.3	1.8	0.0	0.0	0.0	0.0
A	14236 MON OO2 Morley North Community Safety	3.6	3.0	0.6	0.0	0.0	0.0	0.0
A	14236 MON OO8 Installation Of 3 Valley Gates	2.3	0.0	2.3	0.0	0.0	0.0	0.0
A	14236 MOS O10 Morley War Memorial Wreath Rail	1.1	0.0	0.0	1.1	0.0	0.0	0.0
A	14236 RTH OO5 Springhead Park Skateboard Park	49.0	46.6	2.4	0.0	0.0	0.0	0.0
A	14769 CRG Cragside Playarea Bif Funded	97.8	92.2	5.6	0.0	0.0	0.0	0.0
A	14769 HHP Harehills Park Play Area Bif Funded	165.0	163.9	1.1	0.0	0.0	0.0	0.0
A	14769 MID Refurb Of Middleton Pk Playground	120.0	110.6	9.4	0.0	0.0	0.0	0.0
A	14769 OSM Raincliffe Rec Grd Greenspace Imps	72.5	72.4	0.1	0.0	0.0	0.0	0.0
A	14855 Mansion House Ph3 Landlord Imps	983.6	923.5	0.0	60.1	0.0	0.0	0.0
A	14898 COM Middleton Park Landscape Works	757.3	57.3	627.3	72.7	0.0	0.0	0.0
A	14898 VCB Middleton Pk Visitor Centre & Bandstand	1,107.8	328.5	749.4	29.9	0.0	0.0	0.0
A	14995 REG Potternewton Park Access Imps	20.0	0.0	20.0	0.0	0.0	0.0	0.0
A	14995 WES West Leeds Country Park	150.0	103.0	1.2	45.8	0.0	0.0	0.0
A	16184 Temple Newsam Golf Shop Insure Rebuild	34.5	31.9	2.6	0.0	0.0	0.0	0.0
A	16194 Crematoria Mercury Abatement	1,254.9	0.0	0.0	1,254.9	0.0	0.0	0.0
A	16194 RAW Rawdon Mercury Abatement Fees	1,645.1	653.4	919.9	71.8	0.0	0.0	0.0
A	16377 Lotherton Estate Impvrmnts Ph1	160.0	27.3	132.7	0.0	0.0	0.0	0.0
A	16392 Prince Phillip Multi Use Games Area	29.0	0.0	29.0	0.0	0.0	0.0	0.0
A	16529 Springhead Pk Tennis Courts Floodlights	71.6	0.0	71.6	0.0	0.0	0.0	0.0
A	16597 Security Imps At Harehills & Hunslet Cem	98.4	0.0	98.4	0.0	0.0	0.0	0.0
A	16637 Chelsea Garden Relocation Of 2011 Garden	68.0	0.0	68.0	0.0	0.0	0.0	0.0
A	16750 Queen'S Park Pudsey Muga & Play Areas	289.5	0.0	30.8	250.0	8.7	0.0	0.0
Total Parks & Countryside		16,992.2	8,196.7	5,168.9	3,442.9	183.7	0.0	0.0
Reserved Schemes								
A	637 BMX BAL Ifyp - Bmx, Skateparks Uncommitted	171.7	0.0	0.0	0.0	0.0	171.7	0.0
A	12523 RES Parks Urban Renaissance Reserved	204.5	0.0	0.0	0.0	0.0	204.5	0.0
A	12552 Golf Course Improvements	587.9	487.5	0.0	0.0	0.0	100.4	0.0

Leeds City Council Capital Programme - Improving Our Assets

All Figures are in £000's

Cat Scheme	Recreational Assets Scheme Title	Total Scheme Cost	Actual To 31 Mar 12	2012/13	2013/14	2014/15	2015/16	After 2015/16
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Total Reserved Schemes		964.1	487.5	0.0	0.0	0.0	476.6	0.0
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Leeds City Council Capital Programme - Investing In Major Infrastructure

Cat Scheme	Highways	Scheme Title	Total Scheme Cost	Actual To 31 Mar 12	All Figures are in £000's				After 2015/16
					2012/13	2013/14	2014/15	2015/16	
C	906	Victoria Rd Water Ln Bridgewater PI S278	2,151.2	2,149.3	1.9	0.0	0.0	0.0	0.0
A	1227	Leeds Inner Ring Rd Stage 7 Uncommitted	1,250.0	0.0	0.0	381.1	300.0	568.9	0.0
A	1688	Leeds Inner Ring Road Stage 7	48,288.0	48,132.7	50.0	50.0	55.3	0.0	0.0
C	12345	A6120 Cracked Egg Stile Hill Way	1,957.7	1,952.7	5.0	0.0	0.0	0.0	0.0
C	12621	Whitehall Rd Dunlop&Rankin Wood Ln S278	695.4	642.5	23.9	29.0	0.0	0.0	0.0
A	13184	A65 Quality Bus Initiative	21,187.7	16,483.6	4,104.1	600.0	0.0	0.0	0.0
C	13220	High Royds S278 Junction G	475.0	75.8	10.2	389.0	0.0	0.0	0.0
C	13387	Pollard Lane Bramley S278	343.1	308.3	-12.5	47.3	0.0	0.0	0.0
C	14013	High Royds Junction A C E F S278	2,350.8	2,347.9	2.9	0.0	0.0	0.0	0.0
B	14709	Leeds Road Pontefract Road - Arla	2,018.1	840.1	60.0	1,118.0	0.0	0.0	0.0
C	14749	Kirkstall Forge Kirkstall Rd S278 West J	2,100.0	164.8	0.0	0.0	8.1	877.1	1,050.0
C	14879	Easel Phase 1 Site 7 S278 Works	707.0	103.8	580.0	23.2	0.0	0.0	0.0
C	14971	Reginald Ter Reginald St Chapeltown S278	460.0	395.4	10.2	54.4	0.0	0.0	0.0
C	14998	Harrogate Rd Moortown M&S Store S278	384.0	271.5	101.5	11.0	0.0	0.0	0.0
C	15770	Woodside Quarry Devt - Sect 278	2,420.0	1.1	0.0	0.0	0.0	0.0	2,418.9
C	16101	Crown Point Retail Park - Access - S.278	476.4	452.7	15.5	8.2	0.0	0.0	0.0
C	16164	Trinity West Bus Stop Relocations	484.5	439.5	45.0	0.0	0.0	0.0	0.0
A	16747	East Leeds Orbital Road	150.0	0.0	0.0	150.0	0.0	0.0	0.0
A	16787	Bridgewater Place Wind Mitigation	245.0	0.0	20.0	225.0	0.0	0.0	0.0
A	27016	Leeds Inner Ring Road Stages 6 And 7	48,202.2	48,141.7	60.5	0.0	0.0	0.0	0.0
C	28942	Skelton Footbridge	711.8	126.0	0.0	0.0	0.0	0.0	585.8
A	28950	East Leeds Link M1-A1 Motorway Link	31,631.1	30,921.2	9.9	700.0	0.0	0.0	0.0
Total Highways			168,689.0	153,950.6	5,088.1	3,786.2	363.4	1,446.0	4,054.7
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Reserved Schemes									
A	99853	East Leeds Link M1-A1 Motorway Link Jct	659.0	0.0	0.0	0.0	0.0	659.0	0.0
Total Reserved Schemes			659.0	0.0	0.0	0.0	0.0	659.0	0.0

Leeds City Council Capital Programme - Investing In Major Infrastructure

Cat Scheme	Transport Scheme Title	Total Scheme Cost	Actual To 31 Mar 12	2012/13	All Figures are in £000's Estimated Costs				After 2015/16
					2013/14	2014/15	2015/16	2015/16	
New Gen Transport & Flood Alleviation									
A	14201 BAL	21,829.8	0.0	0.0	7,550.0	8,850.0	2,400.0	3,029.8	
A	14201 NGT	4,761.3	3,061.3	650.0	1,050.0	0.0	0.0	0.0	
Total New Gen Transport & Flood Alleviation		26,591.1	3,061.3	650.0	8,600.0	8,850.0	2,400.0	3,029.8	

Highways									
A	99926	597.4	0.0	0.0	0.0	0.0	0.0	597.4	
Total Highways		597.4	0.0	0.0	0.0	0.0	0.0	597.4	

Leeds City Council Capital Programme - Investing In Major Infrastructure

All Figures are in £000's

Cat Scheme	Flood Alleviation Scheme Title	Total Scheme Cost	Actual To 31 Mar 12	2012/13	Estimated Costs			2015/16	After 2015/16
					2013/14	2014/15	2015/16		
New Gen Transport & Flood Alleviation									
A	16557	9,500.0	0.0	0.0	750.0	500.0	8,250.0	0.0	
Total New Gen Transport & Flood Alleviation									
		9,500.0	0.0	0.0	750.0	500.0	8,250.0	0.0	
Highways									
A	6810	319.0	236.5	0.0	82.5	0.0	0.0	0.0	
A	16181	81.3	58.3	10.0	13.0	0.0	0.0	0.0	
A	16186	45.0	0.8	44.2	0.0	0.0	0.0	0.0	
A	16328	75.0	0.3	0.0	74.7	0.0	0.0	0.0	
A	16557 INI	365.9	9.5	356.4	0.0	0.0	0.0	0.0	
A	16557 INI FEA	134.1	0.0	134.1	0.0	0.0	0.0	0.0	
A	16736	40.0	0.0	0.0	40.0	0.0	0.0	0.0	
A	16737	300.0	0.0	0.0	0.0	300.0	0.0	0.0	
Total Highways		1,360.3	305.4	544.7	210.2	300.0	0.0	0.0	

Leeds City Council Capital Programme - Investing In Major Infrastructure

Energy Efficiency & Carbon Reduction Initiatives

Cat Scheme	Scheme Title	Total Scheme Cost	Actual To 31 Mar 12	All Figures are in £000's			
				2012/13	2013/14	2014/15	2015/16
Asset Management Services							
A 14236	OTL 004 Yeadon Town Hall Energy Saving	10.7	8.4	2.3	0.0	0.0	0.0
A 16389	Solar Photovoltaic Panels Corporate	1,395.4	0.0	0.0	1,000.0	395.4	0.0
A 16389	COM Photovoltaic Panels - Committed	614.6	440.8	173.8	0.0	0.0	0.0
Total Asset Management Services		2,020.7	449.2	176.1	1,000.0	395.4	0.0
Regeneration Management							
C 16053	Combined Heat And Power Plant Yarn St	1,700.0	1,436.9	263.1	0.0	0.0	0.0
Total Regeneration Management		1,700.0	1,436.9	263.1	0.0	0.0	0.0
Reserved Schemes City Dev							
A 16389	RES Solar Pv Corporate Reserved	1,000.0	0.0	0.0	0.0	0.0	1,000.0
Total Reserved Schemes City Dev		1,000.0	0.0	0.0	0.0	0.0	1,000.0
Environmental Health							
B 16196	COM Free Home Insulation Programme	462.3	0.0	0.0	462.3	0.0	0.0
B 16196	COM Free Home Insulation - Committed	837.7	15.5	350.0	472.2	0.0	0.0
B 16196	FPF Fuel Poverty Fund	150.0	0.0	150.0	0.0	0.0	0.0
E 16698	Green Deal Go Early	1,278.4	0.0	600.0	678.4	0.0	0.0
Total Environmental Health		2,728.4	15.5	1,100.0	1,612.9	0.0	0.0

Leeds City Council Capital Programme - Supporting Service Provision

All Figures are in £000's

Cat Scheme	Schools	Scheme Title	Total Scheme Cost	Actual To 31 Mar 12	2012/13	2013/14	2014/15	2015/16	After 2015/16	
Strategic										
A	15988	Pfi Development Costs	2,943.3	2,293.3	400.0	150.0	100.0	0.0	0.0	
Total Strategic			2,943.3	2,293.3	400.0	150.0	100.0	0.0	0.0	

Private Finance Initiative										
A	12137	COB	17,987.5	17,947.9	39.6	0.0	0.0	0.0	0.0	
A	12137	DEV	7,740.8	6,781.9	280.0	678.9	0.0	0.0	0.0	
A	12137	TEM	17,802.5	17,563.1	239.4	0.0	0.0	0.0	0.0	
A	12137	WKS	96.2	0.0	0.0	96.2	0.0	0.0	0.0	
A	12137	WKS	596.3	589.5	6.8	0.0	0.0	0.0	0.0	
A	13372	CRA	7,432.1	6,918.6	513.5	0.0	0.0	0.0	0.0	
A	13372	FAR	22,766.5	20,080.3	2,686.2	0.0	0.0	0.0	0.0	
A	13372	FAR	872.3	872.2	0.1	0.0	0.0	0.0	0.0	
A	13372	HIG	47.0	40.8	6.2	0.0	0.0	0.0	0.0	
A	13372	HIG	27.0	16.7	10.3	0.0	0.0	0.0	0.0	
A	13372	HIG	61.0	13.1	47.9	0.0	0.0	0.0	0.0	
A	13372	PRI	15,313.0	14,882.3	430.7	0.0	0.0	0.0	0.0	
A	13372	WKS	121.3	0.0	0.0	121.3	0.0	0.0	0.0	
A	13373	COR	14,677.9	11,298.2	2,089.7	1,290.0	0.0	0.0	0.0	
A	13373	HIG	82.0	11.0	71.0	0.0	0.0	0.0	0.0	
A	13373	HIG	97.2	5.2	92.0	0.0	0.0	0.0	0.0	
A	13373	MSM	14,619.1	10,134.6	4,184.5	300.0	0.0	0.0	0.0	
A	13373	WKS	458.2	0.0	0.0	458.2	0.0	0.0	0.0	
A	13373	WKS	19.2	0.1	19.1	0.0	0.0	0.0	0.0	
A	15414	HIG	116.7	91.2	25.5	0.0	0.0	0.0	0.0	
A	15414	WKS	200.4	0.0	0.0	200.4	0.0	0.0	0.0	
A	15414	WKS	32.9	32.3	0.6	0.0	0.0	0.0	0.0	
A	15414	WLA	29,291.6	28,025.2	666.4	600.0	0.0	0.0	0.0	
A	16155	HIG	152.7	0.0	72.7	80.0	0.0	0.0	0.0	
A	16155	PAR	14,827.3	4,833.6	8,779.8	975.4	238.5	0.0	0.0	
A	16155	WKS	51.8	0.0	0.0	51.8	0.0	0.0	0.0	
A	16155	WKS	204.5	195.6	8.9	0.0	0.0	0.0	0.0	
A	16155	WKS	12.0	0.0	12.0	0.0	0.0	0.0	0.0	
Total Private Finance Initiative			165,707.0	140,333.4	20,282.9	4,852.2	238.5	0.0	0.0	

Primary Schools										

Leeds City Council Capital Programme - Supporting Service Provision

All Figures are in £000's

Cat Scheme	Schools	Scheme Title	Total Scheme Cost	Actual To 31 Mar 12	2012/13	Estimated Costs			2015/16	After 2015/16
						2013/14	2014/15	2015/16		
A 639	BRA	SPR	82.8	82.7	0.1	0.0	0.0	0.0	0.0	0.0
A 12040	CTA	EQP	25.0	19.8	0.0	5.2	0.0	0.0	0.0	0.0
A 12040	CTA	GRI	43.9	33.2	0.0	10.7	0.0	0.0	0.0	0.0
A 12040	CTB	EQP	39.2	5.7	33.5	0.0	0.0	0.0	0.0	0.0
A 13053		Gt Preston Ce Primary - Phase 2	940.8	864.2	76.6	0.0	0.0	0.0	0.0	0.0
A 13624		Sharp Lane S106	106.3	0.0	0.0	106.3	0.0	0.0	0.0	0.0
A 13624	CLA	Clapgate Ps Extension To Form 2fe	890.8	838.6	31.0	21.2	0.0	0.0	0.0	0.0
A 13624	SHA	Sharp Lane Ps New Entrance & Remodelling	779.3	732.9	10.1	36.3	0.0	0.0	0.0	0.0
A 13624	WIN	Windmill Ps Extension To Form 2fe	810.6	795.6	15.0	0.0	0.0	0.0	0.0	0.0
A 14095	EXT	Fountain Primary School Extension (Ph 2)	1,351.0	1,318.1	32.9	0.0	0.0	0.0	0.0	0.0
A 14175	CTA	CAR	6.4	5.8	0.0	0.6	0.0	0.0	0.0	0.0
A 14175	CTA	PAR	10.2	9.1	0.0	1.1	0.0	0.0	0.0	0.0
A 14236	FAR	O08	1.0	0.0	1.0	0.0	0.0	0.0	0.0	0.0
A 14684		Shire Oak Replacement Accommodation	288.8	285.0	3.8	0.0	0.0	0.0	0.0	0.0
A 14753	DES	Bankside New Build Sda Fees	1,195.2	1,177.8	17.4	0.0	0.0	0.0	0.0	0.0
A 14753	NEW	Bankside New Build - Construction	9,299.0	8,685.6	613.4	0.0	0.0	0.0	0.0	0.0
A 15178	GIL	Primary Capital Programme (Pcp)	1,011.6	0.0	0.0	1,011.6	0.0	0.0	0.0	0.0
A 15178	GRE	Gildersome Primary Pcp	3,933.2	3,231.8	701.4	0.0	0.0	0.0	0.0	0.0
A 15178	OUL	Greenhill Primary Pcp	4,316.6	4,062.8	253.8	0.0	0.0	0.0	0.0	0.0
A 15178	PET	Oulton Primary Pcp	5,086.7	3,968.7	1,118.0	0.0	0.0	0.0	0.0	0.0
A 15178	RIC	Ss Peter & Paul Rc Primary Pcp	3,348.5	2,843.4	505.1	0.0	0.0	0.0	0.0	0.0
A 15178	SWI	Richmond Hill Primary Pcp	10,414.0	6,170.8	4,043.2	200.0	0.0	0.0	0.0	0.0
A 15178	SWI	Swillington Primary Pcp	4,378.8	3,589.8	789.0	0.0	0.0	0.0	0.0	0.0
A 15347		Swillington Primary Highways Works	33.5	0.0	33.5	0.0	0.0	0.0	0.0	0.0
A 15820	BEE	Great Preston Phase 3	188.0	176.4	11.6	0.0	0.0	0.0	0.0	0.0
A 15820	BEW	Basic Need - Primary Expansions Ph1	253.8	0.0	0.0	253.8	0.0	0.0	0.0	0.0
A 15820	BEW	Basic Need 2010 - Beeston	1,361.8	1,330.0	31.8	0.0	0.0	0.0	0.0	0.0
B 15820	BEW	Basic Need 2010 - New Beverley	338.3	337.3	1.0	0.0	0.0	0.0	0.0	0.0
A 15820	BLE	RES Bn 10 - New Beverley Resource Base	37.6	36.6	1.0	0.0	0.0	0.0	0.0	0.0
A 15820	EBG	Basic Need 2010 - Blenheim	800.6	795.0	5.6	0.0	0.0	0.0	0.0	0.0
A 15820	HIG	Basic Need 2010 - Ebor Gardens	1,692.8	1,692.7	0.1	0.0	0.0	0.0	0.0	0.0
A 15820	VIC	Basic Need 2010 - Highfield	912.8	891.4	21.4	0.0	0.0	0.0	0.0	0.0
A 15820	VIC	Basic Need 2010 - Victoria	939.3	925.9	13.4	0.0	0.0	0.0	0.0	0.0
A 15821		Victoria Ps Highways Works	79.0	12.7	66.3	0.0	0.0	0.0	0.0	0.0
A 15821	BLA	Basic Need - Primary Expansions Ph2	179.7	0.0	0.0	179.7	0.0	0.0	0.0	0.0
A 15821	BLA	MOD Blackgates Ps - Modular	496.2	464.8	6.9	24.5	0.0	0.0	0.0	0.0
A 15821	BRU	REM Blackgates Ps - Remodelling	137.8	105.7	2.2	29.9	0.0	0.0	0.0	0.0
A 15821	COB	Basic Need 2011 - Brudenell - Remodelling	189.0	186.4	2.6	0.0	0.0	0.0	0.0	0.0
A 15821	EBG	Cobden Ps - Remodeling	17.9	17.3	0.6	0.0	0.0	0.0	0.0	0.0
A 15821	EBG	Ebor Gardens Ps - Remodelling	301.3	283.9	6.1	11.3	0.0	0.0	0.0	0.0

Leeds City Council Capital Programme - Supporting Service Provision

All Figures are in £000's

Cat Scheme	Schools	Scheme Title	Total Scheme Cost	Actual To 31 Mar 12	2012/13	2013/14	2014/15	2015/16	2015/16	After 2015/16
A	15821 FEA	Basic Need 2011 - Featherbank Primary	48.1	0.0	0.0	48.1	0.0	0.0	0.0	0.0
A	15821 FEA	HIG Featherbank Primary Highways Works	17.5	4.3	13.2	0.0	0.0	0.0	0.0	0.0
A	15821 FEA	MOD Featherbank -S - Modular	451.7	439.4	12.3	0.0	0.0	0.0	0.0	0.0
A	15821 FFF	Basic Need 2011 - Farsley Farfield Ph1	237.6	226.3	11.3	0.0	0.0	0.0	0.0	0.0
A	15821 HNL	MOD Newlathees Ps Modular Extension	1,208.9	1,151.9	37.6	19.4	0.0	0.0	0.0	0.0
A	15821 HNL	REM Newlathees Ps Remodelling Works	125.6	117.2	2.6	5.8	0.0	0.0	0.0	0.0
A	15821 ING	Basic Need Ph2 - Ingram Road-Modular	529.5	516.6	12.9	0.0	0.0	0.0	0.0	0.0
A	15821 IRE	Basic Need Ph2 - Ireland Wood-Modular	1,336.8	1,271.3	65.5	0.0	0.0	0.0	0.0	0.0
A	15821 VVP	Basic Need 2011-Valley View P-Remod.	236.8	199.6	28.4	8.8	0.0	0.0	0.0	0.0
A	15821 WHI	Whitkirk Primary Basic Need & Access	425.0	402.1	22.9	0.0	0.0	0.0	0.0	0.0
A	15822 ASH	Otley Ashfield Ps - Basic Need 2012	30.3	0.0	16.8	13.5	0.0	0.0	0.0	0.0
A	15822 ASH	PH2 Otley Ashfield Ps - Internal Remodelling	23.8	0.0	23.8	0.0	0.0	0.0	0.0	0.0
A	15822 BLE	Basic Need 2012 - Blenheim Ps Ph 2	643.9	20.8	609.3	13.8	0.0	0.0	0.0	0.0
A	15822 BRA	Basic Need 2012 -Bracken Edge	3.5	0.0	3.5	0.0	0.0	0.0	0.0	0.0
A	15822 BRA	HIG Bracken Edge Ps - Highways Works	16.5	0.0	16.5	0.0	0.0	0.0	0.0	0.0
A	15822 BRA	MOD Basic Need 2012-Bracken Edge Modular	851.8	74.7	754.6	22.5	0.0	0.0	0.0	0.0
A	15822 BRA	REM Basic Need 2012-Bracken Edge Remodelling	144.2	12.3	124.4	7.5	0.0	0.0	0.0	0.0
A	15822 BRU	Basic Need 2012 - Brudenell Ps	3.2	0.0	3.2	0.0	0.0	0.0	0.0	0.0
A	15822 CAM	Basic Need 2012-Carr Manor	3,298.1	36.3	3,219.8	42.0	0.0	0.0	0.0	0.0
A	15822 CAM	HIG Carr Manor School Highways Works	100.0	0.0	69.5	30.5	0.0	0.0	0.0	0.0
A	15822 HUG	Basic Need 2012 - Hugh Gaitskell	514.7	5.5	496.9	12.3	0.0	0.0	0.0	0.0
A	15822 MOR	Morley St Francis Rcp - Basic Need 2012	90.0	0.0	90.0	0.0	0.0	0.0	0.0	0.0
A	15822 NBE	Basic Need 2012 - New Bewerley	238.1	2.8	227.6	7.7	0.0	0.0	0.0	0.0
A	15822 QUA	Quarry Mount Ps Refurbishment Works	4.3	0.0	4.3	0.0	0.0	0.0	0.0	0.0
A	15822 ROU	Basic Need 2012 - Roundhay Ps	7,112.6	503.1	6,355.5	254.0	0.0	0.0	0.0	0.0
A	15822 ROU	HIG Roundhay School Highways Works	292.5	0.0	292.5	0.0	0.0	0.0	0.0	0.0
A	15822 SWA	Basic Need 2012 - Swarcliffe Ps	391.6	3.7	376.5	11.4	0.0	0.0	0.0	0.0
A	15822 WYK	Basic Need 2012-Wykebeck Ps	114.4	0.8	0.0	113.6	0.0	0.0	0.0	0.0
A	15822 WYK	HIG Wykebeck Ps - Highways Works	27.0	0.0	27.0	0.0	0.0	0.0	0.0	0.0
A	15822 WYK	MOD Basic Need 2012-Wykebeck Modular	1,254.7	20.6	1,122.4	111.7	0.0	0.0	0.0	0.0
A	15822 WYK	REM Basic Need 2012-Wykebeck Remodelling	188.2	4.4	180.0	3.8	0.0	0.0	0.0	0.0
B	16168	Replacement Of Hot Water Heating Systems	91.0	88.3	0.1	2.6	0.0	0.0	0.0	0.0
B	16270 RFG	BAR Bardsey Primary - Roofing Works	154.1	149.4	4.2	0.5	0.0	0.0	0.0	0.0
A	16502 APP	WTR Westerton Ps - Hoist System	1.5	0.0	1.5	0.0	0.0	0.0	0.0	0.0
A	16505 ALP	HIG Allerton Ce Ps - Add. Accommodation	469.3	0.0	42.2	415.4	11.7	0.0	0.0	0.0
A	16505 ALP	HIG Allerton Ce Ps - Highways Works	70.0	0.0	20.0	50.0	0.0	0.0	0.0	0.0
A	16505 BEE	Beeston Ps - Basic Need 2013	1,340.8	0.0	87.5	1,219.8	33.5	0.0	0.0	0.0
A	16505 FFF	Farsley Farfield-Basic Need 13-14	242.0	0.0	22.8	213.2	6.0	0.0	0.0	0.0
A	16505 FLS	Basic Need 13-14 -Florence St. Harehills	12,233.3	0.0	70.0	1,435.7	8,595.1	1,848.4	284.1	0.0
A	16505 NEW	Basic Need 2013-14-Morley Newlands	9,344.9	0.0	509.6	4,121.4	4,386.5	327.4	0.0	0.0

Leeds City Council Capital Programme - Supporting Service Provision

All Figures are in £000's

Cat Scheme	Schools	Scheme Title	Total Scheme Cost	Actual To 31 Mar 12	2012/13	Estimated Costs				
						2013/14	2014/15	2015/16	After 2015/16	
A	16505 NEW OAP	Morley Newlands-Option Appraisal	9.7	0.0	9.7	0.0	0.0	0.0	0.0	
A	16505 NEW TEM	Morley Newlands-Enabling Works	100.0	0.0	100.0	0.0	0.0	0.0	0.0	
A	16505 PVA	Park View Academy-Concept Study	5.0	0.0	5.0	0.0	0.0	0.0	0.0	
B	16585 LIT	Basic Need 13-14 - Little London	7,037.8	0.0	70.0	1,054.8	4,058.7	1,696.5	157.8	
B	16585 SLE	Basic Need 14-15-South Leeds Ps	8,410.4	0.0	70.0	452.8	5,478.5	2,212.5	196.6	
A	16593	Great Preston Ce Ps - Phase 4 Imp Works	91.3	0.0	91.3	0.0	0.0	0.0	0.0	
Total Primary Schools			115,881.1	51,228.9	23,774.1	11,584.8	22,570.0	6,084.8	638.5	

High Schools										
B	14861	Secondary Capital Programme	79.2	0.0	0.0	79.2	0.0	0.0	0.0	
B	14861 PH1 GUI	Secondary Capital Ph1 Guiseley	540.9	533.6	7.3	0.0	0.0	0.0	0.0	
B	14861 PH1 MOR	Secondary Capital Ph1 Morley High	926.0	949.5	-23.5	0.0	0.0	0.0	0.0	
A	15706	Boston Spa Hs Indoor Tennis Centre	619.9	566.6	15.0	38.3	0.0	0.0	0.0	
Total High Schools			2,166.0	2,049.7	-1.2	117.5	0.0	0.0	0.0	

Aided Schools										
A	16126 AWP	St Mary'S Menston New Awp	677.7	645.3	32.4	0.0	0.0	0.0	0.0	
Total Aided Schools			677.7	645.3	32.4	0.0	0.0	0.0	0.0	

Development Initiatives										
A	16404	Basic Need Grant 2011-12	2,086.6	0.0	0.0	1,086.6	500.0	500.0	0.0	
A	16468	Basic Need Grant 2012-13	6,490.2	0.0	0.0	6,490.2	0.0	0.0	0.0	
A	16469	Basic Need Grant 2013-14	14,200.0	0.0	0.0	5,288.5	8,911.5	0.0	0.0	
A	16502 APP	Ipn Schools Access - Approved Schemes	171.2	0.0	50.0	121.2	0.0	0.0	0.0	
A	16502 YR2	Ipn Schools Access Works 12/13	150.0	0.0	0.0	125.0	25.0	0.0	0.0	
A	16502 YR3	Ipn Schools Access Works 13/14	150.0	0.0	0.0	0.0	150.0	0.0	0.0	
A	16772	Basic Need Grant-Future Years	28,400.0	0.0	0.0	0.0	14,200.0	14,200.0	0.0	
Total Development Initiatives			51,648.0	0.0	50.0	13,111.5	23,786.5	14,700.0	0.0	

Learning Environments										
E	16518	Eductn Capital Programme Mngmnt 12/13	545.0	0.0	545.0	0.0	0.0	0.0	0.0	

Leeds City Council Capital Programme - Supporting Service Provision

All Figures are in £000's

Cat Scheme	Schools Scheme Title	Total Scheme Cost	Actual To 31 Mar 12	2012/13	Estimated Costs			After 2015/16
					2013/14	2014/15	2015/16	
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	Total Learning Environments	545.0	0.0	545.0	0.0	0.0	0.0	0.0
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	Schools Vehicles & Equipment							
A	16323 SCH BRU Bruntcliffe High School 2 Minibuses	42.4	0.0	42.4	0.0	0.0	0.0	0.0
A	16507 SCH Schools Equipment Parent 2012/13	50.0	0.0	50.0	0.0	0.0	0.0	0.0
A	16690 Lawnswood School - Minibus Replacement	24.1	0.0	24.1	0.0	0.0	0.0	0.0
A	16701 Primrose Hill Ps - New Minibus	27.0	0.0	27.0	0.0	0.0	0.0	0.0
A	16777 SCH Equipment 2013/14 Schools (Uncttd)	149.9	0.0	0.0	149.9	0.0	0.0	0.0
A	16777 SCH COM Equipment 2013/14 Schools (Cttd)	0.1	0.0	0.0	0.1	0.0	0.0	0.0
	Total Schools Vehicles & Equipment	293.5	0.0	143.5	150.0	0.0	0.0	0.0
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	Reserved Schemes - Other Edu Services							
B	920 Lower Wortley Community Centre	40.0	25.9	0.0	14.1	0.0	0.0	0.0
A	13372 RES Bsf Ph 2 Reserved	500.0	0.0	0.0	0.0	0.0	500.0	0.0
	Total Reserved Schemes - Other Edu Services	540.0	25.9	0.0	14.1	0.0	500.0	0.0
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	Asset Management Services							
B	16463 WOF ASB Wortley High Asbestos Removal	181.7	180.0	1.7	0.0	0.0	0.0	0.0
	Total Asset Management Services	181.7	180.0	1.7	0.0	0.0	0.0	0.0
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	Reserved Schemes							
A	639 Primary School Review	89.6	0.0	0.0	89.6	0.0	0.0	0.0
A	1804 RES Garforth Cc - Reserved	530.0	0.0	0.0	530.0	0.0	0.0	0.0
A	12089 Combined Secondaries Pfi Scheme	437.1	0.0	0.0	437.1	0.0	0.0	0.0
A	12137 Bsf Wave 1 Phase 1 - Reserved	3,161.0	0.0	0.0	3,161.0	0.0	0.0	0.0
A	13373 RES Bsf Wave 1 Phase 3 - Reserved	1,894.0	0.0	0.0	1,894.0	0.0	0.0	0.0
	Total Reserved Schemes	6,111.7	0.0	0.0	6,111.7	0.0	0.0	0.0
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Leeds City Council Capital Programme - Supporting Service Provision

All Figures are in £000's
Estimated Costs

Supporting Children & Young People

Cat Scheme

Supporting Children & Young People
Scheme Title

	Total Scheme Cost	Actual To 31 Mar 12	2012/13	2013/14	2014/15	2015/16	After 2015/16
Asset Management Services							
A 13221	851.7	841.8	9.9	0.0	0.0	0.0	0.0
Horsforth Area Offices Youth Centre							
Total Asset Management Services	851.7	841.8	9.9	0.0	0.0	0.0	0.0
Libraries, Arts & Heritage							
A 16777 LIB	99.9	0.0	0.0	99.9	0.0	0.0	0.0
Equipment 2013/14 Libraries (Uncfdd)							
A 16777 LIB	0.1	0.0	0.0	0.1	0.0	0.0	0.0
COM Equipment 2013/14 Libraries (Cfdd)							
Total Libraries, Arts & Heritage	100.0	0.0	0.0	100.0	0.0	0.0	0.0
Recreation							
A 16193 DEV	705.9	697.7	8.2	0.0	0.0	0.0	0.0
SPT Equipment Sport 2010/11 (Cfdd)							
A 16777 SPT	499.9	0.0	0.0	499.9	0.0	0.0	0.0
Equipment 2013/14 Sport (Uncfdd)							
A 16777 SPT	0.1	0.0	0.0	0.1	0.0	0.0	0.0
COM Equipment 2013/14 Sport (Cfdd)							
Total Recreation	1,205.9	697.7	8.2	500.0	0.0	0.0	0.0
Parks & Countryside							
A 637 BMX	31.0	0.0	31.0	0.0	0.0	0.0	0.0
HOL Holbeck Skatepark Relocation							
A 637 BMX	176.3	0.0	176.3	0.0	0.0	0.0	0.0
SCA Refurbishment Of Scatcherd Skatepark							
Total Parks & Countryside	207.3	0.0	207.3	0.0	0.0	0.0	0.0
Children - Commissioning And Social Work							
D 16201	150.0	11.8	115.0	23.2	0.0	0.0	0.0
Childrens Equipment							
Total Children - Commissioning And Social Work	150.0	11.8	115.0	23.2	0.0	0.0	0.0
Children Looked After							
B 13339 BOD	53.0	0.0	0.0	53.0	0.0	0.0	0.0
Bodmin Road Garage Conversion							
B 13339 CRA	15.0	0.0	15.0	0.0	0.0	0.0	0.0
Cranmer Bank Childrens Home Refurbishment							
B 13339 EAS	45.0	0.0	0.0	45.0	0.0	0.0	0.0
Easdale Close Childrens Home Refurb							
B 13339 LIN	25.0	0.0	0.0	25.0	0.0	0.0	0.0
Lingfield Approach Children'S Facility							
B 13339 PIN	87.0	0.0	87.0	0.0	0.0	0.0	0.0
Pinfields Childrens Home Refurbishment							

Leeds City Council Capital Programme - Supporting Service Provision

Supporting Children & Young People

All Figures are in £000's

Cat Scheme	Scheme Title	Total Scheme Cost	Actual To 31 Mar 12	2012/13	Estimated Costs				
					2013/14	2014/15	2015/16	After 2015/16	
B	13339 STC	15.0	0.0	15.0	0.0	0.0	0.0	0.0	
A	13455 FEQ	20.6	20.1	0.5	0.0	0.0	0.0	0.0	
A	13455 MNT	86.4	66.6	19.8	0.0	0.0	0.0	0.0	
A	16450 EQP	75.0	24.8	50.2	0.0	0.0	0.0	0.0	
A	16450 HRM	35.0	26.4	8.6	0.0	0.0	0.0	0.0	
A	16705	389.7	0.0	0.0	389.7	0.0	0.0	0.0	
Total Children Looked After				196.1	512.7	0.0	0.0	0.0	
Youth Justice									
A	15629 NEW	12,550.0	0.0	300.0	6,672.4	4,958.6	509.0	110.0	
Total Youth Justice				300.0	6,672.4	4,958.6	509.0	110.0	
Integrated Youth Support Service									
D	15381 EQP	45.9	25.3	20.6	0.0	0.0	0.0	0.0	
Total Integrated Youth Support Service				20.6	0.0	0.0	0.0	0.0	
Early Years Service									
A	14901	613.5	613.4	0.1	0.0	0.0	0.0	0.0	
A	14913	323.3	323.4	-0.1	0.0	0.0	0.0	0.0	
A	15390 ROU	140.0	89.7	50.3	0.0	0.0	0.0	0.0	
A	15390 TEM	213.1	202.7	10.4	0.0	0.0	0.0	0.0	
A	15600	1,000.0	895.8	0.2	104.0	0.0	0.0	0.0	
A	16778	1,581.8	0.0	0.0	1,581.8	0.0	0.0	0.0	
Total Early Years Service				60.9	1,685.8	0.0	0.0	0.0	
Learning Skills & Universal									
A	14236 CHA 004	1.7	0.0	1.7	0.0	0.0	0.0	0.0	
A	16487	128.6	0.0	0.0	128.6	0.0	0.0	0.0	
Total Learning Skills & Universal				1.7	128.6	0.0	0.0	0.0	

Leeds City Council Capital Programme - Supporting Service Provision

Supporting Children & Young People

All Figures are in £000's

Cat Scheme	Scheme Title	Total Scheme Cost	Actual To 31 Mar 12	2012/13	Estimated Costs			After 2015/16
					2013/14	2014/15	2015/16	
Reserved Schemes								
A 532	NCS	38.6	0.6	0.0	0.0	0.0	38.0	0.0
A 13455	New Care Standards C/H Holmfield Reprovisioning	83.4	0.0	0.0	0.0	0.0	83.4	0.0
Total Reserved Schemes		122.0	0.6	0.0	0.0	0.0	121.4	0.0

Leeds City Council Capital Programme - Supporting Service Provision

Supporting Older People

All Figures are in £000's

Cat Scheme	Scheme Title	Total Scheme Cost	Actual To 31 Mar 12	2012/13	2013/14	2014/15	2015/16	After 2015/16
Adult Social Care								
B 13338	Adult Services Settlement	39.6	0.0	0.0	39.6	0.0	0.0	0.0
B 13338	Adult Settlement Minor Works	24.0	16.9	0.0	7.1	0.0	0.0	0.0
B 13338	Learn Dis And Mental Hlth Mjr Refurb	161.3	0.0	161.3	0.0	0.0	0.0	0.0
B 13338	Shopmobility Refurbishment	21.0	0.0	0.0	21.0	0.0	0.0	0.0
B 13338	Adult Settlement Spring Gardens	31.6	31.6	0.0	0.0	0.0	0.0	0.0
A 13747	Day Centres Capital Investment Plan	64.1	0.0	0.0	64.1	0.0	0.0	0.0
A 13747	Citywide Day Centres Minor Works	203.0	171.0	32.0	0.0	0.0	0.0	0.0
A 13763	Purchase Of Evac Chairs	10.4	10.4	0.0	0.0	0.0	0.0	0.0
A 14291	Roundhay Road Relocation	81.7	0.0	0.0	81.7	0.0	0.0	0.0
A 14291	Childrens Serv Relocation From Rhr	56.5	0.0	0.0	56.5	0.0	0.0	0.0
A 14997	Learning Disabilities	990.7	0.0	104.6	886.1	0.0	0.0	0.0
A 14997	Aireborough Leisure Centre	40.0	10.8	29.2	0.0	0.0	0.0	0.0
A 14997	Bramley Fls	250.0	0.0	0.0	250.0	0.0	0.0	0.0
A 14997	Bramley Annex	10.0	0.0	0.0	10.0	0.0	0.0	0.0
A 14997	Calverlands	20.0	0.0	20.0	0.0	0.0	0.0	0.0
A 14997	Golden Acre Park	45.5	0.0	0.0	45.5	0.0	0.0	0.0
A 14997	Hamara Healthy Living Centre	25.5	0.0	25.5	0.0	0.0	0.0	0.0
A 14997	Hdu- Mobile Cp Units	36.0	0.0	0.0	36.0	0.0	0.0	0.0
A 14997	Hillside (Ld)	59.9	33.5	26.4	0.0	0.0	0.0	0.0
A 14997	John Charles Centre Phase 2	3.9	0.0	3.9	0.0	0.0	0.0	0.0
A 14997	Morley Library	30.0	17.0	13.0	0.0	0.0	0.0	0.0
A 14997	Pudsey Leisure Centre	100.0	0.0	100.0	0.0	0.0	0.0	0.0
A 14997	Ramshead Wood Centre Toilets Refurb	60.8	0.0	60.8	0.0	0.0	0.0	0.0
A 14997	Rothwell Leisure Centre	100.0	19.4	80.6	0.0	0.0	0.0	0.0
A 14997	Rothwell Fulfilling Lives Ctre Spec Care	2,025.0	0.0	100.0	1,749.4	175.6	0.0	0.0
A 14997	Strawberry Lane Community Centre	50.0	0.0	50.0	0.0	0.0	0.0	0.0
A 14997	Tingley Community Centre	60.0	0.0	60.0	0.0	0.0	0.0	0.0
A 14997	Technorth (Ld)	72.8	72.4	0.4	0.0	0.0	0.0	0.0
A 14997	West Ardsley Fls	10.0	0.0	10.0	0.0	0.0	0.0	0.0
A 14997	White Rose Centre	40.0	0.0	40.0	0.0	0.0	0.0	0.0
A 15989	Telecare Adult Social Care Parent	1,100.0	0.0	0.0	564.4	535.6	0.0	0.0
A 15989	Care Ring 2012'13	250.0	0.0	150.0	100.0	0.0	0.0	0.0
A 15989	Telecare Equipment 2012'13	750.0	0.0	600.0	150.0	0.0	0.0	0.0
A 15989	Telecare Committed 2012-13	542.2	0.0	0.0	542.2	0.0	0.0	0.0
A 16460	Assistive Technology Hub Clarence Rd	1,840.0	0.0	0.0	1,840.0	0.0	0.0	0.0
B 16486	Adaptations 2012/13 - Adaptations	157.7	0.0	157.7	0.0	0.0	0.0	0.0
B 16486	Adaptations 2012/13 - Minor Works	250.0	0.0	250.0	0.0	0.0	0.0	0.0
A 16493	Harry Booth House	7.8	7.8	0.0	0.0	0.0	0.0	0.0
A 16493	Harry Booth House Major Refurbishment	2,344.1	0.0	1,535.9	808.2	0.0	0.0	0.0

Leeds City Council Capital Programme - Supporting Service Provision

Supporting Older People

All Figures are in £000's

Cat Scheme	Scheme Title	Total Scheme Cost	Actual To 31 Mar 12	2012/13	Estimated Costs				
					2013/14	2014/15	2015/16	After 2015/16	
A 16493 GEN	Harry Booth House Generator	60.1	0.0	60.1	0.0	0.0	0.0	0.0	
A 16493 LIF	Harry Booth House Lift	75.0	0.0	75.0	0.0	0.0	0.0	0.0	
A 16722	Telecare Service Vehicles	104.0	0.0	0.0	104.0	0.0	0.0	0.0	
A 16771	Asc Community Capacity Grant	3,645.9	0.0	0.0	31.3	1,816.3	1,798.3	0.0	
A 16777 ASC	Equipment 2013/14 Asc (Uncttd)	132.3	0.0	0.0	132.3	0.0	0.0	0.0	
A 16777 ASC	COM Equipment 2013/14 Asc (Ctttd)	0.1	0.0	0.0	0.1	0.0	0.0	0.0	
B 16790 ADT	Adaptations 2013/14 - Adaptations	150.0	0.0	0.0	150.0	0.0	0.0	0.0	
B 16790 MKS	Adaptations 2013/14 - Minor Works	250.0	0.0	0.0	250.0	0.0	0.0	0.0	
B 99811	Adaptations To Private Homes	800.0	0.0	0.0	0.0	400.0	400.0	0.0	
Total Adult Social Care		17,182.5	390.8	3,746.4	7,919.5	2,927.5	2,198.3	0.0	
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Adult Social Care - Reserved Schemes									
A 13763	Improvements To Care Homes	41.8	0.0	0.0	0.0	0.0	41.8	0.0	
Total Adult Social Care - Reserved Schemes		41.8	0.0	0.0	0.0	0.0	41.8	0.0	
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Recreation									
A 16507 DEV	Equipment 2012/13 - City Development	61.0	0.0	61.0	0.0	0.0	0.0	0.0	
A 16507 DEV	SPT Equipment 2012/13 - Sport	89.0	0.0	89.0	0.0	0.0	0.0	0.0	
Total Recreation		150.0	0.0	150.0	0.0	0.0	0.0	0.0	
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Environmental Health									
E 1486	Disabled Facilities Grants	47,450.2	40,780.2	6,670.0	0.0	0.0	0.0	0.0	
B 98040	Disabled Facilities Grants	19,657.4	0.0	0.0	6,500.0	6,500.0	6,500.0	157.4	
Total Environmental Health		67,107.6	40,780.2	6,670.0	6,500.0	6,500.0	6,500.0	157.4	
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Leeds City Council Capital Programme - Supporting Service Provision

Environment & Waste

All Figures are in £000's

Cat Scheme	Scheme Title	Total Scheme Cost	Actual To 31 Mar 12	2012/13	Estimated Costs			After 2015/16
					2013/14	2014/15	2015/16	
Planning & Sustainable Development								
A 16324	Land Upgrade: Former Wyther Park School	460.0	420.3	39.7	0.0	0.0	0.0	0.0
A 16400	Remediation Of Plis9x Woodhouse(Meanwood)	91.5	85.1	6.4	0.0	0.0	0.0	0.0
A 16401	Remediation Of Plis484 Yeadon Contaminant	46.2	43.5	2.7	0.0	0.0	0.0	0.0
A 16671	Old Works House Site- Decontamination	6.4	0.0	6.4	0.0	0.0	0.0	0.0
Total Planning & Sustainable Development		604.1	548.9	55.2	0.0	0.0	0.0	0.0
Strategy & Commissioning								
A 13190	2005-06 Dcig Grant Cottingley	46.9	33.5	13.4	0.0	0.0	0.0	0.0
A 14118	Cot Springs Site A All Works	475.4	473.3	2.1	0.0	0.0	0.0	0.0
A 99961	Cottingley Springs Adaptations	11.8	0.0	11.8	0.0	0.0	0.0	0.0
Total Strategy & Commissioning		534.1	506.8	27.3	0.0	0.0	0.0	0.0
Streetscene Environmental Services								
A 645	Dynamic "Sort" Bin Weighing Equipment	340.0	282.8	0.0	57.2	0.0	0.0	0.0
A 1334	Gamblethorpe Household Waste Site Area	230.0	204.3	25.7	0.0	0.0	0.0	0.0
A 12079	East Leeds Household Waste Site	1,723.8	1,628.4	95.4	0.0	0.0	0.0	0.0
A 12160	Middleton Broom Landfill Site	130.3	115.5	14.8	0.0	0.0	0.0	0.0
B 12594	Bin Replacement Programme	1,082.7	0.0	0.0	435.9	435.9	210.9	0.0
B 12594	Bin Replacement Programme	4,288.9	3,853.0	435.9	0.0	0.0	0.0	0.0
B 12594	LIT CTY Litter Bins City	22.2	1.2	21.0	0.0	0.0	0.0	0.0
B 12594	LIT EAS Litter Bins East	39.2	9.6	29.6	0.0	0.0	0.0	0.0
B 12594	LIT SOU Litter Bins South	44.4	2.0	42.4	0.0	0.0	0.0	0.0
B 12594	LIT WES Litter Bins West	71.4	4.1	67.3	0.0	0.0	0.0	0.0
B 12594	RIP Recycling Imp Plan - Sort	472.6	169.6	62.4	240.6	0.0	0.0	0.0
A 14042	Automated Number Plate Recognition Syste	24.0	20.8	3.2	0.0	0.0	0.0	0.0
B 14074	Waste Sorting Site Signage	98.0	60.0	38.0	0.0	0.0	0.0	0.0
A 14236	KIL OO6 New Litter Bins At Secroft (32) Wbi	10.0	0.0	10.0	0.0	0.0	0.0	0.0
A 14236	KIP OO1 Litter Bins - Kippax & Methley (Wbi)	3.1	2.5	0.6	0.0	0.0	0.0	0.0
B 14261	Roll Out Of Garden Expansion	3,527.0	2,999.2	100.0	427.8	0.0	0.0	0.0
B 15602	Food Waste Bin Pilot	205.4	163.2	42.2	0.0	0.0	0.0	0.0
A 16323	ENV REF Vehicle 2011/12 - Refuse Vehicles	136.1	0.0	136.1	0.0	0.0	0.0	0.0
A 99943	CAP Gamblethorpe Capping Main Scheme	3,083.7	3,007.3	26.4	25.0	25.0	0.0	0.0
A 99949	MNR NRM Noise Reduction Measures	48.9	43.0	5.9	0.0	0.0	0.0	0.0

Leeds City Council Capital Programme - Supporting Service Provision

All Figures are in £000's

Cat Scheme	Environment & Waste Scheme Title	Total Scheme Cost	Actual To 31 Mar 12	2012/13	2013/14	2014/15	2015/16	After 2015/16
	Total Streetscene Environmental Services	15,581.7	12,566.5	1,156.9	1,186.5	460.9	210.9	0.0
	Parks & Countryside							
B	16507 ENV PKS Equipment 2012/13 Parks	925.5	0.0	925.5	0.0	0.0	0.0	0.0
A	16777 PKS Equipment 2013/14 Parks (Uncttd)	1,114.6	0.0	0.0	1,114.6	0.0	0.0	0.0
A	16777 PKS COM Equipment 2013/14 Parks (Cttd)	0.1	0.0	0.0	0.1	0.0	0.0	0.0
	Total Parks & Countryside	2,040.2	0.0	925.5	1,114.7	0.0	0.0	0.0

Leeds City Council Capital Programme - Supporting Service Provision

All Figures are in £000's

Cat Scheme	Affordable Housing Scheme Title	Total Scheme Cost	Actual To 31 Mar 12	2012/13	2013/14	2014/15	2015/16	After 2015/16
Planning & Sustainable Development								
A	14840 Brewery Wharf Afld Hse	179.5	177.0	2.5	0.0	0.0	0.0	0.0
Total Planning & Sustainable Development		179.5	177.0	2.5	0.0	0.0	0.0	0.0
Regeneration Management								
A	16719 Equity Loan S106 Ah Parkside Seacroft	229.1	0.0	79.2	149.9	0.0	0.0	0.0
A	16745 Canopy Loan Refurbishment Of Empty Props	200.0	0.0	20.0	100.0	80.0	0.0	0.0
Total Regeneration Management		429.1	0.0	99.2	249.9	80.0	0.0	0.0
Environmental Health								
A	15556 Beeston Group Repair Ph6	1,474.6	1,396.2	78.4	0.0	0.0	0.0	0.0
A	15727 Energy Efficiency - Rhb 2008/11	29.7	0.0	0.0	29.7	0.0	0.0	0.0
A	16043 CP1 Cpo 5 Sholebroke Ave	220.5	2.6	217.9	0.0	0.0	0.0	0.0
A	16043 CP2 Cpo 19 Fewston Avenue	60.5	0.1	60.4	0.0	0.0	0.0	0.0
A	16043 CP3 Cpo 11 Lowther Street	59.1	46.1	13.0	0.0	0.0	0.0	0.0
A	16043 ES1 Enforced Sale - 36 Richardson Rd	30.0	28.2	1.8	0.0	0.0	0.0	0.0
A	16104 Cross Green Group Repair Ph1	1,932.8	1,856.6	76.2	0.0	0.0	0.0	0.0
E	16796 Equity Loan To Vulnerable Households	2,000.0	0.0	80.0	400.0	400.0	400.0	720.0
Total Environmental Health		5,807.2	3,329.8	527.7	429.7	400.0	400.0	720.0
Strategy & Commissioning								
A	12136 COM Golden Triangle Committed	4,820.0	4,815.0	5.0	0.0	0.0	0.0	0.0
A	13199 DEM Holbeck Ph2 Site Clearance	108.3	93.5	14.8	0.0	0.0	0.0	0.0
A	13199 PUR Holbeck Ph2 Acquisition	1,112.3	1,110.9	1.4	0.0	0.0	0.0	0.0
A	15443 DEM Garnets Regen Demolition 97 Props	506.1	356.9	149.2	0.0	0.0	0.0	0.0
A	15443 PUR Garnets Regen Acquisition 43 Props	2,598.9	2,579.2	19.7	0.0	0.0	0.0	0.0
A	15616 DEM Cross Green Ph3 Demolition	110.0	107.3	2.7	0.0	0.0	0.0	0.0
Total Strategy & Commissioning		9,255.6	9,062.8	192.8	0.0	0.0	0.0	0.0
Hra								
A	14989 BEC Beckhills Ph1-8 H/Loss & Dem	1,347.7	1,158.6	189.1	0.0	0.0	0.0	0.0

Leeds City Council Capital Programme - Supporting Service Provision

Affordable Housing
Scheme Title

All Figures are in £000's
Estimated Costs

Cat Scheme	Total Scheme Cost	Actual To 31 Mar 12	2012/13	2013/14	2014/15	2015/16	After 2015/16
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Total Hra	1,347.7	1,158.6	189.1	0.0	0.0	0.0	0.0
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Leeds City Council Capital Programme - Investing In New Technology

All Figures are in £000's

Cat Scheme	Scheme Title	Total Scheme Cost	Actual To 31 Mar 12	2012/13	Estimated Costs			After 2015/16
					2013/14	2014/15	2015/16	
Client Management Systems								
Adult Social Care								
D 16314 DEV	Asc Management System - Ict Staff	160.8	0.0	160.8	0.0	0.0	0.0	0.0
D 16314 INT	Asc Mgt System -Costs Other Than Ict	63.4	0.0	63.4	0.0	0.0	0.0	0.0
	Total Adult Social Care	224.2	0.0	224.2	0.0	0.0	0.0	0.0
Other Childrens And Families Services								
D 15965	Scs Social Care System	1,350.0	881.0	0.0	469.0	0.0	0.0	0.0
D 16267	Childrens Social Care Management System	199.2	0.0	0.0	199.2	0.0	0.0	0.0
D 16267 DEV	Ict Staff Charges - Cscs	1,755.7	212.2	264.3	1,279.2	0.0	0.0	0.0
D 16267 EXT	Ext Costs And Supplier Services - Cscs	617.1	172.1	445.0	0.0	0.0	0.0	0.0
D 16267 EXT COM	Cscs Exteranal Costs - Committed	75.0	0.0	18.8	56.2	0.0	0.0	0.0
D 16267 HWC	Hardware Costs - Cscs	226.8	0.0	0.0	226.8	0.0	0.0	0.0
D 16267 HWC COM	Cscs Hardware - Committed	376.0	0.0	356.0	20.0	0.0	0.0	0.0
D 16267 INT	Internal Costs (Not Internal It) - Cscs	1,306.8	193.0	847.2	266.6	0.0	0.0	0.0
D 16267 SWC	Software Costs - Cscs	221.2	0.0	0.0	221.2	0.0	0.0	0.0
D 16267 SWC COM	Cscs Software Costs - Committed	467.0	0.0	332.0	135.0	0.0	0.0	0.0
	Total Other Childrens And Families Services	6,594.8	1,458.3	2,263.3	2,873.2	0.0	0.0	0.0
Director Of Childrens Services								
D 16412 GCS	Secure Gcsx Email - Ofsted	162.4	37.4	125.0	0.0	0.0	0.0	0.0
D 16412 HSW	Hardware And Software - Ofsted	93.2	28.2	65.0	0.0	0.0	0.0	0.0
D 16412 INT	Internal Escr Secure Access - Ofsted	20.0	0.0	20.0	0.0	0.0	0.0	0.0
D 16412 SMS	Messaging Servs 2 Factor Auth - Ofsted	9.9	0.9	9.0	0.0	0.0	0.0	0.0
	Total Director Of Childrens Services	285.5	66.5	219.0	0.0	0.0	0.0	0.0
Customer Access And Performance								
D 16499 TWS	Transactional Web Services	1,832.4	0.0	200.0	1,632.4	0.0	0.0	0.0
D 16499 WMS	Integrated Waste Management System	946.0	0.0	98.8	828.4	18.8	0.0	0.0
	Total Customer Access And Performance	2,778.4	0.0	298.8	2,460.8	18.8	0.0	0.0

Leeds City Council Capital Programme - Investing In New Technology

Core ICT Infrastructure

All Figures are in £000's

Cat Scheme	Scheme Title	Total Scheme Cost	Actual To 31 Mar 12	2012/13	2013/14	2014/15	2015/16	After 2015/16
Adult Social Care								
A 16277 CMS	Case Management System	2,146.9	0.0	936.4	1,210.5	0.0	0.0	0.0
A 16277 DPM	Data Preparation & Migration	614.5	0.0	56.1	558.4	0.0	0.0	0.0
A 16277 EDM	Electronic Document Management	627.6	0.0	83.7	543.9	0.0	0.0	0.0
A 16277 PRM	Programme Management	633.7	0.0	220.7	413.0	0.0	0.0	0.0
A 16277 RBI	Reporting & Business Intelligence	777.3	0.0	181.9	595.4	0.0	0.0	0.0
A 16507 ASC	Adult Social Care Equipment 2012/13	173.6	0.0	173.6	0.0	0.0	0.0	0.0
Total Adult Social Care		4,973.6	0.0	1,652.4	3,321.2	0.0	0.0	0.0
Changing The Workplace								
D 14201 CEP DRM	Edrm Document And Record Management	3,252.2	1,083.5	1,769.2	399.5	0.0	0.0	0.0
D 14201 CEP IPM	Integration And Process Management Bizta	328.3	313.5	14.8	0.0	0.0	0.0	0.0
D 14201 CEP WEB	Web And Intranet Replacement	1,807.6	1,303.6	504.0	0.0	0.0	0.0	0.0
D 14201 ESS	Essmss Employee Managers Self Service	1,583.0	1,048.9	416.6	117.5	0.0	0.0	0.0
Total Changing The Workplace		6,971.1	3,749.5	2,704.6	517.0	0.0	0.0	0.0
Schools Vehicles & Equipment								
A 16507 SCH COM	Schools Equipment 2012/13 (Ctttd)	80.0	0.0	80.0	0.0	0.0	0.0	0.0
Total Schools Vehicles & Equipment		80.0	0.0	80.0	0.0	0.0	0.0	0.0
Libraries, Arts & Heritage								
A 16507 DEV LIB	Libraries Equipment 2012/13	100.0	0.0	100.0	0.0	0.0	0.0	0.0
Total Libraries, Arts & Heritage		100.0	0.0	100.0	0.0	0.0	0.0	0.0
Environmental Action (City Wide)								
D 16446	E-Forms For Waste Requests In Heas	46.6	19.0	27.6	0.0	0.0	0.0	0.0
Total Environmental Action (City Wide)		46.6	19.0	27.6	0.0	0.0	0.0	0.0
Revenues								
D 14062 DEV PH2	Sundry Debtors Upgrade Phase 2 Dev	187.0	84.9	102.1	0.0	0.0	0.0	0.0

Leeds City Council Capital Programme - Investing In New Technology

Core ICT Infrastructure

All Figures are in £000's

Cat Scheme	Scheme Title	Total Scheme Cost	Actual To 31 Mar 12	2012/13	2013/14	2014/15	2015/16	After 2015/16
D 14062 EQP PH2	Sundry Debtor Upgrade Eqp Phase 2	62.0	43.5	18.5	0.0	0.0	0.0	0.0
D 15699 EQP	Pci Standards	181.3	177.3	4.0	0.0	0.0	0.0	0.0
D 16447 DEV	Moving Forward - Self Service Staff	66.9	35.2	31.7	0.0	0.0	0.0	0.0
D 16447 EQP	Moving Forward- Self Service Eqp	105.3	66.9	38.4	0.0	0.0	0.0	0.0
Total Revenues		602.5	407.8	194.7	0.0	0.0	0.0	0.0
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Information Technology								
A 12090	It Developments Equipment Fund	627.1	0.0	200.0	427.1	0.0	0.0	0.0
D 13443 AMB	Uncommitted Esp Infrastructure Dev	3,660.0	0.0	60.0	1,200.0	1,200.0	1,200.0	0.0
D 13443 DCI	Esp Essential Data Centre Impr Staffing	60.0	0.0	60.0	0.0	0.0	0.0	0.0
D 13443 EHU	Esp Essential Hardw Replacement Staffing	950.0	0.0	950.0	0.0	0.0	0.0	0.0
D 13443 ESU	Esp Essential Software Upgrades Staffing	300.0	0.0	300.0	0.0	0.0	0.0	0.0
D 13443 EXT	Esp - External Exp For Nimm	400.0	395.4	4.6	0.0	0.0	0.0	0.0
D 13443 ITS	Esp Invest To Save Staffing	160.0	0.0	160.0	0.0	0.0	0.0	0.0
D 14869 DEV PH2	Managed Print Ict Development Phase 2	104.2	61.9	42.3	0.0	0.0	0.0	0.0
D 14869 EQP PH2	Managed Print Service Equipment Phase 2	106.0	72.5	0.0	33.5	0.0	0.0	0.0
D 16200	Education Leads Integration - Capitalisa	87.5	67.0	20.5	0.0	0.0	0.0	0.0
B 16268 CON	Ict Data Centre - Construction	682.5	425.5	232.0	0.0	25.0	0.0	0.0
B 16268 DEV	Ict Data Centre - Ict Staff	141.9	71.6	70.3	0.0	0.0	0.0	0.0
D 16273 ICT DCI	Essential Data Centre Improvements	310.0	0.0	310.0	0.0	0.0	0.0	0.0
D 16273 ICT EHU	Esp- Essential Hardware Upgrade	1,630.0	0.0	1,630.0	0.0	0.0	0.0	0.0
D 16273 ICT ESU	Esp Essential Software Upgrades	820.0	0.0	820.0	0.0	0.0	0.0	0.0
D 16273 ICT ITS	Esp - Invest To Save Initiatives	210.0	0.0	210.0	0.0	0.0	0.0	0.0
D 16273 ICT SAC	Esp - Security And Compliance	30.0	0.0	30.0	0.0	0.0	0.0	0.0
D 16273 ICT UNI	Unified Comms Corp Telephony	410.4	408.4	0.0	0.0	0.0	2.0	0.0
D 16398 DEV	Sap Solutions Manager - Staff	6.5	1.9	4.6	0.0	0.0	0.0	0.0
D 16398 EQP	Sap Solution Manager Replacement - Equip	3.5	0.0	3.5	0.0	0.0	0.0	0.0
D 16455 DEV	Lotus Notes Migration To Sharepoint Dev	20.4	2.0	18.4	0.0	0.0	0.0	0.0
D 16455 EQP	Lotus Notes Migration To Sharepoint Eqp	180.6	72.9	107.7	0.0	0.0	0.0	0.0
D 16475 DEV	Service Management Tool Replacement Dev	59.0	10.4	48.6	0.0	0.0	0.0	0.0
D 16475 EQP	Service Management Tool Replacement Eqp	63.0	0.0	63.0	0.0	0.0	0.0	0.0
D 16530 DEV	Interim E-Learning Platform Staffing	45.0	0.0	45.0	0.0	0.0	0.0	0.0
D 16530 EQP	Interim E-Learning Platform Equipment	45.0	38.7	6.3	0.0	0.0	0.0	0.0
D 16548 DEV	Sharepoint Service Site Deployment	76.0	0.0	76.0	0.0	0.0	0.0	0.0
D 16548 EQP	Sharepoint Service Site Deployment	15.0	0.0	15.0	0.0	0.0	0.0	0.0
B 16755	Y&H Psn Wan Managed Service	1,200.0	0.0	960.0	180.0	60.0	0.0	0.0
A 16779	Equipment 2013/14 Esp Ict - Parent	3,000.0	0.0	0.0	3,000.0	0.0	0.0	0.0
B 99827	Project Development	968.0	0.0	200.0	768.0	0.0	0.0	0.0

Leeds City Council Capital Programme - Investing In New Technology

Core ICT Infrastructure

All Figures are in £000's

Cat Scheme	Scheme Title	Total Scheme Cost	Actual To 31 Mar 12	2012/13	2013/14	2014/15	2015/16	After 2015/16
	Total Information Technology	16,371.6	1,628.2	6,647.8	5,608.6	1,285.0	1,202.0	0.0
	Commercial Services General Fund							
A	1737 Route Rationalisation Software	195.8	170.8	25.0	0.0	0.0	0.0	0.0
B	16191 Traded Services Equipment	75.2	14.1	61.1	0.0	0.0	0.0	0.0
	Total Commercial Services General Fund	271.0	184.9	86.1	0.0	0.0	0.0	0.0
	Corporate Governance							
D	16334 DEV Elections Infrastructure Upgrade Staff	37.7	24.8	12.9	0.0	0.0	0.0	0.0
D	16334 EQP Elections Infrastructure Upgrade Eqp	68.0	62.4	5.6	0.0	0.0	0.0	0.0
	Total Corporate Governance	105.7	87.2	18.5	0.0	0.0	0.0	0.0
	Customer Services							
A	15697 HAR ICT Harehills Jsc - Ict Equipment	152.0	137.4	14.6	0.0	0.0	0.0	0.0
	Total Customer Services	152.0	137.4	14.6	0.0	0.0	0.0	0.0
	Support And Facilities Trading Services							
A	16507 STR HVD High Volume Digital Copiers	198.0	0.0	198.0	0.0	0.0	0.0	0.0
	Total Support And Facilities Trading Services	198.0	0.0	198.0	0.0	0.0	0.0	0.0

Leeds City Council Capital Programme - Investing In New Technology

All Figures are in £000's

Business Efficiency / Spend to Save Schemes

Cat Scheme	Scheme Title	Total Scheme Cost	Actual To 31 Mar 12	2012/13	2013/14	2014/15	2015/16	After 2015/16
Changing The Workplace								
A	16256 APX ITC Apex House - Technology Costs	95.3	95.0	0.3	0.0	0.0	0.0	0.0
Total Changing The Workplace								
		95.3	95.0	0.3	0.0	0.0	0.0	0.0
Human Resources								
D	16399 BSC Hr Learning And Development Bsc	55.0	30.6	24.4	0.0	0.0	0.0	0.0
Total Human Resources								
		55.0	30.6	24.4	0.0	0.0	0.0	0.0
Reserved Schemes								
D	14201 CEP MDM Ucmi Master Data Management Ph2	544.0	108.9	0.0	435.1	0.0	0.0	0.0
D	14201 CRT PH2 Customer Relations Prog Phase 2	466.2	312.0	0.0	154.2	0.0	0.0	0.0
Total Reserved Schemes								
		1,010.2	420.9	0.0	589.3	0.0	0.0	0.0

Leeds City Council Capital Programme - Investing In New Technology

New Technology in Schools

All Figures are in £000's

Cat Scheme	Scheme Title	Total Scheme Cost	Actual To 31 Mar 12	2012/13	Estimated Costs			After 2015/16
					2013/14	2014/15	2015/16	

Private Finance Initiative

A	14133 CAR	76.6	20.9	55.7	0.0	0.0	0.0	0.0
A	14133 JOH	66.3	36.6	29.7	0.0	0.0	0.0	0.0
A	14133 PRI	754.6	568.6	136.0	50.0	0.0	0.0	0.0
A	14133 RAL	195.4	194.6	0.8	0.0	0.0	0.0	0.0
A	14133 SLA	72.9	26.6	46.3	0.0	0.0	0.0	0.0
A	14320	5,547.5	5,231.6	8.9	307.0	0.0	0.0	0.0
A	14320 COC	386.7	15.4	71.3	175.0	125.0	0.0	0.0
A	14320 COL	662.7	539.7	33.0	90.0	0.0	0.0	0.0
A	14320 CRA	529.7	103.5	176.2	250.0	0.0	0.0	0.0
A	14320 FAR	1,784.0	57.5	1,476.5	250.0	0.0	0.0	0.0
A	14320 PRI	808.4	360.5	97.9	200.0	150.0	0.0	0.0
A	14320 TEM	149.3	39.2	90.1	20.0	0.0	0.0	0.0
A	15398 ALG	597.6	105.2	142.4	150.0	200.0	0.0	0.0
A	15398 ALH	108.0	106.6	1.4	0.0	0.0	0.0	0.0
A	15398 COR	1,011.4	33.3	948.1	30.0	0.0	0.0	0.0
A	15398 GRA	111.7	60.9	35.8	15.0	0.0	0.0	0.0
A	15398 LWA	2,075.4	1,668.6	66.8	165.0	175.0	0.0	0.0
A	15398 MSM	978.7	48.6	880.1	50.0	0.0	0.0	0.0
A	15398 PAR	880.0	0.4	679.6	200.0	0.0	0.0	0.0
A	15398 ROD	179.5	96.6	82.9	0.0	0.0	0.0	0.0
A	15398 SWA	541.2	30.4	95.8	250.0	165.0	0.0	0.0
Total Private Finance Initiative		17,517.6	9,345.3	5,155.3	2,202.0	815.0	0.0	0.0

Schools Vehicles & Equipment

A	16273 SCH COM Equipment Education 2011/12 (Cttd)	95.0	34.2	60.8	0.0	0.0	0.0	0.0
Total Schools Vehicles & Equipment		95.0	34.2	60.8	0.0	0.0	0.0	0.0

Leeds City Council Capital Programme - Supporting The Leeds Economy

All Figures are in £000's

Cat Scheme	Cultural Infrastructure Scheme Title	Total Scheme Cost	Actual To 31 Mar 12	2012/13	2013/14	2014/15	2015/16	After 2015/16
Asset Management Services								
A	13307 Leeds Arena	1,089.2	0.0	0.0	0.0	0.0	1,089.2	0.0
A	13307 CAB Arena Street Lighting Cabinets	36.0	6.6	29.4	0.0	0.0	0.0	0.0
A	13307 COM Arena - Main Scheme	64,765.5	30,448.7	32,370.5	1,946.3	0.0	0.0	0.0
A	13307 ENB Arena Enabling Works	244.7	197.7	47.0	0.0	0.0	0.0	0.0
A	13307 OFF Arena Off Site Works	1,257.0	125.4	1,031.6	100.0	0.0	0.0	0.0
A	13307 OFF CCT Arena Off-Site Works Cctv	10.0	0.0	10.0	0.0	0.0	0.0	0.0
B	13958 TNH Temple Newsam House	119.4	108.1	11.3	0.0	0.0	0.0	0.0
B	14268 AGS Art Gallery Stonework Repairs	64.0	52.9	11.1	0.0	0.0	0.0	0.0
B	14268 LOH Lotherton Hall Chapel Roof	27.6	0.0	27.6	0.0	0.0	0.0	0.0
Total Asset Management Services		67,613.4	30,939.4	33,538.5	2,046.3	0.0	1,089.2	0.0
Libraries, Arts & Heritage								
E	641 Northern Ballet & Phoenix Dance Theatre	12,284.5	12,284.4	0.1	0.0	0.0	0.0	0.0
A	1264 Museums & Galls Security Review Ph 2 & 3	212.0	201.3	0.0	10.7	0.0	0.0	0.0
A	1368 COM City Varieties - Main Scheme	8,865.9	8,000.6	357.3	508.0	0.0	0.0	0.0
A	3611 CDW Grand Theatre Client Direct Works	95.0	0.0	0.0	95.0	0.0	0.0	0.0
A	3611 PH2 Grand Theatre Opera North Ph.2	10,580.9	10,390.9	70.0	120.0	0.0	0.0	0.0
A	3611 PH2 DDA Grand Theatre Disabled Access	13.2	9.4	0.0	3.8	0.0	0.0	0.0
A	3611 PH2 EN1 Grand Theatre Ph2 Enabling Works	150.0	144.9	0.0	5.1	0.0	0.0	0.0
A	12161 COM City Art Gallery/Central Library/Archive	1,910.0	1,893.9	4.5	11.6	0.0	0.0	0.0
A	16456 Big Screen - Millennium Square	290.0	152.5	117.3	20.2	0.0	0.0	0.0
A	16547 Northern Ballet Ventilation	74.0	0.0	41.7	32.3	0.0	0.0	0.0
A	18052 Temple Newsam Restoration	2,197.3	2,189.6	0.0	7.7	0.0	0.0	0.0
A	18052 SEC Temple Newsam Security Etc Amg	75.0	72.3	0.0	2.7	0.0	0.0	0.0
A	18059 EXB Exhibitory Works	4,523.8	4,521.2	0.0	2.6	0.0	0.0	0.0
Total Libraries, Arts & Heritage		41,271.6	39,861.0	590.9	819.7	0.0	0.0	0.0
Parks & Countryside								
A	16479 Temple Newsam Estate Fire Reinstatement	365.0	3.8	0.0	361.2	0.0	0.0	0.0
A	16504 Tropical World Cafe Expansion	660.0	0.0	0.0	660.0	0.0	0.0	0.0
A	16504 PH1 Phase 1-Entrance & Crocodile Enclosure	60.0	0.0	60.0	0.0	0.0	0.0	0.0
Total Parks & Countryside		1,085.0	3.8	60.0	1,021.2	0.0	0.0	0.0

Leeds City Council Capital Programme - Supporting The Leeds Economy

All Figures are in £000's

Cat Scheme	City Centre Infrastructure Scheme Title	Total Scheme Cost	Actual To 31 Mar 12	2012/13	2013/14	2014/15	2015/16	After 2015/16
Strategic								
A	14201 LOW Lowfields Road Acquisition	2,100.0	1,810.8	289.2	0.0	0.0	0.0	0.0
Total Strategic								
		2,100.0	1,810.8	289.2	0.0	0.0	0.0	0.0
Strategic Priorities								
A	16663 Town & District Centres Phase 2	700.0	0.0	0.0	650.0	50.0	0.0	0.0
Total Strategic Priorities								
		700.0	0.0	0.0	650.0	50.0	0.0	0.0
Asset Management Services								
B	14268 KMT Kirkgate Market Refurbishment	110.0	103.1	6.9	0.0	0.0	0.0	0.0
A	16386 Eiland Road Grant To Lufc	500.0	0.0	0.0	0.0	500.0	0.0	0.0
A	16395 Sovereign Street Development Land	100.0	17.1	82.9	0.0	0.0	0.0	0.0
A	16686 Sovereign Street Greenscape	2,500.0	0.0	25.0	500.0	1,900.0	75.0	0.0
Total Asset Management Services								
		3,210.0	120.2	114.8	500.0	2,400.0	75.0	0.0
Economic Development								
B	12027 Pudsey Market Stall & Site Refurbishment	246.2	246.0	0.2	0.0	0.0	0.0	0.0
A	14689 Lands Lane Central Square Refurbishment	1,430.0	1,263.5	26.5	140.0	0.0	0.0	0.0
A	14838 Kirkgate & Bond Street	2,220.0	2,175.9	1.0	43.1	0.0	0.0	0.0
A	15588 City Centre Legibility (Committed)	571.6	473.0	98.6	0.0	0.0	0.0	0.0
A	15758 COM Kirkgate Market (Committed)	250.0	233.6	16.4	0.0	0.0	0.0	0.0
A	16276 Kirkgate Market	400.0	6.5	113.2	280.3	0.0	0.0	0.0
A	16494 Logic Leeds Spine Road (Ent Zone)	2,500.0	0.0	500.0	1,000.0	1,000.0	0.0	0.0
A	16508 Kirkgate Market Feasibility	150.0	0.0	150.0	0.0	0.0	0.0	0.0
A	16662 BDU Broadband Delivery Uk Superfast	1,131.6	0.0	0.0	631.6	500.0	0.0	0.0
A	16662 BDU COM Broadband Del Superfast (Committed)	40.9	0.0	30.0	10.9	0.0	0.0	0.0
A	16662 SCC Super Connected Cities Broadband	2,132.0	0.0	30.0	872.0	1,230.0	0.0	0.0
A	16662 SCC COM Super Connected Cities - Committed	40.5	0.0	40.5	0.0	0.0	0.0	0.0
Total Economic Development								
		11,112.8	4,398.5	1,006.4	2,977.9	2,730.0	0.0	0.0
Reserved Schemes								
A	13328 City Centre Upgrade Programme	275.0	0.0	0.0	0.0	0.0	275.0	0.0

Leeds City Council Capital Programme - Supporting The Leeds Economy

All Figures are in £000's

Cat Scheme	City Centre Infrastructure Scheme Title	Total Scheme Cost	Actual To 31 Mar 12	2012/13	Estimated Costs				After 2015/16
					2013/14	2014/15	2015/16	2015/16	
A 13328 RES	City Centre Upgrade - Reserved	1,294.3	0.0	0.0	0.0	0.0	1,294.3	0.0	
A 16242	City Centre Legibility (Uncttd)	650.0	0.0	0.0	0.0	0.0	650.0	0.0	
Total Reserved Schemes		2,219.3	0.0	0.0	0.0	0.0	2,219.3	0.0	

Leeds City Council Capital Programme - Supporting The Leeds Economy

Community Regeneration Schemes

All Figures are in £000's

Cat Scheme	Scheme Title	Total Scheme Cost	Actual To 31 Mar 12	2012/13	2013/14	2014/15	2015/16	After 2015/16
Regeneration Management								
A	12154 AND Andrews Street Farsley T&Dc	227.2	133.4	93.8	0.0	0.0	0.0	0.0
A	12154 ARM GNT Armley Thi Uncommitted Grants	936.9	0.0	129.5	807.4	0.0	0.0	0.0
A	12154 ARM THI Armley Thi Committed Grants	398.6	143.4	255.2	0.0	0.0	0.0	0.0
A	12154 CHA Chapeltown	160.7	106.5	54.2	0.0	0.0	0.0	0.0
A	12154 CHA GNT Chapeltown Thi Uncommitted Grants	441.7	0.0	88.6	353.1	0.0	0.0	0.0
A	12154 CHA THI Chapeltown Thi Committed Grants	806.8	274.4	532.4	0.0	0.0	0.0	0.0
A	12154 CRO REM Crossgates Artwork Remedial Work	18.4	0.0	18.4	0.0	0.0	0.0	0.0
A	12154 JSC Purchase Of Shops Chapeltown Rd	227.4	222.8	4.6	0.0	0.0	0.0	0.0
A	12154 MOR T&Dr Morley Bottoms Regeneration	1,206.0	1,200.2	5.8	0.0	0.0	0.0	0.0
A	12154 OAK T&Dr Oakwood Shopping Village	417.9	417.8	0.1	0.0	0.0	0.0	0.0
A	12154 OAK PH2 Oakwood Phase 2	32.4	18.3	14.1	0.0	0.0	0.0	0.0
A	12154 OTL T&Dr Otley Market Square	279.0	276.2	2.8	0.0	0.0	0.0	0.0
A	12154 WET T&Dr Wetherby Horsefair	738.9	738.8	0.1	0.0	0.0	0.0	0.0
A	12154 WET NAG Nags Lane Highways Improvements	15.0	0.7	14.3	0.0	0.0	0.0	0.0
A	12154 YEA T&Dr Yeadon High Street	1,150.7	1,153.6	-2.9	0.0	0.0	0.0	0.0
A	14196 Lower Wortley Road Imps (Ctttd)	185.0	182.8	2.2	0.0	0.0	0.0	0.0
A	15451 Easel - Priv Prop Acq & Demolition Enehl	4,096.7	3,433.5	80.8	382.4	200.0	0.0	0.0
A	16275 Lower Kirkgate Regeneration Thi	645.0	0.0	0.0	62.3	582.7	0.0	0.0
A	16275 BID SUR Lower Kirkgate Bid - Surveys	27.0	0.0	27.0	0.0	0.0	0.0	0.0
A	16275 BID VAL Lower Kirkgate Thi Bid - Valuations	6.0	0.0	6.0	0.0	0.0	0.0	0.0
A	16282 Public Land Initiative (Pli)	124.0	85.8	38.2	0.0	0.0	0.0	0.0
A	16425 Behavioural Change Study (Ues)	30.0	10.0	20.0	0.0	0.0	0.0	0.0
A	16431 Carbon Trust Study (Ues & Other)	14.2	12.2	2.0	0.0	0.0	0.0	0.0
A	16483 Purchase 146 Chapeltown Road	100.0	0.0	100.0	0.0	0.0	0.0	0.0
Total Regeneration Management		12,285.5	8,410.4	1,487.2	1,605.2	782.7	0.0	0.0
Strategy & Commissioning								
B	83831 Groundwork Leeds	1,177.9	1,107.5	70.4	0.0	0.0	0.0	0.0
Total Strategy & Commissioning		1,177.9	1,107.5	70.4	0.0	0.0	0.0	0.0

Leeds City Council Capital Programme - Supporting The Leeds Economy

Local & Community Assets (SLE)

All Figures are in £000's

Cat Scheme	Scheme Title	Total Scheme Cost	Actual To 31 Mar 12	2012/13	2013/14	2014/15	2015/16	After 2015/16
Ward Based Initiatives								
A	14236 ADL OO3 Cookridge Methodist Church Heating	10.2	0.0	10.2	0.0	0.0	0.0	0.0
A	14236 ALW Alwoodley Wbi2	6.0	0.0	0.0	6.0	0.0	0.0	0.0
A	14236 ARD Ardsley & Robin Hood Wbi2	11.9	0.0	0.0	11.9	0.0	0.0	0.0
A	14236 ARM Armsley Wbi2	37.1	0.0	0.0	37.1	0.0	0.0	0.0
A	14236 BEE Beeston & Holbeck Wbi2	15.0	0.0	0.0	15.0	0.0	0.0	0.0
A	14236 BUR Burmantofts & Richmond Hill Wbi2	0.6	0.0	0.0	0.6	0.0	0.0	0.0
A	14236 CAL Calverley & Farsley Wbi2	27.9	0.0	0.0	27.9	0.0	0.0	0.0
A	14236 CHA Chapel Allerton Wbi2	4.4	0.0	0.0	4.4	0.0	0.0	0.0
A	14236 CIT City & Hunslet Wbi2	37.0	0.0	0.0	37.0	0.0	0.0	0.0
A	14236 CON Wbi Contingency	0.7	0.0	0.0	0.7	0.0	0.0	0.0
A	14236 CRI OI5 Wbi Capital Receipts Incentive 15%	306.0	0.0	0.0	200.0	106.0	0.0	0.0
A	14236 CRI OO5 Wbi Capital Receipts Inc 5%	112.6	0.0	0.0	50.0	62.6	0.0	0.0
A	14236 CRO Crossgates & Whinmoor Wbi2	11.4	0.0	0.0	11.4	0.0	0.0	0.0
A	14236 FAR Farnley & Wortley Wbi2	0.1	0.0	0.0	0.1	0.0	0.0	0.0
A	14236 FAR OO9 Neighbourhood Action Comm Centre Doors	0.8	0.0	0.8	0.0	0.0	0.0	0.0
A	14236 GIP Gipton & Harehills Wbi2	8.7	0.0	0.0	8.7	0.0	0.0	0.0
A	14236 HAR Harewood Wbi2	18.7	0.0	0.0	18.7	0.0	0.0	0.0
A	14236 HDN Headingley Wbi2	0.1	0.0	0.0	0.1	0.0	0.0	0.0
A	14236 HYD Hyde Park & Woodhouse Wbi2	23.2	0.0	0.0	23.2	0.0	0.0	0.0
A	14236 KIL Killingbeck & Seacroft Wbi2	0.8	0.0	0.8	0.0	0.0	0.0	0.0
A	14236 KIP Kippax & Methley Wbi2	1.2	0.0	0.0	1.2	0.0	0.0	0.0
A	14236 KIR Kirkstall Wbi2	14.4	0.0	0.0	14.4	0.0	0.0	0.0
A	14236 MID Middleton Park Wbi2	2.0	0.0	0.0	2.0	0.0	0.0	0.0
A	14236 MON Morley North Wbi2 Schemes	7.5	0.0	0.0	7.5	0.0	0.0	0.0
A	14236 MOC Moortown Wbi2	0.9	0.0	0.0	0.9	0.0	0.0	0.0
A	14236 OTL Otley & Yeadon Wbi2	0.1	0.0	0.1	0.0	0.0	0.0	0.0
A	14236 PUD Pudsey Wbi2	1.3	0.0	0.0	1.3	0.0	0.0	0.0
A	14236 ROU Roundhay Wbi2	3.3	0.0	0.0	3.3	0.0	0.0	0.0
A	14236 TEM Temple Newsam Wbi2	18.9	0.0	0.0	18.9	0.0	0.0	0.0
A	14236 WTH Wetherby Wbi2	0.3	0.0	0.0	0.3	0.0	0.0	0.0
A	14236 WTH OO1 Bramham Sports Pavilion (Grant)	5.0	0.0	5.0	0.0	0.0	0.0	0.0
Total Ward Based Initiatives		688.1	0.0	16.9	502.6	168.6	0.0	0.0
Highways								
A	14236 ALW OO4 Sandringham Crescent Wbi	11.2	0.0	11.2	0.0	0.0	0.0	0.0
A	14236 ALW OO5 King Lane / Buckstones Wbi	6.4	0.0	6.4	0.0	0.0	0.0	0.0
A	14236 CAL OI1 Proposed Ropz + 20mph Speed Limit Rich Rd	15.0	0.0	15.0	0.0	0.0	0.0	0.0

Leeds City Council Capital Programme - Supporting The Leeds Economy

Local & Community Assets (SLE)

All Figures are in £000's

Cat Scheme	Scheme Title	Total Scheme Cost	Actual To 31 Mar 12	2012/13	2013/14	2014/15	2015/16	After 2015/16
A 14236 CRO 002	Kennerleighs Grass Verges	17.7	0.0	17.7	0.0	0.0	0.0	0.0
A 14236 KIL 008	39 Kentmere Avenue - Mushroom Bollards	1.3	0.0	1.3	0.0	0.0	0.0	0.0
A 14236 ROU 007	Easterly Cres Ginnel (Wbi)	7.8	0.0	7.8	0.0	0.0	0.0	0.0
A 14236 TEM 009	2 Blue Grit Bins - Templestow & Boldmere	0.4	0.0	0.4	0.0	0.0	0.0	0.0
Total Highways		59.8	0.0	59.8	0.0	0.0	0.0	0.0
Planning & Sustainable Development								
A 16697	Shafton Lane Allotments Contam Land Wks	12.5	0.0	12.5	0.0	0.0	0.0	0.0
Total Planning & Sustainable Development		12.5	0.0	12.5	0.0	0.0	0.0	0.0
Libraries, Arts & Heritage								
A 14236 MID 008	Hunslet Library	7.2	0.0	7.2	0.0	0.0	0.0	0.0
Total Libraries, Arts & Heritage		7.2	0.0	7.2	0.0	0.0	0.0	0.0
Recreation								
A 14236 BRA 001	Bramley Baths	40.0	0.0	40.0	0.0	0.0	0.0	0.0
Total Recreation		40.0	0.0	40.0	0.0	0.0	0.0	0.0
Regeneration Management								
A 14236 CAL 013	Andrews Square Cobbles	3.0	0.0	3.0	0.0	0.0	0.0	0.0
Total Regeneration Management		3.0	0.0	3.0	0.0	0.0	0.0	0.0
Streetscene Environmental Services								
A 14236 BEE 001	Hard Standing For Waste Bins Ctgly	15.0	0.0	15.0	0.0	0.0	0.0	0.0
A 14236 BEE 002	Litter Bins - Various Areas (Wbi)	10.0	0.0	10.0	0.0	0.0	0.0	0.0
Total Streetscene Environmental Services		25.0	0.0	25.0	0.0	0.0	0.0	0.0
Parks & Countryside								

Leeds City Council Capital Programme - Supporting The Leeds Economy

Local & Community Assets (SLE)

All Figures are in £000's

Cat Scheme	Scheme Title	Total Scheme Cost	Actual To 31 Mar 12	2012/13	2013/14	2014/15	2015/16	Estimated Costs	
								After	2015/16
A 14236	ARD 004 Loffhouse Cemetery Fence	4.5	0.0	4.5	0.0	0.0	0.0	0.0	0.0
A 14236	ARD 005 Environmental Improvements	10.4	0.0	10.4	0.0	0.0	0.0	0.0	0.0
A 14236	CAL 012 Priesthorpe Allotment Water (Wbi)	3.8	0.0	3.8	0.0	0.0	0.0	0.0	0.0
A 14236	CRO 003 Whinmoor Welcome Stones	10.9	0.0	10.9	0.0	0.0	0.0	0.0	0.0
A 14236	FAR 006 New Wortley Skate Park Work	4.0	0.0	4.0	0.0	0.0	0.0	0.0	0.0
A 14236	GIP 002 Tree Planting And Replacement	5.3	0.0	5.3	0.0	0.0	0.0	0.0	0.0
A 14236	MID 007 Lea Park Gardens Fencing	2.2	0.0	2.2	0.0	0.0	0.0	0.0	0.0
A 14236	MON 013 Flag Pole - Churwell	0.7	0.0	0.7	0.0	0.0	0.0	0.0	0.0
Total Parks & Countryside		41.8	0.0	41.8	0.0	0.0	0.0	0.0	0.0

Leeds City Council Capital Programme - Supporting The Leeds Economy

All Figures are in £000's

Cat Scheme	Small Business Support Scheme Title	Total Scheme Cost	Actual To 31 Mar 12	2012/13	2013/14	2014/15	2015/16	Estimated Costs	
								2013/14	2014/15
Asset Management Services									
A 1847	Abbey Mills & St Anns Mills Refurb	111.4	85.1	0.0	26.3	0.0	0.0	0.0	0.0
Total Asset Management Services		111.4	85.1	0.0	26.3	0.0	0.0	0.0	0.0
Economic Development									
A 13303	Local Enterprise Growth Initiative	29.0	0.0	0.0	29.0	0.0	0.0	0.0	0.0
A 15704	Middleton Enterprise Centre- Legi Sch	1,554.8	1,377.9	44.4	132.5	0.0	0.0	0.0	0.0
A 16110	Bizaar Qtr - Ph 2 Legi Kirkgate Market	35.5	34.0	0.0	1.5	0.0	0.0	0.0	0.0
A 16231	Chapelton Enterprise Investment - Legi	307.5	7.5	0.0	300.0	0.0	0.0	0.0	0.0
A 16234	Business Growth Fund - Legi	81.3	0.0	31.3	50.0	0.0	0.0	0.0	0.0
A 16234	Legi Business Growth Fund (Ctttd)	218.7	71.4	147.3	0.0	0.0	0.0	0.0	0.0
A 16236	Barkstone House - Legi	30.0	0.0	30.0	0.0	0.0	0.0	0.0	0.0
Total Economic Development		2,256.8	1,490.8	253.0	513.0	0.0	0.0	0.0	0.0
Reserved Schemes									
A 16165	Ashfield Works Comp Uncommitted	118.3	0.0	0.0	0.0	0.0	0.0	118.3	0.0
Total Reserved Schemes		118.3	0.0	0.0	0.0	0.0	0.0	118.3	0.0

Leeds City Council Capital Programme - Supporting The Leeds Economy

All Figures are in £000's

Cat Scheme	Strategic Priorities	Scheme Title	Total Scheme Cost	Actual To 31 Mar 12	2012/13	2013/14	2014/15	2015/16	After 2015/16
Strategic									
E 16694		Local Authority Mortgage Scheme	2,000.0	0.0	1,000.0	1,000.0	0.0	0.0	0.0
D 16793		Marketing Leeds Smartphone App	100.0	0.0	0.0	100.0	0.0	0.0	0.0
Total Strategic			2,100.0	0.0	1,000.0	1,100.0	0.0	0.0	0.0
Strategic Priorities									
A 16500		Econ Initives Innovatn Carbon Redns	72.2	0.0	0.0	0.0	0.0	0.0	72.2
A 16500	RIF	City Region Revolving Infrastructure	6,440.0	0.0	0.0	2,000.0	2,440.0	2,000.0	0.0
Total Strategic Priorities			6,512.2	0.0	0.0	2,000.0	2,440.0	2,000.0	72.2
Highways									
B 16794		Tour De France Highways Impvmtms	500.0	0.0	0.0	250.0	250.0	0.0	0.0
Total Highways			500.0	0.0	0.0	250.0	250.0	0.0	0.0
Economic Development									
A 16500	BAS	Lower Basinghall Street (Eii)	100.0	0.0	0.0	100.0	0.0	0.0	0.0
A 16500	BON	Bond Court Landscaping	100.0	0.0	9.0	91.0	0.0	0.0	0.0
A 16500	BRU	Brunswick Terrace Improvements	247.8	0.0	207.0	40.8	0.0	0.0	0.0
A 16500	EAS	Eastgate Development	885.0	0.0	0.0	0.0	0.0	885.0	0.0
A 16685		Eastgate Land Proposals	943.2	0.0	0.0	0.0	943.2	0.0	0.0
A 16685	PUR	Purchase Of Millgarth Building	2,256.8	0.0	256.8	2,000.0	0.0	0.0	0.0
Total Economic Development			4,532.8	0.0	472.8	2,231.8	943.2	885.0	0.0
Streetscene Environmental Services									
A 16500	BEI	Burmantofts Environmental Improvement	5,000.0	0.0	0.0	300.0	1,800.0	1,800.0	1,100.0
Total Streetscene Environmental Services			5,000.0	0.0	0.0	300.0	1,800.0	1,800.0	1,100.0

Leeds City Council Capital Programme - Central & Operational Expenditure

Cat Scheme	Vehicles Scheme Title	Total Scheme Cost	Actual To 31 Mar 12	All Figures are in £000's Estimated Costs				After 2015/16
				2012/13	2013/14	2014/15	2015/16	
Vehicle Replacement Programme								
A	1357 Vehicle Programme	14,396.8	0.0	0.0	0.0	7,548.2	6,848.6	0.0
A	16323 Vehicle Programme 2011/12	76.1	0.0	76.1	0.0	0.0	0.0	0.0
A	16506 Vehicle Programme 2012/13	993.9	0.0	0.0	993.9	0.0	0.0	0.0
A	16699 Vehicle Programme 2013/14	12,432.3	0.0	0.0	12,432.3	0.0	0.0	0.0
Total Vehicle Replacement Programme		27,899.1	0.0	76.1	13,426.2	7,548.2	6,848.6	0.0
Community Safety								
A	16506 ENV SEC Out Of Hours Noise Security	23.3	0.0	23.3	0.0	0.0	0.0	0.0
Total Community Safety		23.3	0.0	23.3	0.0	0.0	0.0	0.0
Streetscene Environmental Services								
B	16506 ENV E & N Vehicles 2012/13 Uncommitted	279.9	0.0	0.0	279.9	0.0	0.0	0.0
B	16506 ENV BAG 26 Tonne Crew Cab Bag Vehicle	156.1	0.0	0.0	156.1	0.0	0.0	0.0
B	16506 ENV REF Vehicles 2012/13 Refuse Vehicles	1,934.7	0.0	1,934.7	0.0	0.0	0.0	0.0
B	16506 ENV WAS Household Waste 7 Hook Loaders	498.8	0.0	0.0	498.8	0.0	0.0	0.0
Total Streetscene Environmental Services		2,869.5	0.0	1,934.7	934.8	0.0	0.0	0.0
Environmental Action (South)								
B	16506 ENV DOG Replacement Dog Warden Vehicles	95.9	0.0	95.9	0.0	0.0	0.0	0.0
Total Environmental Action (South)		95.9	0.0	95.9	0.0	0.0	0.0	0.0
Commercial Services General Fund								
A	16323 CPM PAS Vehicles 2011/12 Passenger Trnspt	187.0	0.0	187.0	0.0	0.0	0.0	0.0
B	16506 CPM PAS Passenger Service Vehicles 2012/13	622.3	0.0	622.3	0.0	0.0	0.0	0.0
Total Commercial Services General Fund		809.3	0.0	809.3	0.0	0.0	0.0	0.0

Leeds City Council Capital Programme - Central & Operational Expenditure

All Figures are in £000's

Cat Scheme	General Capitalisation Scheme Title	Total Scheme Cost	Actual To 31 Mar 12	2012/13	Estimated Costs			2015/16	After 2015/16
					2013/14	2014/15	2015/16		
Capital Expenditure From Revenue									
B 13040	Dclg Capitalisation	68,428.9	68,428.8	0.1	0.0	0.0	0.0	0.0	0.0
B 16496	General Capitalisation 2012/2013	4,400.0	0.0	4,400.0	0.0	0.0	0.0	0.0	0.0
B 16497	General Capitalisation 2013/2014	4,400.0	0.0	0.0	4,400.0	0.0	0.0	0.0	0.0
B 16498	General Capitalisation 2014/2015	4,400.0	0.0	0.0	0.0	4,400.0	0.0	0.0	0.0
B 16764	General Capitalisation 2015/2016	4,400.0	0.0	0.0	0.0	0.0	4,400.0	0.0	0.0
Total Capital Expenditure From Revenue		86,028.9	68,428.8	4,400.1	4,400.0	4,400.0	4,400.0	4,400.0	0.0
East North East									
A 14222	Capitalisation Of Salaries Parent	480.0	0.0	0.0	480.0	0.0	0.0	0.0	0.0
A 14222 CS1	Capitalisation Of Salaries	935.0	0.0	454.0	481.0	0.0	0.0	0.0	0.0
Total East North East		1,415.0	0.0	454.0	961.0	0.0	0.0	0.0	0.0
Financial Development									
B 12121	Capital Programme Management	2,778.1	2,178.1	600.0	0.0	0.0	0.0	0.0	0.0
B 16756	Capital Prog Management 2013/14	600.0	0.0	0.0	600.0	0.0	0.0	0.0	0.0
B 16757	Capital Prog Management 2014/15	600.0	0.0	0.0	0.0	600.0	0.0	0.0	0.0
B 16758	Capital Prog Management 2015/16	600.0	0.0	0.0	0.0	0.0	600.0	0.0	0.0
Total Financial Development		4,578.1	2,178.1	600.0	600.0	600.0	600.0	600.0	0.0
Central Accounts									
A 16138 COB	Coburn Bsf	344.7	344.6	0.1	0.0	0.0	0.0	0.0	0.0
A 16138 ELF	East Leeds Fic	130.1	130.2	-0.1	0.0	0.0	0.0	0.0	0.0
A 16138 PRI	Priesthorpe - New Classes/Drama	10.5	10.4	0.1	0.0	0.0	0.0	0.0	0.0
Total Central Accounts		485.3	485.2	0.1	0.0	0.0	0.0	0.0	0.0

Leeds City Council Capital Programme - Central & Operational Expenditure

All Figures are in £000's

Cat Scheme	Contingency Scheme Title	Total Scheme Cost	Actual To 31 Mar 12	2012/13	Estimated Costs				2015/16	After 2015/16
					2013/14	2014/15	2015/16	2015/16		
Strategic										
A 1371 FAC	Contingency - Specific Final A/C'S	558.3	0.0	160.0	398.3	0.0	0.0	0.0	0.0	0.0
A 1371 GEN	Contingency - General	1,250.0	0.0	0.0	250.0	500.0	500.0	500.0	0.0	0.0
A 1371 PBN	Contingency - Pbn & Childrens Services	3,446.2	0.0	0.0	0.0	1,446.2	2,000.0	2,000.0	0.0	0.0
B 16795	Holt Park Centre Concrete Slab	71.0	0.0	0.0	71.0	0.0	0.0	0.0	0.0	0.0
Total Strategic		5,325.5	0.0	160.0	719.3	1,946.2	2,500.0	2,500.0	0.0	0.0
<hr/>										
Reserved Schemes City Dev										
A 12154 CON	Town & Dist Regentn - Contingency	17.8	0.0	0.0	17.8	0.0	0.0	0.0	0.0	0.0
Total Reserved Schemes City Dev		17.8	0.0	0.0	17.8	0.0	0.0	0.0	0.0	0.0

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Report of Director of Resources

Report to Executive Board

Date: 15th February 2013

Subject: TREASURY MANAGEMENT STRATEGY 2013/14

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In? Except recommendation 6.2 to 6.4	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Summary of main issues

1. This report sets out for Members' approval the Treasury Management Strategy for 2013/14, and also provides an update on the implementation of the 2012/13 strategy.
2. The Council's level of net external debt is anticipated to be £1,474m by 31/03/13, £41m below expectations in November 2012. A treasury savings target is assumed for 2013/14 and it is anticipated this will be achievable during the year through funding the Council's borrowing requirement at the most advantageous rates and using internal cash balances, in lieu of more expensive longer term funding at much higher rates.
3. The debt budget is forecast to rise by £650k in 2013/14 when compared to 2012/13. This includes a savings target of £411k.
4. The Authorised limit of £2.6bn has been rolled forward in 2015/16. The operational boundary of £2,425bn has also been rolled forward in 2015/16.

Recommendations

That the Executive Board:

5. Approve the initial treasury strategy for 2013/14 as set out in Section 3.3 and note the review of the 2012/13 strategy and operations set out in Sections 3.1 and 3.2.

That Executive Board recommend to full Council that:

6. The borrowing limits for 2012/13, 2013/14, 2014/15 and 2015/16 be set as detailed in Section 3.4.
7. The treasury management indicators for 2012/13, 2013/14, 2014/15 and 2015/16 be set as detailed in Section 3.5.
8. The investment limits for 2012/13, 2013/14, 2014/15 and 2015/16 be set as detailed in Section 3.6.

1 Purpose of this report

- 1.1 This report sets out for approval by Members the Treasury Management Strategy for 2013/14 and the revised affordable borrowing limits under the prudential framework. It also provides Members with a review of strategy and operations in 2012/13.

2 Background information

- 2.1 The operation of the Treasury Management function is governed by provisions set out under part 1 of the Local Government Act 2003 whereby the Council is required to have regard to the Chartered Institute of Public Finance and Accountancy (CIPFA) Prudential Code for Capital Finance in Local Authorities (amended 2009 and 2011) in particular:

- The Prudential Code requires that full Council set certain limits on the level and type of borrowing before the start of the financial year together with a number of Prudential Indicators.
- Any in year revision of these limits must be set by Council.
- Policy statements are prepared for approval by the Council at least two times a year.

3 Main Issues

3.1 Review of Strategy and Borrowing Limits 2012/13

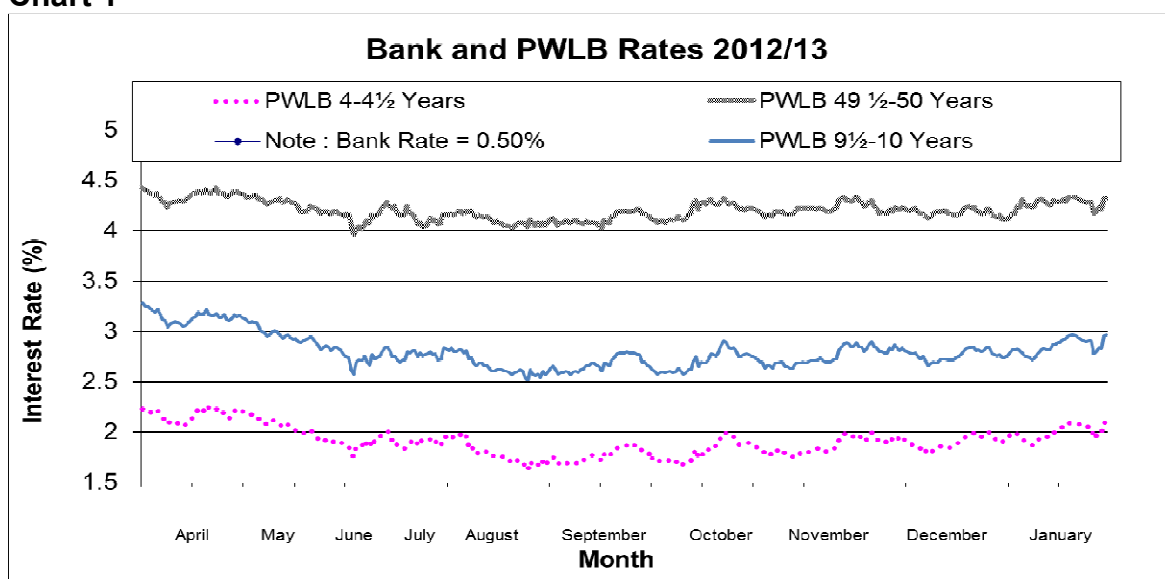
- 3.1.1 The current debt forecasts are given in Table 1 below, which shows that net external borrowing is now expected to be £1,474m by the end of 2012/13. This is £41m less than expected in November. A capital programme update is included as a separate agenda item.

Table 1

	2012/13 Feb 12 Report	2012/13 Nov 12 Report	2012/13 This Report
	£m	£m	£m
ANALYSIS OF BORROWING 2012/13			
Net Borrowing at 1 April	1,481	1,385	1,385
New Borrowing for the Capital Programme – Non HRA	106	120	132
New Borrowing for the Capital Programme – HRA	0	0	0
Debt redemption costs charged to Revenue (Incl HRA)	(37)	(39)	(40)
Reduced/(Increased) level of Revenue Balances	(10)	49	(3)
Net Borrowing at 31 March*	1,540	1,515	1,474
Capital Financing Requirement	1,752		
* Comprised as follows			
Long term borrowing Fixed	1,423	1,260	1,266
Variable (less than 1 Year)	50	25	20
New Borrowing	60	129	89
Short term Borrowing	19	112	111
Total External Borrowing	1,552	1,526	1,486
Less Investments	12	11	12
Net External Borrowing	1,540	1,515	1,474
% borrowing funded by short term and variable rate loans	8%	17%	15%

- 3.1.2 The Eurozone debt crisis has continued to impact on the UK economy which is unlikely to have grown significantly in 2012 and is creating a major headwind for recovery in 2013. Sentiment in financial markets has improved considerably since the ECB pledged to buy unlimited amounts of bonds of countries which ask for a bail-out, a commitment to support Greece and to keep the Eurozone intact. However, the foundations to this “solution” to the Eurozone debt crisis are still weak.
- 3.1.3 The US economy has only been able to manage weak growth in 2012 despite huge efforts by the Federal Reserve to stimulate the economy through quantitative easing (QE) combined with a commitment to a continuation of ultra-low interest rates into 2015. Unemployment levels have been slowly reducing but against a background of a fall in the numbers of those available for work. The fiscal cliff facing the President at the start of 2013 has been a major dampener, discouraging business from spending on investment and increasing employment more significantly, in case there is a sharp contraction in the economy in the pipeline. However, the housing market does look as if it has, at long last, reached the bottom and house prices are now on the up.
- 3.1.4 Hopes for a broad based recovery have, therefore, focused on the emerging markets. However, there are increasing concerns over flashing warning signs in various parts of the Chinese economy that indicate it may be heading for a hard landing rather than a gradual slow down.
- 3.1.5 Currently, the UK is enjoying a major financial benefit from some of the lowest sovereign borrowing costs in the world as the UK is seen as a safe haven from Eurozone debt. There is, though, little evidence that consumer confidence levels are recovering nor that the manufacturing sector is picking up. On the positive side, growth in the services sector has rebounded in Q3 and banks have made huge progress since 2008 in shrinking their balance sheets to more manageable levels and also in reducing their dependency on wholesale funding. However, availability of credit remains tight in the economy and the Funding for Lending scheme, which started in August 2012, has not yet had the time to make a significant impact. The outlook for the housing market remains challenging for a prolonged period. The drive to reduce the public sector deficit is dependent on the UK economy growing at a reasonable pace but the lack of Eurozone growth combined with tax receipts not keeping pace with additional welfare benefit payments, will provide a barrier to UK growth.
- 3.1.6 The Government’s austerity strategy has resulted in a substantial reduction in employment in the public sector. Despite this, total employment has increased to the highest level for four years as over one million jobs have been created in the private sector in the last two years. However youth unemployment still remains a cause for considerable concern.
- 3.1.7 Inflation has fallen sharply during 2012 from a peak of 5.2% in September 2011 to 2.2% in September 2012. However, inflation increased back to 2.7% in October though it is expected to fall back to reach the 2% target level within the two year horizon.

Chart 1



3.1.8 Since the November half year report short term rates have remained at low levels, as shown in Chart 1. The Council's treasury advisors' latest forecast for Quarter 1 2013 are that PWLB rates for 50 year borrowing will be around 4.0%, 25 year borrowing around 3.8% and 10 year borrowing around 2.50%. These rates are predicted to remain volatile as the economy starts its recovery process, but are generally anticipated to rise.

3.1.9 The UK continues to enjoy an AAA sovereign rating. However, the credit rating agencies will be carefully monitoring the rate of growth in the economy as a disappointing performance in that area could lead to a major derailment of the plans to contain the growth in the total amount of Government debt over the next few years. Moody's has stated that it will review the UK's AAA rating at the start of 2013.

3.1.10 The current borrowing strategy continues to fund capital programme borrowing requirement from short dated loans and internal cash balances, whilst allowing longer term funding opportunities to be taken when market conditions are favourable. Table 2 shows £25m of new loans were acquired and also highlights that no rescheduling of long term debt has taken place in 2012/13. The strategy is projected to generate savings of £3.442m.

Table 2

Rescheduling and Funding 2012/13							
Premature Repayments				New Replacement Borrowing			
Date	Amount	Original Rate	Discount Rate	Date	Amount	Term	Interest Rate
	(£m)	(%)			(£m)	(Years)	(%)
PWLB				PWLB			
				11/05/2012	10	10	2.95
				21/05/2012	10	10	2.90
Sub Total	0				20		
LOBOs (Call date)				Market Loans			
				20/04/2012	5	22.5	3.95
Sub Total	0				5		
Total	0			Total	25		

3.1.11 Members will recall from the strategy set for 2012/13 and the update on treasury strategy in November that the changes to the Housing Subsidy system resulted in the reduction of £112m of HRA debt and associated premiums. Finalisation of the 2011/12 accounts has enabled the implementation of a new system to allocate loans and interest costs between the general fund and HRA. The overriding principles of the new system ensure that:

- Any apportionment of debt will not be to the detriment of the General Fund.
- The split of loans is broadly equitable between the Housing Revenue Account (HRA) and General Fund.
- Future charges to the HRA in relation to borrowing are not influenced by General Fund decisions, giving a greater degree of independence, certainty and control.
- Un-invested balance sheet resources which allow borrowing to be below the CFR are apportioned between General Fund and HRA.

3.1.12 The HRA self-financing scheme has provided the opportunity to fully fund the HRA financing requirement from current long term loans held by the Council. Whilst this has resulted in additional interest costs to the HRA of £742k in 12/13, against the original estimate, it provides the HRA with a greater level of stable funding over the life of the Housing business plan. The net impact on the General Fund has resulted in savings of £5.17m against the original estimate. However General Fund now bears more of the risk associated with rising interest costs in the future.

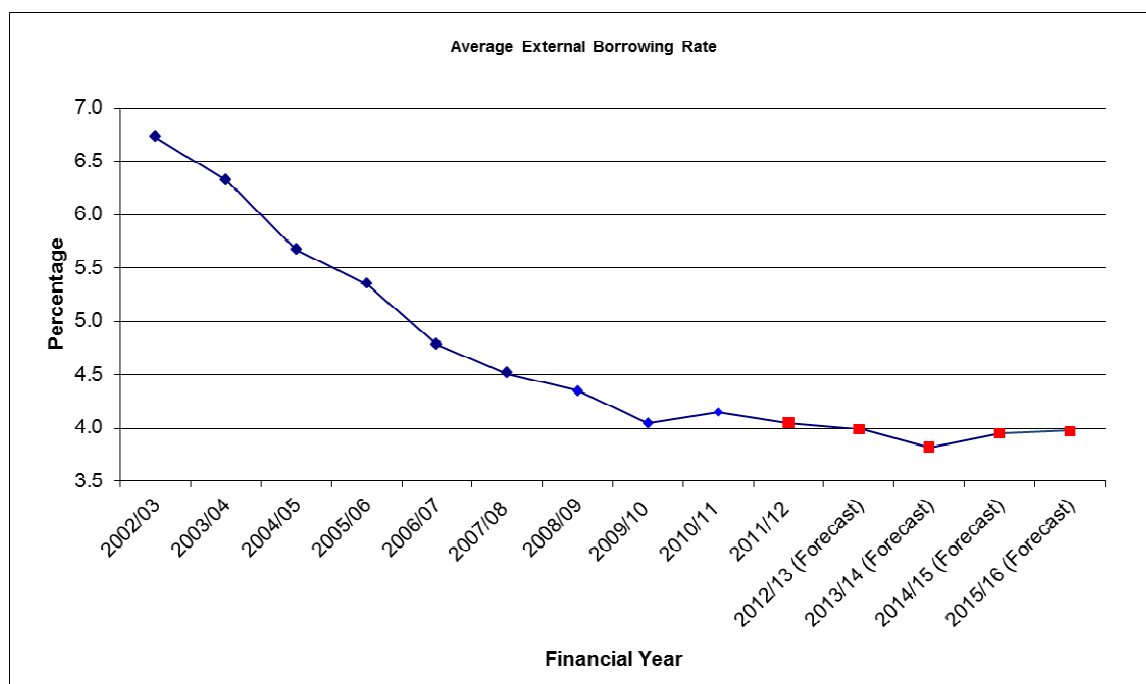
3.1.13 The Item 8 regulations for 2012/13 onwards include a change in the requirements for amortisation of premiums and discounts to the HRA, which has the effect of normalising accounting treatment of the write off of premiums and discounts between the HRA and GF. Discussions are still taking place with External Auditors as to the correct accounting treatment of these adjustments.

3.1.14 The remaining forecast long term borrowing requirement for 2012/13 is now £220m. This includes £112m of short dated loans. The levels of capital programme slippage, cash reserves, economic conditions and short term interest rates will continue to be monitored before additional monies are borrowed. Given that short term rates continue at historical lows the Council will continue to fund the remaining borrowing requirement, if required at short term rates, whilst taking advantage of long term funding opportunities as they arise.

3.2 Interest Rate Performance

3.2.1 The average rate of interest paid on the Council's external debt for 2011/12 was 4.05% as reported in the Annual Treasury Management Report 2011/12 to Executive Board on 18th July 2012. This rate is forecast to fall below 4% for 2012/13. Chart 2 shows how the average, external borrowing rate has fallen from 6.72% in 2002/03. The expectation is that the Councils average cost of borrowing will begin to rise as the cost of borrowing increases and short term funding is switched to more expensive longer term funding rates.

Chart 2



3.3 Strategy for 2013/14

3.3.1 Table 3 shows that net borrowing is expected to rise by £66m to £1,540m during the course of 2013/14. The Capital Programme report is presented elsewhere on this agenda.

Table 3

	2012/13	2013/14	2014/15	2015/16
ANALYSIS OF BORROWING 2012/13 – 2015/16	£m	£m	£m	£m
Net Borrowing at 1 April	1,385	1,474	1,540	1,563
New Borrowing for the Capital Programme – Non HRA	132	109	80	74
New Borrowing for the Capital Programme - HRA	0	0	0	0
Debt redemption costs charged to Revenue(Non HRA)	(40)	(45)	(45)	(45)
Reduced/(Increased) level of Revenue Balances	(3)	2	(12)	(12)
Net Borrowing at 31 March	1,474	1,540	1,563	1,580
* Comprised as follows				
Long term borrowing Existing Fixed	1,266	1,323	1,437	1,460
Existing Variable (Less than 1yr)	20	130	110	110
New Borrowing	89	66	23	17
Short term Borrowing	111	28	0	0
Total External Borrowing	1,486	1,547	1,570	1,587
Less Investments	12	7	7	7
Net External Borrowing	1,474	1,540	1,563	1,580
% gross borrowing exposed to interest rate risk	15%	14%	8%	8%

Note: Borrowing exposed to interest rate risk in any one year is made up of short term borrowing, new long term borrowing and existing variable loans (i.e. LOBOs with an option falling within the year).

3.3.2 The economic recovery in the UK since 2008 has been the worst and slowest recovery in recent history, although the economy returned to positive growth in the third quarter of 2012. Growth prospects are weak and consumer spending, the usual driving force of recovery, is likely to remain under pressure due to consumers focusing on repayment of personal debt, inflation eroding disposable income, general malaise about the economy and employment fears.

The primary drivers of the UK economy are likely to remain external. 40% of UK exports go to the Eurozone so the difficulties in this area are likely to continue to hinder UK growth. The US, the main world economy, faces similar debt problems to the UK, but urgently needs to resolve the fiscal cliff now that the Presidential elections are out of the way. The resulting US fiscal tightening and continuing Eurozone problems will depress UK growth and is likely to see the UK deficit reduction plans slip. This challenging and uncertain economic outlook has several key treasury management implications:

- Borrowing interest rates continue to be attractive and may remain relatively low for some time. The timing of any borrowing will need to be monitored carefully;
- There will remain a cost of carry – any borrowing undertaken that results in an increase in investments will incur a revenue loss between borrowing costs and investment returns
- The Eurozone sovereign debt difficulties provide a clear indication of high counterparty risk. This continues to suggest the use of higher quality counterparties for shorter time periods;
- Investment returns are likely to remain relatively low during 2013/14 and beyond;

3.3.3 The overall balance of risks remains weighted to the downside. Lack of economic growth, both domestically and overseas, will impact on confidence putting upward pressure on unemployment. It will also further knock levels of demand which will bring the threat of recession back into focus.

3.3.4 The longer term trend is for gilt yields and PWLB rates to rise due to the high volume of gilt issuance in the UK, and the high volume of debt issuance in other major western countries. Given the weak outlook for economic growth, the prospects for any interest rate changes before March 2015 are limited. There is potential for the start of Bank Rate increases to be delayed even further if growth disappoints.

3.3.5 Low short term interest rates will continue to focus any new borrowing in the very short periods. This strategy will generate lower borrowing costs but it is set against the need to lock in low longer term rates. PWLB rates on loans of less than ten years duration are expected to be substantially lower than longer term PWLB rates offering a range of options for new borrowing which will spread debt maturities away from a concentration in long dated debt. Table 4 shows the forecast of rates by the Council's treasury advisors.

Table 4

Annual Average %	Bank Rate	PWLB Borrowing Rates (including certainty rate adjustment)		
		5 year	25 year	50 year
Dec 2012	0.50	1.50	3.70	3.90
March 2013	0.50	1.50	3.80	4.00
June 2013	0.50	1.50	3.80	4.00
Sept 2013	0.50	1.60	3.80	4.00
Dec 2013	0.50	1.60	3.80	4.00
March 2014	0.50	1.70	3.90	4.10
June 2014	0.50	1.70	3.90	4.10
Sept 2014	0.50	1.80	4.00	4.20
Dec 2014	0.50	2.00	4.10	4.30
March 2015	0.75	2.20	4.30	4.50
June 2015	1.00	2.30	4.40	4.60
Sept 2015	1.25	2.50	4.60	4.80
Dec 2015	1.50	2.70	4.80	5.00
March 2016	1.75	2.90	5.00	5.20

3.3.6 The Council is currently maintaining an under-borrowed position. This means that the capital borrowing need (the Capital Financing Requirement), has not been fully funded with loan debt as cash supporting the Council's reserves, balances and cash flow has been used as a temporary measure. This strategy is prudent as investment returns are low and counterparty risk remains high.

3.3.7 Against this background and the risks within the economic forecast, caution will be adopted with the 2013/14 treasury operations. The Director of Resources will continue to monitor market dynamics with a view to securing longer term debt at the appropriate time and as such the strategy will adopt a pragmatic approach to changing circumstances:

- *if it was felt that there was a significant risk of a sharp FALL in long and short term rates, e.g. due to a marked increase of risks around relapse into recession or of risks of deflation, then long term borrowings will be postponed, and potential rescheduling from fixed rate funding into short term borrowing will be considered.*
- *if it was felt that there was a significant risk of a much sharper RISE in long and short term rates than that currently forecast, perhaps arising from a greater than expected increase in world economic activity or a sudden increase in inflation risks, then the portfolio position will be re-appraised with the likely action that fixed rate funding will be drawn whilst interest rates were still relatively cheap.*

3.3.8 The requirement to borrow new money is determined by the size of the Council's capital programme. The debt cost of servicing this requirement is shown in the following table.

Table 5

	2012/13 £000	2013/14 £000	2014/15 £000	2015/16 £000
GF DEBT COSTS (after timing of spend and use of reserves/balances)	70,087.0	69,682.0	69,682.0	69,682.0
Less budgeted savings target	(1,104.0)	(699.0)	(699.0)	(699.0)
BASE DEBT BUDGET	68,983.0	68,983.0	68,983.0	68,983.0
Adjustment to reflect HRA changes	(5,170.0)	(1,883.0)	405.0	1,154.0
Increase to Base to reflect capital programme		2,533.0	2,533.0	2,533.0
REVISED BASE DEBT BUDGET	63,813.0	69,633.0	71,921.0	72,670.0
REVENUE COST OF BORROWING (after spend timing/reserves/balances)	60,372.0	70,044.0	74,925.0	77,188.0
Treasury Savings Target		(411.0)		
REVISED COST OF BORROWING	60,372.0	69,633.0	74,925.0	77,188.0
VARIANCE	(3,441.0)	0.0	3,004.0	4,518.0

Note: the adjustment to reflect HRA changes in 2012/13 is provisional awaiting confirmation of the correct accounting treatment from External Auditors.

3.3.9 The revised debt budget of £69,633k for 2013/14 is an increase of £650k over the 2012/13 base budget of £68,983k. The revised 2013/14 debt budget includes a savings target of £411k.

3.3.10 The debt budget is based upon borrowing at the following average interest rate detailed below in Table 6.

Table 6

	Average Interest Rate
2012/13	0.5%
2013/14	1.6%
2014/15	2.4%
2015/16	2.5%

3.3.11 These assumptions on borrowing rates have associated risks. For example in 2013/14 if the cost of borrowing was 0.25% higher than assumed, full year debt costs would increase by £663k.

3.4 Borrowing Limits for 2012/13, 2013/14, 2014/15 and 2015/16

3.4.1 The authorised limit represents the legislative limit on the Council's external debt under the Local Government Act 2003. It should be set with sufficient headroom above the operational boundary to allow flexibility for planned borrowing to be undertaken, in order for prudent treasury management decisions to be taken and temporary cash flow fluctuations to be managed. The operational boundary should reflect the maximum anticipated level of external debt consistent with budgets and cash flow forecasts. It should be seen as a management tool for ongoing monitoring of external debt, and may be breached temporarily due to unusual cash flow movements

3.4.2 The Director of Resources has delegated responsibility to make adjustments between the two separate limits for borrowing and other long term liabilities, provided that the overall limit remains unchanged. Any such adjustments will be reported to the next available Council meeting following the change. It is recommended that Council approve the following authorised limits for its gross external debt for the next three years.

3.4.3 It is proposed to maintain the authorised limit for 2015/16 at the 2014/15 level.

Recommended: Authorised Limits as follows:

Authorised Limit	2012/13 £m	2013/14 £m	2014/15 £m	2015/16 £m
Borrowing	1,900	1900	1,900	1,900
Other Long Term Liabilities	600	650	700	700
Total	2,500	2,550	2,600	2,600

3.4.4 It is proposed to maintain the Operational boundary for borrowing in 2015/16 at the 2014/15 level.

Recommended: Operational Boundaries as follows:

Operational Boundary	2012/13 £m	2013/14 £m	2014/15 £m	2015/16 £m
Borrowing	1,760	1,760	1,760	1,760
Other Long Term Liabilities	565	610	665	665
Total	2,325	2,370	2,425	2,425

3.5 Treasury Management Indicators

3.5.1 Appendix A highlights the borrowing limits and other prudential indicators

3.5.2 The first prudential indicator in respect of treasury management is that the Council has adopted the CIPFA Code of Practice for Treasury Management in the Public Services. This was adopted by the Council at the Executive Board meeting on the 13th March 2003.

3.5.3 The Council is required to set an upper limit on its fixed interest rate exposures that represents the maximum proportion of its net borrowing (i.e. measured as a percentage of its total borrowing less investments) which the Council will have at any given time during the period at fixed interest rates. The purpose of the limit is to ensure that the Council has the flexibility to take advantage of falling interest rates by ensuring a minimum level of variable rate debt. However setting a limit less than 100% can restrict the Council's ability to borrow in advance of need when long term fixed interest rates are at their low point. (This is the case since in general amounts borrowed in advance are invested, meaning that the net borrowing figure on which the limit is based will be lower than the total fixed borrowing outstanding.) Therefore to provide the Council with maximum flexibility it is recommended that the limit of 115% remains unchanged and is rolled forward into 2015/16.

Recommended: Upper limit on fixed interest rate exposures for 2013/14, 2014/15 and 2015/16 of 115% (no change)

3.5.4 The Council is required to set an upper limit on its variable interest rate exposures that represents the maximum proportion of debt the Council will have at any given time during the period at variable interest rates and exposed to interest rate rises. In evaluating this figure, LOBOs are treated as being variable in the year in which an option occurs and fixed in other years. The limit should be set in order to maintain a balance between managing the risk of rate rises and allowing sufficient flexibility to take advantage of any fall in rates. It is therefore recommended that the limit of 40% of debt remains unchanged and is rolled forward into 2014/15.

Recommended: Upper limit on variable interest rate exposures for 2013/14, 2014/15 and 2015/16 of 40% (no change)

3.5.5 The Council is required to set upper and lower limits for the maturity structure of its borrowings. This is designed to limit the risk of exposure to high interest rates by restricting the level of maturing debt in any given year. The limits represent the amount of projected borrowing that is fixed rate maturing in each period as a percentage of total projected borrowing that is fixed rate. It is proposed that these limits remain unchanged.

Maturity structure of fixed rate borrowing	Lower Limit	Upper Limit
under 12 months	0%	15%
12 months and within 24 months	0%	20%
24 months and within 5 years	0%	35%
5 years and within 10 years	0%	40%
10 years and above	25%	90%

Recommended: Upper and Lower limits on fixed rate maturity structure remains unchanged as above.

3.6 Investment Strategy and Limits

3.6.1 The Council's actual external borrowing need is reduced by the availability of revenue balances. The Treasury policy allows for the external investment of these balances at advantageous rates but with due regard for security of capital invested. Investment of surplus balances in general will be limited to cash flow and liquidity management although the interest rate outlook will be kept under review to identify any opportunities for longer term investment.

3.6.2 The approved lending list is based upon the assessment of the financial standing of counterparties as determined by international credit rating agencies and further refined and updated by the Council's advisors on a continual basis. The lending list is often further restricted based upon the Council's own view of the credit worthiness of counter-parties.

3.6.3 The investment strategy allows for the Council to invest in only the most highly rated financial institutions around the world. The Council will only lend up to a maximum of £15m to financial institutions that are rated as excellent. There is also a limit of £5m for financial institutions that are rated as very good.

3.6.4 The Prudential code requires that Councils set limits on investments for periods longer than 364 days. It is proposed to maintain the limits as outlined below and roll the limit forward into 2015/16.

Recommended: Upper limit on sums invested for periods longer than 364 days (no change):

Total principal sum invested for a period longer than 364 days	2012/13 £m	2013/14 £m	2014/15 £m	2015/16 £m
Upper limit	150	150	150	150

4 Corporate Considerations

4.1 Consultation and Engagement

4.1.1 This report is an update on strategy as presented to Executive Board in February, as such no consultation has taken place. However, consultation with the Council's treasury advisors takes place regularly throughout the year.

4.1.2 The borrowing requirement is an outcome of the capital programme which has been the subject of consultation and engagement as outlined in the capital programme update report elsewhere on this agenda.

4.2 Equality and Diversity / Cohesion and Integration

4.2.1 Equality, diversity, cohesion and integration requirements are addressed as part of individual capital scheme and programme approvals. The borrowing to deliver these capital schemes is executed through treasury strategy and as such there are no further equality diversity cohesion and integration issues. An equality screening document is attached at Appendix C.

4.3 Council Policies and City Priorities

4.3.1 Treasury Management strategy secures funding to support the Council's Policies and City Priorities as set out in the Council capital programme and is consistent with the Council's business plan.

4.4 Resources and Value for Money

4.4.1 This update on the treasury strategy recognises the borrowing necessary to fund the capital programme requirements of both General Fund and HRA. The revenue costs of borrowing are included within the revenue budgets of the general fund and HRA.

4.4.2 The updated strategy 2012/13 is forecast to deliver savings of £8.612m against the budgeted position.

4.5 Legal Implications, Access to Information and Call In

4.5.1 In accordance with the Council's Budget and Policy Framework, decisions on borrowing limits, treasury management indicators, investment limits and the Treasury management Policy Statement are approved by Council. As such, recommendations 6.2 to 6.4 are not subject to call in.

4.6 Risk Management

4.6.1 This report sets out the framework for the treasury strategy for the year ahead. The execution of strategy and associated risks are kept under regular review through:

- Monthly reports to the Finance Performance Group
- Quarterly strategy meeting with the Director of Resources and the Council's treasury advisors
- Regular market, economic and financial instrument updates and access to real time market information

5 Conclusions

- 5.1 The Council's level of external debt at 31st March 2013 is anticipated to be £1,474m, £41m lower than expected in November 2012, rising to £1,540m in 2013/14 and to £1,580m by 2015/16.
- 5.2 A treasury savings target is assumed for 2013/14 and it is anticipated this will be achievable during the year through funding the Council's borrowing requirement at the most advantageous rates and using internal cash balances, in lieu of more expensive longer term funding at much higher rates.
- 5.3 The uncertainty and risks around economic forecasts will result in further caution being adopted in the management of debt and investments. The Director of Resources will continue to monitor market dynamics with a view to securing longer term debt at the appropriate time.

6 Recommendations

That the Executive Board:

- 6.1 Approve the initial treasury strategy for 2013/14 as set out in Section 3.3 and note the review of the 2012/13 strategy and operations set out in Sections 3.1 and 3.2.

That Executive Board recommend to full Council that:

- 6.2 The borrowing limits for 2012/13, 2013/14, 2014/15 and 2015/16 be set as detailed in Section 3.4.
- 6.3 The treasury management indicators for 2012/13, 2013/14, 2014/15 and 2015/16 be set as detailed in Section 3.5.
- 6.4 The investment limits for 2012/13, 2013/14, 2014/15 and 2015/16 be set as detailed in Section 3.6.

7 Background documents ¹

None

¹ The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

Leeds City Council - Prudential Indicators 2012/13- 2015/16

No.	PRUDENTIAL INDICATOR	2012/13	2013/14	2014/15	2015/16
(1). EXTRACT FROM BUDGET AND RENT SETTING REPORTS					
1	Ratio of Financing Costs to Net Revenue Stream General Fund - Excluding DSG (Note 1)	11.02%	12.57%	13.37%	13.76%
2	HRA	15.20%	13.34%	11.84%	11.11%
Estimates of the Incremental Impact of new capital investment decisions					
3	increase in council tax B7(band D, per annum) (Note 2)	£ . P 13.49	£ . P 62.64	£ . P 98.32	£ . P 116.58
4	increase in housing rent per week	0.00	0.00	0.00	0.00
		£'000	£'000	£'000	£'000
5	Net external borrowing requirement (Net Debt and CFR) The Net Borrowing Requirement should not exceed the capital financing requirement (Note 3)	1,474,000 OK	1,540,000 OK	1,563,000 OK	1,580,000 OK
		£'000	£'000	£'000	£'000
Estimate of total capital expenditure					
6	Non HRA	195,849	206,779	166,291	121,255
7	HRA	60,984	65,516	55,508	62,273
		TOTAL	TOTAL	TOTAL	TOTAL
		256,833	272,295	221,799	183,528
		£'000	£'000	£'000	£'000
Capital Financing Requirement (as at 31 March)					
8	Non HRA	1,550,349	1,626,103	1,689,437	1,765,624
9	HRA	691,364	726,232	743,479	730,855
		TOTAL	TOTAL	TOTAL	TOTAL
		2,241,713	2,352,335	2,432,916	2,496,479
9a	Limit of HRA Indebtedness as implemented under self financing	726,155	726,155	726,155	726,155

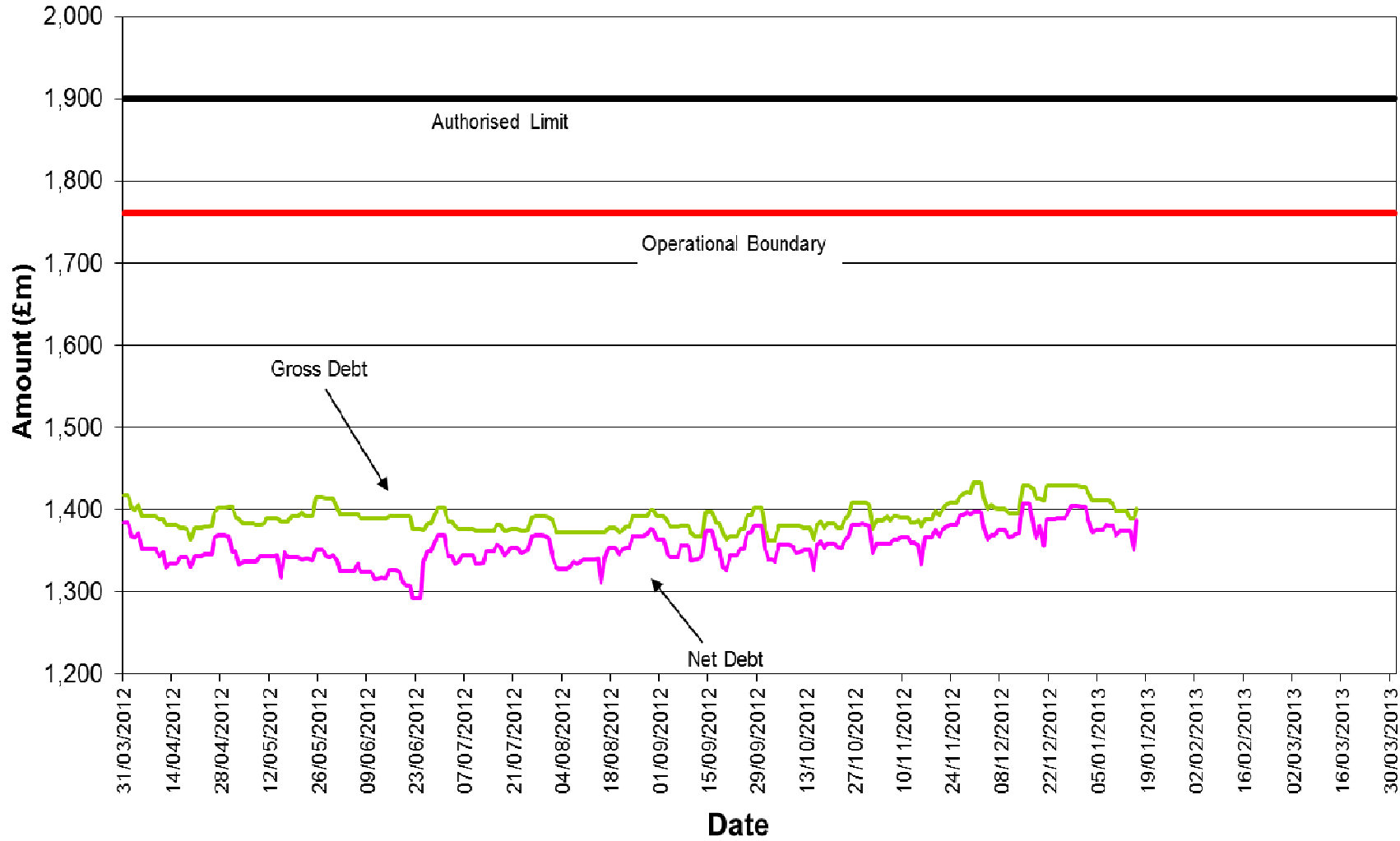
No.	PRUDENTIAL INDICATOR	2012/13	2013/14	2014/15	2015/16
(2). TREASURY MANAGEMENT PRUDENTIAL INDICATORS					
		£'000	£'000	£'000	£'000
10	Authorised limit for external debt - (Note 5) borrowing other long term liabilities TOTAL	1,900,000 600,000 2,500,000	1,900,000 650,000 2,550,000	1,900,000 700,000 2,600,000	1,900,000 700,000 2,600,000
11	Operational boundary - (Note 5) borrowing other long term liabilities TOTAL	1,760,000 565,000 2,325,000	1,760,000 610,000 2,370,000	1,760,000 665,000 2,425,000	1,760,000 665,000 2,425,000
14	Upper limit for fixed interest rate exposure expressed as either:- Net principal re fixed rate borrowing / investments OR:- Net interest re fixed rate borrowing / investments	115%	115%	115%	115%
15	Upper limit for variable rate exposure expressed as either:- Net principal re variable rate borrowing / investments OR:- Net interest re variable rate borrowing / investments	40%	40%	40%	40%
		£'000	£'000	£'000	£'000
17	Upper limit for total principal sums invested for over 364 days (Note 5) (per maturity date)	150,000	150,000	150,000	150,000
18	Net Debt as a percentage of Gross debt	99.71%	99.54%	99.54%	99.55%

16	Maturity structure of fixed rate borrowing 2012/13	Lower Limit	Upper Limit	Projected 31/03/2013
	under 12 months	0%	15%	2%
	12 months and within 24 months	0%	20%	10%
	24 months and within 5 years	0%	35%	17%
	5 years and within 10 years	0%	40%	14%
	10 years and above	25%	90%	58%
				100%

otes.

- The indicator for the ratio of financing costs to net revenue stream for General Fund is now calculated based on the Net Revenue Charge less the Dedicated Schools Grant (DSG). The Government changed the funding of education to DSG from 2006/07.
- The code requires that the Council identifies the capital financing costs arising from unsupported borrowing expressed as the amount per band D property.
- In order to ensure that over the medium term net borrowing will only be for a capital purpose, the Council should ensure that net external borrowing does not exceed the total capital financing requirement in the preceding year plus estimates of any additional capital financing requirement for the current and next two financial years. This is a key indicator of prudence.
- Prudential indicator 12 relates to actual external debt at 31st March, which will be reported in the Treasury Management Annual Report.
- Prudential indicator 13 relates to the adoption of the CIPFA Code of Practice on Treasury Management. The Council formally adopted this Code of Practice in March 2003, and the revised code in February 2010 and 2012

Prudential Code Monitoring 2012/13 - Debt



Appendix B

Appendix C

Equality, Diversity, Cohesion and Integration Screening



As a public authority we need to ensure that all our strategies, policies, service and functions, both current and proposed have given proper consideration to equality, diversity, cohesion and integration.

A **screening** process can help judge relevance and provides a record of both the **process** and **decision**. Screening should be a short, sharp exercise that determines relevance for all new and revised strategies, policies, services and functions. Completed at the earliest opportunity it will help to determine:

- the relevance of proposals and decisions to equality, diversity, cohesion and integration.
- whether or not equality, diversity, cohesion and integration is being/has already been considered, and
- whether or not it is necessary to carry out an impact assessment.

Directorate: Resources	Service area: Financial Development
Lead person: Maureen Taylor	Contact number: 74234

1. Title: Treasury Management Strategy 2013-2014

Is this a:

Strategy / Policy

 Service / Function

 Other

If other, please specify

2. Please provide a brief description of what you are screening

The report gives sets the treasury management strategy for 2013/14 with an update on strategy in 2012/13.

3. Relevance to equality, diversity, cohesion and integration

All the council's strategies/policies, services/functions affect service users, employees or the wider community – city wide or more local. These will also have a greater/lesser relevance to equality, diversity, cohesion and integration.

The following questions will help you to identify how relevant your proposals are.

When considering these questions think about age, carers, disability, gender reassignment, race, religion or belief, sex, sexual orientation and any other relevant characteristics (for example socio-economic status, social class, income, unemployment, residential location or family background and education or skills levels).

Questions	Yes	No
Is there an existing or likely differential impact for the different equality characteristics?		X
Have there been or likely to be any public concerns about the policy or proposal?		X
Could the proposal affect how our services, commissioning or procurement activities are organised, provided, located and by whom?		X
Could the proposal affect our workforce or employment practices?		X
Does the proposal involve or will it have an impact on <ul style="list-style-type: none"> • Eliminating unlawful discrimination, victimisation and harassment • Advancing equality of opportunity • Fostering good relations 		X X X

If you have answered **no** to the questions above please complete **sections 6 and 7**

If you have answered **yes** to any of the above and;

- Believe you have already considered the impact on equality, diversity, cohesion and integration within your proposal please go to **section 4**.
- Are not already considering the impact on equality, diversity, cohesion and integration within your proposal please go to **section 5**.

4. Considering the impact on equality, diversity, cohesion and integration

If you can demonstrate you have considered how your proposals impact on equality, diversity, cohesion and integration you have carried out an impact assessment.

Please provide specific details for all three areas below (use the prompts for guidance).

- **How have you considered equality, diversity, cohesion and integration?** (think about the scope of the proposal, who is likely to be affected, equality related information, gaps in information and plans to address, consultation and engagement activities (taken place or planned) with those likely to be affected)

- **Key findings** (think about any potential positive and negative impact on different equality characteristics, potential to promote strong and positive relationships between groups, potential to bring groups/communities into increased contact with each other, perception that the proposal could benefit one group at the expense of another)

- **Actions** (think about how you will promote positive impact and remove/ reduce negative impact)

5. If you are not already considering the impact on equality, diversity, cohesion and integration you will need to carry out an impact assessment.

Date to scope and plan your impact assessment:	
--	--

Date to complete your impact assessment	
---	--

Lead person for your impact assessment (Include name and job title)	
--	--

6. Governance, ownership and approval

Please state here who has approved the actions and outcomes of the screening

Name	Job title	Date
Maureen Taylor	Chief Officer Financial Development	17 th January 2013

7. Publishing

This screening document will act as evidence that due regard to equality and diversity has been given. If you are not carrying out an independent impact assessment the screening document will need to be published.

Date screening completed	17 th January 2013
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If relates to a Key Decision send to Corporate Governance	26 th January 2013
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Any other decision please send to Equality Team (equalityteam@leeds.gov.uk)	
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EXECUTIVE BOARD

FRIDAY, 15TH FEBRUARY, 2013

PRESENT: Councillor K Wakefield in the Chair

Councillors J Blake, A Carter, M Dobson,
S Golton, P Gruen, R Lewis, L Mulherin,
A Ogilvie and L Yeadon

163 Exempt Information - Possible Exclusion of the Press and Public

RESOLVED – That, in accordance with Regulation 4 of The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, the public be excluded from the meeting during consideration of the following parts of the agenda designated as exempt on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present there would be disclosure to them of exempt information so designated as follows:-

- (a) Appendix 4 to the report entitled, 'Bridgewater Place Wind Mitigation Measures' referred to in Minute No. 174 is exempt in accordance with paragraph 10.4(5) of Schedule 12A (3) of the Local Government Act 1972 on the grounds that it contains information in respect of which a claim to legal professional privilege could be maintained in legal proceedings. It is considered that the public interest in maintaining the content of Appendix 4 as exempt outweighs the public interest in disclosing the information as there are potential legal implications with the proposals contained in this report.
- (b) Appendix 1 to the report entitled, 'Leeds Arena: Legal Action: Montpellier Estates Ltd.' referred to in Minute No. 177 is exempt in accordance with paragraph 10.4(3) and (5) of Schedule 12A (3) of the Local Government Act 1972 on the grounds that it details the actions likely to be pursued by the Council in recovering its legal costs from MEL and comments on the potential of MEL progressing an appeal of the decision. The content of the Appendix would be covered by legal privilege, as it includes the substance of communications between the Council and its lawyers, where the purpose of those communications is the giving of legal advice. It is acknowledged that there is a strong element of public interest inbuilt into the privilege itself and, that the general maintenance of confidentiality between client and lawyer is a matter which is in the public interest. Conversely, whilst there is always some public interest in disclosure and whilst there may be relatively strong public interest in the public knowing about the way forward in respect of the recovery of legal costs and the potential of an appeal, it

would seem there is little public interest in the disclosure of the advice and information contained in the Appendix.

It is, therefore, considered that in all the circumstances of the case, the public interest in maintaining the content of the Appendix as Exempt outweighs the public interest in disclosing the information contained in the Appendix. In addition, the Appendix contains information about an individual's and companies financial and business affairs.

- (c) Appendix B to the report entitled, 'Little London and Beeston Hill and Holbeck Housing PFI Project' referred to in Minute No. 180 is exempt in accordance with paragraph 10.4(3) of Schedule 12A (3) of the Local Government Act 1972 on the grounds that it contains commercially sensitive information on the Council's approach to procurement issues, financial information and commercial information in relation to the Preferred Bidder, where the benefit of keeping the information confidential is considered greater than that of allowing public access to the information.

(With regard to (b) and (c) above, as it had not been possible to make available 28 clear days ahead of the meeting a notice detailing the intention to consider the exempt parts of those reports in private, then in line with Regulation 5 of The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, prior agreement had been obtained from the relevant Scrutiny Board Chairs that the consideration of such matters was urgent and could not reasonably be deferred to the next meeting).

164 Late Items

With the agreement of the Chair, the following late items of business were admitted to the agenda:-

- (a) 'Leeds Arena: Legal Action: Montpellier Estates Ltd (MEL).' This report had been submitted as a late item of business, as the decision on the legal proceedings between the City Council and MEL was only handed down by the Rt. Hon. Mr Justice Supperstone on 6 February 2013. It was therefore not possible for this report to be included within the formal agenda papers. However, it was deemed appropriate that Board Members were provided with a summary of the main findings of the Hearing at the earliest opportunity and also that there was a need for the Board to determine the approach to be taken regarding the recovery of costs incurred by the Council in the legal action. A matter which could not wait until the next scheduled meeting. (Minute No. 177 refers).
- (b) 'Little London and Beeston Hill and Holbeck Housing PFI Project'. This report had been introduced as a late item of business, as the urgency of the issues and implications of further delays to the project required the immediate consideration of Executive Board. It was determined that

such matters could not be reasonably delayed until the next scheduled meeting of the Board for reasons of good governance and transparency. (Minute No. 180 refers)

165 Declaration of Disclosable Pecuniary and Other Interests

Councillor A Carter declared an Other Significant Interest in respect of the item entitled, 'Leeds Arena: Legal Action: Montpellier Estates Ltd. (MEL)', due to his involvement in the Hearing which considered the legal claims made by MEL against the Council. Such involvement arose from the fact that he was the Leader of the Council and Executive Member for Development and Regeneration during the relevant period. In view of this, other than paying tribute to the officers involved, Councillor A Carter did not contribute towards the discussion on this report and did not participate in the voting thereon. (Minute No. 177 refers).

Councillor Mulherin declared an Other Significant Interest in respect of the item entitled, 'Basic Need Programme', due to her position as Chair of Governors at Robin Hood Primary School, which was affected by the proposals detailed within the submitted report. (Minute No. 185 refers).

Councillor Golton declared an Other Significant Interest in respect of the item entitled, 'Response to Deputation to Council – Leeds and District Gardeners' Federation regarding Grow Your Own Food in Leeds and the Costs to the Council of the Allotment Model', due to his involvement with the Leeds and District Gardeners' Federation (Minute No. 172 refers).

A further declaration of interest was made at a later point in the meeting. (Minute No. 172 refers).

166 Minutes

RESOLVED – That the minutes of the meeting held on the 9th January 2013 be approved as a correct record.

DEVELOPMENT AND THE ECONOMY

167 West Park Centre Options Appraisal

The Director of City Development submitted a report regarding the future of the West Park Centre in the context of the outcome of the consultation undertaken with users and the current health and safety issues which led to the temporary closure of the building in November 2012.

Following the consultation undertaken to date, an options appraisal had been drawn up resulting in the following 5 options being identified in respect of the future of the West Park Centre:-

- Option 1 – Retention of the West Park Centre building in its entirety.
- Option 2 – Partial demolition of the West Park Centre and re-opening of the remainder.

- Option 3 – Demolition of the West Park Centre and new facility built on site for Artforms and other existing users.
- Option 4 – Demolition of the West Park Centre and decant to alternative premises elsewhere.
- Option 5 - Demolition of the West Park Centre and decant city wide services elsewhere with a local community facility developed on the existing site.

The Executive Member for Development and the Economy highlighted the significant number of representations which had been made on this issue and undertook to ensure that discussions would be held with all main users of the centre. The Board acknowledged that a swift, but considered response to this matter was required, in order to ensure that the most appropriate option was progressed.

RESOLVED –

- (a) That the contents of the submitted report be noted.
- (b) That approval be given for officers to further develop options 2 and 5, as outlined above and as detailed within the submitted report, in consultation with potential users, with a report being submitted to Executive Board in April 2013 with detailed proposals and costs.
- (c) That the proposal to dispose of part of the West Park site that is implicit to the delivery of either options 5 or 2, as outlined above and as detailed within the submitted report, be noted.
- (d) That it be approved that the boundary between land to the immediate East of the West Park Centre and the site for the Queen Elizabeth II Fields In Trust scheme follows the existing fence line and site boundary, as detailed within Appendix 1 to the submitted report.

ADULT SOCIAL CARE

168 Transforming Day Provision for People with Mental Health Needs

Further to Minute No. 163, 11th February 2011, the Director of Adult Social Services submitted a report providing information on the outcome of the extensive consultation exercise undertaken in respect of the transformation programme which had been requested by the Board. In addition, the report made recommendations for the proposed Mental Health Recovery Service for Leeds and also in respect of proposals regarding the asset bases. Finally, the report provided information on the future commissioning of the voluntary sector mental health services.

The Executive Member for Adult Social Care thanked the Mental Health Advisory Board for the valuable work which it had undertaken on this issue,

Draft minutes to be approved at the meeting to be held on Wednesday, 13th March, 2013

whilst Members welcomed the content of the report and the process by which the proposals within it had been drawn up.

RESOLVED –

- (a) That the contents of the submitted report and the very extensive and wide ranging consultation undertaken, be noted.
- (b) That the implementation of the proposed Mental Health Recovery Service model, as described in the submitted report, be agreed.
- (c) That the proposals in respect of the asset bases be agreed as follows:
 - Lovell Park to become a mental health hub;
 - Stocks Hill co-locates with partner organisation/s;
 - The service currently delivered from The Vale moves to Tunstall Road and The Vale is declared surplus to requirements for ASC. Consideration of use of a proportion of the capital receipt to fund improvements to Stocks Hill should be given once the service configuration is defined.
- (d) That the implementation of the proposals be agreed, together with a move towards the new model from April 2013 through to December 2013.

RESOURCES AND CORPORATE FUNCTIONS

169 Financial Health Monitoring 2012/13 - Month 9 report

The Director of Resources submitted a report setting out the Council's projected financial health position for 2012/13 after nine months of the financial year.

Given the unprecedented financial circumstances that the Council currently faced, the Chair thanked all of the officers who had contributed towards the Council's current position, which was an overall projected underspend of £600,000.

RESOLVED – That the projected financial position of the authority after nine months of the financial year be noted.

170 Revenue Budget 2013/2014 and Capital Programme

- (A) Leeds City Council Revenue Budget and Council Tax 2013/2014
Further to Minute No. 126, 12th December 2012, the Director of Resources submitted a report on the proposals for the City Council's Revenue Budget for 2013/2014, on the Leeds element of the Council Tax to be levied in 2013/2014 and on Council House rents for the same period, which had been prepared in the context of the Council's initial budget proposals agreed by Executive Board in December 2012 and the Local Government Finance Settlement.

Members welcomed the proposal to freeze the Leeds element of the Council Tax for 2013/14, so that it remained the same as the 2012/13 level.

A request was made that the Council ensured that the provision of resource was equitably distributed across all communities throughout the city.

In conclusion, the Chair highlighted the very significant budgetary challenges that the Council continued to face and emphasised the all-party representations which had been made to Government in respect of the Local Government Finance Settlement which had been allocated to Leeds.

RESOLVED –

- (a) That Council be recommended to approve the Revenue Budget for 2013/14 totalling £583,925,000 as detailed and explained within the submitted report and accompanying papers, with no increase in the Leeds' element of the Council Tax for 2013/14.
 - (b) That Council be recommended to approve grants totalling £123,000 to be allocated to Parishes, as detailed within paragraph 6.7 of the submitted report.
 - (c) That in respect of the Housing Revenue Account, Council be recommended to: -
 - (i) approve the budget at an average rent increase figure of 5.9%;
 - (ii) increase the charge for garage rents to £6.78 per week (based on 52 rent weeks);
 - (iii) increase service charges in line with rents (5.9%).
 - (d) That it be agreed that the line of eligibility for adult community care services remains unchanged for 2013/14.
- (B) Capital Programme Update 2013-2016
The Director of Resources submitted a report setting out the updated Capital Programme for 2013-2016 which included details of forecast resources for that period.

RESOLVED –

- (a) That the following be recommend to Council:-
 - (i) That the Capital Programme, as attached to the submitted report, be approved;
 - (ii) That the Executive Board be authorised to approve in year amendments to the Capital Programme, including

transfers from and to the reserved programme in accordance with Financial Procedure Rules; and

- (iii) That the proposed Minimum Revenue Provision (MRP) policies for 2013/2014, as set out within paragraph 3.6 of the submitted report and as explained in Appendix E, be approved.
 - (b) That approval be given to the list of land and property sites shown in Appendix D to the submitted report, being disposed of in order to generate capital receipts for use in accordance with the MRP policy.
 - (c) That the Director of Resources be authorised to manage, monitor and control scheme progress and commitments in order to ensure that the programme is affordable.
- (C) Treasury Management Strategy 2013/2014
The Director of Resources submitted a report setting out the Treasury Management Strategy for 2013/2014 and the revised affordable borrowing limits under the prudential framework. In addition, the report also provided a review of strategy and operations in 2012/2013.

RESOLVED –

- (a) That approval be given to the initial treasury strategy for 2013/2014, as set out within Section 3.3 of the submitted report, and that the review of the 2012/13 strategy and operations, as set out within Sections 3.1 and 3.2 of the submitted report, be noted.
- (b) That Council be recommended to set the borrowing limits for 2012/13, 2013/14, 2014/15 and 2015/16, as detailed within Section 3.4 of the submitted report.
- (c) That Council be recommended to set the treasury management indicators for 2012/13, 2013/14, 2014/15 and 2015/16, as detailed within Section 3.5 of the submitted report.
- (d) That Council be recommended to set the investment limits for 2012/13, 2013/14, 2014/15 and 2015/16, as detailed within Section 3.6 of the submitted report.

(The matters referred to in Minute Nos. 170 (A)(a)-170(A)(c)(iii), 170(B)(a)(i)-170(B)(a)(iii) and 170(C)(b)-170(C)(d) being matters reserved to Council, were not eligible for Call In)

(Under the provisions of Council Procedure Rule 16.5, Councillors A Carter and Golton required it to be recorded that they respectively abstained from voting on the decisions referred to within Minute No. 170(A))

171 2011 Census - Leeds: The Big Picture

The Assistant Chief Executive (Customer Access and Performance) submitted a report providing a summary of the city-wide 2011 Census results, highlighting some of the issues emerging from the results and advising of future data releases and proposals for analysis.

RESOLVED –

- (a) That the issues emerging from 2011 Census be noted.
- (b) That the "Leeds: Big Picture" document be recommended to be received by all Scrutiny Boards and Directorates, with a request for them to consider what the data might mean for their service areas.
- (c) That it be recommended that future locality based assessments be referred to Area Committees for their consideration.

ENVIRONMENT

172 Response to Deputation to Council - Leeds and District Gardeners Federation regarding Grow Your Own Food in Leeds and the costs to the Council of the Allotment Model

The Director of Environment and Neighbourhoods submitted a report responding to the deputation presented to Council on the 14th November 2012 by the Leeds and District Gardeners Federation in respect of growing your own food in Leeds and the costs to the Council of the Allotment Model.

Members welcomed the ongoing dialogue which was taking place with the Federation, highlighted the demand which existed for allotment plots throughout Leeds and acknowledged the positive impact that allotment gardening and initiatives such as 'Feed Leeds' had upon public health levels and residents' access to greenspace.

RESOLVED – That the contents of the submitted report in response to the deputation from the Leeds And District Gardeners' Federation be noted.

(Councillor A Carter declared an Other Significant Interest in relation to this item, due to his position as President of the Calverley Horticultural Society)

173 Sustainable Communities Investment Programme - Cross Green and Nevilles

The Director of Environment and Neighbourhoods submitted a report providing details on the proposals for a programme to deliver energy efficiency works to homes and environmental improvements in the neighbourhoods of Cross Green and the Nevilles.

Members highlighted the need for investment within the Cross Green and the Nevilles neighbourhoods and welcomed the positive impact that the proposals within the submitted report would have. In addition, Members emphasised the

need for such investment initiatives to be undertaken in a comprehensive and cohesive manner, in order to ensure that the resulting improvements were maximised and also sustainable.

A request was made that the Economic Initiatives Programme was made more accessible, in order to ensure that all communities throughout the city which could potentially benefit from it, could be considered as part of the Programme in the future.

RESOLVED –

- (a) That the contents of the submitted report be noted.
- (b) That the programme and project proposals for the Sustainable Communities Investment Programme for the Cross Green and the Nevilles Neighbourhoods be agreed.
- (c) That the investment of £5,000,000 from the Economic Initiatives Capital Programme for the delivery of the projects outlined in the submitted report be agreed.
- (d) That the management of the programme be delegated to the Director of Environment and Neighbourhoods, with further details on the major projects being received by the Board in due course.

DEVELOPMENT AND THE ECONOMY

174 Bridgewater Place Wind Mitigation Measures

The Director of City Development submitted a report providing an update on the current position regarding discussions with the owners of Bridgewater Place and advising on the results from the latest round of wind tunnel testing on the preferred building modification measures and their implications for the development of a mitigation scheme. In addition, the report informed of the interim measures which were being taken and potential future mitigation proposals within the highway to improve wind issues, whilst also seeking support for the current proposals and the potential financial implications for pursuing this option. Finally, the report provided an update on the ongoing Inquest into the death of Dr Slaney.

Following consideration of Appendix 4 to the submitted report, designated as exempt under Access to Information Procedure Rule 10.4(5), which was considered in private at the conclusion of the meeting, it was

RESOLVED –

- (a) That the contents of the submitted report in terms of the background information, interim mitigation solutions on the ground and work in progress towards a comprehensive solution, be noted.
- (b) That the continued development of work towards an agreed and deliverable solution to the wind issue be endorsed.

- (c) That in principle support be given to the proposed baffles above the highway on Water Lane, with Authority to Spend being given for the sum of £245,000 for continued wind testing, legal support, highway officer time and engineering design work in order to enable a detailed design to be provided for a baffle solution.
- (d) That a further report be brought back to Executive Board to cover the details of the design of the baffles and the cost of implementing them.

175 Proposed Extension to the Hours of Pedestrianisation of the Leeds City Centre Retail Core

The Director of City Development submitted a report in relation to the principle of extending the hours of pedestrianisation within the city centre's pedestrianised core.

The Board acknowledged the broad retail offer provided by Leeds, when compared with other city centres, and in connection with this, it was noted that the initial concerns held by a specific Member in respect of the proposals had now been addressed.

RESOLVED –

- (a) That support for the principle of extending the hours of pedestrianisation in the city centre be agreed.
- (b) That it be agreed that the proposed extension in pedestrianised hours from the current window of 10:30 – 16:30 to 10:30 until 20:00, seven days a week, is subject to statutory consultation for at least 21 days.
- (c) That a report be submitted to the Board following the conclusion of the statutory consultation period in order to consider any final proposals brought forward.

176 High Speed Rail Phase 2 (HS2) Announcement, 28 January 2013

The Director of City Development submitted a report advising on the proposals announced by the Government in respect of Phase 2 of the High Speed Rail (HS2) project contained within their Command Paper entitled, 'High Speed Rail: Investing in Britain's Future Phase Two - The route to Leeds, Manchester and beyond'.

Members welcomed the investment in the rail infrastructure and the resultant benefits that the HS2 initiative would bring to the region. However, it was emphasised that for the benefit of those communities which may be affected by the initiative, some certainty needed to be gained in respect of HS2's final route.

Members highlighted that all actions needed to be taken to ensure that the western route was developed at the earliest opportunity.

In conclusion, it was requested that in order to mitigate any potential impact and minimise uncertainty, the HS2 team be approached, with a view to facilitating greater levels of communication between HS2 and the affected communities.

RESOLVED –

- (a) That the Government's announcements for Phase Two of the proposed high speed rail network be welcomed.
- (b) That the content of the submitted report and the Government's proposals for taking the project forward, as published in the Command Paper, be noted.
- (c) That a further report be received at a future Executive Board concerning the Council's intentions for response, once the Government's timetable for formal consultation is known.
- (d) That the importance of early investment in the transport infrastructure at Leeds Rail Station be acknowledged, together with the fact that the rail network will be essential to making the city ready for HS2.

177 Leeds Arena: Legal Action: Montpellier Estates Ltd

The Director of City Development submitted a report summarising the main findings of the judgement handed down by the Right Honourable Mr Justice Supperstone (Mr Justice Supperstone) on 6th February 2013, concerning the two actions brought by MEL against the Council relating to the competition held by the Council in 2007 and 2008 for the development of the Leeds arena. In addition, the report also outlined the proposed action to be pursued in order to recover costs incurred by the Council in successfully defending the claims brought by MEL against Leeds City Council.

Duncan Hope, of DWF LLP solicitors, was in attendance in order to provide the Board with a brief summary of the case and the resultant judgement, as the company had been retained by the Council in order to advise on the case.

On behalf of the Council, the Board and the Chief Executive placed on record their appreciation and gratitude to all of those who had been required to give evidence on behalf of the Council throughout the case. Members highlighted the professional manner in which they had conducted themselves and impeccably represented the people of Leeds. In paying tribute to those officers involved, the Board did not only thank those who were still employed by the Council, but also highlighted those individuals who had since retired.

Following consideration of Appendix 1 to the submitted report, designated as exempt under Access to Information Procedure Rule 10.4(3) and (5), which was considered in private at the conclusion of the meeting, it was

RESOLVED –

- (a) That the contents of the submitted report be noted.
- (b) That the Director of Resources, in consultation with the City Solicitor, be instructed and authorised to take all appropriate measures to ensure that the City Council maximises the costs recovered in successfully defending the claims brought by Montpellier Estates Ltd against the City Council.

(The matters referred to within this minute were not eligible for Call In, due to the strict timescales to which the appeals procedure operates and the timing of any application for costs needs to be made, and should an appeal be formally lodged by MEL, then the Council would need to respond without delay)

NEIGHBOURHOODS, PLANNING AND SUPPORT SERVICES

178 The Community Infrastructure Levy - Preliminary Draft Charging Schedule

Further to Minute No. 156, 14th December 2011, the Director of City Development submitted a report recommending the rates to be set in the Community Infrastructure Levy (CIL) Preliminary Draft Charging Schedule, for the purposes of public consultation. In addition, the report outlined how such rates had been determined, including the range of supporting evidence and the requirements of the CIL Regulations.

As part of a question and answer session, officers provided Members with responses to a number of specific enquiries.

With regard to future infrastructure funding, Members highlighted the demands currently being placed upon the provision of schools, and the need to ensure that there was sufficient resource allocated to this area.

The Chief Executive highlighted the integral role of Parish and Town Councils in the CIL process, and suggested that such organisations were engaged at the earliest opportunity during the consultation exercise.

RESOLVED –

- (a) That the CIL rates in the Preliminary Draft Charging Schedule, including the charging zone boundaries, be agreed.
- (b) That the scope of the evidence base and associated documents supporting the setting of the CIL rates be agreed.
- (c) That approval be given to proceed with 6 weeks of formal public consultation on the Preliminary Draft Charging Schedule.

179 Housing Revenue Account Business Plan Update 2013

The Director of City Development and the Director of Environment and Neighbourhoods submitted a joint report setting out the main strategic priorities and progress that had been made in developing the Housing Revenue Account Business Plan.

RESOLVED –

- (a) That the progress made in delivering the self-financing HRA Business Plan be noted together with the priorities identified for managing the future Council Housing service priorities.
- (b) That the strategic priority to increase the supply of affordable housing in Leeds be agreed via:
 - Local authority new build.
 - Working in partnership with private Registered Providers to release HRA sites to develop and deliver new build.
 - Disposal of HRA land to the private sector and the use of capital receipts to develop affordable housing.
 - Bringing local authority empty properties back into use.
 - Acquiring private properties into the HRA.
- (c) That it be noted that during the course of the year, future reports setting out future years strategies and modelling will be brought forward to the Executive Board.

180 Little London and Beeston Hill and Holbeck Housing PFI Project

Further to Minute No. 40, 18th July 2012, the Director of Environment and Neighbourhoods submitted a report providing an update on the current position of the Little London and Beeston Hill and Holbeck PFI Housing project and detailing a chronology of its delayed procurement. In addition, the report also set out the actions that the Council was taking to secure other improvements in the project areas in advance of and alongside the PFI works.

In presenting the report, the Executive Member for Neighbourhoods, Planning and Support Services highlighted the frustration which had been felt by the Council, and those tenants and residents within the project areas, following receipt of the confirmation in January 2013 that the Treasury was no longer willing to accept the financial terms negotiated for the funding of the PFI project. The Executive Member then paid tribute to all of the officers involved for the swift progress which had been made on this issue since late January 2013 and highlighted that it was hoped a financial close could be achieved by July 2013.

Following consideration of Appendix B to the submitted report, designated as exempt under Access to Information Procedure Rule 10.4(3), which was considered in private at the conclusion of the meeting, it was

RESOLVED –

- (a) That the Council's continued commitment to securing PFI housing investment for the neighbourhoods of Little London, Beeston Hill and Holbeck be confirmed.
- (b) That the current position on procurement of the project and the delays in reaching Financial Close be noted, and that approval be given for the strongest possible representations to be made to Government in clarifying and resolving its new requirements.
- (c) That the separate regeneration projects that are underway or planned in the Beeston Hill, Holbeck and Little London areas be noted and supported.
- (d) That the first call on the capital receipt from the sale of land at the Little London Community Hub be made to fund the relocation of the Neighbourhood Housing Office and reprovision of new community centre facilities.
- (e) That a further report setting out the confirmed financial position and a revised programme for financial close be reported to Executive Board at the earliest opportunity.

ADULT SOCIAL CARE

181 Older People's Housing and Care

The Director of Adult Social Services, the Director of City Development and the Director of Environment and Neighbourhoods submitted a joint report seeking approval for the implementation of a holistic, city-wide approach towards increasing and improving the range of accommodation for older people available in Leeds. The report also outlined a co-ordinated programme of activity which had been developed across the directorates of City Development, Adult Social Services and Environments and Neighbourhoods.

RESOLVED –

- (a) That the requirements for specialist accommodation for older people be noted.
- (b) That support be given to the approach to investment outlined within sections 3.3-3.98 of the submitted report which includes delivery through working with housing associations and independent providers, bidding for external funding support and some direct investment in new build housing.

- (c) That the principle of the Council disposing of the sites (subject to consultation where necessary) listed at Appendix of the submitted report (sections 1.5,2.4 and 3.4) for extra care accommodation be agreed, with a further approval being sought from Executive Board for a less than best disposal, should this be required following marketing.
- (d) That the release of sites at Appendix 1 and Appendix 2 (section 3.5) of the submitted report be agreed (subject to consultation where necessary) for the purpose of disposal on the open market, with the Board noting the potential to ring fence the receipts to support the delivery of the programme and the requirement for separate Executive Board approval.

182 Better Lives for the people of Leeds - Residential Care for Older People
 Further to Minute No. 67, 7th September 2011, the Director of Adult Social Services submitted a report on the progress made in respect of implementing the options which had been approved by Executive Board in September 2011 regarding long term residential care and outlining the vision for the future delivery of services in order to meet the needs of future generations of older people.

Responding to a Member's concerns, assurances were provided specifically around the geographical proximity of the sites involved, with confirmation also being provided that the consultation exercise would be meaningful and comprehensive. In addition, the Board was provided with reassurances around the timeliness of the consultation exercise and how it fitted into the Council's budget setting process.

Members highlighted the importance of ensuring that there was a mixed economy of residential care provision in Leeds, in order to ensure that it remained sustainable.

RESOLVED –

- (a) That the content of the submitted report be noted, with the progress made so far in implementing the options approved by the Executive Board in September 2011 on the future of the Council's residential care homes being recognised.
- (b) That having noted that detailed consultation with those directly affected took place as part of the 'Future Options for Long Term Residential and Day Care for Older People' review in 2011, approval be given for the commencement of formal statutory consultation on the proposed options, as outlined within paragraph 5 of the submitted report, to be carried out in the same way. (This will also take into account the benefits from lessons learned and the insights gained from the consultation undertaken in 2011).

(Under the provisions of Council Procedure Rule 16.5, Councillor A Carter required it to be recorded that he abstained from voting on the decisions referred to within this minute)

- 183 Better Lives for the people of Leeds - Day Centres for Older People**
Further to Minute No. 67, 7th September 2011, the Director of Adult Social Services submitted a report on the progress which had been made in delivering the options approved by Executive Board in September 2011 in respect of Day Care services for older people. In addition, the report also sought the Board's approval to undertake a formal consultation exercise on the proposed options for the future of those day centres where no recommendations had been made as part of the first phase of this programme.

RESOLVED –

- (a) That the contents of the submitted report be noted with the progress made so far in implementing the options approved by the Executive Board in September the future of the Council's day centres for older people being recognised.
- (b) That having noted that detailed consultation with those directly affected took place as part of the 'Future Options for Long Term Residential and Day Care for Older People' review in 2011, approval be given for the commencement of consultation on the proposed options, as outlined within paragraph 5 of the submitted report, to be carried out in the same way. (This will also take into account the benefits from lessons learned and the insights gained from the consultation undertaken in 2011).

(Under the provisions of Council Procedure Rule 16.5, Councillor A Carter required it to be recorded that he abstained from voting on the decisions referred to within this minute)

CHILDREN'S SERVICES

- 184 Response to the Deputation to Council from Leeds Students Unions regarding the Council's Support for Current and Future Students of Leeds in 3 Areas: Education, Employment and Empowerment**

The Director of Children's Services submitted a report responding to the deputation presented to Council on 14th November 2012 by the Leeds University Union, Leeds Trinity Students' Union and Leeds Metropolitan Students' Union in respect of the Council's support for current and future students of Leeds in the three areas: namely, education, employment and empowerment.

The Executive Member for Children's Services paid tribute to the work of the Leeds Students' Unions in addressing the issues faced by students in the fields of education, employment and empowerment.

Members briefly discussed the availability of data illustrating the number of Leeds City Region students from disadvantaged backgrounds who had made applications to access Higher Education for the forthcoming academic year.

RESOLVED –

- (a) That support be given to an ongoing dialogue between officers and universities/colleges, both individually and collectively through the Higher Education Access: Rewarding Transforming (HEART) structures, in order to monitor and assess the impact of national funding changes and local and regional policies on the economic and social contribution students make to the city.
- (b) That support be given to the investigation of potential new channels for improving dialogue with HE students and the development of new opportunities for students to engage with schools and local communities through volunteering.
- (c) That the range of developments and initiatives already in place to support progression to higher education be noted, together with the work being undertaken to develop alternative routes to gain higher level qualifications.

185 Basic Need Programme: (A) Permission to Consult on a Further Round of School Place Expansions for 2014 and (B) Design and Cost Report for Morley Newlands Primary School

The Director of Children's Services submitted a report on two elements of the Basic Need Programme. Specifically, the report sought permission to undertake consultation on a further phase of school expansions, whilst it also sought approval to incur expenditure in respect of proposals to redevelop Morley Newlands Primary School to provide a new three form entry school to replace the existing two form entry primary school.

RESOLVED –

- (a) That the consultation exercises regarding the following proposals be approved:
 - to expand Allerton Bywater Primary School from a capacity of 210 pupils to 420 pupils with an increase in the admission number from 30 to 60 with effect from September 2014;
 - to expand Asquith Primary School from a capacity of 210 pupils to 420 pupils with an increase in the admission number from 30 to 60 with effect from September 2014;
 - to expand St Francis Catholic Primary School Morley from a capacity of 154 pupils to 210 pupils with an increase in the admission number from 22 to 30 with effect from September 2014;
 - to expand East Ardsley Primary School from a capacity of 315 pupils to 420 pupils with an increase in the admission number from 45 to 60 with effect from September 2014;

- to expand Robin Hood Primary School from a capacity of 315 pupils to 420 pupils with an increase in the admission number from 45 to 60 with effect from September 2014;
 - to lower the age range of Hollybush Primary School from 5 to 11 to 3 to 11.
- (b) That expenditure of £9,396,800 from capital scheme number 16505 NEW 000 be authorised to fund the project to expand and rebuild Morley Newlands Primary School as part of Children’s Services Basic Need programme.

186 Annual Standards Report (Early Years Foundation Stage, Primary and Secondary Schools)

The Director of Children’s Services submitted a report summarising the achievement of learners at all Key Stages in 2012 and the good progress which had been made in Early Years Foundation Stage and primary and secondary education in Leeds. In addition, the report also outlined the action taken by the Council to fulfill its responsibilities to support, monitor, challenge and intervene as necessary.

By way of introduction to the report, the Executive Member for Children’s Services highlighted that across all key stages of learning, the standards achieved in 2012 had been the highest ever recorded in the city. The Executive Member paid tribute to all of the young people and staff throughout Leeds who had contributed towards this achievement, however, it was emphasised that work would continue via the Leeds Education Challenge to ensure that the progress continued.

Responding to a Member’s enquiry, officers undertook to provide Executive Board Members with Leeds’ data comparative with Core Cities, rather than that which related to the national level or statistical neighbours, as detailed within the submitted report.

Reference was made to the national GCSE English re-grading issue and its impact upon schools and individuals across the city, whilst Members specifically noted the positive progress being made with Looked After Children in Leeds.

RESOLVED – That the Board endorse and support the following:

- The progress that has been made at all key stages and the areas that need further improvement;
- The future provision of support, challenge and intervention in Leeds to ensure that progress continues to be made;
- The further development of the Leeds Education Challenge in securing improvement.

187 Updated Statement of Purpose for the Private Fostering Service, Leeds City Council

The Director of Children's Services submitted a report which sought approval of the revised Statement of Purpose in respect of Leeds City Council's Private Fostering Service.

The Board discussed the timing of this report and in response to a Member's specific enquiry, officers undertook to provide the Member in question with data regarding the number of young people in Leeds who were privately fostered.

RESOLVED – That Leeds City Council's Statement of Purpose for Private Fostering Services 2012-2013 be approved.

188 Behaviour, Emotional and Social Difficulties (BESD) - Permission to consult on BESD school expansions for January 2014

The Director of Children's Services submitted a report requesting permission to consult on the proposed expansion of two Specialist Inclusive Learning Centres, proposed to take effect from January 2014, in order to meet the authority's statutory duty to secure sufficient school places for children with statements of SEN which identify a BESD need. The proposals were in parallel with linked plans to decommission the current Key Stage 2 Pupil Referral Unit (PRU), Key Stage 3 PRU and Key Stage 4 PRU, in favour of expanded BESD SILC provision, and greater locality provision by schools and partnerships of schools.

Responding to Members' enquiries, officers undertook to provide the relevant Members with a detailed briefing on several issues arising from the proposals outlined within the submitted report.

RESOLVED – That consultation exercises in respect of the following proposals be approved:

- Linked proposals to change the age range of the BESD Specialist Inclusive Learning Centre from 5 to 16 to 11 to 16, and to expand the capacity of the provision from 150 to 230 pupils using sites at Elmete Wood, Stonegate Road, the Burley Park Centre, the Hunslet Gate Centre and the Tinsill Centre with effect from January 2014;
- Proposal to expand the North East Specialist Inclusive Learning Centre (Oakwood Lane) 4-11 BESD provision from a capacity of 30 pupils aged 4-11 to 50 pupils aged 4-11 with effect from January 2014.

189 Permission to Consult on Proposals to Redevelop the Children's Services Transport Policy and Strategy

The Director of Children's Services submitted a report which sought permission to move to a phase of public consultation upon the future of the discretionary elements within the current Leeds Children's Services Transport Policy. The consultation proposed would also seek to explore further opportunities to work with partners in order to improve overall provision in support of the Council's ambition to be a Child Friendly City.

Draft minutes to be approved at the meeting to be held on Wednesday, 13th March, 2013

In response to an enquiry, the Board was reassured that the proposed consultation exercise was in relation to the discretionary elements of the Children's Services Transport Policy only. However, it was noted that further work may be undertaken in the future in order to ensure that the Council was fulfilling its statutory obligations in this field as effectively as possible.

RESOLVED –

- (a) That a period of 28 days public Consultation, to commence on 25th February 2013, on the future of the discretionary elements of the Transport Policy, which will support the development of a new Children's Services Transport Policy, be agreed. (This may see the removal or amendment of some or all of the present discretionary aspects of the transport policy from September 2013. The consultation will also seek to explore how the Council can work with partners to enhance the wider offer and maximise opportunities that may be available).
- (b) That it be confirmed that the design and delivery of the consultation exercise should be fully informed by the views of young people, whilst ensuring that all stakeholders are encouraged to participate and to submit their own ideas on the shape, emphasis and delivery of the new policy provisions.

(Under the provisions of Council Procedure Rule 16.5, Councillor A Carter required it to be recorded that he abstained from voting on the decisions referred to within this minute)

190 Permission to Consult on the Proposal to Cease the Provision of School Clothing Allowances

The Director of Children's submitted a report which outlined the current school clothing allowance scheme, recognised the availability of targeted pupil premium funding to all schools across Leeds and which sought permission to consult upon the proposal to cease the current discretionary school clothing allowance scheme for the start of the school year in September 2013 and the payments which would be paid in advance, mainly in June of 2013.

Members discussed the dialogue taking place with schools regarding the use of the Pupil Premium resource for the purposes of school clothing provision.

RESOLVED – That a consultation exercise be undertaken in February 2013 on the proposal to cease the current discretionary school clothing allowance scheme to take effect for the start of the new school year in September 2013 and payable in June of 2013.

(Under the provisions of Council Procedure Rule 16.5, Councillor A Carter required it to be recorded that he abstained from voting on the decisions referred to within this minute)

DATE OF PUBLICATION: 19TH FEBRUARY 2013

**LAST DATE FOR CALL IN
OF ELIGIBLE DECISIONS:** 26TH FEBRUARY 2013 (5.00 PM)

(Scrutiny Support will notify Directors of any items called in by 12.00 p.m. on 27th February 2013)

Draft minutes to be approved at the meeting
to be held on Wednesday, 13th March, 2013

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SCRUTINY BOARD (RESOURCES AND COUNCIL SERVICES)

MONDAY, 21ST JANUARY, 2013

PRESENT: Councillor P Grahame in the Chair

Councillors N Dawson, R Grahame,
J Hardy and C Macniven

68 Chair's Opening Remarks

The Chair welcomed everyone to the January meeting of the Scrutiny Board (Resources and Council Services)

69 Late Items

There were no late items

70 Declarations of Interest

In accordance with paragraphs 19-20 of the Members Code of Conduct, the following declaration was made by Councillor Ron Grahame in relation to Agenda item 8 as a member of the GMB Union (minute 74 refers).

71 Apologies for Absence and Notification of Substitutes

Apologies for absence were received on behalf of Councillors S Bentley, JL Carter, A Lowe and R Wood.

72 Minutes of the Previous Meeting

RESOLVED -That the minutes of the previous meeting held on 17th December 2012 be confirmed as a correct record.

73 Executive Board Minutes - 12th December 2012

RESOLVED -That the minutes of the Executive Board held on 12th December 2012 be noted.

Councillor R Grahame raised matters under minute 130, Green Deal – Leeds City Region Project, to which Councillor Peter Gruen, Executive Member Neighbourhoods, and Support Services undertook to provide a written response.

74 People Plan - Quarter 2 2012/13

The Chief Officer HR presented to the Board the People Score Cards for Quarter 2 2012/13.

The following were in attendance:

Councillor Peter Gruen - Executive Member Neighbourhoods and Support Services

Lorraine Hallam – Chief Officer HR

Daniel Hartley – Deputy Chief Officer HR

Catherine Marchant – Head of Human Resources – Children’s Services

In brief summary, the main issues of discussion were;

- The staffing underspend
- The reduction in the number of agency staff
- The absence in a significant number of Score Cards of a 2012/13 target or a 2011/12 outturn and the reasons for this.
- The existence in many of the Score Cards of the lack of data and the reasons for this.
- The manner in which data is collected by the SAP system and the management levels at which this data is collected resulting in data not being available
- The need to achieve a balance between appropriate data collection and the resources required to provide and collect such data
- The varied quality and usefulness of the comments provided in the Score Cards to explain local circumstances
The information that is provided to this Scrutiny Board

In addition to requesting that HR look at the areas where targets had not been provided for 2012/13 or outturns provided for 2011/12, the Board requested that targets for 2013/14 be drawn up.

The Board also agreed to request that future Score Cards included data on overtime expenditure.

Additional information was requested with regards;

Leeds Initiative Staff

The Talent Pool

Care First

Accident Numbers

Number of Social Workers and current absence figures

RESOLVED

- (i) To note the contents of the report
- (ii) To request the additional information required

- (iii) To authorise the Chair and Head of Scrutiny and Member Development to work with officers in the drawing up of a revised reporting format for this Scrutiny Board in time for its March 2013 meeting.

75 Workforce Health Safety and Wellbeing

The Chief Officer HR presented to the Board a report detailing the current position regarding Health Safety and Wellbeing with particular reference to attendance Management

The following were in attendance

Councillor Peter Gruen - Executive Member Neighbourhoods and Support Services

Lorraine Hallam – Chief Officer HR

Daniel Hartley – Deputy Chief Officer HR

Catherine Marchant – Head of Human Resources – Children’s Services

Emma Wyatt - Senior HR Business Partner

Susan Barber - HR Manager, Attendance Management Team

Opening up this item Councillor Macniven gave a brief resume of an event she and others had attended called ‘Time to Change’ where participants gained a greater understanding of the reality, impact and barriers experienced by people suffering mental ill-health. Participants were also given an update on the Mindful employer campaign to which Leeds City Council has signed up.

It was noted that another event would take place in March 2013

In brief summary, the main issues of discussion were;

- The three key priorities for action; progressing Mindful Employer, tobacco addiction and raising awareness of living a healthy lifestyle
- Attendance Management and current procedures
- The importance of sharing best practice within and between Directorates
- The correlation between attendance, appraisals and general staff engagement
- The fact that the reduction in absenteeism was not as a result of reduced numbers of staff
- The need to ensure local managers see attendance management as a management job not an HR one

The Chair congratulated HR on the progress made in this area and would consider how best to relay this to Directorates

RESOLVED - To endorse the approach to health and wellbeing as describe in the submitted report

76 Work Schedule

The Head of Scrutiny and Member Development submitted a copy of the Board's work schedule.

RESOLVED – To note the Board's work schedule.

77 Date and Time of Next Meeting

RESOLVED – To note the date of the next meeting as Monday 18th February 2013 at 10am

(All meetings to take place in the Civic Hall, Leeds, commencing at 10.00am)

(The meeting concluded at 12 noon)

SCRUTINY BOARD (CHILDREN AND FAMILIES)

THURSDAY, 17TH JANUARY, 2013

PRESENT: Councillor J Chapman in the Chair

Councillors B Gettings, C Gruen,
M Harland, A Khan, A Lamb, P Latty,
M Rafique, K Renshaw, A Sobel and B Urry

CO-OPTED MEMBERS (VOTING):

Mr E A Britten – Church Representative (Catholic)
Ms A Craven – Parent Governor Representative (Primary)
Ms J Ward – Parent Governor Representative (Secondary)

CO-OPTED MEMBERS (NON-VOTING):

Ms C Foote – Teacher Representative
Ms C Raftery – Teacher Representative
Mrs S Hutchinson – Early Years Representative

93 Chair's Opening Remarks

The Chair welcomed all in attendance to the January meeting of the Scrutiny Board (Children and Families).

94 Late Items

In accordance with her powers under Section 100B(4)(b) of the Local Government Act 1972, the Chair agreed to accept the following late item:

- Scrutiny Inquiry into Private Fostering (Minute No. 101 refers)

The document was not available at the time of the agenda despatch, but subsequently made available to the public on the Council's website prior to the meeting.

95 Declaration of Disclosable Pecuniary and Other Interests

Ms A Craven declared a significant other interest in agenda item 10, 'Progress report on the remodelling of the CAF and the objectives to be achieved by this', in her capacity as Vice-Chair of Leeds Autism Behaviour and Communications Group. (Minute No. 102 refers)

96 Apologies for Absence and Notification of Substitutes

Apologies for absence were submitted by Councillor A Hussain and co-opted Member, Ms T Kayani. Notification had been received that Councillor M Harland was to substitute for Councillor A Hussain.

The Chair informed the Scrutiny Board that Ms N Cox had resigned as Parent Governor Representative (Special). The Chair thanked Ms N Cox for her hard work and positive contribution to the Board's work.

97 Minutes - 13 December 2012

RESOLVED – That the minutes of the meeting held on 13 December 2012 be approved as a correct record.

98 Matters Arising from the Minutes

Minute No. 56 – The Development of All-Through Schools at Carr Manor and Roundhay

The Chair reported that the Leader of the Council wished to convey his thanks to the Scrutiny Board for the excellent work that had been undertaken in relation to revised cost issues associated with the development of all-through schools at Carr Manor and Roundhay.

Minute No. 89 – Recommendation Tracking – External Placements

The Deputy Director (Safeguarding, Specialist and Targeted Services), advised that there had been a reduction in the number of looked after children. The current figure was 1,392.

The Deputy Director (Safeguarding, Specialist and Targeted Services) provided a brief update on the recruitment of foster carers. Members were advised that there had been a net gain of 7. The Deputy Director undertook to provide the Scrutiny Board with further information about the number of foster carers recruited.

99 Chief Executive and Director's Response to Scrutiny - Young Carers

The Chief Executive and Director of Children's Services submitted a report which responded to recommendations made by the Scrutiny Board (Children and Families) in relation to young carers.

The following officers attended the meeting and responded to Members' questions and comments:

- Steve Walker, Deputy Director (Safeguarding, Specialist and Targeted Services), Children's Services
- Paul Bollom, Head of Strategy and Commissioning, Children's Services
- Barbara Robinson, Family Information Service Manager, Children's Services
- Sylvia Shatwell, Manager of Banardo's Willow Young Carers.

The key areas of discussion were:

- The types of support provided by clusters to young carers.

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- The role of schools in developing support frameworks.
- Development of an evidence based screening toolkit.
- Clarification sought about the types of support provided to young carers looking after 0-5 age group. Officers agreed to report back with further information, particularly about the role of Children's Centres.
- Possible development of existing mentoring provision.
- Concern about the need to develop provision for young carers across the city.
- The role of Elected Members and school governors in identifying young carers in need of support.

RESOLVED – That the responses to the recommendations be noted.

(Councillor A Khan joined the meeting at 10.07am during the consideration of this item.)

100 Recommendation Tracking - Services for Children with Disabilities, SEN and Additional Health Needs - Inquiries into Service Redesign

The Head of Scrutiny and Member Development submitted a report which outlined the progress made in relation to recommendations arising from the scrutiny review into services for children with disabilities, special educational needs and additional health needs.

Appended to the report was a copy of the recommendation tracking flowchart and recommendation tracking table.

The following officers attended the meeting and responded to Members' questions and comments:

- Steve Walker, Deputy Director (Safeguarding, Specialist and Targeted Services), Children's Services
- Barbara Newton, Head of Complex Needs, Children's Services.

The status of recommendations were agreed as follows:

- Recommendation 1 – achieved
- Recommendation 2 – not achieved. Progress made acceptable. Continue monitoring
- Recommendation 3 – achieved
- Recommendation 4 – not achieved. Progress made acceptable. Continue monitoring
- Recommendation 5 – achieved
- Recommendation 6 – not achieved. Progress made acceptable. Continue monitoring
- Recommendation 7 – not achieved. Progress made acceptable. Continue monitoring
- Recommendation 8 – not achieved. Progress made acceptable. Continue monitoring

- Recommendation 9 – not achieved. Progress made acceptable. Continue monitoring
- Recommendation 10 – not achieved. Progress made acceptable. Continue monitoring
- Recommendation 11 – not achieved. Progress made acceptable. Continue monitoring.

RESOLVED –

- (a) That the contents of the report and appendices be noted
- (b) That the Scrutiny Board approves the status of recommendations as set out above.

(Councillor A Khan withdrew from the meeting at 10.55am during the consideration of this item.)

101 Draft Scrutiny Inquiry Final Report - Private Fostering

The Head of Scrutiny and Member Development submitted a report which asked Members to consider and agree the Scrutiny Board's report following its inquiry into private fostering.

The following officers attended the meeting and responded to Members' questions and comments:

- Steve Walker, Deputy Director (Safeguarding, Specialist and Targeted Services), Children's Services
- Val Hales, Deputy Service Manager (Fostering and Adoption), Children's Services.

Members were advised about some minor amendments to the draft scrutiny inquiry final report in relation to the Leeds Safeguarding Children Board (LSCB) audit and private fostering staffing levels.

RESOLVED – That subject to the above amendments, the Scrutiny Board's report following its inquiry into private fostering, be approved.

102 Progress report on the remodelling of the CAF and the objectives to be achieved by this

The Deputy Director of Children's Services (Safeguarding, Specialist and Targeted Services) submitted a report which provided an update on progress made over the last 12 months in relation to the Common Assessment Framework (CAF) and outlined plans to develop CAF in future.

The following officers attended the meeting and responded to Members' questions and comments:

- Steve Walker, Deputy Director (Safeguarding, Specialist and Targeted Services), Children's Services

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- Jim Hopkinson, Head of Service (Targeted Services), Children's Services
- Mary Armitage, Head of Service (Integrated Processes).

The key areas of discussion were:

- Improvements to the Common Assessment Framework (CAF). Information now held centrally and forms more user friendly.
- The evaluation of the process by Dr Mark Peel.
- The requirement for families to tell their stories due to a more comprehensive approach.
- One of the main issues was the capacity of practitioners to meet and discuss individual cases.
- Improvements were needed to publicise Integrated Processes as a central point of contact.
- Development of the Common Internal Record (CIR) across different settings.

RESOLVED – That the contents of the report be noted.

(Councillor A Khan re-joined the meeting at 11.30am during the consideration of this item.)

103 Directors Response to Scrutiny - Private Care Homes

The Director of Children's Services and Director of City Development submitted a joint report which responded to the recommendations made by the Scrutiny Board inquiry into Safeguarding Children – Private Care Homes, published on 8th November 2012.

Appended to the report was a guidance note in relation to planning permission for children's homes C2 or C3.

The following officers attended the meeting and responded to Members' questions and comments:

- Steve Walker, Deputy Director (Safeguarding, Specialist and Targeted Services), Children's Services
- Martin Sellens, Head of Planning Services, City Development.

Officers agreed to provide the Scrutiny Board with a list of Private Care Homes and the locations.

RESOLVED – That the proposed responses outlined in the report, be approved.

104 Work Schedule

A report was submitted by the Head of Scrutiny and Member Development which detailed the Scrutiny Board's work schedule for the current municipal year.

Appended to the report for Members' information was the current version of the Board's work programme, an extract from the Forward Plan of Key Decisions from January 2013, together with the minutes of the Executive Board meeting held on 12 December 2012.

RESOLVED – That the work schedule be approved.

(Councillors M Rafique and K Renshaw withdrew from the meeting at 11.55am during the consideration of this item.)

105 Date and Time of Next Meeting

Thursday, 14th February 2013 at 9.45am with a Pre Meeting for Board Members at 9.15am

(The meeting concluded at 11.56am.)

SCRUTINY BOARD (SUSTAINABLE ECONOMY AND CULTURE)

THURSDAY, 24TH JANUARY, 2013

PRESENT: Councillor M Rafique in the Chair

Councillors J Akhtar, D Cohen, M Lyons,
P Wadsworth, M Ingham, J McKenna,
B Urry, J Marjoram and J Illingworth

86 Appeals Against Refusal of Inspection of Documents

There were no appeals against the refusal of inspection of documents.

87 Exempt Information - Possible Exclusion of the Press and Public

There were no resolutions to exclude the public.

88 Late Items

There were no late items submitted to the agenda.

89 Declaration of Disclosable Pecuniary and Other Interests

There were no declarations made at this point or at any other point during the meeting.

90 Apologies for Absence and Notification of Substitutes

Apologies for absence were received from Councillor Harrington and Councillor Chapman.

Councillor Illingworth was in attendance as substitute for Councillor Harrington.

91 Minutes - 20th December 2012

The minutes of the meeting held on 20th December 2012 were approved as a correct record.

92 Scrutiny Inquiry - Marketing and Promotion of the City

The Head of Scrutiny and Member Development submitted a report which introduced the first formal session of the inquiry.

The report submitted by the Director of City Development outlined Leeds and Partners' approach and activity to attract and retain the next tranche of inward investment for the City and how Leeds City Council is working with Leeds and Partners to promote inward investment to Leeds.

In attendance to answer Member questions were:

Lurene Joseph – Chief Executive of Leeds and Partners; and
Tom Bridges – Chief Economic Development Officer.

Initially Tom Bridges briefly summarised the position of Leeds in terms of investment and job creation in the city, linking this to the work of Leeds and Partners in increasing these variables.

Subsequently Lurene Joseph informed the Board of her strategy to capitalise on Leeds' strengths and highlighted the key sectors Leeds and Partners would be focusing on, namely:

- Healthcare – Medtech;
- Digital;
- Professional Services; and
- Financial Services.

Members questioned witnesses present about the partners involved with Leeds and Partners and asked about the links that exist with other local authorities within the Leeds City Region. Members were informed about the relationships that are in place with other authorities and also about the other private and public sector organisations that Leeds and Partners work with.

Members stressed the importance that Leeds residents were given every opportunity to apply for and get jobs created in Leeds and that better relationships need to be developed between the schools and colleges and private sector employers.

It was broadly noted by Members that as much work as possible needs to be completed to ensure that Leeds capitalises on the Grand Depart of the Tour De France in 2014.

Members commented that Leeds was 10th out of 12 UK regions for inward investment in 2011. Members debated with witnesses present where it was likely that Leeds would be positioned in terms of inward investment in 5 years' time.

Comment was also made that the focus of Leeds and Partners appeared to be on large companies investing in Leeds but that consideration should be given to promoting smaller businesses at a local level. Members noted the role of City Development in this regard, and particular emphasis was given to the work with manufacturing businesses.

Members asked questions about the makeup of the Leeds and Partners Board and the choice of countries that had been focused on by Leeds and Partners to help contribute to inward investment.

Members sought clarification of the delivery horizon presented to them by the Chief Executive of Leeds and Partners and what quick wins could be achieved within Phase 1 (1-2 years).

Other sectors were also suggested to be made focal points by the Board including construction and manufacturing which are both strong sectors in Leeds. Also questions were asked about the future importance of green technology. At this point the Chief Executive of Leeds and Partners re-iterated the resource issues that she is faced with and that the areas focused on had been carefully selected due to Leeds' unique strengths in these sectors.

Members wished to know what the benefit was for each pound spent by Leeds and Partners.

The Chief Executive of Leeds and Partners offered to return to the Board to present the detailed planning that her organisation has put in place as a framework to promote Leeds. The Chair accepted this offer and suggested that a working group be set up to undertake some more detailed analysis in relation to the benefits of Leeds and Partners and the business planning they have put in place.

RESOLVED –

- (a) That the report be noted; and
- (b) That the Chief Executive of Leeds and Partners attend a working group of the Board to assist analysis of the Leeds and Partners Business Plan.

(Councillor Wadsworth left the meeting at 11:30am during discussion of this item)

93 Request For Scrutiny - West Park Centre

The Head of Scrutiny and Member Development submitted a report which presented a request for scrutiny from the North West (Inner) Area Committee. The accompanying report, presented to the Area Committee in December 2012, provided information about the temporary closure of the West Park Centre on Health and Safety grounds. It provided an update on progress since the Area Committee meeting on 14th November 2012 and outlined the action being taken by Children's Services and Corporate Property Management to mitigate the impact on users.

The Chair invited Councillors Atha and J Bentley, as members of the Area Committee, to address the Board and outline the reasons for requesting scrutiny into the closure of the West Park Centre.

Councillor Atha highlighted that the Centre had been an old school which contained a hall big enough for large groups to rehearse. It was highlighted that the Centre had previously enjoyed a large footfall and was well used by the local community and city-wide groups. It was noted that cross party support had been obtained against the closure of the centre and that money should be invested to bring the building up to the required standards in terms of its electrical wiring.

Members debated what specifically should be scrutinised and when would be best to undertake scrutiny on this issue. It was noted that a report on the future of the West Park Centre is to be taken to the Executive Board on 15th February 2013, but it would not be feasible to conduct the inquiry prior to the decision being taken by the Executive Board on the 15th Feb. It was agreed that the Board should examine the temporary closure of the Centre in the autumn of 2012 and the deterioration of the Centre's condition leading up to that time. It was further agreed that this piece of work should be undertaken

by the full Scrutiny Board, but that this should not take place prior to the decision due to be taken by the Executive Board.

A vote was taken on whether the Board should scrutinise the closure of the West Park Centre on the basis set out above. This was passed unanimously.

The Chair informed Members that any decision made by the Executive Board with regards to the West Park Centre would be open to Call In.

RESOLVED –

- (a) That the contents of the report be noted;
- (b) That the Board examine the temporary closure of the West Park Centre in the autumn of 2012 and the deterioration of the Centre's condition leading up to that time; and
- (c) That this piece of work should be undertaken by the full Scrutiny Board, but that this should not take place prior to the decision due to be taken by the Executive Board.

94 Work Programme

The Board received a report of the Head of Scrutiny and Member Development which considered the Board's work schedule for the forthcoming municipal year.

RESOLVED –

- (a) That the Executive Board minutes and the list of Key Decisions be noted;
- (b) That the date of the April meeting be moved to 23rd April 2013; and
- (c) That the work schedule be noted.

95 Date and time of next meeting

10am, 31st January 2013.

SCRUTINY BOARD (SUSTAINABLE ECONOMY AND CULTURE)

THURSDAY, 31ST JANUARY, 2013

PRESENT: Councillor M Rafique in the Chair

Councillors J Akhtar, D Cohen,
P Wadsworth, R Harington, B Urry,
Councillor D Collins and J Illingworth

96 Appeals Against Refusal of Inspection of Documents

There were no appeals against the refusal of inspections of documents.

97 Exempt Information - Possible Exclusion of the Press and Public

There were no resolutions to exclude the public.

98 Late Items

There were no late items added to the agenda. However supplementary information in relation to Agenda Item 6 – Scrutiny Inquiry – Bus Services In Leeds – Further Information was admitted by the Chair.

99 Declaration of Disclosable Pecuniary and Other Interests

Councillor Urry declared an interest in Agenda Item 6 – Scrutiny Inquiry – Bus Services in Leeds –as a Member of the Leeds Passenger Consultative Committee.

100 Apologies for Absence and Notification of Substitutes

Apologies for absence were received from Councillor Marjoram, Councillor Lyons, Councillor J McKenna, Councillor Ingham and Councillor Chapman.

Councillor Illingworth was in attendance as substitute for Councillor Ingham.

Councillor Collins was in attendance as substitute for Councillor Marjoram.

101 Scrutiny Inquiry - Bus Services in Leeds

The Head of Scrutiny and Member Development submitted a report which introduced the third session of the Scrutiny Inquiry into Bus Services in Leeds. This session involved dialogue with representatives from bus operators and passenger representatives.

In attendance to answer Member questions and provide information to the inquiry were:

David Brady, Vice Chair, Leeds Passenger Consultative Committee;
Georgiana Weatherill, Environmental and Sustainability Manager, Leeds City College;
Councillor James Lewis, Chair of West Yorkshire Integrated Transport Authority;
Keith McNally, Chair of Association of Bus Operators in West Yorkshire (ABOWY);
Dave Alexander, First Bus and ABOWY;
Andrew Stirling, Ross Travel and ABOWY (representing smaller providers);
Colin Newbury, Arriva and ABOWY;
Andrew Hall, Acting Head of Transport Policy; and
Dave Pearson, Assistant Director of Transport Services, Metro.

David Brady proceeded to inform Members of the issues faced by passengers using buses in Leeds. The high cost of bus tickets was discussed and comparisons drawn with rail fares which are generally cheaper for local journeys. The issue of ticketing was also raised as a problem with tickets often not being transferrable between the differing operators, smart cards were identified as a way of resolving this problem. The reliability of services was raised as a key issue alongside the need for more early morning and late evening services. It was also suggested that bus companies might give some consideration to a passenger charter.

Georgiana Wetherill addressed the Board with the issues encountered by staff and students. It was highlighted that ticketing was expensive confusing and lacked options in terms of people who do not work every day. She raised the lack of opportunity to use buses for people who commute to Leeds from outside the Leeds District. Comments were made that more investment needed to be made in introducing more real time displays.

At this point Councillor James Lewis addressed the Board. The Board were informed about the consideration being given to Quality Bus Contracts which had resulted in Bus operators wishing to explore further a Bus Partnership offer, and updated on the latest position of the Integrated Transport Authority (ITA). The implications of changes in the Bus Service Operators' Grant (BSOG) and the proposed Better Bus Areas grant funding were outlined. Members were also informed that as part of the City Deal there will be a regional transport investment fund. Public transport areas for focus could include: ticketing reform; service delivery; and value for money. Comparisons were also drawn with London which receives a much greater subsidy to run buses than West Yorkshire.

Keith McNally addressed the Board. He informed the Committee of the need to grow bus patronage in Leeds and how this could be achieved in a de-regulated environment. The difficulties encountered in operating a bus company were highlighted, specifically, the reduction in the Bus Service Operators Grant which provides some rebate on fuel duty.

Members then asked questions of witnesses present. Members compared the high costs of bus tickets in Leeds to cheaper prices in other northern cities

and asked for the reasons behind the discrepancies, this was explained by the different sizes and densities of cities and the partnership structure in place in some areas.

Members discussed whether changing routes so that they went through more estates would encourage more people to use buses and whether the express services could serve more outer areas of Leeds.

Members also pressed bus operators present to get on with the roll out of smart cards for buses in West Yorkshire which would help make public transport easier to use and quicker.

Members cited criticism of bus services as being infrequent, expensive and unreliable. Further, that too few people were paying a lot for a poor service and that this problem needed to be addressed. Comments were also made that for short journeys there was no incentive for families to use the bus as it was cheaper to get a taxi.

Members went on to comment that the Transport Act of 1985 had hoped to inspire competition however it was noted that smaller operators had been squeezed out of the market or been taken over by the larger corporations in many instances. This had resulted in networks being focused on getting in and out of the city centre rather than routes across the city.

Members suggested more work could be done to spread peak times so that buses were not just full in the morning and evening rush hours but it was acknowledged that this would require city wide promotion. Also raised was the suggestion of using smaller buses on rural routes and estates.

Members gave consideration to a congestion charge for Leeds and asked bus company representatives for their views. Bus company representatives commented that parking was cheap in Leeds which encouraged people to use cars over buses. Members were also informed about the investment being made into vehicles, which is required, so that they meet emission standards; this should ultimately make buses more efficient and affordable. Work has also been done so that bus engines can use less polluting fuels.

Members asked questions about the strategy for the future of bus services across Leeds and whether all traffic hotspots had been identified. However it was put to the Board that all investments in infrastructure for buses needed to be cost effective and that some suburban areas do not justify investment.

It was suggested that closer working with major employers could be undertaken to explore ways of encouraging behaviour change to more sustainable modes of travel. An example was given of shuttle buses operating where staff frequently need to move between sites.

Members asked questions about making travel affordable for people out of work and free for children. Bus representatives welcomed the suggestions in

principle and agreed to consider how they can support them. They also expressed a desire to work in partnership with Metro.

The Chair of the Board welcomed the evidence of greater discussion between those involved and summed up the views of the Board, stating that bus patronage could be increased by the following:

- The introduction of a smart card system to buses in West Yorkshire;
- Improved networks
- Addressing congestion;
- The possibility of a passenger charter;
- Smaller buses in local areas; and
- More competition
- Working with major employers.

Finally the Chair thanked Board Members for their comments and also thanked the witnesses who attended to answer Member questions.

(Councillor Wadsworth left the meeting at 11:50am during discussion of this item. Councillor Akhtar left the meeting during discussion of this item at 12:10pm)

RESOLVED – That the issues raised be noted and that the Board's final inquiry report be drafted.

102 Date and time of next meeting
10am, Thursday 21st February 2013.

SCRUTINY BOARD (SAFER AND STRONGER COMMUNITIES)

MONDAY, 14TH JANUARY, 2013

PRESENT: Councillor B Anderson in the Chair

Councillors A Blackburn, P Davey,
R Grahame, M Harland, G Hyde, S Lay,
K Mitchell and N Walshaw

59 Late Items

The following late information was admitted to the Agenda;

- Agenda Item 10 – Initial Budget Proposals – Draft Comments of the Scrutiny Board. Further information including observations of the Working Group held on 8 January 2013 and comments made at the Board's December meeting.

60 Declarations of Interest

Councillor A Blackburn declared an interest in Agenda Item 10 – Initial Budget Proposals – Draft Comments of the Scrutiny Board due to her position on the Wade's Trust.

61 Apologies for Absence and Notification of Substitutes

Apologies for absence were submitted on behalf of Councillors N Buckley and P Harrand.

62 Minutes - 10 December 2012

RESOLVED – That the minutes of the meeting held on 10 December 2012 be confirmed as a correct record.

63 Request for Scrutiny

The report of the Head of Scrutiny and Member Development presented a request for Scrutiny that had been received from Mr David Rudge. The request related to the use of Section 106 funding for the development of new parks in Leeds and the ability to maintain any new parks in addition to those already requiring maintenance.

The following were in attendance for this item:

- Sean Flesher, Chief Officer, Parks and Countryside
- David Feeney, Head of Forward Planning and Implementation, City Development
- Mr David Rudge

Mr Rudge addressed the Board with the reasons for his request for Scrutiny. These included the following:

- General concern about the use of Section 106 funding, but particularly in relation to the development of new parks and green spaces.
- The long term sustainability of any new green space developments once the Section 106 funding has ceased.
- It was not felt that the process of negotiation in line with Section 106 agreements was open and transparent.
- It was felt that funding received from Section 106 should be used across all Council services.
- That communities need to be more involved in determining the use of Section 106 funding.

Dave Feeney, Head of Forward Planning and Implementation, addressed the meeting. He highlighted the following issues:

- Reference was made to existing planning policy documents, including the Unitary Development Plan, which currently provides the framework for all new developments and is used for making decisions regarding planning applications. Greenspace was regarded as an integral land use for the city, which needed to be planned for alongside other uses and development proposals.
- The Core Strategy, is currently in production and will eventually supersede a number of UDP policies, also addresses greenspace development.
- Section 106 agreements and maintenance – these were complex but were always made with developers usually for a minimum of 10 years.
- There are mechanisms for determining how such funding is spent, which involves Ward Members and community groups – it is an open and transparent process.
- The Core Strategy is planning for a housing requirement of 70,000 dwellings in Leeds by 2028 and greenspace provision needs to be integral to future growth.
- By 2014 the City Council will need to have a Community Infrastructure Levy charging schedule in place, which would replace some Section 106 agreements.

In response to Members comments and questions, the following issues were discussed:

- The Community Infrastructure Levy (CIL) would supersede some elements of Section 106 by 2014. A report was due to be considered by Development Plans Panel and the February meeting of the Executive Board. Following that there would be opportunity for wider public consultation.
- That the consideration of long term maintenance issues should feature more within the provisions of CIL.

- That whilst existing planning policies and procedures are designed to be open and transparent, there is a need communicate these better to the public. A periodic schedule of Section 106 funded improvements was published and Elected Members were regularly notified of this. The information was also publicly available as were details of unspent Section 106 monies.

The Chair thanked Mr Rudge for his attendance and concluded that whilst the Board will not be pursuing his request for Scrutiny, it has raised a need to ensure that the Council's planning policies are communicated effectively to the public.

RESOLVED – That the report be noted.

64 Review of the new Grounds Maintenance Contract - Formal Response

The report of the Head of Scrutiny and Member Development presented the formal response to the recommendations arising from the Board's review of the grounds maintenance contract.

Sean Flesher, Chief Officer, Parks and Country side and Simon Frosdick, Business Development Manager, Parks and Countryside were in attendance for this item.

The following issues were discussed:

- Maintenance of orphan land – where ownership of land was unclear, Parks and countryside would maintain it if it was adjacent to areas that were currently under their maintenance. All areas of orphan land would be evaluated as to whether it would be more appropriate for the contractors to maintain.
- Engagement with Parish and Town Councils and others who could be involved.

RESOLVED – That the report be noted.

65 Recommendation tracking - Phase 2 Dog Control Orders

The report of the Head of Scrutiny and Member Development informed the Board of progress made in responding to the recommendations arising from the previous scrutiny review of the phase 2 Dog Control Orders project.

Gill Marshall, Section Head, Legal, Licensing & Registration and Tom Smith, Locality Manager (South and Outer East Leeds) were in attendance for this item.

The following issues were discussed:

- That recommendations and progress as outlined in the report be agreed.

- It was understood that signage should have been in place in all areas that were subject to Dog Control Orders. Members were asked to report of any areas that did not have any signage.
- The draft Anti-Social Behaviour bill – This was currently the subject of pre-legislative scrutiny and was being discussed by a Select Committee. This scrutiny would end in March 2013 and it was anticipated that the legislation would come into force mid to late 2014. This would replace the current legislation relating to Dog Control Orders.
- Members agreed that further consideration of the draft Bill and its potential impact needs to be undertaken by the Scrutiny Board.

RESOLVED – That the report be noted.

66 Initial 2013/14 Budget Proposals - Draft Comments of the Scrutiny Board

The report of the Head of Scrutiny and Member Development presented the Board's draft observations and recommendations in relation to the initial 2013/14 budget proposals.

Neil Evans, Director of Environment and Neighbourhoods, was in attendance for this item.

In response to Members comments and questions, the following issues were discussed:

- The budget for 2013/14 for Environment and Neighbourhoods would be approximately £88 million. This was a reduction on £89 million the previous year.
- There are forecast to be 1852.02 Full time equivalent staff in the directorate in March 2013 compared to 1827.17 in March 2012. This was primarily due to the employment of permanent staff in place of agency staff within the refuse collection service.
- Reference was made to recommendation 4 within the Scrutiny Board's draft summary of observations and recommendations. Clarification was given that unused Bowling Greens were not being maintained to the same level of high standard normally required, as was previously reported. The Board therefore agreed that recommendation 4 was no longer relevant.

RESOLVED – That the report summarising the Scrutiny Board's observations and recommendations in relation to the initial 2013/14 budget proposals be approved subject to the removal of recommendation 4.

67 Work Schedule

The report of the Head of Scrutiny and Member Development presented the Board's draft Work Schedule and recent Executive Board minutes.

The following issues were discussed in relation to the Board's Work Schedule:

Draft minutes to be approved at the meeting
to be held on Monday, 11th February, 2013

- Mark Burns-Williamson, the newly elected Police and Crime Commissioner had been invited to a future Board meeting. A response had not yet been received.
- The draft Anti-Social Behaviour bill – that this will be put into the Board's work schedule for consideration
- Income generation – the Executive Member for Neighbourhoods, Planning and Support Services made a request for the Board to undertake a piece of work which explores opportunities for income generation within its specific portfolio. The Board agreed to commence this work in March 2013.

RESOLVED – That the report be noted.

68 Date and Time of Next Meeting

Monday, 11 February 2013 at 10.00 a.m. (pre-meeting for all Board Members at 9.30 a.m.)

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SCRUTINY BOARD (HOUSING AND REGENERATION)

TUESDAY, 29TH JANUARY, 2013

PRESENT: Councillor J Procter in the Chair

Councillors B Atha, D Collins, J Cummins,
P Grahame, M Iqbal, S Lay, V Morgan,
D Nagle, C Towler and G Wilkinson

81 Chair' Opening Remarks

The Chair welcomed everyone to the January meeting of the Scrutiny Board (Housing and Regeneration).

82 Declaration of Disclosable Pecuniary and Other Interests

There were no disclosable pecuniary and other interests declared at the meeting.

83 Apologies for Absence

An apology for absence was received on behalf of Mr G Hall, Co-opted Member.

84 Minutes of the Previous Meeting

RESOLVED – That the minutes of the meeting held on 18th December 2012 be confirmed as a correct record.

85 Matters Arising from the Minutes

a) Brownfield Sites (Minute 75 a) refers)

The Acting Deputy Chief Executive and Director of Resources, Mr Alan Gay, together with Mr David Almond, Head of Human Resources attended for this item to update Members following the Scrutiny Board's recommendation that all officers owning development land or prospective development land in the City of Leeds or shares in companies involved in its development of such land should be required to register their interests in a register held by the Chief Executive's Office which was open to the public on demand.

The Acting Deputy Chief Executive and Director of Resources briefly outlined the current protocol in relation to high risk posts within the authority and commented on recent guidance obtained from the Information Commissioner, and legal services on officer declarations of interest. It was noted that he had asked Internal Audit to undertake specific work on this matter in the Planning Unit.

In summary, specific reference was made to a number of issues including:-

- The previous involvement of Scrutiny Board (Resources and Council Services) in this area

- The need for this register to be in the public domain in order to be open and transparent
- The view that the Information Commissioner should be asked to provide a definitive response to the concerns expressed by Members on this subject
- Clarification if departments held a list of high risk posts and the monitoring role of Directors and Human Resources in this regard
- Clarification of the sanctions that could be imposed if a high risk officer failed to declare an interest
- Clarification as to whether the Council had explored and learned lessons from Doncaster Council on this issue
- The view that the findings by Internal Audit following their investigation of the Planning Unit be presented to the Scrutiny Board

The Acting Deputy Chief Executive and Director of Resources responded to the various issues raised by the Board. He referred to data protection issues in relation to publishing the register and agreed to prepare a report to the Corporate Leadership Team which set out the following:-

- How the authority intends to make arrangements for Members to be able to inspect the register of officer interests where they had a legitimate need
- What arrangements the authority needs to put in place to make public the interests of those officers who have relevant interests relating to their decision making or advisory roles in the Council
- How the authority could gain greater assurances that officers were declaring interests in accordance with the Council's Officer Code of Conduct and that Directors were continuing to review, monitor and take appropriate action as the need arises

RESOLVED -That the report of Internal Audit on its findings within the Planning Unit on officer declarations be presented to the Board when completed and that this incorporate any lessons learned from issues which arose at Doncaster Council.

86 Review of the ALMO Management Arrangements - Consultation

The Head of Scrutiny and Member Development submitted a report on the consultation arrangements in relation to the review of the ALMO Management arrangements.

Appended to the report were copies of the following documents for the information/comment of the meeting:-

- Review of the ALMO Management Agreements – Report of Assistant Chief Executive (Customer Access and Performance) – Executive Board – 9th January 2013
- Housing Management/ALMO Review summary of stakeholder feedback

- Review of ALMOs – Terms of Reference

The following representatives were in attendance and responded to Members' queries and comments:-

- Councillor P Gruen, Executive Member, Neighbourhoods, Planning and Support Services
- Mr James Rogers, Assistant Chief Executive (Customer Access and Performance)
- Mr Martyn Long, Policy Manager, Customer Access and Performance

At the request of the Chair, Mr J Rogers briefly outlined the background issues and the two options agreed by Executive Board at their meeting on 9th January 2013 to be taken forward to the next stage of consultation.

In summary, specific reference was made to a number of issues including:-

- Clarification of the relationship between the ALMO and the Council
- The significant savings that would be made as a result of the review
- The concerns expressed that Elected Members had not received a copy of the consultation document issued to tenants
- A view that those Members not on an ALMO Board or Area Panel were currently less well informed than those that were and that this needed to be considered as part of the review
- The need for tenants on the Board to declare their interests in an open and transparent way
- Clarification of the ALMO process ten years ago and examples of the areas where improvements had been made
- The need to ensure that the work being carried as a consequence of Welfare Reform was not affected by the ALMO management review

In concluding discussions, the Executive Member, Neighbourhoods, Planning and Support Service commented on the work to be done in relation to the ongoing review. It was noted that a further report on the review arrangements would be presented to the Executive Board in May 2013 with an anticipated implementation date of March 2014. It was further noted that the work on Welfare Reform would be discussed at all ALMO Boards, together with an input at Area Committees.

RESOLVED – That the contents of the report and appendices be noted.

(Councillor M Iqbal joined the meeting at 10.40am during discussions of the above item)

87 Good Practice Guide to Pre Application Engagement

Referring to Minute 62 of the meeting held on 27th November 2012, the Director of City Development submitted a report on the final draft of the Good Practice Guide to Pre Application Engagement for consideration of the Scrutiny Board.

Appended to the report was a copy of a document entitled 'Pre Application Engagement – A guide to best practice' for the information/comment of the meeting.

The following representatives were in attendance and responded to Members' queries and comments:-

- Councillor P Gruen, Executive Member, Neighbourhoods, Planning and Support Services
- Mr Phil Crabtree, Chief Planning Officer, City Development
- Ms Helen Cerroti, Development Programme Manager, City Development

In summary, Members expressed the view that the guide would encourage developers to engage with Members and the community at the pre application stage of a planning application whilst acknowledging that it was voluntary and could not be imposed on developers.

The Chief Planning Officer informed the meeting that the guide would next be considered by the Joint Plans Panel and then subsequently issued to all Members of Council.

The Chair referred to the flow chart to be followed in the pre-application process and to the following wording:-

'Officers could assist in organising meetings between developers and members to discuss the proposal and to scope the requirements for community engagement'.

He recommended to the Board that the word 'could' be changed to 'will' and the Board agreed.

RESOLVED –

- a) That the contents of the report and appendices be noted.
- b) That, subject to the above amendment, to recommend that approval be given to the Good Practice Guide to Pre Application Engagement in accordance with the report now submitted.
- c) That officers be thanked for their work in producing this guide.

88 Explanation of Section 106 Affordable Housing Bench Mark Prices

Referring to Minute 64 of the meeting held on 27th November 2012, the Director of City Development submitted a report responding to the request from Scrutiny Board (Housing and Regeneration) to provide a detailed explanation of how the price at which the affordable housing units (required as

part of a Section 106 (S106) agreement) are expected to be sold at to a Registered Provider (RP) is arrived at in Leeds.

Appended to the report was a copy of a document entitled 'Approach to affordable housing transfer prices by Local Authority' for the information/comment of the meeting.

The following representatives were in attendance and responded to Members' comments and queries:-

- Councillor P Gruen, Executive Member, Neighbourhoods, Planning and Support Services
- Ms Maggie Gjessing, Housing Investment Manager, City Development
- Mr Robin Coghlan, Team Leader, City Development
- Ms Nasreen Yunis, Principal PFI Planner, City Development

At the request of the Chair, the Team Leader, City Development outlined the background issues and welcomed the Board's comments on the review process.

Members raised a number of issues and comments on the report and officers responded.

RESOLVED –That the contents of the report and appendices be noted.

89 Updated progress on predicting empty property trends

Referring to Minute 65 of the meeting held on 27th November 2012, the Head of Scrutiny and Member Development submitted a report updating the meeting on progress on predicting empty property trends.

Appended to the report was a copy of a document entitled 'Analysis of current housing market trends within the Leeds 6 postcode areas' prepared by the Director of Environment and Neighbourhoods for the information/comment of the meeting.

The following representatives were in attendance and responded to Members' queries and comments:

- Mr John Statham, Head of Housing Partnerships, Environment and Neighbourhoods
- Mr Mark Ireland, Service Manager, Environment and Neighbourhoods

A map was tabled showing the location of student populations in Leeds.

At the request of the Chair, the Head of Housing Partnerships provided the meeting with the background issues on predicting empty property trends.

In summary, specific reference was made to a number of issues including:-

- Clarification of the Council's current strategic policy concerning student accommodation in the city following the recent divisional plans panel decision to allow a change of use to a building in Greek Street for student accommodation
- Clarification on whether or not a charge could be imposed on landlords whose student housing accommodation remains empty
(*The Head of Housing Partnerships agreed to investigate this issue*)

RESOLVED –

- a) That the contents of the report and appendices be noted.
- b) That this Board notes the progress made against recommendation 4 from the Safer, Stronger Communities Scrutiny report in to the Private Rented Sector (2012).
- c) That a further joint report with City Development (Planning) be submitted to the Board in April 2013 which covers the Council's policy with regards to student accommodation to include:
 - progress update on discussions with private landlords in Woodhouse/student areas as to how they see things regarding student accommodation and what they think the Council should be providing to support them
 - the Council's strategic plan for student accommodation and its view on the spread of student accommodation and whether the Council approach supports the views or not of the private landlords/businesses
 - the Plans Panel decision to approve student accommodation in Greek Street

90 Work Schedule

A report was submitted by the Head of Scrutiny and Member Development which detailed the Scrutiny Board's work programme for the current municipal year.

Appended to the report was a copy of the following documents for the information/comment of the meeting:

- Scrutiny Board (Housing and Regeneration) Work Schedule for 2012/2013 Municipal Year (Appendix 1 refers)
- Executive Board – Minutes of a Meeting held on 9th January 2013 (Appendix 2 refers)
- Forward Plan of Key Decisions – 10th September 2012 – 10th January 2013 (Appendix 3 refers)

The Principal Scrutiny Adviser, Scrutiny Support presented the report and responded to Members' queries and comments.

RESOLVED -

- a) That the contents of the report and appendices be noted.

Draft minutes to be approved at the meeting
to be held on Tuesday, 26th February, 2013

- b) That the Executive Board minutes and Forward Plan be noted.
- c) That the work schedule be approved as now outlined.

91 Date and Time of Next Meeting

Tuesday 26th February 2013 at 10.00am in the Civic Hall, Leeds
(Pre-meeting for Board Members at 9.30am)

(The meeting concluded at 12.10pm)

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SCRUTINY BOARD (HEALTH AND WELL-BEING AND ADULT SOCIAL CARE)

WEDNESDAY, 23RD JANUARY, 2013

PRESENT: Councillor J Illingworth in the Chair

Councillors S Bentley, K Bruce, C Fox,
T Murray, P Truswell, S Varley and
J Walker

CO-OPTED MEMBERS:

Joy Fisher, Leeds LINK
Sally Morgan, Equality Issues
Emma Stewart, Alliance of Service Users and Carers

75 Chair's Opening Remarks

The Chair welcomed everyone to the January meeting of the Scrutiny Board (Health and Well-being and Adult Social Care).

76 Declaration of Disclosable Pecuniary and other Interests

Joy Fisher declared an interest in relation to the item regarding Services for Blind and Visually Impaired People in Leeds (Minute 79 refers) due to her alliance role with the National Federation of the Blind (Leeds Branch).

77 Apologies for Absence and Notification of Substitutes

Apologies for absence were received on behalf of Councillors S Armitage, G Hussain, M Robinson and Mrs B Smithson.

There were no substitute members in attendance.

78 Minutes of the Previous Meeting

RESOLVED – That the minutes of the meetings held on 21st November 2012 and 19th December 2012 be confirmed as a correct record.

79 Services for Blind and Visually Impaired People in Leeds

Referring to Minute 40 of the meeting held 26 September 2012, the Head of Scrutiny and Member Development submitted a report on recent correspondence received from the acting Chair of the National Federation of the Blind (Leeds and District Branch), in order that the Scrutiny Board might determine what, if any, further scrutiny activity may be required.

Appended to the report were copies of the following documents for the information/comment of the meeting:-

- Update on recommendations following deputation to Scrutiny by the National Federation of the Blind (16 January 2012) – Report of Director of Adult Social Services – Scrutiny Board (Health and Wellbeing and Adult Social Care) – dated 25 July 2012, but considered at the meeting held on 26 September 2012.
- Letter from Acting Chair, National Federation of the Blind (Leeds and District Branch) to the Board’s Principal Scrutiny Adviser dated 9 November 2012.

The following representatives were in attendance and responded to Member’s queries and comments:

- Hilary Adolfson (Chair Person), National Federation of the Blind (Leeds and District Branch)
- Ann Steel (Treasurer) – National Federation of the Blind (Leeds and District Branch)

The Board’s Principal Scrutiny Adviser presented the report and provided a brief update to the meeting.

At the request of the Chair, Ms Steel outlined the concerns which were detailed in the letter dated 9 November 2012 which was appended to the report. In addition to the concerns outlined in the letter, Ms Steel also informed the Board that, in the view of the National Federation of the Blind (Leeds and District Branch), services for blind and visually impaired people in Leeds had deteriorated since the award of the new contract and the closure of Shire View had resulted in a detrimental effect on all service users. Specific issues highlighted included:

- Service user views (from previous service users) regarding the new arrangements;
- Service user consultation (prior to new contract arrangements being in place);
- Delayed decisions regarding the future of Shire View;
- Arrangements for signposting newly registered deafblind to services (e.g. accommodation based services at Fairfax House);

It was suggested that the Scrutiny Board may wish to consider undertaking (or requesting) a full impact assessment for the Deafblind, Blind and partially sighted as a matter of urgency.

In summary, specific reference was made to the following issues:-

- Clarification of the number of service users using the service under the new contract arrangements
- The view expressed that an impact assessment was the right course of action to fully assess the impact of the recent changes to service/ award of the contract
- The loss of the facility at Shire View had, in the view of the National Federation of the Blind (Leeds and District Branch), resulted in a loss

of specific social groups and general cohesion among some members of the deafblind, blind and visually impaired communities.

- The impact on the number / location of social groups previously housed at Shire View, the associated costs and available support.
- The need for a building to be centrally accessible where a social environment could take place with little or no segregation.
- The need for further dialogue between service users and relevant officers from Adult Social Care regarding current arrangements and service provision.

In concluding, the Chair invited representatives from the National Federation of the Blind (Leeds and District Branch) to submit further written details of their concerns to the Principal Scrutiny Adviser for submission to Adult Social Care for a response to be provided to a working group on a date to be determined.

RESOLVED-

- a) That the contents of the report and appendices be noted.
- b) That the Services for Blind and Visually Impaired People in Leeds issue be referred to a working group for detailed discussion upon the confirmation of the issues raised by the National Federation of the Blind (Leeds Branch), together with the response from Adult Social Care.

80 Dementia in Leeds

Referring to Minute 21 of the 25th July 2012 meeting, the Head of Scrutiny and Member Development submitted a report providing an update on the progress of the Leeds' draft Dementia Strategy – *Living Well with Dementia in Leeds (2012-2015)* and an overview of work to date and future plans for dementia-friendly Leeds.

Appended to the report were copies of the following documents for the information/comment of the meeting:-

- Living Well with Dementia in Leeds – Our Local Strategy (2012-2015) – Consultation Response to Draft Strategy (Appendix 1 refers)
- Dementia-friendly Leeds – Report of Director of Adult Social Services and Director of Public Health – Executive Board – 9th January 2013 (Appendix 2 refers)

The following representatives were in attendance:

- Councillor Christine Macniven (Chair) – Leeds Dementia Board
- Mick Ward (Head of Commissioning) – Leeds City Council, Adult Social Services
- Tim Sanders (Integrated Commissioning and Transformation Manager, Dementia) – NHS Leeds and Leeds City Council

At the request of the Chair, the Head of Commissioning briefly outlined the background issues and informed the meeting that a number of useful comments made at the July 2012 meeting had been incorporated within the Draft Strategy.

The Integrated Commissioning and Transformation Manager, Dementia provided the meeting with a summary of the key issues contained in the Executive Board report discussed at the meeting held on 9 January 2013. Specific issues raised included:

- Dementia Strategy and action plan due to be presented to the Dementia Board on 30 January 2013;
- Short-term grant funding for over 20 neighbourhood networks and other third sector partners to support work around dementia;
- Double capacity with the Council's peer support service;
- Additional carer support worker at NHS Leeds

Councillor Macniven also addressed the Board and welcomed the fact that the Clinical Commissioning Groups (CCG's) were setting targets towards the outcomes of dementia in Leeds and highlighted proposals for the Rothwell area to work towards becoming a dementia friendly area, building on the work already undertaken in the dementia friendly café in the area.

Members of the Scrutiny Board discussed the information presented and issues around dementia in general. In summary, specific reference was made to the following issues:

- Explicit support for carers within the overall strategy;
- Costs and funding (both short and longer-term), associated with implementing the finalised strategy and supporting delivery plan;
- Early diagnosis and targeted screening across the City;
- Raising awareness of the 'Dementia Friendly City' aspiration – and the practical implications;
- The impact of increased diagnosis and demand for services;
- Issues associated with staff awareness and training around dementia, not just across the health and social care sector;
- The role of advocacy work, including the power of attorney, to help support dementia sufferers.

The Scrutiny Board noted that many of the issues raised at the meeting would be incorporated within the finalised strategy and delivery plan and that discussions were on-going between Leeds City Council and its partners around funding issues.

In concluding discussions, the intention to report back to the Scrutiny Board the finalised strategy and delivery/ action plan was noted. It was suggested that following receipt and consideration of the finalised documents, the Scrutiny Board might then identify any particular or specific areas on which to focus in the future.

RESOLVED-

- a) That the contents of the report and appendices be noted.
- b) That the Director of Adult Social Services be requested to submit a further report to a future meeting, presenting the finalised Leeds' Dementia Strategy and Action Plan.

81 Work Schedule - January 2013

The Head of Scrutiny and Member Development submitted a report which presented the Scrutiny Board's outline work schedule for the remainder of the current municipal year.

Appended to the report were copies of the following documents for information/comment at the meeting:-

- Scrutiny Board (Health and Wellbeing and Adult Social Care) 2012/13 Municipal Year – Work Schedule (Appendix 1 refers)
- Executive Board minutes of meeting held on 9th January 2013 (Appendix 2 refers)

The Principal Scrutiny Adviser informed the Board that he had received the following documents as at today's date:

- Yorkshire Ambulance Service – Information for Stakeholders – Proposal to Relocate the YAS Hazardous Area Response Team (HART) Base in Yorkshire
- Authorisation of Clinical Commissioning Groups (CCG) in Leeds – Letter from the NHS dated 23 January 2013

He informed the meeting that in relation to the Yorkshire Ambulance Service, the deadline for specific questions was 25th January 2013. At the request of the Board he agreed to consult with Yorkshire Ambulance Service regarding future service proposals and consultation with the Scrutiny Board.

The Scrutiny Board also discussed the changing local NHS landscape in terms of organisations and future responsibilities. This included discussions around the following areas:

- The local Clinical Commissioning Groups (CCGs);
- *Convening a meeting (or series of meetings) of the Health Service Development Working Group*; The development of local HealthWatch and transition between the existing Local Involvement Network;
- The transfer of Public Health responsibilities to the Council from April 2013 and associated transitional arrangements;

RESOLVED –

- a) That the contents of the report and appendices, including the Executive Board minutes presented, be noted.
- b) That, with the inclusion of the areas identified at the meeting, the work schedule as presented be approved.

- c) That in relation to the issue regarding the authorisation of Clinical Commissioning Groups (CCG) in Leeds, this matter be referred to a working group for detailed discussion and to invite appropriate representatives to attend. That the Services for Blind and Visually Impaired People in Leeds issue be referred to a working group for detailed discussion upon the confirmation of the issues raised by the National Federation of the Blind (Leeds Branch), together with the department's response.
- d) That reports regarding the future arrangements for local HealthWatch and Public Health be requested for the February meeting of the Board.

82 Date and Time of the Next Meeting

Wednesday 20th February 2013 at 10.00am in the Civic Hall, Leeds
(Pre meeting for Board Members at 9.30am)

(The meeting concluded at 12 noon)

SOUTH AND WEST PLANS PANEL

THURSDAY, 10TH JANUARY, 2013

PRESENT: Councillor J Harper in the Chair

Councillors J Akhtar, J Bentley, M Coulson,
R Finnigan, J Hardy, C Towler, P Truswell,
P Wadsworth, J Walker and R Wood

42 Declarations of Disclosable Pecuniary and other Interests

Councillor J Bentley declared a personal interest in Agenda Item 7, Headingley Carnegie Stadium as he was a Member of Yorkshire County Cricket Club.

43 Apologies for Absence

Apologies for absence were submitted on behalf of Councillor C Gruen. Councillor J Hardy was present as a substitute member.

44 Minutes

RESOLVED – That the minutes of the meeting held on 6 December 2012 be confirmed as a correct record.

45 Application 12/04557/FU - Headingley Carnegie Stadium, St Michael's Lane, Headingley, Leeds

The report of the Chief Planning Officer introduced an application for the temporary change of use of the cricket stadium and educational facilities to accommodate up to three music concerts per calendar year for a period of two years.

Members attended a site visit prior to the meeting and site photographs were displayed.

Further issues highlighted in relation to the application included the following:

- The concerts would typically be held between 7.00 p.m. and 10.00 p.m. and would have a maximum capacity of 15,000 visitors.
- There were a number of detailed conditions to the application which included the submission of an Event Management Plan.
- Objections had been received from Ward Members and included the following:
 - Noise disturbance and the volume of music from the concerts
 - Problems with parking in the area

Draft minutes to be approved at the meeting
to be held on Thursday, 28th February, 2013

- Access for residents
- Traffic congestion
- People remaining in Headingley after any events
- It was suggested that no more than 1 or 2 events be held and to be held over the same weekend.
- 36 letters of objection had been received from local residents.
- It was reported that the venue was already used by a large number of visitors for events that were held at different times of the day and that approval of the application would bring a new and important attraction for the city with associated economic benefits.
- In relation to condition 8 as detailed in the report, it was reported that any Events Management Plan would need to be submitted at least 4 months prior to any event and be approved 3 months before. This plan would also include litter collection.
- It was recommended to approve the application.

A local resident addressed the Panel with objections to the application. Issues raised included extreme noise nuisance, crowd control and movement and the risk of anti-social behaviour. He informed the Panel of noise from events currently held at the stadium and felt that the prolonged noise from amplified music would not be acceptable. In response to questions from Members he reported that there were problems with traffic and there was sporadic noise disturbance from events currently held at the stadium.

A member of the Turnway and Laurel Bank association also addressed the Panel with objections to the application. Reference was made to conditions agreed when the ground was extended in 2000 and it was felt that this application would breach those conditions and was made to help sort Yorkshire County Cricket Club's financial position. It was reported that noise levels had been breached at over half the observation points and if the application was approved it would be a noise nuisance to a considerable number of residents.

Representatives of Yorkshire County Cricket Club addressed the Panel. In response to Members comments and questions, the following issues were highlighted.

- It was not proposed to have any further events of this kind other than those outlined in the application.
- Public consultation was ongoing with the Stadium Liaison Group which last met in November/December 2012.
- Engagement would take place with local residents regarding the park and ride facility from Becketts Park.

- There were 300 parking spaces at the stadium and a further 500 hundred available at Becketts Park.
- The proposals were made by Yorkshire County Cricket Club to address financial issues. There was a potential loss of £3 million due to the loss of test matches and the ability to use the stadium for other events was key.
- The application would offer a different kind of event that to what could be held elsewhere in the city.
- Sporting fixtures would restrict the number of events that could be held and it was felt that two or three per year would be the maximum.
- Use of Becketts Park for car parking – this would have to be agreed in the Event Management Plan beforehand.
- The applicant would pay for traffic enforcement measures when any events were held.
- Concern regarding the use of Becketts Park for parking on an evening and potential disturbance to residents.
- Noise limits of 75 decibels were taken from the Noise Council's recommendations and guidelines.
- It was felt that facilities and public transport already available added to the sustainability of proposed events.

RESOLVED – That the application be approved as per the officer recommendation and conditions outlined in the report.

46 Application 12/04984/FU - Ash Grove Social Club, 16 Ash Grove, Headingley, Leeds

The report of the Chief Planning Officer presented an application for the change of use of a ground and first floor social club to form four flats; alterations including new windows, associated parking and landscaping.

Members attended a site visit prior to the meeting and photographs of the site were displayed.

Further issues highlighted in relation to the application included the following:

- The application fell within the Headingley Conservation Area.
- The social club closed in October 2012.
- The upper floors of the building consisted of 3 flats.
- The proposals were for two four bedroom and 2 one bedroom flats.

- Additional objections had been received since the publication; these had included representations from local Ward Members and MP.
- Objections focussed on a demographic imbalance in the area, with a high number of students. This had caused additional problems with noise disturbance and litter. It was also suggested that should the application be granted, it should be stipulated that the flats should be for family occupation.
- It was reported that the premises had recently been used as a social club with a license for up to 150 patrons and Members were asked to consider whether conversion to flats would create more of a noise nuisance. There had been complaints about noise from the premises.
- With regards to stipulating that the flats be used only for family accommodation; it was reported that the flats on the upper floor were currently occupied by students and that new flats may not be suitable for families.
- The application was recommended for approval.

Due to letters of objection that had been received after the publication of the agenda, Members were asked to consider the deferral of this item to allow for further discussion to be held between Ward Members and local residents.

RESOLVED – That the item be deferred to the next meeting of the South West Plans Panel to consider objections submitted over the Christmas period post drafting of the report.

47 Application 12/03346/OT - Bradford Road, Gildersome, Leeds

The report of the Chief Planning Officer introduced an outline application for a residential development with means of access at Bradford Road, Gildersome.

Members attended a site visit prior to the meeting and site plans and photographs were displayed.

Further issues highlighted in relation to the application included the following:

- The proposals were for 26 residential properties.
- The site had previously been subject of an application considered by Plans Panel (East) for a residential home. The application had been approved.
- The report recommended that improvements be made to bus stops adjacent to the site.
- There would be greenspace in the centre of the site.
- There would be 15% affordable housing.
- The properties would be 2 storey.
- The site was on the edge of an existing residential area.
- There were still some highways issues to be clarified.

In response to Members comments and questions, the following issues were discussed:

- Highways Agency objections – Members were informed of holding objections by the Highways Agency in respect of the Gildersome Roundabout and other planning applications that had been made. It was reported that improvements to the roundabout would be required and new developments would contribute to improvements through Section 106 monies.
- As there were only 26 residential properties proposed, this did not trigger the need for education contributions through the Section 106 agreement.
- The provision of affordable housing within 2 years was negotiable and a trigger could be set that was agreeable to all parties.
- Concern that there would be further development on a greenfield site along with other applications on greenfield sites in the area.
- There would still be opportunities for consultation with Ward Members.

RESOLVED – That the application be approved as per the officer recommendation and conditions outlined in the report.

48 Date and Time of Next Meeting

Thursday, 31 January 2013 at 1.30 p.m.

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SOUTH AND WEST PLANS PANEL

THURSDAY, 31ST JANUARY, 2013

PRESENT: Councillor J Harper in the Chair

Councillors J Akhtar, C Campbell,
M Coulson, R Finnigan, C Gruen, C Towler,
P Truswell, P Wadsworth, J Walker and
R Wood

49 Declarations of Disclosable Pecuniary and other Interests

50 Apologies for Absence

Apologies for absence were submitted on behalf of Councillor J Bentley.
Councillor C Campbell was present as substitute.

51 Minutes - 10 January 2013

RESOLVED – That the minutes of the meeting held on 10 January 2013 be confirmed as a correct record.

52 Application 12/04984/FU - Ash Grove Social Club, 16 Ash Grove, Headingley

The report of the Chief Planning Officer introduced an application for the change of use of a social club to form 4 flats with landscaping and car parking at Ash Grove Social Club, 16 Ash Grove, Leeds.

The item had been deferred at the previous meeting of the South and West Plans Panel to allow further consideration of objections submitted over the Christmas period post drafting of the report submitted to that meeting. Members of the Panel had made a site visit prior to that meeting.

Site plans and photographs were displayed.

Further issues highlighted in relation to the application included the following:

- The proposals would create 4 flats at ground and first floor levels.
- There was already an approved extension for 5 flats which would give a total of 13 flats.
- There would be 14 car parking spaces.
- Objections included concern that the flats would be occupied by students which would further affect the demographic balance of the area.
- The premises had been licensed as a social club for up to 150 customers.

- There had been an extensive history of noise complaints from the premises.
- The existing flats were let to students.
- In terms of policy H15, the proposals did not specify student occupation and the proposals did not reduce family occupation.
- It would be difficult to enforce conditions for the flats not to be let to students and Members were asked to consider the proposals in context of the previous use of the building as a social club.
- The proposals would ensure improvements to the frontage of the property.
- The property fell within the Headingley Conservation area.

Representations were made by a local Ward Councillor and a local community association. These included the following:

- Concern regarding the number of Houses in Multiple Occupation (HMOs) in the area.
- History of noise disturbance and anti-social behaviour.
- Impact on car parking.
- The area needed more family homes which would attract people more likely to respect their neighbours and environment.
- It was requested that a decision be postponed so this could be discussed at Area Committee.
- Lack of consultation with residents regarding the proposals.
- An increase in the number of students in the area would increase noise and disturbance.

The applicant's agent addressed the meeting. He raised the following issues:

- Planning permission had previously been granted that would have allowed a total of 33 flats at the premises. There would be 30 in total with the new proposals.
- The new flats would only accommodate a modest number of students in comparison to the social club that had a capacity of 150 guests.
- The proposals were in full compliance with planning policy.
- It was not felt that consultation was necessary as the views of community groups in the area had already been stressed on similar applications.

In response to Members comments and questions, the following issues were discussed:

- The planning permission approved in 1997 was not pursued as the social club was kept as a preferred use at that time.
- The flats could be occupied by anyone but were likely to be occupied by students.
- Bin storage – conditions would be included to provide this.
- Road safety concern due to potential impact of increased parking.
- Disappointment at the lack of consultation with local residents.

RESOLVED – That the application be deferred for one cycle for officers to draft detailed reason/s for refusal regarding concerns expressed by Panel Members that the proposal would have an unacceptable effect/s on neighbours living conditions through increased activity, or noise and disturbance either from the proposal itself or combined with existing housing offering similar accommodation contrary to part (ii) of policy H15 and part (iv) of emerging core strategy policy H6.

Councillors P Wadsworth and R Wood requested that their abstention from the voting on this item be recorded.

53 Application 12/04051/OT - University of Leeds, Bodington Hall, Otley Road, Adel

The report of the Chief Planning Officer introduced an outline planning application for the demolition of existing buildings and erection of circa 29 dwellings, University of Leeds, Bodington Hall, Otley Road, Adel.

Members were shown photographs and plans of the site.

Further issues highlighted in relation to the application included the following:

- The application was an extension to an adjoining area that already had permission approved for development.
- The site was a greenfield site surrounded by trees that were covered by Tree Protection Orders.
- The proposals were for 29 new dwellings.
- Access to the site would utilise existing roads.
- The site was allocated for employment use in the UDP but it was felt there would be no detrimental effect to employment stock if it wasn't used for that purpose.
- Amendment to condition 25 regarding houses being built to Code Level 4 Sustainable Home standard.

In response to Members comments and questions, the following issues were discussed:

- It was not felt necessary to include a condition regarding the use of the Adel Lane entrance to the site.
- Members discussed the Code Level 4 Sustainable Home standard and it was advised that it would be unsafe to reject the application on this. Officers would negotiate with the developers regarding sustainability issues. It was suggested that the Chair write to the Chair of the Local Development Framework Panel regarding policy in respect of Code Level 4.

RESOLVED – That the application be approved as per the officer recommendation and subject to conditions outlined in the report. Also

amendment to condition 25 to reflect that officers would make best efforts to achieve Code Level 4 for Sustainable Homes.

Councillor R Finnigan requested that his vote against the recommendation on this item be recorded.

54 Application 12/04556/FU - Eastmoor Secure Childrens Home, East Moor Lane, Adel

The report of the Chief Planning Officer presented an application for the demolition of existing buildings and erection of a 24 bedroom secure Children's Home with reception, admissions and administration area and associated secure perimeter wall/fence, landscaping, car parking and access at East moor Secure Children's Home, East Moor Lane and land off Tile Lane, Adel.

Members were reminded of the pre-application presentation that had been made to the Panel and site plans and photographs were displayed.

Further issues highlighted in relation to the application included the following:

- The nearest houses to the proposed new building were 43 metres away.
- There would be substantial tree planting to screen the new buildings.
- Improvements would be made to access roads with passing places incorporated.
- A surfaced footpath would be created during construction.
- Further representations had been received from Spring Hill residents.
- The tree referred to in Condition No. 6 could be kept.
- A 20% carbon reduction as suggested in Condition No. 26 could not be achieved and it was proposed that this be amended to 5%.

In response to Members comments and questions, the following issues were discussed:

- Further to responses from Spring Hill residents it was reported that there would be substantial tree planting, a footpath along Tile Lane and road surface improvements.
- Colour of the proposed roof on the new building.

RESOLVED – That the application be approved as per the officer recommendation and conditions outlined in the report. Condition No 6 to be amended to reflect the retention of the tree within the site and Condition No 26 be amended to reflect the reported changes to the carbon emission target.

55 Application 12/04775/FU - 70 Armley Lodge Road, Armley

The report of the Chief Planning Officer presented an application for the change of use and alterations of offices and retail unit and 1 flat to form 8 flats.

Draft minutes to be approved at the meeting
to be held on Thursday, 28th February, 2013

Members attended a site visit prior to the meeting and site photographs and plans were displayed.

Further issues highlighted in relation to the application included the following:

- The building was a former Co-op store built in 1895.
- The roller shutters to the front of the building would be removed.
- Ground floor flats would have use of the forecourt yard.
- There was ample on street parking in the area.

In response to Members comments and questions. The following issues were discussed:

- The basement of the building would be used as a general storage area for residents.
- Bin storage.
- Cycle storage.
- Retention of the hoist at the rear of the building.

RESOLVED – That the application be approved as per the officer recommendation and conditions outlined in the report. A further condition be included to retain the hoist on the rear elevation of the building.

56 Application 12/04762/LA - Morley Newlands Primary School, Wide Lane, Morley

The report of the Chief Planning Officer presented an application for a new primary school with multi use games area.

Members attended a site visit prior to the meeting and site plans and photographs were displayed.

Further issues highlighted in relation to the application included the following:

- A pre-application presentation was made in October 2012 which received the general support of the Panel.
- The new school would make provision for another 200 pupils and be a 3 form entry school.
- Access from Albert Road would be maintained.
- The site was partly on protected playing fields but met Sport England requirements.
- There had not been any objections to the application and there had been a letter of support from Morley Town Council.
- Improved pedestrian access – this included tactile paving, dropped kerbs and the introduction of a 20 MPH zone.
- Morley Town Council had requested monitoring of the parking situation at the Newlands Road entrance to the school. It was reported that this could be added to the conditions of the application.

In response to Members comments and questions, the following issues were discussed:

- Members were pleased to see the introduction of a 20 MPH zone.
- There was some disappointment expressed at the shape of the proposed building and the use of flat roofs.
- The scheme was overall welcomed by Members.

RESOLVED – That the application be approved as per the officer recommendation with amendment to condition 16 to ensure parking on Newlands is monitored for 12 months following the opening of the new school to reassess the parking situation which may alter following the opening of the school.

57 Date and Time of Next Meeting

The next meeting of the South and West Plans Panel to be held on Thursday, 28 February 2013 at 1.30 p.m.

CITY PLANS PANEL

THURSDAY, 17TH JANUARY, 2013

PRESENT: Councillor N Taggart in the Chair

Councillors P Gruen, R Procter,
D Blackburn, M Hamilton, S Hamilton,
G Latty, T Leadley, J McKenna, E Nash,
N Walshaw, J Hardy and T Murray

52 Exempt Information - Possible Exclusion of Press and Public

RESOLVED - That the public be excluded from the meeting during consideration of the following part of the agenda designated exempt on the grounds that it is likely, in view of the business to be transacted or the nature of the proceedings, that if members of the public were present there would be disclosure to them of exempt information as designated as follows:

The report referred to in minute 61 under Schedule 12A Local Government Act 1972 and the terms of Access to Information Procedure Rule 10.4(3) and on the grounds it contains information relating to the financial or business of any particular person (including the authority holding that information). It is considered that if this information was in the public domain it would be likely to prejudice the affairs of the applicant. Whilst there may be a public interest in disclosure, in all the circumstances of the case maintaining the exemption is considered to outweigh the public interest in disclosing this information at this time

53 Late Items

There were no formal late items, however the Panel was in receipt of the following additional information, for consideration:

Larger scale images for the mixed –use development at Globe Road (minute 60 refers)

54 Declarations of Disclosable Pecuniary and Other Interests

No declarations of disclosable pecuniary or other interests were made, although a declaration was made later in the meeting (minute 57 refers)

55 Minutes

RESOLVED - To approve the minutes of the City Plans Panel meeting held on 13th December 2012

56 Application 12/04154/FU - Change of use of offices to form student accommodation involving alterations to elevations and addition of rooftop extension - Pennine House Russell Street LS1

Further to minute 34 of the City Plans Panel meeting held on 22nd November 2012 when Panel deferred determination of an application for change of use of offices to student accommodation, to enable further information to be provided, Members considered a further report of the Chief Planning Officer

Plans, photographs, drawings and graphics were displayed at the meeting

Officers presented the report and provided further information on the issues which had been raised at the meeting held on 22nd November

Members were informed about student numbers in the city and that there were currently vacancies in some student accommodation, but that over 90% of bedspaces in consented schemes were under construction. Details about the level of office supply in the area surrounding Pennine House was provided, with Officers stating there was a good supply of office accommodation in the city centre; that further office developments had yet to be implemented and that Pennine House had been vacant for four years

In respect of concerns raised about introducing student accommodation into this part of the city, independent advice had been sought on this which had indicated that any impact would be negligible

Members were informed that the proposals complied with planning policy and would provide new jobs and investment

Receipt of a further letter of objection was reported but it was stated that this raised no new issues

Having considered the information provided, there was broad support for the scheme, although some concerns remained about the introduction of student accommodation into the Prime Office Quarter and that, similar to applications in the Green Belt, that very special circumstances should be required to be demonstrated for such a change of use

In view of the recent loss of major retailers nationwide, the need to consider how business might be transacted in the future was considered with concerns being raised as to whether planning policies would need to be reviewed in readiness for possible changes to town and city centres

The Chief Planning Officer stated that a piece of work would begin shortly which would involve housing colleagues, looking at student accommodation in the city which would help inform decision making

RESOLVED - To approve the application in principle and to defer and delegate approval to the Chief Planning Officer, subject to the conditions set out in the submitted report (and any others which he might consider appropriate) and the completion of a Section 106 agreement to include the following obligations:

- Occupation of accommodation by full time students only
- No cars or motorbikes to be brought to the site by students
- Employment and training
- S106 management fee - £750

In the circumstances where the Section 106 has not been completed within 3 months of the resolution to grant planning permission, the final determination of the application be delegated to the Chief Planning Officer

57 Applications 12/04663/FU and 12/04664/CA - Demolition of existing buildings and erection of a 6 storey library with ancillary landscaping - University of Leeds - Land bounded by Woodhouse Lane and Hillary Place LS2

Prior to consideration of this matter, Councillor Martin Hamilton declared a disclosable pecuniary interest through being employed by Leeds University who were the applicants. Councillor Martin Hamilton then withdrew from the meeting

Further to minute 46 of the City Plans Panel meeting held on 13th December 2012, where Panel considered a position statement on proposals for a new library building for Leeds University, Members considered the formal application

Plans, graphics and photographs were displayed at the meeting

Officers presented the report and stated that some revisions had been made to the proposals in the light of Members' comments; these included a revision to the design of the stairs to the entrance on Hillary Place and a change to the proposed tree species to be planted

Concerning Members' comments about the inclusion of decorative glazing, this had been taken on board and an art strategy had been submitted which indicated possible areas where this could be achieved, with Members being informed that Woodhouse Lane was the University's preferred location

Discussion took place on the possible decorative elements which could be provided, with a mix of views being expressed on the type, amount and location of decoration which should be provided

Concerns were also expressed about the selection of Sweet Gum as a tree species in view of the height this could grow to

It was noted that employment and training of local people was an element of the proposed Section 106 agreement, with a request being made for a report to be presented which gave details of the number of jobs, training places and apprenticeships which had been provided through the planning applications which had been approved. The Chief Planning Officer proposed that a report detailing this information be presented to a future meeting of the Joint Plans Panel

Concerns were also raised about the definition of 'local' when considering employment with Members requesting that for this application, this should be defined as being from the following Electoral Wards; City and Hunslet; Hyde Park and Woodhouse; Headingley; Kirkstall and Gipton and Harehills

RESOLVED - To approve the application in principle and to defer and delegate approval to the Chief Planning Officer, subject to the conditions set out in the submitted report (and any others which he might consider appropriate) and following completion of a Section 106 agreement to cover the following additional matters:

- Travel plan monitoring and evaluation fee of £2,500
- Contribution of £10,000 towards the provision of a 'live' bus information display at nearby bus stop 11388 on Woodhouse Lane
- Agreement of publicly accessible areas
- The employment and training of local people, with reference to the following Electoral Wards; City and Hunslet; Hyde Park and Woodhouse; Headingley; Kirkstall and Gipton and Harehills

In the circumstances where the Section 106 agreement has not been completed within 3 months of the resolution to grant planning permission, the final determination of the application to be delegated to the Chief Planning Officer

Following consideration of this matter, Councillor Martin Hamilton resumed his seat in the meeting

58 Application 12/04739/CA - Change of use from warehouse to a market research and testing centre with ancillary auditorium together with associated development works and the provision of car parking Carlsberg UK Ltd, Hunslet Road LS10

Plans, photographs and drawings were displayed at the meeting. A Members site visit had taken place earlier in the day

Officers presented the report which sought permission for a change of use of the existing premises for a market research facility for Asda

Members were informed that temporary planning permission for a period of 5 years was being sought and that there would be little alteration to the external elevations of the premises

If minded to approve the application, condition No 13 should be amended to allow for a management plan to ensure safe access to the site for vehicles and an amendment to condition No 18 to increase the maximum capacity of the building from 600 to 700 had been requested by the applicant, with this being acceptable to Officers

Members discussed the application and commented on the following matters:

- that the proposals could lead to increased business in the city as it was to be a national training centre
- the nearby Crown Hotel Public House; that the Council should apply for it to be Listed and that a new use in this location might provide encouragement for the re-opening of the Crown Hotel
- that pressure should be placed on Carlsberg UK, the owners of the row of Listed Terrace Houses nearby to the site to bring these properties which were in poor condition, back into use
- the possibility of establishing links between the testing centre and local high schools and colleges to provide retail training to local students

RESOLVED - To approve the application in principle and to defer and delegate approval to the Chief Planning Officer, subject to the conditions set out in the submitted report, including the amendments proposed for

conditions Nos 13 and 18 and subject to the resolution of detailed highways matters and the signing of a Section 106 agreement to cover the monitoring of a travel plan

59 Applications 12/04465/FU and 12/04466/LI - Two replacement moveable weirs and associated infrastructure on the River Aire at Leeds Weir and Knostrop Weir and Listed Building application for demolition of Leeds Weir - River Aire, Leeds

Plans, photographs and graphics were displayed at the meeting. A Members site visit had taken place earlier in the day

Officers presented the report which sought approval for a scheme which would implement the first phase of the flood alleviation scheme in the city and which would provide a 1:75 year standard of protection through the removal of the two existing weirs and their replacement with two moveable weirs

Details were provided of the operation of the weirs in a flood event. Members were also informed of the design of the proposals which would see a small section of the Leeds Weir being retained. In respect of the proposed control room, the design of this had not yet been finalised

The receipt of a further letter of representation was reported which referred to possible adverse impacts of the scheme, further downstream. Members were also informed that the Environment Agency (EA) were seeking further clarification on the potential impact of both proposals on flood levels further downstream and were still considering the effectiveness of the proposed fish pass designs. It was therefore recommended that Plans Panel agree the proposals in principle and defer and delegate final approval to the Chief Planning Officer, subject to addressing the EA's comments

The Panel discussed the applications and commented on the following matters:

- the absence of a generator on the second weir; the reasons for this and whether a simple turbine could be considered
- whether residents in Juniper Avenue and Yew Tree Drive in LS26 had been notified of the increased flood levels at these locations
- the lifespan of the air bladders to be used
- the design of the control room and the possibility of making reference in its design to the shape of the nearby Lock-Keeper's office
- concerns about the proposed removal of Knostrop Cut
- whether an assessment had been made of the technical merit of the scheme being proposed

Officers provided the following information:

- that a generator on the second weir had not been included due to the levels of the river, although a simple water turbine had initially been considered. In view of Members' comments, this would be looked at again
- that no direct consultation had taken place with the residents of Juniper Avenue and Yew Tree Drive about the potentially

increased flood levels in these areas but that the scheme had been widely advertised and that it was felt that low grade mitigation measures could be introduced to address this impact, subject to agreement with the EA

- that air bladders, weirs/dams were in use in Europe and information on their expected lifespan could be circulated to Members
- that a simple rectangle shaped was being considered for the design of the control rooms but that the full details of the design and materials would be controlled by condition
- that the proposals for Knostrop Cut would be the subject of a separate planning application where Members' views could be considered
- regarding the technical merits of the scheme, the developer had engaged a specialist who was consulting with the Environment Agency which would be the body which would ensure that the
- proposals were appropriate and would not have an adverse impact elsewhere in the city. On this point the Head of Planning Services stated that it was the role of Officers to consider the planning merits and not the technical merits of the proposals as these were being considered elsewhere, although the Environment Agency's comments to the LPA would be considered

The Chief Planning Officer stated that the proposals removed the need for high walls which was a feature of the previous scheme and overall was environmentally less intrusive and ensured the waterfront remained open, although it was not the 1:200 scheme

In summing up the discussions, the Chair welcomed the scheme and the design which allowed for part of the listed weir to be retained

RESOLVED –

Application 12/04465/FU

To agree the application in principle and to defer and delegate approval to the Chief Planning Officer, subject to the conditions and reason for approval set out in Appendix 1 to the submitted report (and any others which might be considered appropriate), subject to further discussions about the inclusion of a water turbine at the second weir and subject to addressing the EA's comments

Application 12/04466/LI

To agree in principle and defer and delegate to allow the application to be referred to the Secretary of State for the Department of Communities and Local Government subject to the conditions and reason for approval set out in Appendix 1 to the submitted report (and any others which might be considered appropriate) and subject to addressing the EA's comments

60 Application 12/03459/FU - Multi-level development up to 17 storeys with 609 residential apartments, commercial units (class A1 to A5, B1, D1, D2), car parking, associated access, engineering works, landscape and public amenity space - land at Whitehall Road and Globe Road LS12

Draft minutes to be approved at the meeting
to be held on Thursday, 7th February, 2013

Further to minute 37 of the City Plans Panel held on 22nd November 2012 where Panel considered a position statement for a mixed-use development on land at Whitehall Road and Globe Road, Members considered the formal application. It was noted that a further, exempt report was to be considered by Panel which related to financial information

Plans, photographs, graphics, a sample of the gold coloured balcony material and a model were displayed at the meeting

Officers presented the report and stated that through revisions to the scheme 609 residential apartments were now being proposed instead of the original 625 units

The tower building had been reduced in width which was considered to be a significant improvement on the previous proposal. This reduction had also emphasised the curve of the building which picked up the curve of the nearby Candle House, at Granary Wharf and provided a simple and elegant approach to this feature building. To add further interest, the ground floor would house active uses, e.g. restaurant/café/bar use

To address Members' concerns about the balance of hardstanding and play areas within the scheme, the amount of grassed area on the site had been increased, although it was acknowledged that some hardstanding would be required. A play area had also been introduced which would include play equipment and special surfacing. The public seating had been improved with the stone seating now being timber boarded and a 250sqm 'beach' on top of the car park deck had been included, with this being for residents' use only. In addition to this, the 'green wall' would be a feature of the public space

A wind assessment had been carried out and been accepted by the Council's consultants

Members commented on the following matters:

- the lack of an education contribution, particularly in view of the need for school places in inner city schools; the impact of the proposals on Castleton Primary and Ingram Road Primary and the need for Members to be reassured that there was liaison between planning and education colleagues and whether the right balance of planning contributions was being sought, in view of the increased need for school places
- the need for the communal play area to be properly lit
- concerns that the red brick and gold combination did not look as effective as the grey brick and gold and whether different coloured balconies could be considered for the red brick buildings
- how the gold material would weather and the need for a large sample to be displayed on site, along with alternative colours for consideration
- that the balcony facings would look unattractive if damaged and whether the material being proposed for these was sufficiently strong to withstand damage
- uncertainty about the success of the effect of juxtaposing the grey tower and the red brick buildings
- that the industrial/factory look of the smaller buildings was effective

- mixed views about the protruding balconies and whether these should be as prominent as indicated
- concerns that the proposed play areas were geared towards very young children and that there was little being provided for older children living on the site
- the positioning of balconies above the active uses and the possibility of noise nuisance

Officers provided the following responses:

- that there was very close working with colleagues in Education about planning for school places and that whilst developments did make contributions, it was not always possible to cover all of the requirements, especially where there were issues of viability. Members were informed of proposals for an Academy to be sited close to Bridgewater Place which would resolve the issue of secondary provision in that area and that there were separate proposals for a primary school on the site of the former South Leeds Sports Centre which would also make a contribution towards primary provision. The Head of Planning Services stated that in respect of planning contributions, Officers had to work within the policies which were currently in place and for education contributions there was a standard formula for these, however the Community Infrastructure Levy would be implemented in the next 12 months which would change how planning contributions would be considered
- that full details of the lighting scheme would be requested
- that the gold coloured material would patinate over time but that the materials were conditioned and large samples, including different colours, could be displayed on site for Members' consideration
- that different play areas were being provided in the scheme and for older children there were existing nearby areas for recreational use by the river and canal

Members were supportive of the changes which had been made and were now content with the layout and design of the scheme but still had issues which were to be discussed in the following report

RESOLVED – To note the report and the comments now made and to discuss the detailed financial aspects associated with the application as set out in the following report

61 Application 12/03459/FU - Multi-level development up to 17 storeys with 609 residential apartments, commercial units (class A1 to A5, B1, D1 and D2), car parking, associated access, engineering works, landscape and public amenity space - land at Whitehall Road and Globe Road LS12

Prior to consideration of this matter, Councillor Hardy left the meeting

With reference to the discussions set out above, Panel considered a report of the Chief Planning Officer which provided information concerning the

viability of the proposed application. An Officer from the Council's Asset Management Team was in attendance to respond to queries and comments

The Head of Planning Services presented the report and stated that whilst there was a wish to see the site developed, the applicant had submitted a viability appraisal which had been considered by Officers

Members were reminded of the usual requirements for a development of this nature, including affordable housing at the current interim level of 5% which would equate to 31 units and the development to start within 2 years. Members were then referred back to the previous report which set out the proposed S106 agreement. The Panel was informed that Officers had concerns about the proposed contributions and were discussing the scheme with Atlas – the stalled scheme initiative

Members discussed the report with the main areas of discussion relating to:

- the need for clarity on the phasing of the scheme and the need for clarity that development would start within the current economic conditions
- the likely cost of delivering the bridge and the significance of this to the overall scheme
- that insufficient details had been provided to enable Members to properly consider this issue and that more of the background information on the viability appraisal was required
- affordable housing was a priority for the scheme and that this should be provided
- that an education contribution was also a priority in this case and was required

In view of the concerns which had been raised, it was proposed that rather than defer and delegate approval of the application, that Officers be asked to continue to negotiate with the applicant and to bring back a further report, for Members' consideration

RESOLVED - To note the report and the comments now made and that the Chief Planning Officer be asked to submit a further report in due course, following negotiations on the issues raised

62 Date and Time of Next Meetings

Thursday 7th February 2013 at 1.30pm in the Civic Hall, Leeds

Thursday 14th February 2013 at 1.30pm in the Civic Hall, Leeds

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CITY PLANS PANEL

THURSDAY, 7TH FEBRUARY, 2013

PRESENT: Councillor N Taggart in the Chair

Councillors P Gruen, R Procter,
M Hamilton, S Hamilton, G Latty,
T Leadley, J McKenna, N Walshaw,
J Hardy and T Murray

63 Chair's opening remarks

Whilst the intention was to hold the meeting in committee rooms 6/7, in view of the number of people in attendance for this meeting, the Chair announced that the Council Chamber would be used for the meeting and there was a short delay to enable the move to take place

The Chair then announced the sad news of the death of Councillor Suzi Armitage who had died the previous evening after a difficult illness. Councillor Taggart stated that he had known Councillor Armitage for over 30 years and that she would be greatly missed. Although not a member of Plans Panel, as this was the first meeting since her death, the Chair asked everyone to stand and to observe a minute's silence in her memory

64 Late Items

Although there were no formal late items, the Panel was in receipt of the following additional information which had been circulated to Members in advance of the meeting:

- colour copies of illustrations included in the submitted reports (minutes 69, 70, 71 and 72 refer)
- a paper produced by the Director of Public Health and dated 5th February 2013, on the health impact of energy from waste plants in Leeds, in response to requests from Members that the Director of Public Health be consulted on this matter (minutes 70, 71 and 72 refer)

65 Declarations of Disclosable Pecuniary and Other Interests

There were no declarations of disclosable pecuniary interests or other interests

66 Apologies for Absence

Draft minutes to be approved at the
Meeting to be held on 14th March 2013

Apologies for absence were received from Councillor D Blackburn. The Chair announced that although Councillor Nash had arrived for the meeting, she was not well and due to moving the meeting to the unheated Council Chamber, she had had to withdraw, with regret

67 Preliminary procedural matter

The Chair referred to a late representation which had been received from the registered speakers against both of the applications, which he read out. Concerns related to pre-determination of the applications and that the Council had a financial interest in one of the applications and therefore the Plans Panel should be dissolved

The Panel's legal adviser was asked to respond and the Head of Development and Regulatory referred to a report of the City Solicitor which had been included as an appendix to the Officer's report on application 12/02668/FU, relating to determining planning applications where the Council has a financial interest, which addressed this aspect. The report confirmed that the Council has a statutory responsibility to determine planning applications submitted to it and therefore it was appropriate for the Council and this Panel to consider the applications on the agenda. Members were also informed that the Secretary of State expected Local Planning Authorities to undertake this role. Reference was made to paragraph 3.18 of this appendix which related to the clear separation of responsibilities and matters which Panel had to have regard to

Concerning pre-determination, that was for individual Members to take a view on and that pre-determination occurred where someone has a closed mind to the matters being considered. The Panel's legal adviser stated that if any Member felt they had a disclosable pecuniary interest in the matters being considered, they should declare such an interest and take no part in the meeting, otherwise, the advice was that it was appropriate for the Panel to consider these applications

Clarity was sought that having expressed a view in the past, this did not preclude a Member from participating in the meeting, with the Head of Regulatory and Development confirming that was correct

68 Order of the meeting

The Chair stated that in view of there being two applications for similar facilities which raised some issues common to both schemes, a possible way to deal with the applications was following the Minerals, Waste and Contaminated Land Manager's report (minute 69 refers) that each of the Officer reports on the applications would be presented, followed by questions from the Panel and discussion of general issues in respect of both applications. There would then be public speaking on application 11/03705/FU, deliberations and determination of the application, with this being repeated for application 12/02668/FU

The Panel was content to proceed in this way

69 Background report to support the Strategic Waste Applications

The Panel considered a report of the Chief Planning Officer which provided context for the two applications being considered at the meeting

The Minerals, Waste and Contaminated Land Manager presented the report

Members were informed that the policy context for the applications was the Natural Resources and Waste Development Plan Document (NR&WDPD) which had been adopted in January 2013

Residual waste, this being commercial, industrial and municipal waste, including mixed, damp and rotting waste was currently sent to landfill sites. As these sites were approaching capacity and due to landfill tax, alternatives had to be considered

In drafting the NR&WDPD, the amount of land needed had been considered with potential sites over 6 acres being identified and scored for their suitability. Three sites were identified as being suitable, with these being located around the Cross Green area of the city

The NR&WDPD had been examined by a Planning Inspector who confirmed that the Council's approach to this was sound, with the plan being adopted in January 2013

In terms of concerns which had been raised in respect of these two applications, the following information was provided to Members:

- regarding overprovision through there being two applications, that the Veolia site had been scaled appropriately and that the application from Biffa was for a lower tonnage
- concerning possible health impacts due to air quality, that these issues were covered in the two Officer reports and that a representative of Leeds PCT was in attendance. It was stated that an objection to the proposals on health/air quality grounds had cited paragraph 123 of the National Planning Policy Framework (NPPF), which in fact related to noise nuisance
- on the view that incineration was not the right technology, that technology was not a planning matter but as an observation, that this method was widely used
- the implication that both decisions were needed and the justification for this given future changes in behaviour and practice – however, the Inspector agreed with the approach taken to the long term planning for residual waste
- that self-sufficiency in this matter was an insular option and ignored the sub-regional context, - however Leeds has always been self-sufficient and the Council has consulted with adjoining authorities on their proposals and that there had been support for Leeds' approach which had also been endorsed by the Inspector

In response to a question from the Panel regarding the capacity figures, Members were informed that as part of the NR&WDPD, work on existing and future levels of waste arisings was included, with a range of figures being produced. In terms of Veolia's application, the figures were scaled for the amount of waste over the period of the contract and that if the Council

achieved recycling levels of 60%, Veolia would expand its commercial and industrial collections in Leeds

RESOLVED – To note the report

70 Applications 11/03705/FU and 12/02668/FU - Energy from Waste applications - Presentation of Officer reports and discussion

In line with the procedure adopted by Panel, Planning Officers presented their reports

Application 11/03705/FU – Energy Recovery Facility (incineration of waste and energy generation, associated infrastructure and improvements to access and bridge on site of the former Skelton Grange Power Station

Further to minute 36 of the City Plans Panel meeting held on 22nd November 2012, where Panel considered the latest position statement on proposals for an Energy Recovery Facility for the incineration of up to 300,000 tonnes per annum of commercial and industrial waste, with associated infrastructure and landscaping on the site of the former Skelton Grange Power Station the Principal Minerals Planner, Mr Saul, presented a further report of the Chief Planning Officer seeking determination of the application

Appended to the report were the following documents:

- a summary of the proposed conditions
- minutes relating to discussions of the proposals from Plans Panel East of 23rd February 2012; Plans Panel East of 9th August 2012 and City Plans Panel of 22nd November 2012
- information on the regulation and monitoring roles of the Environment Agency in respect of EfW facilities

Plans, graphics, historic images of the site, drawings, photographs and photo-montages from key locations were displayed at the meeting

Mr Saul presented the report and referred to the Members site visit which had taken place in November 2012 and the visits undertaken by Members to view similar facilities to that proposed and to previous deliberations on the proposals by this Panel and the former Plans Panel East

The proposal would redevelop the currently cleared site, provide a ERF, ancillary accommodation, landscaping and improvements works to the access bridge and to the Trans-Pennine trail

In terms of highways issues, there would be a separate staff/visitor entrance from that being used by the HGVs. Members' comments about the access bridge and the need to ensure the remainder of the site was not compromised had been given further consideration and the applicant had now agreed to accept a condition in respect of full widening of the bridge, strengthening works and dual access together with cycle/footpath improvements, with these works being required before occupation of the site

In respect of landscaping treatment, a formal scheme was proposed within the site, although an area of scrub land was being retained to provide a habitat for birds. An attenuation pond was also being provided and more informal planting around the periphery of the site

Draft minutes to be approved at the Meeting to be held on 14th March 2013

The design of the facility had undergone a series of revisions since the original drawings. A glass block for the offices and visitor centre provided a better balance with the main facility and was considered to be more visually appealing

Concerns were raised about the colour of the building as it appeared to Members and that it was important that the visuals presented to Panel accurately depicted how a scheme would appear on site

The view was expressed that all of the daylight images should also have been produced showing night time views to illustrate how the building, and especially the stack, would be visible at night. Officers stated that some night time images had been provided from the most prominent locations and that warning lights on the flue could be seen on these

The Panel then heard the presentation of the Officer's report on the second application on the agenda

Application 12/02668/FU – Energy Recovery Facility (with mechanical pre-treatment) for the incineration of residual municipal solid waste and commercial and industrial waste and associated infrastructure at land at the former Wholesale Market Site, Newmarket Approach, Cross Green Industrial Estate, LS9

Further to minute 9 of the City Plans Panel meeting held on 27th September 2012, where Panel considered a position statement on proposals for an Energy Recovery Facility (with mechanical pre-treatment) for the incineration of residual municipal solid waste and commercial and industrial waste, with associated infrastructure on land at the former Wholesale Market site, Pontefract Lane, Cross Green, Leeds 9, the Panel considered a further report of the Chief Planning Officer seeking determination of the application

Appended to the report were the following documents:

- a summary of proposed conditions
- minutes relating to discussions of the proposals from the Plans Panel East meeting of 26th January 2012 and City Plans Panel of 27th September 2012
- a letter of representation submitted by Friends of the Earth
- a report of the City Solicitor entitled '*Determining Planning Applications where the Council has a financial interest*', which had been considered by Joint Plans Panel at its meeting held on 5th December 2012

Plans, graphics, artist's impressions, a photomontage showing the facility from key views and a model were displayed at the meeting

Ms White, Senior Minerals Planner, presented the report and stated that this application differed from the application on the former Skelton Grange site as it included front-end recycling; would cater for up to 214,000 tonnes of municipal waste per annum and a small quantity of commercial and industrial waste.

As up to a maximum of 20% of the waste would be for recycling, mechanical pre-treatment of the waste would occur to sort and separate out

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waste for recycling off site, with the remaining 164,000 tonnes of residual waste going into the ERF, with electricity and energy being generated from that. Members were informed about the further information submitted by the applicant in late October 2012 pursuant to Regulation 22 of the Environmental Impact Assessment Regulations 2011 as set out in paragraphs 2.2.2 and 2.2.3 of the submitted report

The main issues of the application were stated as being siting; potential health impacts; vehicle movements/routing and the junction arrangement on the East Leeds Link Road (ELLR), with these being detailed in the submitted report

The following key points were made:

- in terms of proximity of the facility to residential properties, the closest property would be sited 200 metres from it
- mechanical pre-treatment process and that the residual waste would be transported internally and following incineration, this waste would be transported off the site
- the landscaping being provided on the site and that a condition was proposed for a biodiversity and landscape management plan for the site
- the design of the facility and that although it would be visible great care had been taken in its design
- highways, with the applicant being asked to consider providing an all moves junction. On this matter, the Panel was informed that this had been considered but the amount of land required to achieve this, some of it being in third party ownership, was prohibitive. An alternative solution of providing traffic lights was also considered but this too would prove problematic due to the amount of land required
- that the ELLR had been designed for large scale vehicles; that further highways measures were not considered necessary and could increase the amount of carbon emissions from the road. Vehicles could be accommodated around the tight bend into the site and Highways Officers were satisfied with the proposals

The level of representations received to the application was updated and now stood at 673 individual representations. In terms of the content of these, they were largely as reported, with no new matters to comment on

Whilst some representations referred to the procurement process, this was outside of the planning remit

An error on the condition relating to hours of construction was reported with Members being informed this would be 07:00 – 19:00 hours – Monday to Friday, 07:00 – 16:00 hours – Saturday and not at any other time, with these construction hours mirroring those on the application at the former Skelton Grange site

Ms White referred to the additional information received from the PCT which had been circulated to Panel

In response to questions about the absence of night views of the facility and how possible light pollution could affect the environment, Ms White stated that the facility would be operating 24 hours a day and whilst it would give off a glow at night time due to the construction materials being used, this would

obscure glare. Unlike the other application being considered, there would not be a warning light on the stack as this would not be over 90 metres in height. It was noted that a condition was included to cover these issues

The Chief Planning Officer referred to the issues of health and emissions which were relevant to both of the applications and stated that there was more than one regime which operated at such facilities and that alongside planning controls there were controls by the Environment Agency through their licensing permits

The Panel then heard from Dr Balmer, a Public Health Consultant at Leeds PCT; Mr Bond from the Health Protection Agency (HPA) and Mr Shaw from the Environment Agency (EA) who were in attendance to provide information and to respond to questions and comments from the Panel

Dr Balmer referred to the paper produced by the Director of Public Health on the health impact of ERFs

Members were informed that air pollution in the UK was a significant issue and although there had been improvements, air pollution continued to create problems and contributed greatly to lung and heart disease and mortality rates, with air quality indicators being included in the report

Data on the air quality in Leeds was included in the additional information which had been circulated to Panel

In respect of EFW facilities, the evidence from the HPA had been examined and modelling work carried out, with the conclusion being that in terms of pollutants produced by the plant would, in the majority of cases be considered as 'non-significant' and would add very little. If approved, Leeds PCT consider that the facilities will add little to the overall burden of pollution provided they are well managed and maintained

Members commented on the following matters:

- the wording used, i.e. 'very little' or 'non significant'; that these were different and which was the correct term to be applied. Dr Balmer stated it was felt the impact would not be significant and that it could be said to be very small, i.e. not measurable
- the data in the PCT report which showed a sharp decline in pollutants in Bradford and the reasons for this. Mr Bond of the HPA stated that the graph was intended to indicate trends
- the inspection regime and whether there was confidence that any problems would be reported and enforcement action taken and how the public would be aware of what was happening at the plant

The Panel then heard from Mr Shaw, from the Environment Agency who provided the following information:

- that all data received from ERFs was on a public register, was available for public inspection and that many operators published annual reports regarding performance with some choosing to publish live data on the internet. Statistical information was available on the public register which was provided by the EA and this was also held by the Council

Members commented on the following matters:

- whether the EA would participate in a liaison committee
- the accuracy of the data being provided, whether this was tested and in terms of enforcement, the length of time taken to react to potential enforcement issues and whether possible concerns would be raised with the EA
- the need to ensure all the information was clear so people could understand the data being provided

Mr Shaw provided the following responses:

- that the EA would be willing to participate in a liaison committee
- that all of the data held by the EA was audited by specialist colleagues who were experts in monitoring and who scrutinised the methods used to ensure the data was robust and to required standards and that all operators were required to conform to that quality standard. It was also possible to send a member of the EA to collect the data, as this was a power the EA possessed
- in terms of enforcement, the response would be appropriate to the risk. If a major incident occurred, there would be an immediate response. If emissions were not complying, the EA would also respond quickly and if necessary the EA could prohibit the operation of the process by issuing a Notice
- that different limits would exist in an Environmental Permit, e.g. half hourly and daily limits together with different limits for different materials. In the event of a very short breach of, for example a carbon monoxide limit, with a very minor consequence, such a matter was more likely to be dealt with over the telephone, whereas a similar breach of a more serious chemical or a failure of equipment would be followed up immediately and that the swiftness of the response would depend on the risk to the public and the environment
- that experience showed that operators took their Environmental Permits very seriously and that it was part of their procedures to notify the EA on their 24 hour a day, 7 days a week helpline
- that the data on the public register showed the emission limits so it could be clearly seen how the actual levels compared to these

In response to a question about the poor air quality of the area around the motorway and how this compared to air quality around ERF facilities, Mr Bond of the HPA stated that as the emissions were of a different type there could be not direct comparison

The question of whether, if the applications were granted planning permission and Environmental Permits, that any future report on air quality in Leeds, - assuming there was no change in traffic pollution, - would make reference to these two facilities. The HPA representative stated that air quality was covered in the submitted reports and the Chair reiterated the comments made about the public health impacts of ERFs. It was stated that the terms 'significant' and ' non significant' were technical terms used in relation to air quality from such plants

In drawing this part of the discussion to a close, Mr Shaw stated that in some parts of the city, air quality issues were due solely to road traffic emissions; that air quality was considered by the EA and if the EA had concerns about the impact to public health and the environment, then a permit could be refused. In response to whether the facilities would be properly operated and maintained, Mr Shaw stated that whilst this was a difficult generalisation to make as there were a number of different operators and technologies, generally speaking these were well maintained and monitored; that ERFs did receive a high level of scrutiny and if there were problems, the EA could take action to address this

RESOLVED - To note the contents of the reports and discussions and to move on to consider further submissions in respect of each of the applications in order to determine them

The Panel then went on to consider the public representations in respect of application 11/03705/FU

71 Application 11/03705/FU - Energy Recovery Facility (incineration of waste and energy generation), associated infrastructure and improvements to access and bridge - Site of former Skelton Grange Power Station, Skelton Grange Road Stourton

The Chair stated his intention that for both of the applications being considered, to allow a period of up to six minutes per side to enable the speakers to make their representations to Panel

The Panel then heard representations from two objectors, Mr Rudge and Mr Fanaroff, and from Mr Harty, on behalf of the applicant who attended the meeting

Members commented on the following matters:

- the concerns raised about the lack of public consultation on this application and the lack of any legal obligation to carry out public consultation
- the design of the ERF, that some local concerns remained about this and whether this could be given further consideration in view of its visibility from a wide area
- the possibility of local people benefitting from the energy which could be generated through lower fuel bills
- the possibility of the applicant publishing statistical data on its website
- the community benefit fund. On this point the Chief Planning Officer stated that this offer was voluntary and could not be considered when reaching a decision on the application
- the possibilities of reduced costs to Leeds businesses through the £80 landfill gate fee not being passed to customers
- highways costs associated with the development
- the lack of a response to the proposals from the West Yorkshire Fire Authority and the explanation for this

- the colour of the building
- the extent of the benefits for the local community and that more could have been expected from the applicant
- the reasons for identifying three sites for possible waste management facilities
- the commitment to local employment and whether the phrase 'best endeavours' could be strengthened
- that rather than the standard approach whereby if the S106 Agreement was not completed within 3 months, the final determination of the application be deferred to the Chief Planning Officer, that in this case the application should be returned to Panel for determination

The following responses were provided:

- that further consideration could be given to the design and colour of the building
- that the point of gate fees was to discourage landfill and that the ERF would lead to reduced waste removal costs for Leeds businesses
- that data from the ERF could be published on the applicant's website
- that Officers had consulted West Yorkshire Fire Service several times on both of the applications. On this point, Mr Shaw, of the EA stated that there was a requirement for operators to have an emergency plan, although due to the nature of the proposed operation, the risk of an fire incident escalating on the site was low
- that some off-site improvements were being delivered as part of the scheme and that there would also be the closure of the existing landfill site, which was another significant benefit
- that several sites had been considered in order to provide choice, rather than settling on one site which might not have proved to be available, therefore three sites had been selected as being suitable
- that a commitment to use 'best endeavours' was the strongest term which could be used in the S106 agreement

The Chair stated that in the event of a significant changes arising with the application, Section 106 Agreement and conditions, then it would be returned to Panel

Having regard to the contents of the discussions detailed in minutes 69 and 70 above, and the additional paper submitted by the Director of Public Health; the reports and presentations, the Panel

RESOLVED - To defer and delegate the application to the Chief Officer for approval, subject to the specified conditions outlined in Appendix 1 of the submitted report (which may also include other conditions as deemed necessary), further consideration of the design and colour of the ERF and an agreement to provide statistical data from the ERF on the internet and following completing of a Section 106 Agreement to cover the following matters:

Transport

- travel plan fees and monitoring
- routing of HGVs between Gelderd Road MRF and Skelton Grange ERF
- routing management plan for other HGVs including Incinerator Bottom Ash (IBA) vehicles
- contribution towards bus stop improvements on Pontefract Road, including real-time information
- contribution towards pedestrian crossing equipment and an 'all-red' phase of the signals at junction of Skelton Grange Road and Pontefract Road

Public Rights of Way

- cycle path and footpath provision linking the Trans Pennine Trail – across bridge and along edge of access road to a point level with the site access
- Trans Pennine Trail improvements (and maintenance) including first phase of alternative route along northern river bank and re-engineered ramp access

Biodiversity

- Integrated landscape and ecological management plan
- off site ecological works at Lagoon 21 of Skelton Grange Landfill
- off site planting and maintenance – planting between site boundary and river and within ramp loop linking Trans Pennine Trail and the bridge

Closure of Skelton Landfill

- cessation of importation of waste to Skelton Grange Landfill within six months of first acceptance of waste at Skelton ERF

Local employment

- applicants to use best endeavours to employ people from application wards and those adjoining

Community Liaison

- the formation of a community liaison group comprising representatives of the local community, local Councillors. Environment Agency and Local Planning Authority

Community Fund

- a voluntary community/environmental project fund equivalent to £0.30 per tonne of waste received at the site. Submission of scheme required to detail administering of fund – to relate to Burmantofts and Richmond Hill, City and Hunslet, Beeston and Holbeck, Temple Newsam, Rothwell and Garforth and Swillington wards. Fund to be index linked (Panel Members were advised that this was not material to the determination of the application)

In the circumstances where the Section 106 has not been completed within 3 months of the resolution to grant planning permission the final determination

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of the application shall be delegated to the Chief Planning Officer unless a significant issue arises, whereby the application be returned to Panel for determination

72 Application 12/02668/FU - Energy Recovery Facility (with mechanical pre-treatment) for the incineration of residual municipal solid waste and commercial and industrial waste and associated infrastructure at land at the former Wholesale Market Site, Newmarket Approach, Cross Green Industrial Estate LS9

Prior to hearing the public representations on this application, Councillor P Gruen withdrew from the meeting

The Panel then heard representations from two objectors, Mr Rudge and Mr Fanaroff, and from Mr Hollands on behalf of the applicant who attended the meeting

Members commented on the following matters:

- the research on the health effects of waste incinerators, referred to by an objector and that this information had not been seen by Panel. On this point Members were directed to page 155 of the submitted report, paragraphs 10.6.10 – 10.6.11, which made reference to this information and provided the HPA's evaluation of it. The Chair questioned Dr Balmer on whether the research referred to by the objector had extracted all other possible causes and attributed the findings to incinerators. Dr Balmer stated that the HPA, having considered the report, maintained its position that well regulated and well maintained incinerators contributed little
- the pollutants which were alleged to exist in the area and what action would be taken. Mr Shaw of the EA stated that as part of the permitting process, all pollutants in the area would be examined. If it was felt the proposed facility would be harmful to the environment or human health, a permit would not be issued. In respect of the issue raised at the meeting about the presence of Chromium, this would be investigated without delay
- the commitment to local jobs
- local concerns about air quality and whether comparisons of this were made before and after a plant opened
- the absence of solar panels on the building and the reason for this
- the need to consider the role of the EA in the regulation of these facilities; that standards were in place and monitoring undertaken and that therefore Members should have a degree of reassurance, although there was an issue about the tipping point and that if high level of pollutants were in existence in the area and that the emissions from the ERF added to that, this could be problematic but that a degree of trust was needed in

the agencies which had responsibility for monitoring such matters

- that Panel had considered the application in detail; that in other European countries, incineration was not controversial and that doing nothing was not an option

The following responses were provided:

- regarding local employment, that a range of approaches, including working with the Council was being used to target the local community and devise the best ways in which to train people in different roles, for example waste management and HGV driving
- air quality issues; that the applicant had a complaints register so if concerns were raised they could be addressed and ERFs had to satisfy Environmental Health and the EA. The applicant also published data and retained video footage of what was expelled from the stack
- in respect of the provision of solar panels on the building, this had been considered but in terms of pay back, solar panels did not deliver in this case and therefore they would not be cost effective for the city

The Panel considered how to proceed

In view of the alleged existence of a pollutant in the area, it was suggested that the EA report on this before final determination of the application. The Chief Planning Officer stated that these were two separate issues; the EA would investigate the matter which had been raised but the LPA had to deal with the application on its merits

Having regard to the contents of the discussions detailed in minutes 69 and 70 above and the additional paper submitted by the Director of Public Health, the reports and presentations, the Panel

RESOLVED - To defer and delegate the application to the Chief Planning Officer for approval, subject to the specified conditions outlined in Appendix A of the submitted report (which may also include other conditions as deemed necessary) and following completing on a Section 106 Agreement to cover the following matters:

1. highway improvements to Newmarket Approach to include resurfacing and improved layout
2. cycle path to be provided on Newmarket Approach linking Pontefract Lane with existing cycle path to north
3. HGV Lorry Routing Strategy to be provided
4. Travel Plan Fees to be paid and monitoring required
5. Green Corridor Landscaping Scheme to be provided along western boundary of Newmarket Lane
6. Landscape and Ecological Management Plan to be provided to ensure extended aftercare to site
7. Local Employment – applicants to use best endeavours to employ people from application ward and those adjoining
8. Formation of a Community Liaison Group comprising representatives of local community, local Councillors, Environment Agency and Local Planning Authority

In the circumstances where the Section 106 has not been completed within 3 months of the resolution to grant planning permission the final determination of the application shall be delegated to the Chief Planning Officer unless a significant issue arises, whereby the application be returned to Panel for determination

73 Date and Time of Next Meeting

14th March 2013 at 1.30pm in the Civic Hall, Leeds

Licensing Committee

Tuesday, 15th January, 2013

PRESENT: Councillor G Hyde in the Chair

Councillors K Bruce, N Buckley, R Downes,
J Dunn, B Gettings, T Hanley, G Hussain,
A Khan, B Selby and G Wilkinson

63 Apologies for Absence

Apologies for absence were received from Councillor Armitage, the Chair of the Committee; and from Councillors Charlwood, P Latty and Townsley

64 Election of the Chair

Having noted the apologies received from Councillor Armitage, the Clerk sought a nominee to Chair the meeting. Councillor G Hyde was nominated and received the support of the Committee

RESOLVED – That Councillor G Hyde be elected as Chair of the meeting

65 Late Items

No formal late items of business were added to the agenda. It was however noted that one late representation from a member of the Hackney Carriage trade had been submitted via email to the Committee the previous evening although not all Members had seen the representation. The Committee resolved to consider the submission, including the request to speak, at the appropriate time (minute 68 refers)

66 Declaration of Disclosable Pecuniary and other Interests

There were no declarations of interest.

67 Minutes

RESOLVED – That the minutes of the meeting held 16th October 2012 be agreed as a correct record

68 Taxi & Private Hire Licensing Policy review - Results of Public Consultation for the Private Hire vehicle conditions (including wheelchair accessible vehicles, vehicle age criteria, livery signs and markings); Hackney Carriage vehicle conditions, Plying for Hire Policy and Executive Private Hire Conditions

The Head of Licensing and Registration submitted a report in response to an earlier request by the Licensing Committee for officers to undertake a review of all existing Hackney Carriage (HC) and Private Hire (PH) licensing policies. The review had been broken down into three distinct groups as follows: -
Group 1: included policies and conditions relating to the application process, medical exemptions; stretched limousines (driver, operator & vehicle) and PH driver conditions. Group 1 was considered by Committee in October 2012

Group 2 : presented to this meeting included policies and conditions relating to PH vehicles (including wheelchair accessible vehicles, vehicle age criteria, livery signs and markings); HC vehicles; plying for hire policy; and Executive Private Hire.

A further report on Group 3 would be considered in due course to cover policies and conditions in respect of PH operators and vehicle proprietors (including rental companies); and convictions.

The results of two public and trade consultations undertaken as part of the Group 2 review were included within the report. The Head of Licensing and Registration attended the meeting and highlighted the following key issues arising from the consultation responses and the subsequent officer proposals for the Committee to consider as follows:

Private Hire (PH) Vehicle Conditions:

- That an additional condition be included to require a minimum width of 16 inches was provided for each seated passenger to ensure a reasonable level of comfort whilst travelling and to ensure the vehicle is suitable to carry a given number of passengers
- That a further period of vehicle profiling be carried out with the results intended to inform a review of the vehicle age criteria in 2016, noting that a review of the entire vehicle fleet would take 3 years
- A 3 month consultation was proposed on the draft guidance on the use of immediate suspension powers.
- That there be no other changes to the existing PH vehicle conditions. The conditions will be reviewed again in 2018 and every 5 years thereafter, unless any change in circumstances requires the policy to be reviewed at an earlier date.

Hackney Carriage (HC) Vehicle Conditions

- That there be no change to the existing HC vehicle conditions. The conditions will be reviewed again in 2018 and every 5 years thereafter, unless any change in circumstances requires the policy to be reviewed at an earlier date.

Plying for Hire Policy

- That there be no change to the existing plying for hire policy. The policy will next be reviewed in 2018 and every 5 years thereafter, unless any change in circumstances requires the policy to be reviewed at an earlier date.

Executive Private Hire (EPH) Conditions

- That there be no change to the existing EPH vehicle conditions. The conditions will be reviewed in 2018 and every 5 years thereafter, unless any change in circumstances requires the policy to be reviewed at an earlier date.
- Members were referred to the comments received from the trade seeking a reduction to the minimum value set (£45k) for a vehicle to be classed as an "executive vehicle"

The Committee noted the responses to the consultation as detailed in Appendices B to E of the submitted report and discussed the following matters arising:

National legislation which stipulates that a vehicle licensed for private hire may not be used for personal use, thus requiring drivers/operators to have a separate “family” car and the impact this had in the present economic climate. It was noted that this matter had been highlighted by the Law Commission as a matter to be reformed. Members also noted the suggestion that they should raise their individual concerns on this issue directly with the Local Government Association and highlighted in writing to local MP’s

Age criteria policy the requirement that a full service history should normally be produced in order to prove the validity of a claim that a vehicle was well maintained to manufacturer’s standard and of exceptional condition in order to meet the policy requirement and maintain the safety of the fleet. Members noted the policy wording which ensured that the proprietor was responsible for the maintenance of vehicles, not TPHL Section. Members noted comment regarding drivers purchasing second hand vehicles and difficulties in obtaining service history in such circumstances and the response by officers regarding TPHL inspections of vehicles at the time of renewal of licences

Executive PH vehicle models which could be regarded as “exclusive” for that purpose and the number of vehicles below the £45k threshold which could be considered exclusive. The need to maintain the distinction between EH/PH trade/vehicles was noted

At this point, Members considered whether to accept the late submission from Mr Abid, Hackney Carriage representative and to allow his request to address the Committee. It was noted that this would set a precedent although it was acknowledged that historically, trade representatives had been invited to make comment. Under current legislation there is no role for trade representatives to be co-opted and therefore participate in the decision making process. Members further noted that the consultation had been publicised and it, together with the Trade Forums hosted by the Taxi & Private Licensing Section, were the appropriate forum for comment or discussions. On this occasion however Members agreed to permit the request.

Mr Abid addressed the Committee on issues in respect of plying for hire, data systems and ways in which these can be circumnavigated by drivers, satellite parking, HC vehicle models and the costs of conversions by approved suppliers; and the current vehicle age criteria policy.

Members noted that not all the issues raised were appropriate for the Group 2 review but would be included within the Group 3 policy review consultation or were planning matters.

Members then considered each recommendation in turn and noted a motion to further reconsider the proposals in respect of the Executive Hire vehicle threshold. Committee supported the motion to look again at executive vehicle specification, rather than the monetary threshold, and to have regard to the conditions which distinguished executive vehicles from private hire vehicles

RESOLVED – That the following be agreed:

1. That an additional condition be included in the private hire vehicle conditions that a minimum width of 16 inches be provided for each seated passenger to ensure a reasonable level of comfort whilst travelling in a vehicle and ensure it is suitable to carry a number of passengers.
2. That a further period of vehicle profiling be carried out and the results of this profiling are used to inform a review of the vehicle age criteria in 2016.
3. That, except as detailed at 1 and 2 above, that there be no change to the existing private hire vehicle conditions and that the next time the conditions are reviewed will be in 2018 and every 5 years thereafter, unless any change in circumstances requires the policy to be reviewed at an earlier date.
4. That there be no change to the existing hackney carriage vehicle conditions and they next be reviewed in 2018 and every 5 years thereafter, unless any change in circumstances requires the policy to be reviewed at an earlier date.
5. That there be no change to the existing plying for hire policy and the policy next be reviewed in 2018 and every 5 years thereafter, unless any change in circumstances requires the policy to be reviewed at an earlier date.
6. That recommendation 6 in respect of Executive Private Hire vehicle conditions be deferred to allow time for a Working Group to convene and discuss the EH policy in respect of vehicle specification with a view to a report being presented back to the Committee in three months time. Councillors Hyde, Hanley, Buckley and Khan agreed to form the Working Group

69 Early Morning Restriction Orders (EMRO's)

The Head of Licensing and Registration presented a report on Early Morning Restriction Orders (EMRO's), the legislative process for making an EMRO and the information that the licensing authority could require.

The Committee discussed the existing measures in place to deal with problematic individual premises

RESOLVED -

- a) That approval be given to the minimum level of evidence that will be considered to support an early morning restriction order application, as proposed in paragraphs 3.5 and 3.6 of the report.
- b) That approval be given to the process described in the submitted report and illustrated at appendix 1 as the Council's process for EMROs should a request to consider one be made.

70 Home Office Consultation - Government Alcohol Strategy

The Head of Licensing and Registration submitted a report on the Government's consultation on delivering policies to cut alcohol fuelled crime and anti-social behaviour. A copy of the full Consultation document had been despatched to the Committee in December 2012 when the consultation commenced and Members' views were sought in order to inform the Councils' response.

Members highlighted the following points they would wish to see included in the consultation response:

Deregulation of ban of alcohol sales on motorway – Members were not supportive of any moves to allow the sale of alcohol from premises located on motorways, including hotels.

Multi buy promotions – one Member advocated the return to local conditions which had prevented alcohol being purchased within grocery shopping at supermarkets, thus requiring the retailer to create a separate off-licence facility within the supermarket – rather than seeking to ban multi buy promotions

Newspapers – Members were generally not supportive of any moves to lift the requirement for applications to be advertised in newspapers

Personal licences – Members supported in principle the suggestion that renewal of personal licences after 10 years be retained and be administered by Local Authorities

Members also noted that it would not be possible for the final consultation response to be presented to the Committee for approval due to the short timescales and agreed that a draft response be circulated to Members for comment prior to submission to the Home Office.

RESOLVED –

- a) That the contents of the report and the comments made by Members be noted.
- b) That the comments made by Members be incorporated into the Councils' response to the consultation and
- c) To note the arrangements for the submission of the final response to the Home Office by 6 February 2013.

71 Licensing Work Programme

RESOLVED – That the contents of the Licensing Work Programme, with the additions made at this meeting, be noted

72 Date and Time of Next Meeting

RESOLVED – To note the following meeting dates

- a) Friday 25th January 2013 – additional meeting
- b) Tuesday 12th February 2013 – scheduled meeting

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Licensing Committee

Friday, 25th January, 2013

PRESENT: Councillor G Hyde in the Chair

Councillors R Downes, B Gettings,
G Hussain, B Selby and G Wilkinson

73 Apologies for Absence

Apologies for absence were received from Councillor Armitage, Chair of the Committee and from Councillors Bruce, Buckley, Charlwood, Dunn, Hanley, Khan, P Latty and Townsley.

74 Election of the Chair

RESOLVED – That Councillor G Hyde be elected as Chair of this additional Committee meeting, called to deal with just one item of business

75 Exempt Information - Possible Exclusion of the Press and Public

The Committee noted that appendices 1 and 2 of the report submitted as Agenda item 6 were marked exempt under the provisions of Access to Information Procedure Rules 10.4 (3) and (5).

The Committee considered that as the contents of the documents related to Stage 2 of the Large Casino Application Process, they should remain exempt – as provided for in the Code of Practice applying to the process with which the council must comply. Members were however also aware of a request submitted by an applicant involved in the Large Casino process to address the Committee. Members agreed that it was not unreasonable to permit the applicant to make their verbal submission however they proposed that Appendices 1 and 2 remain exempt from public scrutiny and that the details contained within should not be discussed at length in the meeting.

RESOLVED – That, if necessary, the public will be excluded from the meeting during consideration of that part of the agenda designated as exempt on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present there would be disclosure to them of exempt information as designated at Appendix 1 and Appendix 2 of the report referred to in minute 78 in terms of Access to Information Procedure Rules 10.4 (3) and (5) on the grounds that it is not in the public interest to disclose the contents of the documents as the information relates to the financial or business affairs of a particular person (including the authority holding that information) and also pertains to information in respect of which a claim to legal professional privilege could be maintained in legal proceedings

76 Late Items

No formal late items of business were added to the agenda. The Committee did however permit the applicant to table additional documents at the meeting in support of their verbal submission (minute 78 refers).

77 Declaration of Disclosable Pecuniary and other Interests

There were no declarations of interest

78 Large Casino

The Head of Licensing and Registration submitted a report advising the Committee of an issue which had arisen during the Large Casino Stage 2 dialogue process in respect of plans accompanying applications.

The Head of Licensing and Registration attended the meeting and highlighted the two main points of principle on which the Committees' ruling was sought:

- 1) Whether application plans could be amended at Stage 2 of the process
- 2) Whether the Casino Advisory Panel, appointed by the Committee, could assess a Stage 2 scheme which was materially different from that which was the subject of a Stage 1 grant, on the grounds that, should a Provisional Statement be granted on the basis of the Stage 1 submission, the ensuing premises licence application would be made on the basis of an amended scheme

The Committee received and permitted a request from one of the applicants who had been successful at Stage 1 of the Large Casino process to address these points of principle, having regard to the proposals contained within their application entering into the Stage 2 process. It was noted that no request to amend the application plans had been received, so point 1) above was not considered.

Mr C Moger QC was permitted to address the Committee and submit additional documentation which he referred to during his submission. At the outset, Mr Moger indicated his intention to waive the confidentiality attributed to the content of the discussions and documents tabled with the consent of the Committee for the purpose of the discussion although they may reveal some details of the Stage 2 process pertinent to his client. A key point of his submission can be précised as "should this applicant win the competition and be awarded a provisional statement, then the amended scheme would be the subject of a later premises licence application. "He therefore argued that the amended scheme should be assessed as part of the benefits at Stage 2. Mr Moger suggested that the relevant question therefore was whether the licensing authority, having before it an application for a provisional statement for premises, could assess the benefits of the application on the basis of different premises.

The Committee gave close consideration to those submissions and the documents to which Mr Moger made reference. The Committee also had regard to the documents appended to the report.

The Committee carefully considered all the submissions made. In particular paragraph 10 of Schedule 9 to the Gambling Act 2005 (GA2005), which permits an application for a premises licence to be made following the grant of a provisional statement, provided that the application is made "in reliance on" the latter. Members noted a key consideration as being whether, having

regard to the meaning, purpose and context of paragraph 10, a subsequent application for a premises licence is made “in reliance” on a provisional statement when that application relates to different premises.

The Committee noted that under Stage 1 of the process this particular applicant had been granted “in principle approval” for a Provisional Statement and that Section 205 of the GA 2005 applied to any subsequent application for a premises licence. That section prevented further consideration of representations which could have been made at the provisional statement stage provided that the application was made ‘in reliance’ on the provisional statement .

Members agreed that Stage 1 should be seen as the “regulatory stage” whereby interested parties and others could make representations on applications made and the proposals therein.

Members however agreed with Mr P Kolvin QC and their own Legal Advisor, that it followed that Stage 2 should not involve reconsideration of those matters addressed at Stage 1 and that it was inherent therefore that the proposed premises in Stage 2 bids would not be significantly different from those within the Stage 1 application.

The Committee accepted the submission from Mr Moger that it was not bound by any advice given to it by its own Legal Advisors. Members weighed the advice they received from those Advisors in the balance with the submissions made by Mr Moger. Members also noted Mr Moger had the opportunity to respond to the advice which the Committee received from its advisors at the hearing.

The Committee noted that its Advisors did not alter their advice in consequence of Mr Moger’s response.

RESOLVED –

- a) After hearing full representations, the Committee decided that the scheme which is assessed at Stage 2 must be the same scheme applied for at Stage 1, in respect of which a provisional decision to grant has been made.
- b) That it is not open to the Committee, or the Advisory Panel, to assess at Stage 2 the benefits arising from a scheme which is different from the scheme at Stage 1 in the sense of relating to different casino premises entirely which were not proposed at Stage 1.

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Licensing Sub-Committee

Monday, 14th January, 2013

PRESENT: Councillor J Dunn in the Chair

Councillors G Hussain and G Wilkinson

118 Election of the Chair

RESOLVED – That Councillor Dunn be elected Chair for the duration of the meeting.

119 Appeals Against Refusal of Inspection of Documents

No appeals against refusal of inspection of documents

120 Exempt Information - Possible Exclusion of the Press and Public

No exempt information.

121 Late Items

No late items.

122 Declarations of Disclosable Pecuniary and Other Interests

No declarations of Disclosable pecuniary and other interests.

123 Application for the grant of a premises licence for Laghetto Restaurant, 97 Mabgate, Sheepscar, Leeds, LS9 7DR

This application was withdrawn from the agenda.

124 Application for the grant of a premises licence for the Convenience Store, 93-95 Boggart Hill Drive, Seacroft, Leeds, LS14 1LE

The Sub-Committee, having regard to the Licensing Act 2003, the Section 182 Guidance and the Authority's own Statement of Licensing Policy, considered the application for the grant of a Premises Licence for the Convenience Store 93-95 Boggart Hill Drive, Seacroft, Leeds, LS14 1LE.

A representation has been submitted by West Yorkshire Police, however the measures proposed have been agreed by the applicant and the representation subsequently withdrawn.

The Sub Committee has received 3 letters of objection from individual objectors and 2 letters from joint objectors.

No representatives attended the hearing.

Ms Sonia Patel the granddaughter of Mr Balu Bhikbhai Patel told the Committee:

- The applicant has been trading at the premises for 30 years, it is a family run business
- The application is not to extend the current opening times from 9:00-21:30 but to extend the premises licence to incorporate premises at number 93. The licence for the premises at number 95 currently states that the store could open until 23:00, however this is not the intension of the applicant at this time.
- The extension of the premises license is to increase the grocery side of the business not the alcohol side of the business.
- Measures have been agreed with West Yorkshire Police, which included installation of CCTV.

The Sub – Committee felt that objections have been raised due to confusion of residents thinking that the store was to open later.

- The applicant has put up notices and spoken with local residents to address their concerns with regard to opening hours.

It was also noted that the applicant offered to surrender the current licence should this one be granted.

The Sub - Committee carefully considered all the information and made the following decision:

RESOLVED – To grant the application.

Licensing Sub-Committee

Wednesday, 16th January, 2013

PRESENT: Councillors T Hanley, G Hussain and
G Hyde

125 Short Notice

The meeting was called at short notice in order to facilitate consideration of a time limited application submitted to the Licensing Authority at 09:15 hours on Tuesday 15th January 2013. The Authority was duty bound to consider the application within 48 hours, and in order to achieve this, the application was not considered in a formal meeting. The decision of the three Sub Committee Members was given remotely as permitted by the relevant sections of the Licensing Act 2003 and anticipated by the government guidance thereon.

126 Election of the Chair

A Chair was not required as the matter was dealt with outside of a formal meeting setting.

127 Bar Phono - Application for a Summary Review of the Premises Licence - Interim Steps Hearing in respect of Bar Phono, 174 Lower Briggate, Leeds LS1 6DT

The Head of Licensing and Registration submitted a report seeking Members' consideration of whether it was necessary to take interim steps pending a Summary Review of the Premises Licence currently held at the premises known as "Bar Phono", 174 Lower Briggate, Leeds LS1. (formerly known as Oslo, later Religion)

The Licensing Authority was required to consider taking interim steps following receipt of an application served under Section 53A of the Licensing Act 2003 from West Yorkshire Police (WYP) for the Expedited Summary Review of the Premises Licence. WYP believed the premises was associated with serious crime and serious disorder, the details of which were highlighted in the application which was itself accompanied by the relevant Certificate from a senior police officer. In brief, WYP maintained that the measure imposed on the Premise Licence at a previous Review on 4 December 2012 had proved insufficient to alleviate the problems described to that Sub Committee which included:

- Excessive crime and disorder rates, predominantly assaults
- the indications that members of staff were involved in a number of crimes
- instances where the Clubs' CCTV footage of crimes committed was unavailable or not provided
- the problematic client base attracted to the Club

Following that, one particular incident on 22 December 2012 was cited as being the catalyst for seeking an expedited summary review. In brief,

- a large fight occurred outside Bar Phono at 07:30 hours on Saturday 22 December 2012

- Leedswatch CCTV recorded a continuing disturbance involving the same participants over an extended period of time
- Six adults were arrested for the offences of assault and affray. Affray is a serious crime
- The persons arrested were wearing Bar Phono wristbands and their accounts of the incident indicated that they had been in Bar Phono and that the fight had started inside the Club
- The CCTV at Bar Phono was found to be inoperable at the time of the incident – which is a breach of the licensing conditions
- The Designated Premises Supervisor denied that any incident occurred inside the club or that Bar Phono customers were involved in the incident outside the Club
- The serious nature of the incident is further amplified by two additional factors:
 1. The incident concluded at 08:00 hours on a Saturday morning in daylight in a city centre on one of the busiest trading days of the year
 2. The incident occurred in view of the cordoned off site of a fatal incident the previous night

The Sub Committee was in receipt of the Licensing Officers Report containing a copy of WYP application and relevant Certificate signed by Chief Superintendent P Twigg, Operations Commander, City & Holbeck Division, as a senior member of West Yorkshire Police confirming his opinion that the premises were associated with serious crime and serious disorder.

In considering the Interim Steps, the Sub Committee took into account all the written submissions contained within the report. The Sub Committee had regard to the provisions of the Licensing Act 2003, as amended through the Violent Crime Reduction Act 2006 and the guidance on expedited/summary licence reviews issued by the DCMS. Members were also familiar with the Council's own Licensing Policy; in particular Section 13 (Enforcement and Reviews) and Section 11 of the DCMS S182 Statutory Guidance (Reviews).

Members were also provided with an officers account of CCTV footage supplied with the application and details of the premises history.

Members considered the submission by WYP urging immediate steps be taken. Members considered whether Interim Steps were necessary in this case and concluded that they were.

RESOLVED – The Sub Committee concluded that the problems identified by WYP at the premises were so serious that it was appropriate to suspend the Premises Licence with immediate effect as an interim measure, pending the full hearing of the Summary Review. This decision was to take effect at 15:00 hours and this was notified to the premises licence holder who was also informed of the right to make representation against those interim steps.

Licensing Sub-Committee

Wednesday, 23rd January, 2013

PRESENT: Councillor T Hanley in the Chair

Councillors B Selby and G Wilkinson

128 Election of the Chair

Councillor Hanley was elected Chair of the meeting

129 Late Items

Although there were no formal late items, the Sub-Committee was in receipt of the following information, for consideration:

Letters of support from patrons of The Slip Inn and an extract from the current Section 182 guidance, as an earlier version had been included in error in the papers. The Sub-Committee's Legal Adviser stated that when considering the outcome of the review hearing, Members would be using the current guidance.

130 Declarations of Disclosable Pecuniary and Other Interests

There were no declarations of disclosable pecuniary interests or other interests.

131 Review of the Premises Licence for The Slip Inn, Albion Street, Morley, Leeds, LS27 8DT

The Sub-Committee considered an application made by West Yorkshire Police (WYP) under Section 51 of the Licensing Act 2003 for the Review of a Premises Licence in respect of The Slip Inn, Albion Street Morley LS27

The following were present at the meeting:

Sgt Fullilove – WYP
Inspector Sullivan – Morley Neighbourhood Policing Team
PC Sedgley – Morley Neighbourhood Policing Team
Ms K Hughes – Legal representative for Star Pubs and Bars Ltd (the Premises Licence Holder)
Mr M Pass – Area Manager for Star Pubs and Bars Ltd
Councillor J Elliot – Ward Member
Councillor N Dawson – Ward Member

It was noted that before the meeting commenced, Members had viewed CCTV footage which had been submitted by WYP and which showed a series of violent incidents which had occurred at the premises on 3th November 2012.

The Licensing Officer presented the report. Reference was made to the letters of support for the premises which had been circulated to Members. Copies of these were viewed by the police officers present and Sgt Fullilove stated he had no issues with these documents. The Sub-Committee then heard from WYP.

Sgt Fullilove gave a brief overview of the main incidents at the premises since the first review had been heard in Spring 2012. These related to poor management of the premises; frequent changes of DPS; increasing severity of incidents occurring at the premises and the continued presence of the former premises licence holder, Mr Benson. Sgt Fullilove referred to the agreements which had been reached between WYP and the premises licence holder whereby further conditions were imposed on the licence and new management was installed, yet these measures had failed to stop the crime and disorder which occurred at the premises

Reference was made to the intention of the current tenant to vacate the business and that he had signed a legal document to that effect, with the leaving date being 5th March 2013. The Panel's legal adviser stated that whilst she had seen the document it was not a formal Deed of Surrender and as it contained personal and financial details, it had not been thought appropriate to be placed in the public domain

Inspector Sullivan then addressed the meeting and referred to the number and nature of the incidents which had occurred at the premises and informed Members that he felt there had been under-reporting of incidents by staff at the premises. The Neighbourhood Policing Team had concerns as the reported incidents could not be attributed to strangers, but to regular drinkers at the premises and that the amount of time being spent on dealing with incidents at these premises was disproportionate to all of the other licensed premises in Morley. The fragmented management style operating at the premises was of concern as was the current management with Members being informed WYP had serious, significant concerns about the premises. Whilst a new DPS had been in place since 10th December 2012 and had taken the decision to close by 8.15pm on Thursday – Sunday, some incidents had still occurred, with two alleged assaults occurring on 22nd January 2013. Although new CCTV equipment had been purchased, on a recent visit by WYP, it was noted that this remained to be installed

The Sub-Committee noted that Councillor Finnigan was unable to attend the meeting. Members heard from Councillor Judith Elliot, a local Ward Member who had supported the application for a review of the premises licence and who referred to the number of complaints which had been received from local residents and businesses about The Slip Inn

Councillor Elliot stated that due to customers at the premises loitering outside, many elderly residents chose not to walk past the pub as they felt intimidated and Councillor Elliot herself had experienced foul language being directed to her when she walked past the premises. There were also concerns that local children could be put off going to Morley Library as the main route from the town centre required passing these premises

Members then heard from Councillor Neil Dawson who agreed with these comments and advised that much work had been done to improve Morley Town Centre but that the continual problems which occurred at The Slip Inn were threatening to undermine this. Local residents, visitors and local businesses had all expressed concerns about the disruption and violent incidents connected with the premises and that broken glass was regularly found on the pavement around the premises

The Sub-Committee then heard from Ms Hughes, the Premises Licence Holder's legal representative

Ms Hughes stated that whilst improvements had been seen at the premises in the middle of last year, the situation had changed through frequent management changes and that although Ms Hughes had been informed about the issues connected with the unavailability of CCTV footage from the premises and the staff changes, she was unaware of the level of concern WYP had about The Slip Inn until mid November when further incidents had occurred. A new DPS was installed on 10th December who was aware of the issues associated with the premises and that the current tenant had now been persuaded to leave the premises and that a managed exit was to be arranged whereby he would leave on 5th March 2013. Ms Hughes informed Members that she had no reason to think that he would not leave on the agreed date. In the event he did not do so, forfeiture proceedings would be commenced although these could be lengthy. Mr Pass advised that in the event that such proceedings were needed, the cost of these would be deducted from the sum the tenant had deposited with Star Pubs and Bars Ltd and this alone could be an incentive for him to leave the premises by the agreed date. Once he had departed, it would be possible for new management to be put in place and that interest in this had already been received. Ms Hughes also stated that the town centre would not benefit from having another empty property, if the premises closed

In response to questions from Members, Ms Hughes and Mr Pass stated that they had been unaware of the violent incidents which had occurred at the premises

WYP were then given an opportunity to respond to Ms Hughes' representations, with Sgt Fullilove stating that the tenant's continued involvement in the premises had been underplayed; that serious and robust management of these premises was needed, that the onus was on the Premises Licence Holder to properly control the premises and that Members would need to assure themselves that he was not going to return to the premises

Inspector Sullivan stated that although the premises were currently closing early on several days of the week, this requirement could not be enforced and was a voluntary agreement and that despite these measures, incidents continued to occur

Councillor Elliot, in responding to Ms Hughes' representations stated that an empty unit could be viewed as being more preferable than one which caused disruption and disorder on a regular basis

The Sub-Committee carefully considered both the written and verbal representations from WYP, Councillor Elliott and Councillor Dawson; and from Ms Hughes and Mr Pass. Members also considered the written representations from Councillor Finnigan and from supporters of The Slip Inn; the visual evidence on the DVD submitted by WYP and the relevant sections of the Section 182 guidance on considering reviews

Members heard evidence of serious violent crime and repeated non-compliance with licence conditions around the CCTV system.

Having considered all the evidence, Members identified two problems at the premises. The first was poor management by the tenant and the second being a failure by the premises licence holder to get to grips with the problems

Members agreed that this review must be seen in context. There was a previous review in which the licence was revoked. That revocation was lifted by consent based upon certain assurances. These assurances did not materialise. Given the previous history, the premises licence holder should have taken a much

more proactive stance. They could have got more involved and established the level of police concern. Forfeiture proceedings could have been commenced much earlier

The Sub-Committee acknowledged that the current tenant was very likely to leave the premises on 5th March 2013. However, they took into account the fact that the licence holder took a transfer of this licence at the time of the last review. They did so in full knowledge of the problems and should have been aware of the situation

Members considered whether conditions or suspension of the licence would be appropriate but felt that anything less than revocation would require them to have the confidence that things will improve. Given the findings against the premises licence holder, Members could not have that confidence and for that reason resolved to revoke the premise licence. In doing so they also took into account the views of the Ward Councillors who were representing local residents and businesses

RESOLVED - That the premises licence be revoked

Licensing Sub-Committee

Monday, 28th January, 2013

PRESENT: Councillor B Selby in the Chair

Councillors N Buckley and P Latty

132 Election of the Chair

Councillor Selby was elected as Chair for the meeting.

133 Appeals Against Refusal of Inspection of Documents

There were no appeals against the refusal of inspection of documents.

134 Exempt Information - Possible Exclusion of the Press and Public

There were no resolutions to exclude the public.

135 Late Items

There were no late items added to the agenda.

136 Declarations of Disclosable Pecuniary and Other Interests

There were no declarations made.

137 Application to vary a Premises Licence held by the Players, Unit 3, The Cube, Albion Street, Leeds, LS2 8ER

The Sub Committee having regard to the Licensing Act 2003, the Section 182 Guidance and the authority's own Statement of Licensing Policy considered an application for the grant of a variation of a premises licence for 'Players', Unit 3, The Cube, Albion Street, Leeds, LS2 8ER.

Representations had been submitted by West Yorkshire Police. Three individual letters of objection had also been received opposing the application on the grounds of public nuisance.

The hearing was attended by the following:

Gordon and Jonathan Codona of Bluedene Ltd (The Applicant);
Christopher Grunert – Solicitor for the applicant;
Mr Whitley – Designated Premises Supervisor;
PC Cath Arkle – West Yorkshire Police; and
Simon Cawkwell – Local resident.

The Sub Committee heard representations from Mr Grunert who outlined the reasons for requesting longer opening hours. The Sub Committee were informed that 16 TENs have occurred since the venue opened which have been un-opposed by West Yorkshire Police. It was also submitted that using the scoring system applied by West Yorkshire Police the premises was consistently a 'green light' site and below 29 points. Further that despite a footfall of over 100,000 people in the last 6 months there had been relatively few incidents on the premises that had attracted Police attention. It was also put forward that Albion Street is a late night quarter and bars either side of the premises have licences until 4am. It was pointed out that at 2am the premises were still busy and that if the premises were allowed to stay open for the extra hour requested it would result in a more gradual dispersal of customers. The Sub Committee was informed that the operator was

committed to the Street Marshall scheme and would help finance a further Street Marshall should the variation requested be granted. It was cited that the operators employed 40-50 part time staff at the venue including 7 door supervisors.

Members questioned the applicant about the age range of its customers.

PC Arkle then addressed the Sub Committee highlighting the following:

- That the applicant had to demonstrate that the additional hours opening would not have an impact on the area;
- That there had been a number of minor incidents which had taken place over the last 6 months at the venue;
- Compared with other venues there had not been significant problems; and
- That Bluedene were a good operator but that it is difficult to prove that the extended hours requested would not have an impact;

Members asked questions about the premises surrounding 'Players' and the differences between minor and major incidents.

Simon Cawkwell, local resident, addressed the Sub Committee and made the following points:

- The extended opening hours, if granted, would likely have an impact on being able to sleep;
- The area around Albion Street was increasingly becoming a late night zone of the city and further extension of opening hours was contributing to the negative effects of this;
- The increased opening hours, if granted, would have a negative impact on property values;
- The noise encountered was both from the music and people emptying out onto the streets when the venue shuts and that this would become worse if the application was granted; and
- Concern that later opening hours would lead to disorder that would cost tax payers more money to police.

In summing up the applicant's solicitor re-iterated the willingness of the applicant to support the Street Marshall Scheme. The submitted that they had worked with local residents to address any concerns and problems and that they had concluded that 'Players' was not responsible for the noise complained about and that complex noise limiter was in place. It was also stated that no representation had been made by the Environmental Protection Team.

The Sub Committee then carefully considered all the written and verbal submissions and made the following decision:

RESOLVED - that the application be granted as requested and detailed at paragraph 3.3 of the submitted report subject to the following conditions:

- (a) No admission after 2:00am;

- (b) No live music after 2:00am; and
- (c) That a Street Marshall be employed in line with requirements of west Yorkshire Police.

138 Application for the Certification of Films

The Sub-Committee having regard to the Licensing Act 2003, and in particular the protection of children from harm as a licensing objective, considered an application seeking the certification of films proposed to be shown at the Carriage Works Theatre, Great George Street, Leeds 1. The film was intended to be shown in February 2013.

The applicant was not in attendance and the Sub-Committee resolved to deal with the issue in the applicant's absence.

RESOLVED - That an application for the certification of films proposed to be shown during the Banff Film Festival world Tour to be held at the Carriageworks Theatre, Great George Street, Leeds 1 in February 2013 be classified as follows in order to promote the protection of children harm objective:-

Name of film	Classification Agreed
The Gimp Monkeys	PG
Industrial Revolutons	U
Moonwalk	U
NDIZOTHEKA (it is possible) special edit	U
Reel Rock 7: Dura Dura	12A
Frontier	PG
Further	PG

139 Application for the grant of a premises licence for Zest Takeaway, 42 Kirkgate, Otley, LS21 3HJ

The Sub-Committee, having regard to the Licensing Act 2003, the Section 182 Guidance and the Authority's own Statement of Licensing Policy considered an application for the grant of a premises licence for Zest Takeaway, 42 Kirkgate, Otley, LS21 3HJ.

Representations had been submitted by the Environmental Protection Team and Planning Services.

The following were present at the hearing:

- Mr Ramzan - the applicant;
- Mr Ayaz - supporter;
- Mr Kha - supporter;
- Mr Sanderson – Planning Services;
- Mr Everson – Environmental Protection; and
- Mr Higgins – Environmental Protection.

Mr Ayaz and supporters outlined their application and informed the sub-Committee that this was only an application to serve refreshment and not alcohol. A takeaway was cited in the vicinity of Mr Ayaz's premises, which operates until 2am and that it meant that Mr Ayaz was unable to compete. It was highlighted to the Sub-Committee that a large amount of trade could be done after the pubs shut and this was the reason for requesting longer hours of opening.

Members queried the reasoning behind a planning application which had been submitted requesting permission to serve food until 12:30am and this application which requested a licence until 2:00am.

Mr Sanderson addressed the Sub-Committee explaining that a large amount of residential properties surrounded the premises and if the opening hours were extended it was likely that public nuisance would become a problem.

Members questioned Mr Sanderson about the numbers of people present on Kirkgate, Otley after midnight.

Mr Everson addressed the Sub-Committee informing Members of the number of residential dwellings in the area surrounding the premises. It was highlighted that the area becomes quiet after midnight and that late night opening hours of the premises could alter this. It was put to the Sub-Committee that there had been no recorded complaints against the premises but that longer opening hours could cause problems in the future. It was suggested that deliveries both to and from the takeaway would likely cause disruption to local residents. Attempts had been made to work with the applicants but there had been no measures put forward to help prevent public nuisance.

Members questioned Mr Everson about the nuisance presented by deliveries made from the premises and also how busy Kirkgate was later on in the evening. They also asked about the likelihood of complaints if the application was granted.

The applicant then summed up re-iterating the reasons for applying for later opening hours, these being to stay in business and compete with other similar businesses. Assurance was given that no deliveries would be accepted late in the evening and that all deliveries would be made from the front of the premises.

The Sub-Committee then carefully considered all the written and verbal submissions and made the following decision:

RESOLVED - That the application be granted with the following terms:

- (a) That late night refreshment be served between 11pm and 12:30am Sunday to Thursday;
- (b) That late night refreshment be served between 11pm and 1am Friday to Saturday;

- (c) That no deliveries be made be made after 15 minutes before closing;
- (d) That no deliveries to the premises take place after 11pm; and
- (e) That no deliveries are made from the rear of the premises after 11pm.

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Licensing Sub-Committee

Monday, 28th January, 2013

PRESENT: Councillor G Wilkinson in the Chair

Councillors B Gettings and A Khan

140 Election of the Chair

RESOLVED – That Councillor Wilkinson be elected Chair for the duration of the meeting.

141 Appeals Against Refusal of Inspection of Documents

No appeals against refusal of inspection of documents.

142 Exempt Information - Possible Exclusion of the Press and Public

Appendix E of the report has been designated as exempt information.

Members of the Sub Committee were in receipt of supplementary information which was also designated as exempt information. However, as there are no members of the public here, the Sub Committee will not need to exclude anyone from the meeting.

143 Late Items

No late items.

144 Declarations of Disclosable Pecuniary and Other Interests

No declarations of Disclosable Pecuniary and Other Interests.

145 "Whinmoor" - Application to vary a premises licence held by Whinmoor, Stanks Lane South, Leeds LS14 5HZ to specify an individual as Designated Premises Supervisor

The Sub-Committee, having regard to the Licensing Act 2003 under Section 37 considered the application to vary the premises licence in order to specify Mr Kenneth Greenhough as the designated premises supervisor of the Whinmoor, Stanks Lane South, Leeds LS14 5HZ.

The Licensing Sub-Committee is required to consider this application due to the receipt of a representation from West Yorkshire Police. This is submitted in accordance with Section 37 of the Licensing Act 2003.

On 12th November 2012 an application was heard by the Licensing-Sub Committee to vary the Designated Premises Supervisor for The Whinmoor Public House to Kenneth Greenhough. The Application was heard and was granted with conditions. West Yorkshire Police appealed this decision and on the 18th December 2012 Leeds Magistrates Court remitted the matter back to the Licensing-Sub Committee with the following directions:

- To grant or refuse the application only.
- The Licensing-Sub Committee to consist of different members to those that considered the original application on 12th November 2012.
- The applicant and interested parties to serve additional evidence 7 days before the hearing.
- The hearing to be held before the end of January 2013.

Prior to the start of the meeting Mr How the licence holder explained that there had been a misunderstanding as per the hearing date and would be unable to stay for the duration of the meeting.

The Licensing –Sub Committee confirmed with Mr How that he was happy to make his statement first and then leave Mr Greenhough to deal with the application.

Mr How stated his case for Mr Greenhough to be granted the position of Designated Premises Supervisor for the following reasons:

- Mr How has never been in the Pub trade before he wants to make a success of the business, Mr Greenhough has experience of running public houses.
- Mr Greenhough has been running The Whinmoor since October 2012, there has been one issue while Mr Greenhough has been there, however this has been dealt with.
- Mr How believes that the Police don't want the pub open due to issues in the past under previous owners.

Mr How left the meeting.

Mr Greenhough explained to the Committee that while running The Whinmoor he has become a member of the Pubwatch Scheme, the issue that Mr How referred to is linked to the Scheme. One person said that their ban had expired, however, within three weeks this same person had attacked another.

Mr Greenhough told the Committee that as the Designated Premises Supervisor he is required to stay in the premises a number of days. Mr Greenhough stays at the pub five days a week. The opening hours are 12:00-22:30.

West Yorkshire Police were represented by PC Lynn Dobson, PC Susanne Dawson and Bob Patterson.

PC Dobson stated the case against refusal of the application to appoint Mr Greenhough as Designated Premises Supervisor.

The Whinmoor is a challenging pub in a challenging area, the pub has had a number of owners and Designated Premises Supervisors. PC Dobson told the Committee that they have spoken to Mr How about the concerns that they have in him appointing Mr Greenhough as the designated Premises supervisor after speaking with colleagues in Bradford who were made aware of Mr Greenhough due to incidents at a public house, the Wyke Rose where Mr Greenhough was the designated premises supervisor.

PC Dawson from Bradford explained the issues that had occurred during the time that Mr Greenhough was the designated premises supervisor of the Wyke Rose Public House. The issues included:

- A substance found to be drugs on the cistern in the gentleman's toilets at the premises.

- A large crowd congregating on the pavement outside the pub, who were drinking and it was noted that they seemed aggressive towards the Police.
- A number of calls received regarding noise at the premises which lead to the subsequent seizure of music equipment.
- There have also been issues with regard to communication between Mr Greenhough and the Police including a letter sent Recorded Delivery but went unanswered.

PC Dobson told the Committee that there has been a recent incident in which a male has allegedly been assaulted at the premises however the complainant has refused to put in a formal complaint. The incident began in the function room which is not covered by CCTV therefore should not have been in use as this is a breach of the premises CCTV licensing condition. A Section 19 closure notice was issued on the confirmation that the room had been in use on the date that the alleged assault took place. PC Dobson had an appointment to meet with Mr Greenhough to inspect newly install CCTV in the function room but when she arrived Mr Greenhough was not present and the premises were locked up. The premises had been subject to a burglary on the previous night and this matter is still under investigation.

It was noted that Mr Greenhough has an interest in the Whinmoor and there are no forthcoming prosecutions pending for the breach of licence.

Mr Greenhough gave his explanations as to the incidents that took place at his previous pub the Wyke Rose and the most recent incident at the Whinmoor and the steps that he has taken to address such issues in the future. CCTV has been installed in the function room of the Whinmoor, he is a member of the Pubwatch Scheme, and advocates Zero tolerance on drugs.

The Committee considered all the information put forward.

In making their decision, Members accepted that this is a challenging pub in a challenging area with difficult clientele. They also accepted that there were problems at Bradford when Mr Greenhough was the Designated Premises Super of the Wyke Rose pub. These included the service of a Noise Abatement Notice, the Seizure of noise making equipment and a caution for Mr Greenhough for breach of the notice.

Members also accepted that the Designated Premises Supervisor position is a responsible position within the licensing regime, being the person with day-to-day responsibility for running licensed premises and the person who the responsible authorities can immediately identify so that problems can be dealt with swiftly.

However, Members took into account that Mr Greenhough was not the only person involved in running the premises at the Wyke Rose when these problems occurred. There was also a manager and a premises licence holder.

Members noted that they could only grant or refuse the application under the terms of the legislation and a direction from the Magistrates Court. In reality, the appointment of Mr Greenhough took interim effect in October 2012, and as the guidance states effectively they are considering whether or not to remove him as the Designated Premises Supervisor. They could only consider the crime prevention objective in making their decision on the Police objections.

Members identified the key questions as being:

- Will the Designated Premises Supervisor comply with the licensing law and conditions?
- Will the Designated Premises Supervisor co-operate with the Police and the Licensing Authority in preventing crime and disorder?

Having considered the representations, Members felt that the answer to both of those questions was yes. They took into account that there was very limited evidence of problems occurring since Mr Greenhough took up his position in October 2012. In particular, there had been no prosecutions of the premises licence holder, Designated Premises Supervisor or any customers. They noted that a Section 19 Notice has been served by the Police as identification of a problem with the CCTV that could quickly be put right. Although that had not been confirmed, it was said by Mr Greenhough that the problem had been resolved. Further, taking into account his verbal submissions, this was an individual who appeared to be willing to become an active member of Pub Watch and co-operate with the Police. He had also taken a financial interest in the business and this is the only premise that he has responsibility for.

Considering all those factors, Members felt that they could grant the application for Mr Greenhough to be Designated Premises Supervisor of the Whinmoor public house without undermining the licensing objective of preventing crime and disorder.

RESOLVED – To grant the application to vary a premises licence held by Mr How, to specify Mr Greenhough as the Designated Premises Supervisor of the Whinmoor Public House.

Licensing Sub-Committee

Monday, 4th February, 2013

PRESENT: Councillor R Charlwood in the Chair

Councillors A Khan and G Wilkinson

146 Election of the Chair

RESOLVED – That Councillor Charlwood be elected Chair for the duration of the meeting.

147 Late Items

There were no formal late items of business to consider, however the Chair agreed to accept the following as supplementary information:-

- A copy of an e mail received from Highways and Transportation addressed to Mr G Baines dated 29th January 2013
- A copy of minutes of a meeting between officials of Otley Rugby Union Football Club and local residents held on 29th January 2013
- A copy of an e mail received from Councillor C Campbell dated 30th January 2013

The documents were not available at the time of the agenda despatch, but subsequently made available to the public on the Council's website.

148 Declarations of Disclosable Pecuniary and Other Interests

There were no disclosable pecuniary and other interests declared at the meeting.

149 Application for the Grant of a Premises Licence for Otley Rugby Union Football Club, Cross Green, Otley, LS21 1HE

The Sub Committee having regard to the Licensing Act 2003, the Section 182 Guidance and the Authority's own Statement of Licensing Policy, considered an application for the grant of a Premises Licence for Otley Rugby Union Football Club, Cross Green, Otley, LS21 1HE.

It was noted that the application was made to hold outdoor events on the pitch of Otley Rugby Union Football Club and that the club house benefited from a Club Premises Certificate which was to remain in force and exempt from this application, as detailed within the measures agreed by West Yorkshire Police.

Copies of the following supplementary information was also circulated for the information/comment of the meeting:-

- A copy of an e mail received from Highways and Transportation addressed to Mr G Baines dated 29th January 2013
- A copy of minutes of a meeting between officials of Otley Rugby Union Football Club and local residents held on 29th January 2013

- A copy of an e mail received from Councillor C Campbell dated 30th January 2013

Seven letters of representation had been received from the public who were objecting to the application. None of the members of public who had submitted a representation attended the hearing and the Sub Committee resolved to proceed in their absence and consider their written submission.

The following representatives were in attendance:-

- Mr G Baines, Applicant
- Mr M Procter, Applicant's Supporter
- Councillor R Downes, Otley and Yeadon Ward Member

Councillor R Downes attended in support of his written submission and was representing himself, Councillor C Campbell and three members of the public who had written in objecting to the application.

Representations had been previously submitted from West Yorkshire Police and Environmental Health, both of which had been agreed prior to the hearing.

It was noted that the Senior Engineer, Traffic Management West, Highways and Transportation in his e mail dated 29th January 2013 confirmed that advance direction signs to the concert were not necessary.

Prior to considering the application, Mr G Baines, the applicant circulated copies of supporting information for the information/comment of the Sub Committee. Councillor R Downes had been furnished with a copy of the documents and raised no objection to them being circulated.

Mr G Baines, outlined the measures in place to hold outdoor events on the pitch of Otley Rugby Union Football Club.

In summary, specific reference was made to the following issues:-

- Consultation measures with residents
- Car Parking Management Plan
- Prevention of crime and disorder
- Public safety, including toilet facilities and litter collection
- Concert details and timings

In his presentation Members noted that the applicant did not wish to hold more than one concert per year and that he was in agreement to amending the application to reflect this statement.

The Sub Committee then heard evidence from Councillor R Downes.

In summary, specific reference was made to the following issues:-

- The concerns expressed that the applicant had failed to contact Ward Members and residents regarding the revised application

- To request that the applicant provides a public meeting prior to the concert in May 2013 and a de-briefing after the event
- The key concerns regarding car parking and the need for tickets to provide free car parking details to avoid people parking in residential areas

In concluding, he reaffirmed that such events should be properly managed and welcomed the fact that many of the residents' concerns with regard to this application had been resolved following proper consultation and public meetings.

The Sub Committee carefully considered the contents of the application, the written representations and the verbal submissions made at the meeting.

Members were very satisfied with the presentation made by the applicants and the explanations offered in respect of the issues raised.

RESOLVED – To grant the amended application, subject to the following conditions:-

- Outdoor events to be limited to one per year

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STANDARDS AND CONDUCT COMMITTEE

FRIDAY, 11TH JANUARY, 2013

PRESENT: Councillor E Nash in the Chair

Councillors C Campbell, J Harper,
P Harrand and B Selby

19 Appeals against refusal of inspection of documents

There were no appeals against refusal of inspection of documents in accordance with Procedure Rule 19 of the Access to Information Procedure Rules.

20 Exempt Information - Possible exclusion of the press and public

There were no resolutions to exclude the press and public.

21 Late items

There were no late items submitted to the agenda by the Chair for consideration.

22 Declaration of Disclosable Pecuniary and Other Interests

There were no declarations of disclosable pecuniary or other significant interests.

23 Apologies for absence

Apologies for absence were received from Councillor Kamila Maqsood and Councillor Bob Gettings. The Independent Person, Mr Gordon Tollefson, provided apologies due to an overrunning prior commitment.

24 Minutes of the previous meeting

The minutes of the meeting held on Friday 19th October 2012 were approved as a correct record.

25 Officer declaration of interests

The Chief Planning Officer submitted a report providing assurances on the arrangements in place for officers to declare or make known any beneficial interest in land or property where it is in the public interest to do so. The Chief Planning Officer was in attendance at the meeting to present the report and answer any questions from the Committee.

Members discussed the following issues:

- Members questioned whether there would be any disciplinary action taken against employees who did not make the necessary declaration. The Chief Planning Officer advised the Committee that this would be the case, but there had been no instances of an employee failing to make a declaration in the last six years. The Committee were also advised that all personal planning applications made by an officer were decided by the relevant Area Plans Panel, rather than by another officer.
- Members asked what sorts of interests officers were required to declare and whether only officers making decisions were required to make declarations of interest. The Chief Planning Officer outlined that employees were expected to declare interests in relation to applications made by their family members, as well as those made by the employers of their family members. It was also outlined that all employees are encouraged to make declarations of interest even though they are not involved in the decision making process.
- Finally, Members asked whether other departments had similar arrangements in place for officers to declare any conflicts of interest. It was outlined that it is for each Director to review the arrangements and to decide which of their employees needs to complete a register of interests.

RESOLVED – Members of the Standards and Conduct Committees resolved to note the contents of the report and the robust assurance that it provides in terms of the measures used in mitigating the risk of officer conflict of interest and in declaring interests.

26 Review of the Codes of Practice for the Determination of Licensing and Planning Matters

The City Solicitor submitted a report which outlined the comments and suggestions received from the Licensing Committee and the Joint Plans Panel in relation to the review of the Codes of Practice, and asked the Committee to consider how the Codes of Practice should be amended and approved in future.

Members discussed that it was part of the Standards and Conduct Committee's role to ensure that the Council has proper arrangements in place to deal with the issue of bias and predetermination, but that the individual Committees were better placed to formulate the contents of the Codes of Practice. It was also clarified that if the recommendations were accepted, complaints about potential breaches of the Codes of Practice would no longer be dealt with by the Standards and Conduct Committee under the Code of Conduct complaints procedure.

RESOLVED – Members of the Standards and Conduct Committee resolved to note the information in the report and agreed to transfer responsibility for the Codes of Practice to the Joint Plans Panel and the Licensing Committee respectively.

27 Review of the standards and conduct arrangements

The City Solicitor submitted a report asking the Committee to consider whether the new standards and conduct arrangements are operating effectively and remain fit for purpose, including the Members' Code of Conduct.

In relation to the complaints procedure, Members of the Committee agreed that it would be helpful to expand the list of criteria against which each complaint is assessed to specifically cover complaints which otherwise do not fall under the Members' Code of Conduct.

Members of the Committee particularly discussed the feedback that had been received from Leeds City Councillors attending the training sessions on the new standards arrangements, as outlined in paragraph 3.8 of the report:

- In relation to appeal arrangements, Members discussed whether it was necessary to offer the subject Member an appeal after Stage 3 of the complaints procedure. Members were advised that there was no provision in the Localism Act 2011 for an appeal to be heard. Members agreed that this was not necessary especially as the Independent Person must be consulted prior to the Committee making a decision, and in doing so the Independent Person may offer a view as to the reasonableness of a proposed finding.
- Members discussed whether Leeds City Councillors who have a disclosable pecuniary interest, but are not part of the decision making body, should be required to leave the room during the discussion and vote. Some Members felt that there was potential for a perception of a Member unduly influencing the decision making body if they remained in the room, but on balance Members concluded that it should be down to personal choice whether they choose to leave the room or not, and they should have the right to observe the proceedings as a member of the public would.
- Finally, Members of the Committee agreed that the Code of Conduct should be kept as simple as possible and that the provisions about 'other significant interests' should be removed from Part 2 of the Code of Conduct, and instead Members should be advised that they may make a declaration of a significant and relevant interest if they wish in accordance with the principle of 'honesty and integrity'.

The Committee also noted the Deputy Monitoring Officer's intention to write to the relevant Director at the Department for Communities and Local Government to seek clarification on the definitions of disclosable pecuniary interests.

RESOLVED – Members of the Standards and Conduct Committee resolved:

- To note the information in the report;
- To recommend to General Purposes Committee that the list of assessment criteria in paragraph 6 of the complaints procedure is expanded;

- To request an annual reminder to update the register of interests following the Annual Council Meeting;
- To recommend to General Purposes Committee that the Members' Code of Conduct is amended by full Council to remove the provisions regarding 'other significant interests' from Part 2 of the Code of Conduct, and instead to insert a footnote to the principle of 'honesty and integrity' in Part 1 of the Code to emphasise that it is entirely down to the personal judgement of the Member whether they wish to declare any other conflicts of interest rather than a requirement;
- To recommend to General Purposes Committee that the Members' Code of Conduct is also amended by full Council to clarify that only Members of the decision making body are required to leave the room when they have a disclosable pecuniary interest in an item of business, and that Members who are attending the meeting in another capacity who have a disclosable pecuniary interest can remain in the room to observe the discussion and vote; and
- That the current arrangements are operating effectively and are fit for purpose.

28 Appointment of the Independent Person

The City Solicitor submitted a report outlining the options for the appointment process for the Independent Person.

Before this item was considered Councillor Janet Harper explained that she had previously worked with Mr Gordon Tollefson as a Magistrate, and therefore felt unable to participate in the discussion and vote on the matter. Councillor Harper therefore left the meeting.

RESOLVED – Members of the Standards and Conduct Committee resolved to recommend to General Purposes Committee that full Council vary its original decision taken on 11th July 2012 and extend the current appointee's appointment for a further four years.

29 Standards and Conduct Committee Work Programme

The City Solicitor submitted a report presenting the Committee with a draft work programme for the final meeting of the municipal year.

RESOLVED – Members of the Standards and Conduct Committee resolved to:

- Remove the report on the review of the standards and conduct arrangements, as this had been sufficiently dealt with;
- Remove the report on the use of Council resources by Members and officers, as this was the remit of the Member Management Committee;
- Amend the time of the meeting to 2pm; and
- Note the amended work programme.

EMPLOYMENT COMMITTEE

TUESDAY, 29TH JANUARY, 2013

PRESENT: Councillor L Yeadon in the Chair

Councillors C Gruen, G Latty, S Lay,
A Lowe and C Macniven

1 APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS

There were no appeals against refusal of inspection documents in accordance with Procedure Rule 19 of the Access to Information Procedure Rules.

2 EXCLUSION OF PUBLIC

RESOLVED - That the public be excluded from the meeting under the terms of Access to Information Procedure Rule 10.4(1) and (2) and on the grounds that, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information by reason of the need to maintain the competitive nature of the interview process and to retain information submitted by individual applicants in confidence, as disclosure could undermine the process, future appointment processes, or the outcome on this occasion to the detriment of the Council's and public interest.

3 DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS

Although no formal declarations of interest were made, Councillor Yeadon advised the Committee that she had prior knowledge of some of the candidates involved in the process, due to her role as the Council's Executive Member for Adult Social Care, whilst Councillor Lowe advised the Committee that she had prior knowledge of a candidate involved in the process, due to her role as Chief Executive of a community organisation.

4 APPOINTMENT TO THE POSITIONS OF CHIEF OFFICER (ACCESS AND CARE) AND CHIEF OFFICER (ADULT SOCIAL CARE REFORMS)

Following the consideration of the applications for the post of Chief Officer (Access and Care) and Chief Officer (Adult Social Care Reforms) it was

Robert Lloyd, Vice Chair of Leeds Community Health and Sandie Keene, Director of Adult Social Services were in attendance for this item, in an advisory capacity.

RESOLVED –

- (a) That with respect to the position of Chief Officer (Access and Care), none of the applicants be long listed for further assessment, in order to

enable a further recruitment exercise to be undertaken, which will aim to secure a wider pool of prospective candidates for this position, and therefore maximise the opportunity for a robust and competitive recruitment process.

- (b) That 9 applicants be long listed for further assessment for the position of Chief Officer (Adult Social Care Reforms).

Development Plan Panel

Monday, 14th January, 2013

PRESENT: Councillor N Taggart in the Chair

Councillors B Anderson, C Campbell,
M Coulson, C Fox, R Harington, T Leadley,
J Lewis, K Mitchell and N Walshaw

65 Chair's Opening Remarks

The Chair wished everyone a happy new year.

66 Late Items

Although there were no formal late items, the Panel was in receipt of the following additional information:

- a press release by Nick Boles MP, Department for Communities and Local Government dated 10th January 2013 (Minute No. 70 refers).

67 Declaration of Disclosable Pecuniary and Other Interests

There were no declarations of disclosable pecuniary interests or other interests made at the meeting.

68 Apologies for Absence

An apology for absence was submitted by Councillor P Gruen.

69 Minutes of the Previous Meeting

RESOLVED – That the minutes of the Development Plan Panel meeting held on 19th December 2012 be approved.

70 Matters Arising from the Minutes

With reference to Minute No. 52 of the Development Plan Panel meeting held on 26th September 2012, regarding the LDF Core Strategy – Publication Draft, Analysis of Consultation Responses: Housing Policies H1, H2, H3, H4 and H8, the Head of Forward Planning and Implementation stated that following clarification from Cllr Leadley that with regard to density, the wording of the Core Strategy glossary and Policy H3 would be checked for consistency. If necessary, there was some scope of clarify as part of the Core Strategy Housing Background paper, prior to submission.

With reference to Minute No. 48 of the Development Plan Panel meeting held on 26th September 2012, regarding the Affordable Housing Threshold, it was also noted that the Director of City Development had been asked to provide an update on the wording of Policy H5 (Affordable Housing). It was agreed that an update would be provided at the next meeting.

71 Leeds Community Infrastructure Levy - Preliminary Draft Charging Schedule

With reference to Minute No. 63 of the Development Plan Panel meeting held on 19th December 2012, where Members considered a report on the development of the

Minutes approved as a correct record
at the meeting held on Tuesday, 29th January, 2013

Community Infrastructure Levy (CIL) for Leeds, the Director of City Development provided a further report.

Appended to the report was The Leeds Community Infrastructure Levy Economic Viability Study which had been carried out for the Authority by GVA.

A representative of GVA was in attendance at the meeting to respond to queries and comments from the Panel.

The Chief Planning Officer referred to recent articles in the local press about the introduction of the CIL by Central Government and stated that its purpose was to raise money from developments (for 'gap' funding) to help Councils to deliver infrastructure which arose from new growth.

Whilst the report contained figures for a draft charging schedule, it was proposed that agreement of the charging figure for office development be deferred. This would allow further discussions to take place and consideration of the approaches to this being taken by other Councils.

Members were informed that the charging rate set by some South West Authorities varied between Bristol which had set a zero charging rate for offices, whereas Birmingham had set a rate of £68 per sq metre. As it was felt that Manchester City Council, which had yet to publish its proposed charging rate and Leeds were the most critical in this area in terms of office accommodation, further consideration of this matter was therefore necessary. Members agreed to this approach and that a further meeting should be arranged to consider this element.

Officers then presented the report and outlined the key areas which related to:

- the Economic Viability Study (EVS); the proposed maximum CIL charges for a range of uses and in different areas of the city
- other evidence to balance against the recommendations in the EVS
- the Infrastructure Funding Gap, with details of this being appended to the report
- the historic S106 data which would be used to support the CIL levies
- the Instalments Policy
- the Exceptional Circumstances Policy.

The latest guidance which was issued in December 2012 in respect of the statutory requirement to prepare a Regulation '123 List', was outlined and reference was also made to a recent press statement from the Department for Communities and Local Government regarding the share of the CIL which could be made to neighbourhoods, with this being stated as being 25% of the revenues from the CIL arising from the development which was accepted for those neighbourhoods with a Neighbourhood Plan and 15% for those without such a Plan.

In terms of the draft charging schedule as set out in the EVS, Members were informed that Officers were suggesting lower figures in most cases, with these being included in the submitted report. Members were informed of a typing error on page 11 and that the CIL charge for Residential – Outer Southern, should be £45 per sq

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metre and not £48, as stated. In terms of Residential – Inner Area; Residential City Centre; Retail smaller than 500sqm and other publicly funded or not for profit organisations, although the EVS recommended these rates be set at zero, a £5 per sq metre charging rate was being proposed

Members discussed the report, with the main areas of debate being around:

- the funding gap, with concerns being raised that a more ambitious charging schedule should be considered and the difficulties of complying with the National Planning Policy Framework which stated development should be sustainable, when there was such a funding gap between the infrastructure which was needed and the likely amount obtained from the CIL
- city centre residential development which was stated in the report as being unviable and the different views being expressed at a recent housing consortium meeting where city centre residential use was being considered
- issues of viability
- the map indicating the CIL charging zones with concerns about the boundaries between zones, particularly the Cookridge area of the city which contained many greenfield sites but was not included in the highest charging zone, with concerns that large scale development would occur and have a huge impact on the area
- that housing demand should be considered; that it was well known that developers wished to build in the north of the city and the Garforth area but that this did not seem to have been reflected in the CIL charging map
- the proposals not to charge the maximum rates suggested by the EVS, with mixed views on this
- that more information was needed on the other funding streams which would supplement the CIL
- the exceptional circumstances clause; how this would work and who would decide if exceptional circumstances applied
- the need for further information on the amount of CIL to be available to Town and Parish Councils and neighbourhoods, including the need for a definition of 'neighbourhood'
- the mixed charging rates for retail and whether this could be extended further for big box retail development in out of town centres.

In response to the comments raised, the Chief Planning Officer emphasised that within the context of national legislation, CIL was concerned with 'gap' funding, rather than being a basis to cover all infrastructure costs. It was advised also that it is not intended that CIL should be a substitute for existing mainstream funding and that the City Council is also actively exploring a range of opportunities to secure infrastructure funding via the Leeds City Region Growth Fund and through Infrastructure UK. With regard to the viability of residential development within the City Centre, the Chief Planning Officer commented that the residential market is still very weak but that growth would help stimulate viability. Reference was also made

to the New Homes Bonus, which would be generated through new residential development, which would be in excess of CIL.

In considering the recommendations set out in the submitted report, concerns remained about the boundary of the Outer Northern and Outer Southern Housing zones. In particular this related to the inner boundary of the Outer Northern zone and the logic of the Outer Southern boundary around Middleton Park.

Concerns were expressed that all Councillors had not received the larger scale plan showing the proposed charging zones and may not have been able to make representations on the proposals. Members were informed that larger plans had been made available and that a presentation on the proposals had been made to all of the Council's political groups. The Chair stated that the responsibility for considering the CIL draft charging schedule rested with Development Plan Panel which would then make a recommendation to Executive Board.

It was noted that there were recurring typing errors in what would become a public document and that these should be corrected. In view of the concerns which had been expressed it was proposed that, along with further work on the suggested rates for office accommodation, that a further meeting be arranged to consider these matters and agree a recommendation which would be presented to the February meeting of Executive Board

RESOLVED – To note the report and the comments now made and that the charging rates for offices and targeted revisions to the Charging Zones (as raised at the meeting), should be reconsidered by officers to reflect members concerns, with a view to further consideration by Development Plan Panel.

72 Date and Time of Next Meeting

Tuesday, 29th January 2013 at 1.30pm in the Civic Hall, Leeds.

Development Plan Panel

Tuesday, 29th January, 2013

PRESENT: Councillor N Taggart in the Chair

Councillors B Anderson, C Campbell,
M Coulson, C Fox, P Gruen, T Leadley,
J Lewis, K Mitchell and N Walshaw

73 Chair's Opening Remarks

The Chair welcomed all in attendance to the January meeting of Development Plan Panel.

74 Late Items

In accordance with his powers under Section 100B(4)(b) of the Local Government Act 1972, the Chair agreed to accept the following late information:

- Community Infrastructure Levy – Further evidence regarding city centre office rate. Addendum to Development Plan Panel report. (Minute No. 78 refers)

The document was not available at the time of the agenda despatch, but subsequently made available to the public on the Council's website.

75 Declaration of Disclosable Pecuniary and Other Interests

There were no disclosable pecuniary and other interests.

76 Apologies for Absence

An apology for absence was submitted by Councillor R Harington.

77 Minutes - 11th September 2012 and 14th January 2013

It was noted that Councillor P Gruen had submitted an apology for absence to the 14th January 2013, meeting of Development Plan Panel.

RESOLVED – Subject to inclusion of the above amendment, the minutes of the meetings held on 11th September 2012 and 14th January 2013 be approved as a correct record.

78 Leeds Community Infrastructure Levy - Preliminary Draft Charging Schedule

The Director of City Development submitted a report which provided Members with further information on the outstanding matters from the Development Plan Panel meeting held on 14th January 2013, specifically further evidence relating to the city centre office rate, and a slightly revised boundary for the residential charging zones.

The following information was appended to the report:

- Map of proposed CIL Charging zones (diagrammatic) – updated from Development Plan Panel meeting held on 14th January 2013

- Preliminary Draft Charging Schedule as submitted to Development Plan Panel meeting held on 14th January 2013
- Report to Development Plan Panel meeting held on 14th January 2013.

The following officers attended the meeting and responded to Members' questions and comments:

- David Feeney, Head of Forward Planning and Implementation
- Phil Crabtree, Chief Planning Officer
- Steve Speak, Deputy Chief Planning Officer
- Tom Ridley, Senior Planner.

The key areas of discussion were:

- The proposed rate for city centre offices had been revised from £90 per sqm to £40 per sqm. The revised figure was due to an evidence based approach and was subject to consultation and review.
- An addition to Annex 4 – Exceptional Circumstances Policy, was suggested as follows 'A charging authority may grant relief for very exceptional circumstances if ...'
- Amendments to the payment of instalments under Annex 3 – Draft Instalments Policy, were suggested as follows:
 - £60,000 - £499,000
 - £500,000 and above.
- One Member suggested an amendment to the Preliminary Draft Charging Schedule, Residential – Outer Northern from £90 per sqm to £100 per sqm. **(Upon a vote being taken this proposal was refused)**
- A typographical error in relation to the Preliminary Draft Charging Schedule, Residential – Outer Southern, should state £45 not £48.

RESOLVED –

- (a) That the CIL rates in the Preliminary Draft Charging Schedule, including the charging zone boundaries, as amended above, be agreed, subject to approval at Executive Board
- (b) That the Annexes in the Preliminary Draft Charging Schedule, particularly relating to the proposed instalments policy and exceptional circumstances policy, as amended above, be agreed, subject to approval at Executive Board
- (c) That the scope of the evidence base and associated documents supporting the setting of the CIL rates, be agreed, subject to approval at Executive Board.

79 Date and Time of Next Meeting

Monday, 25th February 2013 at 1.30pm.

(The meeting concluded at 2.15pm.)

MEMBER MANAGEMENT COMMITTEE

TUESDAY, 22ND JANUARY, 2013

PRESENT: Councillor J Lewis in the Chair

Councillors D Blackburn, C Campbell,
N Dawson, M Dobson, G Latty, T Leadley,
J Procter, A Sobel and N Walshaw

23 Chair's Opening Remarks

The Chair welcomed all in attendance to the January meeting of Member Management Committee.

24 Declaration of Disclosable Pecuniary and Other Interests

There were no disclosable pecuniary and other interests.

25 Apologies for Absence and Notification of Substitutes

Apologies for absence were submitted by Councillors A Lamb and A Lowe. Notification had been received that Councillor J Procter was substituting for Councillor A Lamb.

26 Minutes - 23rd October 2012

RESOLVED – That the minutes of the meeting held on 23rd October 2012 be approved as a correct record.

27 Information Commissioner

The Chief Officer (Democratic and Central Services) submitted a report which outlined the issues in relation to the requirements for elected members to register with the Information Commissioner.

The following officers attended the meeting and responded to Members' questions and comments:

- John Kearsley, Chief Officer (Democratic and Central Services)
- Mark Turnbull, Head of Property, Finance and Technology
- Andrew Nutting, Executive Officer (Information Governance).

The Committee sought clarification whether registration with the Information Commissioner only applied to elected members role at Leeds City Council (LCC). Members were advised that the notification could be extended to include other responsibilities, e.g. membership of outside bodies. Town and Parish Councils were being required to undertake their own notifications.

One Member asked if further clarification might be forthcoming from the Information Commissioner's Office, but the Head of Property, Finance and Technology advised that this was unlikely to go beyond the Commissioner's official published guidance on this matter, which was already referred to in the report.

RESOLVED – That the Council undertakes to administer the annual notification of all 99 elected members and pay the annual fee on the councillors' behalf.

28 Co-op Primary School Academy

The Governor Support Service, Children's Services, submitted a report which requested the appointment of a local authority governor to Oakwood Primary Co-operative Academy.

RESOLVED – That Councillor Harington be appointed local authority governor of Oakwood Primary Co-operative Academy.

29 Members ICT Upgrade

The Chief ICT Officer submitted a report which outlined the proposals for a Members ICT Upgrade Project.

A copy of the new ICT device options was appended to the report for Members' information.

Dylan Roberts, Chief ICT Officer, presented the report and responded to Members' questions and comments.

RESOLVED –

(a) That the contents of the report, including the removal of the current broadband and PDAs be approved.

(b) That the new ICT device options outlined in appendix 1 to the report be approved.

30 Webcasting Council Meetings

The Chief Officer (Democratic and Central Services) submitted a report which sought members' views and comments on the webcast of the Council meeting on 28th November 2012.

John Kearsley, Chief Officer (Democratic and Central Services), presented the report and responded to Members' questions and comments.

Members noted that there were some technical difficulties which would have prevented live coverage of the meeting and considered the supplier's offer of a second trial webcast (free of charge).

RESOLVED – That a further trial (free of charge) be undertaken at the Council meeting planned for 17th April 2013.

31 Local Authority Appointment to Outside Bodies

The Chief Officer (Democratic and Central Services) submitted a report which provided an update on the current position regarding Member appointments to outside bodies and sought confirmation of Member nominations to the remaining vacancies.

RESOLVED – That the contents of the report and appendices be noted.

32 Date and Time of Next Meeting

Tuesday, 26th March 2013 at 10.00am.

(The meeting concluded at 10.40am.)

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NORTH WEST (OUTER) AREA COMMITTEE

MONDAY, 4TH FEBRUARY, 2013

PRESENT: Councillor P Wadsworth in the Chair

Councillors S Lay, B Anderson, J L Carter,
B Cleasby, R Downes, C Fox, G Latty,
P Latty and D Collins

61 Appeals Against Refusal of Inspection of Documents

There were no appeals against the refusal of inspection of documents.

62 Exempt Information - Possible Exclusion of the Press and Public

There were no resolutions to exclude the public.

63 Late Items

There were no late items added to the agenda.

64 Declaration of Disclosable Pecuniary and Other Interests

Councillor Fox declared a significant other interest in Agenda Item9 – Well Being – Fund Budget Report as a Member of Bramhope & Carlton Parish Council.

65 Apologies for Absence

Apologies for absence were received from Councillor C Townsley and Councillor C Campbell.

66 Open Forum

In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, the Chair allowed a period of up to 10 minutes for members of the public to make representations or ask questions on matters within the term of reference of the Area Committee.

On this occasion two members of WARD (Wharfedale and Airedale Review Development) were present to talk to Members concerning the proposed housing allocations in the Leeds Development Framework (LDF). It was put to Members that the number of new houses proposed for Leeds was significantly more than was indicated as needed by the population figures from the 2011 Census

RESOLVED – That Area Support prepares a report considering the full facts and figures for debate at the next Area Committee.

67 Minutes - 10th December 2013

The minutes of the meeting held on 10th December 2013 were approved as a correct record.

68 Annual Report - for the Parks and Countryside Service

The Chief Officer of Parks and Countryside submitted a report which provided an overview of the service and set out some of the challenges faced along with key performance management initiatives.

Guy Smithson Senior Area Manager (Parks and Countryside) was in attendance to answer Members' questions.

Members formally objected to the information in the report being out of date and thereby difficult to draw conclusions. It was commented on that this led to an underestimation of good work that has been done or that is on-going. Members requested that the next annual report should provide updated information.

Members discussed spending Section 106 money in parks and it was confirmed to them that this money does get invested into amenities for parks. Questions were also asked about what future planning there was in place for the development of parks and requested to be circulated with planning information held by the service.

Members considered the benefits of volunteers working in parks and how this supported the work of the Parks and Countryside Service.

The specific issue of Council owned bowling greens was raised and how they are used by many people and that they should if possible, not be closed.

Road works at the junction of Fink Hill and the bottom of Town Street in Horsforth were discussed in terms of the useage of the carpark on Fink Hill by Contractors A request was made to establish who is doing the works and what arrangements had been made for them to use the car park for their vehicles.

Discussion took place on the procurement of play equipment and what the procedure was for this, and if it represented value for money.

It was requested that consideration be given for a path to be laid to improve pedestrian access across Nunroyd Park.

RESOLVED –

- (a) That information be provided relating to the current road works at Fink Hill;
- (b) That planning information relating to parks and countryside development be provided to Members;
- (c) That the next annual report provide up to date information;
- (d) That a pedestrian access route across access Nunroyd Park be considered
- (e) That the contents of the report be noted.

69 Well-Being Fund Budget Report

The Assistant Chief Executive (Customer Access and Performance) submitted a report outlining the current position statement of the Area Committee's Wellbeing budget, detailing for determination those expressions of interest received for Wellbeing funding and presented for information those small grant applications which had been received to date.

Members discussed the latest spending position in terms of Wellbeing money and while at present any money that remains unspent at the end of the financial year is carried over this may not be the case in the future.

Members were informed that the current system of reporting the Wellbeing position to Members was to be reviewed and an improved method would be implemented for future Area Committees

The Committee's future approach to spending well-being money was also considered.

RESOLVED –

- (a) That the current position of the well-being budget as set out at sections 2 and 3 be noted;
- (b) That the following be agreed in respect of those expressions of interest received for well-being funding, as detailed within Section 4 of the submitted report;

Name of Project: New Grit Bins
Ward affected: Adel & Wharfedale
Name of delivery organisation: Highways
Decison: £3,195 revenue **APPROVED**

Name of Project: CCTV Otley
Ward affected: Otley & Yeadon
Name of delivery organisation: LCC Leeds Watch
Decision: £11,363 revenue **APPROVED**

Name of Project: CCTV Yeadon

Ward affected: Otley & Yeadon
Name of delivery organisation: LCC Leeds Watch
Decision: £6,442 revenue **APPROVED**

Name of Project: Puritan Chapel Refurbishment
Ward affected: Adel & Wharfedale
Name of delivery organisation: Bramhope & Carlton Parish Council
Decision: £7,500 revenue **APPROVED**

Name of Project: Pool Social Club Refurbishment
Ward affected: Adel & Wharfedale
Name of delivery organisation: Pool Social Club
Decision: £5,000 revenue **APPROVED**

Name of Project: Small Grants Budget
Ward affected: All Outer North West Wards
Name of delivery organisation: West North West Area Support Team
Decision: £10,000 revenue (£2,000 per ward for Horsforth, Adel & Wharfedale and Otley and Yeadon and £4,000 for Guiseley & Rawdon)
APPROVED

- (c) That the small grant and skip approvals as detailed at section 4 of the report be noted; and
- (d) That the monitoring information provided at Appendix 1 to the report be noted.

70 West North West homes Leeds involvement in Area Committees

West North West homes submitted a report which advised the Committee of activities and services undertaken by them over the last six months

Juliet Duke (Neighbourhood Performance Manager) was in attendance to answer Members questions.

Members sought confirmation that the Outer North West graffiti team would return to Horsforth following a temporary move to Kirkstall. This was confirmed but in the meantime Members were assured that there would be no loss of service across the wards whilst the team were based elsewhere.

It was requested that the ALMOs open up better lines of communication with Members. It was highlighted that Members found it difficult to establish a contact to action problems within their wards.

Errors were highlighted in the report relating to Estate Grading and Inspection in terms of place names and streets being placed in the wrong area. Members also requested to be notified of dates and routes for the planned walkabouts on estates.

Members were critical of the grading criteria as 24 of the 27 areas were graded as excellent with the remaining 3 graded good. The criteria for grading was subsequently discussed and the training of staff undertaking the inspections. It was requested that the grading criteria be circulated amongst Members.

Concerns were raised regarding tree management by West North West homes and how requests for trees and hedges to be cut back were being dealt with, particularly when over a certain height.

RESOLVED -

- (a) That the criteria for which grades are based be circulated to Members of the Committee;
- (b) That Members be included in all correspondence relating to planned walkabouts on estates and the list of estates be updated with the correct addresses and circulated to Members.
- (c) That the report be noted.

71 Area Update Report

The Assistant Chief Executive (Customer Access and Performance) submitted a report which brought together a range of information regarding Area Committee business.

Councillor Cleasby updated Members on Area Committees' Transport Sub Group and welcomed any suggestions or ideas for the group to consider. Discussion also took place on the state of the three bridges between the Rodley and Horsforth roundabouts and the effects of the NGT scheme on North West Outer Leeds.

In relation to the Environmental Sub Group a debate took place on the merits of 20mph zones, their benefits and the difficulties in enforcing them.

It was reported by Councillor Cleasby that the re-naming of the Brownlee Stone Centre was a success with thanks in particular made to Rachel Marshall (Area Officer) for her work on this.

RESOLVED – That the contents of the report be noted.

72 Welfare Reform Impact On Council Tenants

Draft minutes to be approved at the meeting
to be held on Monday, 25th March, 2013

The Chief Revenues and Benefits Officer and The Chief Executive of West North West Homes Leeds submitted a joint report which updated the Committee on Welfare Reform changes, the first of which will come into force in April 2013. The report also summarised work that is being undertaken to prepare tenants for those changes .

Shaun Kelly (Finance Manager – Welfare Benefits) was in attendance to answer member questions.

Members discussed the report in detail initially considering the under occupancy of Council homes. It was commented that an improved mutual exchange system should be considered to help tenants move to smaller or larger accommodation as required.

Members were taken through Appendix 2 to the report and the implications for tenants living in adapted properties, foster carers and disputed family size or property size categories.

The Committee were informed of the likelihood of rent not being paid when tenants receive benefit direct, which led to calls for better education in relation to financial management at an early age. Furthermore that work needed to be done to identify people at risk financially and that help should be offered to people who find it difficult to budget.

In principal Members were supportive of the reforms taking place in April.

RESOLVED – That the Committee note the work done to date by ALMOs and the Council to prepare for the introduction of Welfare Reform changes.

(Councillor Carter left during the discussion of this item at 4:05pm)

73 Area Chairs Forum Minutes

The Assistant Chief Executive (Customer Access and Performance) submitted a report which formally notified Members that the minutes of Area Chairs Forum meetings will continue to be brought to Area Committee meetings as a regular agenda item, and to give a brief overview of the Area Chairs Forum meetings.

RESOLVED – That the contents of the report and the minutes from the Area Chairs Forum meetings be noted.

74 Date and Time of Next Meeting

2pm, Monday 25th March 2013.

NORTH EAST (INNER) AREA COMMITTEE

MONDAY, 28TH JANUARY, 2013

PRESENT: Councillor G Hussain in the Chair

Councillors R Charlwood, J Dowson,
S Hamilton, C Macniven, A Sobel and
B Urry

63 Chair's Opening Remarks

The Chair welcomed all in attendance to the January meeting of North East (Inner) Area Committee.

He informed the meeting that due to the absence of the three Chapel-Allerton Ward Members, the meeting was in-quorate.

64 Late Items

There were no formal late items of business to consider, however the Chair agreed to accept the following as supplementary information:-

- Welfare Reform Impact on Council Tenants – Revised Report of the Chief Executive East North East Homes Leeds (Agenda Item 10)(Minute 70 refers)

The document was not available at the time of the agenda despatch, but subsequently made available to the public on the Council's website.

65 Declaration of Disclosable Pecuniary and Other Interests

There were no disclosable pecuniary and other interests declared at the meeting.

66 Apologies for Absence

Apologies for absence were received on behalf of Councillors M Rafique and E Taylor.

67 Open Forum

In accordance with paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, the Chair allowed a period of up to 10 minutes for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee.

On this occasion, there were no matters raised under this item by members of the public.

68 Inner North East Area Committee Priorities and Consultation

The East North East Area Leader submitted a report providing an update on the Inner East Area Committee Ambassadors project, which was initiated in an attempt to get more people involved in consultation.

The report also allowed a discussion to take place with the Ambassadors already appointed who had been invited to the meeting at the request of the Area Committee at their meeting on 10th December 2012.

The following representatives were in attendance:-

- Christine Osbourne, Gledhow Valley Conservation Area Group
- Liz Aspland, Gledhow Valley Conservation Area Group
- Judy Taylor, Roundhay Environmental Action (REAP)

Nicola Denson, East North East Area Officer presented the report and responded to Members' comments and queries.

At the request of the Chair, Ms Osbourne, Ms Aspland and Ms Taylor briefly outlined their roles as a Community Ambassadors. They welcomed the aims of the project and requested that questionnaires in an attempt to get more people involved in consultation should be circulated as widely as possible

The East North East Area Officer responded and agreed to co-ordinate this issue.

In summary, specific reference was made to the following issues:-

- Clarification of the process to encourage other groups to become involved and the need for the Area Support Team to have a presence at group meetings where ever possible
- Clarification if officers were tracking responses to see if the Roundhay ward had improved over and above the other two wards
- Clarification of the experiences gained to date by the Community Ambassadors and whether this helped to fulfil their role
- Clarification of how proactive other groups had been and the follow up procedures involved
- The need to engage more Community Ambassadors and to raise the profile, especially within the Moortown ward
(The East North East Area Officer responded and agreed to forward more information to ward members)
- Clarification of how the mechanics of a larger group would work in practice
(The East North East Area Officer responded that workshops had already taken place for Ambassadors and similar sessions would be run again as the group expands)

In concluding, Rory Barke, East North East Area Manager informed the meeting that there were hundreds of community groups in Leeds and it was refreshing to see a new process which would encourage engagement in civic

life and communications. He urged the Community Ambassadors to pass on their feedback and experiences to the East North East Area Officer.

The Chair thanked Ms Osbourne, Ms Aspalnd and Ms Taylor for their attendance and contribution to the meeting.

RESOLVED –

- a) That the contents of the report be noted.
- b) That the update on the Inner East Area Committee Ambassadors project be noted.

(Councillor J Dowson joined the meeting at 4.15pm during discussions of the above item and it was noted that the meeting was no longer in-quorate)

69 Update on Development of Integrated Neighbourhood Health and Social Care Teams and the use of risk satisfaction

The Director of Adult Social Services submitted a report providing the meeting with an update on the roll out of integrated neighbourhood health and social care teams, together with describing the progress to date and future plans for development.

Appended to the report were copies of the following documents for the information/comment of the meeting:-

- Integrated Neighbourhood Team Rollout Plan (Appendix 1 refers)
- Risk Stratification Project – Update to Scrutiny Board (Appendix 2 refers)
- Timebanks (Appendix 3 refers)

The following representatives were in attendance:-

- Lucy Jackson, Leeds North Clinical Commissioning Group
- Liz Ward, Adult Social Care
- Megan Rowlands, Leeds Community Healthcare

Ms Jackson and Ms Ward presented the report and responded to Members' comments and queries.

In addition to the above report, Members received a power point presentation entitled 'Transforming health and adult social care in Leeds – Next steps for Neighbourhood Teams'.

In summary, specific reference was made to the following issues:-

- The concerns expressed that there was currently no joined up thinking when a patient had been discharged
- Clarification if more staff was needed resulting from these proposals
- Clarification if services under the new proposals could be integrated
- Clarification of the Integrated Neighbourhood Team model and the parameters that existed outside this remit

- Clarification of Care 21's role within the new model
- Clarification of the input personalised/individual budgets within the new model
- The importance of changing the NHS culture in order to move forward
- Clarification of when a dementia assessment would be made under the new model and for the meeting to recognise that there was a fundamental difference in treating vascular dementia and alzheimers
- Clarification of the term 'case finding'
- The need for the aims and availability of Telecare to be conveyed as widely as possible
- The need to incorporate key plans and baseline figures in order to measure progress
- The need to recognise the important role of carers and to provide the necessary support

RESOLVED –

- a) That the contents of the report and appendices be noted and welcomed.
- b) That this Committee notes the progress in developing integrated health and social care services in Leeds, endorses the direction of travel in developing and delivering improvements in how health and social care services were provided to Leeds residents and offers their support to these developments.
- c) That a further report on progress be submitted to this meeting in six month's time.

70 Welfare Reform Impact on Council Tenants

The Chief Executive East North East Homes Leeds circulated a revised report updating the meeting on Welfare Reform changes that impact on Council Tenants and were due to be implemented in April 2013. The report also summarised work that was currently being undertaken to prepare Tenants for those changes and for future changes that would impact later in the year.

Appended to the report was a document entitled ' Social Sector Size Criteria – Update on Contacts/Visits and Option Outcomes to Date End of December 2012' for the information/comment of the meeting.

Steve Hunt, Chief Executive, East North East Homes Leeds presented the report and responded to Members' comments and queries.

In summary, specific reference was made to the following issues:-

- The need for Credit Union staff to be up to speed with the new process, in particular online enquiries
- The need to look at small cash handling/credit card systems, if possible, in order to manage the process
- The need for tenants to be supplied with the right information in relation to the Social Sector Size Criteria (SSSC)

- Clarification of the current figures in relation to rent arrears prior to the implementation of the new process
(*The Chief Executive, East North East Homes Leeds responded and agreed to supply this information to the East North East Area Leader for dissemination to Members*)
- The need to be aware of the dangers imposed by loan sharks and to gain more experience in the area relating to digital by default
- Clarification of the process regarding those tenants to wish to downsize
- The need for front line housing officers to be suitably trained in providing the right information to tenants i.e. Priority Extra
- The need to recognise that foster cares would also be affected by the changes

In concluding, Rory Barke, East North East Area Leader summarised the plus and negatives of the new process. He emphasised the need to link up with front line staff and to hold further workshops in order to convey the right messages, especially around the digital by default issue. To date cross sector staff had integrated well and integrated working would hopefully assist the new process.

RESOLVED-

- a) That the contents of the report and appendices be noted and welcomed.
- b) That this Committee notes the work done to date by East North East Homes Leeds and the Council to prepare for the introduction of Welfare Reform changes affecting Council tenants in accordance with the report now submitted.

71 Minutes of the Previous Meeting

RESOLVED – That the minutes of the meeting held 10th December 2012 be confirmed as a correct record.

72 Matters Arising from the Minutes

- a) Future Approaches to Priority Neighbourhoods (Minute 54 c) refers
Councillor S Hamilton enquired on the latest developments in relation to the recruitment process for appointing a new Neighbourhood Manager.

Rory Barke, East North East Area Leader responded and informed the meeting that shortlisting had taken place with interviews to be held soon. In relation to Members having an informal input within the appointment process, he agreed to address this issue in due course.

- b) Wellbeing Fund Revenue Budget 2012/13 (Minute 55 refers)
Councillor S Hamilton enquired if there had been any feedback in relation to Champ Boxing.

Nicola Denson, East North East Area Officer responded and confirmed that the feedback documentation had now been received.

c) Apprenticeships Update (Minute 60 refers)

The Chair enquired on the latest developments in relation the city-wide initiatives to support growth in apprenticeships.

Rory Barke, East North East Area Leader responded and informed the meeting that the initiative was progressing well with an implementation date of 1st April 2013.

73 Wellbeing Fund Revenue Budget 2012/13

The East North East Area Leader submitted a report providing Members with an update on the current position of the revenue Wellbeing funding for the Area Committee and highlighting the applications made for consideration by the Area Committee.

Appended to the report was a copy of the following document for the information/comment of the meeting:-

- Inner North East Area Committee Well-Being Budget 2012-13 (Appendix 1 refers)

Nicola Denson, East North East Area Officer presented the report and responded to Members' comments and queries.

Detailed discussion ensued on the contents of the report and appendices.

RESOLVED-

- a) That the contents of the report and appendices be noted.
- b) That approval be given, in principle, to support the TCV Inkwell project, but to defer a decision on funding until the outcome of the other funding bids was known.
- c) That this Area Committee notes the current budget position as outlined in the report now submitted.
- d) That approval be given to supporting the recommendation of the Wellbeing Working Group to review the amount put aside for young people's activities in reducing the amount to £35,000 this year.
- e) That this Committee support's the Wellbeing Working Group's suggestion in not producing a professionally produced and printed charter, but doing it in house by the Area Support Team and providing electronic copies only which could then be printed out if people wanted.
- f) That approval be given to reducing the festive lights budget by 20%.
- g) That approval be given to the amended 2012/13 budget as detailed in section 3.3.6 of the report.
- h) That approval be given to the proposed top slice of wellbeing spend for 2013/14 in accordance with the report now submitted.
- i) That the East North East Area Leader be requested to look into the suggestion of rolling out the programme of free WI-FI within the North East (Inner) area.
- j) That authority be given for the East North East Area Manager to look at funding the Neighbourhood Manager's post out of this year's pot with a report back on progress at the next meeting.

74 Area Chair Forum Minutes

The Assistant Chief Executive (Planning, Policy and Improvement) submitted a report on the Area Chairs Forum minutes held on 2nd November 2012.

Appended to the report was a copy of the minutes of the meeting held on 2nd November 2012 for the information/comment of the meeting.

RESOLVED –

- a) That the contents of the report and appendices be noted.
- b) That this Committee notes the contents of the Area Chairs Forum minutes held on 2nd November 2012.

75 Date and Time of the Next Meeting

Monday 11th March 2013 at 4.00pm in the Civic Hall, Leeds.

(The meeting concluded at 6.00pm)

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NORTH EAST (OUTER) AREA COMMITTEE

MONDAY, 4TH FEBRUARY, 2013

PRESENT: Councillor G Wilkinson in the Chair

Councillors N Buckley, D Cohen, A Lamb
and J Procter

61 Chair's Opening Remarks

The Chair welcomed all in attendance to the February meeting of North East (Outer) Area Committee.

It was noted that the quorum of an Area Committee was satisfied when at least one third of the Elected Members, and at least one Elected Member from each ward within the areas was present. It was further noted that this meeting was inquorate (due to the non-attendance of the Harewood Ward Councillors) and therefore the Committee was unable to make any formal decisions.

For the record, notes of the meeting were detailed below and it was noted that a copy would be submitted to the next meeting on 18th March 2013 for approval as a correct record and also to formally ratify the recommendations which had been made.

62 Late Items

There were no formal late of business to consider, however the Chair agreed to accept the following as supplementary information:-

- A copy of remaining balances for the small grants and skips pots, plus the other pots which were set aside i.e. Treetops Community Centre and Community Engagement/Localism (Appendix 2 refers)(Agenda Item 13)(Minute 72 refers)
- A copy of a late Wellbeing application regarding a request for a new tennis court for Alwoodley Tennis Club (Agenda Item 13)(Minute 72 refers)

63 Apologies for Absence

Apologies for absence were received on behalf of Councillors A Castle, P Harrand, M Robinson and R Procter.

64 Declaration of Disclosable Pecuniary and Other Interests

There were no disclosable pecuniary and other interests declared at the meeting.

Draft notes of the meeting to be approved as a correct record,
with the recommendations being formally ratified at the meeting
to be held on Wednesday, 6th March, 2013

65 Open Forum

In accordance with paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, the Chair allowed a period of up to 10 minutes for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee.

On this occasion, there were no matters raised under this item by members of the public.

66 Minutes of the Previous Meeting

RECOMMENDED – That consideration of the minutes of the meeting held on 3rd December 2013 be deferred until 18th March 2013 meeting.

67 Children's Services

The East North East Area Leader submitted a report updating the meeting on various Children's Services issues previously discussed at the Area Committee.

Appended to the report were copies of the following documents for the information/comment of the meeting:-

- Briefing Note on Cluster Funding 2011/12 and 2012/13 (Appendix A refers)
- Youth Service Review Update – Excerpt from Area Chair's minutes 13th July 2012 (Appendix B refers)
- Scrutiny Board (Children and Families) – Youth Services – Working Group meeting held on 18th October 2012 (Appendix C refers)
- Children's Services Finance team – Top sliced funding from the dedicated schools grant for EPOS schools and how much was then given to EPOS clusters (Appendix D refers)
- Cluster funding options 2013/14 to 2015/16 (Appendix E refers)

Mr Ken Morton, Head of Service, Young People and Skills, Children's Services was in attendance and responded to Members' comments and queries.

Prior to discussing the issue, Members raised their concerns that the Director of Children's Services was not in attendance to discuss the EPOS Cluster funding issue raised at the previous meeting, and the Youth Service Review arising from a discussion prompted by the Area Chair's minutes at the October Area Committee.

Councillor J Procter put forward a proposal to convene a Special Meeting of the Area Committee prior to the next meeting in March to discuss this issue in detail with the Director of Children's Services in attendance. The Committee were of the opinion that this was a very important issue for Ward Members and that an explanation of the decision making process was now required.

Draft notes of the meeting to be approved as a correct record, with the recommendations being formally ratified at the meeting to be held on Wednesday, 6th March, 2013

The proposal was agreed and Mr S Robinson agreed to make the necessary arrangements.

At the request of the Chair, Mr K Morton reported on the latest developments in relation to cluster funding which had been discussed at a recent meeting of the Schools Forum. Members noted that the Schools Forum had looked at options which included a best fit with the existing formula and less targeted options which were put forward in light of changes to the overall balance of targeted funding going to schools via the pupil premium. The School Forum had voted 21 to 1 in favour of the option which was the best fit to the existing formula. At a previous meeting the School Forum had made the decision to retain the devolved funding for clusters, a decision which was within its remit.

Mr K Morton then updated the meeting on the Youth Service Review and the budgetary proposals. The meeting noted that a report on this issue would be submitted to the Executive Board in March 2013 detailing various options around re-designing the service, the need for a more local direction through Area Committees and services not necessarily delivered by the Council with a commissioning team to be established to support Elected Members with the re-design. Proposals to date envisaged an allocation to Area Committees to stimulate and leverage with partners a local Breeze activities programme starting in 2013/14 and a new targeted youth work service with a commissioning specification designed through Area Committees in partnership with the Lead Member.

Detailed discussion ensued on the contents of the report and appendices.

In summary, specific reference was made to the following issues:-

- Clarification of the Director of Children's Services delegated decisions in relation to the Schools Form.
- Clarification of the budgetary elements and the plans to meet those targets and principles re the Youth Review.
(The Head of Service, Young People and Skills responded and informed the meeting that the actual formula regarding allocation to Area Committee level had not yet been determined. He agreed to supply the Committee with details on those organisations he had consulted via the East North East Area Officer)

RECOMMENDED-

- a) That the contents of the report and appendices be noted.
- b) That a Special Meeting of the Area Committee be held prior to the next meeting in March to discuss the cluster funding issue in more detail, including the Youth Service Review, with the Director of Children's Services in attendance.

68 Update on Development of Integrated Neighbourhood Health and Social Care Teams and the use of risk satisfaction

The Director of Adult Social Services submitted a report providing the meeting with an update on the roll out of integrated neighbourhood health and social care teams, together with describing the progress to date and future plans for development.

Appended to the report were copies of the following documents for the information/comment of the meeting:-

- Integrated Neighbourhood Team Rollout Plan (Appendix 1 refers)
- Risk Stratification Project – Update to Scrutiny Board (Appendix 2 refers)
- Timebanks (Appendix 3 refers)
- Power point presentation slides – Transforming health and adult social care in Leeds – Next Steps for Neighbouring Teams (Appendix 4 refers)

The following representatives were in attendance and responded to Members' comments and queries:-

- Ms Megan Rowlands, Leeds Community Healthcare
- Ms Lucy Jackson, Leeds North Clinical Commissioning Group
- Ms Liz Ward Adult Social Care

Discussion ensued on the contents of the report and appendices.

Members related to their own personal circumstances involving family members and neighbours and raised their concerns that the service was failing and that their experience had been that there was a zero procedure for delivering care and support for those people who had been discharged from hospital. It was also noted that there had been a phased approach across the city to starting to work in a new way with the integrated health and social care team starting to be implemented for the Harewood and Wetherby wards in December 2012, whereas Alwoodley ward was covered by the Meanwood based team who have been co located since March 2012.

Clarification was also sought on the impact of Leeds being a “dementia friendly” city and the need for an acceptable protocol for a single point of contact i.e. Social Workers etc when visiting people’s homes, especially the elderly and vulnerable people.

RECOMMENDED –

- a) That the contents of the report and appendices be noted.
- b) That this Committee notes the progress in developing integrated health and social care services in Leeds, endorses the direction of travel in developing and delivering improvements in how health and social care services were provided to Leeds residents and offers their support to these developments.

Draft notes of the meeting to be approved as a correct record, with the recommendations being formally ratified at the meeting to be held on Wednesday, 6th March, 2013

(Councillor D Cohen left the meeting at 6.05pm during discussions of the above item)

69 Annual Report for the Parks and Countryside Service

The Chief Officer of Parks and Countryside submitted a report providing the meeting with an area profile of key assets, information on park usage and a customer based perspective of the quality of the assets and services provided.

Appended to the report was a copy of a document entitled 'Detailed residents survey information' (Appendix 1 refers) for the information/comment of the meeting.

Ms Joanne Clough, Trading and Operational Manager, Parks and Countryside was in attendance and responded to Members' queries and comments.

In summary, specific reference was made to the following issues:-

- Clarification of the action proposed action in relation to Cranmer Bank which had not met the required standard
- Clarification of the location of Scotland Wood
- Clarification as to the ownership of Adel Woods and why Adel Woods was not included in the list of assets within the report
(The Trading and Operational Manager responded and agree to look into the ownership issue with a report on progress to the East North East Area Leader)

RECOMMENDED-

- a) That the contents of the report and appendices be noted.
- b) That the Chief Officer of Parks and Countryside be requested to re-address Scotland Wood and Cranmer Bank as a priority.
- c) That Members of the Area Committee be requested to e mail their priorities to the Chief Officer of Parks and Countryside for consideration.

70 Welfare Reform Impact on Council Tenants

The Chief Executive East North East Homes Leeds submitted a report updating the meeting on Welfare Reform changes that impact on Council Tenants and were due to be implemented in April 2013. The report also summarised work that was currently being undertaken to prepare Tenants for those changes and for future changes that would impact later in the year.

Appended to the report was a document entitled ' Social Sector Size Criteria – Update on Contacts/Visits and Option Outcomes to Date End of December 2012' for the information/comment of the meeting.

Draft notes of the meeting to be approved as a correct record, with the recommendations being formally ratified at the meeting to be held on Wednesday, 6th March, 2013

Steve Hunt, Chief Executive, East North East Homes Leeds presented the report and responded to Members' comments and queries.

In summary, specific reference was made to the following issues:-

- Clarification of the Social Sector Size criteria and cover shortfall from income/benefits as detailed in Appendix 2 of the report
- Clarification if there were any other income streams available in relation to those families who had more bedrooms than they needed but wanted to stay at the property
- Clarification of the protocol and follow action undertaken in relation to tenants who were abusing the system or had no ability to pay
- Clarification of the Council's flexibility in relation to the benefits around changes to welfare
- Clarification of the Council tax benefit in relation to withdrawal favours *(The Chief Executive responded and agreed to follow up this issue with a report back on the outline to the East North East Area Leader)*
- To note the suggestion from Councillor M Robinson to refer this report to the Town and Parish Forums within the North East Outer ward

RECOMMENDED-

- a) That the contents of the report and appendices be noted.
- b) That this Committee notes the work done to date by East North East Homes Leeds and the Council to prepare for the introduction of Welfare Reform changes affecting Council tenants in accordance with the report now submitted.

71 Business Plan Priorities

The East North East Area Leader submitted a report setting out the draft priorities for the Area Committee business plan for 2013/14 with details of how the priorities and associated actions were prepared.

Appended to the report was a copy of a document entitled 'Outer North East Area Committee – Draft Priorities 2013' (Appendix A refers) for the information/comment of the meeting.

Carole Clark, East North East Area Officer presented the report and responded to Members' comments and queries.

Discussion ensued on the contents of the report and appendices.

RECOMMENDED-

- a) That the contents of the report and appendices be noted.
- b) That approval be given to the Area Committee priorities for 2013/14 in accordance with the report now submitted.
- c) That the East North East Area Leader be requested to add Bramham Sports pavilion to the list of priorities.

Draft notes of the meeting to be approved as a correct record, with the recommendations being formally ratified at the meeting to be held on Wednesday, 6th March, 2013

72 Well-being Fund Budgets

The East North East Area Leader submitted a report providing Members with an update on the current position of the capital and revenue well being budget for the Area Committee and highlighting the applications made for consideration by the Area Committee.

Appended to the report was a copy of the following document for the information/comment of the meeting:-

- Outer North East Area Committee Well-Being Budget 2012-13 (Appendix 1 refers)

Also circulated, as supplementary information, were copies of the following documents:-

- Remaining balances for the small grants and skips pots, plus the other pots which were set aside i.e. Treetops Community Centre and Community Engagement/Localism (Appendix 2 refers)
- Copy of a late Wellbeing application regarding a new tennis court at Alwoodley Tennis Club.

Carole Clark, East North East Area Officer presented the report and responded to Members' comments and queries.

Discussion ensued on the contents of the report and appendices.

RECOMMENDED –

- a) That the contents of the report and appendices be noted.
- b) That consideration of the report be deferred until the 18th March 2013 meeting.
- c) That, subject the approval of the Alwoodley Ward Councillors, approval be given to funding £6,000 to Alwoodley Tennis Club for a new tennis court.

73 Area Chairs Forum Minutes

The Assistant Chief Executive (Planning, Policy and Improvement) submitted a report on the Area Chairs Forum minutes held on 2nd November 2012.

Appended to the report was a copy of the minutes of the meeting held on 2nd November 2012 for the information/comment of the meeting.

RECOMMENDED –

- a) That the contents of the report and appendices be noted.
- b) That this Committee notes the contents of the Area Chairs Forum minutes held on 2nd November 2012.

74 Date and Time of Next Meeting

Monday 18th March 2013 at 6.00pm at Treetops Community Centre, Shadwell Lane, Leeds 17.

(The meeting concluded at 7.20pm)

Draft notes of the meeting to be approved as a correct record,
with the recommendations being formally ratified at the meeting
to be held on Wednesday, 6th March, 2013

EAST (INNER) AREA COMMITTEE

THURSDAY, 7TH FEBRUARY, 2013

PRESENT: Councillor G Hyde in the Chair

Councillors A Hussain, B Selby, V Morgan,
A Khan, R Grahame, K Maqsood and
R Harington

R Manners – Killingbeck & Seacroft CLT
I Khan – Chapeltown & Harehills Forum
G Mangwanya – Gipton CLT

65 Chairs Opening Remarks - Councillor S Armitage

Councillor Hyde informed the meeting of the recent death of Councillor Suzi Armitage, a colleague and ward member for the neighbouring Crossgates and Whinmoor ward and led all present in a minutes silence as a mark of respect.

66 Declaration of Disclosable Pecuniary and Other Interests

There were no declarations of interest

67 Apologies for Absence

Apologies for absence were received from Councillor Ingham

68 Open Forum

In accordance with Paragraphs 6:24 and 6:25 of the Area Committee Procedure Rules the Chair admitted the following item of business to be brought to the attention of the Committee through the Open Forum Provision of Childcare in the EIAC area – Dawn Conteh-Wilson made representation to the Committee in respect of provision of childcare services in the EIAC locality. Ms Wilson outlined her business plan for the provision of wrap-around childcare, overnight and weekend childcare, specifically aimed at improving education standards amongst the young and providing a service for lone parents and those parents seeking to enter back into the workplace. She highlighted the lack of night time and weekend provision as a significant factor preventing some parents seeking to return to work. She also highlighted the lack of suitable and safe facilities in which to provide the service and sought the Committee's support in locating suitable premises.

Members expressed their personal support for the initiative and discussed the links which could be made formally with LCC Lettings in respect of finding premises for this new business within the EIAC locality, having regard to the need to secure tenants for LCC premises and the ongoing rationalisation programme of LCC premises

RESOLVED – That the matter be referred to the Area Management Team for further discussions on suitable accommodation for the business

69 Minutes

Draft minutes to be approved at the meeting
to be held on Thursday, 21st March, 2013

RESOLVED – That the minutes of the meeting held 6th December 2012 be agreed as a correct record

70 Matters Arising

Minute 63 Any Other Business. The Committee noted receipt of a response from Chief Inspector M Davison and Chief Superintendent Richard Jackson to the issues raised at the last meeting by Councillor Grahame in respect of Police resources and local policing. The Chair commented that any further comments on the issue should be directed to the Police and Crime Commissioner

71 Welfare Reform Impact on Council Tenants

The Committee considered the report of the Chief Executive ENE Homes which provided an update on the Welfare Reform changes that will impact on Council Tenants and are due to be implemented in April 2013. The report contained a summary of the current work being undertaken to prepare Tenants for the changes due to take effect in April and later in the year.

Mr S Hunt attended the meeting to present the report and provided an overview of the likely impact of the welfare reform measures within the EIAC locality. The Committee noted the measures already undertaken to publicise the changes to local tenants and the resources being put in place to deal with the anticipated increase in enquiries to the respective ALMO and LCC offices. Members discussed the following points

- effective use of interpreting services and resources necessary to support this
- the continued use of information roadshows
- the preventative expense of moving costs on tenants who sought to relocate to avoid/lessen the impact of the “bedroom tax” and the knock on effect this could have on waiting lists, suitable accommodation and arrears
- the ongoing discussions in respect of enforcement action and how to deal with arrears that may be accrued whilst tenants awaited a suitable relocation package

(Councillor Harington joined the meeting at this point)

RESOLVED – That the work done to date by the ALMOs and the Council to prepare for the introduction of Welfare Reform changes be noted

72 Annual Report for the Parks and Countryside Service

Members received a report from the Chief Officer, LCC Parks & Countryside Service, seeking to further develop the relationship between the Service and the East Inner Area Committee, as agreed at Executive Board. The report provided an overview of the service and set out some of the challenges faced along with key performance management initiatives in addition to setting out proposals to provide a positive way forward for delivering the extended role of the Area Committee.

Mr S Frosdick attended the meeting and presented the report which provided an overview of the works undertaken by the service within the EIAC locality and sought Members comments on those works and priority areas for the future. Members were also in receipt of a map showing local greenspace areas and noted the results of a review of the major parks.

(Councillor Khan withdrew from the meeting for a short while at this point)

Members discussed the following matters

- current condition of East End Park
- links established with the Youth Service and schools to encourage volunteering amongst young people
- the role of the new Green Spaces Fund available for small grants in Leeds to volunteer/community groups for works to their local green spaces
- the role of Section 106 Agreement funding to support the Service and the likely impact of the introduction of the new Community Infrastructure Levy

Members noted the comment that ward members would have several resources available to them to utilise in respect of CIL, ward based initiative money, the Capital Incentive Scheme and the new Green Spaces Fund and that a strategy would be required to target priority greenspaces and co-ordinate funding resources

EIAC noted that funding and responsibility for youth service provision would be devolved to the area committees at the start of the next financial year and agreed to establish a Youth Services Sub Committee in order to develop a strategy and priorities for provision in the area.

In response to a request for direct involvement of local residents in the decision making, EIAC noted the response that formal decision making on grant funding was retained by the Area Committee and that there was no facility for a local resident or community group leader to make personal representations or take part in the decision making.

RESOLVED-

- a) That the content of the report be noted
- b) That Members give further consideration to priorities for investment in community parks, playing pitches and fixed play facilities in light of the issues raised and communicate those priorities to the Service for follow-up action
- c) That information on proposals to address the vandalism at East End Park be provided to Councillor Grahame
- d) That a report back on the establishment of the Green Spaces Fund be presented in three months time, to include information on the application criteria and how the Fund had been publicised
- e) That the Environmental Sub Group be tasked with drafting a strategy to tackle and prioritise EIAC green spaces, having regard to the resources available to EIAC during the 2013/14 financial year

73 Update on the development of Integrated Neighbourhood Health and Social Care Teams and the use of risk stratification

The Director of Adult Social Care submitted a report providing an update on the rollout of integrated neighbourhood health and social care teams, the progress made to date and setting out future plans for development.

Liz Ward and Liz Jackson attended the meeting to present the report on integration of NHS and LCC health and social care services, highlighting the ongoing work to improve links between the services and GP practices, hospitals, community nurses and health centres the aim being to provide one point of contact for the community. The benefits of this approach were highlighted as being :

- the quick and effective information sharing between service providers
- a reduction in the duplication of visits to patients from different service providers
- closer involvement with the local community and/or voluntary groups

EIAC noted the rollout of the integrated model had only recently commenced and requested a report back in six months time on progress. The following comments were discussed:

- The need to create links between the health providers and Neighbourhood Policing Team in respect of homes stood empty whilst their resident was receiving treatment and those patients who remained vulnerable once they had returned home. Similarly, links with West Yorkshire Fire and Rescue Service should be established to provide home safety advice
- the need for Members with close community links to provide referrals information to the one contact point
- The role for volunteer groups and particularly initiatives such as time banking. It was noted that the Gipton and Harehills areas were not particularly well served by neighbourhood network groups and this would be pursued
- The assessment process for adaptation work to be undertaken, grant availability and the costs of adaptations to home owners

RESOLVED –

- a) That the progress in developing integrated health and social care services in Leeds be noted and a further report on progress be requested in six months time
- b) That the approach to developing and delivering improvements in how health and social care services are provided to Leeds residents be endorsed and supported

74 Dame Fanny Waterman Community Centre - Charging Proposals

The ENE Area Leader submitted a report seeking approval to a proposal for the free usage of the new Dame Fanny Waterman Community Centre (DFWCC), for a fixed period of time, in order to promote community use of the Centre to ensure that it makes a positive contribution to the local community. A period of six to twelve months was suggested for consideration by EIAC. The amount and range of usage would be reviewed over the agreed period

and the impact reported back to the Community Centres sub group and the Area Committee.

EIAC broadly supported the initiative to provide free accommodation on a time limited basis as a “special offer” approach to encourage interest from community/voluntary groups in the use of the newly refurbished centre. It was noted that any group seeking to make a booking would be advised that charges would be introduced in the future. Members suggested a period of 12 months

RESOLVED - That approval be given to free usage of the recently completed Dame Fanny Waterman Community Centre for a temporary period of 12 months

75 Area Update Report

The ENE Area Leader provided an update on community engagement activity undertaken across the EIAC area and the key messages on work being carried out which is pertinent to EIAC priorities. The sub groups established to support the EIAC priorities had met during January and the minutes of those meetings had been despatched following the agenda

The report highlighted the priority settings for the EIAC and set out the priorities proposed to be included in the Charter due to be published in March for approval and comment. Members’ attention was directed to the proposal to prioritise the development of Neighbourhood Priority Plans and the good working relationships already established with local community groups and the Neighbourhood Planning Officer to achieve this.

Members commented that the narrative of the Charter should be strengthened to ensure that the development of any Brownfield land in the EIAC area refers to the neighbourhood planning process. Similarly, the wording of bullet point 4 in respect of NPPs should be amended to read “led by the local Community Leadership Team” in order to ensure that EIAC retained an over-arching involvement in the process.

It was reported that approaches had been received from locally based businesses in respect of the Neighbourhood Development Plans (NDP) – which had been agreed to reflect the 4 EIAC communities – Gipton, Killingbeck & Seacroft, Burmantofts & Richmond Hill and Harehills. Members noted the role of residents and businesses in the NDP process.

EIAC noted that funding and responsibility for youth service provision would be devolved to the area committees at the start of the next financial year and agreed to establish a Youth Services Sub Committee in order to develop a strategy and priorities for provision in the area.

RESOLVED –

- a) That the contents of the report and the comments made by Members be noted
- b) That the contents of the minutes of the following sub group meetings be noted
 - a. Environmental Sub Group held 15 January 2013

- b. Community Centres Sub Group 10 January 2013
- c. Health & Wellbeing Sub Group held 21 January 2013

76 Area Chair's Minutes

RESOLVED – To note the contents of the minutes of the Area Chairs Forum meeting held 2nd November 2012

77 Wellbeing Fund

The ENE Area Leader submitted a report providing an overview of spending to date and seeking consideration of a number of new projects requesting funding.

RESOLVED – That, having considered the project proposals, approval be given to the following grants

Opportunities Inspiring learning (OIL)	£5,000
Seacroft South CCTV	£8,294.24
Seacroft Gymnastics	£5,041
Wykebeck blinds	£1,900
Chapel FM	£10,000
Farm Road dropped Kerbs	£10,000
Seacroft benches	£1,700
Ashton Park Hub	£10,000
Gledhow Cricket Club nets	£10,000
Gipton & Seacroft Work Plan Club	£26, 330

78 Date and Time of Next Meeting

RESOLVED – To note the date and time of the next meeting as Thursday 21st March 2013 at 5:30pm in the Compton Centre, Leeds LS9

SOUTH (INNER) AREA COMMITTEE

WEDNESDAY, 9TH JANUARY, 2013

PRESENT: Councillor A Gabriel in the Chair

Councillors J Blake, D Congreve, P Davey,
K Groves, M Iqbal, A Ogilvie and
P Truswell

46 Appeals Against Refusal of Inspection of Documents

There were no appeals against the refusal of inspection of documents.

47 Exempt Information - Possible Exclusion of the Press and Public

There were no resolutions to exclude the public.

48 Late Items

There were no late items submitted to the agenda.

49 Declaration of Disclosable Pecuniary and Other Interests'

There were no declarations made.

50 Apologies for Absence

There were no apologies for absence.

51 Minutes - 21st November 2012

The minutes of the meeting held on 21st November 2012 were approved as a correct record.

52 Open Forum

In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, the Chair allowed a period of up to 10 minutes for members of the public to make representations or ask questions on matters within the terms of reference of the Area Committee.

A local resident raised the issue of parking on Dewsbury Road in the area near to the police station, which has the effect of blocking a public footpath. The Locality Manager agreed that he would pick this issue up and work with other agencies and departments to ensure parking regulations are enforced.

A representative of the Children and Young People's Group in South Leeds thanked the Committee for its financial support which has been on-going since 2006 but that has now ceased. He confirmed that other ways of financing the service would be looked into but raised a note of caution that certain areas in South Leeds with high levels of anti-social behaviour need greater service provision.

53 Domestic Violence in Inner South Leeds

The Director of Environment & Neighbourhoods submitted report which brought to Members' attention an overview of the levels of reported domestic violence in Inner South Leeds. It also provided information on specialist services and initiatives that are available to residents to offer support around the issue and improve service responses.

The following were in attendance to answer Member questions:

Gerry Shevlin (Area Community Safety Co-ordinator); and
Lucy Fishwick (Women's Health Matters).

Members were pleased with the work that has been undertaken over the last year and were supportive of this continuing.

Members considered that the current economic climate could potentially have an effect on domestic violence levels and requested to be informed on any trends taking place in the Inner South Area of Leeds and also where there are any gaps in service provision.

Members expressed a desire to support and empower women who are affected by domestic violence.

Members asked questions about the capacity of the Leeds domestic Violence Service and whether it could cope with the number of referrals. Officers informed Members that this was being monitored.

Members also raised the effect that domestic violence has on children and that there needs to be an awareness of this as they are also affected. This triggered wider debated about the roles of other professionals such as teachers and children's centres which have a role in identifying domestic violence and providing support.

Members considered that ALMOs also had a role in reducing the impact of domestic violence in ensuring locks are changed promptly and that homes are made secure. Members agreed that they would raise this issue with the appropriate service.

The issue of funding Women's Health Matters was raised, It was confirmed that funding is in place until March 2013. Members broadly supported the continuation of funding on the back of the good work done over the last year and suggested that a report be brought forward detailing the funding that would be required for 2013/14.

Members also requested a report of hate crimes and the statistics surrounding these crimes.

RESOLVED –

Draft minutes to be approved at the meeting
to be held on Wednesday, 13th February, 2013

- (a) That the contents of the report be noted;
- (b) That a further report be brought to the Committee considering the figures and trends of domestic violence cases in the Inner South;
- (c) That the issue of ensuring council homes are made secure and locks changed promptly following a case of domestic violence are raised with the appropriate service; and
- (d) That a report be submitted detailing the funding requirements of Women's Health Matters for the financial year 2013/14.

54 South and Outer East Locality Team Service Level Agreement Performance Update

The Locality Manager (South and Outer East Leeds) submitted a report which provided an update on performance against the SLA between the Inner South Area Committee and the South – East Environmental Locality Team. This report covers the period from 1st July 2012 to 31st October 2012.

Members were pleased with the increase in capacity of the service.

Members asked about enforcement in terms of dog fouling and other environmental offences. Members were informed that after the staffing re-structure a greater emphasis will be placed on enforcement.

Members noted the recent positivity amongst staff and noted the care and responsibility taken within the areas allocated to staff.

Members were of the view that the Inner South Area does not receive equivalent resources compared to other areas within the city.

Better partnership working with Aire Valley Homes and the BITMO was raised as something that could be improved to ensure that all areas of Inner South are kept clean and tidy.

It was agreed by Members that a task and finish group should be established with a representative of each ward to sit on it.

PCSO training was raised and Members asked whether this had been completed. The Locality Manager confirmed that this was still outstanding but would be completed as soon as a suitable date could be arranged with the Police.

RESOLVED –

- (a) That the South Inner Area Committee note the report;
- (b) That a task and finish group be established consisting of Councillor Groves; Cllr Ogilvie; and Councillor Iqbal;
- (c) That the Locality Manager continue to push for the training of PCSOs

55 Wellbeing Report

The Area Officer presented a report of the Assistant Chief Executive (Customer Access and Performance). The report provided:

1. Confirmation of the 2012/13 revenue allocation and the 2011/12 carry forward figure.
2. An update on both the revenue and capital elements of the Well being budget.
3. Details of revenue funding for consideration and approval.
4. Details of revenue projects agreed to date (as shown at Appendix 1 to the report).
5. Members were also asked to note the current position of the Small Grants Budget.

RESOLVED –

- (a) that the contents of the report be noted;
- (b) that the Well Being Budget as set out at paragraph 3.0 be noted;
- (c) that the points raised under ring fencing arrangements set out in paragraph 3.3 of the report be noted;
- (d) that the Well Being revenue projects previously agreed as set out in Appendix 1 be noted;
- (e) that the following be agreed in respect of Wellbeing funding allocations, as detailed within paragraph 4.0 of the submitted report:

Name of Project	Name of Delivery Organisation	Decision
Celebration Event	Area Support Team	£1,000 Revenue (£333.33 per ward) APPROVED

- (f) that the small grants situation as set out in paragraph 5.0 to the report be noted.

56 Summary Of Key Work

The Area Leader submitted a report which provided brief details of the range of activities with which the Area Support Team are engaged based on the Area Committee Business Plan priorities and actions, that are not addressed

Draft minutes to be approved at the meeting
to be held on Wednesday, 13th February, 2013

in greater detail elsewhere on this agenda. It provided opportunities for further questioning or the opportunity to request a more detailed report on a particular issue.

Members supported the suggestion that the Champions detailed within section 4.2 of the report feedback to the Committee on their respective meeting.

The Community Safety Champion Cllr Groves highlighted the work being done in this area. Specifically Cllr Groves informed the Committee of on the positive steps being taken to stop child grooming. Also brought to the Committee's attention were the recent developments which have created a city wide strategy on prostitution. It was acknowledged by Members that further work on this issue needs to be done including a crackdown on the men who use prostitutes.

The Health and Wellbeing Champion Councillor Truswell highlighted the work being done in this area. Members were informed that more work needs to be completed in terms of working with people to help improve their health rather than broadcasting messages which people already know and understand.

The large number of takeaways in South Leeds was highlighted as an area of concern by Members and local residents in attendance. The difficulties in the application of the planning system were highlighted as a problem which essentially allows such businesses to appeal Council decisions which are then likely to be overturned.

The Leeds Citizens Panel was discussed by Members. A local resident questioned how people were selected to sit on the Panel, and was informed that the Panel is randomly selected from volunteers.

RESOLVED – that the contents of the report be noted.

57 Dates, Times and Venues of Future Meetings

6:30pm 13th February 2013.

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SOUTH (OUTER) AREA COMMITTEE

MONDAY, 4TH FEBRUARY, 2013

PRESENT: Councillor R Finnigan in the Chair

Councillors K Bruce, N Dawson, J Dunn,
J Elliott, S Golton, T Leadley, L Mulherin,
K Renshaw and S Varley

Apologies Councillor B Gettings

51 Late Items

The Chair admitted the following late item to the agenda;

- Welfare Reform Impact on Tenants

52 Declaration of Interests

There were no declarations of interest

53 Apologies for Absence

Apologies for absence were submitted on behalf of Councillors B Gettings and L Mulherin.

54 Open Forum

In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, the Chair allowed a period of up to 10 minutes for members of the public to make representations or ask questions on matters within the terms of reference of the Area Committee.

On this occasion, there were no members of the public present.

55 Minutes - 3 December 2012

Matters RESOLVED – That the minutes of the meeting held on 3 December 2012 be confirmed as a correct record subject to the following amendments:

- Councillor D Nagle was in attendance at the meeting.
- Addition to Minute no. 45 – Morley Literature Festival 2012 – Evaluation Report – Although Morley Literature festival room bookings had been dealt with efficiently by LCC Lettings in 2012, there were concerns that errors including double bookings did still happen.

56 Matters Arising from the Minutes

Minute No 37 - Summary of Key Work

Draft minutes to be approved at the meeting
to be held on Monday, 25th March, 2013

It was reported that an outline specification had been drawn up for carrying out the audit of Youth Provision in Outer Sout Leeds.

Minute No 36 – Garden Maintenance Service Evaluation 2011-12

It was reported that further research into similar schemes as had operated in Outer South was still ongoing and a further report with options would be brought to the March meeting.

Minute No 44 – South and Outer East Locality Team Service Level Agreement Performance Update

It was asked that if the Environment Sub Group could investigate the possibility of utilising refuse collection staff for gritting and snow clearance.

Minute No 46 – Priority Neighbourhood Worker Update

It was suggested that Parish and Town Councils could be contacted as part of the Priority Neighbourhood Workers role.

57 Morley Amateur Operatic Society

The report of the Head of Facilities sought the approval of the Area Committee for a compensatory credit to the value of £2,371.00 to Morley Amateur Operatic Society for loss of income owing to a double booking at Morley Town Hall on 9 February 2013.

Les Reed, Head of Facilities, attended the meeting for this item.

It was reported that when the booking for Morley Amateur Operatic Society was made, a fail safe mechanism in the computer booking system had been de-activated and had not highlighted that facilities were already booked. Following this there had also been changes to paper based back up systems to prevent a re-occurrence. Despite efforts to re-locate events, alternative suitable venues could not be found and it had been requested that Morley Amateur Operatic Service be compensated with a credit of £2,371 to be used against future bookings.

RESOLVED – That a credit of £2,371 to Morley Amateur Operatic Society to be used against future lettings at Morley Town Hall to offset the losses incurred be approved.

58 NHS/ASC Integration Report

The report of the Director of Adult Social Services provided an update on the rollout of integrated neighbourhood health and social care teams. It described progress to date and future plans for development.

Julie Bootle, Head of Service, Access and Inclusion and Ann Robertson, Leeds Community Health Care attended the meeting and gave a presentation on this item.

Issues highlighted in the presentation included the following:

- Integrated teams – 12 across the City – co-location of Social Workers and District Nurses.
- Neighbourhood Networks.
- Expert Patient Programme.
- Involvement of NHS Commissioners and Clinical Commissioning Groups.
- Involvement of Service Users and their families and roles of voluntary and community organisations.

In response to Members comments and questions, the following issues were discussed:

- Risk stratification – the role of GPs in identifying those in need.
- Cross boundary issues – those who were treated outside Leeds. It was reported that all information would be fed back in through GP practices.
- Integrated health and social care teams also covered children as well as adults.
- Responsibility and accountability issues.
- Work around hospital discharges and those at risk of admission to hospital.
- It was suggested that a further update report be brought to the Area Committee in 6 months.

RESOLVED – That the progress in developing integrated health and social care services in Leeds be noted and the direction of travel in developing and delivering improvements in how health and social care services be provided to Leeds residents be endorsed.

59 Parks and Countryside Annual Report

The report of the Chief Officer of Parks and Countryside sought to further develop the relationship between Parks and Countryside service and the Area Committee. It provided an overview of the service and set out some of the challenges faced along with key performance management initiatives. It also set out at an area level, progress made in attaining Leeds Quality Park (LQP) standard and investment needed to attain LQP standards and for them to be retained.

Bob Buckenham, Public Rights of Way Manager and Phil Staniforth, Senior Area Manager, Parks and Countryside presented the report.

In response to Members comments and questions, the following issues were discussed:

- Members requested information of spending on Parks in Outer South on a ward by ward basis.
- The assessment process for the LQP standard.
- Use of Section 106 funds and introduction of the Community Infrastructure Levy.
- Provision of allotment sites.
- Role of the Environment Sub-Group.
- Problems with dog fouling.
- Site based gardeners.

RESOLVED – That the report be noted.

60 Parks and Countryside Site Based Gardeners

The report of the Head of Parks and Countryside advised the Area Committee of the work that had been on going with the site based gardeners over the past 12 months and sought continued support for the scheme through area committee funding. The report provided costs for the scheme and options to continue the scheme over a 6 month or 12 month period.

Phil Staniforth, Senior Area Manager. Parks and Countryside presented the report.

In response to Members comments and questions, the following issues were discussed:

- Last year the scheme started in May and it was requested that this be earlier – it was reported that should the Area Committee approve the continuation of the scheme then it would do so.
- In response to a question of why a 12 month scheme would be double that of a 6 month scheme when it covered the winter period, it was reported that a reduced scheme could be put in place over the winter which would cost less.
- Benefits of having sited based gardeners in relation to prevention of anti-social behaviour and dog fouling.
- Work with 'In bloom' groups and 'Friends of Parks' groups.

RESOLVED – That approval be given to a six month scheme at the cost of £35,654.01 to provide 3 gardeners (37 hours per week) for 6 months from 1 April 2013 to 30 September 2013 dedicated to managing a number of parks and green spaces including Woodlesford Park, Drighlington Park, Lewisham Park, Hembrigg Rec, Lowry Road POS and Magpie Lane POS.

61 Welfare Reform Impact on Council Tenants

The joint report of Chief Executive Aire Valley Homes, Chief Officer (Revenues & Benefits) and South East Area Leader updated the Area Committee on Welfare Reform changes that impact on council tenants and were due to be implemented in April 2013. It also summarised work that was currently being undertaken to prepare tenants for those changes and for future changes that would impact later in the year.

Steve Carey, Chief Officer (Revenues & Benefits attended the meeting to present the report).

Issues highlighted from the report included the following:

- Changes to housing benefit and council tax benefit.
- Replacement of crisis loans and community care grants.
- Deferral of the benefit cap.
- Changes to disability allowances.
- How to support those affected.
- Under occupied properties.

In response to Members comments and questions, the following issues were discussed:

- Residents in private rented accommodation.
- Information was being passed on via mailshots and roadshows. The ALMOs had visited almost all residents and further information would be sent out with Council Tax bills.
- There would be additional funding from the government for discretionary housing payments which would be used to help those most affected by the changes.
- Provision of debt advice.
- Role of the Credit Union – each of the ALMOs had a Credit Union Officer employed.
- Commissioning exercise to look at under occupancy.
- Re-designation of property types.
- It was requested that a further report with localised information be brought back to the Area Committee.

RESOLVED –

- (1) That the work done to date by ALMOs and the Council to prepare for the introduction of Welfare Reform changes be noted.
- (2) That the South East Area Leader be invited to develop a bespoke report in relation to current challenges presented for citizens in the Outer South Area Committee Area and current and future activity to address those challenges.

62 Summary of Key Work Update

The report of the South East Area Leader presented an update on the key work taking place within the Outer South Leeds are not covered elsewhere on the agenda,

Shaid Mahmood, South East Area Leader; Ellie Rogers, Priority Neighbourhood Worker and Light Addaquay, Area Support Officer presented the report.

The following issues were discussed:

- Progress had made with the acquisition of the Print Works for Leeds City College and capital renewal funds had been received for the Joseph Priestly Campus in Morley.
- How to get Small and Medium Enterprises involved with the apprenticeship training.
- Members were asked to approve the timetable and in principle funding for 2013 Christmas Trees and Lights as outlined in the report. Costs for the use of 'live' trees were also requested.

RESOLVED –

- (1) That the report be noted.
- (2) That the timetable for Outer South Christmas Trees and Lights 2013 and in principle funding of £12,000 of wellbeing funding for 2013/14 be approved subject to consultation and final agreement with Members.

63 Well Being Budget Report

The report of the Assistant Chief Executive (Customer Access and Performance) provided Members with the following:

- Confirmation of the 2012/13 revenue allocation.
- The current position of the Wellbeing Budget.
- Details of capital and revenue funding for consideration and approval.
- Detail of revenue projects agreed to date.
- Detail of capital projects agreed to date.
- A summary of the revenue for 2011/12 and 2012/13 already approved **and** linked to the priorities and actions in the Area Committee Business Plan.

Light Addaquay, Area Support Officer presented the report.

Member's attention was brought to the following applications:

- Outer South Wedge Locality Enforcement
- Oulton Rugby Club – Pitch Improvements
- PCSO Bicycles
- Site Based Gardeners – this had been agreed earlier in the meeting.

RESOLVED –

- (1) That the report be noted.
- (2) That the position of the Well Being Revenue Budget be noted.
- (3) That the revenue projects already agreed be noted.
- (4) That the capital projects already agreed be noted.
- (5) That the following project proposals be approved:
 - Outer South Wedge Locality Enforcement - £2,940 revenue approved (£735 per ward)
 - Oulton Rugby Club Pitch Improvement - £1,600 revenue approved
 - PCSO Bicycles - £1,000 revenue approved.
- (6) That the small grants situation be noted.

64 Dates, Times and Venues of Future Meetings

Monday, 25 March 2013 at 4.00 p.m. – Rothwell One Stop Centre.

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WEST (OUTER) AREA COMMITTEE

FRIDAY, 18TH JANUARY, 2013

PRESENT: Councillor D Blackburn in the Chair

Councillors A Blackburn, M Coulson,
J Hardy, J Jarosz, R Lewis, J Marjoram and
R Wood

45 Late Items

The Chair admitted the following late item to the Agenda:

- Welfare Reform Impact on Council Tenants

46 Declaration of Interests

There were no declarations of interest.

47 Apologies for Absence

Apologies for absence were submitted on behalf of Councillor A Carter.

48 Open Forum

The agenda made reference to the provision contained in the Area Committee Procedure Rules for an Open Forum Session at each ordinary meeting of an Area Committee, for members of the public to ask questions or to make representations on matters within the terms of reference of the Area Committee.

Kevin Bruce of West North West Homes addressed the meeting. He informed Members of a recent report to Executive Board outlining options for the future of the ALMO to either merge the ALMOs into a single organisation or revert to direct council management. A two month consultation period would commence from 28 January 2013 and there would be drop in sessions for Elected Members. Members highlighted the need for Area Committee involvement and local implications and requested an update at the March meeting.

49 Minutes - 14 December 2012

RESOLVED – That the minutes of the meeting held on 14 December 2012 be conformed as a correct record.

(a) Matters arising from the Minutes

Draft minutes to be approved at the meeting
to be held on Friday, 22nd March, 2013

Further to reports of missed sweeping rounds, this had been discussed at the Environmental Sub Group. There had been no pattern to the missed rounds and these had occurred due to a variety of reasons mainly involving staff absence.

It was reported that the 'Making the Grade' project would be holding an event on 22 March at Pudsey Council Chamber which would involve holding a mock trial. Members were invited along to the event which would be held prior to the next meeting of the Area Committee.

50 HLN Development Worker

The report of the Assistant Chief Executive (Customer Access and Performance) provided the Area Committee with an update on the work of the Community Development Worker (Swinnow and Heights & Gambles) run by the Healthy Living Network.

The Chair welcomed Carol Clarkson, Community Development Worker to the meeting for this item.

Further issues highlighted in relation to the report included the following:

- Work had previously focussed solely in Swinnow but had now been expanded to include Gambles and the Heights.
- There had been difficulty finding suitable and accessible venues in Gambles and the Heights.
- Work was being carried out to establish the kind of activities people would be interested in.
- It was agreed for Carol Clarkson to meet with Farnley and Wortley Ward Members to discuss options in further detail.
- Skills exchange with Armley Juniors.
- Work in Swinnow – links with Swinnow Primary, events carried out, community clean up day, volunteer produced newsletter.

Further discussion focussed on the use of Community Centres and other venues that could be of use.

RESOLVED – That the report be noted.

51 Wellbeing Monitoring Report

The report of the Assistant Chief Executive (Customer Access and Performance) updated Members on the current amount of revenue funding committed and available via the Area Committee well-being budget for wards in the Outer West area.

Harpreet Singh, Area Management Officer presented the report.

Members were informed of the remaining balance for wellbeing revenue spending and that there would be a review on capital expenditure since 2004. There would be workshop meetings and it was reported that there may be some funds available from underpending.

RESOLVED – That the report be noted.

52 Area Update Report

The report of the Assistant Chief Executive (Customer Access and Performance) informed the Area Committee of progress against the Area Support Team work programme for Outer West Leeds and local contributions to Council priorities.

Harpreet Singh, Area Management Officer presented the report.

The following issues were highlighted:

- Farsley Town and District Centre Scheme – Works were due to be completed by the end of February 2013.
- CCTV at Farfield Avenue – this was due to be completed by the end of January 2013.
- Farsley and Pudsey Lights – both these were successful well attended events.
- Seniors Network Support in Calverley – funding was available for a scheme to be run with Leeds Libraries and Adults Social Care. There would be further consultation and a briefing was offered to Members.

RESOLVED – That the report be noted.

53 Wellbeing Commissioning 2013/14 and Update Report

The report of the Assistant Chief Executive (Customer Access & Performance) provided information on processes adopted by other Area Committees for commissioning Wellbeing projects. The report also asked the Committee to consider Wellbeing priorities for 2013/14.

Harpreet Singh, Area Management Officer presented the report.

Issues highlighted included the following:

- The process used for commissioning Wellbeing projects in the North West Area Committees.
- Consultation regarding the commissioning process.
- Identifying different themes and priorities for wellbeing funds.
- Proposed workshops and consultation with Members.

RESOLVED – That the report be noted.

54 Welfare Reform Impact on Council Tenants

Draft minutes to be approved at the meeting
to be held on Friday, 22nd March, 2013

The joint report of the Chief Officer (Revenues and Benefits) informed the Area Committee on Welfare Reform changes that impact on council tenants and are due to be implemented in April 2013. It also summarised work that was currently being undertaken to prepare tenants for those changes and for future changes that will impact later in the year.

Jane Maxwell, West North West Area Leader presented the report.

The following issues were highlighted:

- Changes to social sector size criteria, reduction in Council Tax Support and changes to the Social Fund.
- The ALMOs, BITMO and Housing Associations would be speaking to tenants affected by the reform proposals.
- Changes to discretionary housing payments – Leeds would be getting additional funding from Government to accommodate challenges around social size criteria and benefit caps.
- Consultation – a further report would be brought to the Area Committee and there would be roadshows at one stop centres.
- Impact on employers as benefit changes may affect the number of hours people want to work.
- Providing support for training and job opportunities.
- Private sector tenants – work would be carried out through voluntary sector partners to provide guidance and support.

In response to Members comments and questions, the following issues were discussed:

- Housing exchange schemes and financial incentives.
- Limited supply of housing and cost of letting vacant properties.
- Concern that people will face eviction due to financial reasons and children being housed in high rise blocks.
- Potential pressure on ALMO budgets due to increased turnover of housing.

RESOLVED – That the report be noted.

55 Date and Time of Next Meeting

Friday, 22 March 2013 at 1.00 p.m.

Leeds Children’s Trust Board

Minutes of the meeting held on 17 December 2012 at the Civic Hall

Present:

Cllr Judith Blake (Chair)	Leeds City Council - Executive Lead Member for Children’s Services
Cllr Ted Handley	Leeds City Council – Elected Member
Cllr Alan Lamb	Leeds City Council – Elected Member
Cllr Jane Dowson	Leeds City Council – Elected Member
Nigel Richardson	Leeds City Council – Director of Children’s Services
Jane Held	Local Safeguarding Children Board – Independent Chair
Sharon Yellin	NHS Airedale, Bradford and Leeds (for Dr. Ian Cameron)
Jane Mischenko (JM)	NHS Airedale, Bradford and Leeds (for Matt Ward)
Martin Fleetwood	Secondary Headteachers – Principal, Temple Moor High School
DCI Mark Griffin	West Yorkshire Police (for Supt Keith Gilert)
Neil Moloney	West Yorkshire Probation – Head of Leeds Probation
Ann Pemberton (AP)	Young Lives Leeds – Manager, Home Start Leeds
Sam Prince	Leeds Community Healthcare NHS Trust
Alison France	Jobcentre Plus
Alan Bolton	Academy representative – David Young Community Academy
Peter Roberts	Leeds City College – Chief Executive
Chris Radelaar	Children’s Centre Manager – Shakespeare Children’s Centre
Jim Hopkinson (JH)	Leeds Youth Offending Service – Head of Service (for Item 2c, 2e & 2g)

In attendance:

Anne Little (AL)	Leeds City Council Children’s Services – Governance and Partnerships
Arfan Hussain	Leeds City Council Children’s Services – Secretary
Sue Rumbold	Leeds City Council Children’s Services
Rob Kenyon	Leeds City Council Adult Services – Head of Partnerships (for Item 2a)
Cllr Lisa Mulherin	Health & Wellbeing Board – Chair (for Item 2a)
Saleem Tariq (ST)	Leeds City Council – Chief Officer Children’s Social Work (for Item 2b)
Mary Armitage	Leeds City Council (for Item 2e & 2f)

Apologies:

Cllr Sue Bentley	Leeds City Council – Elected Member
Dr. Ian Cameron	NHS Airedale, Bradford and Leeds – Director of Public Health
Matt Ward	NHS Airedale, Bradford and Leeds – Associate Director of Commissioning
Diane Reynard	SILC Principals – East SILC
Kirsten Finley	Primary Headteachers – Tranmere Park Primary School
Bridget Emery	Leeds City Council – Environment and Neighbourhoods
Supt Keith Gilert	West Yorkshire Police – Chief Officer, Community Safety
Steve Walker	Leeds City Council Children’s Services
Cllr Judith Chapman	Scrutiny Board Children & Families – Chair

Item		Action by
1.0	Standing Items	
1.1	Welcome, introductions, apologies and alternative representatives	
	Cllr Judith Blake welcomed all colleagues and apologies were noted.	
1.2	Minutes of the meeting on 05 November 2012 and matters arising	
	The minutes were agreed as an accurate record of the meeting.	
1.2.1	Minute 1.2.1 – A meeting took place on 15 November 2012 between Cllr Blake, Nigel Richardson and the representatives of the Clinical Commissioning Groups (CCGs) to discuss the role of the CCGs within the Children’s Trust Board and Children’s Services. It was agreed that the CCG leads will consider how they can be best represented and will feedback.	
1.2.2	Minute 2.1 – The board noted the contents of the Quarter 2 CYPP performance report, which detailed the outcomes of the workshop that took place in the previous meeting and will be used to inform the refreshed Children and Young People’s Plan to occur in February 2013. Members were requested to provide any feedback to Anne Little.	ALL
1.2.3	Minute 2.4.2.2 – A letter has been drafted on the board’s concern over CRB/Vetting and Barring check and will be sent from the Chair to ministers, LGA, Children’s Board, Leeds MPs, ADCS, NSPCC and other relevant bodies.	
2.0	A Items	
2.1	Joint Health & Wellbeing Strategy	
	Cllr Lisa Mulherin, Chair of the Health & Wellbeing Board, and Rob Kenyon, Head of Partnerships, presented a report to the board covering: <ul style="list-style-type: none"> • The rationale for and development of the Leeds Joint Health and Wellbeing Strategy (JHWS). • An overview of the engagement process. • The content of the strategy and the chosen outcomes, prioritise and indicators. 	
2.1.1	Cllr Lisa Mulherin and Rob Kenyon’s briefing focused on:	
2.1.1.1	The Health & Wellbeing Board (H&WBB) is in its shadow format until April 2013 and has a core membership consisting of: <ul style="list-style-type: none"> • Cllr Lisa Mulherin, Executive Member for Health & Wellbeing, Leeds City Council (chair) • Cllr Judith Blake, Executive Member for Children’s Services, Leeds City Council • Cllr Stewart Golton, Leader of the Liberal Democrat Party, Leeds City Council • Cllr Graham Latty, Health and Wellbeing Lead, Conservative Party, Leeds City Council • Cllr Lucinda Yeadon, Executive Member for Adult Health and Social Care, Leeds City Council 	

	<ul style="list-style-type: none"> • Dr Jason Broch, Leeds North Clinical Commissioning Group • Ms Susie Brown, Third Sector Leeds • Dr Ian Cameron, Director of Public Health, NHS Leeds / Leeds City Council • Dr Andy Harris, Leeds South and East Clinical Commissioning Group • Mr John Lawlor, Chief Executive, NHS Airedale, Bradford and Leeds • Ms Pat Newdall, Leeds Local Involvement Network • Dr Gordon Sinclair, Leeds West Clinical Commissioning Group • Ms Sandie Keene, Director of Adult Social Services, Leeds City Council • Mr Nigel Richardson, Director of Children’s Services, Leeds City Council 	
2.1.1.2	The draft JHWS will be finalised when the H&WBB is formed in April 2013. The requirement to establish a statutory H&WBB and produce a JHWS was set out in the ‘Liberating the NHS: Legislative Framework and Next Steps’ and confirmed in the Health and Social Care Act 2012. ¹ It aims to provide city wide partnership arrangements on an agreed set of outcomes, priorities and indicators that would impact commissioning decisions relating to health and wellbeing.	
2.1.1.3	The draft JHWS has been developed from a number of key documents, frameworks and there will be a Joint Procedure Needs Assessment to ensure that there are quality data sets for Leeds. It was agreed that the JHWS will allow for action from all partners by ensuring its outcomes, priorities and indicators were not limited to specific age ranges unless needed, would require action across the partnership, capable of change locally, allow for partnership wide response to national issues and achieve a sustainable health and social care system.	
2.1.1.4	Rob Kenyon provided an overview of the JHWS as detailed in Appendix 1 of the report. Cllr Lisa Mulherin emphasised that there was a 12.4 year life expectancy gap for men and 8 years for women between different parts of Leeds. It was recognised that the strategy does contain absences of pressing issues such as dementia and disability, but this was due to the lack of a national strategy at the time of producing the JHWS. However, it was emphasised that the outcomes, priorities and indicators in the JHWS cannot be tackled without addressing such key issues.	
2.1.2	Extensive discussion covered the following:	
2.1.2.1	Cllr Ted Handley highlighted the issue of planning for housing and the need for greater consultations to occur with families to develop a clearer understanding of their needs. Cllr Lisa Mulherin commented that it is the role of public health to influence the actions of the local authority and should occur across departments.	
2.1.2.2	Members highlighted the issue of dementia and the significant impact had on families financially and by being a carer. Cllr Lisa Mulherin stated that Cllr Lucinda Yeadon is leading on the issue of dementia and that there will be a Healthy Leeds Partnership meeting in Spring 2013 on the health and wellbeing of carers.	

¹ The Liberating the NHS: Legislative Framework and Next Steps document and details of the Health and Social Care Act 2012 can be found on the Department of Health website, <http://www.dh.gov.uk/>

2.1.2.3	Members queried how the JHWS would result in actions and the development of an alignment of differing commissioning groups to ensure that resources are spent to achieve the outcomes set. Rob Kenyon stated that, subject to secondary legislation to be confirmed in January 2013, the H&WBB will have a duty to annually assess the plans of the CCGs and the local authority and how they take due regard of the JHWS. However, aspects such as the Police Crime Commissioner have not yet been made explicit within the legislation, but the H&WBB will emphasise the need for a city wide partnership across various agencies.	
2.1.2.4	Cllr Alan Lamb commented on the need for Children and Young People's Plan and the JHWS to be part of the Council Core Strategy to be published in early 2013 to ensure there are processes and resources in place to achieve the outcomes, priorities and indicators. Cllr Lisa Mulherin stated that the H&WBB have made recommendations, but will not have powers until April 2013.	
2.1.2.4.1	Cllr Blake emphasised that as the Council Core Strategy has not been published and that there is still the opportunity for members and partners across the city to have an input. Furthermore, the importance of ensuring that there are processes in place in so that the needs of the people are put first when the city is being developed.	
2.1.2.5	Jane Held underlined the need for the JHWS to have established links with other boards such as the Children's Trust Board and the Leeds Safeguarding Children Board, with clear demarcations of which board leads on issues. Rob Kenyon stated that work is being undertaken to resolve this need.	
2.1.2.6	Alan Bolton stated the need for a strategic focus on female heads of households who are able to have an impact on a variety issues. Anne Pemberton stated that her work involved working with single mothers and highlighted the need for single mothers not to be labelled as 'failures' and to be given a positive message on their potential and support to achieve it.	
2.1.2.7	Nigel Richardson highlighted that family has been a strategic focus that has been endorsed by the Children's Trust Board. This can be seen through the use of Family Group Conference and not removing children and young people from their families unless necessary. The challenge for the Children's Trust Board, H&WBB and partners is on how to commission services that are strategically imbedded to provide high support and challenge to such families. He emphasised that the two boards are a powerful alliance that can help ensure that the future direction of Leeds prioritises the needs of families in all areas.	
2.1.2.8	Nigel Richardson stated the need to consider the outcomes, priorities and indicators of the Children and Young People's Plan alongside the JHWS's at both boards.	AL
2.1.2.9	Cllr Blake stated that engagement will go both ways and further work will be needed on how the H&WBB will relate and contribute to the Children's Trust Board and vice versa. She suggested that the possibility of a joint OBA session between the boards to be considered outside of the meeting to identify key strands, ensure there is no duplication and consider how to work effectively together or another mechanism. Anne Little to follow up.	AL
2.1.3	The chair thanked Cllr Lisa Mulherin and Rob Kenyon for the report.	

2.2	Obsessions Focus - LAC	
2.2.1	Nigel Richardson, Director of Children's Services, and Saleem Tariq, Chief Officer Children's Social Work, presented a report to the board on the Children's Trust's obsession to reduce the need for children and young people to be in care. The briefing focused on:	
2.2.1.1	The continued progress made with data showing a stabilisation and a pattern of reduction in the number of looked after children, which has reduced to 1,409.	
2.2.1.2	The challenge of ensuring that the number of looked after children are reduced safely and appropriately.	
2.2.1.3	The recognition that progress was needed for all looked after children to have a positive experience, which is the collective responsibility of the local authority, and to ensure a high standard of care.	
2.2.1.4	The strategic intent of reducing the number of looked after children is for more children and young people to grow within their own family network. This is to be supported through increased funding to Family Group Conferencing and providing support at the point of first contact. If a child is removed from a family then support will be given to the family to resolve their issues. Furthermore, looked after children will be placed within the extended family where possible. Nigel Richardson emphasised that currently around 20% of looked after children are in some form of kinship care.	
2.2.1.5	The 9 Point Plan, as underlined in the 'Supporting Children and Families, Strengthening Social Care: A Child Friendly Leeds Action Plan' document, lists key priorities that the city wide partnership within Leeds must do to continue to improve.	
2.2.1.6	Ofsted have approached Leeds to participate in assisting in developing arrangements for the new looked after children inspection regime. This will occur in early 2013 and Leeds City Council will be given a one week notice before arrival.	
2.2.1.7	Nigel Richardson confirmed that the outcome for looked after children are not as good as their peers and further work was need in narrowing that gap. However, data shows that the majority of looked after children are aged 0-5, which have separate issues relating to early start and early health initiatives. Saleem Tariq commented that it highlighted an issue with prevention that requires progress.	
2.2.2	Extensive discussion covered the following:	
2.2.2.1	The board welcomed reduction in the number of looked after children.	
2.2.2.2	Cllr Blake emphasised the need for partners to consider what they can do to assist looked after children and the need to harness the great opportunities available in Leeds.	
2.2.2.3	Jane Mischenko wished to emphasise the positive news of the establishment of Multi Agency Looked After Partnership as a mechanism for high challenge between partners for looked after children.	
2.2.2.4	Jane Held raised the concern that the reduction in the number of older looked after children, which historically are the majority of looked after children, may be resulting in other issues. Saleem Tariq stated that the reduction has occurred as a result of effective intervention and	

	reducing the need for looked after children.	
2.2.2.5	Jane Mischenko highlighted the need to tackle issues at an early stage to reduce the need for looked after children. She commented on studies that clearly illustrate the impact of attachment and the need for commissioning processes to take this under consideration. The board agreed that the issue required further exploration.	ST & JM
2.2.2.6	Anne Pemberton informed the board that have received three years funding from Henry Smith to work with families as risk of pre-birth assessments and provide support on various issues. The board agreed to receive an update in the future.	AP
2.2.2.7	The board agreed for the need of an event to thank the members of staff across partners whose commitment and professionalism have made the journey to improvement possible.	ST
2.2.2.8	Cllr Blake informed the board that the government's promise to provide additional funding for nursery places for 2 year olds has not occurred and has resulted in a budget pressure of £8.8 million. As a result a letter has been sent to Secretary of State for Education from the leader of Labour, Conservatives and Liberal Democrats to raise concern over the issue. Nigel Richardson has stated that additional savings gained from the reduction in the number of looked after children has resulted the need to use resources to sustain services rather than allow for further investment.	
2.3	Early Intervention Strategy	
2.3.1	Jim Hopkinson, Head of Service Targeted Services, presented a report to the board on the Early Intervention and Prevention Strategy, which was written in conjunction with the Operational Improvement Group and has been developed to reflect new structures across Children's Services, the Children and Young People Plan and the ambition of Leeds to become a Child Friendly City. His briefing focused on:	
2.3.1.1	The Early Intervention and Prevention Strategy provides an overarching strategy and is designed to sit alongside the Early Start Professionals Handbook and the Operational Handbook.	
2.3.1.2	The document sets out the principles of early intervention and prevention, provides an overview of contributions made by a number of service areas, such as the Duty and Advice Team and Early Start Teams and the role of clusters.	
2.3.1.3	It is recognised that further work is needed in areas such as the offer for 2 year old provisions, strengthening the offer of cluster based support for families identified as needing early intervention and prevention, expanding of the use of Common Assessment Frameworks and develop its policy as a tool to ensure that there is a team around the family and improve the cluster based guidance and support to ensure that families receive the appropriate level of support at the correct time.	
2.3.2	Extensive discussion covered the following:	
2.3.2.1	Jane Mischenko welcomed the document and commented on the need for health to be integral to the strategy. Jim Hopkinson stated that Early Start Teams are involved with linkages between teams to be improved, health visitors have displayed positive outcomes,	

	the need for Family Nurse Partnership to be embedded with identification occurring at the right time and maternity pathways for vulnerable families to redrawn which will be led by Andrea Richardson.	
2.3.2.2	Cllr Dowson stated that a discussion has taken place in the 0-11 Education Partnerships the need to have children in nurseries with possible assistance from private and third sectors. Chris Radelaar commented on the need to ensure that support is also given to the family and ensuring they are engaged.	
2.3.2.3	Anne Pemberton informed the board that the third sector in partnership with Early Years have placed a bid for the Department for Education national grant to increase the uptake of vulnerable 2 year old placements alongside a pathway for parents to improve their skills for employment and understanding their child's needs. They will receive the outcome of the bid in mid February 2013.	
2.3.2.4	Cllr Blake queried the role of School Nurses relating to the strategy. Sam Prince stated that it is a small resource and amongst their other tasks they are currently working with commissioning colleagues. In relation to clusters, School Nurses would be able to attend, but they would like a decision maker to be present to provide greater support. Sharon Yellin who is the lead for the commissioning of School Nurses stated that School Nurses are comfortable in the areas of health promotion and screening, but require further focus on broader areas of complex partnership work. Andrea Richardson and other partners are involved in the discussions. Cllr Blake emphasised that Sharon Yellin could liaise with the Voice and Influence team to consult with children and young people about how they would like to access the service.	
2.3.2.5	Nigel Richardson requested that the content greater reflects high support and challenge. Jim Hopkinson to amend the document to reflect the request.	JH
2.3.3	The chair thanked Jim Hopkinson for the report.	
2.4	Children's Trust Board Review Discussion	
2.4.1	<p>Cllr Judith Blake, Chair of the Children's Trust Board, provided an overview of the Children's Trust Board Review meeting that took place on the 12 December 2012, which was attended by members of the Youth Council and Youth Parliament. Cllr Blake praised the success of the event and highlighted the wonderful contribution made by the young people who attended. The young people who attended made the following recommendations to the Children's Trust Board:</p> <ul style="list-style-type: none"> • The Children's Trust Board shadows the Youth Council and build relationships between members with similar areas of focus. • The Children's Trust Board set up a Facebook and Twitter account. • Have child friendly versions of the Children's Trust Board minutes available online. • Provide a list of Children's Trust Board members to the Youth Council and their key responsibilities. • For the Children's Trust Board to be involved in continuous dialog with the Youth 	

	<p>Council, share action plans and representatives to attend the Children’s Trust Board on a termly basis.</p> <ul style="list-style-type: none"> • Invite frontline members of staff to the meeting to ensure a variety of perspectives. • Invite representatives from parent and carer groups. • Consult with the Youth Council on future actions around the obsessions. • Ensure members make the commitment to attend all meetings. 	
2.4.2	<p>Members highlighted that the event was positive, provided challenge, re-affirmed the successes the board has achieved so far and the need for strong effective communication. For instance, some of the young people had not heard of the Children’s Trust Board or knew that their headteacher was a member. Members also commented on the preference of having the room layout changed to cabaret style allowing for greater discussions.</p>	
2.4.3	<p>Sue Rumbold wished to commend the way the session was run and that it highlighted the need for the Children’s Trust Board to ensure that the voice of children and young people are central and that communication is maintained. Furthermore, the need to ensure that it is a two way process and the board provides challenge to the Youth Council.</p>	
2.4.4	<p>Cllr Blake stated that the issue of information, advice and guidance on careers for young people was raised with a young person from an independent school highlighting the amount of individual tailored support received when compared to young people from other people. The board agreed for the Leeds Education Challenge Board to look into the impact of information, advice and guidance being transferred to schools.</p>	AL
2.5	Integrated Processes & CAF Summery	
2.5.1	<p>Jim Hopkinson presented to the board the CAF Quarterly Report covering July-September 2012. His briefing focused on:</p> <ul style="list-style-type: none"> • The quantity of CAFs reduced for a period and has started to steadily increase; however, it has not yet increased to the same levels as in December 2011. It is recognised that further progress is needed. • The quality of CAFs is sufficient in the majority, but poor in 15% of cases. • Actions have occurred to address the above issues by making the CAF system simpler and less cumbersome and providing more training to clusters and other agencies on CAF. • Targeted Services Leaders have worked with clusters to agree the number of CAFs a cluster should be producing from data available. • The structure of the Integrated Processes Team has been changed to be more front facing to assist with CAFs. 	
2.5.2	<p>Members emphasised the need to provide high support and challenge to ensure quality CAFs are produced. Jim Hopkinson agreed and stated it was necessary to ensure children and families receive the services they need. A seminar may occur in the future on the need for quality CAFs.</p>	

2.5.3	Mary Armitage highlighted that it has become more common for partners to use the Common Internal Record, which may account for the reduction in the number of CAFs and allows clusters to deal with cases at a lower level. However, she emphasised the positive news that more information is being collated at an earlier stage than it has been done in the past, but further progress is needed on challenging referrals to Children's Social Care when a CAF is not of sufficient quality.	
2.5.4	Cllr Dowson raised concerns over families who refuse CAFs and requested figures on the number who do so. Mary Armitage and Anne Pemberton stated a very small number of families refuse CAFs, but exact figures are not allowed to be recorded. When it does occur services can still be provided to the family, but their co-ordination is much more difficult to achieve. Anne Pemberton agreed to provide the Integrated Processes team with quarterly figures of the number of families who refuse CAFs, which other agencies could also do.	AP
2.5.5	Nigel Richardson stated that possibly a different approach is needed to increase the quantity of CAFs, which could be achieved by altering processes of engagement.	
2.5.6	The chair thanked Jim Hopkinson for the report.	
2.6	CYPP Indicator Dashboard	
2.6.1	The board received the dashboard and welcomed that progress made around the measures with recognition that further work was still needed.	
3.0	B Items	
3.1	Leeds Education Challenge Board Minutes	
3.1.1	The board received the minutes of the Leeds Education Challenge Board that took place on 23 November 2012.	
4.0	Other Items	
4.1	Any other urgent business	
4.1.1	No other business was raised.	
5.0	Date and time of next meeting:	
	Friday 01 February 2012, 09:30-12:30, Banquet Room, Civic Hall	

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Minutes of the meeting of the shadow Health and Wellbeing Board held on 23 January 2013

Members Present:

Cllr Lisa Mulherin	Leeds City Council (Chair)
Dr Jason Broch	NHS Leeds North Clinical Commissioning Group
Ms Susie Brown	Third Sector (Healthy Lives Leeds)
Cllr Stewart Golton	Leeds City Council
Dr Andy Harris	NHS Leeds South and East Clinical Commissioning Group
Cllr Graham Latty	Leeds City Council
Ms Pat Newdall	Leeds Local Involvement Network (Leeds LINK)
Dr Gordon Sinclair	NHS Leeds West Clinical Commissioning Group
Cllr Lucinda Yeadon	Leeds City Council

In attendance:

Mr Steve Clough	Leeds City Council Communications (item 5)
Ms Liz Davenport (LD)	Leeds City Council Governance Services (item 4)
Ms Judith Fox	Leeds City Council HR (item 6)
Ms Sandie Keene	Leeds City Council Adult Social Care
Mr Rob Kenyon (RK)	Leeds City Council Partnerships
Ms Hannah Lacey	Leeds City Council Adult Social Care (secretary)
Mr Philip Lewer	NHS Northern Regional Hub
Mr Nigel Richardson	Leeds City Council Children's Services
Ms Janet Somers	Leeds City Council Adult Social Care (item 7)
Mr Paul Spencer	NHS Leeds Communications (item 5)

Apologies:

Cllr Judith Blake	Leeds City Council
Dr Ian Cameron	NHS Leeds/ Leeds City Council

Action

1.0 Welcome and introductions/apologies for absence

Councillor Mulherin welcomed all to the meeting, and all introduced themselves for the benefit of Philip Lewer who attended to observe. The Chair congratulated the clinical commissioning groups (CCGs) on the completion of their authorisations.

2.0 Minutes of last meeting on 10 October 2012

2.1 All agreed as a true record.

3.0 Matters arising

3.1 There were no matters arising.

4.0 Governance Arrangements for the Health and Wellbeing Board

- 4.1 Rob Kenyon gave a brief summary of the Governance paper. The aim was to have a discussion and get a feel for how things would work for the Board once it became a statutory committee of the council from 1 April 2013.
- 4.2 Ultimately the responsibility and decisions on Board set-up would rest with the local authority but there is a strong desire to make this work as a partnership arrangement.
- 4.3 The shadow Board were invited to discuss arrangements such as quorum and voting rights however the secondary legislation was still awaited so these details could only be discussed with the information already known or presumed.
- 4.4 The Board was invited to make comments and suggestions on the proposals outlined.
- 4.5 The organisational development sessions that the Board had undertaken had suggested that substitute members would not be conducive to the working arrangements of the Board. Many members felt however that it would be better for an organisation to have a voice around the table coming from a well briefed substitute. Nonetheless, it was agreed that voting rights members should not be transferred to the substitute.
- 4.6 Voting arrangements were agreed to be complex and it would need to be agreed once the legislation was set, which members will be voting and which would be non-voting.
- 4.7 It was asked why CCG members were proposed to have a vote when the NHS Commissioning Board was proposed to be non-voting when both will have commissioning responsibilities. The reason for this was twofold: to get a broad balance between NHS and local authority voting members, and also because the Commissioning Board is an optional and not a compulsory member of the statutory Board, however there will be some items for which the Commissioning Board is required to attend.
- 4.8 An approach had been made from members of the Leeds Teaching Hospitals Trust Board to have a representative at the Health and Wellbeing Board. The Board agreed that there was a desire to involve local providers, in the Board in a strategic way and that membership options will be kept under review.
- 4.9 Clear lines of communication need to be set with other Boards and partnerships. The Health and Wellbeing Board is the overarching strategic body whilst the Health and Social Care Transformation Programme Board, the Health Improvement Board and the Integrated Commissioning Executive should be implementing the strategy the Health & Wellbeing Board sets.
- 4.10 It was suggested that the accountable officers from the CCGs should sit on the

Board, at least for relevant decisions, as the clinical leads from Leeds West and Leeds North CCGs who are currently members do not have the authority to make budgetary decisions on behalf of their organisation. Leeds South East CCG has different arrangements. It was broadly agreed that it would be a good idea to have both clinical and management leaders consulted although that could be through another mechanism e.g. ICE or at the Health and Wellbeing Board when relevant.

4.11 As an example of when this could become relevant it was said that there is a strong possibility of the Health and Wellbeing Board being asked how the money transferred from the NHS to the local authority should be spent. If this decision would have to be taken back within the CCGs then it would make sense to have the decision makers at the table in the first instance, but that there would be only one vote for each CCG.

4.12 The Board were keen that the terms of reference should not be too prescriptive of what the Board should be doing.

4.13 The Board agreed that testing out the way the Board would operate by using scenarios would be useful. It was agreed that this approach would be used in the upcoming Board development session in February. Rob Kenyon would send a note to Board members asking them for ideas for which scenarios could be used for this. RK

4.14 On noting the proposed work programme for the Board it was noted that one outcome from the Joint Health and Wellbeing Strategy (JHWS) would be focused on in each meeting. The suggestion is to use a real case study to “set the scene” followed by an OBA approach. The Board agreed that input for these must come from across members and be a cross-sector approach.

4.15 At this stage it is unclear who will formally appoint the Board – Executive Board or Full Council. Procedural issues will feed into the rules for existing council committees so there is no need for the Board to have its own set of procedural rules and the tight deadlines that would be needed for this make this unfavourable.

4.16 All voting members will be subject to the council's code of conduct although the initial indications were that through secondary legislation there may be some exceptions for the CCGs. Liz Davenport will work with the CCGs to advise on this. Liz also to arrange for a colleague to provide advice to the Third Sector and LINK members and prepare a note for the whole Board on this issue. LD

4.17 The Chair thanked Liz for attending the meeting and assisting the Board with her knowledge.

5.0 Communications and engagement strategy for the Health and Wellbeing Board

5.1 The Chair welcomed Steve Clough and Paul Spencer to the meeting. Steve and Paul presented their paper which had 3 broad areas for the Board's consideration:

- The Communications and Engagement Strategy provided does need more

work over the next 3 months. The delivery plans are still evolving and need to be fed in. Appendix C provides examples of what could be done to target stakeholders.

- At the moment the focus of the work is to communicate the basics of the Board. Web presence and social media are being considered alongside usual communication methods. Engagement has been ongoing over the past 6-12 months and work with Healthy Lives Leeds will help to shape the top three priorities to inform the Board. There is a desire to bring this engagement work together with that which the CCGs have been doing within their communities.
- Three potential risks have been identified:
 - The delivery plans which are still evolving (as above).
 - Resourcing for the work continues to be an issue. Neither the local authority nor the NHS has proper resource to carry out the work in full.
 - The complexity of the agenda as detailed on page 55 of the Board papers. There is a huge co-ordination job to be done.

5.2 The Board thanked Steve and Paul for the work that they have done so far and discussion began.

5.3 It was clarified that the complex diagram of communications given on page 55 was not all directly applicable to the agenda of the Health and Wellbeing Board and was partly focused on partnership working and getting partners on board.

5.4 Referring to a recent incident at a business breakfast that some of the officers and CCG members of the Board had been invited to attend, the Board agreed that it was essential that members of the Board and particularly the Chair were informed in advance of strategic meetings where city-wide health matters would be discussed. The matter was raised by a CCG representative in this context so that sensitive issues could be pre-empted and Board members provided with guidance on what to say and where to refer in both pro-active and reactive situations

5.5 The Board agreed that a communications plan could be simple or complicated but needs to be effective in order to be mobilising. It was responded that going back to the original risks given, it is hard to give a positive message in the absence of delivery plans.

5.6 The Board was also keen that the strategy managed the expectations of both staff and the public with regard to what the Board can realistically achieve especially with regards to their own personal needs rather than the wider picture.

5.7 The Board was enthusiastic about the idea of using the Citizen's Panel in some way, either to look at local views or pass out information. The CCGs also have similar groups which could be utilised in this way as well as the opportunity to engage via

scrutiny and Healthwatch.

5.8 It was agreed that communications should be collective for the Board wherever possible.

5.9 SC and PS acknowledged that the Board had provided further ideas for them to work on and all were committed to moving this work forward.

6.0 Scrutiny Update

6.1 Judith Fox informed the Board that the scrutiny board will act as a “critical friend” to the Health and Wellbeing Board as part of a new process applicable to all 5 partnership boards.

6.2 A report covering the following three areas will be taken to scrutiny on 27 March. Cllr Mulherin, Andy Harris and Susie Brown agreed to represent the Board at that meeting.

6.3 The areas covered in the report are:

- What contribution the Partnership Board is making to tackle poverty and inequality, and the progress being made against this.
- How successfully the Board’s partnership arrangements are working.
- To what extent are significant benefits being seen from partnership working? How has partnership working ensured increased pace of change to address the issue in hand?

6.4 There was acknowledgement that all the partnership boards were at different stages and that the Health and Wellbeing Board was somewhat different being a shadow board with upcoming statutory responsibilities. The Board agreed that it has a different identity and purpose to the other Boards and that this should be made clear in the report.

6.5 There are some minor details that need amending in the attached report mainly referring to the retirement of the Leeds Initiative brand and relocation of the partnership boards into the directorates.

6.6 A member asked if there would be any crossover with scrutiny boards looking at each other’s partnership boards. This is not expected. Rather each scrutiny board will produce a report with key themes for comparison which will then be presented to full council.

6.7 It was raised that from April, once it became a statutory board, the Health and Wellbeing Board would be subject to different scrutiny arrangements.

6.8 There was some concern that the report had too narrow a focus with no measure of what happened before the Board began and a comparison with then. There is a need to distinguish the Health and Wellbeing Board from the other boards. As scrutiny is public it is important to get it right. These comments were noted.

- 6.9 The Board was informed that as part of the CAP 6 indicator, attendance levels for each Board member would also be reported. This will be circulated beforehand in case of any discrepancies. Judith Fox to clarify if names are needed or simply a percentage attendance for each meeting. JF
- 6.10 The Board was also informed that they will receive a questionnaire in February which will be going to members of all partnership boards.
- 7.0 Healthwatch Update**
- 7.1 Janet Somers was introduced to the Board and she introduced the paper. The purpose of bringing this item to the Board is to update members on the procurement process, inform of next steps and opportunities for a Board member to become involved in a small Healthwatch working group.
- 7.2 The procurement process is reaching the end. James Rogers has signed a delegated decision awarding the contract to Touchstone. This is currently subject to call-in until Monday 4th February February.
- 7.3 The plan is then to award the contract in February and work through February and March to ensure a smooth transition of responsibility from LINK to Touchstone during this mobilisation period.
- 7.4 The Board requested more information about the working group. It is not fully decided yet who will make up the membership however Janet Somers, Rob Kenyon, Steven Courtney and NHS representatives are suggested. The Board member would provide a strategic leadership role.
- 7.5 It was felt that the “job” description attached in appendix 1 was rather too prescriptive and unsustainable and that the person chosen to take on the role of Healthwatch representative should be there to offer their own judgement as well as to represent the organisation. It was responded that it was not the intention to be prescriptive but rather to set expectations of what will be required.
- 7.6 There are varying models for a Healthwatch representative across the country from those elected by all the volunteers to those who have some professional standing. There is an attempt here to bridge that gap.
- 7.7 That this role could be paid and viewed as employment made some members uncomfortable and it was suggested that this could preclude some people from undertaking the role as they do not wish for employment and the restrictions that this would bring. It was suggested that it would be more appropriate to be dealt with in a similar way to a non-executive director at a CCG. The Board was assured that there will be no force of payment or employment and that the details given in appendix 1 are only meant as guidance but with this being a key post it will take up significant time and therefore appropriate compensation/remuneration may be welcome.
- 7.8 Members noted the progress made and Gordon Sinclair volunteered to represent the

Board at the working group.

- 7.9 Janet Somers to establish the Healthwatch working group.

JS

8.0 Any other business

8.1 Budget Allocations

- 8.2 The Chair had requested that public health and each CCG give an update to the Board on their financial allocations.

- 8.3 Jason Broch gave an update on behalf of all three CCGs with allocations noted as follows in £ million:

	Baseline Allocations	Specialist Commissioned Services	Overall
North	237.4	10.7	231.4
South East	347.8	13.8	341.0
West	392.4	19.1	381.1

- 8.4 In the absence of Ian Cameron, the Chair gave an update on public health allocations on his behalf.

- 8.5 There is an uplift of 10% but Leeds started from a very low base. Some areas have been receiving more than the Government estimates they should have been, whilst other including Leeds, have received less. The 10% growth in the Public Health budget over the next two years would help to narrow this gap over the next few years but Leeds is still short of what the government says is needed.

9.0 Date and time of next meeting

Wednesday 27 March 2013 14:00-16:00

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WEST YORKSHIRE JOINT SERVICES COMMITTEE
THURSDAY 31 JANUARY 2013

PRESENT: Bradford
Councillor M Slater
Councillor V Slater
Councillor M Walls

Calderdale
Councillor K Barret
Councillor J Booth
Councillor C Winterburn

Kirklees
Councillor M Akhtar
Councillor A Pinnock

Leeds
Councillor N Taggart

Wakefield
Councillor T Dean
Councillor J Drysdale

52. APOLOGIES

Apologies were submitted on behalf of Councillors C Hudson, P Harrand, S Patel and T Swift, D Green and J Badger (Director of Finance & Property).

53. CHAIRMAN'S ANNOUNCEMENTS

The Chairman reminded Members that there will be a Governance and Audit Training Session for all Members following the Sub-Committee. Members were informed of the media attention recently afforded to Dr Duncan Campbell (Laboratory Manager) resulting from the discovery of horsemeat in burgers.

54. MEMBERS DECLARATION OF INTEREST

No declarations of interest were made.

55. MINUTES

Resolved - That the Minutes of the meetings of the Committee held on 29 November 2012 be signed as a correct record.

56. PERFORMANCE MONITORING QUARTER THREE 2012/13

A report of the Chief Officer was introduced regarding the achievements of Joint Services in the third quarter of 2012/13 against targets set in the Service Delivery Plan. Detailed appendices accompanied the report which included quarterly performance against targets for each service area together with an explanation of some of the key variances. The Divisional Manager (Policy) confirmed that satisfaction levels in relation to Trading Standards Officers remain high. Members were informed that three stage one complaints against the service were received, all of which have been resolved. The Divisional Manager provided additional information regarding the performance indicators relating to food sampling which include both local authority and private sector clients.

Resolved – (1) Members noted the report.

(2) Members will continue to scrutinise the Service's targets and results to help ensure performance is maintained.

Reason for the Decision – The Service Delivery Plan is prepared and approved by Members before the start of the financial year. It requires that Members receive regular reports of achievements against targets, and other corporate issues.

57. WEST YORKSHIRE JOINT SERVICES – SERVICE DELIVERY PLAN 2013/16

Members received a draft of the Service Delivery Plan 2013/16, the Divisional Manager (Policy) summarised the contents of the Plan and informed Members that the appendices to the report containing the Service Business Plans and proposed Key Performance Indicators are available on the website for comment and will be presented to Members for approval at the Joint Services Committee meeting on 21 March 2013.

Resolved – (1) Members approved the updated format of the WYJS Service Delivery Plan 2013/16 and Service Business Plans.

(2) Members agreed that final draft Service Delivery Plan and Service Business Plans be presented to the 21 March meeting of this Committee for final approval.

Reasons for the Decisions – (1) The West Yorkshire Joint Services' Service Delivery Plan and Service Business plans outline the corporate ambitions and targets for Joint Services. The Service Delivery plan (printed document) is used both to cover some of the overarching priorities and contributions to the District Priorities, but also as an introduction to Joint Services. As this document covers a three year period, it is important to ensure it contains information relevant over the period of the plan and is readable, informative and reflects the views of Members.

(2) The Service Business Plans outline each section's planned activities and priorities for 2013/16. These documents will be reviewed annually and be presented to this Committee with any amendments for approval in early 2014. It

is important that these plans reflect the priorities of the Service, Members and other stakeholders.

58. MINUTES OF THE MEETING OF THE JOINT CONSULTATIVE COMMITTEE

The Chief Officer submitted a copy of the Minutes of the meeting of the Joint Consultative Committee held on the 19 July 2012 for information.

Resolved – That the Minutes of the meeting of the Joint Consultative Committee held on 19 July 2012 be adopted.

Reason for the Decision – To ratify the Minutes of the Joint Consultative Committee.

IN PRIVATE

59. SERVICE LEVEL AGREEMENT FOR SUPPORT SERVICES (EXEMPT UNDER PARAGRAPH 3)

Members considered a report relating to a review of the existing Service level Agreement with WMDC and a further report will be considered by Members on 21 March 2013.

Resolved – Members supported the continuation of the existing Service level Agreement with WMDC, subject to agreement of mutually acceptable terms.

Reason for the Decision – An effective Service Level Agreement is required to ensure that the governance arrangements for West Yorkshire Joint Services are included within a proper legal framework and consistent with Audit Commission recommendations.

60. REVIEW OF WYJS (EXEMPT UNDER PARAGRAPH 3)

Members considered a report relating to the review of West Yorkshire Joint Services by the Association of West Yorkshire Authorities. The Chief Officer updated Members on the current situation and explained that the WYJS budget was dependant on the outcome of the review.

Resolved – (1) Members agreed to support the review process whilst ensuring its outcomes do not threaten the stability or income generation activities of WYJS.

(2) In the absence of any further proposals arising from the review, Members are asked to seek support within their respective districts for the WYJS draft budget for 2013/14 to be approved as per the originally accepted medium term financial plan.

(3) Members agreed that any savings made in the review be re-directed to WYJS front line services.

Reasons for the Decisions – (1) The need for the constituent districts to address budget shortfalls and consider alternative delivery strategies is recognised and WYJS should provide whatever information and assistance is required to enable a thorough review to take place, subject to the outcomes not destabilising what has been widely regarded as a successfully operated joint services model.

(2) To be faced with a situation that the WYJS budget cannot be agreed until after the review is finally completed and agreed by the Leaders leaves WYJS in a very uncertain position. The next Leaders' meeting is on 1 February and the meeting after that is scheduled for 11 April in the new financial year.

Note: These minutes are subject to approval as a correct record at the next meeting of the Committee.

AGENDA ITEM NO: 4

AT A MEETING OF THE WEST YORKSHIRE INTEGRATED TRANSPORT AUTHORITY EXECUTIVE BOARD HELD IN WELLINGTON HOUSE ON FRIDAY 26 OCTOBER 2012

PRESENT: Councillor J Lewis (Chair)

Councillors Y Crewe, R Downes, E Firth, D Hardy, K Hussain,
M Lyons, J Procter and L Smaje

In attendance: Councillors V Slater (Bradford) and R Lewis (Leeds)

Observers: Councillors M Graham, G Reid and Z Shah

31. STANLEY KING

Members observed a minute's silence in memory of the former Chair of the Authority, Stanley King, who died suddenly on 6 October 2012. Stanley had been a member of the Authority for over 30 years and was its Chair for two terms of office. Members paid tribute to the public service, commitment and leadership Stanley had shown in seeking to improve public transport across West Yorkshire.

32. RUSSELL ARDEN

Members were advised of the tragic death of Russell Arden, Metro's Bus Network Design Team Leader as a result of a road traffic accident and members observed a minute's silence in his memory.

33. APOLOGIES FOR ABSENCE

An apology for absence was received from Councillor A Carter.

34. DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS

There were no pecuniary interests declared by members at the meeting.

35. MINUTES OF THE MEETING OF THE ITA EXECUTIVE BOARD HELD ON 28 SEPTEMBER 2012

RESOLVED - That the minutes of the meeting of the ITA Executive Board held on 28 September 2012 be approved and signed by the Chair.

36. MINUTES OF THE MEETING OF THE INTEGRATED TRANSPORT SCRUTINY COMMITTEE HELD ON 24 SEPTEMBER 2012

RESOLVED - That the minutes of the meeting of the Integrated Transport Scrutiny Committee held on 24 September 2012 be noted.

37. MINUTES OF THE MEETING OF THE BUS SERVICES SCRUTINY COMMITTEE HELD ON 26 SEPTEMBER 2012

RESOLVED - That the minutes of the meeting of the Bus Services Scrutiny Committee held on 26 September 2012 be noted.

38. MINUTES OF THE MEETING OF THE LOCAL TRANSPORT PLAN COMMITTEE HELD ON 16 OCTOBER 2012

RESOLVED - That the minutes of the meeting of the Local Transport Plan Committee held on 16 October 2012 be approved.

39. MINUTES OF THE MEETING OF THE AUDIT & GOVERNANCE COMMITTEE HELD ON 17 OCTOBER 2012

RESOLVED - That the minutes of the meeting of the Audit & Governance Committee held on 17 October 2012 be noted.

40. LTP CAPITAL PROGRAMME 2012/13

The ITA Executive Board considered a report of the Passenger Transport Executive seeking approval for the payment of Quarter 3 LTP Integrated Transport Highways Maintenance Block and additional LTP funding for Highway Asset Maintenance allocations to partners.

Members noted the details of the Integrated Transport Block delivery progress to September 2012 alongside the final outturn figures for Year 1 and a summary of the overall 3 year programme.

The ITA Executive Board considered the proposed changes to the 3 year Implementation Plan which was attached at Appendix 1 to the submitted report. This included schemes to be deferred and added to the programme and variances between original, planned and current forecast expenditure. The changes were reflected in the revised Quarter 3 allocations and were detailed in Table 3.

The proposed Integrated Transport and Highway Maintenance Block allocations for 2012/13 were outlined in Table 2. The key financial implications were detailed in paragraph 3.1 of the submitted report.

Members expressed their disappointment at the delay in the development of Low Moor Station. Officers assured the meeting that Metro was committed to resolving the issues now highlighted and that progress would continue to be reported to the ITA Executive Board. The Chair also expressed his willingness to attend any local meetings to discuss progress with the development.

RESOLVED -

- (a) That the revised 2012/13 allocations detailed in Table 2 of the submitted report be approved.
- (b) That the 2012/13 Quarter 3 payments as shown in Table 3 of the submitted report be approved.
- (c) That a report be submitted to a future meeting of the ITA Executive Board seeking approval for Quarter 4 payments in 2012/13.

41. BUS STRATEGY

The ITA Executive Board considered a progress report of the Passenger Transport Executive on the development of the proposed Bus Quality Contract Scheme and the implications of the proposal for Better Bus Areas.

It was reported that the current legislation provided for Bus Quality Partnerships and Bus Quality Contract Schemes as a means of enhancing local bus services. In this respect it was commented that whilst the majority of transport authorities were implementing partnership approaches some had taken the decision to proceed with a Quality Contract scheme. The current position amongst other ITAs was detailed in the submitted report for members' information.

It was also reported that the Department for Transport had now published a consultation document regarding the devolution of Bus Service Operator Grant (BSOG) and the criteria for Better Bus Areas. Members were informed that the proposals only incentivised partnership approaches and effectively precluded an Authority developing a Quality Contract scheme from bidding to become a Better Bus Area.

Members were advised that an initial evaluation, based upon assumptions about the level and duration of funding associated with a successful Better Bus Area bid was ongoing. Part of that work would include how an enhanced partnership approach utilising BSOG in a more radical manner would perform in comparison to the preferred Quality Contract approach.

It was reported that alongside the evaluation process, further discussions with the bus operators would be held regarding the potential for a significantly enhanced partnership offer that would address the gaps between the original partnership offer and the Authority's aspirations. In those circumstances,

members were advised that it would be impractical to complete the business case and public interest statement until additional funding through Better Bus Area status and revised partnerships discussions with the operators had been further explored.

RESOLVED -

- (a) That the work on developing the proposed Quality Contract scheme be continued.
- (b) That discussions be held with the operators regarding an enhanced partnership offer and development of a submission of Better Bus Area status for additional funding.
- (c) That the Association of Bus Operators in West Yorkshire (ABOWY) be invited to attend a future meeting of the ITA Executive Board to present a revised partnership offer.
- (d) That a report be submitted to a full meeting of the ITA as soon as practicable regarding the outcome of discussions with the operators.

42. WEST YORKSHIRE 'PLUS' TRANSPORT FUND

The ITA Executive Board considered a report of the Passenger Transport Executive on progress made in developing the West Yorkshire 'Plus' Transport Fund.

It was reported that the report was also being considered by each of the West Yorkshire Districts and sought to inform them on progress and secure agreement to the continued work on developing a prioritised package of works to be funded through the West Yorkshire Transport Fund.

In noting the progress made to date, members were reminded of the five key stages of the methodology (known as 'Gateways'), together with a set of clear objectives against which the performance of the proposed packages would be tested. In that respect it was reported that the West Yorkshire Leaders had now signed off Gateway '2'. It was also reported that following discussions between the Leaders and York City Council, it had been agreed that the approach to the WYTF be expanded to include York and therefore the methodology for scheme identification, impact and prioritisation would now incorporate York based projects.

The ITA Executive Board was advised that around 60 schemes had been identified which were being appraised to understand their impacts on unlocking employment growth and value for money. A summary of the schemes being investigated was attached at Appendix A to the submitted report.

In welcoming the progress made, the ITA Executive Board commented that by giving a firm commitment to the Fund, West Yorkshire would be placed in a

very strong position to maximise the increase in employment and create economic growth across West Yorkshire.

The ITA Executive Board stressed that it was absolutely fundamental that prior to any potential schemes going forward to the delivery stage they should be subjected to widespread discussion/consultation because they believed that the majority of the schemes impacted across several Districts and Council Wards and in some instances affected other Counties/Transport Authorities.

RESOLVED - That the further development and progress of the work on the West Yorkshire 'Plus' Transport Fund be noted.

43. DEVOLUTION OF POST 2014 MAJOR TRANSPORT SCHEME FUNDING

The ITA Executive Board considered a report of the Passenger Transport Executive on proposals for a share of the National Major Scheme Funding Programme to be devolved to a new Local Transport Body (LTB).

It was reported that following the Government's decision and subsequent consultation to devolve funding from major transport schemes from 2015, the Department for Transport (DfT) had now issued a response setting out the next steps in that process.

With regard to the new Local Transport Body (LTB), it was reported that following discussions with the City of York and the West Yorkshire Council Leaders, their preferred option was to establish a 'West Yorkshire and York Local Transport Board' that would be linked to the West Yorkshire Transport Fund. Members were advised that confirmation from all partners of the preferred LTB geography would be sent to the DfT by the end of October 2012.

A list of key timescales outlining steps to be taken was set out for members' information in the submitted report.

RESOLVED - That the approach of a Local Transport Body for West Yorkshire and York for the specific purpose of the devolution of major schemes funding be endorsed.

44. COMBINED AUTHORITY FOR WEST YORKSHIRE

The ITA Executive Board considered a progress report of the Passenger Transport Executive on the proposed Combined Authority for West Yorkshire.

It was reported that the attached report had been prepared and agreed between the District Councils and Metro which detailed the background and goals for the creation of a Combined Authority.

The ITA Executive Board was advised that in order to secure Government approval for a Combined Authority, the West Yorkshire Districts and the ITA were required to undertake a review of specified functions to ensure that they were significantly visible, stable and accountable at the West Yorkshire level. They would also need to consider whether a Combined Authority would be the most appropriate governance model in moving forward.

It was reported that the process and timescale for moving forward with a Combined Authority for West Yorkshire was likely to take up to 18 months. This included undertaking a statutory Review, the submission of an agreed Scheme of governance to the Secretary of State and an Order enabling the creation of a Combined Authority being approved by Parliament. In this respect, members were advised that the TfGM model would be used as a basis for a draft Scheme for West Yorkshire. Members were advised that they would be fully engaged throughout the process with a view to a draft scheme being submitted to the full Authority and full District Councils for their approval prior to submission to the Secretary of State.

In welcoming proposals for a Combined Authority, the ITA Executive Board stressed that a politically and population balanced transport committee with similar delegated functions to that of the Transport for Greater Manchester Committee be retained.

RESOLVED -

- (a) That the report of the Passenger Transport Executive and the attached report for the West Yorkshire District Council Executives be noted.
- (b) That the proposed approach for the creation of a Combined Authority for West Yorkshire as detailed in the submitted report be endorsed.
- (c) That in conjunction with the West Yorkshire Authorities, reviews of the governance arrangements relating to transport, economic development and regeneration in West Yorkshire be carried out pursuant to Section 108 of the Local Democracy, Economic Development and Construction Act 2009 and Section 85 of the Local Transport Act 2008.
- (d) That the function of carrying out the above reviews be delegated to the Clerk to the ITA in conjunction with the Chair of the Authority.
- (e) That regular progress reports be submitted to the ITA Executive Board.
- (f) That a seminar be organised for ITA members in November 2012.

45. TRANSPORT UPDATE

The ITA Executive Board considered a report of the Passenger Transport Executive on Rail Franchising and the Aviation Policy Consultation.

Rail Franchising

The ITA Executive Board was given an update on the implications for Metro following the DfT's decision to cancel the Intercity West Coast franchise procurement following the discovery of significant technical flaws in the way the franchise process was conducted.

It was reported that Metro had been working with the DfT on proposals for the devolution of rail services in North England. Members were advised that whilst it was now anticipated that a response to the DfT's earlier consultation would be delayed pending the outcome of the review of the refranchising process, the Council Leaders in West Yorkshire, Greater Manchester and South Yorkshire were seeking a meeting with the Secretary of State to discuss their devolution proposals.

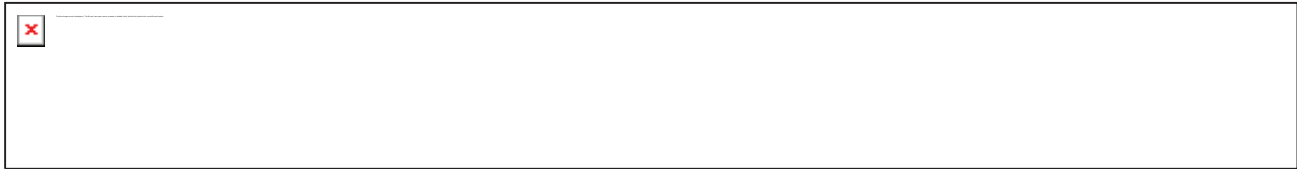
Aviation Policy Consultation

Members endorsed a response to the Government's consultation on the Aviation Policy Framework. It was reported that Metro's response had focussed on Leeds Bradford Airport being considered in the Rail Access to Airports Review and strengthening the requirements for Airport Surface Access Strategies.

RESOLVED -

- (a) That the position with regard to Rail Franchising be noted.
- (b) That Metro's proposed approach to the DfT's Aviation Policy Consultation response be approved and submitted by the deadline of 31 October 2012.

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Minutes of a meeting of the West Yorkshire Pension Fund Joint Advisory Group held on Thursday 31 January 2013 at City Hall, Bradford

Commenced 1300
Concluded 1355

PRESENT – Councillors

<u>Bradford Members</u> Ikram Middleton Miller	<u>Calderdale Member</u> Baines Metcalf
<u>Kirklees Members</u> Firth Mather M Sokhal for Richards	<u>Leeds Members</u> Fox Hanley Urry for Davey
<u>Wakefield Members</u> Shaw Stokes Walsh	<u>Trade Union Representatives</u> I Greenwood - Unison
<u>Scheme Members</u> S Moses K Sutcliffe	

Apologies: Councillor Davey (Leeds).

Ian Greenwood in the Chair

23. DISCLOSURES OF INTEREST

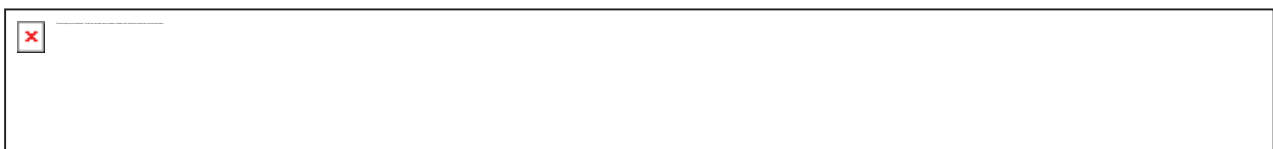
All those present who were members or beneficiaries of the West Yorkshire Pension Fund disclosed, in the interests of clarity, an interest in Minute 28, Local Government Scheme 2014.

Action: *City Solicitor*

24. MINUTES

Resolved -

That the minutes of the meeting held on 26 July 2013 be signed as a correct record.



25. INSPECTION OF REPORTS AND BACKGROUND PAPERS

There were no appeals submitted by the public to review decisions to restrict documents.

26. REVISED ESTIMATES 2012/13 AND ESTIMATES 2013/14

The report of the Director, West Yorkshire Pension Fund (**Document “L”**) analysed the revised estimates for the administration cost of the West Yorkshire Pension Fund for 2012-13 together with the estimates for 2013-14, and provided explanations for the revisions.

It was explained that the estimated total administration costs had been revised from £7,102,700 to £6,274,036. This had resulted in a saving of £828,664 being made. It was explained that the saving may not recur in the following year due to increases in actuarial, computer, employee and communication costs. The rationale for that expenditure was outlined in Document “L”.

Comparative data showing the cost per member for the West Yorkshire Pension Fund (WYPF); Metropolitan Local Authority and all Local Authority Pension Funds was provided and revealed that the cost in the WYPF were significantly lower.

Members congratulated the Director for the continuing good performance of the scheme and the new auditors were welcomed to Bradford.

Resolved –

That the revised estimates for 2012-13 of £6,274,036 and the estimates for 2013-14 of £7,043,200 be approved.

ACTION: Director, West Yorkshire Pension Fund

27. DEVELOPMENTS WITHIN WEST YORKSHIRE PENSION FUND

The Director, West Yorkshire Pension Fund presented a report (**Document “M”**) which set out developments within the West Yorkshire Pension Fund (WYPF) during the last year. The report covered changes in Employers, Memberships, Internal Dispute Resolution Procedure Cases, Customer Service Surveys and External Business.

It was explained that the number of Internal Dispute Resolution Procedure Cases had reduced as employers were now more familiar with the new Regulations and had improved their procedures.

Resolved –

That the report be noted.

ACTION: Director, West Yorkshire Pension Fund

28. LOCAL GOVERNMENT SCHEME 2014

The report of the Director, West Yorkshire Pension Fund (**Document “N”**) explained that following informal consultations by the Local Government Association and Trade Unions the proposals for the new Local Government Pension Scheme, announced on 31 May 2012, had been agreed. On 21 December 2012 the Department for Communities and Local Government opened a consultation on draft regulations on membership, contributions and benefits. Members were requested to note the proposed new Local Government Pension Scheme and raise any issues they considered should be included in the response to the consultation.

Members raised grave concerns about Local Government Minister, Brandon Lewis', statement setting out intentions to remove access for Councillors to the Local Government Pension Scheme (LGPS) in England from April 2014. It was reported that a separate consultation paper would be issued at the earliest opportunity as part of planned consultation on the wider reform of the LGPS and discussions on the response to that consultation ensued.

Members believed that the proposals were based on a misconception that the role of elected members could be undertaken on a part time basis and did not differentiate between the role of elected members in small district councils and large metropolitan authorities. It was stressed that the consultation process must consider accurate statistics to compare the differing roles in diverse authorities and that the outcome should not be predetermined.

The detriment to younger, professional people who gave up well paid careers to devote their time to public service was raised. It was believed that younger people and those with families to support would not be able to jeopardise their future pensions and would not, therefore, enter local politics if they were denied access to the scheme.

It was agreed that a strong written response to the consultation be provided to convey the message that Members felt the proposals were unreasonable and unfair and that they should not be implemented.

Resolved –

That a written response be provided to the appropriate department communicating the opposition of Members to removal of access by Members to the Local Government Pension Scheme (LGPS) in England from April 2014

ACTION: Director, West Yorkshire Pension Fund

29. MARKETING THE LOCAL GOVERNMENT PENSION SCHEME

The Director, West Yorkshire Pension Fund presented a report (**Document “O”**) which identified the scope for West Yorkshire Pension Fund (WYPF) to market the Local Government Pension Scheme in conjunction with the Fund's employers and trade unions, recognising the importance to the future of the Fund of a stable membership and high member take up levels for appropriate employees.

It was reiterated that the fund did have a higher membership rate than others and this was as a result of the way the fund was administered and successful communication with Members. It was acknowledged that communication was vital, particularly in the light of

auto-enrolment commencing in 2013 and that Membership must be retained and increased to prevent the risk of 'crystallisation'.

In response to questions it was explained that the fund were unable to 'poach' members who were members of other schemes.

Resolved –

That the report be noted.

ACTION: Director, West Yorkshire Pension Fund

30. MEMBER WORKING GROUPS

The report of the Director, West Yorkshire Pension Fund (**Document "P"**) explained that the regulations establishing the new scheme were likely to be more prescriptive on governance arrangements for funds. West Yorkshire Pension Fund had always sought to lead best practice in this area and to ensure this continued it was proposed that a number of Member Working Groups be established. This would enable greater Member involvement in key areas of WYPF activity and further reinforce the governance arrangements in place.

Working groups would consist of five Members, including three Members who expressed an interest or had expertise in the particular area together with the Chair and Vice Chair of the parent body. In addition any other Member of the parent body would be free to attend and fully participate in the meetings of the Working Groups.

Members existing workloads and location would be considered when constituting the working groups and further details would be circulated shortly. Proposed Terms of Reference would be presented to a future meeting.

Resolved –

That the establishment of three Working Groups -

Joint Advisory Group –

- **Administration, Communication and Regulations**

Investment Advisory Panel –

- **Environmental, Social and Governance**
- **Alternative Investments**

to consider relevant issues in more depth than would be practical at a business meeting be endorsed.

ACTION: Director, West Yorkshire Pension Fund

31. TRAINING, CONFERENCES AND SEMINARS

The Director, West Yorkshire Pension Fund submitted a report, **Document “Q”**, which informed Members of training courses, conferences and seminars which may assist Members. Full details of each event were made available at the meeting. The Chair reported that a Trustees Conference had been announced earlier that day and it was agreed that details would be circulated about the event scheduled for 27/28 June 2013.

It was stressed that the training of JAG members to understand their responsibilities and the issues they would be dealing with was a high priority.

Members were requested to give consideration to attending the training courses, conferences and seminars.

ACTION: Director, West Yorkshire Pension Fund

Chair

Note: These minutes are subject to approval as a correct record at the next meeting of the Committee.

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THESE MINUTES HAVE BEEN PRODUCED, WHEREVER POSSIBLE, ON RECYCLED PAPER

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Draft minutes of the meeting of the Sustainable Economy & Culture Board held at METRO House on 04 February 2013

Members Present:

Nigel Foster (Chair)	Business (Chamber of Commerce)
Lurene Joseph	Business (Marketing Leeds)
Andrew Latchmore	Business (Leeds Property Forum)
Cllr Richard Lewis	Leeds City Council Executive Lead Member City Development
Kieran Preston OBE	METRO
Prof. David Hogg	Higher Education (University of Leeds)
Martin Farrington	Leeds City Council City Development
Simon Bowens	Third Sector Leeds (Climate Change Partnership)
Jenny Brierley	Third Sector Leeds (Leeds Housing Partnership)
Dr Kevin Grady	Culture (Leeds Civic Trust)
Andrew Raby	Higher Education (Leeds Metropolitan University)
Stewart Ross	Culture (Sport Leeds)
Cllr Adam Ogilvie	Leeds City Council Executive Lead Member Leisure and Skills

In attendance:

Catherine Blanshard	Leeds City Council City Development
Tom Bridges	Leeds City Council City Development
Martin Dean	Leeds City Council Partnerships
Paul Maney	Leeds City Council City Development
Dinah Clark (DC)	Leeds City Council Partnerships

Apologies:

Allan Edwards	Business (ASDA)
Iain Moffatt	Business (KPMG)
Nick Ramshaw	Business (Creative Industries) (Thompson Design)
Peter Roberts	Further Education (Leeds City College)
Prof. Sita Popat	Culture (Cultural Industries)
Rob Wolfe	Third Sector Leeds (Construction Leeds)
Cllr Colin Campbell	Leeds City Council Liberal Democrat office
Cllr Mark Dobson	Leeds City Council Executive Member Environment & Licensing
Cllr John Procter	Leeds City Council Conservative Group

29. Welcome

29.1 Nigel Foster (Chair) welcomed board members and partners to the February meeting of the Sustainable Economy & Culture Board. He introduced Andrew Latchmore who will represent Leeds Property Forum and Leeds City Council's newly appointed Chief Economic Development Officer Tom Bridges, who was also attending for the first time.

29.2 Nigel expressed thanks to METRO for hosting the meeting.

30. Apologies

30.1 Apologies were noted.

31. Minutes of the meeting held on 02 October 2012

31.1 The minutes of the last meeting were approved as a true and accurate record.

32. Matters arising

32.1 Further updates were noted on the matters raised in the previous minutes under:

32.2 Minute 26.11 Leeds Health Hub

An update on developments was provided by Professor David Hogg who tabled a report written jointly by Leeds City Council and Leeds and Partners. Great progress is reported, with enthusiasm from other members of this Board who attended the recent business event organised by Leeds and Partners. The breakfast briefing on health innovation showed a shift of thinking away from the concept of developing a science park toward something broader; a health eco-system which could exploit Leeds' strengths in innovation and leverage value for the NHS, whilst driving up good health outcomes for the population at large and position the NHS in Leeds as a world leader.

32.3 David Hogg was thanked for his very positive report. Lurene Joseph added further information on developments that had taken place since the event. Several members of the Board strongly endorsed Nigel Foster's comment that Leeds Health Hub is an example of what a 'Big Idea' means, from outcomes through to delivery, bringing everything together. We need to aspire to this level of ambition. What other big ideas can we bring forward?

32.4 The Chair introduced the main objectives for this extended meeting and moved to the main item.

33. The Work of the Sustainable Economy and Culture Board and its Vision for the Future

33.1 This resumed the discussion on re-focusing the SEC Board's priorities. The Chair invited Martin Farrington to elaborate on a report brought to a meeting of the Leeds Initiative Board in December 2012.

Martin Farrington referred to the audit trail of this Board's progress. He gave a summary briefing on the work and achievements of the past eighteen months in the context of Leeds Growth Strategy, with reference to the pipeline of projects and initiatives the Board identified as potentially transformational for the city. Milestones achieved over the lifetime of this Board have included:

The formation of Leeds and Partners;

Securing government funding for NGT and green light for HS2;

Implementation of superfast broadband in Leeds city centre; and

Successful delivery of Leeds Gold;

Selection of Leeds as lead partner city to launch Le Tour De France Grand Depart.

Projects moving to completion in 2013 :-

The opening of Leeds Trinity;

The opening of Leeds Arena;

The establishment of the Apprenticeship Training Agency.

Going forward, what are the gaps and what new areas should the Board adopt? Martin Farrington stated that an example of where further work could be beneficial might be in delivery of the city's Low Carbon City aspiration (as opposed to retail, where he remarked Leeds is currently doing well).

What is this Board looking to commission and bring forward? This was the question asked of members.

- 33.2 Catherine Blanshard presented the scale of the challenge for the city of hosting the start of the Tour De France which is widely regarded as the world's third biggest sporting event. She summarised the practical arrangements to put in place to accommodate the infrastructure, the international cycling teams, the world's press and the spectators. A cultural festival will precede it. Tom Bridges summarised the potential economic benefits of the event. It should raise the game of Leeds' visitor economy; it will provide commercial and CSR opportunities for business, including around cycling and active lifestyles; it will facilitate the worldwide transmission of iconic images of Leeds and Yorkshire.

Where will the funding come from, a question was asked? The City Council is bidding for funding from different sources.

Can funding be earmarked from the West Yorkshire Transport Fund to contribute to new cycling route infrastructure? Kieran Preston for WYPTE confirmed that the matter is under consideration.

- 33.3 Martin Dean gave the final part of the presentation and reminded members of the conclusions of the Cultural Facilities Task Group in 2005 which had led to the city's decision to build the Leeds Arena but to put other desirable projects which were not

realisable at that time, on hold. He asked members to consider if there are outstanding projects from this work to be revisited by this Board.

- 33.4 The Chair thanked officers for their individual presentations and invited members of the Board firstly to comment and secondly, to bring forward their proposals.
- 33.5 A lively discussion ensued. Jenny Brierley advised that the Board's consideration should not be on a "single big idea" or even a collection of ideas, but something larger which would fundamentally change common attitudes and behaviours around transport, housing and other big issues.
- 33.6 The stages towards achieving a Low Carbon Leeds are underway for example, but progress is fragmented it lacks impetus and profile. A lot of good work is going on but what's missing is a sense of a 'movement' where everyone in the city is signed up and committed to the agenda and who knows and understands their part and contribution.
- 33.7 In relation to Le Tour de France members asked questions of legacy. How can the city leverage value? How should we extract the business and investment legacy and where from? By becoming a cultural and sports event capital? Or becoming a venue known for 'green events'? Opinion differed about whether the opportunity presented by hosting the start of the Tour De France fed into an ambition for Leeds to be a cultural and sporting capital, or to be a low carbon city.
- 33.8 How can we use the Low Carbon agenda to drive economic growth? The Mini-Stern review which was started in Leeds by the University of Leeds, has been sold worldwide as a global activity. How can the Leeds' Mini-stern be retrofitted and made real for Leeds? Investment in infrastructure and a domestic retrofit programme would create jobs. Which low carbon projects should we try to harness in order to create jobs? Research could be quickly undertaken and this is an opportunity for this Board.
- 33.9 The University of Leeds supported an aspiration for the city to be known for safe cycling. It would be a radical proposition for cycling to become thought of as the most acceptable means of getting around Leeds when the dominant mode is and will surely remain the car. It will surely involve mainstreaming completely new habits of thinking; and a link to new job creation can be made from it as well, if we want to achieve this.
- 33.10 The Board should be in a position to be able to ask for evidence of success to be submitted in terms of numbers of jobs created; low carbon outcomes reached; and creative activities supported. The point was also made that SEC Board's obsessions should be linked to the obsessions of the other Boards.
- 33.11 The main future threats were noted to be of rising energy costs, individual health issues such as physical obesity and global food security.
- Lurene Joseph declared that members should think about a 4/5 year delivery horizon at most, with anything longer term defined as an aspiration.
- 33.12 The question was asked: over an 8-10 year delivery horizon does Leeds require a new conference and exhibition centre? There was agreement on the desirability of

having such a facility. A number of Board members specifically expressed support for Leeds to be developed as a conference and leisure destination and to aspire to having a conference centre of a scale to hold £1 billion people and the digital hardware required to facilitate it.

33.13 Members went on to look at the possibilities opened up by South Bank. South Bank was discussed as the city's huge opportunity to develop a sustainable residential and business community south of the river; to include construction of the new homes required by Government by 2026.

33.14 How do we raise the £ billions for this big idea? There was agreement that HS2 opens massive opportunities for Leeds and is set to change the city's fundamental relationship with London.

33.15 Other ideas for a raised focus by members of this Board, included:-

- For Leeds to be the most active city in the UK – this is the aspiration of the Sport Leeds Board and work is underway by partners;
- No youth unemployment in Leeds. This was expanded out to an expectation that all young people will do well and that Leeds will become the city in the UK where young people are most confident about their future;
- For Leeds to become a best city for business through creating new business hubs to train up the business support skills required for the new age;
- An ambition for Leeds' food and drink and food manufacturing sector to be articulated.

33.16 The Chair requested a summary of different options to be circulated to Board members. A selection of the top three options will be developed through Task and Finish groups and a report ultimately taken to Leeds City Council's Executive Board for approval.

33.17 The Chair thanked the Board for their contributions, reminding members of their responsibility as champions to lift the city's scale of ambition and identify the resources to bring them forward. He invited members to identify their top priorities out of the ones discussed to which they could attach support from within their own organisations, and drew the item to a close.

34. Any Other Business

There was no other business. The meeting closed at 4:20pm.

DC

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